

Annual Town Report for 2016
TOWN OF LYNNFIELD



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BOARD OF SELECTMEN

The Board of Selectmen, under the Town Charter, is vested with all executive powers of the Town, except as otherwise provided by the Charter. The Board “shall exercise control over town affairs by recommending major courses of action to the Town Meeting and by setting policies to be carried out by the Town Administrator, and other officers, boards, and commissions appointed by the Board of Selectmen.”

The Board also is empowered by the Charter “to enact rules and regulations relating to the conduct of town elections and for the establishment of town policies, not otherwise governed by Statute, this Charter, or By-law, provided, however, that whenever an appropriation shall be necessary to implement such action, the vote of the Board shall be effective only if such appropriation shall be made by the Town Meeting.” The Town Charter also invests in the Board of Selectmen the power to make and rescind appointments for various committees and department heads.

The Board of Selectmen has served as the chief executive power in the Town since its establishment as a municipality. Selectmen were originally elected to one-year terms at the annual town meeting. The three-year overlapping term system for the Board was not adopted until the 1950s.

In January, the Board embarked on its annual review of budget requests from Town departments and committees. This year’s spending plan submitted to the annual town meeting included a 4.89 percent increase in the operating budget as well as a significant commitment in the capital budget to address aging equipment and maintenance issues. Funding in the operating budget included a \$200,000 commitment to address the Town’s OPEB (other post-employment benefits) obligation as well as significant funding commitments to the maintenance of recreational facilities and Town roads and sidewalks.

April also brought a change in Board membership. Selectman Thomas Terranova Jr. decided not to seek re-election after one term. Previously, Mr. Terranova served the Town as a chair and member of the Recreation Commission and as a member of the Finance Committee. The Board thanks Mr. Terranova for his service to the Town. Richard Dalton, a member of the Planning Board, was elected to the Board, and was able to contribute immediately due to his depth of experience in government and the private sector and his familiarity with the Town and its government.

One major Town department underwent plans for a major change in 2016. Fire Chief Mark Tetreault brought to the Board his concerns that the current staffing structure, in which permanent firefighters worked eight-hour daytime shifts Monday through Friday, and night and weekend calls were handled by call firefighters and permanent firefighters returning on overtime. Due to changes in society, this arrangement was taxing both the permanent and call firefighters. The Board supported Chief Tetreault’s proposal to change the permanent firefighter operation from an eight-hour, five-day operation to a 12-hour, seven-day operation, as this will provide additional service to the community, ensure faster response time to incidents during the additional hours of full staffing, and relieve the burden placed on both permanent firefighters and call firefighters by reducing the number of call-backs during non-staffed hours. Voters approved the additional funding required for the staffing and the Board worked with the Lynnfield Firefighters

Association to negotiate a collective bargaining agreement that provided for the change in operations.

Major projects also moved ahead during 2016. The Fields Committee, under leadership of Chairman Arthur Bourque, worked on tying up details on the highly successful project at the High School, while continuing its work on other Town facilities. As the year closed, Mr. Bourque and his committee were working on preparing for work to upgrade facilities at the Middle School, the elementary schools, Newhall Park and Jordan Park. Town meeting appropriated funds to make improvements at Glen Meadow Park following an initiative from a parents' group. A comprehensive maintenance plan for Town recreational facilities was the subject of efforts by Mr. Bourque and his committee, the new public works director, and the Recreation Commission.

The Capital Needs Facilities Committee, chaired by Ted Caswell, continued its review of the state of Town facilities and examination of the needs of various Town departments and functions. A full report of the committee's finding is expected in 2017.

The Library Building Committee, another ad-hoc committee appointed by the Board of Selectmen, is chaired by Board of Library Trustees member Russell Boekenkroeger. Town meeting authorized the submission of an application to the state for a grant that would help fund the construction of a new library on a portion of the Reedy Meadow Golf Course site on Summer Street, and also authorized the transfer of that portion of the golf course to the Board of Library Trustees for that purpose.

The Board also hired two department heads in 2016. Town Accountant and Assistant Finance Director Colleen Tam chose to resign due to family obligations only a few months into her tenure. Fortunately, her predecessor, Julianne McCarthy, who left to become Finance Director in the Town of Norfolk, expressed a desire to return to service in Lynnfield. Ms. McCarthy's depth of understanding of the Town's operations and finances and her outstanding record of service ensured that the Town will continue to be well served, and her selection was unanimous. Public Works Director Andrew Lafferty also resigned in 2016, and after a lengthy search, the Board unanimously voted to appoint John Tomasz, incumbent public works director in the City of Salem, to the position. Mr. Tomasz has a lengthy record as a public works director in Massachusetts communities and impressed the Board with his organizational skills and work-tracking methods.

The Board continued to work on all fronts to solve the issue at the former Perley Burrill service station on Salem Street, which has become a nuisance and blight to the neighborhood. The Town proceeded with the taking of the property through the tax title process, and moved to have public safety hazards at the site addressed. As the year closed, the Town was awaiting approval from the state for its asbestos abatement plan in order to have dilapidated buildings on the site razed. The Board thanks the residents of that neighborhood for their patience during this difficult and lengthy process, in which the Board has worked to protect the interest of the neighbors while ensuring the Town will not be exposed to any potential hazardous waste clean-up costs. The Board intends to sell the property through the public bidding process once these items are addressed. While Perley Burrill operated as a commercial venture for decades, that use preceded the adoption of zoning. As the property is situated in a residential zone, that exemption to the zoning has expired, and any future development at that location will be residential in nature.

Voters authorized the Board to sell the Center Farm historic property on Main Street, which had been purchased by the Town in order to preserve this essential part of the historic Town center and prevent its razing or additional development on the property. The Town, through the work of

its Historical Commission as reviewed by the Massachusetts Historical Commission, crafted historic preservation deed restrictions as well as development restrictions, and solicited bids for the sale of that property, which will restore it to private ownership and the tax rolls while guaranteeing its preservation.

Residents and Town officials breathed a sigh of relief when Kinder Morgan withdrew its plans to build a new gas pipeline in the region, a portion of which would have run through Lynnfield. The Board had filed for intervenor status and had opposed the building of the pipeline, while at the same time working with the utility to ensure that if the pipeline were to be built, the impact on the Town and its residents would have been mitigated as much as possible.

The Board also continued to work with residents in Lynnfield and the region to oppose a proposal by Partners Healthcare to, over time, shut down the Union Hospital campus in Lynn. The Board has pointed out that the emergency and trauma services offered at Union Hospital are relied upon by Lynnfield residents to provide essential and easily accessed services. When Partners Healthcare's plans were approved by the state, the Board continues to work to ensure that the Town's needs for access to emergency medical services are addressed.

In 2016, the Town applied for state assistance to two major initiatives as part of the Community Compact program initiated by the state. The Town's application was approved and in December Lt. Governor Karyn Polito and Chairman Philip Crawford signed the Community Compact, in which the Town agreed to adopt best practices in the area of financial management and capital planning, and the Commonwealth agreed to find financial and technical support for these efforts. In the area of financial management, the Board sought proposals from entities that assist municipalities in making the Town's financial information available to residents through the Town's website. The Board awarded a contract to Tyler Technologies, the provider of the Town's MUNIS financial system, to provide the software for this purpose. The Town is using the funds for capital planning to assist the CFAC in its efforts.

At the request of former Veterans Services Director John H. Kimball III, the Board formed an ad hoc Veterans War Memorial Committee. The committee, chaired by Mr. Kimball, will investigate updating the war memorial and possible relocating it within the Town center.

In response to a tragic incident, the Board worked to regulate the burgeoning business of short-term rentals of single-family homes. Town meeting approved a revision to the Town's bylaws prohibiting this practice.

