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BOARD OF SELECTMEN

Lynnfield at times can seem a world unto itself. With its classically New England town common, its idyllic ponds and lakes, three golf courses, historic homes and charming small-town traditions, Lynnfield can be for its residents and visitors an escape from the worries of modern life and day-to-day concerns.

But no community is an island, and Lynnfield, as every other Massachusetts city and town, has been coping with the economic downturn of the last two years and its consequences. In 2009, with the invaluable assistance of other elected officials, volunteer committee members, Town employees and residents, the Board of Selectmen has been working hard to minimize the adverse affects of the current economic situation and resulting state fiscal issues.

We are happy to report that through careful planning and judicious action, the Town has been able to maintain its services to residents through these trying times and to make advances in areas that will be crucial to securing its future. The hard work is far from over, but the Town has taken the necessary steps to avoid the reductions in services implemented by many surrounding communities and is well prepared to meet the challenges before it.

Work to this end began in October of 2008, when voters at town meeting approved budget reductions and appropriations to Town reserves in anticipation of reductions in state aid and local revenues.

Through the winter and spring, the Board of Selectmen, with the Finance Committee, other Town officials and department heads, worked hard to craft a budget that could be funded through current revenues and judicious use of banked reserves. In May, voters approved the resulting spending plan, which preserved existing Town services and resulted in no layoffs of Town employees. While the Town's capital budget was lean due to financial constraints, the Town was able to continue its planned school technology replacement program.

The Town was able to retain its Standard & Poors bond rating of AA Stable, keeping interest costs low for its existing debt, the service costs of which has been reduced due to these advantageous interest rates. Town employees also agreed to changes in their health care plan to reduce premium costs.

Town officials continued to look for grants and alternative sources of revenue. The Fire Department purchased a new aerial truck using federal grant funding to significantly reduce its cost to the Town.

The Town continued to reap the benefits of two enterprise funds established in recent years while enjoying the enhanced quality of life made possible by their related services.

The Emergency Medical Services enterprise fund continues to allow the Town to operate a first-rate ambulance and emergency medical services operation with receipts from government and private insurance payments supporting the vast majority of costs of the operation. The Golf Enterprise Fund allows for the operation of the Town-owned Reedy Meadow Golf Course and the King Rail Golf Course, leased again at a nominal fee from its land owner, and captures significant revenue for the Town.

In 2009, the Town saw some significant changes in leadership positions. In May, Police and Fire Chief Paul Romano announced his plans to retire, ending nearly a half-century of service to the Town and bringing to a close an era in the Town's public safety operations. The Board was fortunate to have available for service as interim chiefs the two highest-ranking members of those departments, Police Captain Joseph Dunn and Deputy Fire Chief Francis Lennon. Their decades of dedicated service to the Town allowed them to transition smoothly into their interim positions.

The Board of Selectmen retained consultants in both areas to advise the Town in moving forward with a process by which the best candidates for permanent chiefs in both departments will be identified. In the fall, voters at town meeting decided the new police chief should be chosen through the Civil Service process, and the Board began working with state officials to establish a modern and multifaceted candidate assessment process through the Civil Service program.

The Board was able to fill vacant positions heading its veterans service and recreation operations. Lynnfield Police Patrolmen Nicholas Secatore and R. Matthew LaBonte, both veterans, stepped forward to serve as co-Veterans Services Directors, filling a void left by the retirement of longtime incumbent Neil Restani the previous year. The stipend which they are paid for this service has allowed the Town to provide first-class service to its veterans at a very low cost. Stacey Monkiewicz, a local resident who was instrumental in the establishment of a new playground at the Lynnfield Preschool, was appointed to succeed Jill Stelman as Recreation Director, and immediately began the work of enhancing and expanding recreational offerings.

In response to increasing enrollment and crowding at Lynnfield High School, the Board established a School Building Committee charged with examining the current and future space requirements and identifying a cost-effective means of achieving this end. Chaired by School Committee member Timothy Doyle, the committee is working with the Massachusetts School Building Administration on a plan that would allow the Town to add new classrooms and science labs to the school.

As in every year, several members of Town committees and boards ended their Town service while other residents volunteered to take their places. Two of those departures bear special mention due to the length and dedication of service. Mary Taschner and Patricia Moore, who served as co-chairs of the Finance Committee, will be especially missed due to their long record of service to the Town and the invaluable counsel they have provided.

In April, Selectman Arthur J. Bourque III was elected to a fourth term. Voters rejected the adoption of the Community Preservation Act, which would have increased local taxes in order to create a local fund and leverage state money for the purposes of historic preservation, open space and recreation, and affordable housing.

At the annual town meeting, voters also passed a bylaw aimed at reducing the noise nuisance created by substandard and improperly employed compression brakes. At a special town meeting held concurrently with the annual meeting, which required three attempts to achieve a quorum, voters also agreed to send to the ballot in 2010 a charter amendment that would reduce the quorum from 175 voters to 100 voters.

The Town moved forward in many other important areas despite the fiscal constraints imposed by the national economy and its local repercussions. The Board worked with residents, Town employees and other committees to create plans to improve water quality and weed and algae control at Pillings Pond, where a management plan is being created. Plans to improve traffic issues at the intersection of Walnut Street and Gianna Drive are being developed. A stormwater management bylaw has been drafted and will be brought before voters in the spring, as will a proposal for a new, expanded regional vocational school.

In December, the Board of Selectmen held a Budget Summit at which all Town committees and department heads discussed ways to maintain and enhance services while coping with the fiscal constraints under which the Town must operate. Those attending were told that every effort must be made to achieve savings and efficiencies as the Town prepares for the most difficult financial circumstances of recent years.

Town Administrator William Gustus's contract was renewed by the Board for another two years, ensuring the Board and the Town will continue to enjoy his expertise, diligence and service.

As 2009, came to a close, the Town received welcome news that it would receive through the Commonwealth \$5.9 million in federal ARRA stimulus funds for shovel-ready infrastructure work that will help pave the way for the Meadow Walk development on Walnut Street, a key component in the Town's plans to enhance its tax base and housing opportunities.

As Lynnfield enters 2010, it is well poised to meet the challenges it faces, not only due to the actions taken over the course of 2009, but because of the continued efforts of elected and appointed officials, volunteers, department heads and employees and residents. The Board of Selectmen thanks all of you for making Lynnfield the community we choose to call home.

BOARD OF APPEALS

The Board of Appeals acts under the Zoning By-laws for requests of variances, special permits or site plan approvals. The Board currently meets in the Selectman's Room of Town Hall on the first Tuesday of each month to act on all cases submitted at least four weeks prior to the hearing.

The Board acted on twenty-nine cases this year: Application fee revenue from these Petitions totaled \$3,625.00. The cases were disposed of as follows:

Granted:	25
Withdrawn:	4

Respectfully submitted,
David Miller, Chairman

BOARD OF ASSESSORS

Every community in Massachusetts is mandated by law to undertake a recertification of values every three years with interim revaluations in the two interim years. The Town of Lynnfield underwent a full recertification for Fiscal Year 2008. The next revaluation is scheduled for FY2011.

For the 6th year the Board of Selectmen voted for a split tax rate for FY2009. The residential tax rate was \$11.22 while the commercial rate was \$12.94. The splitting of the tax rate effectively shifts a portion of the tax levy from residential onto commercial properties.

APPLICATION PROCESS FOR RECEIVING STATUTORY EXEMPTIONS

The Town of Lynnfield, through the Board of Assessors, offers several types of exemptions. An exemption is the forgiveness of a portion of one's taxes because physical infirmity or age and an inability to pay taxes or because of military service to the country. Below is a listing of the elderly exemptions. More details on exemptions are available at the Assessor's Office or online.

When an exemption is based on a maximum income, the Lynnfield Board of Assessors is required to verify all sources of income when processing an application for any real estate exemption.

The following lists the documentation needed for the various sources of income and age.

1. Supplemental Security Income (SSI) statement
2. Pension statement
3. Interest from stocks, bond, savings, CD's, etc.
4. Tax returns from previous year
5. Bank books-savings/checking accounts (as of Dec.31st)
6. Rent receipts from rental income
7. Birth certificate

Additionally, if a taxpayer's property has been placed in a trust, they must submit a copy of the beneficial interest document with their application.

Real Estate Exemptions/deferrals available from the Assessors for the Elderly

1. CLAUSE 17E Exemption Amount = \$244.00

Eligibility Requirements:

1. Widow or minor occupied premises on July 1st
2. Be at least 70 years of age, and own and occupy premises for the preceding five years
3. Total net worth cannot exceed \$55,775.00 (Excluding value of principal residence)

2. CLAUSE 41D Exemption Amount = \$750.00

Eligibility Requirements:

1. Be at least 65 years old before the beginning of the fiscal year (July 1st)
2. Own and occupy a principal residence in Massachusetts for ten years. In the year of the application, property must be owned and occupied on July 1st and be the place of domicile for the previous five years.

3. Net Worth:

Single person	\$44,648.00
Married	\$58,860.00

 (Excluding principal residence)

4. Total Income:

Single person	\$23,061.00
Married	\$34,590.00

5. Social Security Deductions:

Worker	\$4,068.00
Spouse	<u>\$2,034.00</u>
Total	\$6,102.00

3. CLAUSE 41A (Elderly Tax Deferrals)

What is a Tax Deferral?

A tax deferral permits the postponement of property tax payments. As opposed to an exemption, deferred taxes must eventually be repaid to the Town of Lynnfield with interest.

Under Clause 41A, one enters into an agreement with the Town to defer payment of all or part of the taxes plus 4% simple (non-compounding) interest. The total amounts deferred cannot exceed 50% of the property assessed value.

Who is Eligible?

Applicants must be 65 years or older by July 1st of the year in which the application is made; must solely own the property on which the taxes are being deferred, or be a joint owner with a spouse, or own property jointly with another person.

What are the Requirements?

1. Applicants must have owned and occupied any real estate property in Massachusetts for 5 years.
2. Resided in Massachusetts for the preceding 10 years.
3. Income cannot exceed \$40,000 in calendar year preceding the year of application.

How to apply for a Tax Deferral.

Contact the Board of Assessors for an application. Clause 41A can also be used in conjunction with an exemption for which an individual qualifies.

Applications under 41A must be filed with the Board of Assessors within three months from the mailing of the first actual tax bill.

SUMMARY OF ASSESSMENTS AND TAXES FOR FY 2009

A. TOWN of LYNNFIELD

1.	Total Amount to be Raised	\$43,165,349.59
	Total Estimated Receipts and Revenue	<u>(\$15,128,368.73)</u>
	From Other Sources	
	Net Amount to be Raised by Taxation (Levy)	\$28,036,980.86
2.	Residential Property Valuation	\$2,279,078,095

Commercial/Industrial Property Valuation	\$166,012,981
Personal Property Valuation	<u>\$24,537,609</u>
Total Assessed Value, Real Estate & Personal Property	\$2,469,628,685

3. Fiscal 2008 Residential Tax Rate:	\$11.22
Fiscal 2008 Commercial/Industrial/Personal Tax Rate:	\$12.94
4. Residential Property Tax	\$25,571,256.23
Commercial/Industrial Property Tax	\$2,148,207.97
Personal Property Tax	<u>\$317,516.66</u>
Total Taxes Levied on Property	\$28,036,980.86

B. LYNNFIELD WATER DISTRICT

1. Total Amount to be Raised	\$1,399,773.08
Total Estimated Receipts & Revenue from other Sources	<u>(\$925,692.00)</u>
Net Amount to be Raised by Taxation	\$474,081.08
2. Real Property Valuation	\$792,672,700
Personal Property Valuation	<u>\$10,854,551</u>
Total Assessed Value, Real Estate & Personal Property	\$803,527,251
3. Fiscal 2009 Tax rate:	\$0.59
4. Real Estate Property Tax	\$467,676.89
Personal Property Tax	<u>\$6,404.19</u>
Total Taxes Levied on Property	\$474,081.08

C. LYNNFIELD CENTER WATER DISTRICT

1. Total Amount to be raised:	\$1,454,575.60
Total Estimated Receipts & Revenue from other Sources	<u>(\$822,493.75)</u>
Net Amount to be Raised by Taxation	\$632,081.85
2. Real Property Valuation	\$1,608,558,580
Personal Property Valuation	<u>\$12,164,083</u>
Total Assessed Value, Real Estate & Personal Property	\$1,620,722,663
3. Fiscal 2009 Tax Rate:	\$0.39
4. Real Estate Property Tax	\$627,337.86
Personal Property Tax	<u>\$4,743.99</u>
Total Taxes Levied on Property	\$632,081.85

D. MOTOR VEHICLE EXCISE

1. MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 2009	\$1,903,434.30
Dealer Plates in 2009	<u>\$5,000.00</u>
TOTAL:	\$1,908,434.30

2. MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 2009	\$45,570.39
Levy of 2008 in 2009	\$9,169.27
Levy of 2007 in 2009	\$2311.33
Levy of 2006 in 2009	\$660.71
Levy of 2005 in 2009	\$170.00
Levy of 2004 in 2009	<u>\$247.50</u>
TOTAL:	\$58,129.20

Please call the Assessors' Office at 781-334-9450, if you have any questions.

Respectfully submitted,
Ronald V. Patton., Chairman
Richard D. Simmons, Jr., Member
David M. Nelson, Member

BOARD OF HEALTH

Mission Statement

The Board of Health is charged with the responsibility of protecting the health of the public by adopting health regulations pursuant to Massachusetts General Law. To fulfill its duties, it must assess the needs of the community and develop, plan and implement programs, which will prevent illness and promote wellness, while enforcing public health laws. This is achieved through community outreach with an emphasis on awareness, education and prevention. Through the Health Department's broad vision, implementation and evaluation of a comprehensive plan, such as immunization programs reducing smoking amongst adolescents with stronger regulations. Grant programs through the Department of Public Health, Federal Bioterrorism Program and the Water Pollution Trust, all of these programs are currently in progress.

Respectfully submitted,
Richard Peinert, M.D., Chairman
Gail Link McCausland, DMD, Member
David L. Jamison, D.D.S., Member

James J. Nugent, R.S. Health Director
Winnie Barrasso, Secretary

PUBLIC HEALTH NURSE

Mission Statement

The role of the Lynnfield Public Health nurse is to strengthen the health and well being of its residents. This includes the prevention and control of communicable disease, as well as, preservation and protection of the health of the community.

Activities this year included the following:

- 1.) Attendance at monthly meetings of Public Health Nurses of North Eastern Massachusetts at Tewksbury Hospital.
- 2.) Development of policies and procedures relating to vaccines
- 3.) Approval from the Massachusetts Department of Public Health as a provider of vaccine for children
- 4.) Follow-up on communicable disease cases which included:

Streptococcus Pneumoniae	2
Campylobacter	1
Hep E	1
Hep C	5
Lyme disease	30
Salmonella	4
Chicken Pox	2
Group B Streptococcus	2
Enterovirus	1
Human Granulocytic Anaplasmosis	2

- 5.) Annual Seasonal Flu Clinics were conducted which included the primary clinic at the Senior Center on 10-23-09 and three night clinics at the Town Hall in the Selectman's Room on 11-11-09, 12-2-09 and 12-16-09. Clinics were also held at the Police and Fire Departments and Lynnfield High School. Distribution included Flu Vaccine and Flu Mist.
- 6.) H1N1 was distributed at the Huckleberry Hill School and the Summer Street School on 12/11/09 and a booster doses on 2/12/10. The Middle School and the High School were done on 1/15/10. Two night clinics for H1N1 were held at the Town Hall on 1/20/10 and 2/3/10. Distribution included H1N1 Flu Vaccine and H1N1 Flu Mist.

- 7.) Many home visits to house bound seniors for administration of Flu Vaccine.

DISTRIBUTION FROM STATE:

**SEASONAL
FLU VACCINE**

670

H1N1 FLU VACCINE

600

**SEASONAL
FLUMIST**

200

H1N1 FLUMIST

500

Respectfully submitted,
Sandra K. Wilson, R.N.

