

Lynnfield Recreation Commission
Meeting Minutes
January 3, 2024

In Attendance:

Bob Relihan, Michael Cuddy, Matt Monkiewicz, Terri Farrell, Gerry Noumi, Frank Morelli, Rob Dolan, John Scenna, & Joe Maney

Location: Lynnfield Meeting House

Time: 7:00 pm

1. Rob Dolan opened the meeting and called for a vote to elect a new chairman
 - a. Gerry nominated Michael Cuddy; Bob seconded
 - b. Michael Cuddy was elected Chair by a majority vote
2. 7:05 pm the meeting was called to order by Michael Cuddy
3. The meeting minutes were not approved due to being from the 10/12/23 meeting not the 11/8/23 meeting
4. An open discussion was held to discuss the state of the Rec Commission's membership, and address Rich and Julie's resignations
 - a. There is currently one vacancy on the Rec Commission due to Rich's departure
 - b. Michael Cuddy asked the group to put more structure around the roles and responsibilities of the Committee Members
5. Gerry Noumi introduced himself to the commission
6. A discussion was held on how to manage the near-term Programming demands in the absence of a Rec Director
 - a. The Commission approved allocating monies to Patricia Hazelton to run the Ski Club
 - b. Joe Maney will manage the Early Release days, the Father/Daughter Dance, & Mother/Son Bowling; Joe's compensation will be discussed in a Subcommittee
 - c. Futsal, Cornhole and Pickleball programs are TBD
7. Rob Dolan will help Joe Maney get access to the Rec Director's office and will communicate with Julie about documenting a responsibilities matrix (MyRec, DocHub, Social Media, email, Rec artifacts, storage and an inventory of assets)
8. A Subcommittee was formed over planning for the compensation and job description for the future Rec Director position. (Monkiewicz, Relihan, Cuddy)
9. A Subcommittee was form to help Joe manage the winter events (Farrell, Noumi, Morelli)
10. Fields Update (Joe Maney)
 - a. The Spring '24 Planning has commenced; permits are due January 31st
 - b. A resident proposed to Joe a Town Wide Yard Sale hosted at LMS; this discussion will be tabled for the February Rec Comm meeting
 - c. There is a request for Lynnfield to host a Summer Baseball clinic; no specific details at this time
 - d. Rob Dolan informed the group that John Scenna would be managing the Rec Facilities going forward in conjunction with the DPW

11. Michal Cuddy asked Rob Dolan to have Bob Curtain provide the commission with the status & expiry of their terms and code of ethics training
12. Rec Center Update: No update from Matt at this time
 - a. Rob Dolan gave a brief overview of the town's planning for meeting spaces
13. Matt did report that the Open Space Committee is looking for a Rec Comm representative; no one was identified at this time.
14. Finances
 - a. Rob Dolan suggested the Rec Comm hold a Zoom with the Town's CFO Julie McCarthy at an upcoming meeting to discuss finances and how to better manage the reimbursement process
 - b. Bob suggested we further discuss Rec's operating margin for the programs we offer
15. The next meeting will be held on 1/17/24, location TBD
16. Matt motioned to adjourn at 9:03PM; Frank seconded, all agreed