While the Board is deeply indebted to the many Town employees who work so hard on behalf of the residents, the Town of Lynnfield's Open Town Meeting/Board of Selectmen form of government could not be maintained without the countless volunteer hours of its board and committee members. We thank all those residents who are willing to work on behalf of their fellow townspeople. Without your efforts and those of your predecessors, the Town would not enjoy the bright future your efforts have secured.

Respectfully submitted,

BOARD OF SELECTMEN

Philip B. Crawford, Chairman

Christopher J. Barrett, Vice Chairman

Richard P. Dalton, Clerk

James M. Boudreau, Town Administrator

Robert E. Curtin, Assistant to Administration

ACCOUNTANT

A Fiscal 2016 audit of the Town's financial records was successfully completed by Melanson Heath & Co, PC. The Town of Lynnfield has addressed all of the prior year's management comments.

The Town is in compliance of GASB (Governmental Accounting Standards Board) statement 45. GASB 45 addresses other post-employment benefits (OPEB), including medical, dental, and other health-related benefits provided to terminated or retired employees and their dependents and beneficiaries. The actuarial study was updated in fiscal year 2016 and is done on a bi-annual basis. The Town of Lynnfield has created an OPEB Trust Fund in the fall of 2013 and has made annual contributions to the trust.

I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant Janice Coburn for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year.

Respectfully Submitted,
Julie McCarthy
Town Accountant

| Town of Lynnfield Operating Budget Fiscal 2016 | | | | | | | |
|--|--------------|---------------|--------------|---------------|--------------|--------------|------------------|
| | | Appropriation | | Transfers Out | | Encumbrances | |
| | Carryforward | | Transfers In | | Expenditures | | Returned Surplus |
| General Government | | | | | | | |
| Selectmen | | | | | | | |
| Board Salaries | \$0 | \$2,250 | \$0 | \$0 | \$1,400 | \$0 | \$850 |
| Town Administrator | \$0 | \$178,500 | \$0 | \$0 | \$175,670 | \$2,830 | \$0 |
| Other Salaries | \$0 | \$64,666 | \$2,500 | \$0 | \$67,164 | \$0 | \$2 |
| General Town Insurance | \$0 | \$512,150 | \$25,000 | \$0 | \$513,499 | \$0 | \$23,651 |
| Professional Service | \$2,800 | \$72,000 | \$40,000 | \$0 | \$70,770 | \$0 | \$44,030 |
| Expenses | \$711 | \$18,000 | \$0 | \$0 | \$9,404 | \$0 | \$9,307 |
| Contingency Fund | \$0 | \$50,000 | \$0 | \$36,625 | \$0 | \$0 | \$13,375 |
| Selectmen | \$3,511 | \$897,566 | \$67,500 | \$36,625 | \$837,907 | \$2,830 | \$91,215 |
| Finance Committee | | | | | | | |
| Other Salaries | \$0 | \$3,000 | \$675 | \$0 | \$3,440 | \$0 | \$235 |
| Reserve Fund | \$0 | \$420 | \$0 | \$0 | \$204 | \$0 | \$216 |
| Town Reports | \$0 | \$1,800 | \$0 | \$0 | \$1,680 | \$0 | \$120 |
| Expenses | \$0 | \$45,000 | \$0 | \$0 | \$0 | \$0 | \$45,000 |
| Finance Committee | \$0 | \$50,220 | \$675 | \$0 | \$5,324 | \$0 | \$45,571 |
| Town Accountant | | | | | | | |
| Accountant Salary | \$0 | \$102,000 | \$1,000 | \$0 | \$98,381 | \$0 | \$4,619 |
| Other Salaries | \$0 | \$52,165 | \$2,500 | \$0 | \$54,077 | \$0 | \$588 |
| Expenses | \$0 | \$4,255 | \$0 | \$0 | \$3,657 | \$0 | \$598 |
| Town Accountant | \$0 | \$158,420 | \$3,500 | \$0 | \$156,114 | \$0 | \$5,806 |
| Board of Assessors | | | | | | | |
| Board Salaries | \$0 | \$11,500 | \$0 | \$0 | \$11,200 | \$0 | \$300 |
| Other salaries | \$0 | \$132,711 | \$0 | \$5,000 | \$117,490 | \$0 | \$10,221 |
| Professional Services | \$0 | \$28,800 | \$5,000 | \$0 | \$26,084 | \$4,900 | \$2,816 |
| Revaluation | \$0 | \$9,200 | \$0 | \$0 | \$3,300 | \$0 | \$5,900 |
| Expenses | \$0 | \$11,970 | \$0 | \$0 | \$2,935 | \$0 | \$9,035 |
| Board of Assessors | \$0 | \$194,181 | \$5,000 | \$5,000 | \$161,010 | \$4,900 | \$28,271 |
| Town Counsel | | | | | | | |
| Professional Services | \$0 | \$75,000 | \$0 | \$0 | \$46,960 | \$0 | \$28,040 |
| Expenses | \$0 | \$2,200 | \$500 | \$0 | \$2,700 | \$0 | \$0 |
| Town Counsel | \$0 | \$77,200 | \$500 | \$0 | \$49,660 | \$0 | \$28,040 |
| Personnel Board | | | | | | | |
| Other Salaries | \$0 | \$2,874 | \$0 | \$0 | \$411 | \$0 | \$2,463 |
| Professional Services | \$0 | \$2,870 | \$0 | \$0 | \$0 | \$0 | \$2,870 |
| Expenses | \$0 | \$330 | \$0 | \$0 | \$250 | \$0 | \$80 |
| Personnel Board | \$0 | \$6,074 | \$0 | \$0 | \$661 | \$0 | \$5,413 |
| Conservation Commission | | | | | | | |
| Other Salaries | \$0 | \$79,006 | \$1,000 | \$0 | \$79,127 | \$0 | \$879 |
| Professional Services | \$0 | \$1,545 | \$0 | \$0 | \$1,543 | \$0 | \$2 |
| Expenses | \$0 | \$2,334 | \$0 | \$0 | \$2,268 | \$52 | \$14 |
| Open Space | \$1,171 | \$1,545 | \$0 | \$0 | \$2,716 | \$0 | \$0 |
| Conservation Commission | \$1,171 | \$84,430 | \$1,000 | \$0 | \$85,654 | \$52 | \$895 |
| Planning Board | | | | | | | |
| Other Salaries | \$0 | \$44,231 | \$825 | \$0 | \$44,281 | \$0 | \$775 |
| Expenses | \$326 | \$3,286 | \$0 | \$0 | \$2,881 | \$483 | \$248 |
| Planning Board | \$326 | \$47,517 | \$825 | \$0 | \$47,162 | \$483 | \$1,023 |
| Board of Appeals | | | | | | | |
| Expenses | \$0 | \$2,741 | \$0 | \$0 | \$972 | \$0 | \$1,769 |
| Board of Appeals | \$0 | \$2,741 | \$0 | \$0 | \$972 | \$0 | \$1,769 |
| General Government | \$5,008 | \$1,518,349 | \$79,000 | \$41,625 | \$1,344,465 | \$8,265 | \$208,002 |