The Board of Health issued the following 2009 Licenses/Permits:

Septic Installer	\$20.100
Septic Installer Exam/license	\$850.00
Soil/Perc	\$15,425.00
Septic Hauler	\$1000.00
Well	\$300.00
Catering	\$30.00
Food Service	\$2,600.00
Food Retail	\$1,200.00
Bakery	\$50.00
Bottled Water	\$105.00
Tanning	\$0
Animal	\$75.00
Tobacco	\$1,700.00
Health Club	\$185.00
Pool	\$420.00
Milk	\$475.00
TOTAL	\$44,515.00

TITLE V HOMEOWNER LOAN PROGRAM

The Community Septic Management Program developed through collaboration of the Department of Environmental Protection (DEP) and Executive Office of Administration and Finance, the Office of the State Treasurer and the Massachusetts Water Pollution

Abatement Trust first offered low interest loans to Lynnfield homeowners in 1997. These loans are available to homeowners for the upgrade of failed septic systems.

Since its inception in this community in 1997, the Community Septic Management Program (Title V Homeowner Loan Program), under the administration of the Board of Health, has assisted Lynnfield homeowners with loan financing totaling \$700,000. This program continues to have strong community participation.

Respectfully submitted,
Annette Gange, Coordinator
Title V Homeowner Loan Program

BUILDING AND INSPECTIONAL SERVICES

(See next page)

PLUMBING AND GAS DEPARTMENT

In the year 2009, the Lynnfield Plumbing and Gas Department received \$11,390 in Plumbing fees and \$9,525 in Gas fees for a total of \$20,915.00 in revenue for the Town of Lynnfield. One hundred and sixty one Plumbing permits were issued, and one hundred sixty four Gas permits were issued.

Respectfully submitted,
Martin S. Katz, Plumbing and Gas Inspector

2009 PLUMBING PERMITS FOR IRRIGATION

<u>PERMIT#</u>	<u>NAME</u>	<u>ADDRESS</u>
09-02	John Corcoran	375 Broadway - Club House
09-26	John Corcoran	375 Broadway – Building II
09-27	John Corcoran	375 Broadway – Building 1
09-28	John Corcoran	375 Broadway – Building III
09-44	Paul Protz	3 Richards Road
09-54	Peter Confalone	Lot #23 Magnolia Drive
09-67	Rob Gizmunt	80 Perry Ave
09-80	Robert Sideropolus	23 Thomas Road
09-81	Jay Buchin	81 Locksley Road
09-94	Landwest Development	12 Tappan Way
09-155	Landwest Development	14 Tappan Way
09-159	Republic Builders	Lot #5 Haywood Farms

INSPECTOR OF WIRES

The Office of the Inspector of Wires issued a total of 287 Permits during 2009 with revenue of \$16,336 collected in fees.

The indexed permit totals for 2009 are as follows:

	<u>TOTAL</u>
NEW HOMES	10
REMODEL/RENOVATE/ADDITIONS	99
SERVICE CHANGE/ALTERATIONS	46
POOLS	11
HEATING/AC SYSTEMS	34
ALARM SYSTEMS	35
TEMPORARY SERVICES	5
MISC. REPAIRS/INSTALLATIONS	<u>47</u>

TOTAL:

287

Respectfully submitted,
Steven W. Furey, Electrical Inspector
Ted A. Cohen, Assistant Electrical Inspector
Winnie Barrasso Secretary

CONSERVATION COMMISSION

The Conservation Commission's role is to enforce the State's Wetland Protection Act (WPA) and Lynnfield's Environmental Bylaw, as well as open space planning and management. Since we are a regulatory board, the board works diligently and fairly in administering wetlands permits. These truly dedicated volunteers enjoy the interaction with town residents in protecting our precious environment, observing wildlife in its natural habitat, and preserving our open space areas.

Site visits are a major requirement of all members and each wetlands application requires at least one site visit and sometimes additional visits. Commission members contribute a great deal of their time, interest and concern to each project. Our meetings are held once or twice each month, depending on the volume of projects submitted to the Commission for review.

Various Con Com subcommittees, the Open Space, Pesticide Awareness, Pillings Pond Management, and the Tree Committee provide the Town with a variety of sponsored events, forums and informational nights. The Open Space Committee has submitted a draft revision of the Open Space and Recreation Plan to various boards and commissions for final approval for submission to the State in 2010. The Pesticide Awareness Group will be meeting with various youth sports groups in town to encourage alternatives to the use of pesticides on fields and lawns, while promoting the use of native vegetation. The Selectmen are actively working with the Commission to obtain grants for the Pillings Pond Management Plan and a consultant has been hired to assist in this task. It is expected that this plan will improve the algae problems that have persisted in the pond by significantly reducing the nutrient loading and restoring native vegetation. Consistent with this, plans are underway to assist abutters with the planting of trees and native vegetation along portions of the bank to help shade the pond, while providing nature's way of cleansing nutrients and other pollutants washing into the pond from lawncare products. The Tree Committee has been active in raising public awareness of the various tree issues within our community. Tree surveys were sent to all residents and an application for Tree City U.S.A was submitted this year. Currently in progress is the First Annual Amazing Tree Contest in Lynnfield. Amazing tree awards will be announced on Arbor Day.

The Town website continues to be a great source of information for all Lynnfield residents (www.town.lynnfield.ma.us). Be sure and check out the Conservation Commission webpage!

We currently have an opening on the Commission due to the relocation of our member, Bob Senk.

Although only a member for a short time, Bob's countless gorgeous wildlife pictures adorn the Commission's office.

We appreciate the community's ongoing support to protect Lynnfield's natural resources. Stop by the Commission's office on the lower level for various informational brochures. Anyone interested in volunteering may contact our Administrator, Betty Adelson, at bettyadelson@town.lynnfield.ma.us or call (781) 334-9495.

Respectfully submitted,
Denise Young, Chairman

Peter Scantalides, Vice Chairman
Robert Lee, Alternate
Nathan Rawding
Robert Senk (resigned Fall of 2009)
Janice Solomon
Brian Tamulonis
William Vitagliano
Betty Adelson, Administrator

COUNCIL ON AGING

Over 100 seniors attended our first ever 80 Plus Birthday Party this year!! Several seniors who are in their 90's shared their secrets of longevity including a glass of wine every night and maintaining a good sense of humor! Everyone enjoyed a delicious hot lunch, along with musical performances by the Lynnfield High School Accabellas and Accafellas while we celebrated long lives.

For the first time, we took our annual Christmas Party to Angelica's Restaurant in an effort to accommodate a greater number of seniors. A total of 150 seniors enjoyed this special day complete with raffles, door prizes, guessing games and live Christmas music. The Friend's of the Lynnfield Senior Center subsidized this wonderful event so that everyone could attend, and we received many requests to hold this special event there again next year.

This year our computer instructors, Jack and Geri Bitner offered a variety of new programs that were very well received, including classes on E-bay Shopping, Facebook,

Twitter, Digital Photo, Coupon Web sights and more. The Bitners are eager to share their skills with anyone who is interested in learning any form of computer technology.

Greater Lynn Senior Services, GLSS, continued to offer their support to our center in a number of ways, including on site SHINE Counseling with Carol Ellis, Caregivers Support Group leader, Debbie Siegle, grants for a substitute van driver, and a grant to subsidize our meal program. This partnership is vital for the health and well being of all Lynnfield senior citizens.

Due to economic conditions, helping seniors receive all of the financial help they are entitled to receive was a focus for the year. Application assistance included, THE RIDE, SNAP, Prescription Advantage, MASS Health, Fuel Assistance, Supplemental Insurance plans, Part D prescription drug plans, Federal and State Income Taxes.

We also partnered with Rosewood Nursing and Rehab this year. The Rosewood Chef visits our center on a regular basis offering a fun cooking demonstration followed by a complete meal at no cost for about 100 of our seniors. Rosewood's outreach into the community has proven to be a great asset to our seniors.

Last June we held a Classic Car Show and 25 Cent Day in our front parking lots. With 40 beautiful antique cars on display, over 300 visitors enjoyed 25 cent hot dogs, sodas, baked goods and 50's music—what a step back in time for all of us and such great fun!

Over 120 seniors enjoyed our first Doo Wop Party complete with authentic live music, a 50's luncheon of meat loaf, mashed potatoes and apple pie, games, raffles and dancing.

Our new cook came onboard in September and we quickly learned that we have a gifted baker in our midst. In response to many requests, we now offer hot, homemade bread for sale many days. Stop by and you'll smell something wonderful cooking in our kitchen from the most amazing stuffed hamburgers to hot turkey w/gravy, homemade buttermilk biscuits, cheese scones, homemade soups, pumpkin bars with cream cheese frosting and more. What a wonderful addition to our center.

FIRE DEPARTMENT

The Lynnfield Fire Department experienced an unprecedented period of transition during 2009. Paul N. Romano, Chief of Department for nearly thirty years, retired on July 31st. We thank Chief Romano for his many years of dedicated service to the department and the community. We also appreciate what Chief Romano has accomplished over the years creating and maintaining the fire department operations as we have today.

Since Chief Romano's retirement, the Board of Selectmen contracted for an independent report/evaluation of the fire department operations. After many months of study and interviews, the consultant reported back to the Board of Selectmen that the fire department operations, due to Chief Romano's leadership, was one of the most cost-

efficient operations in the region and, while there are always areas for improvement, the combination fire department system was working exceptionally well for this community and its needs.

This past year also brought about the retirement of Lieutenant Alan Macdonald. Lt. Macdonald retired December 31st after more than fifty years of dedicated service. Lt. Macdonald served not only as a call firefighter and Lieutenant but also as the Fire Alarm Superintendent.

On August 1st, Deputy Chief Francis Lennon was appointed Fire Chief by the Board of Selectmen and has been leading the department through these transitional times. Firefighter Ted Cohen was appointed by Chief Lennon to assume the role and responsibilities of Fire Alarm Superintendent.

2009 also presented the department with the greatest number of emergency calls in the history of the department. Approximately 70% of these calls involved a request for ambulance service.

The Lynnfield Fire Department also appointed a new call firefighter. Firefighter/paramedic Scott Myette was appointed October 8th providing the department with an additional paramedic.

During 2009, Firefighters David Cumming, Greg Davis and Matthew Thompson completed their recruit training with the Massachusetts Firefighting Academy and Firefighter Jim Kellett started his training, expected to be completed February of 2010. Firefighters Greg Davis, Jim Kellett, and Matthew Thompson also successfully completed their training as Emergency Medical Technicians and have been certified by the Commonwealth.

The entire fire department has continued to demonstrate their dedication to the department and the community as they come out for emergency calls, leaving their homes in the middle of the night to provide for someone in need. The success of the Lynnfield Fire Department is due to these dedicated individuals and the leadership of the department.

Francis J. Lennon
Chief of Department

FIRE DEPARTMENT ROSTER

Chief of Department
.*Francis Lennon

Deputy Chief
. (vacant)

**Department
Photographer**
Peter Aloisi

Department Chaplain
Dennis Bailey

Captains
.##Michael Feinberg
*F. Joseph Lingel
*Harold Hall
Kenneth Burnham

Lieutenants

. *Steven Allison
Jon Procurot
*#Glenn Davis
Alan Macdonald

Firefighters

.#James Alexander
*Thomas Bogart
##Eric Blackman
Kenneth Carter
*Ronald Cataldo
Ted Cohen

John Conley
*Stephen Conley
*Harry Coukos
*Greg Davis
* David Cumming
Mike Dicorato
. *Kim Diorio-
McGonnell
*Kevin Dillon
*Steven Furey
##Keith Gauvreau
Keith Hammerbeck
#James Johnson
*James Kellett

Kevin Kiley
*Joseph McGonnell
Richard McGonnell
. *Kevin Mutti
##Scott Myette
*David Parr
John Perkins
Keith Robey
#Anne Romano
*Stanley Shechtman
*Thompson, Matt
##John Walsh
*James Wallace

* denotes Emergency Medical Technician

denotes Emergency Medical Technician-Intermediate

denotes Emergency Medical Technician-Paramedic

. denotes full-time position

HISTORICAL COMMISSION

The Lynnfield Historical Centre at 35 South Common opened officially in November of 2009 with an enthusiastic and appreciative crowd in attendance at its dedication. As a resource center open by appointment, the Historical Centre will provide public access to its archives as well as information for updating both historic and non-historic homes. The Centre also houses offices for both the Historical Commission and Historical Society.

A small museum management software package, *PastPerfect*, was purchased by the Commission as an aid to cataloguing the textiles, books, documents and photographs, oral histories, personal objects and furniture that comprise the collection of the Historical Society. Using the proper techniques and correct archival materials facilitates the ability of the Society to obtain grants for the preservation of these archives. A small collection of significant objects are now on temporary display in the Centre.

Commemorative granite markers were placed in Freeman-Cox Park and West Cemetery along with a granite bench at the Historical Centre, all donated by Olde New England Granite. An engraving of the Perkins House will be inscribed on the monument in West Cemetery and three donated monument markers from the Perkins family attached along with plaques for the Freeman-Cox marker and the Historical Centre bench. All will be dedicated in the spring of 2010. A badly needed sign and post will be installed at the driveway designating the location of the Historical Centre.

The Gravestone Conservation Project continues as professional conservationist Jonathan Appell works to finish Olde Burying Ground and move on to the next cemetery. The Bancroft-Danforth House received minor repairs and weather protection to prevent further deterioration after the assessment that it is a very significant historic structure by restoration architect, John Goff. A list of structures built through 1910 and therefore affected by the Demolition Delay By-Law is being adjusted and will soon be posted on the Historical Commission page of the town website, along with the existing link to the By-law.

The Community Preservation Act failed to pass on the April 2009 town ballot.

The Commission joined the *American Association for State and Local History* (AASLH) and the *National Alliance of Preservation Commissions* (NAPC). The mission of the *AASLH* is to provide leadership and support for its members who preserve and interpret state and local history in order to make the past more meaningful to all Americans. *NAPC* provides technical support and manages an information network to help local commissions accomplish their preservation objectives. The Alliance also serves as an advocate at federal, state and local levels of government to promote policies and programs that support preservation commission efforts.

The Commission was contacted by EBI Omnipoint concerning the telecommunications facility at the Centre Congregational Church, Sage Environmental concerning the T-Mobile cell tower at the Messiah Lutheran Church, and Vanesse Hagen Brustlin with proposed improvements to the Walnut Street Intersection.

Workshops attended this year included *Library Materials Evaluation* presented by NMRLS, and an on-line workshop, *Archives Alive*, through the American Association of State and Local History.

The Historical Commission presented its first annual awards for preservation. The *Perkins Preservation Award* for conservation of a significant structure was presented to Bill Thompson and Francis Fleming, and to Mark Ingaciola. *Spirit of Lynnfield Awards* for maintaining the integrity of important historical properties in the fabric of their neighborhoods were awarded to Joe Cerniglia and Richard Connor, and to Olde New England Granite for their generous donation of granite and time. The *Donald Harriss Initiative Award* recognizing dedicated volunteers whose outstanding commitment of time and enthusiasm is greatly appreciated, was presented to Steven Richard and Donald Harris for their many hours and years of hard work, Mark Meehl for the donation of the hard drive and monitor, Karen Welter for beginning to catalog books in the archives collection, and Kyle Shinnick for cleaning up the Historical Centre grounds.

Volunteers are always welcome at the Historical Centre. Still needed are a new roof on the small storage barn, help with collection management, and gravestone cleaning in any of the four town cemeteries.

The Commission is looking forward in 2010 as it begins the *Spoken History Project*, a compilation of oral histories narrated by local citizens. We will be continuing to add to the inventory historic structures and contribute updates to the *State Reconnaissance Survey Reports*. The Historical Society and Commission will begin to collaborate on plans for the Tri-Centennial Celebration of our Historic Meeting House in 2014. As a final note, this last paragraph is from the Mass Historical Commissions *State Reconnaissance Survey Reports* first completed in 1986. To access a very interesting history of Lynnfield, click on the link found on this website, scroll down to and click on *Town Reports* and find *Lynnfield* alphabetically.

