

TOWN OF LYNNFIELD

ANNUAL TOWN REPORT

For the Year 2010



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Board of Selectmen

In 2010, the Town of Lynnfield moved forward on several fronts, appointing new chiefs for both the fire and police departments, hiring the Town's first full-time health agent, and approving funding for construction of an addition to Lynnfield High School.

In addition, the Town was able to achieve its goal of maintaining its services and avoiding layoffs to employees in times of continued reductions to state aid and dwindling local receipts due to the effects of a lagging economy. In April, town meeting passed a budget as recommended by the Board of Selectmen and Finance Committee providing for continuation of Town services and retaining the Town's workforce without the need for an override of Proposition 2-1/2. In times when other communities were cutting services and personnel, the Town was able to avoid these outcomes due to prior planning and the setting aside of adequate reserves in previous years that allowed the Town to make up for shortfalls in local aid and local receipts. However, voters were apprised that continued drawing down of the Town's reserves could lead to lowering of the Town's excellent bond rating, which would make borrowing of funds for major projects more expensive.

This year brought major changes in the area of public safety, as the Board appointed new chiefs in the police and fire departments for the first time in decades. The Board conducted its own search for a new fire chief, agreeing to consider present members of the both the day and call departments in the search. After identifying three outstanding finalists, Deputy Fire Chief (and Acting Chief) Francis Lennon, Fire Capt. Michael Feinberg, and Firefighter (and retired Lynn Fire Lt. Commander) Thomas Bogart, the Board members individually interviewed the candidates and reviewed their records, responses to a lengthy questionnaire, and checked references. After this process, the Board unanimously elected Thomas Bogart as the next chief, and thanked Deputy Chief Lennon for his service as interim chief.

In the police chief search process, the Board chose for the first time to use an assessment center, conducted by the Illinois-based firm Resource Management Associates, under the supervision of the Commonwealth's Human Resources Division, under which candidates underwent two days of rigorous exercises created to test their command abilities in real-life situations. The performance of the four Lynnfield superior officers who participated was evaluated by a three-member panel of municipal and public safety managers selected by the consulting firm. The Board unanimously appointed the top scorer on this assessment center, David Breen, previously as a sergeant in the department, to the position of chief. The Board also thanked Captain Joseph Dunn for his service as acting chief and for his long service to the Department and Town and wished him well on his retirement.

With the promotion of Chief Breen and retirement of Captain Dunn, the Board also approved provisional appointments to captain for Sgt. Karl Johnson and to sergeant for Patrolman David Mayerson.

After funding for a full-time health director, necessitated by increasing state and federal requirements, was approved by voters, the Town welcomed Kristin Esposito McRae, a public health professional previously employed in the Melrose Health Department, to that position.

A major step forward in providing outstanding educational facilities for the Town's student population took place in the fall, with the approval by voters at October's town meeting and at a November special election of funding for the Lynnfield High School expansion project. With the school now exceeding its student population capacity due to a large-scale growth in enrollment during recent years, the addition of new classrooms and science laboratories would ease overcrowding and allow students access to an outstanding education. Town and school officials continued to work with the Massachusetts School Building Authority on preparing for a feasibility study that would determine the most appropriate and cost-effective means of providing this extra space.

The Town also continued to work on several long-term projects, including the joint Rail-to-Trail project with the Town of Wakefield

During the year, the Town also renewed its twenty-year agreement with Reading Municipal Light Department for the provision of electricity to a portion of the Town, established a Municipal District that will assist in helping site communications towers in appropriate areas, and approved a stormwater management bylaw and a new Open Space and Recreation Plan.

With the cooperation of the School Committee and School Department, the Board was able to achieve the longtime goal of moving voting for all four precincts to Lynnfield High School. Also approved were significant traffic safety improvements to Walnut Street at its intersection with Gianna Drive.

Town officials continued to work with the developers of the Market Street at Lynnfield project, which was boosted by significant infrastructure improvement funding made available through the federal American Recovery and Reinvestment Act. While awaiting construction at the former Colonial site, the Town continues to operate King Rail Reserve Golf Course at that location, providing revenue to the Town.

Volunteers continue to provide the backbone of Lynnfield town government, and the Board was pleased to appoint several new members to Town boards and committees, including Vincent Inglese and Wayne Shaffer to the Recreation Commission, Joseph DiNanno and Thomas Kayola to the Finance Committee, Robert Milano to the Conservation Commission, and Patrick Rondeau to the Board of Appeals (alternate).

The Board sadly marked the passing of several longtime public servants in 2010. They included Donald Harriss, who provided decades of service the Town as a member of the Planning Board and in several other capacities, most notably as the Town's unofficial historian; Ernestine June Rose, a longtime member of the Board of Library Trustees who shared Mr. Harriss's devotion to the Town and its history and the willingness to serve the

Town in multiple capacities; Fred Brooks, longtime secretary to the Finance Committee, and Arthur Nugent a beloved school crossing guard.

With the passing of Mr. Harriss, the Board, in joint session with the Planning Board, voted to appoint longtime resident and retired developer Charles Wills to the Planning Board. Mr. Wills's unique understanding of the Town, development and planning will help the Town fill the void left by Mr. Harriss.

In the final days of 2010, the Town was saddened by the sudden passing of Recreation Director Stacey Monkiewicz, whose enthusiasm and commitment made a major impact during her short service and will continue to inspire the community in future years.

Respectfully submitted,

Al Merritt, Chairman

Arthur Bourque, Vice Chairman

Robert MacKendrick, Selectman

Town Accountant

A Fiscal 2010 audit of the Town's financial records was successfully completed by Melanson Heath & Co, PC. The Town of Lynnfield has addressed all of the prior year's management comments and is implementing recommendations made by the Auditors.

The Town is in compliance of GASB (Governmental Accounting Standards Board) statement 45. GASB 45 addresses other post-employment benefits (OPEB), including medical, dental, and other health-related benefits provided to terminated or retired employees and their dependents and beneficiaries. The calculated annual amount of the liability if not funded will be recorded in the entry-wide section of the town's financial statements for governmental activities for fiscal year 2010. There would not be a liability recorded in the general fund. The actuarial study was updated this year and is done on a bi-annual basis.

The Accounting Office is working with a consultant to provide an analysis of all of the Town's telecommunications services, including local service, long distance, cell phone, internet service, pagers etc. They have indentified areas of potential cost savings and are increasing efficiencies. The town is currently moving forward with many of the recommendations. We have all ready realized cost savings of over \$5,000 this year.

I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant Janice Coburn for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year

Respectfully Submitted,
Julie McCarthy
Town Accountant

Town of Lynnfield Special Revenue Accounts Fiscal 2010

	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
Federal Grants							
Comp. Emerg. Mgmt. Prog.	\$0	\$2,500	\$0	\$0	\$0	\$0	\$2,500
Local Preparedness Grant	\$12,819	\$0	\$0	\$0	\$0	\$0	\$12,819
Title IV Safe & Drug Free School	\$3,102	\$6,552	\$0	\$0	\$9,319	\$0	\$335
Enhancing Education/Technology	\$0	\$1,339	\$0	\$0	\$1,339	\$0	\$0
Title V (formerly Title VI)	\$1,200	\$0	\$0	\$0	\$0	\$0	\$1,200
Title I Reading	-\$2,383	\$51,960	\$0	\$0	\$61,843	\$270	-\$12,535
Teacher Quality	-\$3,071	\$30,301	\$0	\$0	\$34,060	\$0	-\$6,830
Special Ed Reimbursement Fund	-\$52,094	\$141,548	\$0	\$0	\$119,273	\$0	-\$29,819
Sped Program Improvement	\$115	\$2,227	\$0	\$0	\$2,613	\$0	-\$271
94-142 Inclusion Education	-\$30,755	\$511,511	\$0	\$0	\$491,558	\$0	-\$10,802
Early Childhood	\$6,592	\$16,537	\$0	\$0	\$22,702	\$0	\$427
ARRA IDEA grant	\$0	\$319,861	\$0	\$0	\$319,861	\$0	\$0
ARRA IDEA-Early Childhood grant	\$0	\$12,446	\$0	\$0	\$12,446	\$0	\$0
Graeter Lawrence Consortium	\$0	\$7,261	\$0	\$0	\$8,011	\$0	-\$750
GLSS Lifeline	\$0	\$7,200	\$0	\$0	\$3,630	\$0	\$3,570
Council on Aging GLSS grant	\$7,673	\$20,505	\$0	\$0	\$204	\$0	\$27,973
<i>Current Year Federal Grants</i>	<i>-\$56,803</i>	<i>\$1,131,748</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,086,857</i>	<i>\$270</i>	<i>-\$12,182</i>
State Grants							
Extended Polling Hours	\$9,984	\$3,276	\$0	\$0	\$279	\$0	\$12,981
Community Policing	\$6,106	\$0	\$0	\$0	\$5,935	\$0	\$171
E911 Grant	\$0	\$20,855	\$0	\$0	\$20,855	\$0	\$0
S.A.F.E. Grant	\$3,151	\$4,100	\$0	\$0	\$1,840	\$0	\$5,412
Academic Support	\$0	\$2,500	\$0	\$0	\$0	\$0	\$2,500
Racial Imbalance (Metco)	\$0	\$189,604	\$0	\$0	\$186,604	\$3,000	\$0
Chapter 90	-\$467,275	\$370,276	\$0	\$0	\$202,651	\$0	-\$299,650
Green St. Sidewalk	\$1,309	\$0	\$0	\$0	\$1	\$0	\$1,308
Munic Recycling Incentive	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Elderly Programs	\$0	\$18,039	\$0	\$0	\$18,039	\$0	\$0
WPAT Setic Sytem Loan Admin	\$0	\$10,000	\$0	\$0	\$3,947	\$0	\$6,053
Library library state aid	\$59,034	\$11,468	\$0	\$0	\$1,616	\$0	\$68,886
Center of Excellence (Library)	\$1,321	\$0	\$0	\$0	\$1,321	\$0	\$0
<i>Current Year State Grants</i>	<i>-\$386,370</i>	<i>\$630,118</i>	<i>\$0</i>	<i>\$0</i>	<i>\$443,087</i>	<i>\$3,000</i>	<i>-\$202,340</i>
Revolving Funds							
Cable PEG Access	\$206,729	\$172,084	\$0	\$68,100	\$92,090	\$0	\$218,623
Pillings Pond Benches	\$0	1212	\$0	\$0	\$1,173	\$0	\$39
Design Review Planning	\$41,864	\$16,990	\$0	\$0	\$11,208	\$0	\$47,646
Design Review Conservation	\$42,371	\$21,450	\$0	\$0	\$14,206	\$0	\$49,615
Design Review Board of Appeals	\$20,598	\$0	\$0	\$0	\$2,500	\$0	\$18,098
Meadowwalk Consultants DSR	\$8,033	\$405	\$0	\$0	\$0	\$0	\$8,438
Highway Design Review	\$0	\$600	\$0	\$0	\$253	\$0	\$347
Police Ins Reimb Under 20K	\$2,192	\$2,258	\$0	\$0	\$3,138	\$0	\$1,313
Fire Ins Reimb Under 20K	\$50	\$4,793	\$0	\$0	\$4,843	\$0	\$0
DPW Ins Reimb Under 20K	\$8,295	\$10,115	\$0	\$0	\$8,684	\$0	\$9,726
Law Enforcement Trust	\$12,803	\$0	\$0	\$0	\$2,995	\$0	\$9,808
Athletic Fund	\$15,526	\$40,593	\$0	\$0	\$32,911	\$3,176	\$20,032
Activity Fee	\$60,109	\$98,910	\$0	\$0	\$104,870	\$0	\$54,149
Full Day Kindergarten Fee	\$107,264	\$190,523	\$0	\$0	\$195,000	\$0	\$102,787
Book Damage Ch. 88 HS	\$1,708	\$3,592	\$0	\$0	\$2,116	\$0	\$3,184
Book Damage Ch. 88 MS	\$777	\$735	\$0	\$0	\$671	\$0	\$841
Book Damage Ch. 88 Summer	\$473	\$145	\$0	\$0	\$0	\$0	\$618
Book Damage Ch. 88 Huckleberry	\$95	\$0	\$0	\$10	\$0	\$0	\$85
Adult Education	\$0	\$15,002	\$0	\$2,747	\$12,255	\$0	\$0
Art Works	\$0	\$104,998	\$0	\$15,996	\$89,002	\$0	\$0
Extended Day	\$0	\$292,755	\$0	\$82,053	\$210,702	\$0	\$0
Intramurals	\$0	\$51,939	\$0	\$25,924	\$26,015	\$0	\$0
S.O.F.A.	\$0	\$230,172	\$0	\$49,361	\$178,875	\$1,936	\$0

	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
Support	\$79,835	\$0	\$176,081	\$87,000	\$126,743	\$0	\$42,173
Lunch Program System Wide	\$59,477	\$306,628	\$0	\$0	\$101,853	\$0	\$264,252
Lunch Program Summer St.	\$0	\$49,151	\$0	\$0	\$89,040	\$0	-\$39,889
Lunch Program Hucklberry Hill	\$0	\$40,287	\$0	\$0	\$90,798	\$0	-\$50,511
Lunch Program Middle School	-\$6,305	\$159,253	\$0	\$0	\$216,873	\$0	-\$63,925
Lunch Program High School	\$0	\$153,348	\$0	\$0	\$179,227	\$0	-\$25,879

	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
School Build Ins Reimb Under 20k	\$4,611		\$0	\$0	\$4,611	\$0	\$0
Board of Health Revolving	\$21,417	\$6,010	\$0	\$0	\$3,449	\$0	\$23,978
Recreation Revolving	\$9,700	\$42,136	\$0	\$0	\$51,836	\$0	\$0
C.O.A. Activity Revolving	\$39,362	\$16,493	\$0	\$0	\$4,225	\$0	\$51,630
Library Revolving	\$694	\$1,821	\$0	\$0	\$2,006	\$0	\$509
Arts Revolving	\$5,729	\$6,246	\$0	\$0	\$5,251	\$0	\$6,724
<i>Revolving Funds</i>	\$743,410	\$2,040,642	\$176,081	\$331,191	\$1,869,418	\$5,112	\$754,412

Receipts Reserved for Appropriation

Sale of Real Estate	\$278,952	\$580,000	\$0	\$0	\$0	\$0	\$858,952
Insurance Proceeds >20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wetland Protection	\$34,843	\$3,535	\$0	\$0	\$0	\$0	\$38,378
Sale of Cemetery Lots	\$21,787	\$15,200	\$0	\$15,000	\$0	\$0	\$21,987
Betterments-WPAT Septic Loans	\$105,660	\$35,444	\$0	\$20,100	\$0	\$0	\$121,004
<i>Receipts Reserved for Approp.</i>	\$441,241	\$634,179	\$0	\$35,100	\$0	\$0	\$1,040,320