| | | Appropriation | Transfers In | Transfers Out | Expenditures | Encumbrances | Returned Surplus |
|-------------------------------------|--------------|---------------|--------------|---------------|--------------|--------------|------------------|
| | Carryforward | | | | | | |
| Finance & Administration | | | | | | | |
| Treasurer | | | | | | | |
| Treasurer Salaries | \$0 | \$72,844 | \$3,000 | \$0 | \$75,828 | \$0 | \$16 |
| Clerical Salaries | \$0 | \$96,750 | \$31 | \$0 | \$96,781 | \$0 | \$0 |
| Expenses | \$0 | \$21,240 | \$0 | \$0 | \$16,265 | \$0 | \$4,975 |
| Treasurer | \$0 | \$190,834 | \$3,031 | \$0 | \$188,875 | \$0 | \$4,990 |
| Tax Collector | | | | | | | |
| Tax Title Expenses | \$0 | \$6,000 | \$0 | \$0 | \$3,535 | \$0 | \$2,465 |
| Expenses | \$0 | \$14,450 | \$0 | \$0 | \$12,840 | \$0 | \$1,610 |
| SR-work off program | \$0 | \$9,000 | \$0 | \$0 | \$5,174 | \$0 | \$3,826 |
| Tax Collector | \$0 | \$29,450 | \$0 | \$0 | \$21,549 | \$0 | \$7,901 |
| Operations Support | | | | | | | |
| Other Salaries | \$0 | \$72,300 | \$0 | \$0 | \$44,151 | \$0 | \$28,149 |
| Expenses | \$0 | \$42,900 | \$0 | \$0 | \$40,055 | \$0 | \$2,845 |
| Operations Support | \$0 | \$115,200 | \$0 | \$0 | \$84,206 | \$0 | \$30,994 |
| Information Systems | | | | | | | |
| Other Salaries | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| IT Capital | \$0 | \$40,000 | \$0 | \$0 | \$30,230 | \$6,170 | \$3,600 |
| Expenses | \$0 | \$109,700 | \$0 | \$0 | \$90,438 | \$11,681 | \$7,581 |
| Information Systems | \$0 | \$149,700 | \$0 | \$0 | \$120,668 | \$17,851 | \$11,181 |
| Town Clerk | | | | | | | |
| Other Salaries | \$0 | \$108,944 | \$1,900 | \$0 | \$110,716 | \$0 | \$128 |
| Election Expense | \$0 | \$17,150 | \$0 | \$900 | \$16,250 | \$0 | \$0 |
| Registration Expense | \$637 | \$4,900 | \$0 | \$0 | \$4,151 | \$0 | \$1,386 |
| Expenses | \$758 | \$7,050 | \$0 | \$0 | \$7,291 | \$0 | \$517 |
| Town Clerk | \$1,395 | \$138,044 | \$1,900 | \$900 | \$138,408 | \$0 | \$2,031 |
| Finance & Admin | \$1,395 | \$623,228 | \$4,931 | \$900 | \$553,706 | \$17,851 | \$57,097 |
| Public Safety | | | | | | | |
| Police Department | | | | | | | |
| Chief Salary | \$0 | \$169,087 | \$0 | \$0 | \$168,402 | \$0 | \$685 |
| Other Salaries | \$0 | \$1,981,107 | \$0 | \$15,000 | \$1,923,461 | \$0 | \$42,646 |
| Patrolmen Overtime | \$0 | \$358,383 | \$123,000 | \$0 | \$480,934 | \$0 | \$449 |
| Patrolmen Training | \$0 | \$96,000 | \$6,000 | \$0 | \$100,107 | \$0 | \$1,893 |
| Expenses | \$87 | \$197,330 | \$0 | \$0 | \$192,980 | \$4,121 | \$316 |
| Police Department | \$87 | \$2,801,907 | \$129,000 | \$15,000 | \$2,865,884 | \$4,121 | \$45,989 |
| Fire Department | | | | | | | |
| Chief Salary | \$2,200 | \$114,444 | \$4,000 | \$0 | \$117,057 | \$0 | \$3,588 |
| Firefighter Salaries | \$0 | \$610,776 | \$30,008 | \$0 | \$605,363 | \$0 | \$35,421 |
| Call Firefighter Salaries | \$0 | \$319,494 | \$0 | \$0 | \$308,660 | \$0 | \$10,834 |
| Fire Alarm Salaries | \$0 | \$13,267 | \$0 | \$0 | \$12,334 | \$0 | \$933 |
| Expenses | \$499 | \$107,033 | \$0 | \$0 | \$106,773 | \$312 | \$447 |
| Fire Alarm Expenses | \$0 | \$8,128 | \$0 | \$0 | \$7,470 | \$645 | \$13 |
| Fire Department | \$2,699 | \$1,173,142 | \$34,008 | \$0 | \$1,157,656 | \$957 | \$51,236 |
| Zoning Enforcement/Inspect | | | | | | | |
| Other Salaries | \$0 | \$68,662 | \$0 | \$0 | \$63,310 | \$0 | \$5,352 |
| Professional Services | \$0 | \$125,195 | \$0 | \$0 | \$125,195 | \$0 | \$0 |
| Expenses | \$929 | \$11,211 | \$0 | \$0 | \$5,255 | \$1,389 | \$5,496 |
| Zoning Enforcement/Inspect | \$929 | \$205,068 | \$0 | \$0 | \$193,760 | \$1,389 | \$10,848 |
| Civil Defense | | | | | | | |
| Director Salary | \$0 | \$250 | \$0 | \$0 | \$250 | \$0 | \$0 |
| Expenses | \$0 | \$1 | \$0 | \$0 | \$0 | \$0 | \$1 |
| Civil Defense | \$0 | \$251 | \$0 | \$0 | \$250 | \$0 | \$1 |
| Dog Officer | | | | | | | |
| Director Salary | \$0 | \$26,352 | \$0 | \$0 | \$26,348 | \$0 | \$4 |
| Expenses | \$23 | \$1,854 | \$0 | \$0 | \$481 | \$0 | \$1,396 |
| Dog Officer | \$23 | \$28,206 | \$0 | \$0 | \$26,828 | \$0 | \$1,401 |
| Public Safety | \$3,738 | \$4,208,574 | \$163,008 | \$15,000 | \$4,244,378 | \$6,467 | \$109,475 |