Lynnfield's inventory of forms focuses exclusively on the town's buildings constructed prior to the Civil War. Between 1940 and 1975, the town's population increased over 400%, and such growth continues unabated. An affluent suburb of Greater Boston, Lynnfield claims few commercial structures or industries. It is residential building that has transformed the once agricultural town. In the north, and intermingled with extant Colonial and Federal period dwellings on the old farmlands, are rapidly escalating numbers of elite residences on large lots. *At every turn of the road, a new neighborhood is being carved out of Lynnfield's remaining unoccupied forested and/or agricultural lands... It is Lynnfield's ensembles, rural dwellings in their original agricultural contexts that are likely*

the town's most threatened historic commodity. If residential building continues at its present pace, their future appears in extreme jeopardy.

Some punctuation and italics are mine. Please note that Lynnfield has already lost five of these important historic homes.

Respectfully Submitted
Nan Hockenbury, Chair

LIBRARY

*“Charlie is so excited to be on school vacation because he gets to come to the library!”
Mary Beth, mother of Charlie, age 4, who was a story time regular before he began preschool.*

Public libraries are undergoing a transformation. Traditionally, they have served two purposes: a place to get free information and a place to meet, gather with others to exchange thoughts, socialize and relax. The Lynnfield Public Library has been such a place throughout its history. On the one hand, information is more social and online and serves and connects vast numbers of people; on the other, technology—wireless and fast Internet connectivity-- is drawing them into the library more than ever. In the past year, in an effort to look at a broad range of issues facing our library and to find out what direction our community wants us to take, the Library Director and the Trustees developed six Goals and Objectives (2009-2011) that would lead to, among many things, the completion of the Long Range Plan 2012-2016; the formation of a Building Committee; the development of a Library Foundation; and better promotion of library services and programs.

Staffing

Interim Director Nancy Ryan was appointed Library Director on March 10, 2009. We bid farewell to Circulation Manager Shauna Porteus who moved to Chicago in August. Circulation Technician Laura Bruynell was promoted to take her place in December. High School Library Pages Courtney Marsolais, Nicola Perrone, Ashley Martin and Paige McNamara graduated and went on to college. In the fall we welcomed Anthony Maddaleni, Carolyn Williams, Laura Ricciardone, and Ava Landry as our new Library Pages.

Circulation Services

The Circulation Department is far more than an impersonal check-in and check-out counter. Our welcoming and enthusiastic staff members inspire strong and lasting connections with reading, with learning and with the Library. We know that a friendly greeting sets the stage for a positive shared library experience, a smile can encourage a return visit and a carefully chosen title can spark a lifetime of reading enjoyment.

This personal approach encouraged more than 112,000 library patrons to visit the Lynnfield Public Library in 2009. Library usage is up and community members are taking advantage of our myriad resources offered here in Lynnfield.

A natural component that derives from the Circulation Department is marketing our services to every individual that enters the library. This includes registering community members to sign up for a library card, encouraging the use of our Museum Pass Program, participating in our annual “Food for Fines” and “Toys for Tots” programs, and publishing our quarterly newsletter the “Library Link.” Moreover, the Circulation Department is solely responsible for reserving and checking out museum passes generously provided by our Friends of the Lynnfield Library. Each pass represents an approximate \$35 per visit savings for the library patron.

A huge emphasis on our marketing development is the completion of a new, user-friendly website this year. <http://www.noblenet.org/lynnfield> The website will be a “one-stop” shop for our virtual patrons, allowing users to access all resources online that they would encounter by personally coming into the library. This will allow the Library to connect with web-savvy patrons, teens and young professionals. The website’s soft launch was May 5. The Circulation staff is essential to carrying out the many community service programs offered at the library. A popular program throughout 2009 was our monthly “Curious about Cuisine” led by a circulation staff member. Approximately 10 to 15 patrons met monthly to hear about the latest culinary books, articles and share recipes. Computer courses are offered free of charge to all library patrons. Courses offered through July include Basic PC training, Introduction to Microsoft Word, Introduction to Email and the Internet and individually-designed courses per patron requests. Due to a reduction in staffing levels, there is a hiatus in offering computer classes. In 2009, more fifty patrons participated in computer class training. The Circulation staff also shares in the management of the Library’s five book displays that change bi-monthly, creatively coming up with fresh ideas that will introduce a new book or idea to our library patrons.

As part of a greater effort to share resources and gain perspective, the Circulation Manager participates in the bi-annual North of Boston Library Exchange (NOBLE) Circulation Department roundtable. Staying active in the local and national professional communities is increasingly important as libraries become more collaborative.

Reference Services

The Reference staff answered 10,220 questions in 2009; this was an increase of 9.8% over 2008. The majority of our transactions occurred in the library, but phone and e-mail queries continue to increase. Our interlibrary loan service continued to be very popular with our patrons. We borrowed approximately 750 items from libraries outside the NOBLE library system and we loaned approximately 460 items to libraries outside the NOBLE library system.

Patrons are certainly taking advantage of our fast, reliable Internet computers; we are seeing an increase in Internet use at the library from the previous year. Comparison of patron usage between comparable weeks in 2008 and 2009 indicated a usage increase of

approximately 12.5% in 2009. In addition to the Internet, patrons can access a range of subscription databases such as EBSCO and Gale/Infotrac. These databases provide a variety of full text articles and information from general magazines as well as professional journals. The Lynnfield Library continued our subscriptions to Magill's Medical Guide and the Digital Boston Globe. Our Wireless service continues to be well used by our patrons.

This year as part of the NOBLE collection evaluation project, we looked at the following subject areas: chemistry, biology, United States & world history, education, performing arts, philosophy, architecture and general arts. In each subject area, we take note of what we have, weed out of date materials, and purchase new materials to fill holes in the collection. Weeded materials are sold at our book sale or donated for charity.

In addition to the NOBLE mandated collection evaluation, the Reference Department was constantly analyzing and shifting the non-fiction and Reference collections to reflect our patrons' usage and needs. We have continued to decrease the size of our hard copy Reference collection to reflect a shift to Web resources used by our patrons and used the additional space to increase our ever popular Large Print collection.

The Reference Department is responsible for selecting the majority of the adult non-fiction and reference materials. By using a report program in Millennium (the NOBLE circulation software program), we can respond quickly to patron requests for new materials. In 2009, approximately 31% of non-fiction materials purchased was in direct response to patron requests. This figure is up from 2008, when 25% of material purchased was in response to direct patron requests.

Eight High School and College aged students participated in community service at the library in 2009 under the direction of the Reference Department. These enthusiastic volunteers were invaluable in helping us keep the book shelves straightened, neat and clean. We also have two long term volunteers from the ARC of East Middlesex School to Work Program who come in on a weekly basis to straighten and clean shelves. We thank them for their continued commitment and enthusiasm!

A Reference staff member continued to produce very popular genre reading lists. Patrons appreciated the reading suggestions from Chick Lit to Family Sagas and Time Travelers to Medical Mysteries. These lists were made available on the Lynnfield Library website under "For the Reader!"

The Reference Department provided homework assistance to students at the high school and undergraduate level, as well as to elementary and middle school students when Youth Services staff was unavailable. Youth Services and Reference Department staff worked together to host fourth graders from the Summer Street School in June. One hundred and two students participated in the orientation!

Technical Services

In 2009, the Technical Services department ordered, processed and added 3,668 adult and 1,937 youth items to our collection. In addition, 172 and 222 gift items were added to the adult's and children's department, respectively.

The library participates in a statewide purchasing cooperative for both library supplies and library materials, including hardcover and paperback books, DVDs, CDs, audio books, large print books, book jacket covers, stickers, labels, and many, many more items. Through this cooperative we are able to purchase at a greatly reduced cost—in some instances, up to 46.3 % of cost, which allows our town-allotted funds to provide even more for our patrons. The Technical Services department coordinates with the statewide buying cooperative so that Lynnfield is eligible to receive these deep discounts.

This department is responsible for maintaining all the computers in the library. With the help of our NOBLE consortium's computer specialist, we have been able to provide a very stable platform for our public Internet PCs. Patrons are able to access the Internet with Google or individual website address, access their email accounts, search for articles in our magazine and newspaper databases, search genealogy websites, and use the Microsoft Office suite to write resumes and cover letters, put together Power Point presentations, or create spreadsheets or desktop publications. We provide a "full-service" PC experience for our patrons. .

This year, the library purchased a heavy duty disc repair machine which beautifully resurfaces CDs and DVDs. This machine will allow us to extend the life of our disc collections, in the same way that our volunteer who does our book mending extends the life of our print collections.

By using our software's listing capabilities, the integrity of the Library's database has well-maintained and praised by our consortium leaders as being one of our network's best managed. The Lynnfield Library is also acknowledged as having collections that are in excellent condition. Another part of this department's success was the development of a staff calendar that can be accessed from staff computers that allows us to track meetings, appointments and workshops for all staff.

Youth Services

2009 was a wonderful and exciting year in Youth Services, where we held 194 programs with 5,934 people in attendance. Our average number of people in attendance shot up from 25 per program in 2008 to 31 in 2009. Our two regular story times, one for toddlers and another for babies, account for a large percentage of our numbers. Families come from Lynnfield and surrounding communities to join in for stories, songs and crafts, commenting on our relaxed atmosphere and welcoming style. 2,047 people attended our Mother Goose Story Time for birth through two-year old toddlers in 2009, making up over one-third of our total number of program attendants. It is gratifying to know that we are establishing a relationship with library users as young as under one month old. Mother Goose Story Time has become a great networking tool, allowing young parents to meet and explore raising children in Lynnfield together.

Our monthly pajama parties continued to be a great resource for working parents in 2009. Themes included vegetables, Martha Speaks, turtles, outer space, sharks, Halloween, bread, and the Winter Solstice. Halloween was the most popular theme in 2009, with our youngest patrons happy to show off their costumes.

A new program “Adventures in Potty Training,” was held on two separate occasions. Stories about this developmental milestone were read aloud, and a potty chair was raffled off at each event. At the second event, the grateful winner was so excited that she opened the potty chair box immediately so she could take a seat. Others followed suit, demonstrating their new found knowledge of the equipment. Much hilarity ensued!

We continued to forge successful community partnerships and provided outreach with Tower Day School, Huckleberry Hill and Summer Street Schools, Lynnfield preschool, several local scout troops, as well as a visit from Stoneham’s SEEM Collaborative, a school for special needs children. Visits to the elementary schools to promote our summer reading program, Starship Adventure @ Your Library were successful, with the librarians dressed as a star and an alien, respectively. TV Turnoff week, presented in conjunction with the town’s two elementary schools, featured storyteller Jackson Gilman.

Teen and preteen craft sessions continued on a monthly basis, with decoupage, cookie decorating, rubber stamping, Easter egg decorating and jewelry making as some of the featured crafts.

We had some terrific experiences with outside performers in 2009, including several new programs that were wildly popular. Visits from two Disney Princesses (Tinkerbell and Sleeping Beauty) inspired young patrons to wear princess dresses while they listened to princess stories and nibbled cupcakes. The Singing Dentist entertained the crowds with songs about healthy eating and dental hygiene and Marianne Cohen, a.k.a. “Miss Manners,” led a Milk and Macaroni Manners Club, teaching skills such as the proper handshake and how to set a table. Local Golden Retriever, Molly, hosted one-on-one reading sessions with emergent readers, allowing children some private time to practice reading aloud with no judgment. Storytellers Davis Bates and Roger Tincknell played to a packed house, using music and audience participation to capture the attention of a young crowd. For older children, local artist and writer Yetti Frenkel held a haiku workshop where she taught middle schoolers the ins and outs of this concise poetry form, followed by a chance to illustrate the poem on a fold-out card. Cooking with Katie was something new and exciting for kids ages 9 through 13; participants prepared a number of delicious treats after receiving instruction from local cookbook author, Katie Wilton. A martial arts program was presented by Paul and Rosalie DiCrescenzo and was so fascinating that several parents joined in! Our most popular event of 2009 (and of all time, as far as I can tell) was a visit from the Mountain Musers. The Mountain Musers are a team of sled dogs from Montana, who with their owners, Harry and Lela, travel around and engage audiences with their storytelling, actual dogsled equipment, and patient demeanor. The crowd -- 217 people jammed into the children’s room and the young adult areas -- with substantial overflow into the rest of the library. Lela discussed several books about hero sled dogs for various age levels, Harry told a dramatic story

about sled dogs that were able to get essential medicine to a snowed-in community, and they all stayed until every last person had a chance to visit with the dogs, up close and personal. It was the ideal mix of multi-sensory entertainment and literature-based programming, and we would love to have them back for a visit in the future.

Space continues to be an issue in the children's room, for programming as well as materials. When we hold a program, the entire children's room is monopolized by participants, creating noise, blocking access to the collection, and using every available space in the room. Patrons who enter the room to seek out materials have great difficulty accessing the collection, with a segment of non-fiction entirely blocked by the story time rug, and more than half of children's fiction blocked by program participants using our tables to make crafts or eat a snack. It is also quite difficult for patrons not participating in the program to find a staff member to assist them or to physically access the online catalog computers in the children's room. The noise level during programs also creates challenges for patrons trying to ask questions and speak to the children's librarians. While programming is important to the library, it is also imperative that we are in a position to assist patrons who are not participating in the programs.

Space for materials has reached near-crisis levels, with certain parts of our collection shelved on the tops of bookshelves and placed out of reach of even adult patrons. We have step stools scattered around the children's and YA areas to allow patrons access to these out of reach materials, but this creates a danger for patrons falling off the step stools and for materials falling on patrons. And a large percentage of our collection cannot be reached by patrons in wheelchairs or unable to move a step stool to the desired area and climb on. While not only inappropriate, there are legal issues to address with this situation.

The collection has been growing in new and exciting directions this year, with expansion in the areas of foreign language books and graphic novels, as well as the parents' shelf. Our foreign language collection has just come together this year, where formerly we had a few Spanish language books scattered throughout the collection, we now have all the foreign language books together in one area. This change was made in response to patron requests to make the collection more user-friendly. We have acquired many more Spanish language picture books this year, and continue to add to this collection each month. Russian books for middle readers (ages 8 - 12) and something new for us, purchased based on patrons' requests.

Our children's graphic novel collection is expanding at a rapid rate, reflecting publishing trends and the legitimization of this medium by educators in recent years. Many publishers have begun releasing graphic novels aimed at beginning readers and greatly expanding their releases for middle grade readers. Series like Babymouse, Bone, Tintin, and Asterix are flying off the shelves and are appearing on summer reading lists from the Lynnfield Public Schools. We continue to add to this part of our collection, hoping to meet the needs of graphic novel fans.

Our parents' shelf continues to grow, with books for bibliotherapy on topics such as death, divorce, illness, and eating disorders. These titles are written by experts in their fields, and are meant to be read aloud to children facing these challenging situations. This is an extremely important part of our collection, a go-to place when a parent or caregiver comes in with a need for a book on a sensitive topic.

Concerts on the Common

Concerts were planned for every Wednesday from 6:00 p.m.-8:00 p.m. during the month of July. Linda Burns, Chair and her energetic Concerts on the Common Committee, did a marvelous job in booking, planning the music and coordinating the refreshments in spite of inclement weather forcing some cancellations. Northrup Associates once again provided generous financial support for the series.

Local History & Genealogy

The Research Committee for the Essex Society of Genealogists (ESOG) continued to provide monthly specialized in-depth assistance and research to family researchers by telephone, e-mail, and in person in the Marcia W. Lindberg Local History & Genealogy Room. On most Wednesdays, the Room was staffed with volunteers who answered more general questions with their research and the use of the collection. The quantity of useful information available on the Web for genealogists continues to grow yearly.

Friends of the Lynnfield Library

The Friends of the Lynnfield Library continued its role in 2009 as an active, energetic and dynamic supporter of the Library through its fundraising efforts; support and promotion of quality adult and children's programs; the Museum Pass Program; our rental DVD and video collection; and the donation of hundreds of volunteer service hours. There were eight meetings of the Executive Board. The Annual Meeting was held on May 2, 2009. The Friends organization will be celebrating its 50th Anniversary in 2010. We are planning a year of activities that will remember the past, celebrate the present, and look forward to a bright future.