Gift Accounts

Metco Late Bus	\$3,750	\$0	\$0	\$0	\$683	\$0	\$3,067
LHS Softball Gift	\$3,650	\$0	\$0	\$0	\$0	\$0	\$3,650
Italian Program Gift	\$30,000	\$10,000	\$0	\$0	\$10,576	\$17,361	\$12,063
LET Gift (Huck Subs)	\$0	\$150	\$0	\$0	\$0	\$0	\$150
Nurse Substitutes	\$0	\$225	\$0	\$0	\$225	\$0	\$0
Technology Gifts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Staff Development Gift	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Education Gift	\$13,465	\$1,089	\$0	\$0	\$7,779	\$0	\$6,775
Summer St. Gift	\$5,362	\$18,175	\$0	\$0	\$8,071	\$0	\$15,467
Hucklebery Hill Gift	\$2,267	\$7,002	\$0	\$0	\$7,106	\$0	\$2,163
Middle School Misc. Gifts	\$5,035	\$20,167	\$0	\$0	\$21,881	\$340	\$2,981
Wilson Memorial Scholarship	\$6,968	\$110	\$0	\$0	\$500	\$0	\$6,578
High School Gifts	\$1,690	\$1,927	\$0	\$0	\$2,157	\$0	\$1,460
Unified Arts	\$3,476	\$28,291	\$0	\$0	\$23,828	\$0	\$7,938
Partridge Island Gift	\$0	\$6,000	\$0	\$0	\$5,873	\$0	\$128
Wetlands Mitigation Gift	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Engineering Study-Drainage	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Traffic Mitigation Measures	\$15,799	\$0	\$0	\$0	\$0	\$0	\$15,799
Parks & Recreation Gifts	\$1,585	\$500	\$0	\$0	\$150	\$0	\$1,935
Lynnfield Common Lighting Fund	\$27	\$0	\$0	\$0	\$0	\$0	\$27
Senior Center Gifts	\$9,818	\$4,680	\$0	\$0	\$0	\$0	\$14,498
Senior Center Renovation Gift	\$16,387	\$0	\$0	\$0	\$0	\$0	\$16,387
Library Gifts	\$14,832	\$4,332	\$0	\$0	\$1,670	\$0	\$17,494
Local History & Genealogy Gift	\$9,491	\$0	\$0	\$0	\$0	\$0	\$9,491
Public Libraries Fund	\$7,338	\$0	\$0	\$0	\$0	\$0	\$7,338
Library Expansion Gift	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Concerts on the Common	\$2,994	\$3,436	\$0	\$0	\$2,881	\$0	\$3,549
Essex National Heritage Partnership	\$17	\$0	\$0	\$0	\$0	\$0	\$17
Historical Book Proceeds	\$654	\$0	\$0	\$0	\$0	\$0	\$654
Cultural Council Gift	\$9,818	\$4,680	\$0	\$0	\$1,907	\$0	\$12,591
<i>Gifts</i>	\$274,422	\$120,764	\$0	\$0	\$95,286	\$17,701	\$282,199

Grand Total	\$1,015,900	\$4,557,451	\$176,081	\$366,291	\$3,494,649	\$26,083	\$1,862,410
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Town of Lynnfield Operating Budget Fiscal 2010

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
General Government							
Selectmen							
Board Salaries	\$0	\$2,250	\$0	\$0	\$2,250	\$0	\$0
Town Administrator	\$0	\$142,650	\$12,929	\$0	\$155,579	\$0	\$0
Other Salaries	\$0	\$50,000	\$1,000	\$0	\$49,000	\$0	\$2,000
General Town Insurance	\$0	\$325,000	\$0	\$21,104	\$303,896	\$0	\$0
Professional Service	\$29,450	\$47,000	\$0	\$5,953	\$47,420	\$3,140	\$19,937
Expenses	\$0	\$15,000	\$0	\$0	\$12,758	\$0	\$2,242
Court Judgements	\$0	\$0	\$94,148	\$0	\$94,148	\$0	\$0
Contingency Fund	\$0	\$59,000	\$0	\$58,861	\$0	\$0	\$139
Selectmen	\$29,450	\$640,900	\$108,077	\$85,918	\$665,051	\$3,140	\$24,319
Finance Committee							
Other Salaries	\$0	\$2,500	\$0	\$1,200	\$544	\$0	\$756
Reserve Fund	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Town Reports	\$0	\$1,500	\$0	\$0	\$1,080	\$0	\$420
Expenses	\$0	\$420	\$0	\$0	\$321	\$0	\$100
Finance Committee	\$0	\$49,420	\$0	\$1,200	\$1,945	\$0	\$46,275
Town Accountant							
Accountant Salary	\$0	\$75,000	\$6,095	\$0	\$81,094	\$0	\$1
Other Salaries	\$0	\$43,383	\$0	\$0	\$43,383	\$0	\$0
Expenses	\$0	\$3,198	\$0	\$0	\$3,165	\$0	\$33
Town Accountant	\$0	\$121,581	\$6,095	\$0	\$127,642	\$0	\$34
Board of Assessors							
Board Salaries	\$0	\$11,500	\$0	\$0	\$11,200	\$0	\$300
Other salaries	\$0	\$114,363	\$2,626	\$0	\$80,269	\$0	\$36,720
Revaluation	\$0	\$12,700	\$0	\$0	\$12,700	\$0	\$0
Professional Services	\$0	\$10,300	\$0	\$0	\$10,300	\$0	\$0
Expenses	\$748	\$10,250	\$0	\$0	\$10,242	\$0	\$756
Board of Assessors	\$748	\$159,113	\$2,626	\$0	\$124,711	\$0	\$37,776
Town Counsel							
Professional Services	\$0	\$50,000	\$0	\$0	\$48,739	\$0	\$1,261
Expenses	\$0	\$1,750	\$0	\$0	\$1,750	\$0	\$0
Town Counsel	\$0	\$51,750	\$0	\$0	\$50,489	\$0	\$1,261
Personnel Board							
Other Salaries	\$0	\$2,818	\$0	\$2,262	\$233	\$0	\$322
Professional Services	\$0	\$4,870	\$0	\$3,500	\$650	\$0	\$720
Expenses	\$0	\$330	\$0	\$0	\$0	\$0	\$330
Personnel Board	\$0	\$8,018	\$0	\$5,762	\$883	\$0	\$1,372
Conservation Commission							
Other Salaries	\$0	\$52,816	\$2,696	\$0	\$55,512	\$0	\$0
Professional Services	\$0	\$520	\$0	\$0	\$0	\$504	\$16
Expenses	\$1,059	\$1,725	\$0	\$0	\$2,699	\$71	\$14
Open Space	\$0	\$3,000	\$0	\$0	\$2,999	\$0	\$1
Conservation Commission	\$1,059	\$58,061	\$2,696	\$0	\$61,210	\$575	\$32
Planning Board							
Other Salaries	\$0	\$37,375	\$49	\$0	\$37,424	\$0	\$0
Expenses	\$1,680	\$3,286	\$0	\$0	\$3,936	\$552	\$478
Planning Board	\$1,680	\$40,661	\$49	\$0	\$41,361	\$552	\$478
Board of Appeals							
Expenses	\$0	\$2,661	\$0	\$0	\$1,540	\$0	\$1,121
Board of Appeals	\$0	\$2,661	\$0	\$0	\$1,540	\$0	\$1,121
General Government	\$32,937	\$1,132,165	\$119,544	\$92,880	\$1,074,832	\$4,267	\$112,667

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<i>Finance & Administration</i>							
Treasurer							
Treasurer Salaries	\$0	\$62,819	\$3,933	\$0	\$66,751	\$0	\$1
Clerical Salaries	\$0	\$64,565	\$0	\$0	\$64,429	\$0	\$136
Expenses	\$7,095	\$15,219	\$0	\$0	\$17,783	\$4,531	\$0
Treasurer	\$7,095	\$142,603	\$3,933	\$0	\$148,963	\$4,531	\$137
Tax Collector							
Tax Title Expenses	\$0	\$7,000	\$0	\$0	\$5,610	\$1,390	\$0
Expenses	\$640	\$8,993	\$0	\$0	\$6,563	\$3,068	\$2
SR-work off program	\$0	\$10,000	\$0	\$2,574	\$7,426	\$0	\$0
Tax Collector	\$640	\$25,993	\$0	\$2,574	\$19,599	\$4,458	\$2
Operations Support							
Other Salaries	\$0	\$75,616	\$0	\$18,500	\$54,895	\$0	\$2,221
Expenses	\$0	\$35,100	\$0	\$0	\$34,357	\$0	\$743
Operations Support	\$0	\$110,716	\$0	\$18,500	\$89,252	\$0	\$2,964
Information Systems							
Other Salaries	\$0	\$63,654	\$3,435	\$0	\$67,085	\$0	\$4
IT Capital	\$0	\$22,000	\$0	\$0	\$22,000	\$0	\$0
Expenses	\$0	\$55,130	\$0	\$0	\$52,117	\$3,000	\$13
Information Systems	\$0	\$140,784	\$3,435	\$0	\$141,202	\$3,000	\$17
Town Clerk							
Other Salaries	\$0	\$89,604	\$3,785	\$0	\$93,389	\$0	\$0
Election Expense	\$0	\$22,876	\$0	\$0	\$22,867	\$0	\$9
Registration Expense	\$0	\$3,550	\$0	\$0	\$3,550	\$0	\$0
Expenses	\$0	\$5,450	\$0	\$1,025	\$3,329	\$0	\$1,096
Town Clerk	\$0	\$121,480	\$3,785	\$1,025	\$123,135	\$0	\$1,105
<i>Finance & Admin</i>	\$7,735	\$541,576	\$11,153	\$22,099	\$522,150	\$11,989	\$4,226
Public Safety							
Police Department							
Chief Salary	\$0	\$99,420	\$72,930	\$0	\$172,170	\$0	\$180
Patrolmen Overtime	\$0	\$375,000	\$28,883	\$0	\$403,883	\$0	\$0
Patrolmen Training	\$0	\$46,705	\$197	\$0	\$46,902	\$0	\$0
Other Salaries	\$0	\$1,543,478	\$0	\$107,342	\$1,436,136	\$0	\$0
Expenses	\$1,427	\$140,417	\$0	\$9,111	\$124,407	\$1,024	\$7,302
Police Department	\$1,427	\$2,205,020	\$102,010	\$116,454	\$2,183,497	\$1,024	\$7,482
Fire Department							
Chief Salary	\$0	\$18,689	\$88,348	\$0	\$107,035	\$0	\$2
Firefighter Salaries	\$0	\$560,207	\$0	\$77,160	\$476,697	\$6,350	\$0
Call Firefighter Salaries	\$0	\$379,183	\$24,838	\$0	\$404,021	\$0	\$0
Fire Alarm Salaries	\$0	\$11,903	\$747	\$0	\$12,650	\$0	\$0
Expenses	\$7,314	\$102,000	\$0	\$0	\$100,859	\$8,364	\$91
Fire Alarm Expenses	\$0	\$7,500	\$0	\$0	\$6,617	\$883	\$0
Fire Department	\$7,314	\$1,079,482	\$113,933	\$77,160	\$1,107,879	\$15,597	\$93
Zoning Enforcement/Inspect							
Other Salaries	\$0	\$103,969	\$0	\$3,919	\$98,334	\$0	\$1,715
Professional Services	\$0	\$38,200	\$919	\$0	\$39,119	\$0	\$0
Expenses	\$0	\$7,851	\$0	\$0	\$5,203	\$0	\$2,648
Zoning Enforcement/Inspec	\$0	\$150,020	\$919	\$3,919	\$142,656	\$0	\$4,364
Civil Defense							
Director Salary	\$0	\$250	\$0	\$0	\$250	\$0	\$0
Expenses	\$0	\$1	\$0	\$0	\$0	\$0	\$1
Civil Defense	\$0	\$251	\$0	\$0	\$250	\$0	\$1
Dog Officer							
Director Salary	\$0	\$22,934	\$700	\$0	\$23,632	\$0	\$2
Expenses	\$0	\$1,800	\$0	\$0	\$1,298	\$56	\$446
Dog Officer	\$0	\$24,734	\$700	\$0	\$24,931	\$56	\$447
<i>Public Safety</i>	\$8,741	\$3,459,507	\$217,562	\$197,533	\$3,459,212	\$16,678	\$12,387

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
Education							
Treasurer							
North Shore Voke	\$0	\$164,164	\$0	\$2,648	\$161,516	\$0	\$0
Treasurer	\$0	\$164,164	\$0	\$2,648	\$161,516	\$0	\$0
School Administration							
School Committee	\$0	\$11,811	\$0	\$0	\$10,853	\$0	\$958
Superintendent's Office	\$0	\$327,765	\$1,222	\$0	\$321,683	\$0	\$7,304
Business Office	\$0	\$188,203	\$12,545	\$0	\$195,538	\$3,667	\$1,543
Legal Services	\$0	\$55,000	\$0	\$0	\$77,472	\$0	-\$22,472
Administrative Technology	\$0	\$304,692	\$63,355	\$0	\$389,782	\$51,662	-\$73,396
Attendance & Parent Liason	\$0	\$1,500	\$0	\$0	\$1,500	\$0	\$0
Utilities	\$0	\$12,500	\$0	\$0	\$6,136	\$0	\$6,364
Maintenance of Buildings	\$0	\$6,000	\$0	\$0	\$11,326	\$0	-\$5,326
Maintenance of Equipment	\$0	\$32,000	\$0	\$0	\$17,114	\$0	\$14,886
Health Insurance	\$0	\$1,995,000	\$0	\$125,000	\$1,866,190	\$0	\$3,810
Unemployment Ins	\$0	\$15,000	\$0	\$0	\$42,420	\$0	-\$27,420
Rental Payments	\$0	\$40,000	\$0	\$0	\$91,073	\$0	-\$51,073
School Administration	\$0	\$2,989,471	\$77,122	\$125,000	\$3,031,087	\$55,328	-\$144,822
Special Education							
Districtwide Leadership	\$0	\$350,627	\$0	\$1,000	\$343,483	\$0	\$6,144
Classroom Instruction	\$0	\$282,873	\$0	\$0	\$287,238	\$0	-\$4,365
Teachers & Specialists	\$0	\$117,889	\$0	\$0	\$113,888	\$0	\$4,001
Substitutes	\$0	\$97,500	\$0	\$0	\$103,841	\$0	-\$6,341
Instructional Aides	\$0	\$84,366	\$0	\$0	\$72,791	\$0	\$11,575
Professional Development	\$0	\$67,022	\$0	\$2,222	\$49,118	\$413	\$15,269
Textbooks	\$0	\$1,450	\$0	\$0	\$412	\$0	\$1,038
Instructional Equipment	\$0	\$17,000	\$0	\$0	\$14,965	\$0	\$2,035
Testing & Assessment	\$0	\$11,000	\$1,000	\$0	\$12,258	\$0	-\$258
Psychological	\$0	\$79,100	\$0	\$0	\$40,745	\$3,468	\$34,887
Pupil Transportation	\$0	\$311,937	\$0	\$0	\$276,093	\$0	\$35,844
Programs with Others	\$0	\$710,150	\$9,776	\$0	\$871,447	\$0	-\$151,521
Special Education	\$0	\$2,130,914	\$10,776	\$3,222	\$2,186,280	\$3,880	-\$51,692
Summer Street School							
Principal/School Leadership	\$0	\$187,778	\$0	\$0	\$180,582	\$0	\$7,196
Principal's Office Technology	\$0	\$500	\$0	\$0	\$0	\$0	\$500
Classroom Instruction	\$0	\$2,080,518	\$0	\$8,000	\$2,047,568	\$0	\$24,950
Teachers & Specialists	\$0	\$122,105	\$0	\$0	\$119,626	\$0	\$2,479
Substitutes	\$0	\$22,000	\$0	\$0	\$24,797	\$0	-\$2,797
Instructional Aides	\$0	\$219,448	\$0	\$0	\$218,453	\$0	\$995
Librarians & Media Center	\$0	\$76,984	\$0	\$0	\$76,114	\$0	\$870
Professional Development	\$0	\$73,834	\$0	\$0	\$70,898	\$0	\$2,936
Professional Development S	\$0	\$8,700	\$0	\$0	\$9,791	\$0	-\$1,091
Textbooks	\$0	\$2,141	\$0	\$0	\$0	\$0	\$2,141
Other Instructional Materials	\$0	\$10,800	\$0	\$0	\$9,681	\$0	\$1,119
Instructional Equipment	\$0	\$1,500	\$0	\$0	\$1,246	\$0	\$254
General Supplies	\$0	\$76,000	\$0	\$0	\$88,100	\$1,233	-\$13,333
Instructional Technology	\$0	\$11,400	\$3,152	\$0	\$7,452	\$0	\$7,100
Other Instructional Hardware	\$0	\$1,800	\$0	\$0	\$400	\$0	\$1,400
Testing & Assessment	\$0	\$400	\$0	\$0	\$379	\$0	\$21
Psychological	\$0	\$37,520	\$0	\$0	\$37,520	\$0	\$0
Health Services	\$0	\$64,090	\$0	\$0	\$63,688	\$0	\$402
Utilities	\$0	\$3,500	\$0	\$0	\$3,774	\$0	-\$274
Maintenance of Equipment	\$0	\$400	\$0	\$0	\$0	\$0	\$400
Summer Street School	\$0	\$3,001,418	\$3,152	\$8,000	\$2,960,068	\$1,233	\$35,269
Huckleberry Hill School							
Building Technology	\$0	\$180	\$0	\$0	\$80	\$0	\$100
Principal/School Leadership	\$0	\$187,736	\$0	\$0	\$176,307	\$0	\$11,429
Classroom Instruction	\$0	\$1,627,160	\$0	\$75,375	\$1,446,359	\$0	\$105,426
Teachers & Specialists	\$0	\$74,457	\$62,830	\$0	\$132,005	\$0	\$5,282
Substitutes	\$0	\$20,000	\$0	\$0	\$21,161	\$0	-\$1,161
Instructional Aides	\$0	\$178,196	\$0	\$0	\$164,591	\$0	\$13,605
Librarians	\$0	\$75,882	\$0	\$0	\$73,910	\$0	\$1,972
Professional Development L	\$0	\$73,834	\$0	\$0	\$72,716	\$0	\$1,118