| | | Appropriation | | Transfers Out | Encumbrances | |
|-------------------------------|--------------|---------------|--------------|---------------|--------------|------------------|
| | Carryforward | | Transfers In | Expenditures | | Returned Surplus |
| Education | | | | | | |
| Treasurer | | | | | | |
| North Shore Voke | \$0 | \$364,937 | \$0 | \$0 | \$364,256 | \$0 |
| Treasurer | \$0 | \$364,937 | \$0 | \$0 | \$364,256 | \$0 |
| School Administration | | | | | | |
| School Committee | \$0 | \$12,449 | \$0 | \$0 | \$12,381 | \$0 |
| Superintendent's Office | \$0 | \$343,751 | \$0 | \$0 | \$345,921 | \$0 |
| Business Office | \$0 | \$248,342 | \$0 | \$0 | \$251,583 | \$0 |
| Legal Services | \$0 | \$60,000 | \$0 | \$0 | \$97,687 | \$0 |
| Administrative Technology | \$0 | \$413,536 | \$27,361 | \$0 | \$438,967 | \$66 |
| Building Technology | \$0 | \$151,769 | \$0 | \$0 | \$147,682 | \$0 |
| Attendance & Parent Liasor | \$0 | \$1,797 | \$0 | \$0 | \$1,795 | \$0 |
| Utilities | \$0 | \$7,000 | \$0 | \$0 | \$11,212 | \$0 |
| Maintenance of Buildings | \$0 | \$12,000 | \$0 | \$0 | \$14,713 | \$0 |
| Building Security | \$0 | \$30,000 | \$0 | \$0 | \$14,864 | \$0 |
| Maintenance of Equipment | \$0 | \$4,000 | \$7,644 | \$0 | \$15,916 | \$0 |
| Networking and Communica | \$0 | \$95,800 | \$0 | \$0 | \$57,955 | \$24,704 |
| Technology Maintenance | \$0 | \$11,700 | \$0 | \$0 | \$25,836 | \$0 |
| Employee Sick and Vacatio | \$0 | \$3,452 | \$0 | \$0 | \$3,452 | \$0 |
| Health Insurance | \$0 | \$2,332,000 | \$0 | \$0 | \$2,332,000 | \$0 |
| Unemployment Ins | \$0 | \$40,000 | \$0 | \$3,314 | \$16,365 | \$3,000 |
| Lease Payments | \$5,027 | \$115,500 | \$0 | \$0 | \$140,074 | \$0 |
| School Administration | \$5,027 | \$3,883,096 | \$35,005 | \$3,314 | \$3,928,403 | \$27,770 |
| Special Education | | | | | | |
| Districtwide Leadership | \$0 | \$370,858 | \$6,000 | \$0 | \$370,084 | \$902 |
| Classroom Instruction | \$0 | \$317,619 | \$0 | \$2,400 | \$310,772 | \$0 |
| Teachers & Specialists | \$0 | \$188,582 | \$11,000 | \$0 | \$170,243 | \$0 |
| Medical/Theraputic Services | \$1,884 | \$201,459 | \$0 | \$60,915 | \$186,816 | \$0 |
| Substitutes | \$0 | \$108,500 | \$0 | \$0 | \$136,125 | \$0 |
| Instructional Aides | \$0 | \$68,693 | \$92,000 | \$0 | \$119,397 | \$0 |
| Professional Development | \$0 | \$110,300 | \$1,040 | \$2,294 | \$93,915 | \$0 |
| Textbooks | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Instructional Equipment | \$10 | 40000 | \$0 | \$0 | 53763.81 | \$30 |
| Testing & Assessment | \$880 | \$15,000 | \$0 | \$0 | \$16,053 | \$0 |
| Psychological | \$100 | \$187,283 | \$0 | \$86,000 | \$78,294 | \$0 |
| Pupil Transportation | \$0 | \$182,677 | \$4,675 | \$0 | \$297,949 | \$0 |
| Programs with Others | \$0 | \$410,725 | \$85,000 | \$85,000 | \$649,459 | \$0 |
| Special Education | \$2,874 | \$2,201,696 | \$199,715 | \$236,609 | \$2,482,871 | \$932 |
| Summer Street School | | | | | | |
| Principal/School Leadership | \$0 | \$338,094 | \$2,500 | \$3,500 | \$333,242 | \$0 |
| Principal's Office Technology | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Classroom Instruction | \$0 | \$2,311,031 | \$1,000 | \$62,000 | \$2,246,874 | \$0 |
| Teachers & Specialists | \$0 | \$238,322 | \$2,500 | \$2,500 | \$219,678 | \$0 |
| Substitutes | \$0 | \$27,000 | \$0 | \$0 | \$38,266 | \$0 |
| Instructional Aides | \$0 | \$179,652 | \$23,500 | \$0 | \$190,557 | \$0 |
| Librarians & Media Center | \$0 | \$55,782 | \$5,000 | \$0 | \$58,348 | \$0 |
| Professional Development | \$0 | \$92,955 | \$0 | \$0 | \$92,955 | \$0 |
| Professional Development S | \$0 | \$9,700 | \$0 | \$0 | \$7,408 | \$0 |
| Textbooks | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Instructional Materials | \$562 | \$9,400 | \$0 | \$0 | \$8,709 | \$0 |
| Instructional Equipment | \$0 | \$1,500 | \$0 | \$0 | \$1,049 | \$0 |
| General Supplies | \$14,993 | \$77,750 | \$0 | \$0 | \$97,753 | \$4,595 |
| Instructional Technology | \$11,812 | \$17,500 | \$0 | \$0 | \$24,151 | \$0 |
| Other Instructional Hardware | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Testing & Assessment | \$0 | \$1,200 | \$0 | \$0 | \$122 | \$0 |
| Psychological | \$0 | \$80,929 | \$2,630 | \$0 | \$80,595 | \$0 |
| Health Services | \$69 | \$81,968 | \$0 | \$0 | \$81,688 | \$0 |
| Utilities | \$0 | \$3,800 | \$0 | \$0 | \$4,709 | \$0 |
| Employee Sick and Vacatio | \$0 | \$8,000 | \$0 | \$0 | \$10,665 | \$0 |
| Maintenance of Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Summer Street School | \$27,436 | \$3,534,583 | \$37,130 | \$68,000 | \$3,496,767 | \$4,595 |