Highlights of the year included:

- Purchase of a colorful new rug for storytelling activities in the Children's' Room
- Library Voices of Lynnfield--a gathering of the many groups that use the Library for meeting space and activities
- A successful town-wide annual appeal in May
- Two successful book sales, one at the Geraniumfest in May and the other at the Annual Used Book Sale in October
- Support for the Summer Reading Programs featuring a visit from the Mountain Mushers – three sled dogs, their sleds and their owner/trainers which drew 217 participants in July
- Purchase of a Dell laptop and the computerization of our reconfigured budget, making for more efficient fiscal management

In July we honored Calliope Gavrilles who stepped down as Treasurer after many years of dedicated service. Mrs. Gavrilles continues to provide much needed guidance and assistance to the Board and the Library Director.

Volunteers

One hundred adult and three young adults contributed 2,333 hours to help make the Lynnfield Public Library one of the best in the area. Our dedicated volunteers straightened book shelves, planted and maintained the library grounds, and assisted genealogy patrons. They also sorted through thousands of books, videos and paperbacks for the Friends' two book sales, shifted and stored our newspapers; shelf read and prepared our "What's Happenin' in the Lynnfield Library" calendar and quarterly "Library Link" newsletter for mailing. We honored these same volunteers on June 5 with a Volunteer Recognition Luncheon held at the Meeting House.

Community Outreach

Food for Fines Circulation staff collected and tallied 669 items, with a total estimated value of \$2,132 to Haven from Hunger of Peabody this fall as part of our annual Food for Fines campaign.

Flower Workshop of Lynnfield members donated their energy, time and expertise to beautifying the library grounds, and changing and managing the seasonal plantings. They decorated the inside of the library with poinsettias throughout the first floor and a display on the Circulation Desk during the holidays. **The Village Garden Club** hung garlands on the outside of the library, wreathes on the doors and a swath on the library signpost. In March the Village Garden Club and **Lynnfield Art Guild** members collaborated on "Art in Bloom" designing flower arrangements to interpret selected paintings.

Nonfiction remains the preferred reading choice for **BookLovers**, the library-run book group. Some of the titles we enjoyed last year were *Indian Summer: the Secret History of an End to an Empire* by Alex von Tunzelman, *The Worst Hard Time: the Untold Story of Those Who Survived the Great American Dust Bowl* by Timothy Egan and *Golden Boy: Memories of a Hong Kong Childhood* by Martin Booth. *The Places in Between* by Rory Stewart and *Flapper: a Madcap Story of Sex, Style, Celebrity and the Women Who Made America Modern* by Joshua Zeitz rounded out the calendar year.

SAGE – an acronym for savvy, active, growing and enterprising – a library group for older users – took three wonderful trips last year – and had as many meetings: Strawberry Banke, in Portsmouth, NH; *Love in the Afternoon*, a movie viewing and discussion at Merrimack College and a tour of the Boston Athenaeum, Boston.

Explorers on the Road, an offshoot of Explorers Lifelong Learning Institute of Salem State College, brought three wonderful adult programs to Lynnfield in the past year: "Johannes Brahms: His Life, His Times and His Music," "Getting to Know India" and "The Russians are Coming! The Russians are Coming!"

The library newsletter, “**Library Link**” was mailed to over 900 households quarterly (and distributed to fifty more in-house) in 2009 with additional reading suggestions, online resources, a calendar of events, new additions to our collections and upcoming events. The design, text and layout of the newsletter continue to evolve in an effort to make it more relevant, useful and fun for our patrons. “What’s Happenin’ at the Lynnfield Library?” was mailed to the same number of households on the months that a newsletter was not mailed and was distributed in the library, too.

Concerts on the Common were planned for every Wednesday from 6:00 p.m.-8:00 p.m. during the month of July. Linda Burns, Chair and her energetic Concerts on the Common Committee, did a marvelous job in booking, planning the music and coordinating the refreshments in spite of inclement weather forcing some cancellations. Various local sponsors were solicited for support this past year: Richard Tisei, State Senator; The Savings Bank; First Financial Trust; Cervizzi's Martial Arts Studio; Jay Kimball, Attorney; Lynnfield Rotary Club; and Eastern Bank.

Board of Library Trustees

Robert D. Calamari, Jr., Chair (re-elected in November)
Kerry Haughney, Vice-Chair (elected in November)
Faith Honer-Coakley
Kendall Inglese
E. Seavey Bowdoin

Library Staff

Administration

Nancy Ryan served as Interim Director until March 10 when she was appointed Library Director
Assistant Director: position frozen since September 2008
Patricia Nutile, Administrative Assistant
Eugenia Scarmoutzos, Secretary, Board of Trustees

Youth Services

Farouqua Abuzeit, Head of Youth Services
Pam Griswold, Children’s Assistant

Reference Services

Pat Kelly, Head of Reference Services
Irene Gorevitz, Reference Staff Librarian

Technical Services

Laurel Toole, Head of Technical Services
Pauline Silva, Technical Services Librarian

Circulation Services

Shauna Porteus, Circulation Manager (January-August)*

Elisabeth Carey, Circulation Manager (August – November) *
Laura Bruynell, Circulation Manager (November – present)
Eileen Larsen, Circulation Assistant
Dawn Mayerson, Circulation Technician
Margaret O’Keefe, Circulation Technician
Betty Whelan, Circulation Technician

Circulation Desk Substitutes

Mary Kraft
Cathy Ricciardone
Beverly Lenehan
Carolyn Savio
Maureen Conwell*
Gail Tetreault*
Kathy Miksis*

Library Pages

Courtney Marsolais*
Nicola Perrone *
Ashley Martin*
Paige McNamara*
Anthony Maddaleni
Carolyn Williams
Laura Ricciardone
Ava Landry
Jeff Paul*

*Left in 2009.

Respectfully submitted,
Nancy D. Ryan
Library Director

PLANNING BOARD

Perhaps it is appropriate at this time for the Town to pat itself on the back regarding the far sighted steps it took to insure that our community, but 12 miles from downtown Boston, would be a special place for those that valued residential integrity and family stability. Fifty seven years ago (1953) Town Meeting adopted zoning that in effect locked up the whole town in a reasonable and thoughtful manner. This zoning was carefully planned so that all economic levels could afford a Lynnfield home. It was not the blanket across the board zoning that has so often been adopted by suburban towns recently. It is the latter that raised the ‘snob zoning’ flag.

Then in 1958 a master plan was approved also at Town Meeting. The results of these actions have given Lynnfield the reputation of a stable community with good schools and services and real estate values. However, it is important to this self congratulatory effort that notice be taken that our ‘Planning Department’ works very effectively with a good and knowledgeable part time secretary and a board consisting of five elected ‘amateurs’! Neighboring towns are still playing ‘catch up’ with Planning Departments that are showing budgets well over \$150,000. Need more be said?

During the year 13 meetings were held. Approval was granted for subdivisions Pebble Cove Circle, 946 & 960 Main Street (four lots, two new) and Taylor Terrace Extension

subdivision, 227 Summer Street (four lots). West Tapley Road Extension a two-lot subdivision remains in the Definitive Plan process. The Board granted extensions in the time to complete construction of subdivisions Georgies Way, Godding Lane, Haywood Farm, Lawry Lane, Pondview Lane, Ramsdell Way, Sevinor Road, Tappan Way Extension and Taylor Terrace Extension (two-lot). Separate Performance Guarantees were accepted for construction of both the two-lot and four-lot Taylor Terrace Extension subdivisions; construction is underway. Recommendations were made to the Board of Appeals on 16 petitions relative to Special Permits and four petitions relative to Site Plan Approval. Five plans were submitted for consideration under MGL 41 §81P “Endorsement of Plans Not Requiring Approval Under Subdivision Control Law”; four were approved and one was denied.

We held public hearings for two zoning articles included in the March 2, 2009 Special Town Meeting Warrant that amended the Housing for the Elderly District and recommended approval of the proposed amendments to Sections “Definition” by reducing the age from 60 to 55 and “Uses” as stated in the warrant. The Board also recommended acquiring by eminent domain a portion of real property as stated in the warrant (located behind 525 Salem Street).

The Board submitted, held a public hearing and recommended a zoning article to enlarge the Groundwater Protection District on the October 17, 2009 Town Meeting Warrant. The Board also recommended adoption of separate articles on Street Acceptance for Freeman Street, Green Meadow Drive, Horseshoe Drive, Murphy Way, Mansfield Road, Otter Pond Road, Stagecoach Lane, Thistle Lane and Tappan Court; and a General Bylaw governing discharges to the storm drain system, storm water management. The Board did not recommend adoption of articles to “Establish a Tree Board” and “Establish a revolving fund for the Tree Board “

The DPW Director and Town Engineer have assisted the Board in a updating the “Rules and Regulations of the Planning Board Governing the Subdivision of Land in Lynnfield”. Public hearings were held in August and September on various sections with additional public hearings to come in 2010. We anticipate completion the spring of 2010. Funds held by Danversbank for construction of Elizabeth Way were secured for the completion of the subdivision. We expect inclusion for street acceptance in the October 2010 Town Meeting Warrant.

Respectfully submitted,
Richard J. O’Neil, Jr., Chairman
Thomas G. Hill, Vice Chairman
Donald G. Harriss, Clerk
Richard Dalton
Alan K. Dresios

POLICE DEPARTMENT

This year saw the retirement of Chief of Police Paul N. Romano, after over forty years of service to the Town. Captain Joseph A. Dunn was appointed Chief on August 1, 2009. Other personnel changes in the department included the promotion of Richard Lamusta to Sergeant after having served as patrolman for 31 years. Sgt. Sean Donovan and Anthony Hnath were assigned as detectives. Sergeant Sean Donovan is serving as school safety officer.

All four Sergeants have completed command training school. Massachusetts Law Enforcement Council, or NEMLEC recently sponsored a two-week training course for new detectives, Officer Anthony Hnath attended. The department sent two officers to a state-certified armorer's school to train as my replacement in that capacity. Officers Nicholas Secatore and Jon Burnham are now the department armorers. Department personnel have completed required in-service training, which includes firearms, and emergency medical technician refresher training. A computer and monitor have been installed in the "Guard Room" for training that is held at daily roll call.

With the assistance of Paul Romano, Alan Macdonald, and Keith Hammerbeck, the new state-of-the-art Lynnfield Public Safety Dispatch Center has been completed. Mobile data terminals were installed in three of the cruisers under the direction of Joseph Bongiorno, IT director.

A multi-purpose room was constructed inside the police station. This room serves as a place for the patrolmen to write reports, place telephone calls, interview clientele, and otherwise further their investigations with minimal disturbance. DPW Director Dennis Roy and DPW personnel made this possible.

The Police Department has been working closely with the School Department and Superintendent Robert Hassett and his staff, to further the relationship of our two departments and ensure that we are providing every means of assisting the schools in this challenging environment.

The department has applied for four grants since August. The first was submitted to the Executive Office of Public Safety and Security, Massachusetts Municipal Police Services Staffing. This money was intended to fund two patrol officers' positions. Funding was denied on 23 November 2009.

The second grant submitted to the Executive Office of Public Safety and Security, FY2010 State 911 Department Training Grant was approved for a total of \$5,000 with a disbursement date of 08 October 2009.

The third US Department of Justice FY2010 American Reinvestment and Recovery Act Justice Assistance Grant was submitted February 2010 for a total of \$11,087, earmarked

to purchase live scan fingerprint technology. The funding disposition has not yet been rendered.

The fourth grant in the amount \$27,083 was submitted to the Executive Office of Public Safety and Security, FY2010 State 911 Department, Public Safety Answering Point Support and Incentive Grant. This money is earmarked for air conditioning and air recovery in the dispatch center. The funding disposition has not yet been rendered.

I would like to express my appreciation for all of the Department personnel for their hard work over the past few months. Change doesn't necessarily come easy, but/and with the changes of the last few months; the members have risen to the task. I am proud of each and every member of the Lynnfield Police Department.

I wish to extend my sincere thanks and appreciation to all the people that make up the community of the Town of Lynnfield for their help and hard work to make Lynnfield a better community in which to live.

Respectfully submitted,
Joseph A. Dunn
Chief of Police

ROSTER

Chief of Police
Joseph A. Dunn

Sergeant
David J. Breen
Karl R. Johnson
Sean E. Donovan
Richard M. Lamusta

Patrolmen
Charles Peabody
David L. Mayerson
Paul S. Tomich
Sean M. Kilroy
Stephen J. Conley
Bryan J. Materazzo
Anthony P. Hnath
Michael R. Topping
Jonathan P. Burnham

Louis S. Trapasso, Jr.
Nicholas Secatore
R. Matthew LaBonte

Dispatchers
Maura P. O'Brien
Anne M. Romano
Diane E. Williams
Charlotte M. Peterson
Michael J. Dicorato

Executive Secretary
Paula T. Allen

Crossing Guards
Carol Kilroy
Paul Nugent
John Walsh

The department responded to 4575 requests for service, investigated 684 incidents and made 291 arrests as shown on the following tables.

Case Activity Statistics

Total Offenses Committed:	999
Total Felonies:	268
Total Crime Related Incidents:	384
Total Non Crime Related Incidents:	4
Total Arrests (On View):	120
Total Arrests (Based on Incident/Warrants:	30
Total Summons Arrests:	141
Total Arrests:	291
Total P/C's	26
Total Juvenile Arrests:	22
Total Juveniles Handled (Arrests):	4
Total Juveniles Referred (Arrests):	18

Offenses by IBR Code

Forcible Sodomy	1
Robbery	2
Aggravated Assault	5
Simple Assault	48
Intimidation	34
Arson	1
Burglary/Breaking and Entering	19
Purse Snatching	2
Shoplifting	5
Theft from Building	19
Theft from Motor Vehicle	41
Theft of Motor Vehicle Parts	8
All Other Larceny	112
Motor Vehicle Theft	4
Counterfeiting/Forgery	8
False Pretenses/Swindle	20
Credit Card/Automatic Teller	8
Impersonation	9
Stolen Property Offenses	5
Destruction/Damage/Vandalism	118
Drug/Narcotic Violations	12
Weapon Law Violations	2
Bad Checks	5
Disorderly Conduct	7
Driving Under the Influence	33
Drunkenness	17

Liquor Law Violations	30
Trespass of Real Property	6
All Other Offenses	64
Traffic, Town By-Law Offenses	355

PUBLIC WORKS

SCHOOL DEPARTMENT

Superintendent and School Committee

Huckleberry Hill School

Huckleberry Hill School is a kindergarten through fourth grade learning community that is characterized by actively involved and supportive parents and enthusiastic students. We offer a tuition-based full day kindergarten program and, through Lynnfield Community Schools, a full range of day care and special activity programs are also available to our families. We are proud of our highly skilled faculty and staff who serve over 400 students in 19 classrooms.

Our curriculum offers rich opportunities for student learning in the classroom, through field study, and through special enrichment programs. Thanks to LET grants and the generosity of our PTO, students have experienced a wide variety of programs including: MIT Labs: Optics & Lasers; Mark Shepard's "Beyond the Borders", historical character presentations Caroline Ingalls, Benjamin Franklin and Phoebe Emerson; as well as visits by instructors from the Discovery Museum on both Sound and Magnets, and a three-part life cycle presentation from Audubon Ark including "Web of Life". Field studies have taken students to the Museum of Fine Arts in Boston as well as the Lynnfield Public Library.

On-going professional development and student assessments continue to monitor and link student achievement data with our School Improvement efforts. This year we completed the three-year focus on Mastery Learning in Mathematics and began a similar focus on student achievement in ELA (English, Language Arts). The newly hired Curriculum Coordinator for ELA and Social Studies is guiding the grade level teaching teams as they develop summative assessments to support Mastery Learning objectives in ELA in conjunction with the Massachusetts State Frameworks. The assessment data is used to monitor progress and plan instructional support at three levels: classroom, grade level and school-wide. The Coordinator, the ELA tutors and the literacy teacher meet regularly for consultations and for professional development. In conjunction with the ELA initiatives we have expanded the use of technology within classrooms and have utilized data analysis as an instructional and assessment tool to support and measure academic achievement.