		Appropriation		Transfers Out		Encumbrances	
	Carryforward		Transfers In		Expenditures		Returned Surplus
Professional Development	\$0	\$8,600	\$0	\$0	\$7,346	\$0	\$1,254
Textbooks	\$0	\$2,800	\$0	\$0	\$1,231	\$0	\$1,569
Other Instructional Materials	\$0	\$6,850	\$0	\$0	\$6,719	\$0	\$131
Instructional Equipment	\$0	\$1,000	\$0	\$0	\$438	\$362	\$199
General Supplies	\$0	\$64,730	\$1,113	\$0	\$77,488	\$1,524	-\$13,169
Instructional Technology	\$0	\$9,800	\$0	\$0	\$6,570	\$0	\$3,230
Other Instructional Hardware	\$0	\$1,100	\$0	\$0	\$1,416	\$0	-\$316
Testing & Assessment	\$0	\$300	\$0	\$0	\$87	\$0	\$213
Psychological	\$0	\$79,172	\$0	\$0	\$79,171	\$0	\$1
Health Services	\$0	\$66,564	\$0	\$0	\$66,203	\$0	\$361
Utilities	\$0	\$3,900	\$0	\$0	\$3,243	\$0	\$657
Maintenance of Equipment	\$0	\$400	\$0	\$0	\$216	\$0	\$184
Huckleberry Hill School	\$0	\$2,482,661	\$63,943	\$75,375	\$2,337,258	\$1,886	\$132,085
Middle School							
Principal's Office	\$0	\$275,101	\$0	\$1,000	\$271,898	\$0	\$2,203
Classroom Instruction	\$0	\$2,960,983	\$0	\$8,000	\$2,870,645	\$0	\$82,338
Teachers & Specialists	\$0	\$56,051	\$0	\$0	\$52,201	\$0	\$3,850
Substitutes	\$0	\$41,852	\$0	\$0	\$43,638	\$0	-\$1,786
Instructional Aides	\$0	\$172,799	\$0	\$0	\$190,255	\$0	-\$17,456
Librarians & Media Center	\$0	\$54,096	\$0	\$0	\$54,095	\$0	\$1
Professional Development	\$0	\$10,422	\$0	\$2,000	\$7,473	\$0	\$949
Textbooks	\$0	\$25,390	\$11,200	\$0	\$40,467	\$591	-\$4,468
Other Instructional Materials	\$0	\$7,275	\$0	\$0	\$8,080	\$0	-\$805
General Supplies	\$0	\$72,564	\$0	\$4,183	\$64,778	\$545	\$3,059
Instructional Technology	\$0	\$18,217	\$0	\$4,000	\$14,978	\$0	-\$761
Other Instructional Hardware	\$0	\$3,705	\$0	\$0	\$3,080	\$0	\$625
Guidance & Counseling	\$0	\$36,418	\$0	\$0	\$29,304	\$0	\$7,114
Testing & Assessment	\$0	\$640	\$0	\$0	\$1,200	\$173	-\$734
Psychological	\$0	\$111,132	\$0	\$0	\$111,131	\$0	\$1
Health Services	\$0	\$65,889	\$0	\$0	\$67,595	\$0	-\$1,706
Student Activities	\$0	\$5,916	\$0	\$0	\$5,450	\$0	\$466
Utilities	\$0	\$5,335	\$0	\$0	\$7,041	\$0	-\$1,706
Maintenance of Equipment	\$0	\$3,735	\$0	\$0	\$3,614	\$29,291	-\$29,169
Middle School	\$0	\$3,927,520	\$11,200	\$19,183	\$3,846,924	\$30,600	\$42,014
High School							
Principal's Office	\$0	\$359,623	\$1,059	\$0	\$358,992	\$0	\$1,690
Building Technology	\$0	\$3,000	\$0	\$0	\$890	\$0	\$2,110
Classroom Instruction	\$0	\$3,797,900	\$0	\$8,000	\$3,724,470	\$0	\$65,430
Teachers & Specialists	\$0	\$7,600	\$0	\$0	\$6,817	\$0	\$783
Substitutes	\$0	\$36,105	\$0	\$0	\$38,076	\$0	-\$1,971
Instructional Aides	\$0	\$94,754	\$0	\$0	\$101,391	\$0	-\$6,637
Librarians & Media Center	\$0	\$76,624	\$0	\$0	\$77,261	\$0	-\$637
Professional Development S	\$0	\$638	\$0	\$0	\$0	\$0	\$638
Professional Development	\$0	\$12,782	\$0	\$0	\$16,257	\$0	-\$3,475
Textbooks	\$0	\$56,458	\$0	\$5,500	\$55,110	\$40,000	-\$44,152
Other Instructional Materials	\$0	\$8,550	\$0	\$0	\$8,668	\$0	-\$118
General Supplies	\$0	\$57,926	\$2,098	\$0	\$58,781	\$0	\$1,243
Instructional Technology	\$0	\$4,000	\$0	\$0	\$2,409	\$0	\$1,591
Other Instructional Hardware	\$0	\$10,399	\$0	\$0	\$9,119	\$0	\$1,280
Guidance & Counseling	\$0	\$283,314	\$0	\$0	\$283,707	\$0	-\$393
Testing & Assessment	\$0	\$2,500	\$0	\$0	\$2,656	\$0	-\$156
Psychological	\$0	\$77,665	\$0	\$0	\$77,665	\$0	\$0
Attendance	\$0	\$41,222	\$0	\$0	\$39,536	\$0	\$1,686
Health Services	\$0	\$79,306	\$0	\$0	\$71,709	\$0	\$7,597
Athletics	\$0	\$499,037	\$0	\$0	\$523,542	\$0	-\$24,505
Student Activities	\$0	\$9,657	\$3,402	\$0	\$12,135	\$0	\$924
Utilities	\$0	\$6,500	\$0	\$0	\$4,189	\$0	\$2,311
Maintenance of Equipment	\$0	\$1,000	\$1,830	\$0	\$5,218	\$4,385	-\$6,773
High School	\$0	\$5,526,560	\$8,389	\$13,500	\$5,478,600	\$44,385	-\$1,536
Education	\$0	\$20,222,708	\$174,582	\$246,928	\$20,001,733	\$137,312	\$11,318

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<i>Public Works</i>							
Municipal Buildings							
Other Salaries	\$0	\$200,356	\$0	\$14,207	\$186,149	\$0	\$0
Expenses	\$2,153	\$296,750	\$0	\$0	\$240,870	\$26,319	\$31,713
Municipal Buildings	\$2,153	\$497,106	\$0	\$14,207	\$427,019	\$26,319	\$31,713
School Buildings							
Other Salaries	\$0	\$1,035,125	\$0	\$145,100	\$872,855	\$0	\$17,170
Expenses	\$12,258	\$490,500	\$101,215	\$0	\$575,176	\$27,439	\$1,358
Energy Supply	\$0	\$613,054	\$0	\$34,462	\$527,507	\$0	\$51,085
School Buildings	\$12,258	\$2,138,679	\$101,215	\$179,562	\$1,975,538	\$27,439	\$69,614
Public Works Admin							
Director Salary	\$0	\$97,623	\$8,417	\$0	\$106,039	\$0	\$1
Other Salaries	\$0	\$241,400	\$63,735	\$0	\$305,135	\$0	\$0
Expenses	\$0	\$6,050	\$0	\$0	\$5,788	\$6	\$256
Motor fuel/oil	\$976	\$160,000	\$0	\$25,000	\$121,266	\$0	\$14,710
Public Works Admin	\$0	\$505,073	\$72,152	\$25,000	\$538,228	\$6	\$14,967
Highway							
Other Salaries	\$0	\$771,751	\$0	\$33,375	\$738,376	\$0	\$0
Expenses	\$34,579	\$297,151	\$11,480	\$0	\$335,208	\$7,268	\$735
Highway	\$34,579	\$1,068,902	\$11,480	\$33,375	\$1,073,584	\$7,268	\$735
Snow & Ice							
Expenses	\$0	\$120,000	\$146,962	\$0	\$266,962	\$0	\$0
Snow & Ice	\$0	\$120,000	\$146,962	\$0	\$266,962	\$0	\$0
Street Lights							
Expenses	\$212	\$174,000	\$0	\$10,000	\$162,021	\$2,192	\$0
Street Lights	\$212	\$174,000	\$0	\$10,000	\$162,021	\$2,192	\$0
Rubbish Removal							
Expenses	\$0	\$744,948	\$0	\$66,974	\$662,992	\$0	\$14,982
Rubbish Removal	\$0	\$744,948	\$0	\$66,974	\$662,992	\$0	\$14,982
<i>Public Works</i>	\$49,202	\$5,248,708	\$331,809	\$329,118	\$5,106,343	\$63,223	\$132,011
<i>Human Services</i>							
Board of Health							
Other Salaries	\$0	\$31,408	\$0	\$5,000	\$26,256	\$0	\$152
Expenses	\$315	\$14,013	\$0	\$0	\$12,964	\$284	\$1,080
Board of Health	\$315	\$45,421	\$0	\$5,000	\$39,220	\$284	\$1,232
Council on Aging							
Other Salaries	\$0	\$208,965	\$3,436	\$0	\$211,200	\$0	\$1,201
Expenses	\$0	\$22,550	\$0	\$0	\$21,514	\$0	\$1,036
Council on Aging	\$0	\$231,515	\$3,436	\$0	\$232,715	\$0	\$2,236
Veterans Agents							
Director Salary	\$0	\$5,000	\$0	\$2,000	\$3,000	\$0	\$0
Veterans Benefits	\$0	\$4,000	\$2,046	\$0	\$6,046	\$0	\$0
Expenses	\$0	\$500	\$2,256	\$0	\$2,388	\$0	\$369
Veterans Agents	\$0	\$9,500	\$4,303	\$2,000	\$11,434	\$0	\$369
<i>Human Services</i>	\$315	\$286,436	\$7,739	\$7,000	\$283,368	\$284	\$3,837
<i>Culture & Recreation</i>							
Veterans Agent							
Memorial Day	\$0	\$990	\$0	\$0	\$898	\$0	\$92
Veterans Agent	\$0	\$990	\$0	\$0	\$898	\$0	\$92

		Appropriation		Transfers Out		Encumbrances	
	Carryforward		Transfers In		Expenditures		Returned Surplus
Library							
Director Salary	\$0	\$67,085	\$3,773	\$0	\$70,856	\$0	\$1
Other Salaries	\$0	\$371,703	\$0	\$0	\$371,703	\$0	\$0
Expenses	\$4,103	\$169,893	\$0	\$0	\$173,611	\$385	\$0
Library	\$4,103	\$608,681	\$3,773	\$0	\$385	\$385	\$1
Recreation							
Other Salaries	\$0	\$11,729	\$0	\$0	\$10,012	\$0	\$1,717
Expenses	\$0	\$9,530	\$0	\$0	\$8,687	\$0	\$843
Recreation	\$0	\$21,259	\$0	\$0	\$18,699	\$0	\$2,560
Historical Commission							
Expenses	\$0	\$5,425	\$0	\$0	\$5,411	\$10	\$4
Historical Commission	\$0	\$5,425	\$0	\$0	\$5,411	\$10	\$4
<i>Cultural & Recreation</i>	\$4,103	\$636,355	\$3,773	\$0	\$25,393	\$395	\$2,657
Debt & Interest							
Treasurer							
Long-term Principal	\$0	\$281,000	\$0	\$0	\$281,000	\$0	\$0
Debt-Exclusion Principal	\$0	\$2,019,000	\$0	\$0	\$2,019,000	\$0	\$0
Long-term Interest	\$0	\$55,759	\$0	\$0	\$55,759	\$0	\$0
Debt-Exclusion Interest	\$0	\$1,167,953	\$0	\$0	\$1,167,952	\$0	\$1
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Treasurer	\$0	\$3,523,712	\$0	\$0	\$3,523,711	\$0	\$1
Tax Collector							
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tax Collector	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Debt & Interest</i>	\$0	\$3,523,712	\$0	\$0	\$3,523,711	\$0	\$1
Employee Benefits							
Selectmen							
Other Employee Benefits	\$0	\$3,891	\$0	\$0	\$3,879	\$0	\$12
Selectmen	\$0	\$3,891	\$0	\$0	\$3,879	\$0	\$12
Treasurer							
Retirement Contribution	\$0	\$1,340,598	\$0	\$14,872	\$1,325,726	\$0	\$0
Workers' Compensation	\$0	\$196,650	\$0	\$19,482	\$177,168	\$0	\$0
Unemployment Compensatic	\$0	\$40,000	\$2,000	\$0	\$36,624	\$5,376	\$0
Insurance Benefits	\$0	\$2,636,266	\$0	\$51,772	\$2,554,580	\$0	\$29,914
FICA	\$0	\$304,908	\$0	\$17,474	\$287,434	\$0	\$0
Treasurer	\$0	\$4,518,422	\$2,000	\$103,601	\$4,381,532	\$5,376	\$29,914
<i>Employee Benefits</i>	\$0	\$4,522,313	\$2,000	\$103,601	\$4,385,411	\$5,376	\$29,926
Grand Total	\$103,033	\$39,573,480	\$868,161	\$999,158	\$38,382,153	\$239,524	\$309,030

**Town of Lynnfield
Balance Sheet
June 30, 2010**

ASSETS			
CASH:			
GENERAL CASH	\$8,146,188		
TRUSTS IN CUSTODY OF TREASURER	\$388,782		
PETTY CASH	\$900	\$8,535,870	
ACCOUNTS RECEIVABLE:			
REAL ESTATE TAXES	\$701,534		
PERSONAL PROPERTY TAXES	\$4,774		
MOTOR VEHICLE EXCISE TAXES	\$213,258		
SPECIAL ASSESSMENTS	\$258,090		
TAX LEINS AND FORECLOSURES	\$390,804		
TAXES IN LITIGATION	\$2,159		
RESERVE FOR ABATEMENTS AND EXEMPTIONS	\$12,504		
EMERGENCY MEDICAL SERVICES	\$451,643	\$2,034,766	
PREPAID EXPENSES		\$0	
AMOUNT TO BE PROVIDED FOR BOND PAYMENT		\$29,630,876	
TOTAL ASSETS			\$40,201,512
LIABILITIES AND FUND BALANCE			
WARRANTS PAYABLE		\$646,497	
PAYROLL WITHHOLDINGS		\$615,975	
ACCRUED LIABILITIES		\$130,020	
NOTES PAYABLE		\$428,831	
BONDS PAYABLE		\$29,630,876	
AGENCY ACCOUNTS		\$388,782	
DEFERRED REVENUE:			
TAX TITLE AND POSSESSION	\$390,804		
REAL ESTATE AND PERSONAL PROPERTY	\$720,971		
MOTOR VEHICLE	\$213,258		
SPECIAL ASSESSMENTS	\$258,090		
EMERGENCY MEDICAL SERVICES	\$451,642	\$2,034,765	
FUND BALANCE:			
RESERVE FOR ENCUMBRANCES	\$275,489		
RESERVE FOR EXPENDITURES	\$751,094		
RESERVE FOR PETTY CASH	\$900		
RESERVE FOR APPROPRIATION DEFICITS	\$0		
RESERVED FOR OVERLAY DEFICIT	(\$12,490)		
DESIGNATED:			
CAPITAL ARTICLES	\$209,894		
SPECIAL REVENUE FUNDS	\$1,899,550		
CAPITAL PROJECT FUNDS	(\$295,200)		
ENTERPRISE FUNDS	\$446,651		
TRUSTS	\$2,848,572		
UNDESIGNATED	\$201,306	\$6,325,766	
TOTAL LIABILITIES AND FUND BALANCE			\$40,201,512