| | | | | | | | |
|--------------------------------|----------|--------------|-----------|-----------|--------------|----------|-----------|
| Huckleberry Hill School | | | | | | | |
| Building Technology | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Principal/School Leadership | \$31 | \$113,324 | \$6,000 | \$4,000 | \$116,483 | \$0 | -\$1,128 |
| Classroom Instruction | \$0 | \$2,008,158 | \$19,000 | \$0 | \$1,937,758 | \$0 | \$89,400 |
| Teachers & Specialists | \$0 | \$218,269 | \$2,700 | \$0 | \$198,651 | \$0 | \$22,318 |
| Substitutes | \$0 | \$22,000 | \$3,000 | \$0 | \$27,765 | \$0 | -\$2,765 |
| Instructional Aides | \$0 | \$237,536 | \$2,000 | \$27,000 | \$199,493 | \$0 | \$13,043 |
| Librarians | \$0 | \$60,915 | \$20,050 | \$0 | \$78,947 | \$0 | \$2,018 |
| Professional Development L | \$0 | \$92,955 | \$0 | \$0 | \$92,955 | \$0 | \$0 |
| Professional Development | \$0 | \$10,200 | \$0 | \$0 | \$9,714 | \$115 | \$371 |
| Textbooks | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Instructional Materials | \$0 | \$8,100 | \$0 | \$0 | \$7,393 | \$0 | \$707 |
| Instructional Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| General Supplies | \$2,647 | \$79,350 | \$0 | \$0 | \$89,860 | \$0 | -\$7,863 |
| Instructional Technology | \$554 | \$17,850 | \$0 | \$0 | \$15,749 | \$0 | \$2,655 |
| Other Instructional Hardware | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Testing & Assessment | \$0 | \$1,600 | \$0 | \$0 | \$0 | \$0 | \$1,600 |
| Psychological | \$0 | \$89,750 | \$0 | \$0 | \$89,749 | \$0 | \$1 |
| Health Services | \$0 | \$74,984 | \$0 | \$0 | \$75,017 | \$0 | -\$33 |
| Utilities | \$0 | \$3,800 | \$0 | \$0 | \$6,291 | \$0 | -\$2,491 |
| Maintenance of Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Huckleberry Hill School | \$3,232 | \$3,038,791 | \$52,750 | \$31,000 | \$2,945,825 | \$115 | \$117,833 |
| Middle School | | | | | | | |
| Principal's Office | \$0 | \$334,238 | \$210 | \$16,500 | \$322,036 | \$0 | -\$4,088 |
| Classroom Instruction | \$0 | \$3,812,520 | \$47,000 | \$0 | \$3,770,578 | \$0 | \$88,942 |
| Teachers & Specialists | \$0 | \$172,459 | \$0 | \$19,000 | \$120,369 | \$0 | \$33,090 |
| Substitutes | \$0 | \$59,505 | \$430 | \$0 | \$50,650 | \$0 | \$9,285 |
| Instructional Aides | \$0 | \$322,982 | \$11,000 | \$0 | \$308,636 | \$0 | \$25,346 |
| Librarians & Media Center | \$0 | \$78,947 | \$0 | \$17,500 | \$58,348 | \$0 | \$3,099 |
| Professional Development L | \$0 | \$180,014 | \$0 | \$0 | \$180,014 | \$0 | \$0 |
| Professional Development | \$0 | \$12,400 | \$0 | \$0 | \$7,378 | \$0 | \$5,023 |
| Textbooks | \$972 | \$34,300 | \$0 | \$0 | \$38,632 | \$0 | -\$3,360 |
| Other Instructional Materials | \$0 | \$5,550 | \$0 | \$0 | \$5,689 | \$432 | -\$572 |
| General Supplies | \$709 | \$77,295 | \$0 | \$800 | \$68,655 | \$0 | \$8,549 |
| Instructional Technology | \$2,394 | \$14,500 | \$0 | \$0 | \$13,712 | \$0 | \$3,182 |
| Other Instructional Hardware | \$0 | \$3,300 | \$0 | \$0 | \$2,510 | \$0 | \$790 |
| Guidance & Counseling | \$0 | \$34,156 | \$0 | \$0 | \$34,820 | \$0 | -\$664 |
| Testing & Assessment | \$0 | \$700 | \$0 | \$0 | \$115 | \$0 | \$585 |
| Psychological | \$0 | \$167,804 | \$0 | \$20,500 | \$128,288 | \$0 | \$19,016 |
| Health Services | \$0 | \$83,286 | \$0 | \$0 | \$83,248 | \$0 | \$38 |
| Student Activities | \$0 | \$5,830 | \$0 | \$0 | \$4,170 | \$0 | \$1,660 |
| Utilities | \$0 | \$7,000 | \$0 | \$0 | \$7,592 | \$0 | -\$592 |
| Employee Sick and Vacatio | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$8,000 |
| Maintenance of Equipment | \$0 | \$3,500 | \$0 | \$0 | \$3,190 | \$3,170 | -\$2,860 |
| Middle School | \$4,075 | \$5,418,286 | \$58,640 | \$74,300 | \$5,208,630 | \$3,602 | \$194,469 |
| High School | | | | | | | |
| Principal's Office | \$0 | \$382,228 | \$0 | \$0 | \$380,762 | | \$1,466 |
| Building Technology | \$0 | \$500 | \$0 | \$0 | \$65 | \$0 | \$435 |
| Classroom Instruction | \$0 | \$4,592,529 | \$90,000 | \$81,838 | \$4,569,180 | \$0 | \$31,511 |
| Teachers & Specialists | \$0 | \$21,000 | \$0 | \$3,000 | \$8,821 | \$0 | \$9,179 |
| Substitutes | \$0 | \$36,005 | \$0 | \$0 | \$39,981 | \$0 | -\$3,976 |
| Instructional Aides | \$0 | \$147,634 | \$0 | \$20,000 | \$143,882 | \$0 | -\$16,248 |
| Librarians & Media Center | \$0 | \$87,262 | \$0 | \$0 | \$87,000 | \$0 | \$262 |
| Professional Development S | \$0 | \$12,730 | \$0 | \$0 | \$18,023 | \$0 | -\$5,293 |
| Professional Development | \$0 | | \$0 | \$0 | \$0 | \$0 | \$0 |
| Textbooks | \$0 | \$41,147 | \$0 | \$0 | \$33,560 | \$1,859 | \$5,727 |
| Other Instructional Materials | \$502 | \$8,550 | \$0 | \$0 | \$6,983 | \$0 | \$2,069 |
| General Supplies | \$0 | \$57,893 | \$1,394 | \$0 | \$55,528 | \$0 | \$3,759 |
| Instructional Technology | \$0 | \$1,000 | \$0 | \$0 | \$1,207 | \$0 | -\$207 |
| Other Instructional Hardware | \$0 | \$9,619 | \$0 | \$0 | \$1,508 | \$236 | \$7,875 |
| Guidance & Counseling | \$0 | \$351,230 | \$60,915 | \$0 | \$402,515 | \$0 | \$9,630 |
| Testing & Assessment | \$0 | \$6,500 | \$0 | \$0 | \$6,912 | \$0 | -\$412 |
| Psychological | \$0 | \$88,183 | \$0 | \$0 | \$88,182 | \$0 | \$1 |
| Attendance | \$0 | \$38,018 | \$0 | \$0 | \$37,726 | \$0 | \$292 |
| Health Services | \$0 | \$87,638 | \$0 | \$0 | \$88,394 | \$0 | -\$756 |
| Athletics | \$0 | \$673,013 | \$6,000 | \$0 | \$708,277 | \$0 | -\$29,264 |
| Student Activities | \$0 | \$13,657 | \$0 | \$0 | \$19,379 | \$0 | -\$5,722 |
| Utilities | \$0 | \$7,500 | \$0 | \$0 | \$8,672 | \$0 | -\$1,172 |
| Employee Sick and Vacatio | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$8,000 |
| Maintenance of Equipment | \$0 | \$3,000 | \$0 | \$0 | \$7,599 | \$0 | -\$4,599 |
| High School | \$502 | \$6,674,836 | \$158,309 | \$104,838 | \$6,714,155 | \$2,095 | \$12,558 |
| Education | \$43,146 | \$25,116,225 | \$541,549 | \$518,061 | \$25,140,907 | \$39,110 | \$2,841 |

| | | Appropriation | Transfers In | Transfers Out | Expenditures | Encumbrances | Returned Surplus |
|----------------------------|--------------|---------------|--------------|---------------|--------------|--------------|------------------|
| | Carryforward | | | | | | |
| Public Works | | | | | | | |
| Municipal Buildings | | | | | | | |
| Other Salaries | \$0 | \$229,964 | \$0 | \$0 | \$225,124 | \$0 | \$4,840 |
| Expenses | \$49,591 | \$326,000 | \$0 | \$0 | \$317,052 | \$41,199 | \$17,340 |
| Municipal Buildings | \$49,591 | \$555,964 | \$0 | \$0 | \$542,176 | \$41,199 | \$22,180 |
| School Buildings | | | | | | | |
| Other Salaries | \$0 | \$984,963 | \$0 | \$0 | \$886,194 | \$2 | \$98,767 |
| Expenses | \$129,528 | \$964,490 | \$148,000 | \$0 | \$1,119,426 | \$106,487 | \$16,105 |
| Energy Supply | \$0 | \$699,000 | \$0 | \$20,000 | \$630,398 | \$0 | \$48,602 |
| School Buildings | \$129,528 | \$2,648,453 | \$148,000 | \$20,000 | \$2,636,019 | \$106,489 | \$163,473 |
| | | | | | | | |
| Public Works Admin | | | | | | | |
| Director Salary | \$0 | \$105,463 | \$5,000 | \$0 | \$110,060 | \$0 | \$403 |
| Other Salaries | \$0 | \$373,087 | \$6,500 | \$0 | \$368,752 | \$0 | \$10,835 |
| Expenses | \$3,278 | \$9,500 | \$0 | \$0 | \$6,414 | \$2,423 | \$3,941 |
| Motor fuel/oil | \$3,517 | \$195,000 | \$0 | \$64,780 | \$90,060 | \$13,703 | \$29,974 |
| Public Works Admin | \$0 | \$683,050 | \$11,500 | \$64,780 | \$575,286 | \$16,126 | \$45,153 |
| Highway | | | | | | | |
| Other Salaries | \$0 | \$883,012 | \$0 | \$0 | \$823,231 | \$0 | \$59,781 |
| Expenses | \$14,640 | \$893,720 | \$0 | \$0 | \$826,921 | \$32,068 | \$49,371 |
| Highway | \$14,640 | \$1,776,732 | \$0 | \$0 | \$1,650,152 | \$32,068 | \$109,152 |
| Snow & Ice | | | | | | | |
| Expenses | \$0 | \$120,000 | \$0 | \$0 | \$237,413 | \$0 | -\$117,413 |
| Snow & Ice | \$0 | \$120,000 | \$0 | \$0 | \$237,413 | \$0 | -\$117,413 |
| Street Lights | | | | | | | |
| Expenses | \$6,178 | \$180,000 | \$0 | \$30,000 | \$137,487 | \$17,820 | \$871 |
| Street Lights | \$6,178 | \$180,000 | \$0 | \$30,000 | \$137,487 | \$17,820 | \$871 |
| Sidewalks | | | | | | | |
| Expenses | \$469 | \$25,000 | \$0 | \$0 | \$16,005 | \$0 | \$9,463 |
| Sidewalks | \$469 | \$25,000 | \$0 | \$0 | \$16,005 | \$0 | \$9,463 |
| Rubbish Removal | | | | | | | |
| Expenses | \$74,298 | \$791,800 | \$0 | \$35,000 | \$795,617 | \$35,300 | \$181 |
| Rubbish Removal | \$74,298 | \$791,800 | \$0 | \$35,000 | \$795,617 | \$35,300 | \$181 |
| | | | | | | | |
| Public Works | \$274,235 | \$6,755,999 | \$159,500 | \$149,780 | \$6,574,148 | \$249,002 | \$223,599 |