Through both separate and collaborative programs our specialists consisting of Art, Music Physical Education, and Media are actively engaged in a dynamic curriculum and participate in school-wide activities and special events. This past spring, our music and art teachers collaborated to present a Fine Arts Night. In preparation for this evening program for families, the hallways and other areas of the school displayed amazing student artwork. In addition, a musical presentation by grades two, three and four

entertained the visitors. “Fit and Lit” is an award-winning collaborative incentive program of physical education and library media that links goals for exercise and reading for the whole family. Our media center has an outstanding library of quality literature due in part to the extra efforts of our media specialist with the on-going Birthday/Gift Book program. Health and Wellness Day in June features our traditional Fun Run and includes motivational workshops for students with various accomplished athletes. This year’s athlete was Mark Rothstein, Champion Rope Jumper! Just recently, our physical education teacher, Mary Robertson, was awarded Teacher of the Year by MAHPERD, Massachusetts Association of Health, Physical Education, Recreation and Dance. We are very proud of our high achieving staff.

We have an active group of volunteers who serve our school. Several times each year, we provide a Volunteer Orientation Program for those interested in volunteering at our school. A high standard for safety and confidentiality are the core values of this program. Students and staff benefit daily from the many contributions of our loyal volunteers. Last spring the PTO organized a golf tournament and this fall they held a successful walk-a-thon which raised money to fund many of the student enrichment programs for the upcoming school year.

Students are given opportunities to develop leadership skills. Fourth graders participate in the Kindness and Leadership Committee and serve as role models for younger students. School spirit and community service are the focus of their work. After the earthquake in Haiti, these students helped to orchestrate a drive for medical and hygiene supplies and spare coins. It was a very successful collection of needed goods and over \$2,500 in coins were donated to the relief effort. In addition, grade four students serve as announcers each morning to begin the day at Huckleberry Hill School. All students help the school and the community through their continued recycling efforts.

Our monthly newsletter, *Huckleberry Highlights* is available on the school web site at www.lynnfield.k12.ma.us. There is a wealth of information for parents and the community on this site. The staff and students of Huckleberry Hill School are grateful to the families and friends of Lynnfield for their continued support of our school.

Summer Street School

Summer Street School is comprised of 486 students in grades K-4 with over 50 committed and dedicated faculty and staff. We have 23 classrooms K-4 with 2 additional classrooms servicing students with special programming needs. Two of our kindergarten classrooms are tuition-based full day programs, in addition to our traditional .7 kindergarten programs. We welcomed four new faculty members to our roster this year; Ms. Traci Ross: .7 Kindergarten Teacher; Ms. Allison Carucci: First Grade Teacher, Mr. Harry Wagg: Music Specialist and Ms. Christina Noce: Math, Science, Technology Curriculum Specialist.

We have begun the multi-year goal regarding mastery learning in the area of English/Language Arts. Faculty members worked diligently with Maureen Fennessy the

ELA/SS Curriculum Specialist to identify mastery learning standards for each grade level based on the Massachusetts State Frameworks. Teachers will work collaboratively across both elementary schools to ensure that grade level materials and resources, such as smart board lessons to support learning, were consistent and available for all classroom teachers. Additionally, teachers created common assessments based on mastery learning objectives.

We continue to work on our commitment to technology as an effective teaching and learning tool. With the generous and on-going support of the Summer Street School PTO all of our classrooms in grades K-4 are officially equipped with Smart Boards. Using technology as an effective teaching strategy is embraced by classroom teachers and continues to be a practice that is embedded in most classroom lessons. It allows teachers the opportunity to engage students in meaningful learning across all subject areas.

When we close our doors in June we say goodbye to one long time member of the Lynnfield School system as she begins her retirement, Mrs. Judi Lucia, who is currently a second grade teacher. Mrs. Lucia retires from the Lynnfield Public Schools after 36 years of dedicated service. The students in Lynnfield have benefited from her master level early childhood teaching. We wish her well as she begins a new chapter in this journey of life.

Middle School

The faculty and students of the Lynnfield Middle School grow and learn in a building that entered its seventh year of existence. The building reflects the students who attend via classroom projects, accomplishments, and images.

The conclusion of the 2008-2009 school year saw the retirements of Mary Beth Wing (English), Kathleen Yonkus (English and Department Head), Phyllis Taylor (Spanish and Department Coordinator), Donna Anderson (French), and Dave Dziedziak (6th grade Science).

Enrollment continues to rise and there are currently 762 students for grades 5-8. The beginning of the 2009-2010 school year has seen the addition of several newly hired staff and an entire class of 190 fifth grade students new to the middle school. The most substantial recent change to LMS is the team structure in the lower grades. Grade 5 has four teams of two teachers and grade 6 has two teams of four teachers. This provides for greater subject specialization as well as a gradual progression from elementary to high school. Teachers continue to deliver the curriculum via a wide variety of strategies and practices. Differentiation of instruction is a key element within the heterogeneous composition of the middle school classroom.

Students continue to prepare for the MCAS testing in the spring. At that time, all students in grades 5-8 will be assessed in English/Language Arts and Mathematics. Science, Technology and Engineering exams will be administered to 5th and 8th grade students. The social studies exams for grades 5 and 7 have been suspended temporarily by the DESE. The volume of testing, while a challenge to administer, provides the

school with a tremendous amount of data that can be utilized to guide curriculum and decision making regarding instruction.

Technology in the classroom has continued to increase in quality and frequency. The media center computer lab is frequently used by students within the media classes as well as subject-specific courses. Over the past year, the continued generosity of the LMS PTO has funded the purchase and installation of several Smartboards into classrooms to the point that all classrooms at LMS now have this technology. This is a tremendous tool that is used by both teachers and students.

In conclusion, 2009 has seen continued change and improvement in the middle school.

High School

We opened our doors in September 2009 with 662 students and 77 faculty members and support staff. Our enrollment has increased over 30% in the last 10 years, and we anticipate an additional increase of 100 students in the next four years. We welcomed the following new faculty members to our roster this year: Jennifer Goguen (Social Studies) and William Jackson (Math).

Our focus this year for school improvement includes implementation of an Advisory Program, Student Leadership Program and exploring solutions for our building space concerns.

Once again, Lynnfield High School students experienced tremendous success on the high-stakes tests of MCAS, SAT, and AP. Forty students were awarded the distinction of being named Advanced Placement Scholars, with one being named National AP Scholar, twelve AP Scholars with Distinction, and seven AP Scholars with Honor. In addition, the high school continued to exceed the Adequate Yearly Progress required by the No Child Left Behind Act.

Our students have also experienced outstanding success on the athletic fields and on the stage in our music programs. Our production of “Grease” was an outstanding success. For the first time ever, we had four completely “sold out” performances. Our band members will be traveling to New Orleans in March.

Preschool

The Lynnfield Preschool has been in existence since 1995. It has grown from one classroom to five classrooms serving children in multi-age groupings ranging from 3 to 5 years of age. Both morning and afternoon programs are offered. Our preschool is integrated, serving both typically developing children and students with identified special needs. The program is language based and incorporates both a consultative and integrated therapy model promoting growth in self-advocacy and independence. Readiness skills are taught through a multi-sensory approach incorporating differentiated instruction so that each child is able to achieve at his or her skill level.

In addition, since January 2008, we have offered a preschool program based on the principles of ABA (Applied Behavioral Analysis) for students on the Autism Spectrum, ages 3 to 5 years old. The program is taught by a master's level BCBA (Board Certified Behavior Analyst) teacher, with paraprofessional support as required to provide access of the curriculum. There is also a district-wide behavioral specialist (bachelor's level) providing a continuum of services depending on the identified level of student need.

Academic skills are taught through a combination of hands-on activities and structured lessons that allow children to experiment, discover, and problem-solve. Communication skills are integrated within the instruction provided in the classroom experience as part of the preschool day. A "total-communication" approach (combination of words, text, picture symbols, photographs, and sign language) is used to facilitate the development of age appropriate speech and language skills.

Motor skills are fostered through physical activities to facilitate motor planning, muscle strength, and age appropriate developmental skills. An Occupational Therapist and a Physical Therapist work within the classroom to integrate activities to assist children in achieving developmentally appropriate skills.

Facilitated by district commitment to the model of a professional learning community, professional development is fostered through school-based initiatives aligned with the MA Curriculum Frameworks. The high standards of the Lynnfield Preschool continue to be enhanced by the dedication and commitment of staff as well as by the enrichment provided through strong parent support.

NORTH SHORE REGIONAL VOCATIONAL SCHOOL

Merger Study

The plan to build a \$133 million high school that proponents say will transform vocational education on the North Shore finally became a reality in December.

The Beverly City Council voted 8-0 to join the new vocational school district, becoming the ninth community to sign on to the project thereby moving the proposal past the threshold required by state law.

The new school is scheduled to open in 2013 in Danvers and will open up spots for the nearly 200 North Shore students who are turned away from North Shore Technical High School and Essex Agricultural and Technical High School every year due to lack of space.

The vocational school will be built on the campus of Essex Aggie and will accommodate 1,440 students in 23 subjects ranging from carpentry to animal science to culinary arts. It will represent a merger of North Shore Tech, Essex Aggie and the Peabody high school vocational program.

The state has promised to pay 74% of the cost of building the new school, or \$98.6 million. Another \$4 million will be raised by the anticipated sale of North Shore Tech. The communities that join the district will share the remaining cost, about \$31 million, based on how many students they send to the school.

Administration

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

Enrollment

Student enrollment as of October 1, 2009 is 451. Students cite their interpersonal relationships with teachers, counselors, and administrators, and the vocational/technical programs as the reasons for application. There continues to be a shortage of space for classrooms, shop areas, the library and the cafeteria. Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair, Cosmetology, Culinary Arts, Electrical, Information Systems Technology, Graphic Arts, Health Technology, Machine Technology, and Masonry.

Curriculum

In 12th grade science we offer three electives that include: Human Biology which now includes biotechnology as a significant part of the curriculum, a revised Physics curriculum, and a long time popular environmental biology course Field Studies in the Natural Sciences. All of our courses are laboratory based, college preparatory, consistent with state requirements, and are designed to assist with our students' career and educational goals.

General and Program Advisory Committees

The Program Advisory Committees meet twice per year to discuss suggestions for improving our vocational-technical programs. The instructors use these meetings to learn about the latest equipment, materials, techniques, and technology being used in industry. Improvement in curriculum and delivery of instruction are directly related to these suggestions and industrial standards.

The General Advisory Committee consists of one member from each of the Program Advisory Committees and the school Principal. Each member has specific recommendations from their advisory committee and advises how to improve the vocational delivery system and maintain the high industrial standards and integrity of each program. The General Advisory Committee discusses articulation agreements, integration into the curriculum for academics and career areas, the OSHA 10-hour card online training, and the diversity representation of our advisory committees.

Vocational Career and Technical Area

The Career and Technical Areas continue to work on integration projects with the academic faculty helping students understand the importance of academic concepts in the student's technical area.

The students and their parents will also be able to review their updated competency listing on line using Career Cruising. The Vocational Coordinators and Guidance Counselors are working together to reinforce employability skills and entrepreneurship.

Safety continues to be a primary concern. Seniors will not participate in the COOP program without a Career Safe OSHA 10 hour card or be able to graduate. Sophomores complete the 10-hour Career Safe program and received their OSHA 10 hour card before they can participate in the technical program junior year.

In addition, students continue to maintain their working portfolios and seniors will begin to create their Senior Showcase portfolio including their electronic portfolio. All students will be presenting their portfolios to faculty, staff and members from their industry allowing them to develop their public speaking skills. This should help them with job interviews and their college admission process.

Technology Integration

Throughout grades 9-12, students are developing skills in word processing, Internet, global communications, spreadsheets, graphics, desktop publishing, and multimedia. They collect and apply data, learn ethical and legal aspects of technology, manipulate graphics, learn text and page layout skills, and use various multimedia tools to express their views and creativity. They develop these skills through a series of projects integrated into the curriculum. Teachers work with a technology specialist in order to create projects that combine their curriculum and technology in a meaningful manner.

Many teachers and our administrators are incorporating Google Docs into their repertoire of technology skills. Google Docs is an online site providing the ability to share documents, spreadsheets or presentations with friends or co-workers. Administrators work collaboratively creating agendas for meetings. Teachers help students to better collaborate on projects both in and out of school using this site.

Our Special Education Department uses a Tablet PC lab. A Tablet PC is the same as any other laptop however; it is equipped with touch screen technology which allows the user to operate the computer with a stylus or digital pen, instead of a keyboard or mouse. By rotating and folding the screen it transforms into a tablet configuration. Using a stylus, students can make handwritten notes and drawings in a manner comparable to the way in which pen and paper are used. Students using Tablet PCs can actively participate in classroom presentations and exercises by drawing responses on screen. Taking handwritten notes and drawing diagrams in a class increases productivity and retention of information.

The North Shore Regional Vocational School District website has a new look. Its design has been changed and updated (www.nsths.mec.edu). The new school video can be viewed on the home page.

Special Education Department

The special education program is inclusive in nature. Inclusion classes are offered in all grades and in every major academic subject area. These classes are co-taught by members of the general education and special education staff. In conjunction with this, many special needs students receive academic support services in the Curriculum Support Center, under the direction of the Special Education Administrator.

Athletic Department

The Boys and Girls Basketball teams had a good number of students play at multiple levels during the winter season. The boy's team qualified for the State Tournament losing in the quarter finals of the North to Winthrop.

The spring of 2009 saw the Softball team win another league championship and qualifying for the state and vocational tournaments. The team became the State Vocational Champions and advanced to the semi-finals of the North Sectionals in the State Tourney.

The Baseball team also won the league championship and qualified for the state and vocational tournaments. The team advanced to the quarter finals of the North Sectionals before being eliminated by North Reading.

The spring of 2008 also saw the start of a Boy's and Girl's Lacrosse co-op team with Essex Aggie. The number of participants was high necessitating the hiring of an assistant coach and running a junior varsity program.

Girls Lacrosse, sponsored by Essex Aggie, also had a good turnout and played a varsity and junior varsity schedule.

Paul Worth took over the head coaching position of the football team after the departure of Mike Drouin. The football team qualified to play in the Vocational Bowl and a chance to make the State Playoffs instead.

Girls soccer, in its second year, won a second league championship and qualified for the State Tournament. The participation level is high resulting in a full junior varsity schedule. Boys Soccer saw an increase in numbers this year, necessitating the start of a junior varsity team. The varsity team had a good season finishing in 2nd place in the league and qualifying for the State Tournament.

Fall cheering, in its second year as co-op with Essex Aggie, improved their performance level this year but was hit hard by the H1N1 virus just around competition time. However, the team still qualified for State Competitions.

The programs are running well and the participation rate continues to be very high for a Vocational School.

School-to-Work/Placement

Entering the world of work in the 21st century takes more than vocational/technical skills or academic success. Good employees must be able to be good listeners, take direction, set goals and develop positive working relationships with supervisors and co-workers. North Shore Tech's goal has always been to develop our students' maturity and understanding of what faces them in the world of work.

Tech Prep

Tech Prep, a federally funded program, establishes articulation agreements between high school students and post-secondary institutions. This program develops career pathways that allow for a seamless transition from high school to college programs of study, creating opportunities for high school students to earn college credits.

We continue to work with North Shore Community College reviewing established articulations in ITS, Health, Marketing and Culinary and developed a new articulation in Graphic Communications.

Health Office Report

Health services offered at North Shore Technical High School include first aid, health education, health promotion and prevention of illness in a caring safe environment. Emphasis is to prevent illness and injuries, to minimize impairments to learning and to make community/school referrals as appropriate.

In the spring there was ongoing reporting to the Middleton Health Dept. when H1N1 became an issue. We had no confirmed reports of H1N1 this school year. One change in health services was a change in nursing personnel. Ms. Holman left to teach Health Assisting classes and Mrs. Kersker took over the school nurse position midyear.

Transportation Department

The Transportation Department has a fleet consisting of twenty (20) buses, fourteen 71-passenger buses, one 18-passenger bus, three buses dedicated to the building trades, two 35-passenger buses and also one 8-passenger van. The Transportation Department provided transportation to and from school on a daily basis for approximately 457 students and provides buses three days a week for after school activities.

Transportation was provided for many field trips throughout the school year and all the offsite activities, sports games, etc.