Town of Lynnfield Capital and Special Articles Fiscal 2010

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Selectmen							
Prior Year Bills	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bicycle transportation pl	\$5,419	\$0	\$0	\$0	\$0	\$5,419	\$0
Saugus river watershed	\$6,250	\$0	\$0	\$0	\$0	\$6,250	\$0
Pillings Pond Maintenanar	\$8,015	\$0	\$0	\$0	\$4,586	\$3,429	\$0
<i>Selectmen</i>	\$19,683	\$0	\$0	\$0	\$4,586	\$15,097	\$0
Accounting							
Acturarial Services	\$9,000	\$0	\$0	\$0	\$6,000	\$3,000	\$0
<i>Accounting</i>	\$9,000	\$0	\$0	\$0	\$6,000	\$3,000	\$0
Police							
Telecommunications#2	\$0	\$200,000	\$0	\$0	\$186,404	\$13,596	\$0
Cruisers 2009	\$6,110	\$0	\$0	\$0	\$0	\$6,110	\$0
Bapern Base Station	\$23,772	\$0	\$0	\$0	\$23,772	\$0	\$0
<i>Police</i>	\$29,882	\$200,000	\$0	\$0	\$210,176	\$19,706	\$0
Schools System -Wide							
Computer Aecessories	\$0	\$267,000	\$0	\$0	\$254,034	\$12,966	\$0
<i>Schools System-Wide</i>	\$0	\$267,000	\$0	\$0	\$254,034	\$12,966	\$0
Municipal Buildings							
DPW Garage Roof	\$31,945	\$0	\$0	\$31,945	\$0	\$0	\$0
Town Hall Roof	\$10,623	\$0	\$0	\$7,442	\$3,181	\$0	\$0
Town Hall Exterior Pain	\$17,000	\$0	\$0	\$0	\$17,000	\$0	\$0
Library Exterior Paint	\$15,000	\$0	\$0	\$0	\$15,000	\$0	\$0
South Fire Ext. Paint	\$8,000	\$0	\$0	\$0	\$8,000	\$0	\$0
South School Dumpster	\$1,750	\$0	\$0	\$785	\$965	\$0	\$0
Library Exeriot Paint	\$15,000	\$0	\$0	\$0	\$15,000	\$0	\$0
Energy Management Sy	\$23,362	\$0	\$0	\$0	\$8,456	\$14,906	\$0
Library Gutters	\$6,500	\$0	\$0	\$0	\$49	\$6,451	\$0
Library Shutters	\$10,000	\$0	\$0	\$0	\$314	\$9,686	\$0
Town Hall Exterior Pain	\$16,500	\$0	\$0	\$0	\$14,960	\$1,540	\$0
S. Fire Plumbing	\$15,000	\$0	\$0	\$0	\$4,820	\$10,180	\$0
Town Wide Door Repla	\$9,152	\$0	\$0	\$0	\$562	\$8,590	\$0
<i>Municipal Buildings</i>	\$179,832	\$0	\$0	\$40,172	\$88,307	\$51,353	\$0
School Buildings							
Middle School Bleacher	\$14,675	\$0	\$0	\$0	\$14,675	\$0	\$0
High School Boiler	\$2,644	\$0	\$0	\$0	\$2,351	\$293	\$0
School-wide Hardwoods	\$54	\$0	\$0	\$0	\$54	\$0	\$0
School-wide Interior	\$14,917	\$0	\$0	\$0	\$14,917	\$0	\$0
South School Playgrour	\$3,951	\$0	\$0	\$0	\$1,363	\$2,588	\$0
Schoolwide Interior	\$12,420	\$0	\$0	\$0	\$3,353	\$9,067	\$0
High School Parking	\$15,337	\$0	\$0	\$0	\$0	\$15,337	\$0
Field Upgrades	\$15,325	\$0	\$0	\$0	\$2,195	\$13,130	\$0
Fencing/Backstop	\$31,515	\$0	\$0	\$0	\$1,438	\$30,077	\$0
School Bus 2009	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>School Buildings</i>	\$110,838	\$0	\$0	\$0	\$40,347	\$70,491	\$0

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Highway							
Truck Replacements	\$0	\$0	\$0	\$0	\$556	-\$556	\$0
Engineering Plotter	\$1,514	\$0	\$0	\$0	\$1,514	\$0	\$0
Supplemental Paving	\$28	\$0	\$0	\$28	\$0	\$0	\$0
Field Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sidewalk Construction	\$11,485	\$0	\$0	\$11,485	\$0	\$0	\$0
Truck Replacements	\$556	\$0	\$0	\$0	\$0	\$556	\$0
Cemetery/Parks Equipm	\$1,062	\$0	\$0	\$0	\$1,062	\$0	\$0
Cultural Center Repair	\$7,611	\$0	\$0	\$453	\$7,158	\$0	\$0
Town Common Electric	\$1,330	\$0	\$0	\$0	\$1,330	\$0	\$0
Street Lamp Replacem	\$477	\$0	\$0	\$0	\$0	\$477	\$0
Pillings Pond Dam Imp	\$19,854	\$0	\$0	\$0	\$19,090	\$764	\$0
Storm Water Complianc	\$5,000	\$0	\$0	\$0	\$1,555	\$3,446	\$0
Small Equipment	\$4,710	\$0	\$0	\$0	\$5,710	-\$1,000	\$0
Street Signs	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0
<i>Cemetery & Parks</i>	\$58,627	\$0	\$0	\$11,966	\$42,975	\$3,686	\$0
Board of Health							
WPAT-Septic Administr	\$3,864	\$0	\$0	\$0	\$3,864	\$0	\$0
<i>WPAT-Septic Adminis</i>	\$3,864	\$0	\$0	\$0	\$3,864	\$0	\$0
Library							
Feasability Study	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0
<i>Library</i>	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0
Recreation							
Consession Stand	\$29,902	\$0	\$0	\$0	\$0	\$29,902	\$0
<i>Consession Stand</i>	\$29,902	\$0	\$0	\$0	\$0	\$29,902	\$0
General Fund	\$451,628	\$467,000	\$0	\$52,137	\$650,290	\$216,201	\$0
Public Works							
Backhoe Replacements	\$1,191	\$0	\$0	\$0	\$1,191	\$0	\$0
Fuel Management Syst	\$1,887	\$0	\$0	\$0	\$1,887	\$0	\$0
Bishop Lane	\$34	\$0	\$0	\$0	\$34	\$0	\$0
<i>Public Works</i>	\$3,111	\$0	\$0	\$0	\$3,111	\$0	\$0
Board of Health							
Septic Loan Program Fy	\$0	\$300,000	\$0	\$0	\$101,961	\$198,039	\$0
Septic System Loan Pro	\$55,481	\$50,063	\$0	\$0	\$105,544	\$0	\$0
<i>Septic System Loan P</i>	\$55,481	\$350,063	\$0	\$0	\$207,504	\$198,040	\$0
Golf Course							
Golf Course Capital	\$6,761	\$0	\$0	\$0	\$0	\$6,761	\$0
<i>Golf Course Capital</i>	\$6,761	\$0	\$0	\$0	\$0	\$6,761	\$0
Council on Aging							
Senior Center	\$4,730	\$0	\$0	\$0	\$4,730	\$0	\$0
<i>Council on Aging</i>	\$4,730	\$0	\$0	\$0	\$4,730	\$0	\$0
Capital Projects	\$70,083	\$350,063	\$0	\$0	\$215,346	\$204,800	\$0
Grand Total	\$521,712	\$817,063	\$0	\$52,137	\$865,636	\$421,002	\$0

Town of Lynnfield Enterprise Fund Summary Fiscal 2010

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended	Balance
Enterprise Funds						
Emergency Medical Services	\$235,866	\$559,948	\$0	\$0	\$508,283	\$287,532
Reedy Meadow /King Rail Golf	\$218,419	\$970,060	\$0	\$0	\$859,156	\$329,323
<i>Enterprise Funds</i>	<u>\$454,285</u>	<u>\$1,530,009</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,367,439</u>	<u>\$616,855</u>
 Grand Total	 \$454,285	 \$1,530,009	 \$0	 \$0	 \$1,367,439	 \$616,855

Town of Lynnfield Trust Fund Summary Fiscal 2010

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended	Balance
Expendable Trusts Funds						
Perpetual Care	\$13,279	\$3,170	\$0	\$15,000	\$0	\$1,448
Library Trust Funds	\$9,189	4558.97	\$0	\$0	\$3,087	\$10,660
Legion Memorial	\$9,586	\$40	\$0	\$990	\$0	\$8,636
M.A. Maney Scholarship Fund	\$31,895	\$192	\$0	\$0	\$1,000	\$31,087
L.I.F.E.	\$34	\$0	\$0	\$0	\$0	\$34
Lynnfield Tricentennial	\$4,839	\$22	\$0	\$0	\$0	\$4,860
Peabody Memorial	\$34,788	\$200	\$0	\$0	\$600	\$34,388
Kuestenmacher Scholarship	\$1,250	\$459	\$0	\$0	\$836	\$872
Conservation Land	\$73,228	\$13,032	\$0	\$0	\$11,636	\$74,625
Stabilization Fund	\$1,294,514	\$5,246	\$0	\$200,000	\$0	\$1,099,760
Capital Facilities Maintenance Fund	\$781,181	\$3,245	\$0	\$100,000	\$0	\$684,426
<i>Expendable Trust Funds</i>	<u>\$2,253,781</u>	<u>\$30,165</u>	<u>\$0</u>	<u>\$315,990</u>	<u>\$17,159</u>	<u>\$1,950,797</u>
 Non Expendable Trust Funds						
Perpetual Care	\$691,500	\$21,400	\$0	\$0	\$0	\$712,900
Library Trust Funds	\$22,400	\$0	\$0	\$0	\$0	\$22,400
Peabody Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Kuestenmacher Scholarship	\$152,737	\$229	\$0	\$0	\$0	\$152,966
<i>Non Expendable Trust Funds</i>	<u>\$876,637</u>	<u>\$21,629</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$898,266</u>
 Grand Total	 \$3,130,418	 \$51,794	 \$0	 \$315,990	 \$17,159	 \$2,849,063

Town of Lynnfield

Fiscal 2010 Revenue Summary

TAXES

Personal Property	\$383,381	
Real Estate (net of refunds)	\$29,829,254	
Tax Leins	\$115,191	
TOTAL PROPERTY TAXES		\$30,327,826

LOCAL RECEIPTS

MOTOR VEHICLE EXCISE (net of refunds)	\$1,824,060
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PENALTIES AND INTEREST

Property Taxes	\$54,358	
Motor Vehicle	\$15,391	
Leins	\$23,470	
TOTAL PENALTIES		\$93,220

PAYMENTS IN LIEU OF TAXES	\$320,970
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FEES	\$12,125
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RENTALS

South Hall/Post office	\$37,352	
South Hall Lower level	\$10,800	
Parking lot	\$1,050	
Total Rentals		\$49,202

DEPARTMENTAL REVENUE

Selectmen	\$2,151	
Assessors	\$323	
Treasurer	\$26,483	
Tax Collector	\$14,333	
Town clerk	\$8,952	
Conservation	\$1,407	
Planning Board	\$2,614	
Board of Appeals	\$4,500	
Police	\$21,683	
Fire	\$23,730	
School	\$131,163	
Public Works	\$27,176	
Cemetery	\$35,840	
Board of Health	\$14,655	
Zoning	\$1,773	
TOTAL DEPARTMENTAL REVENUES		\$316,783

LICENSES AND PERMITS

Selectmen	\$67,698	
Town Clerk	\$7,552	
Police	\$1,088	
Fire	\$6,675	
Zoning Enforcement	\$128,161	
Board of Health	\$41,605	
TOTAL LICENSES & PERMITS		\$252,778

FINES AND FORFEITS

Police	\$88,504	
Library	\$6,803	
TOTAL FINES & FORFEITS		\$95,307

MISCELLANEOUS REVENUES	\$150,189
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INVESTMENT INCOME	\$4,205
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TOTAL LOCAL RECEIPTS		\$3,118,838
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INTEGOVERNMENTAL RECEIPTS

STATE "CHERRY SHEET" RECEIPTS

Exemption Reimbursements	\$10,578
State Owned Land	\$36,253
Unrestricted General Gov Aid	\$916,325
Chapter 70 School Aid	\$4,013,888
Police Career Incentive	\$12,674
Veterans Benefits	\$855

Town of Lynnfield

Fiscal 2010 Revenue Summary

TOTAL "CHERRY SHEET" RECEIPTS

\$4,990,573

EXPENDITURE REIMBURSEMENTS

Minicipal Medicaid	\$71,978
Medicare Part D Subsidy	\$96,583
Election Reimbursement	\$8,898
Pupil Transportation	\$9,515
TOTAL GOVERNMENT REIMBURSEMENT	\$186,974

\$186,974

STATE OTHER RECEIPTS

\$0

Total OTHER RECEIPTS

\$0

TOTAL INTERGOVERNMENTAL RECEIPTS

\$5,177,547

SPECIAL REVENUES

FEDERAL GRANTS

Teacher Quality	\$30,301
Enhancing Education/Technology	\$1,339
State Special Ed Reimbursement	\$141,548
Title I Reading	\$51,960
Sped Program Improvement	\$2,227
94-142 Inclusion Education	\$511,511
Early Childhood	\$16,537
Title IV Safe & Drug Free Schools	\$6,552
School Lunch	\$77,094
GLSS Grant	\$20,505
ARRA IDEA Grant	\$319,861
ARRA IDEA-Early Childhood Grant	\$12,446
Greater Lawrence Coalition	\$7,261
TOTAL FEDERAL GRANTS	\$1,199,142

\$1,199,142

STATE GRANTS

Arts Lottery	\$4,000
Extended Polling Hours	\$3,276
E 911 Grant	\$20,855
S.A.F.E. Grant	\$4,100
Comprehensive Emerg. Mgmt.	\$2,500
Metco	\$189,604
Academic Support Services	\$2,500
Chapter 90 Highway	\$370,276
Elderly Programs	\$18,039
Library State Aid	\$11,468
TOTAL STATE GRANTS	\$626,618

\$626,618

REVOLVING FUNDS

Pillings Pond Benches	\$1,212
Cable/Peg Access	\$172,084
Patridge Island	\$6,000
Conservation Design Review Fees	\$21,450
Planning Bd Design Review Fees	\$16,990
Highway Design Review Fees	\$600
Meadowwalk Consultants	\$405
Insurance Reimb Under \$20,000	\$17,167
Insurance Reimb > \$20,000	\$0
Athletics	\$40,484
Activity Fee	\$98,910
Kindergarten Fee	\$190,523
Community Schools	\$693,310
Book Damage	\$4,462
School Lunch	\$631,572
Recreation	\$36,667
Board of Health	\$20,933
Council on Aging Programs	\$16,843
Library Lost Books	\$1,821
Arts Lottery	\$2,246
TOTAL REVOLVING FUNDS	\$1,973,677