| | | | | | | | |
|-------------------------|-------|-----------|----------|-----|-----------|------|----------|
| Human Services | | | | | | | |
| Board of Health | | | | | | | |
| Other Salaries | \$0 | \$84,072 | \$1,000 | \$0 | \$79,944 | \$0 | \$5,128 |
| Expenses | \$163 | \$32,604 | \$0 | \$0 | \$26,803 | \$83 | \$5,881 |
| Board of Health | \$163 | \$116,676 | \$1,000 | \$0 | \$106,747 | \$83 | \$11,009 |
| Council on Aging | | | | | | | |
| Other Salaries | \$0 | \$266,037 | \$2,000 | \$0 | \$256,382 | \$0 | \$11,655 |
| Expenses | \$0 | \$26,949 | \$0 | \$0 | \$26,903 | \$0 | \$46 |
| Council on Aging | \$0 | \$292,986 | \$2,000 | \$0 | \$283,285 | \$0 | \$11,701 |
| Veterans Agents | | | | | | | |
| Director Salary | \$0 | \$10,404 | \$0 | \$0 | \$10,402 | \$0 | \$2 |
| Veterans Benefits | \$0 | \$12,500 | \$10,500 | \$0 | \$22,065 | \$0 | \$935 |
| Expenses | \$0 | \$900 | \$0 | \$0 | \$626 | \$0 | \$274 |
| Veterans Agents | \$0 | \$23,804 | \$10,500 | \$0 | \$33,093 | \$0 | \$1,211 |
| Human Services | \$163 | \$433,466 | \$13,500 | \$0 | \$423,126 | \$83 | \$23,921 |

| | | Appropriation | Transfers In | Transfers Out | Encumbrances | Returned Surplus |
|---------------------------------|------------------|---------------------|--------------------|------------------|---------------------|------------------|
| | Carryforward | | | Expenditures | | |
| Culture & Recreation | | | | | | |
| Veterans Agent | | | | | | |
| Memorial Day | \$0 | \$4,000 | \$0 | \$0 | \$3,405 | \$595 |
| Veterans Agent | \$0 | \$4,000 | \$0 | \$0 | \$3,405 | \$595 |
| Library | | | | | | |
| Director Salary | \$0 | \$77,414 | \$21,048 | \$0 | \$98,462 | \$0 |
| Other Salaries | \$0 | \$491,616 | \$0 | \$6,439 | \$470,351 | \$14,826 |
| Expenses | \$239 | \$194,620 | \$6,810 | \$0 | \$201,014 | \$153 |
| Library | \$239 | \$763,650 | \$27,858 | \$6,439 | \$769,827 | \$14,980 |
| Recreation | | | | | | |
| Other Salaries | \$0 | \$44,880 | \$1,000 | \$0 | \$45,880 | \$0 |
| Expenses | \$0 | \$3,872 | \$0 | \$0 | \$3,091 | \$781 |
| Recreation | \$0 | \$48,752 | \$1,000 | \$0 | \$48,971 | \$781 |
| Historical Commission | | | | | | |
| Expenses | \$0 | \$8,280 | \$0 | \$0 | \$4,560 | \$3,630 |
| Historical Commission | \$0 | \$8,280 | \$0 | \$0 | \$4,560 | \$3,630 |
| Cultural & Recreation | \$239 | \$824,682 | \$28,858 | \$6,439 | \$826,763 | \$19,986 |
| Debt & Interest | | | | | | |
| Treasurer | | | | | | |
| Long-term Principal | \$0 | \$353,000 | \$150,000 | \$0 | \$503,000 | \$0 |
| Debt-Exclusion Principal | \$0 | \$2,009,000 | \$0 | \$0 | \$2,009,000 | \$0 |
| Long-term Interest | \$0 | \$186,857 | \$0 | \$0 | \$186,430 | \$427 |
| Debt-Exclusion Interest | \$0 | \$713,688 | \$0 | \$0 | \$713,688 | \$0 |
| Short-term Interest | \$0 | \$10,000 | \$8,605 | \$0 | \$18,478 | \$127 |
| Treasurer | \$0 | \$3,272,545 | \$158,605 | \$0 | \$3,430,596 | \$554 |
| Tax Collector | | | | | | |
| Short-term Interest | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Tax Collector | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Debt & Interest | \$0 | \$3,272,545 | \$158,605 | \$0 | \$3,430,596 | \$554 |
| Employee Benefits | | | | | | |
| Selectmen | | | | | | |
| Other Employee Benefits | \$0 | \$4,047 | \$2,500 | \$0 | \$4,836 | \$1,711 |
| Selectmen | \$0 | \$4,047 | \$2,500 | \$0 | \$4,836 | \$1,711 |
| Treasurer | | | | | | |
| Retirement Contribution | \$0 | \$2,329,802 | \$0 | \$21,472 | \$2,308,330 | \$0 |
| Workers' Compensation | \$0 | \$214,451 | \$0 | \$49,500 | \$155,266 | \$9,685 |
| Unemployment Compensation | \$23,181 | \$41,600 | \$0 | \$0 | \$47,133 | \$17,648 |
| Insurance Benefits | \$0 | \$2,721,319 | \$0 | \$100,000 | \$2,604,788 | \$16,531 |
| FICA | \$0 | \$367,603 | \$61,472 | \$0 | \$403,925 | \$25,150 |
| Treasurer | \$23,181 | \$5,674,775 | \$61,472 | \$170,972 | \$5,519,442 | \$69,014 |
| Employee Benefits | \$23,181 | \$5,678,822 | \$63,972 | \$170,972 | \$5,524,278 | \$70,725 |
| Grand Total | \$351,105 | \$48,431,890 | \$1,212,923 | \$902,777 | \$48,062,368 | \$716,199 |