Adult Education

Adult Evening Education at North Shore is a self-supporting program that offers approximately sixty (60) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students that participate in a wide variety of courses. Popular fields of study include: computers, health, construction, machine technology, culinary, automotive, business and personal finance. A number of courses have state approval for professional and trade license preparation.

Adult Education at North Shore provides a much-needed service and is embraced by the community as an outstanding educational opportunity.

Business Office

The Department of Revenue has certified the amount in our unencumbered excess and deficiency funds available July 1, 2009 at \$466,284. The Fiscal 2011 Budget preparation is currently in process and will be presented to the District's Finance & Property Policy Sub-Committee in February and subsequently to the District's School Committee. At this point, we have not received financial data pertaining to fiscal 2011 from the Department of Elementary & Secondary Education.

North Shore Regional Vocational School District Committee

Beverly Mr. Dean Porteous
Boxford Mr. Michael Crowe
Danvers Mr. Russell Fravel
Essex Mr. George R. Harvey, Chairman
Gloucester Ms. Melissa Teixeira
Hamilton Mr. David W. Ketcham
Lynnfield Dr. Paul Anderson
Manchester-by-the-Sea Mr. Joseph Sabella
Marblehead Mrs. Marcia Sweeney, Vice
Chairman

Middleton Mrs. Ellen Weitzler
Nahant Mrs. Anne Senk
Rockport Mr. Mark Small
Salem Mr. Thomas St. Pierre
Swampscott Mr. William Jackson
Topsfield Ms. Trudi Perry
Wenham Mr. William O. Nichols,
Secretary

TOWN CLERK

The Town Clerk's Office is the hub of activity in the Town Hall. Residents use the Town Clerk's Office as a source of information and assistance for nearly all phases of Town Business. At the state level the Town Clerk has duties and responsibilities under the jurisdiction of the Secretary of State, the Attorney General, the Division of Fisheries and Wildlife and many other departments. At the county level the Town Clerk deals with the Commissioners and the Courts.

The Town Clerk is the keeper of the records of the Town. All vital events affecting residents, i.e. birth records, marriage and death records are recorded by the Town Clerk's Office. These vital statistics provide the basis for the Commonwealth of Massachusetts central vital registration system. During 2009 the Town recorded 81 births, 35 marriages, and 93 deaths. The Town of Lynnfield population was 12,208 in 2009.

The most complex duties and authorities of the Town Clerk are prescribed by law and are those relating to elections and town meetings. The Town Clerk must abide by a multitude of ever changing laws relating to those areas.

As Chief Election Official the Town Clerk oversees the election officers, polling places and the general conduct of all elections. The Town Clerk directs preparation of ballots, polling places, voting machines, voting lists, administers campaign finance laws, and certifies nomination papers and initiative petitions. The Town Clerk also serves as Clerk on the Board of Registrars; is the supervisor of voter registration and absentee balloting; prepares records; and reports official election reports to the Secretary of State.

Town Meeting legislation and all other official actions of the Town are recorded and certified by the Town Clerk. Various types of actions taken at Town Meeting are forwarded to the Attorney General for their review and approval.

The Town Clerk is the keeper of the town seal. The Town Clerk attests by signature and seal to bonds, contracts, bylaws, resolution and any other documents requiring town certification. The Clerk provides certified copies of all vital records and conducts genealogical research for members of the public, and is responsible for maintenance, disposition, and preservation of municipal archival records and materials. The Town Clerk administers the oath of office to all town officials, whether they are elected or appointed.

The Town Clerk's Office is a US Passport Acceptance Facility. In 2009 the Town Clerk's Office accepted 36 passport applications, resulting in \$900.00 in revenue.

The Town Clerk and Assistant Town Clerk are also Commissioners to Qualify Public Officials. People who need to be sworn in as Notary Publics and Justice of the Peace, as well as other public designations can come to the office, instead of going to Boston. In 2009 the Town Clerk's Office swore in 37 Notary Publics and Justices of the Peace.

Planning Board and Zoning Board of Appeals decisions are kept and certified by the Town Clerk's Office.

The annual census is maintained and the street list is prepared by the Town Clerk's Office. The jury list is prepared by the Town Clerk's Office and is furnished to the State Office of the Jury Commissioner.

The Town Clerk's Office also issues dog licenses. 637 dog licenses were issued in 2009, resulting in \$3,306.00 in revenue.

The Town Clerk's Office issues business certificates. According to Massachusetts General Law Chapter 110, Section 5, "Any person conducting business under a title other than the real name of the person conducting the business must have a business certificate." In 2009 the Town Clerk's Office issued 36 business certificates, resulting in \$900.00 in revenue.

Tax liens, imposed by the Federal and State Government are retained by the Clerk.

I would like to thank Assistant Town Clerk Diane Hammerbeck and all my election workers for all their hard work during this busy year.

Respectfully Submitted,
Amy K. Summers
Town Clerk

TOWN MEETING RESULTS

SPECIAL TOWN MEETING – March 2, 2009

Rescheduled to March 9, 2009 due to inclement weather and lack of quorum.

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday March 2, 2009. A quorum not being present, a motion to reconvene the Special Town Meeting on March 9, 2009 at the Middle School Auditorium was made by Arthur Bourque, and seconded by Robert MacKendrick.

Present were Selectmen Arthur Bourque, Al Merritt, and Robert MacKendrick. Also present were Town Administrator William Gustus, Town Counsel Thomas Mullin, Moderator David Miller, Town Clerk Amy K. Summers and Harry LeCours.

A motion to adjourn was made by Arthur Bourque and seconded by Robert MacKendrick.

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday March 9, 2009. A

quorum being present (291 present – 175 required) the meeting was called to order by the Moderator, Mr. David Miller at 7:30 p.m.

Non-registered persons were given permission to attend the meeting as spectators and were seated to the right of the stage.

The moderator read the part of the warrant preceding the articles and with consent of the voters, omitted the reading of the article which would be read at the time they were up for action. The close of the warrant was read, including the names of the Board of Selectmen, as was the Constable's return of service.

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2009 Fiscal Year where balances are below projected expenditures for various reasons, and to reduce certain appropriations in order to balance the FY 09 Budget; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

MOTION 1: I move that the Town raise and appropriate or transfer from available funds and reduce certain departmental appropriations to supplement certain accounts and balance the current 2009 Fiscal Year as shown on the handout entitled "Special Town Meeting Appropriations, Reductions and Transfers"

Moved By: Arthur Bourque

ACTION: Voice vote carries by the necessary majority.

ARTICLE 2. To see if the Town will vote to amend Section 2.10 of the Zoning By-law entitled 'Housing for the Elderly' by deleting from the eighth line of the first paragraph of said Section the word 'sixty' and replacing it with the words 'fifty-five'.

or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

MOTION 2. I move that the Town vote to amend Section 2.10 of the Zoning By-law entitled "Housing for the Elderly" by deleting from the eighth line of the first paragraph of said Section the word "sixty" and replacing it with the words "fifty-five".

Moved By: Bob MacKendrick

ACTION: A motion to move the question is seconded and passes by the necessary two-thirds majority.

ACTION: A standing vote was taken and Article 2 passes by the necessary two-thirds majority. Yes: 222 No: 45

ARTICLE 3. To see if the Town will vote to amend the Zoning Bylaws by deleting therefrom Section 4.6 and replacing it with the following:

"4.6 Housing for the Elderly District

“In a Housing for the Elderly District, no building or land shall be used and no buildings shall be erected or converted except for the purpose of providing housing for the elderly, provided that nothing herein shall prevent a municipal recreation use within such District.”

or to take any other action in relation thereto.
Submitted by BOARD OF SELECTMEN

MOTION 3. I move that the Town vote to amend the Zoning Bylaws by deleting therefrom Section 4.6 and replacing it with the following:

“4.6 Housing for the Elderly District

“In a Housing for the Elderly District, no building or land shall be used and no buildings shall be erected or converted except for the purpose of providing housing for the elderly.”

Nothing herein shall cause the deletion of Section 4.6.1 of the Zoning Bylaws.

Moved by: Al Merritt

ACTION: Motion passes by the necessary two-thirds majority by a standing vote. Yes: 251 No: 11

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain all or a portion of the real property shown on the Town of Lynnfield Assessors' Maps as Parcel 629 on Map 55, Essex South District Registry of Deeds Book 13162, Page 3, for the purposes of elderly housing, it being the purpose of this article to effect a confirmatory taking of certain land which the Town contends that it owns but as to which a title defect may exist; and further to raise and appropriate or transfer from available funds a sufficient sum of money to carry out the said acquisition; or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

MOTION 4. I move that the Town vote to authorize the Board of Selectmen to acquire by eminent domain the fee simple interest in all of the real property shown on the Town of Lynnfield Assessors' Maps as Parcel 629 on Map 55, more particularly described as follows:

Beginning at a point on the northerly sideline of Parcel 629 on Map 55 as shown in the Town of Lynnfield's Assessor Map Book at the common property corner of 525 Salem Street and 9 Horseshoe Drive; thence running

S67°15'35"W a distance of 89.55 feet more or less to a point; thence running

S68°28'25"W a distance of 137.44 feet more or less to a point; thence turning and running

S26°19'34"E a distance of 669.14 feet more or less to a point; thence turning and running
N65°22'19"E a distance of 140 feet more or less to a point; thence turning and running
N18°50'13"W a distance of 662.67 feet more or less to the point of beginning.

The lot, however described, is intended to be Parcel 629 on Map 55 as shown in the Town of Lynnfield's Assessors Map Book with an area of 2.79 acres more or less, being the land referred to in a certain "Final Judgment in Tax Lien Case" recorded with the Essex South District Registry of Deeds at Book 13162, Page 3. The purpose of the said taking is for elderly housing, it being the intent of the Town to effect a confirmatory taking of land which the Town contends that it owns but as to which a title defect may exist. Nominal damages in the amount of \$1 shall be awarded and therefore the sum of \$1 shall be raised and appropriated to carry out the purpose of this Article.

Moved by: Arthur Bourque

ACTION: Voice vote carries unanimously.

ARTICLE 5. To see if the Town will vote to amend the General Bylaws by adding thereto, as Chapter 4, § J thereof, the following, to be entitled "Excessive Noise From Compression Brakes Prohibited":

"Except in the case of an emergency, it is unlawful for the driver of any vehicle to use or operate, or cause to be used or operated, within the Town limits of the Town of Lynnfield, any compression brake, engine brake, dynamic brake or mechanical exhaust device designed to assist in the deceleration or braking of any motor vehicle, if such device or devices result in excessive, loud or otherwise unusual noise. Violation shall be punishable by a fine of \$200."

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

MOTION 5. I move that the Town vote to amend the General Bylaws by adding thereto, as Chapter 4, § J thereof, the following, to be entitled "Excessive Noise From Compression Brakes Prohibited":

"Except in the case of an emergency, it is unlawful for the driver of any vehicle to use or operate, or cause to be used or operated, within the Town limits of the Town of Lynnfield, any compression brake, engine brake, dynamic brake or mechanical exhaust device designed to assist in the deceleration or braking of any motor vehicle, if such device or devices result in excessive, loud or otherwise unusual noise. Violation shall be punishable by a fine of \$200."

Moved by: Bob MacKendrick

A motion to move the question passes.

Voice vote carries.

A motion to reconsider the vote as a standing vote passes.

ACTION: Motion passes by the necessary majority in a standing vote. Yes: 131

No: 96

CLOSING MOTION : I move to adjourn this Town Meeting sine die.

Moved By: Arthur Bourque

ACTION: Voice vote carries by the necessary majority.

Town Meeting is adjourned at 9:06 p.m.

ANNUAL TOWN MEETING

APRIL 27, 2009

RESCHEDULED TO APRIL 30, 2009 DUE TO LACK OF QUORUM

RESCHEDULED TO MAY 18, 2009 DUE TO LACK OF QUORUM

Pursuant to the forgoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium, Cafeteria, Gymnasium, and classrooms in said Town of Lynnfield on Monday, May 18, 2009. A quorum being present (372 present -- 175 required) the meeting was called to order by the Moderator, Mr. David Miller, at 7:30 p.m.

Non-registered persons were given permission to attend the meeting as spectators and sat to the right of the stage.

The moderator read the part of the warrant preceding the articles and with consent of the voters, omitted the reading of the article which would be read at the time they were taken up for action. The close of the warrant was read, including the names of the board of Selectmen, as was the Constable's return of service.

PRELIMINARY MOTION

I move that this Town Meeting be adjourned for the opening of the Special Town Meeting which is scheduled for 8:00 and 8:30 p.m. in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, and I further move that if necessary, both of these Town Meetings be adjourned to Thursday, April 30, 2009 at 7:30 p.m. in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

MOVED BY: Bob MacKendrick

ACTION: Motion passes by the necessary majority.

Article 1. To act on Reports of Town officers and special committees, as published.
Submitted by BOARD OF SELECTMEN

MOTION ARTICLE 1. I move to accept the Reports of Town officers and special committees, as published.

MOVED BY: Bob MacKendrick

ACTION: Article 1 passes by the necessary majority.

Article 2. To choose all Town officers not required to be chosen by ballot: viz.; three field drivers, one pound keeper and three wood measurers.

Submitted by BOARD OF SELECTMEN

MOTION ARTICLE 2: I move that the Town vote to choose all Town officers not required to be chosen by ballot as follows: R. Gabriel Zavala, Jon Procurot and Betty Adelson as Field Drivers; Jon Procurot as Pound Keeper; and Kenneth Burnham, and R. Gabriel Zavala, as Wood Measurers.

MOVED BY: Al Merritt

ACTION: Article 2 carries by the necessary majority.

Article 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.

Submitted by BOARD OF SELECTMEN

MOTION ARTICLE 3: I move that the Town vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended as follows:

Board of Selectmen – Chairman \$850 and Member \$700

Board of Assessors – Chairman \$4,100 and Member \$3,550

MOVED BY: Arthur Bourque

ACTION: Article 3 carries by the necessary majority.

Article 4. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

MOTION ARTICLE 4: I move that the Town vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, the sum of \$39,203,651, for the necessary Town charges and expenses as presented by the Board of Selectmen and as shown in the Finance Committee Report on page 19 thereof.

MOVED BY: Bob MacKendrick

A motion to amend Line 3 of the FY 2010 budget was made to change \$60,000.00 to \$50,000.00.

ACTION: Motion to amend Line 3 of the FY 2010 budget to change \$60,000.00 to \$50,000.00 was passed by standing vote. Yes: 123 No: 102

ACTION: Article 4 carries by the necessary majority.

Article 5. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

MOTION ARTICLE 5: I move that the Town vote to appropriate by transfer from FREE CASH the sum of \$98,900 and to appropriate by transfer from the Capital Facilities Maintenance Fund the sum of \$100,000, appropriate by transfer the sum of \$200,000 from the Stabilization Fund and transfer the sum of \$68,100 from the Telecommunications Fund for a total of \$467,00 for the purchase of various equipment and items in the nature of capital expenditures as shown in the Finance Committee Report on page 20 thereof and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees.

MOVED BY: Al Merritt

ACTION: Article 5 carries by the 2/3rd majority. Standing vote: Yes: 179 No: 1

ARTICLE 6. To see if the Town will vote to appropriate a sum of money for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so-called Chapter 90 money approved for said use by the Commonwealth of Massachusetts, or what action it will take thereon.

Submitted By BOARD OF SELECTMEN

MOTION ARTICLE 6: I move that the Town vote to appropriate the sum of \$283,644 for highway design, construction and maintenance and for all other purposes which are authorized by law and to fund such effort with so-called Chapter 90 grant funds approved for said use by the Commonwealth of Massachusetts.

MOVED BY: Arthur Bourque

ACTION: Article 6 carries unanimously.

Article 7. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to a certain amount, without further appropriation during FY 2010, to pay expenses and contractual services required to operate Senior Center Activities and field trips; said fund to be credited with all fees and charges received during FY 2010 from persons taking part in said activities and field trips, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

MOTION ARTICLE 7: I move that the Town vote to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, and to authorize said Council on Aging to expend no more than

\$75,000, without further appropriation during FY2010, to pay expenses and contractual services required to operate Senior Center Activities and field trips; said fund to be credited with all fees and charges received during FY2010 from persons taking part in said activities and field trips.