\$1,973,677

Town of Lynnfield

Fiscal 2010 Revenue Summary

RECEIPTS RESERVED FOR APPROPRIATION

Sale of Real Estate	\$580,000		
Conservation NOI Fees	\$3,535		
Cemetery Lots	\$15,200		
Septic Betterment receipts	\$35,444		
TOTAL RECEIPTS RESERVED		\$634,179	

GIFTS

Special Education Gift	\$1,089		
Wilson Memorial Scholarship	\$110		
Summer St. School Gifts	\$18,175		
Huckleberry School Gifts	\$7,002		
Middle School Gifts	\$20,167		
High School Gifts	\$1,927		
School Arts	\$28,291		
Nurse Substitutes	\$225		
LET Subs	\$150		
Italian Program Gift	\$10,000		
Parks & Recreation	\$500		
Council on Aging Gifts	\$4,680		
Library Gifts	\$4,332		
Concerts on the Common	\$3,436		
TOTAL GIFTS		\$100,083	\$4,533,700
TOTAL SPECIAL REVENUES			

CAPITAL PROJECT

CAPITAL PROJECT REVENUES

Bond Proceeds	\$0		
BAN Proceeds	\$0		
		\$0	\$0

ENTERPRISE

EMS ENTERPRISE

Charges for Services	\$558,534		
Interest	\$1,414		
TOTAL EMS ENTERPRISE		\$559,948	

GOLF ENTERPRISE

Charges for Services	\$969,008		
Interest	\$1,053		
TOTAL GOLF ENTERPRISE		\$970,060	\$1,530,009

TRUSTS

TRUST FUND INVESTMENT INCOME

Legion Memorial	\$40		
L.I.F.E.	\$0		
Lynnfield Tricentennial	\$22		
Peabody Memorial	\$200		
Stabilization Fund	\$5,246		
Capital Facilities Maintenance Fund	\$3,245		
Conservation Land	\$332		
Kuestenmacher Scholarship	\$688		
M.A. Maney Scholarship	\$192		
Cemetery Perpetual Care	\$3,170		
Library	\$4,550		
TOTAL TRUST FUND INCOME		\$17,685	

TRUST FUND PRINCIPAL

Conservation Land Fund	\$12,700		
Stabilization Fund	\$0		
Capital Facilities Maintenance Fund	\$0		
Cemetery Perpetual Care	\$19,400		
TOTAL TRUST FUND PRINCIPAL		\$32,100	\$49,785
TOTAL TRUST FUND RECEIPTS			

Board of Appeals

The Board of Appeals acts under the Zoning By-laws for requests of variances, special permits or site plan approvals. The Board currently meets in the Selectman's Room of Town Hall on the first Tuesday of each month to act on all cases submitted at least four weeks prior to the hearing.

The Board acted on twenty-nine cases this year: Application fee revenue from these Petitions totaled \$4,500.00.

Board of Assessors

Every community in Massachusetts is mandated by law to undertake a recertification of values every three years with interim revaluations in the two interim years. The Town of Lynnfield underwent a full recertification for Fiscal Year 2008. The next revaluation is scheduled for FY2011.

For the 7th year the Board of Selectmen voted for a split tax rate for FY2010. The residential tax rate was \$12.84 while the commercial rate was \$13.72. The splitting of the tax rate effectively shifts a portion of the tax levy from residential onto commercial properties.

Application Process For Receiving Statutory Exemptions

The Town of Lynnfield, through the Board of Assessors, offers several types of exemptions. An exemption is the forgiveness of a portion of one's taxes because physical infirmity or age and an inability to pay taxes or because of military service to the country. Below is a listing of the elderly exemptions. More details on exemptions are available at the Assessor's Office or online.

When an exemption is based on a maximum income, the Lynnfield Board of Assessors is required to verify all sources of income when processing an application for any real estate exemption.

The following lists the documentation needed for the various sources of income and age.

Supplemental Security Income (SSI) statement
Pension statement
Interest from stocks, bond, savings, CD's, etc.
Tax returns from previous year
Bank books-savings/checking accounts (as of Dec.31st)
Rent receipts from rental income
Birth certificate

Additionally, a taxpayer's property has been placed in a trust, they must submit a copy of the beneficial interest document with their application.

Real Estate Exemptions/deferrals available from the Assessors for the Elderly

1. CLAUSE 17E Exemption Amount = \$244.00

Eligibility Requirements:

Widow or minor occupied premises on July 1st

Be at least 70 years of age, and own and occupy premises for the preceding five years

Total net worth cannot exceed \$55,775.00 (Excluding value of principal residence)

2. CLAUSE 41D Exemption Amount = \$750.00

Eligibility Requirements:

Be at least 65 years old before the beginning of the fiscal year (July 1st)
Own and occupy a principal residence in Massachusetts for ten years. In the year of the application, property must be owned and occupied on July 1st and be the place of domicile for the previous five years.

3.	Net Worth:	Single person	\$44,648.00
		Married	\$58,860.00
		(Excluding principal residence)	
4.	Total Income:	Single person	\$23,061.00
		Married	\$34,590.00
5.	Social Security Deductions:	Worker	\$4,068.00
		Spouse	\$2,034.00
	Total		\$6,102.00

3. CLAUSE 41A (Elderly Tax Deferrals)

What is a Tax Deferral?

A tax deferral permits the postponement of property tax payments. As opposed to an exemption, deferred taxes must eventually be repaid to the Town of Lynnfield with interest.

Under Clause 41A, one enters into an agreement with the Town to defer payment of all or part of the taxes plus 4% simple (non-compounding) interest. The total amounts deferred cannot exceed 50% of the property assessed value.

Who is Eligible?

Applicants must be 65 years or older by July 1st of the year in which the application is made; must solely own the property on which the taxes are being deferred, or be a joint owner with a spouse, or own property jointly with another person.

What are the Requirements?

Applicants must have owned and occupied any real estate property in Massachusetts for 5 years.

Resided in Massachusetts for the preceding 10 years.

Income cannot exceed \$40,000 in calendar year preceding the year of application.

How to apply for a Tax Deferral.

Contact the Board of Assessors for an application. Clause 41A can also be used in conjunction with an exemption for which an individual qualifies.

Applications under 41A must be filed with the Board of Assessors within three months from the mailing of the first actual tax bill.

SUMMARY OF ASSESSMENTS AND TAXES FOR FY 2010

A. TOWN of LYNNFIELD

1.	Total Amount to be Raised	\$41,803,520.49
	Total Estimated Receipts and Revenue	(\$11,159,417.64)
	From Other Sources	
	Net Amount to be Raised by Taxation	\$30,644,102.85
2.	Residential Property Valuation	\$2,181,845,401
	Commercial/Industrial Property Valuation	\$163,796,669
	Personal Property Valuation	\$27,836,560
	Total Assessed Value, R.E. & Personal Prop	\$2,373,478,630
3.	Fiscal 2010 Residential Tax Rate:	\$12.84
	Fiscal 2010 Commercial/Industrial/Personal Rate:	\$13.72
4.	Residential Property Tax	\$28,014,894.95
	Commercial/Industrial Property Tax	\$2,247,290.30
	Personal Property Tax	\$381,917.60
	Total Taxes Levied on Property	\$30,644,102.85

B. LYNNFIELD WATER DISTRICT

1.	Total Amount to be Raised	\$2,377,165.94
	Total Estimated Receipts & Revenue from other Sources	\$1,898,712.00
	Net Amount to be Raised by Taxation	\$478,453.94
2.	Real Property Valuation	\$785,373,500
	Personal Property Valuation	\$12,049,740
	Total Assessed Value, Real Estate & Personal Property	\$797,423,240
3.	Fiscal 2010 Tax rate:	\$0.60
4.	Real Estate Property Tax	\$471,224.10
	Personal Property Tax	\$7229.84
	Total Taxes Levied on Property	\$478,453.94

C. LYNNFIELD CENTER WATER DISTRICT

1.	Total Amount to be raised:	\$1,451,504.63
	Total Estimated Receipts & Revenue from other Sources	\$777,452.51
	Net Amount to be Raised by Taxation	\$674,052.12
2.	Real Property Valuation	\$1,518,298,530
	Personal Property Valuation	\$13,638,095

	Total Assessed Value, Real Estate & Personal Property	\$1,531,936,625
3.	Fiscal 2010 Tax Rate: \$0.44	
4.	Real Estate Property Tax	\$668,051.36
	Personal Property Tax	\$6,000.76
	Total Taxes Levied on Property	\$674,052.12

D. MOTOR VEHICLE EXCISE

1. MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 2010	\$1,926,190.54
Dealer Plates in 2010	\$5,000.00
TOTAL:	\$1,931,190.54

2. MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 2010	\$56,668.99
Levy of 2009 in 2010	\$19,447.93
Levy of 2008 in 2010	\$3,413.29
Levy of 2007 in 2010	\$242.91
Levy of 2003 in 2010	\$12.08
Levy of 2002 in 2010	\$58.75
TOTAL:	\$79,843.95

Lynnfield Board of Assessors

Richard D. Simmons, Jr. Chairman

Ronald V. Patton

David M. Nelson

Town Clerk

The Town Clerk's Office is the hub of activity in the Town Hall. Residents use the Town Clerk's Office as a source of information and assistance for nearly all phases of Town Business. At the state level the Town Clerk has duties and responsibilities under the jurisdiction of the Secretary of State, the Attorney General, the Division of Fisheries and Wildlife and many other departments. At the county level the Town Clerk deals with the Commissioners and the Courts.

The Town Clerk is the keeper of the records of the Town. All vital events affecting residents, i.e. birth records, marriage and death records are recorded by the Town Clerk's Office. These vital statistics provide the basis for the Commonwealth of Massachusetts central vital registration system. During 2010 the Town recorded 69 births, 37 marriages, and 120 deaths. The Town of Lynnfield population was 12,320 in 2010.

The most complex duties and authorities of the Town Clerk are prescribed by law and are those relating to elections and town meetings. The Town Clerk must abide by a multitude of ever changing laws relating to those areas.

As Chief Election Official the Town Clerk oversees the election officers, polling places and the general conduct of all elections. The Town Clerk directs preparation of ballots, polling places, voting machines, voting lists, administers campaign finance laws, and certifies nomination papers and initiative petitions. The Town Clerk also serves as Clerk on the Board of Registrars; is the supervisor of voter registration and absentee balloting; prepares records; and reports official election reports to the Secretary of State.

Town Meeting legislation and all other official actions of the Town are recorded and certified by the Town Clerk. Various types of actions taken at Town Meeting are forwarded to the Attorney General for their review and approval.

The Town Clerk is the keeper of the town seal. The Town Clerk attests by signature and seal to bonds, contracts, bylaws, resolution and any other documents requiring town certification. The Clerk provides certified copies of all vital records and conducts genealogical research for members of the public, and is responsible for maintenance, disposition, and preservation of municipal archival records and materials. The Town Clerk administers the oath of office to all town officials, whether they are elected or appointed.

The Town Clerk's Office is a US Passport Acceptance Facility. In 2010 the Town Clerk's Office accepted 43 passport applications, resulting in \$1,100.00 in revenue.

The Town Clerk and Assistant Town Clerk are also Commissioners to Qualify Public Officials. People who need to be sworn in as Notary Publics and Justice of the Peace, as well as other public designations can come to the office, instead of going to Boston. In 2010 the Town Clerk's Office swore in 32 Notary Publics and Justices of the Peace.

Planning Board and Zoning Board of Appeals decisions are kept and certified by the Town Clerk's Office.

The annual census is maintained and the street list is prepared by the Town Clerk's Office. The jury list is prepared by the Town Clerk's Office and is furnished to the State Office of the Jury Commissioner.

The Town Clerk's Office also issues dog licenses. 642 dog licenses were issued in 2010, resulting in \$3,495.00 in revenue.

The Town Clerk's Office issues business certificates. According to Massachusetts General Law Chapter 110, Section 5, "Any person conducting business under a title other than the real name of the person conducting the business must have a business certificate." In 2010 the Town Clerk's Office issued 62 business certificates, resulting in \$1,550.00 in revenue.

Tax liens, imposed by the Federal and State Government are retained by the Clerk.

I would like to thank Assistant Town Clerk Diane Hammerbeck and all my election workers for all their hard work during this busy year.

Respectfully Submitted,
Amy K. Summers
Town Clerk

Conservation Commission

The Conservation Commission's role is to enforce the State's Wetland Protection Act (WPA) and Lynnfield's Environmental Bylaw. The Commission also oversees open space planning and management. Since we are a regulatory board, the board works diligently and fairly in administering wetland permits. These truly dedicated volunteers enjoy the interaction with town residents to protect our precious environment, observe wildlife in its natural habitat, and preserve our open space areas.

Site visits are a major requirement of all members and each wetlands application requires at least one site visit and sometimes additional visits. Commission members contribute a great deal of their time, interest and concern to each project. Our meetings are held once or twice each month, depending on the volume of projects submitted to the Commission for review.

Town Meeting adopted a Stormwater Management Bylaw which designated the Commission as the enforcement authority for the bylaw to review construction and post construction projects with land alteration of an acre or more. Working with the Town Engineer, the Commission promulgated Stormwater Regulations and a Permit Application.

Various Con Com subcommittees, the Open Space, Pesticide Awareness, Pillings Pond Management, and the Tree Committee provide the Town with a variety of sponsored events, forums and informational nights. The Open Space Committee submitted the 2010 Open Space and Recreation Plan to the State for final acceptance. Copies will be available upon acceptance. The Pesticide Awareness Group will be meeting with the Board of Health to encourage town-wide alternatives to the use of pesticides on fields and lawns, while promoting the use of native vegetation. The Selectmen and Commission are actively working on the Pillings Pond Management Plan and a consultant has been hired to assist in this task. The goal is to improve the pond's water quality by addressing the algae problems that have persisted in the pond. This can be achieved by significantly reducing the nutrient loading and restoring native vegetation. Townscape has assisted in this endeavor by donating four trees which were planted along the banks of Pillings Pond to help shade the pond, while providing nature's way of cleansing nutrients and other pollutants washed into the pond from lawncare products. The Tree Committee has been active in raising public awareness of the value of trees within our community by obtaining Tree City U.S. A. status for Lynnfield and sponsoring the First Annual Amazing Tree Contest in Lynnfield. On Arbor Day winners were presented with plaques and trees donated by a local nursery. They are now working on a Tree Talk Newsletter, as well as promoting a Lynnfield Scenic Roads Bylaw and the Second Annual Amazing Tree Contest.

The Town website continues to be a great source of information for all Lynnfield residents (www.town.lynnfield.ma.us). Be sure and check out the Conservation Commission webpage!

We currently have an opening on the Commission due to the resignation of a valuable resource, Brian Tamulonis. Brian's countless hours of dedication and expertise in identifying trees and vegetation will be greatly missed.

We appreciate the community's ongoing support to protect Lynnfield's natural resources. Stop by the Commission's office on the lower level for various informational brochures. Anyone interested in volunteering may contact our Administrator, Betty Adelson, at bettyadelson@town.lynnfield.ma.us or call (781) 334-9495.

Respectfully submitted,
Denise Young, Chairman
Peter Scantalides, Vice Chairman
Robert Milano
Nathan Rawding
Janice Solomon
Brian Tamulonis (resigned Fall of 2010)
William Vitagliano
Robert Lee, Alternate
Betty Adelson, Administrator

Council on Aging

This was the year of the Festival at the Lynnfield Senior Center! We celebrated every fruit possible during our weekly Friday Breakfasts, including Peaches, Strawberries, Blueberries, Pumpkin, Apples and even our most popular Chocolate Festival. We made fresh fruit smoothies; fruit topped pancakes and even a chocolate fountain. In keeping with the new trend in senior centers around the world, we are making food related programming a critical part of our program. Numerous Senior Center studies have proven that the new Café Plus Model of senior centers where food is front and center is changing the way senior citizens feel about attending their local center.