| Town of Lynnfield | | | |
|---|---------------|--------------|---------------------|
| Balance Sheet | | | |
| June 30, 2016 | | | |
| ASSETS | | | |
| CASH: | | | |
| GENERAL CASH | \$13,634,983 | | |
| TRUSTS IN CUSTODY OF TREASURER | \$3,986,617 | | |
| PETTY CASH | \$900 | \$17,622,500 | |
| ACCOUNTS RECEIVABLE: | | | |
| REAL ESTATE TAXES | \$596,274 | | |
| PERSONAL PROPERTY TAXES | \$7,065 | | |
| MOTOR VEHICLE EXCISE TAXES | \$202,350 | | |
| DUE FROM OTHER Governments | \$60,823 | | |
| SPECIAL ASSESSMENTS | \$167,293 | | |
| TAX LEINS AND FORECLOSURES | \$376,794 | | |
| TAXES IN LITIGATION | \$9,935 | | |
| RESERVE FOR ABATEMENTS AND EXEMPTIONS | (\$1,290,741) | | |
| OTHER RECEIVABLES | \$110,377 | | |
| EMERGENCY MEDICAL SERVICES | \$737,673 | \$977,843 | |
| PREPAID EXPENSES | | | \$0 |
| AMOUNT TO BE PROVIDED FOR BOND PAYMENT | | | \$23,531,008 |
| TOTAL ASSETS | | | \$42,131,351 |
| LIABILITIES AND FUND BALANCE | | | |
| WARRANTS PAYABLE | | \$1,095,131 | |
| PAYROLL WITHHOLDINGS | | \$630,295 | |
| ACCRUED LIABILITIES | | \$254,523 | |
| NOTES PAYABLE | | \$2,227,971 | |
| BONDS PAYABLE | | \$23,531,008 | |
| AGENCY ACCOUNTS | | \$59,256 | |
| DEFERRED REVENUE: | | | |
| TAX TITLE AND POSSESSION | \$376,794 | | |
| REAL ESTATE AND PERSONAL PROPERTY | (\$687,402) | | |
| TAXES IN LITIGATION | \$9,935 | | |
| MOTOR VEHICLE | \$202,350 | | |
| SPECIAL ASSESSMENTS | \$167,293 | | |
| OTHER RECEIVABLES | \$110,377 | | |
| EMERGENCY MEDICAL SERVICES | \$737,673 | \$917,020 | |
| FUND BALANCE: | | | |
| RESERVE FOR ENCUMBRANCES | \$325,025 | | |
| RESERVE FOR EXPENDITURES | \$1,401,215 | | |
| RESERVE FOR PETTY CASH | \$900 | | |
| RESERVE FOR APPROPRIATION DEFICITS | (\$117,497) | | |
| DESIGNATED: | | | |
| CAPITAL ARTICLES | \$709,575 | | |
| SPECIAL REVENUE FUNDS | \$4,796,354 | | |
| CAPITAL PROJECT FUNDS | (\$1,873,268) | | |
| ENTERPRISE FUNDS | \$51,821 | | |
| TRUSTS | \$3,986,617 | | |
| UNDESIGNATED | \$4,135,405 | \$13,416,147 | |
| TOTAL LIABILITIES AND FUND BALANCE | | | \$42,131,351 |

| Town of Lynnfield Capital and Special Articles Fiscal 2016 | | | | | | | |
|--|---------------|---------------|-----------|-----------|-----------|---------------|-----------|
| | Carry Forward | | Transfers | Transfers | Expended | Continuing | Balance |
| | | Appropriation | In | Out | | Appropriation | Available |
| Selectmen | | | | | | | |
| Prior Year Bills | \$0 | \$222 | \$0 | \$0 | \$222 | \$0 | \$0 |
| Bicycle transportation plan | \$4 | \$0 | \$0 | \$4 | \$0 | \$0 | \$0 |
| Saugus river watershed | \$6,250 | \$0 | \$0 | \$0 | \$0 | \$6,250 | \$0 |
| Tricentennial Celebration | \$0 | \$10,000 | \$0 | \$0 | \$7,812 | \$2,188 | \$0 |
| Field Project Enginnerong | \$0 | \$250,000 | \$0 | \$0 | \$250,000 | \$0 | \$0 |
| Medical Bills | \$2,702 | \$0 | \$0 | \$0 | \$0 | \$2,702 | \$0 |
| Preliminary Field Design | \$5,154 | \$0 | \$0 | \$0 | \$2,484 | \$2,670 | \$0 |
| <i>Selectmen</i> | \$14,110 | \$260,222 | \$0 | \$4 | \$260,518 | \$13,810 | \$0 |
| Operations Support | | | | | | | |
| Copier Town Hall | \$0 | \$6,125 | \$0 | \$0 | \$5,548 | \$577 | \$0 |
| <i>Operations Support</i> | \$0 | \$6,125 | \$0 | \$0 | \$5,548 | \$577 | \$0 |
| Information Technology | | | | | | | |
| Desktop Virtualization | \$17,034 | \$0 | \$0 | \$0 | \$17,034 | \$0 | \$0 |
| <i>Information Technology</i> | \$17,034 | \$0 | \$0 | \$0 | \$17,034 | \$0 | \$0 |
| Police | | | | | | | |
| Cruisers 2012 | \$15,285 | \$0 | \$0 | \$0 | \$15,285 | \$0 | \$0 |
| Police Computer Mounts | \$0 | \$7,100 | \$0 | \$0 | \$7,100 | \$0 | \$0 |
| Cruisers with Lights 14 | \$0 | \$36,750 | \$0 | \$0 | \$31,016 | \$5,734 | \$0 |
| Taser Units | \$0 | \$2,450 | \$0 | \$0 | \$1,992 | \$458 | \$0 |
| SWAT Rife | \$0 | \$3,000 | \$0 | \$0 | \$3,000 | \$0 | \$0 |
| Patrol Rifles | \$0 | \$3,000 | \$0 | \$0 | \$3,000 | \$0 | \$0 |
| Patrol Bycycle | \$0 | \$2,820 | \$0 | \$0 | \$0 | \$2,820 | \$0 |
| Laser Speed Detector | \$0 | \$4,000 | \$0 | \$0 | \$3,500 | \$500 | \$0 |
| <i>Police</i> | \$15,285 | \$59,120 | \$0 | \$0 | \$64,893 | \$9,512 | \$0 |
| Fire | | | | | | | |
| Fire Equipment | \$0 | \$10,000 | \$0 | \$0 | \$8,855 | \$1,145 | \$0 |
| Portable/Mobile Radio | \$0 | \$10,000 | \$0 | \$0 | \$4,975 | \$5,025 | \$0 |
| Protective Gear | \$0 | \$4,000 | \$0 | \$0 | \$4,000 | \$0 | \$0 |
| Hoses & Nozzles | \$0 | \$5,000 | \$0 | \$0 | \$5,000 | \$0 | \$0 |
| Portable/Mobile Radios | \$7,618 | \$0 | \$0 | \$0 | \$4,258 | \$3,360 | \$0 |
| Hose Replacement | \$124 | \$0 | \$0 | \$0 | \$124 | \$0 | \$0 |
| Firefighter Gear | \$4,871 | \$0 | \$0 | \$0 | \$4,871 | \$0 | \$0 |
| | \$12,612 | \$29,000 | \$0 | \$0 | \$32,082 | \$9,530 | \$0 |
| Schools System -Wide | | | | | | | |
| High School Expension | \$0 | \$45,000 | \$0 | \$0 | \$42,048 | \$2,952 | \$0 |
| Computer Acessories 11 | \$250,000 | \$0 | \$0 | \$0 | \$250,000 | \$0 | \$0 |
| <i>Schools System-Wide</i> | \$250,000 | \$45,000 | \$0 | \$0 | \$292,048 | \$2,952 | \$0 |
| Municipal Buildings | | | | | | | |
| Replace Concrete Pad | \$25,000 | \$0 | \$0 | \$0 | \$675 | \$24,325 | \$0 |
| Senior Center Carpet | \$0 | \$19,304 | \$0 | \$0 | \$247 | \$19,057 | \$0 |
| <i>Municipal Buildings</i> | \$25,000 | \$19,304 | \$0 | \$0 | \$922 | \$43,382 | \$0 |
| School Buildings | | | | | | | |
| High School Boiler | \$35,000 | \$0 | \$0 | \$0 | \$27,938 | \$7,062 | \$0 |
| High School Floor Tile | \$5,000 | \$0 | \$0 | \$0 | \$3,662 | \$1,338 | \$0 |
| Summer Street Interior Doors | \$6,781 | \$0 | \$0 | \$0 | \$5,994 | \$787 | \$0 |
| HH Kitchen Ceiling | \$851 | \$0 | \$0 | \$0 | \$851 | \$0 | \$0 |
| MS Library Wall | \$5,000 | \$0 | \$0 | \$0 | | \$5,000 | \$0 |
| High School Interior Doors | \$19,823 | \$0 | \$0 | \$0 | \$17,335 | \$2,488 | \$0 |
| Eng. Study-Energy Mgmt. sys | \$8,675 | \$0 | \$0 | \$0 | | \$8,675 | \$0 |
| Energy Mgmt 2014 | \$0 | \$15,000 | \$0 | \$0 | \$5,924 | \$9,076 | \$0 |
| Energy MgmtSoftware | \$58,836 | \$0 | \$0 | \$0 | \$56,884 | \$1,952 | \$0 |
| <i>School Buildings</i> | \$139,966 | \$15,000 | \$0 | \$0 | \$118,588 | \$36,378 | \$0 |