MOVED BY: Bob MacKendrick

ACTION: Article 7 carries by the necessary majority.

Article 8. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Health, limited to a certain amount, without further appropriation during FY 2010, to pay expenses and contractual services required to operate the Flu Clinic; said fund to be credited with recovery through third party billing received during FY 2010 from persons taking part in said activities, or what action it will take thereon.

Submitted by BOARD OF HEALTH

MOTION ARTICLE 8: I move that the Town vote to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Health, and to authorize said Board of Health to expend no more than \$10,000, without further appropriation during FY2010, to pay expenses and contractual services required to operate the Flu Clinic; said fund to be credited with recovery through third party billing received during FY 2010 from persons taking part in said activities.

MOVED BY: Al Merritt

ACTION: Article 8 carries by the necessary majority.

Article 9. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Library Trustees, limited to a certain amount, without further appropriation during FY 2010, to pay expenses related to book replacement and new book acquisitions, said fund to be credited with all fines collected for the loss of library books received during FY 2010 from persons paying such fines, or what action it will take thereon.

Submitted by BOARD OF LIBRARY TRUSTEES

MOTION ARTICLE 9: I move that the Town vote to authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Library Trustees, limited to \$10,000, without further appropriation during FY 2010, to pay expenses related to book replacement and new book acquisitions, said fund to be credited with all fines collected for the loss of library books received during FY 2010 from persons paying such fines, or what action it will take thereon.

MOVED BY: Arthur Bourque

ACTION: Article 9 carries by the necessary majority.

Article 10. To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to defray the cost of providing emergency medical services in the Town of Lynnfield; or what action it will take thereon.

Submitted By BOARD OF SELECTMEN

MOTION ARTICLE 10: I move that the Town vote to appropriate the sum of \$450,000 from the Emergency Medical Service Enterprise receipts to defray the cost of providing emergency medical services in the Town of Lynnfield.

MOVED BY: Bob MacKendrick

ACTION: Article 10 carries by the necessary majority.

Article 11. To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts to pay expenses and contractual services required to operate the Reedy Meadow and King Rail Golf Courses, and to pay the debt service in connection therewith, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2010 from persons using the golf course; or what action it will take thereon.

SUBMITTED BY BOARD OF SELECTMEN

MOTION ARTICLE 11: I move that the Town vote to appropriate during Fiscal Year 2010, the sum of \$700,000 in Enterprise receipts to pay expenses and contractual services required to fund golf course operations; said fund to be credited with all fees and charges received during Fiscal Year 2010 from persons using golf assets.

MOVED BY: Al Merritt

ACTION: Article 11 carries by the necessary majority.

Article 12. To see if the Town will vote to authorize the Board of Selectmen to sell and convey a certain parcel of land more particularly described as Lot 3 on a plan by George E. Hayes, dated May 23, 1959 entitled “ Plan of Land in Lynnfield, Massachusetts” recorded at the Essex South District Registry of Deeds in Book 4603, Page 32 to the Lynnfield Center Water District for consideration to be determined and to authorize the Board of Selectmen to grant to the Lynnfield Center Water District the right to use Lot 1 as shown on aforesaid plan, also known as Knoll Road, for all purposes for which roads and ways are customarily used in the Town of Lynnfield; or what action it will take thereon.

SUBMITTED BY BOARD OF SELECTMEN

MOTION ARTICLE 12: I move that the Town vote to authorize the Board of Selectmen to sell and convey a certain parcel of land more particularly described as Lot 3 on a plan by George E. Hayes, dated May 23, 1959 entitled “ Plan of Land in Lynnfield, Massachusetts” recorded at the Essex South District Registry of Deeds in Book 4603, Page 32 to the Lynnfield Center Water District for consideration to be determined and to authorize the Board of Selectmen to grant to the Lynnfield Center Water District the right to use Lot 1 as shown on aforesaid plan, also known as Knoll Road, for all purposes for which roads and ways are customarily used in the Town of Lynnfield

MOVED BY: Arthur Bourque

ACTION: Article 12 carries unanimously.

CLOSING MOTION: I move that this Town Meeting be adjourned sine die.

MOVED BY: Bob MacKendrick

ACTION: Motion passes by the necessary majority.

Town Meeting was adjourned at 10:20 p.m.

SPECIAL TOWN MEETING – MAY 18, 2009

Pursuant to the foregoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium in said Town of Lynnfield on Monday March 9, 2009. A quorum being present (372 present – 175 required) the meeting was called to order by the Moderator, Mr. David Miller at 8:30 p.m.

Non-registered persons were given permission to attend the meeting as spectators and were seated to the right of the stage.

The moderator read the part of the warrant preceding the articles and with consent of the voters, omitted the reading of the article which would be read at the time they were up for action. The close of the warrant was read, including the names of the Board of Selectmen, as was the Constable's return of service.

ARTICLE 1. To see if the Town will vote to propose to amend the Home Rule Charter of the Town of Lynnfield by striking the text of Section 2-1-2 thereof and replacing it with the following:

“There shall be no quorum required for the conduct of business at a Town Meeting.”
or to take any other action in relation thereto.

SUBMITTED BY BOARD OF SELECTMEN

MOTION: A motion to amend the zero to 170 was made by Patricia Campbell.

A motion to move the question was made and passed.

A vote to amend the motion to 170 failed.

A motion to move the question was made and passed.

ACTION: Article 1 fails to carry by the necessary 2/3rd majority. Standing vote

Yes: 135 No: 131

ARTICLE 2. To see if the Town will vote to propose to amend the Home Rule Charter of the Town of Lynnfield by striking the text of Section 2-1-2 thereof and replacing it with the following:

“The quorum necessary for the conduct of business at all Town Meetings shall be at least 100 registered voters.”

or to take any other action in relation thereto.

MOTION: A motion to amend the quorum to 150 was made.

A vote to amend the motion to 150 failed.

MOTION: A motion to amend the quorum to 125 was made.

A vote to amend the quorum to 125 failed.

MOTION: A motion to move the question was made and passed.

ACTION: Article 2 carries by the necessary 2/3rd majority. Standing vote Yes: 189

No: 68.

A motion was made to close the Special Town Meeting and was passed. The Special Town Meeting was closed at 9:20 p.m.

**LYNNFIELD TOWN WARRANT
SPECIAL TOWN MEETING
JUNE 25, 2009**

Meeting was not held due to a failure to achieve a quorum

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the 2010 Fiscal Year where balances are below projected expenditures for various reasons and reduce certain appropriations to balance the FY 2010 budget, or what action it will take thereon.
Submitted by BOARD OF SELECTMEN

ARTICLE 2. To see if the Town will vote to petition the Massachusetts General Court to enact the following special act:

**AN ACT EXEMPTING THE POSITION OF POLICE CHIEF OF THE TOWN
OF LYNNFIELD FROM THE PROVISIONS OF THE CIVIL SERVICE LAW**

Section 1: The positions of Police Chief in the Town of Lynnfield shall be exempt from the provisions of Chapter 31 of the General Laws.

Section 2: The provisions of Section 1 of this act shall not impair the civil service status of the present incumbent Police Chief holding such status on the effective date of this act.

Section 3: This act shall take effect upon its passage.

provided, that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or, what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to levy a 2% tax on meals at restaurants operating within the Town of Lynnfield in accordance with the authority to be granted to the Town under pending state legislation; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

**LYNNFIELD TOWN WARRANT
ANNUAL TOWN MEETING**

OCTOBER 19, 2009

Pursuant to the forgoing warrant, the legal voters of the Town of Lynnfield met in the Middle School Auditorium, Cafeteria, Gymnasium, and classrooms in said Town of Lynnfield on Monday, October 19, 2009. A quorum being present (339 present ---175 required) the meeting was called to order by the Moderator, Mr. David Miller, at 7:30 p.m.

Non-registered persons were given permission to attend the meeting as spectators and sat to the right of the stage.

The moderator read the part of the warrant preceding the articles and with consent of the voters, omitted the reading of the article which would be read at the time they were taken up for action. The close of the warrant was read, including the names of the board of Selectmen, as was the Constable's return of service.

PRELIMINARY MOTION

I move that this Town Meeting be adjourned to Monday, October 26, 2009 at 7:30 p.m. in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

MOVED BY: Robert MacKendrick

ACTION: Motion passes by the necessary majority.

CONSENT AGENDA MOTION

I move that the Town vote to take Articles 8, 9, 10, 11, 12, 13, 14, 15 and 16 out of order and approve them AS A UNIT under the this motion in accordance with the Motions shown on the Consent Agenda distributed this evening.

MOVED BY: Al Merritt

ACTION: Motion carries by the necessary 4/5th vote. Standing vote: Yes 269 No 2.

ARTICLE 1. To see if the Town will vote to accept the provisions of G.L. c. 64L, § 2, to impose a tax upon the sale of restaurant meals originating within Lynnfield by vendors at a rate of three-quarters of one percent (.75%) of the gross receipts of such vendors from the sale of restaurant meals, or what action it will take thereon.

MOTION: I move that the Town accept the provisions of Massachusetts General Laws Chapter 64L, Section 2, to impose a tax upon the sale of restaurant meals originating within Lynnfield by vendors at a rate of three-quarters of one percent of the gross receipts of such vendors from the sale of restaurant meals.

MOVED BY: Arthur Bourque

RECOMMENDED BY BOARD OF SELECTMEN

ACTION: Article 1 fails to carry.

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2010 Fiscal Year where balances are below projected expenditures for various reasons, or what action it will take thereon.

MOTION: I move that the town vote to appropriate from free cash and transfer from existing appropriation accounts the sums listed in the handout entitled "October 19, 2009 Special Town Meeting" to the accounts listed in said handout in order to balance the FY 10 budget.

MOVED BY: Robert MacKendrick

RECOMMENDED BY BOARD OF SELECTMEN

ACTION: Article 2 passes by the necessary majority.

ARTICLE 3. To see if the Town will vote to appropriate a sum of money for the purpose of financing the following water pollution abatement facility project: repair, replacement and/or upgrade of septic systems, pursuant to agreements between the Board of Health and residential property owners, including without limitation all costs thereof, as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow some or all of the said sum of money and to issue bonds or notes therefor under G.L.c.111§127B1/2 and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with these agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C (the "Trust") and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen, Board of Health or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the projects, or what action it will take thereon.

MOTION: I move that the Town vote to appropriate \$300,000 for the purpose of financing the following water pollution abatement facility projects; repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$300,000 and issue bonds or notes therefor under G.L. c. 111, S. 127B1/2 and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a

loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen, Board of Health or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

MOVED BY: Dr. Richard Peinert

RECOMMENDED BY BOARD OF SELECTMEN

ACTION: Article 3 carries by the necessary 2/3rd majority. Standing vote: yes 286 No 2.

ARTICLE 4. To see if the Town will vote to petition the Massachusetts General Court to enact the following special act:

AN ACT EXEMPTING THE POSITION OF POLICE CHIEF OF THE TOWN OF LYNNFIELD FROM THE PROVISIONS OF THE CIVIL SERVICE LAW

Section 1: The position of Police Chief in the Town of Lynnfield shall be exempt from the provisions of Chapter 31 of the General Laws.

Section 2: The provisions of Section 1 of this act shall not impair the civil service status of the present incumbent Police Chief holding such status on the effective date of this act.

Section 3: This act shall take effect upon its passage.

provided, that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition;

or what action it will take thereon.

MOTION: I move that the Town vote to petition the Massachusetts General Court to enact the following special act:

AN ACT EXEMPTING THE POSITION OF POLICE CHIEF OF THE TOWN OF LYNNFIELD FROM THE PROVISIONS OF THE CIVIL SERVICE LAW

Section 1: The position of Police Chief in the Town of Lynnfield shall be exempt from the provisions of Chapter 31 of the General Laws.

Section 2: The provisions of Section 1 of this act shall not impair the civil service status of the present incumbent Police Chief holding such status on the effective date of this act.

Section 3: This act shall take effect upon its passage.

provided, that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

MOVED BY: Al Merritt

RECOMMENDED BY BOARD OF SELECTMEN

A motion to move the question was made and seconded. Standing vote: Yes 277 No 12.

ACTION: Article 4 fails to carry by the necessary majority.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds or borrow a sum of money to fund preliminary design and engineering studies related to the construction of an addition to Lynnfield High School; or what action it will take thereon.

MOTION: I move that the Article 5 be indefinitely postponed.

MOVED BY: Arthur Bourque

BOARD OF SELECTMEN RECOMMENDS INDEFINITE POSTPONEMENT

ACTION: The motion to indefinitely postpone Article 5 carries.

ARTICLE 6. To see if the Town will vote to amend the Zoning Bylaws and Zoning District Map of the Town of Lynnfield as follows:

To amend Zoning Bylaw Section 9.3.4 entitled "Establishment and Delineations of Groundwater Protection District" by substituting, in the first sentence, the word "three" for the word "two;" and by adding, in the second sentence after the words "Lynnfield Groundwater Protection District Zones 1, 2, 3 Aug. 8, 1996," the words "and Additional Groundwater Protection District Lynnfield, MA August 25, 2009," or what action it will take thereon.

MOTION: I move that the Town vote to amend the Zoning Bylaws and Zoning District Map of the Town of Lynnfield as follows:

To amend Zoning Bylaw Section 9.3.4 entitled "Establishment and Delineations of Groundwater Protection District" by substituting, in the first sentence, the word "three" for the word "two;" and by adding, in the second sentence after the words "Lynnfield Groundwater Protection District Zones 1, 2, 3 Aug. 8, 1996," the words "and Additional Groundwater Protection District Lynnfield, MA August 25, 2009."

MOVED BY: Richard O'Neil

RECOMMENDED BY BOARD OF SELECTMEN

A motion to move the question passes.

ACTION: Article 6 carries by the necessary 2/3rd majority. Standing vote: Yes 123 No 35

A motion was made by Jason Kimball to question the quorum. After a standing count it was determined that there were 175 voters in attendance and there was a quorum.

ARTICLE 7. To see if the Town will vote to amend Section 17A of Chapter 5 of the General By-laws entitled "Dog Licensing and Fees" by deleting from the first sentence of subsection 1 the words "June 1" and replacing them with the words "January 1" and deleting from the second sentence the words "June 1st to the following May 31st" and replacing them with the words "January 1st to the following December 31st," and deleting

the words "July 1st" from the last sentence of subsection 2 and replacing them with the words "March 1st," or what action it will take thereon.

MOTION: I move that the town amend Section 17A of Chapter 5 of the General By-laws entitled "Dog Licensing and Fees" by deleting from the first sentence of subsection 1 the words "June 1" and replacing them with the words "January 1" and deleting from the second sentence the words "June 1st to the following May 31st" and replacing them with the words "January 1st to the following December 31st," and deleting the words "July 1st" from the last sentence of subsection 2 and replacing them with the words "March 1st."

MOVED BY: Robert MacKendrick

RECOMMENDED BY BOARD OF SELECTMEN

ACTION: Article 7 passes by the necessary majority.

ARTICLE 8. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Stagecoach Lane as shown on a plan of land entitled "Definitive Plan / Stagecoach Lane / Lynnfield, Mass. dated July 27, 1998 and revised January 6, 1999 by Hayes Engineering, Inc." and revised through May 4, 2006 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 8 passes by consent agenda.

ARTICLE 9. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Horseshoe Drive as shown on a plan of land entitled "As Built Plan & Profile / Horseshoe Drive / Lynnfield, Mass." dated April 22, 2005 and revised through May 4, 2006 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 9 passes by consent agenda.

ARTICLE 10. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Freeman Street, as shown on a plan of land entitled "Definitive Plan and Profile/ Freeman Street / Lynnfield, Mass." dated July 12, 1976 and revised through December 20, 1976 by Hayes Engineering, Inc and on a plan of land entitled "Definitive Plan/Freeman Street (Ext.)/Lynnfield, Mass." dated July 17, 1991 and revised through December 8, 1992, copies of which plans are on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 10 passes by consent agenda.

ARTICLE 11. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Green Meadow Drive as shown on a plan of land entitled "Definitive Plan / Green Meadow Drive / Lynnfield, Mass." dated December 3,

1984 and revised June 21, 1985 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 11 passes by consent agenda.