We also initiated a “Lunch and Movie” series, “Lunch and Lecture” and “Lunch and Travel” series. Each month we offer all three series and the response has been overwhelming. We have waiting lists of over 100 seniors for these programs, so we are scheduling all of them again to accommodate everyone. In each case, our chef prepares a meal related to the topic. For instance, the people attending our Travel to Greece lecture received an authentic meal of pastistio, green beans w/tomatoes, pita bread with homemade hummus, and baklava. When we showed the “Julia Child” movie, our chef prepared a lunch using her actual recipes including her roasted chicken and vegetables and her famous French silk pie---truly delicious. We repeated this meal and movie three times to accommodate everyone.

In keeping with this new trend, we offered several Cooking Classes including a tea tasting w/biscotti making, candy making, and our cook did a popular bread-making demo. Food is the common link between all of us—it is something that a newcomer can immediately relate to making conversation easier and those initial moments when visiting our center more comfortable. Visiting a senior center for the first time can be intimidating walking into a new social environment, not knowing anyone, but when they step inside of our doors and smell the wonderful aromas, they instantly have a connection and something to comment on or ask us about, initiating conversation more easily with our staff and with other seniors. They have broken the ice--the rest flows easier.

In other areas, our outreach worker, Debby Triffletti, took her low vision and hearing groups to the Peabody Essex Museum where a docent met them for a hearing assisted tour--a wonderful experience for all. She also took them to the Verizon Store for assisted technology phones. The new Affordable Healthcare Act created many insurance changes that directly impacted seniors. The fall was spent educating and assisting seniors in selecting their supplemental medical plans.

Our exercise classes continue to be a strong focal point of our programming. This year in addition to our popular Yoga, Tai Chi, and Line Dancing classes, we added Chair Yoga, Sit and Tone Express and Zumba Drumming. Seniors bring a large exercise ball with them, which we put into a chair w/arms, the music begins and the drumsticks appear--watch out--this fast paced class is fun, fun fun!

Our trip coordinator, Sue Lagorio, offered the “Best of Boston” trips this year, taking our travelers to Boston area restaurants which won the Best of Boston awards for best breakfast, best deli, best lunch, best diner and best bakery. Our seniors toured the Back Bay, the North End and South End, along with scenic trips thru Maine, New Hampshire and Massachusetts.

Your Lynnfield Senior Center continues to grow with over 200 visitors each day. Please stop in and let us give you a tour and a newsletter; we’ll help you to find a program that will interest you!

Board of Health

The Board of Health is charged with the responsibility of protecting the health of the public by adopting health regulations pursuant to Massachusetts General Law.

Calendar year 2010 was a pivotal year as the Board of Health (BOH) changed from having a part-time Health Agent (through June 2010) to an interim Health Officer (July-November 2010) until a full-time replacement was hired (December 2010) with the goal of modernizing the BOH Office. The following summarizes the activities carried out by the BOH Office.

*Respectfully submitted,
Kristin Esposito McRae, REHS, Director of BOH Office*

*Richard Peinert, M.D., Chairman
Gail Link McCausland, DMD, Member
David L. Jamison, D.D.S., Member*

*Annette Gange, Septic Loan Program Coordinator
Winnie Barrasso, Secretary*

Categories that Require Permitting and Inspection Include:

Animal Keepers
Food Establishments
Tobacco Sales
Tanning Salons
Semi-Public Swimming Pools
Recreational Camps
Title V System Installers
Septage Haulers

Permits for each category expire ANNUALLY on December 31st

2010 Total Annual Permit Fee Collected by Category

Animal	\$75.00
Food Establishment	\$4,260
Tobacco	\$1400.00
Tanning	\$165.00
Health Club	\$185.00
Semi-Public Swimming Pool	\$840.00
Septic Installer Exam/license	\$3800.00
Septic Hauler	\$3000.00
TOTAL Annual Permit fee	\$13,725.00

See end page for summary of all annual, seasonal & title v site fees (\$62,325)

Animal Inspector Nomination expires annually in April

Food Establishment and Tobacco Sales Inspections for 2010

January to March 2010 = 2 food inspections

April to June 2010 = 21 food inspections of which 4 include tobacco sales permits

July to September 2010 = 31 food inspections of which 8 include tobacco sales permits

October to December 2010 = 2 food inspections

Tanning Salon Inspections for 2010

1 permit and 1 inspection

Semi-Public Swimming Pool Permits for 2010

2 permitted sites

Recreational Camp Inspections for 2010

\$20 Total = Collected for (2) Permitted Camps

Housing Inspections per 105 CMR 410.000

December 2010 Created Log for Tracking any Complaints Received

Emergency Preparedness Region 3B

Region 3B Greater Lawrence Coalition meetings

Emergency Dispensing Site Staff/Personnel Call Down Drill Dec 2010

Initiated call down drill and completed spreadsheet of results of the call down drill for Emergency Dispensing Site Command & Control Staff for a public health emergency; this was a coalition deliverable due in December 2010.

Medical Reserve Corps

Greater River Valley Medical Reserve Corps Coalition meetings

December 2010 Activities:

Mailings for Annual Permit Renewal

Revised Food Establishment Permit Applications to reflect MA Department of Public Health Standards - approved form for licensing eligibility

Created Electronic Database to Track Inspections and Schedule of Permitted Food/Tobacco Establishments - format useful for MA DPH reporting requirement using readily available software (Excel)

Created Electronic Database to Track Title V Inspection Sites - using readily available software (Excel)

Created a Complaint In-Take Form and Tracking Log for Housing, Nuisance, Food or Other Complaint - using readily available software (Word and Excel)

Title V Disposal Systems:**310 CMR 15:000:**

The State Environmental Code, Title V: Standard requirements for the siting, construction, inspection, upgrade and expansion of the on-site sewage treatment and disposal systems and for the transport and disposal of septage

10 Sites Committed to the Septic System Loan Program
73 Total Disposal System Construction Permits were applied in 2010
70 Total Deep Hole Observation & Perc Test Applications were applied in 2010
\$48,080.00 Total Combined Fee Collected

January 2010 =

2 Disposal System Construction Permit Applications

0 Deep Hole/Perc Test Applications

February 2010 =

5 Disposal System Construction Permit Applications

5 Deep Hole/Perc Test Applications

March 2010 =

6 Disposal System Construction Permit Applications

2 Deep Hole/Perc Test Applications

April 2010 =

8 Disposal System Construction Permit Applications

7 Deep Hole/Perc Test Applications

May 2010 =

7 Disposal System Construction Permit Applications

6 Deep Hole/Perc Test Applications

June 2010 =

13 Disposal System Construction Permit Applications

14 Deep Hole/Perc Test Applications

July 2010 =

6 Disposal System Construction Permit Applications

8 Deep Hole/Perc Test Applications

August 2010 =

3 Disposal System Construction Permit Applications

5 Deep Hole/Perc Test Applications

September 2010 =

10 Disposal System Construction Permit Applications

12 Deep Hole/Perc Test Applications

October 2010 =

4 Disposal System Construction Permit Applications

3 Deep Hole/Perc Test Applications

November 2010 =

2 Disposal System Construction Permit Applications

5 Deep Hole/Perc Test Applications

December 2010 =

7 Disposal System Construction Permit Applications

3 Deep Hole/Perc Test Applications

Well Drilling/Installation

\$500 Total = \$100 collected for (5) Sites

Annual Permit Category Totals	\$13, 725
Disposal System/Perc Test Combined Total	\$48, 080

Recreational Camp (seasonal) Total	\$20
Well Drilling/Installation Total	\$500
Total Fees Collected for 2010	\$62, 325

Report of the Public Health Nurse

Mission Statement

The role of the Lynnfield Public Health nurse is to strengthen the health and well being of its residents. This includes the prevention and control of communicable disease, as well as, preservation and protection of the health of the community.

Activities this year included the following:

Attendance at monthly meetings of Public Health Nurses of North Eastern Massachusetts at Tewksbury Hospital.

Development of policies and procedures relating to vaccines

Approval from the Massachusetts Department of Public Health as a provider of vaccine for children

Follow-up on communicable disease cases which included:

Viral Meningitis	1
Guillian -Barre Syndrome	1
Streptococcus Pneumonia	1
Campylobacter	3
Pertussis	1
Hep C	3
Lyme Disease	20
Toxoplasmosis	2
Chicken Pox	2
Group B Streptococcus	1
Cryptosporidium	1
Human Granulocytic Anaplasmosis	4

Annual Seasonal Flu Clinics were conducted which included the primary clinic at the Senior Center on 10-29-10. Four night clinics were conducted at the Town Hall in the Selectman's Room and in the Health Department Office on 11-10-10, 11-22-10, 12-2-10 and 12-29-10. Flu Vaccine was also administered during the day by appointment in the Health Department office, distribution included injectable Flu Vaccines and Flu Mist. Clinics were also held at the Police and Fire Department on 11-18-10, Lynnfield High School and the Summer Street School on 11-5-10, Lynnfield Middle School on 11-12-10 and the Huckleberry School on 11-19-10.

Many home visits to house bound seniors for administration of Flu Vaccine.

DISTRIBUTION FROM STATE:

**SEASONAL
FLU VACCINE**
670

**SEASONAL
FLUMIST**
100

Attendance at the Fifteenth Annual Massachusetts Immunization Action Partnership Skills Building Conference in Marlborough, Massachusetts on October 7, 2010 and attendance at the Annual Massachusetts Department of Public Health Immunization Program- Immunization Update-2010 held at Tewksbury Hospital on May 25, 2010.

*Respectfully submitted,
Sandra K. Wilson, R.N.
Town of Lynnfield
Board of Health*

Historical Commission

The Historical Commission has once again completed a very busy year, although the mantra for 2010 would be *change*.

The June resignation of respected board member Stephen P. Smith, to pursue his business career, left the Commission without a treasurer. The Commission decided to take advantage of the ability to gain three associate members and so enlisted Steven P. Smith, a retired education and marketing consultant, Roy Sorli, a self-employed construction expert, and Anthony Guerriero, a history professor at Salem State University and employee of MassPort. These talented people add a variety of new skills and ideas to the Commission.

The undertaking of a Spoken History project was begun with interviews of ten of Lynnfield's long time senior citizens residents conducted by Linda Gillon and Stephen Smith, filmed by Eric Hamlin. This theme based project will result in a series of short films to be viewed before Selectmen's meetings, town meetings, on cable access, in the classroom, etc., with copies available in the library, town hall, and Historical Centre. Each topical film will feature 10 or so interviewees describing their experiences in Lynnfield through the years.

Renovations to the Historical Centre included the repair of water damaged ceilings, wallpaper removal in two rooms with those and two more painted. New lighting and floor tiles were installed in the bathroom. The electrical system was updated from fuses to circuit breakers and outlets added where necessary to accommodate computers and technical equipment. The building finally went online and with the restoration of the telephone, is fully connected to town hall. The damaged front storm door was replaced and a programmable thermostat installed. Second hand purchases included a rolling file cabinet, two stationary file cabinets, bookcase, computer desk, and two adjustable desk chairs. A computer and external hard drive were purchased new. Two titles; *A Field Guide to American Homes* and *Saving Places That Matter* were added to the resource library.

The Commission and the Historical Society are very grateful to Selectman and Citizen Arthur Bourque for his donation of a security system for the Historical Centre. Selectman Bourque advocated loudly and continually to facilitate our entrance into the 21st century by bringing in online capabilities and citizen Bourque acted to preserve our town's historic objects by assuring their security.

Linda Gillon, Steve Richard, and Nan Hockenbury attended the *Virtual Town Hall training* necessary to manipulate the Commissions webpage. The Commission gained the ability to link to interesting and informative sites and hope to link to the Lynnfield Historical Society in the near future.

The Historical Centre Sign located at the top of the 35 South Common driveway was created and given to us by Chris and Thalia Markarian. The granite post that proudly supports it was donated by the Old New Granite, courtesy of Biz and Mark Reed. We are

grateful to these fine people for their support and belief both in the Commission and their town. The fire truck will not drive by trying to find the building again!

A comprehensive list of antique structures was compiled for the Open Space Committee. Consisting mainly of homes, features of the National Historic District are included such as the Meeting House, Town Common, and Cemeteries.

The Commission was visited by Jane Bandini of the Tree Committee with a presentation on implementation of the Scenic Roads Statute, a project which the Commission supports wholeheartedly.

Roy Sorli mentored prospective Eagle Scout Andrew Hall as he mapped, recorded, and photographed South Cemetery. Damage to the grounds, structures, and headstones was also noted. This cemetery is the next to receive a Master Plan in order to undergo much needed conservation and preservation by our professional consultant Jonathan Appel.

Planning meetings were held for the 2014 Celebration of the 300th year anniversary of the Meeting House and 200th year anniversary of the town of Lynnfield. Many volunteers are needed to plan, create, assist, and help as we formulate an eventful year- long party befitting and benefitting the lovely suburb north of Boston in which we live.

Information Technology

Over the course of the 2010 calendar year, the Technology department has provided fiber optic connectivity to the Historical Society. This connection provides the network connection between the Historical Society building and the Town Hall Complex. Also, discussions for implementing a VMware infrastructure have been discussed and will be realized for server virtualization in the upcoming calendar year.

The Technology department for the Town of Lynnfield as well as the Lynnfield Public Schools has become one entity and has been servicing the needs as of January 9, 2011. Many projects will be commencing over the next few months including the above mentioned VMware server infrastructure allowing future consolidation of hardware resources between school and town. This will allow the department to utilize the shared infrastructure for the schools and town in a more beneficial way reducing energy consumption, overall management and to realize cost savings in the overall budget. We will also be migrating Munis (the town's Municipal accounting package) to a new server and upgrading the database as well.

Library

In 2009 in an effort to look at a broad range of issues that face our Library and to determine what direction our patrons and the community want us to take, the Library Director with the Trustees developed a set of six Goals and Objectives (2009-2011) for the Director that would lead to, among many things, the completion of a Long Range Plan; the formation of a Building Committee to look at a future expansion; the development of a Library Foundation that would take fundraising to a new level; and better promotion of library services and programs through a fresh look at our marketing efforts. We were also determined to review all job descriptions and rethink library management as it pertains to programming.

We have made steady progress: our Long Range Committee composed of two Library staff, three Library Trustees and five community-at-large members developed and distributed a community survey and drafted goal statements that reflect the findings of the community survey and additional work within the Long Range Committee and the library staff. A completed Feasibility Study determined that the existing library structure can withstand a second floor that would stretch from the Circulation Desk to the Children's Room and the establishment of a Library Foundation will make it possible to secure funding that could be used for a building expansion. Our adult, young adult and children's programming will change in 2011 to more accurately reflect the constituencies that we serve.

Circulation Services

Since the Circulation Desk is one of the first things that patrons see when they enter the Lynnfield Public Library, Staff strive to be a welcoming presence. Our enthusiastic staff members cultivate strong and lasting connections with reading, with learning and with the Library. Our belief is that a genuine interest in our patrons' concerns and needs will lead to a positive library experience and will increase the probability of a repeat visit and a lifelong library patron.

More than 114,000 library patrons visited the Lynnfield Public Library in 2010, approximately 2,000 more than in 2009. Library usage is increasing as more community and consortium members take advantage of the numerous resources and services that we have to offer them in Lynnfield.

2010 was a time of change and transition for the Circulation Department, as Circulation Manager Laura Bruynell assumed the Head of Youth Services position in November. Jennifer Petro-Roy was hired as the Circulation Manager, while Katherine Decker replaced Eileen Larsen as the full-time Circulation Assistant that same month. Many of the duties of the Circulation Manager involve continuous management: following up with staff about remedying issues that we have had at the desk, assessing the services that we provide to our patrons, and continuously striving to provide great customer service.