ARTICLE 12. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Mansfield Road as shown on a plan of land entitled “Definitive Plan/ Indian Road and a portion of Mansfield Road/ Lynnfield and Saugus, Mass.” dated January 28, 2000 and revised April 24, 2000 by Otte and Dwyer, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 12 passes by consent agenda.

ARTICLE 13. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Murphy Way as shown on a plan of land entitled “Definitive Plan/ Murphy Way/ Lynnfield, Mass.” dated March 28, 1990 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 13 passes by consent agenda.

ARTICLE 14. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Otter Pond Road as shown on a plan of land entitled “Subdivision Plan of Land in Lynnfield” dated January 14, 1987 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 14 passes by consent agenda.

ARTICLE 15. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Tappan Court as shown on a plan of land entitled “Definitive Plan / Tappan Way Extension / Lynnfield, Mass.” dated July 31, 1997 and revised through November 14, 1997 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 15 passes by consent agenda.

ARTICLE 16. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Thistle Lane as shown on a plan of land entitled

“Definitive Plan / Thistle Lane / Lynnfield, Mass.” dated December 8, 1987 by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or what action it will take thereon.

ACTION: Article 16 passes by consent agenda.

ARTICLE 17. To see if the Town will vote to establish a Tree Board pursuant to Town Charter, Chapter 5, Section 4; the Board of Selectmen to appoint 5 members for three-year overlapping terms to ensure compliance with M.G.L., Chapter 40, Section 15C and M.G.L., Chapter 87, or what action it will take thereon.

MOTION: The Board of Selectmen shall appoint a committee to be known as the Tree Board, consisting of five persons having overlapping, three-year terms, for the purposes of promoting the planting and preservation of trees, including but not limited to public shade trees, and making recommendations to the Tree Warden concerning the application of G.L. c. 87 and to various Town boards and commissions concerning the application of G.L. c. 40, s. 15C.

BOARD OF SELECTMEN RECOMMENDS INDEFINITE POSTPONEMENT

A motion was made to move the question and was passed.

The moderator, believing a quorum was not present called for a count. Finding only 147 voters present, a quorum was not met.

CLOSING MOTION: I move that this Town Meeting be adjourned sine die.

MOVED BY: Arthur Bourque

ACTION: Voice vote carries by the necessary majority.

Town Meeting was adjourned sine die at 10:41 p.m.

ARTICLE 18. To see if the Town will vote to establish a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Tree Board, limited to a certain amount, without further appropriation during FY 2010, to pay expenses and contractual services required to operate the Tree Board; said fund to be credited with all fines and charges received from persons paying such fines and charges during FY 2010, or what action it will take thereon.

ACTION: Unable to act, did not have a quorum.

ARTICLE 19. To see if the Town will vote to adopt a general bylaw governing discharges to the storm drain system, stormwater management in connection with land disturbance, and post-construction stormwater management in new developments and redevelopments, substantially in the form on file with the Town Clerk, or what action it will take thereon.

ACTION: Unable to act, did not have a quorum.

ARTICLE 20. To see if the Town will vote to adopt a general bylaw governing discharges to the storm drain system, stormwater management in connection with land

disturbance, and post-construction stormwater management in new developments and redevelopments, substantially in the form on file with the Town Clerk, and to amend the General Bylaws to permit noncriminal enforcement thereof by adding to Chapter 8, § 3 the following:

“10. Storm Water Management Bylaw, Chapter 4A, § I

Enforcement Agent: Department of Public Works

Fine: 1st violation: written warning

2d violation: \$50

3d violation: \$100

Subsequent violation: \$200

11. Storm Water Management Bylaw, Chapter 4A, § II

Enforcement Agent: Conservation Commission

Fine: 1st violation: written warning

2d violation: \$50

3d violation: \$100

Subsequent violation: \$200”

or what action it will take thereon.

ACTION: Unable to act, did not have a quorum.

ARTICLE 21. To see if the Town will vote to become a member municipality of the Essex North Shore Agricultural and Technical School District in accordance with the terms of Chapter 463 of the Acts of 2004, as the same may be amended, or what action it will take thereon.

ACTION: Unable to act, did not have a quorum.

ARTICLE 22. To see if the Town will vote to propose to amend the Home Rule Charter of the Town of Lynnfield by adding the following at the end of § 2-3-5 thereof:

“Notwithstanding any other provision of this Charter, articles relating to budgets and finances may be placed on the warrant for Town Meetings other than the Annual Town Meeting contemplated in § 2-3-1 and articles relating to planning, zoning, subdivision control, building codes and bylaws may be placed on the warrant for Town Meetings other than the regular Town Meeting contemplated in § 2-3-2.” or what action it will take thereon.

ACTION: Unable to act, did not have a quorum.

TOWN OF LYNNFIELD DECEMBER 8, 2009 SPECIAL STATE PRIMARY FINAL NUMBERS

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
OFFICE/CANDIDATE					
SENATOR IN CONGRESS					
DEMOCRATIC					
MICHAEL CAPUANO	85	87	59	85	316
MARTHA COAKLEY	133	154	98	164	549
ALAN A KHAZEI	44	38	18	42	142
STEPHEN PAGLIUCA	39	56	46	35	176
WRITE-IN	2	0	0	0	2
BLANKS	0	0	0	0	0
SENATOR IN CONGRESS					
REPUBLICAN					
SCOTT P BROWN	143	141	106	146	536
JACK E ROBINSON	16	11	11	10	48
WRITE-IN	0	0	2	1	3
BLANKS	0	1	0	0	1
SENATOR IN CONGRESS					
LIBERTARIAN					
WRITE-IN	0	0	0	0	0
WRITE-IN	0	0	0	0	0
BLANKS	0	0	0	0	0
		0	0		0
BALLOTS CAST BY PRECINCT	462	488	340	483	1773
LYNNFIELD VOTER TURNOUT	20%				

TREASURER AND TAX COLLECTOR

The Board of Selectmen appoints the Treasurer/Tax Collector.

The Treasurer receives; take charge of, and accounts for all monies belonging to the Town. Custodian of the stabilization funds, pensions, funds and trust funds, maintains breakdown of all receipts, disbursements and cash balances.

Responsibility to make provision for adequate funds to cover current obligations including safekeeping of all funds and issuing of all long term and short term debt. In

addition, invests funds to ensure maximum yield on investments while maintaining adequate availability of cash.

Fund and account for all amounts due for salaries and wages.

Receives, accounts and disburses all payroll and personnel deductions amounts for taxes, retirement, insurance and annuities.

Maintains all payroll and personnel records and acts as liaison between employees, retirement board and insurance vendors.

Acts as custodian and administrator of the unemployment compensation program.

Assures compliance with the provisions of local personnel bylaws and union contracts.

Manage funds of the municipality so that all obligations such as payroll, bills, bonds, notes and all other remittances can be paid in a timely manner.

Familiarity with the provisions of various sections of Chapter 60 of the General Laws regarding tax title and tax foreclosures.

Prepare various reports, including a reconciliation of treasurers' cash, monthly report of all receipts and balances, reports of payroll deductions (federal, state, retirement funds, group insurance, credit union dues), annual report, including a statement of debt, trust funds, report to the Bureau of Accounts for reconciliation of treasurers' cash and annual report of cash management achievements.

Supervises preparation of the payroll for all town and school employees, working closely with the School business office to ensure all aspects of the payroll are completed accurately.

The payroll department processed 825 W2's for 2009

The tax collection of all money concerning taxes as committed by the Board of Assessors, these include real estate, personal property and excise taxes.

Preparation of certificates of municipal liens. These are legal documents that are filed at The Registry of Deeds when a house is sold or refinanced.

Safeguarding the Town's interest for unpaid real estate taxes by tax taking in a timely manner. A tax taking places a lien against the taxpayer's property so that it may not be sold or transferred until the tax obligation is met.

Reconciliation of moneys collected with the Town Accountant.

Coordination of the Senior Volunteers Program.

The Volunteer Program allows the usage of our senior citizen's talents in the everyday goings on at the Town Hall. This program was initiated to help our seniors defray the cost of ongoing increases in taxes with the approval of Town Meeting, allows this amount to be abated and thus the number of people who can be chosen to work and receive credit against their taxes may increase. With the abatement procedure the time spent working during the calendar year must be completed before the actual tax bill for the fiscal year has been issued and the abatement will be applied to the third and fourth quarter tax bills evenly. The Senior Volunteer Coordinator is part of the Tax Collector's duties.

The Senior Volunteer Program has been a great success. Congratulation Seniors and keep up the great work.

I would like to thank my staff Maureen Lanpher, Sue Nugent and Rose Kenney for all their efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year.

Respectfully submitted,
Christine O'Sullivan
Treasurer/Tax Collector

VETERANS SERVICES

The Lynnfield office of Veterans Affairs was assumed by Veterans Service Officers R. Matthew LaBonte and Nicholas Secatore.

Town of Lynnfield considered regionalizing the office due to population and financial considerations but made arrangements to hire and make appointments in January 2009. This was done through an agreement with the Department of Veterans services.

This year the office organized the Memorial Day and Veterans Day celebrations.

Currently the office is providing services to several local veterans and is working on expanding the benefits rendered. Although most of the benefits provided are at the Town and State level the veterans office has provided consultations and assistance with federal level benefits.

As of January 2009 there are 637 veterans registered to vote and living in Lynnfield. Our estimated veteran population is approximately 1,000.

Respectfully submitted,
Nicholas Secatore
Veterans Service Officer

TOWN ACCOUNTANT

A Fiscal 2009 audit of the Town's financial records was successfully completed by Melanson Heath & Co, PC. The Town of Lynnfield has addressed all of the prior year's management comments and is implementing recommendations made by the Auditors.

The Accounting Office is in compliance of GASB (Governmental Accounting Standards Board) statement 45. GASB 45 addresses other post-employment benefits (OPEB), including medical, dental, and other health-related benefits provided to terminated or retired employees and their dependents and beneficiaries. The calculated annual amount of the liability if not funded will be recorded in the entry-wide section of the town's financial statements for governmental activities for fiscal year 2009. There would not be a liability recorded in the general fund. The actuarial study will be updated on a bi-annual basis.

The Accounting Office has hired a consultant to provide an analysis of all of the Town's telecommunications services; including local service, long distance, cell phone, internet service, pagers etc. They will indentify areas of potential cost savings and increase efficiencies. The town is currently moving forward with most of the recommendations and when completed there would be a potential savings of over \$2,000 a month.

I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant Janice Coburn for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year

Respectfully Submitted,
Julie McCarthy
Town Accountant

COMMITTEE LISTING

AGING, Council On

Bittner, Jack
Hayter, Betty
Hourihan, Anne
Lane, Annie
Purtz, Edward
Santangelo, Fred
Walsh, Joseph A.

APPEALS, Board of

Aylward, Thomas
Fallon, John
Miller, David E.
Stanziani-Markakis,
Janis, Alt.

ASSESSORS, Board of

Nelson, David
Patton, Ronald
Simmons, Richard D.

CAPITAL FACILITIES MAINTENANCE COMMITTEE

Caswell, Ted
Gearan, Michael
LaConte, Donald
Murphy, Mark
Roy, Dennis

COMMUNICATIONS ADVISORY COMMITTEE

Antalik, Richard
Carakatsane, Michael
Douglas, Arthur

CONSERVATION COMMISSION

Milano, Robert
Lee, Robert (alt.)
Rawding, Nathan
Scantalides, Peter

Solomon, Janice
Tamulonis, Brian
Vitagliano, William
Young, Denise M.

CULTURAL COUNCIL

Altieri, Linda
Desai, Shaila
Inglese, Kendall
MacKendrick, Carol
Miller, Ann
Rober, Gail

DEMOLITION COMMITTEE

Roy, Dennis R.,
Roberto, Jack
Lennon, Francis

DRAINAGE COMMITTEE

Adelson, Betty
Baud, Edward R.
Burnham, Kenneth
Richter, Charles
Roy, Dennis R

ECONOMIC DEVELOPMENT & HOUSING ADVISORY COMMITTEE

Caniff, Bernard
Craffey, Michael
Dalton, Richard
Merritt, Allen
Roberto, Jack
Sanford, Jodene
Young, Denise
Adelson, Jacob
Whalen, Robert

FINANCE

COMMITTEE

Buonfiglio, Paul
Cleary, Robert (Bert)
Crawford, Philip
Dahlstedt, Jack
D'Amico, David
DiNanno, Joseph
Kayola, Thomas
LaRovere, Timothy
Moran, Janet
Siegel, Robert

GOLF COURSE ADVISORY COMMITTEE

Adams, William
Adelson, Jack
Confalone, Peter
Drislane, David
LeCours, Harry
Moynihan, Jack
Tobin, James

HEALTH, Board of

Jamison, David L.,
D.D.S.
McCausland, Gail,
DMD
Peinert, Richard, M.D.

HISTORICAL COMMISSION

Gillon, Linda
Hockenbury, Nan
Honer-Coakley, Faith
Richard, Steven
Smith, Stephen

HOUSING AUTHORITY

Casey, Barbara
Donegan, John
Ross, Lillian
Siegel, Bruce

Yaremchuk, Marilyn

**IPSWICH RIVER
WATERSHED
ADVISORY BOARD**
Pezzella, Jerry

L.I.F.E. Inc. Directors
Aylward, Thomas
Maney, H Joseph
Santangelo, Fred

**LIBRARY
TRUSTEES**
Bowdoin, E. Seavey
Calamari, Robert
Haughney, Kerry Ellen
Honer-Coakley, Faith
Shantz, Stanley

**RECREATIONAL
PATH
COMMITTEE**
Harriss, Donald
Jensen, Paul
McDonough, Mark
Murphy, Dennis
Simmons, Richard, Jr.

**MEMORIAL DAY
PARADE
COMMITTEE**
Grasso, Tony
Lukas, John R.
Siegel, Bruce

MODERATOR
Miller, David E.

**N.S. REGIONAL
VOKE SCHOOL
OPEN SPACE &
RECREATION
COMMITTEE**
Beaulieu, Norbert

Generazzo, Marjorie
Priestley, Robert
Rawding, Nathan
Senk, Robert
Tierney, Brendan
Ripley, Richard

PERSONNEL BOARD
Barrett, Christopher
MacIntyre, Trudy

**PILLINGS POND
STUDY
COMMITTEE**
Cohen, Barbara
Noto, Evelyn
Solomon, Janice
MacKendrick, Robert

PLANNING BOARD
Dalton, Richard P.
Dresios, Alan
Faria, John
Harriss, Donald G.
O'Neil, Richard

**PUBLIC WORKS
SUPPORT
COMMITTEE**
Giannetti, Anthony
Marino, Leo
Santangelo, Fred

**READING
MUNICIPAL LIGHT
CITIZEN ADVISORY
BOARD**
Carakatsane, Arthur J.

**RECREATION
COMMISSION**
Adams, William
Sweeney, David
McDonald, Robert
Panzini, Mark
Sullivan, Kevin

Terranova, Thomas

**RECREATIONAL
FIELD STUDY
SUB-COMMITTEE**
Adams, William
Duhaime, Joseph
Montesanto, Peter
Terranova, Thomas

**RECYCLING
COMMITTEE**
Cadwell, Eva
Connelly, Marlene
Fabbri, Patty
Jensen, Paul
McDonough, Mark

**REGISTRARS,
BOARD OF**
Summers, Amy, Town
Clerk
Inglese, Kendall
Markakis, Janis
O'Neil, Arlene

**SCHOOL BUILDING
COMMITTEE**
Brainerd, Michael
Doyle, Timothy
Gearan Michael

**SCHOOL
COMMITTEE**
Cleary, Susan
Craffey, Michael
Dillon, James
Doyle, Timothy J.
Fagan, James
Presser, Dorothy

**SELECTMENBOARD
OF**
Bourque, Arthur
MacKendrick, Robert
Merritt, Al

**TECHNOLOGY
COMMITTEE**

Bongiorno, Joseph
Dahlstedt, Jack

McKenzie, Wallace
Piazza, Joseph
**WATER
RESOURCES**

**MANAGEMENT
OFFICIAL**
Burnham, Kenneth H.