The Circulation Department wears numerous hats in our daily duties. In addition to checking in and checking out books and other materials, we sign community members up

for library cards (380 new registration cards were issued in 2010) for a total of 9,821 Lynnfield library card holders (as of January 1, 2011), contribute to shelf-reading efforts in both fiction and nonfiction, participate in the annual “Food for Fines” and “Toys for Tots” programs, and reserve and check out passes for our popular Museum Pass Program. Both the Circulation Manager and the Circulation Staff also participated in the training of two new pages this past year, Children’s Room Library Page Josephine Hilty and Adult/Children’s Library Page Marissa Wilkinson.

The Circulation Staff also manages the holds shelf of patron reserves where we hold books that patrons have requested from other libraries, both in the North of Boston Library Exchange (NOBLE) consortium and outside of this network, through the Virtual Catalog. Patrons are taking advantage of placing holds, both through our Circulation and Reference Staff, or at home through our website and online catalog. Web renewals of materials also increased dramatically from 2009, with 12,891 items being renewed online in 2010. Compared to 9,896 items in 2009, this is a 23% increase in this service. Holds filled for Lynnfield items sent to other libraries increased from 21,515 to 24,641, a 13% increase between 2009 and 2010.

Our “Food for Fines” program collected 618 items in 2010, the equivalent of a reduction in Lynnfield patrons’ fines of \$786. Our Museum Pass Program, which provides reduced admission to ten museums in the Lynnfield and Boston area, is generously funded by the Friends of the Lynnfield Library. Each pass represents more than a \$35 per visit savings for the library patron. In addition to these ten museums, the Lynnfield Library also began offering two additional services: discounted tickets to selected shows at the Wheelock Family Theater and an annual Massachusetts ParksPass from the Massachusetts Department of Conservation and Recreation.

The Circulation Staff is also vital in carrying out the many community service programs offered at the library. A popular program throughout 2010 was “Curious about Cuisine,” led by Eileen Larsen until June and then taken on by some enthusiastic participants and cooks in September. Approximately ten to fifteen patrons met monthly to discuss the latest cookbooks, watch demonstrations, and share articles and recipes. Sample programs included “Simple Cake Decorating”, “Heart Healthy Cuisines,” and “Irish Cuisine: More than Potatoes!”

The Circulation Staff also manages one of the Library’s book displays, coming up with new, creative ideas to highlight museums, concepts, or books and authors. A selection of displays with related books included Oscar Night’s “And the Winner Is...”, the Historic New England museum pass, and the Museum of Fine Art’s new Art of the Americas wing. The Circulation Staff also maintains the Museum Pass Program bulletin board, which features notices, brochures, and informational pamphlets about the ten different museums passes that we have. We always notice patrons glancing at the new, varied additions to this bulletin board.

The Circulation Procedure Manual was completed after a lengthy effort by various staff members. The manual explains selected circulation procedures, library policies, and

shelving rules. It also includes scenarios, possible problems that may arise, examples of each and solutions.

Circulation Staff members also take advantage of the numerous professional development opportunities offered through the North of Boston Library Exchange (NOBLE). Our former Circulation Manager and two Circulation staff members attended a workshop on OverDrive Training and publicity. OverDrive allows patrons to download audio books and eBooks to their PCs and to compatible eReaders and MP3 players. 2010 saw 375 total checkouts in OverDrive, a number that is expected to increase in the coming years with the rising popularity of eReaders. Two Circulation Staff members also attended a workshop called "Plagiarism, Copyright, and Photographs." The staff will use what we learned to set up and manage our own Flickr photograph page for our website: www.noblenet.org/lynnfield. Our consortium will be migrating to an Open Source Integrated Library System called Evergreen in 2012. We will be spending substantial time in 2011 in preparation for this significant change.

As part of a greater effort to share resources and gain perspective, the Circulation Manager also participated in the bi-annual NOBLE Circulation Department roundtable. Staying active in the local and national professional communities is increasingly important as libraries become more collaborative and share more resources.

Reference Services

The Reference Staff answered 9,758 questions in 2010; although the majority of our transactions occurred in the library, e-mail queries increased dramatically. Our interlibrary loan service continued to be very popular with our patrons. We borrowed approximately 710 items from libraries outside the NOBLE library system and we loaned approximately 485 items to libraries outside the NOBLE library system.

Beginning in May 2010, we provided access to a new database: *Career Transitions*. This powerful database allowed patrons to discover their interests, explore career options, prepare a resume, and find jobs. This product was made available to all patrons in the library; Lynnfield residents were able to access this database from home from the Library's website: <http://www.noblenet.org/lynnfield>.

A scanner was installed in the Reading Room for the use of our patrons. Documents can be scanned for no charge and downloaded to a thumb drive or attached to an e-mail. Scanned documents can also be printed in black and white (fifteen cents per page) or color (twenty-five cents per page).

This year as part of the NOBLE (North of Boston Library Exchange) collection evaluation project, we looked at the following subject areas: art, geography, economics, business, literature, language, recreation, physical education, political science, and physical science. In each subject area, we take note of what we have, weed out of date materials, and purchase new materials to fill holes in the collection. Weeded materials are sold at our Friends of the Library two annual book sales or donated to charity.

The nonfiction collection was shifted and consolidated to provide more room for our extremely popular audiovisual collections. The additional space allowed us to provide a clear and logical division between our audiobook collection and the series and non-fiction DVDs. This move also provided space for expansion of these collections.

The Reference Department is responsible for selecting the majority of the adult non-fiction and reference materials. By using a report program in Millennium (the NOBLE circulation software program), we can respond quickly to patron requests for new materials. In 2010, approximately 33% of non-fiction materials purchased was in direct response to patron requests.

Four high school and college-aged students participated in community service at the library in 2010 under the direction of the Head of Reference. These enthusiastic volunteers were invaluable in helping us keep the book shelves straightened, neat, and clean. Our long term volunteer from the "EMARC School to Work Program" came in on a weekly basis to straighten and clean shelves. We thank them for their commitment and enthusiasm!

Reference Department member Irene Gorevitz continued to produce her popular genre reading lists and patrons appreciated the reading suggestions. From "Contemporary Irish Fiction" to "Stories of Survival" to "Death on the High Seas," Irene's topics are inexhaustible! These lists were made available on the Lynnfield Public Library website ("For the Reader") as well as several locations in the library.

The Reference Department provided homework assistance to students at the high school and undergraduate level, as well as to elementary and middle school students when Youth Services staff was unavailable. Youth Services and Reference Department staff worked together to host fourth graders from the Huckleberry Hill School in April and the Summer Street School in June. One hundred and ninety two students participated in the orientations!

Technical Services

The Technical Services Department ordered, processed, and added 4,124 adult items and 2,378 youth items to our collection in 2010. In addition, 162 and 290 gift items were added to the adult and children's departments, respectively. This figure is slightly larger than in the past, as we notice more people requesting books from the library instead of purchasing them, due to the downturn in the economy. Fulfilling your requests is one of the many ways your public library offers added value to the patrons of Lynnfield.

This year, the NOBLE network switched public Internet access to Comcast, resulting in a significant savings for consortium members. This also provides better security for the library's database, both patrons and items, as it is kept separate from the public Internet. This has provided faster Internet speeds for the public using our Internet terminals.

Technical Services is responsible for the maintenance of all the computers in the library. This year we have had many challenges with our public internet PCs as they start to age. We had to replace our workhorse black/white printer in the Reading Room that has

provided wonderful service for five years. We contract with the NOBLE consortium for computer specialists to help us deal with our PC issues, and they are extremely responsive to our needs and help us continue to provide consistent, high quality Internet access for our patrons.

The NOBLE consortium is one of three library consortiums in Massachusetts that will be migrating to a new, open-source system in the next two years. As a result of this, much of the past year has been spent cleaning up our bibliographic database, weeding out old, empty records, making sure the current records are correct, and making our database as streamlined and accurate as possible for the data migration in summer 2011. Lynnfield prides itself on having one of the most accurate databases in the NOBLE consortium. This new system will be much more adaptable to our needs and provide a richer and more satisfying experience for our library patrons. NOBLE is scheduled to go up in January 2012.

The heavy duty disc repair machine purchased in 2009 beautifully resurfaced 106 CDs and DVDs from July through December 2010. Our wonderful volunteer mended 136 items during the same time period. Lynnfield continues to have one of the finest looking collections in the NOBLE consortium because of the care and attention of its Technical Services Staff.

Youth Services

The Youth Services Department continued to serve Lynnfield children and their families in a number of ways in 2010, all of them popular among the community. Librarians helped patrons, young and old, answer reference questions ranging from finding particular titles on the shelves to locating resources for detailed research questions. In total, Youth Services librarians answered 1,913 such questions in 2010!

A total of 165 programs were offered in 2010, which attracted 4,584 adult and child participants, for an average of over twenty-seven participants per event! The most consistently well-attended of those programs this past year continued to be story times. Toddlers and preschool children and their caregivers crowd the Children's Room on Monday mornings for the Time for Stories programs, while Wednesday morning's Mother Goose Story Time program is geared toward babies aged birth through 24 months. Mother Goose Story Time alone had 2,243 participants in 2010, in addition to the 1,231 Time for Stories attendees. Story times continue to serve as social interactions for children, networking opportunities for their parents and caregivers, and most importantly, a place for adults to see pre- and early literacy best practices modeled. There is no better place than the Library's Children's Room for grown-ups to learn finger plays, children's songs, and engaging ways to share stories with the children in their lives.

The Library also continued afternoon and evening programming for various ages. Monthly author studies took the form of birthday parties to celebrate such important children's authors as Ezra Jack Keats, Maurice Sendak, and Jean de Brunhoff. Monthly evening pajama parties were themed. Youngsters arrived in their fanciest pajamas to hear stories about such topics as St. Patrick's Day, Caps for Sale, and Christmas. In addition to learning

important pre-literacy skills, children also practice manual dexterity in assembling various crafts that support their enjoyment of books and reading and their self-expression and creativity.

The Summer Reading 2010 theme, “Going Green,” was a huge success. One hundred and seventy-five children participated in some way. The kickoff event included a reading of Eric Carle’s *The Very Hungry Caterpillar*. In July, the Library received a caterpillar of its own; thanks to a generous donation from the Rotary Club of Lynnfield the Library is now home to a bright green caterpillar activity bench with matching stools. It is proving to be a great piece of furniture for reading picture books with a grown-up and putting puzzles together. Children offered many naming suggestions as part of a naming contest. Two lucky patrons won hardcover copies of Carle’s book and a twelve DVD rental gift card for their entries of “Squiggles”. Other children won prizes throughout the summer for their completion of reading logs.

Many special events also took place over the course of the year. In January, Simmons College Adjunct Professor Beth Galloway ran a workshop for adults on the hot topic of social networking, especially online sites popular with youth such as Facebook and MySpace. The Library sponsored a February visit from poet and artist Yetti Frenkel, who helped teens write cinquain poems in book form. Another creative local artist, Nathalie Lilley, offered a popular craft series during the summer months of June and July. Children made everything from masks to bird marionette-style puppets. Local author Gerard Police visited in March to share his new book, *Herbert the Frog Goes to the Store*, with our patrons. Finally, the ever-popular marine biologist Paul Erickson offered a shark program in July.

The Library continued to support the curricular needs of teachers and students in Lynnfield, from major biography and poetry assignments in the elementary schools to day-to-day homework-related information needs. The Library also collaborated with the PTOs at the Summer Street and Huckleberry Hill Elementary Schools to run an Animal Adventures Program that drew in 200 young participants. Additionally, the Library continued to support local preschools and kindergartens. Tower Day kindergarten classes visit frequently, and preschool students from the Bethlehem took a tour of the Children’s Room, got library cards, and each chose a book to check out and read at home.

The Children’s Room also received visits in 2010 from outside groups, especially Girl Scouts. A few Daisy troops visited the Library to support their learning about one of the component themes in their ‘petals’, including demonstrating responsibility for what one says and does, making the world a better place, and respecting oneself and others. To support their members’ future use of the Library as individuals, Daisy troops were also invited for guided tours of the Children’s Room.

The collection continued to grow in 2010 with the addition of new critically acclaimed and popular books, DVDs, and music. In particular, this past year we purchased many new non-fiction series for children. Some of the most popular among them include books about

various dog breeds, joke books, sports books, animal books, and even books about ogres and aliens!

The collection grew consistently throughout the year in other areas. Library patrons consistently notice that they see the same brand-new wildly popular picture books on our shelves as they do in retail bookstores- and then some! Youth Services staff read countless reviews to ensure that the collection offers materials that are age-appropriate and sound in their literary and artistic merits. Patrons were delighted by such 2010 additions as Mo Willems' *Knuffle Bunny Free: An Unexpected Diversion* in Picture Books, Grace Lin's *Ling & Ting: Not Exactly the Same* in Easy Readers, Peter Lerangis' *39 Clues: The Viper's Nest* in Children's Fiction, and Suzanne Collins' *Mockingjay* in Young Adult Fiction. Also popular were additions of graphic novel editions of popular books such as Rick Riordan's *The Lightning Thief* and movies based on popular children's fiction, such as *Legends of the Guardian* based on the book series by Kathryn Lasky.

Responding to requests from parents in the community, Youth Services has added more current materials about special needs in the Parents Collection. That collection includes both books to be read aloud to children facing challenging issues and materials meant to be used by adults to enhance understanding of child development and behavior; in either case, the materials selected are written by experts in their fields. Some new additions include materials on Down Syndrome, executive functioning disorder, and sensory processing disorder.

Concerts on the Common

Concerts were planned for every Wednesday in July from 6:00 p.m. to 8:00 p.m. on the Common. Linda Burns, Chair and her energetic Concerts on the Common Committee, planned music and booked bands such as Evolution, Lynnfield High School Alum rock band and the Brian Maes Band. The Committee members coordinated the fundraising refreshment groups and organized children's activities and intermission entertainment for each concert. Northrup Associates, The Savings Bank, First Financial Trust and the Eastern Bank generously underwrote the four programs and numerous local vendors contributed raffle prizes to encourage donations.

Local History & Genealogy Collection

The Library is collaborating with the Essex Society of Genealogists, the Historical Commission and the Historical Society to organize narratives or stories of a selection of Lynnfield's antique homes using old and current photographs of the houses, maps, deeds, family genealogies, newspaper clippings and engravings. We want to create a digital story that explores and celebrates life in our community and complete it for the 300th celebration of the Meeting House in 2014. We are also making selections of materials from our Local History and Genealogy Collection that will be digitized for the use of local history and family researchers. Our library boasts a superb collection of materials that focus on Essex County history and family genealogy.

Friends of the Lynnfield Library

The Friends hosted a number of special programs this year to celebrate the 50th Anniversary of its founding in 1960. Investigative Reporter and Author Hank Phillipi Ryan kicked off the yearlong celebration on June 5 at the Meeting House with eighty-seven enthusiastic attendees. We transformed the annual Friends' June luncheon for our volunteers into a Reception and Open House honoring fourteen Past Presidents as well as our loyal volunteers. State Representatives Mark Falzone and Brad Jones and local dignitaries expressed their support of and appreciation for the outstanding contributions made by the Friends to the Lynnfield Public Library in its six decade history. We rounded out the 50th anniversary festivities with a beautiful cake at the Friends' preview book sale on October 15.

On January 30 the Northeast Massachusetts Regional Library System (NMRLS) sponsored a meeting of some fifteen Friends' groups where library staff, Friends and foundation board members had an opportunity to exchange ideas and network on a variety of issues, fund raising in particular. Friends held their Annual Meeting on May 10 and the annual membership appeal process, which had been coordinated by library staff, became the responsibility of the Friends. Our book sale at the Geraniumfest was successful. Linda Burns became President on July 1 as Stacy Dahlstedt moved to President-Elect and Ann Decker, Past-President and advisor. In August the Flower Workshop of Lynnfield and the Friends of the Library shared the cost of the installation of an irrigation system for the Library grounds. Chris Drislane of Designsescapes, Inc. Lynnfield donated the labor for the project. The Annual Used Book Sale on Friday and Saturday, October 15 and 16 was an important fund raiser for us. In 2010 our focus was threefold: the need for new fundraising ideas to supplement the book sales; further refinement of the budget process and its presentation and lastly, the active participation of the Friends in an Advocacy Campaign conceived and developed by Library Trustee Stan Schantz. There were eight meetings including the Annual Meeting in 2010.

Volunteers

One hundred and four adults and three young adults contributed 2,325 hours to help make the Lynnfield Public Library one of the best in the area. Our dedicated volunteers straightened book shelves, mended our materials, planted and maintained the library grounds, and assisted genealogy patrons. They also sorted through thousands of books, videos and paperbacks for the Friends' two book sales, shifted and stored our newspapers; shelf read and prepared our "What's Happenin' in the Lynnfield Library" calendar for mailing. We honored these same volunteers on June 5 in conjunction with a reception and open house to celebrate the Friends of the Lynnfield Library's 50th anniversary.

Community Outreach

Adult programs numbered thirty-seven with 1,385 participants. Leah Allman's "Every Quilt Has a Story" began the year on January 26 followed by "April's Fool & Will Shakespeare." Explorers on the Road (Explorers Lifelong Learning Institute) featured two programs "Waltzing Matilda" and "Cole Porter: Anything Goes!" and BookLovers, the library's nonfiction reading group, discussed *Omnivore's Dilemma: A Natural History of Four Meals* by Michael Pollan and *Finding Oz: How Frank L. Baum Discovered the Great*

American Story by Evan I. Schwartz among many other selections. Concerts on the Common were well-attended and October brought Shaila Desai's presentation "A Photographic Journey through India" and "Curious about Cuisine" series enjoyed ten very different programs.

Flower Workshop of Lynnfield members donated their energy, time and expertise to beautifying the library grounds and changing and managing the seasonal plantings throughout the year. They decorated the inside of the library with poinsettias throughout the first floor and a display on the Circulation Desk during the holidays. In August together with the Friends of the Lynnfield Library and a generous donation of labor and expertise from Chris Drislane of Designscares, Inc. of Lynnfield, an irrigation system was installed in the front and side of the library grounds enabling the gardeners to maintain the grounds more efficiently. Village Garden Club hung garlands on the outside of the library, wreathes on the doors and a swath on the library signpost for the holidays. The members collaborated in March with the Lynnfield Art Guild to design flower arrangements that would interpret selected paintings for a weeklong "Art in Bloom."

Board of Library Trustees

Robert D. Calamari, Jr., Chair *

Kerry Haughney, Vice-Chair *

Faith Honer-Coakley

Kendall Inglese (January 2004 – April 2010)

Stanley Schantz (April 2010 – present)

E. Seavey Bowdoin

Library Staff

Administration

Nancy D. Ryan, Library Director

Assistant Director: position vacant since September 2008

Patricia Nutile, Administrative Assistant

Eugenia Scarmoutzos, Secretary, Board of Trustees (January 1 – June 30)

Patricia Nutile, Secretary, Board of Trustees (July 1 – present)

Youth Services

Farouqua Abuzeit, Head of Youth Services (left September 10, 2010)

Laura Bruynell, Head of Youth Services (October 1, 2010 - present)

Pam Griswold, Children's Assistant

Reference Services

Patricia Kelly, Head of Reference Services

Irene Gorevitz, Reference Staff Librarian

Technical Services

Laurel Toole, Head of Technical Services

Pauline Silva, Technical Services Librarian

Circulation Services

Laura Bruynell, Circulation Manager (December 14, 2009 – September 30, 2010)

Jennifer Petro-Roy, Circulation Manager (November 1, 2010 - present)

Eileen Larsen, Circulation Assistant (left September 22, 2010)

Katherine Decker, Circulation Assistant (November 15, 2010 – present)

Jane Doherty, Circulation Assistant (March 29, 2010 - present)

Dawn Mayerson, Circulation Technician

Margaret O'Keefe, Circulation Technician

Betty Whelan, Circulation Technician

Circulation Desk Substitutes

Mary Kraft

Cathy Ricciardone**

Beverly Lenehan

Carolyn Savio

Reference Desk Substitutes

Marilyn Graves, Reference Staff Librarian

Library Pages

Anthony Maddaleni **

Laura Ricciardone

Ava Landry

Marissa Wilkerson

Josephine Hilty

* Elections for Chairman and Vice-Chair will be held in spring 2011

**Left in 2010

Respectfully submitted,

Nancy D. Ryan

Library Director

Fire Department

The Lynnfield Fire Department experienced an unprecedented period of transition during 2010. In late 2009, the Board of Selectmen had contracted for an independent report and evaluation of the fire department operations. After many months of study and interviews, the consultant reported back to the Board of Selectmen in early 2010. The report stated that the fire department operation was one of the most cost-efficient operations in the region and while there are always areas for improvement, the combination fire department system was working exceptionally well for this community and our needs.

The report also called for the appointment of a new fire chief. Interim Fire Chief Francis Lennon began the year as chief and served for six months in that capacity. On July 1st, Thomas Bogart was appointed Fire Chief by the Board of Selectmen while Lennon returned to his position of Deputy Chief. The Board, citing Chief Bogart's many years of service and his considerable credentials, education and experience, chose him among the finalists for the position. Since that time, Chief Bogart has been leading the department through these transitional times. He had been a call Lieutenant with the department and, at the same time, he had served as a full-time Fire Lieutenant with the Lynn Fire Department for twenty-seven years.

Having reached mandatory retirement age, four superior officers retired during 2010, including Captains Kenneth Burnham and Harold Hall as well as Lieutenants Jon Procurot and Alan Macdonald. Firefighters Peter McGonnell and Kelly McGonnell also retired, having reached mandatory retirement age along with Firefighters Keith Hammerbeck and David Parr. Hammerbeck, who served for nearly forty years, remains with the department as Fire Alarm Assistant Superintendant.

Interim Chief Lennon promoted five new officers including Captain Glenn Davis and Lieutenants Eric Blackman, Theodore Cohen, Keith Gauvreau and James Wallace who worked under and were mentored by Hall, Burnham and Procurot during a transitional period for a few months. This was done in order to provide stability to the department. Chief Bogart, shortly after his appointment promoted three new fire officers including Captain John Walsh, Lieutenants John Conley and Kevin Kiley.

Chief Bogart also appointed six new call firefighters. Firefighter/Paramedics Andrew Lyons and Maura Walsh were appointed providing the department with two additional paramedics. Also hired were Firefighter/EMTs Timothy Allison, Michael Conley, Jeffery Fiorentino, and Joseph Lamusta. Allison, Lyons, Conley, Lamusta and Fiorentino completed their recruit training with the Massachusetts Firefighting Academy's Call/Volunteer Firefighter Training program. They completed over 220 hours of training which leads to national certification as *Firefighter I/II*.

Despite the considerable number of new hires and promotions, the entire fire department continued to gel as they demonstrated their dedication and commitment to service to the community. They continue to respond to emergency calls, often times leaving their homes in the middle of the night or on weekends and holidays to provide emergency service for all

those in need. The success of the Lynnfield Fire Department is due to these dedicated individuals and the leadership of the department.

In 2010, the department responded to the greatest number of emergency calls in the history of the department having responded to 1668 recorded incidents. The vast majority of these calls involved a request for emergency medical services from the fire department-run ambulance. Many of these emergency medical service calls were particularly severe including the tragic deaths of Lynnfield residents throughout the year. Several of these calls generated extensive media coverage due to the fact that they were very high profile in nature.

In spite of the sometimes intense media coverage and under extremely difficult conditions, department members performed at a high level of competence and professionalism. Their high level of skill and training is a testament to their capabilities, dedication and willingness to sacrifice. Members are required to complete a tremendous amount training in both EMS and fire operations. This level of training is all aimed at providing a high degree of competency to the members in order to provide the highest level of quality care to the residents. All of this is done to ensure the safety of the firefighters and residents as well as providing for the operational effectiveness of the fire department in the most efficient manner.

Chief Bogart, having collateral duties as Emergency Management Director, was responsible for successfully implementing the Reverse 911 system in the Town of Lynnfield. The town now has the ability to communicate with all residents of the town in the event of an emergency with the utilization of the Reverse 911 system now in place. The system can call thousands of homes and business within minutes to disseminate important information on any type of emergency. Chief Bogart spent much of the last part of 2010 meeting with and negotiating with several department heads, including police, public works, the town administrator's office, and both water districts to bring in the Reverse 911 notification system.

Also, the chief and Deputy Director of Emergency Management Kenneth Burnham brought in supplies and equipment given to the town through the Massachusetts Emergency Management Agency (MEMA) to deal with several types of disasters, including hazardous materials, storms, floods and other natural and man-made disasters. The town received a trailer from MEMA filled with hazmat, decon, radiological equipment, etc., for our use in the event of an emergency.

The Fire Department/Emergency Management Department has partnered with school administrators and staff in order to be more prepared for an emergency at one of the schools through the development of contingency plans and strategies in the event of a school-related emergency. Also, arrangements are in place with the public schools to provide shelters for those in need in the event of a storm or other emergency.

Chief Thomas Bogart*+
Assistant Chief John Walsh***+

Captain Joseph Lingel	FF Harry Coukos*
Captain Glenn Davis**	FF David Cumming*+
Captain Michael Feinberg***+	FF Gregory Davis*
Lieutenant Steven Allison*	FF Michael DiCorato
Lieutenant John Conley	FF Kevin Dillon*
Lieutenant Kevin Kiley*	FF Jeffery Fiorentino*
Lieutenant Eric Blackman***+	FF Stephen Furey*
Lieutenant James Wallace*	FF James Johnson**
Lieutenant Theodore Cohen	FF James Kellett*+
Lieutenant Keith Gauvreau***	FF Joseph Lamusta*
FF Kim Diorio-McGonnell*	FF Andrew Lyons***
FF Kevin Mutti*+	FF Scott Myette***+
FF James Alexander***+	FF John Perkins
FF Timothy Allison*	FF Richard Ripley*+
FF Kenneth Carter	FF Keith Robey
FF Ronald Cataldo*	FF Anne Romano**
FF Michael Conley	FF Stanley Shechtman
FF Stephen Conley*	FF Matthew Thompson*
	FF Maura Walsh***

- * Emergency Medical Technician – Basic
- ** Emergency Medical Technician – Intermediate
- *** Emergency Medical Technician – Paramedic
- + Certified Firefighter I/II

Planning Board

2010 will be remembered by the members of the Planning Board, and by many people in this community, as the year in which Donald Harriss passed away. Thirty-nine of Donald's eighty-three years were spent doing what he loved best – serving the Town of Lynnfield as a member of the Planning Board, The Historical Commission, Townscape and Rotary. Affectionately referred to as “Mr. Lynnfield”, Donald will be missed for the wise counsel he provided, the historical perspective he brought to the Board's deliberations and his wonderful sense of humor.

Fortunately, for the Board and for the Town, Mr. Charles Wills, a well known, respected resident and developer, came forward and offered to fill the unexpired portion of Mr. Harriss' term. The Board of Selectmen and the Planning Board unanimously voted to appoint Mr. Wills to serve until the April, 2011 election. At that time Mr. Wills will seek election to serve until 2014, when Mr. Harriss' five year term would have expired.

As recent as just a few years ago, the Town was busy considering numerous applications for Chapter 40B Affordable Housing. Due to the economic downturn, that activity level subsided dramatically. The property at 470 Salem Street, which had been referred to as Lynnfield Crossing a 40B condominium development consisting of 36 units, was abandoned. The new owners came before the Board seeking approval for a 5 lot subdivision. The 64-unit 40B condominium development at 2 Broadway, referred to as Lynnfield Village, has had no activity and we are unaware of any intent on the part of the owner to proceed anytime soon, if at all. Lastly, Grandview Estates, located off Ramsdell Way, started work on the 40-unit 40B condominium project.

Most importantly, Meadow Walk at Lynnfield a mixed use development at the site of what was formerly the Colonial stalled as a result of the economic downturn. There was a great deal of uncertainty as to whether this project would in fact go forward. National Development, now partnered with WS Development, a well known retail developer, has come before the Board and expressed its desire to proceed, but in a manner that would see the development staged over a period of time. They have informed the Board, that in addition to staging the development, they will be seeking certain changes to the Site Plan approval granted in 2008. The changes that are being proposed by National Development are minor and do not affect the overall build out of the property. The project will still include 395,000 s.f. of retail, 80,000 s.f. of office space, 180 residential units, the LIFE project and nine-hole golf course. The proposed changes will be considered by the Board in early 2011. The staging will require the Board of Selectmen to enter into an amended Development Agreement in order for National Development to proceed. Lastly, the development going forward will now be known as Market Street at Lynnfield.

Sixteen meetings, 11 regular monthly and 5 additional meetings, as well as several site visits were held over the year. West Tapley Road extension subdivision (475 Lowell Street), creating one new lot with an existing home on Lowell Street, was approved and signed. The applicant intends to apply to the Board of Appeals for a frontage variance on Lowell Street for the existing dwelling lot. Stony Ridge, 470 Salem Street, a 5-lot

subdivision plan was submitted in the spring. The approved 33-unit 40B condominium project for this site lapsed. Individual drinking water wells are indicated on each lot, since the applicant does not intend to tie into the Lynnfield Water District. Review of this plan continues into 2011.

Extensions to complete subdivision construction were granted for Georgie's Way, Godding Lane, Haywood Farm, Pondview Lane, Sevinor Road, Tappan Way Extension and Taylor Terrace Extension (two-lot). At the beginning of the year the Board of Appeals granted a frontage variance on a Planning Board approved ANR plan for 321 Main Street, thereby replacing the approved one-lot Lawry Lane subdivision plan. The Board requested the Town Engineer hire a structural engineer to review the construction of and assess the integrity of Ramsdell Way walls and culverts. This matter was discussed throughout the year between the Board, the Town Engineer, structural engineer and the developer. We are looking to resolve this matter next year.

Three ANR (Approval Not Required under the Subdivision Control Law) plans were approved and signed: 1466 & 1480 Main Street creating two lots at 1466 Main Street and two parcels at 1480 Main Street - said parcels to combine with the 1466 Main Street lots; 344 Essex Street creating three lots; and 427 Walnut Street creating four lots: Market Street at Lynnfield (formerly Meadow Walk) site 79± acres, Boston Sports Club site 5.611± acres, L.I.F.E. site 6.691 acres and 103± acres to be given to the Town.

Several meetings included discussion with members of the Tree Committee regarding stronger tree regulations for new subdivisions and Scenic Road designation. The revision of the Rules and Regulations Governing Subdivision Control which began in 2009 culminated in April 2010 which included amendments regarding subdivision trees. The topic of Scenic Road designation continues.

The Board voted recommendations on 16 petitions to the Board of Appeals for Special Permits, Findings and or Extensions; 15 favorable recommendations and one denial; and voted favorable recommendations on three Site Plan petitions.

A public hearing was held on a zoning amendment for the April 26, 2010 Town Meeting to create a Municipal District and amend the Wireless Communication District. Upon the close of the public hearing the Board determined there were certain concerns that could not be resolved by town meeting and voted not to recommend adoption of this article. Town Meeting adopted the article. In accordance with the Town Charter the Board considered a General Bylaw governing discharges to the storm drain system and recommended Town Meeting adoption of the article. The October 18, 2010 Town Meeting Warrant included an amendment to the Zoning Bylaws Section 6.8 Sign Regulations by adding a new section "Prohibited Signs". The Board withdrew the article for further review. Also, the Board made a favorable recommendation to amend General Bylaw Chapter 9 "Environmental Bylaw" Section V "Notice of Public Hearings" reducing the cost of mailing abutter notices.

Respectfully submitted,
Richard J. O'Neil, Jr., Chairman
Richard P. Dalton, Vice Chairman
Alan K. Dresios, Clerk
John W. Faria
Charles B. Wills