| | Carry Forward | | Transfers | Transfers | Expended | Continuing | Balance |
|----------------------------|---------------|---------------|-----------|-----------|-------------|---------------|-----------|
| | | Appropriation | In | Out | | Appropriation | Available |
| Highway | | | | | | | |
| DPW Garage Repairs | \$0 | \$110,000 | \$0 | \$0 | \$68,340 | \$41,660 | \$0 |
| Pillings pond Improvements | \$0 | \$12,500 | \$0 | \$0 | \$0 | \$12,500 | \$0 |
| Small Equipment | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | \$0 | \$0 |
| Truck Replacements | \$0 | \$110,000 | \$0 | \$0 | \$109,953 | \$47 | \$0 |
| Vehicle Replacements | \$0 | \$90,145 | \$0 | \$0 | \$86,013 | \$4,132 | \$0 |
| Sidewalk Construction | \$2,213 | \$0 | \$0 | \$0 | \$2,188 | \$25 | \$0 |
| Truck Replacements | \$767 | \$0 | \$0 | \$0 | \$0 | \$767 | \$0 |
| Pillings Pond Maint. | \$12,500 | \$0 | \$0 | \$0 | \$4,087 | \$8,414 | \$0 |
| Storm Water Compliance | \$6,016 | \$0 | \$0 | \$59 | \$5,957 | \$0 | \$0 |
| Cemetery & Parks | \$21,496 | \$332,645 | \$0 | \$59 | \$286,537 | \$67,545 | \$0 |
| Library | | | | | | | |
| Library Furniture | \$0 | \$13,512 | \$0 | \$0 | \$0 | \$13,512 | \$0 |
| Feasability Study | \$6,398 | \$0 | \$0 | \$0 | \$0 | \$6,398 | \$0 |
| Library | \$6,398 | \$13,512 | \$0 | \$0 | \$0 | \$19,910 | \$0 |
| Recreation | | | | | | | |
| Consession Stand | \$10,266 | \$0 | \$0 | \$10,266 | \$0 | \$0 | \$0 |
| Consession Stand | \$10,266 | \$0 | \$0 | \$10,266 | \$0 | \$0 | \$0 |
| General Fund | \$512,168 | \$779,928 | \$0 | \$10,329 | \$1,078,172 | \$203,595 | \$0 |
| Selectmen | | | | | | | |
| Fields Project & Building | \$0 | \$6,967,308 | \$0 | \$0 | \$943,360 | \$6,023,948 | \$0 |
| Selectmen | \$0 | \$6,967,308 | \$0 | \$0 | \$943,360 | \$6,023,948 | \$0 |
| Police | | | | | | | |
| 2 Chew Tahoe Vehicles | \$30,327 | \$0 | \$0 | \$0 | \$30,327 | \$0 | \$0 |
| Police | \$30,327 | \$0 | \$0 | \$0 | \$30,327 | \$0 | \$0 |
| Fire | | | | | | | |
| South Station Improvements | \$55,000 | \$0 | \$0 | \$0 | \$40,753 | \$14,247 | \$0 |
| Fire | \$55,000 | \$0 | \$0 | \$0 | \$40,753 | \$14,247 | \$0 |
| School | | | | | | | |
| High School Exp. Proj. | \$254,935 | \$0 | \$0 | \$0 | \$254,935 | \$0 | \$0 |
| Schools | \$254,935 | \$0 | \$0 | \$0 | \$254,935 | \$0 | \$0 |
| | | | | | | | |
| Municipal Buildings | | | | | | | |
| Sr. Center Floor Tile | \$453 | \$0 | \$0 | \$0 | \$453 | \$0 | \$0 |
| Sr. Center Waterproofing | \$18,000 | \$0 | \$0 | \$0 | \$0 | \$18,000 | \$0 |
| Municipal Buildings | \$18,453 | \$0 | \$0 | \$0 | \$453 | \$18,000 | \$0 |
| School Buildings | | | | | | | |
| Genie Lift | \$150 | \$0 | \$0 | \$0 | \$150 | \$0 | \$0 |
| School Buildings | \$150 | \$0 | \$0 | \$0 | \$150 | \$0 | \$0 |
| Public Works Admin | | | | | | | |
| Storm Water Compliance | \$8,440 | \$0 | \$0 | \$0 | \$8,025 | \$415 | \$0 |
| Public Works Admin | \$8,440 | \$0 | \$0 | \$0 | \$8,025 | \$415 | \$0 |
| | | | | | | | |
| Highway | | | | | | | |
| Drain Improvements | \$17,169 | \$0 | \$0 | \$0 | \$17,169 | \$0 | \$0 |
| Pillings Pond Improvements | \$7,608 | \$0 | \$0 | \$0 | \$7,608 | \$0 | \$0 |
| Trick Replacements | \$3,774 | \$0 | \$0 | \$0 | \$1,569 | \$2,204 | \$0 |
| Cemetery/Parks Equip. | \$1,145 | \$0 | \$0 | \$0 | \$1,145 | \$0 | \$0 |
| Highway | \$29,697 | \$0 | \$0 | \$0 | \$27,492 | \$2,204 | \$0 |

| | Carry Forward | | Transfers | Transfers | Expended | Continuing | Balance |
|------------------------------|------------------|--------------------|------------|-----------------|--------------------|--------------------|------------|
| | | Appropriation | In | Out | | Appropriation | Available |
| Board of Health | | | | | | | |
| Septic Loan Program Fy 10 | \$33,932 | \$0 | \$0 | \$0 | \$0 | \$33,932 | \$0 |
| Septic System Loan Program | \$0 | \$1,000,000 | \$0 | \$0 | \$0 | \$1,000,000 | \$0 |
| Septic System Loan Program | \$33,932 | \$1,000,000 | \$0 | \$0 | \$0 | \$1,033,932 | \$0 |
| Senior Center | | | | | | | |
| Van | \$0 | \$69,916 | \$0 | \$0 | \$67,840 | \$2,076 | \$0 |
| Library | \$0 | \$69,916 | \$0 | \$0 | \$67,840 | \$2,076 | \$0 |
| Golf Course | | | | | | | |
| Golf Course Capital | \$6,761 | \$0 | \$0 | \$0 | \$0 | \$6,761 | \$0 |
| Golf Course Capital | \$6,761 | \$0 | \$0 | \$0 | \$0 | \$6,761 | \$0 |
| Capital Projects Fund | \$437,695 | \$8,037,224 | \$0 | \$0 | \$1,373,336 | \$7,101,582 | \$0 |
| Grand Total | \$949,862 | \$8,817,152 | \$0 | \$10,329 | \$2,451,508 | \$7,305,177 | \$0 |

Expendable and Non-Expendable Trusts

| | Carry Forward | Receipts | Transfers In | Transfers Out | Expended | Balance |
|-------------------------------------|--------------------|------------------|------------------|---------------|----------------|--------------------|
| Expendable Trusts Funds | | | | | | |
| Perpetual Care | -\$4,740 | \$11,205 | \$0 | \$0 | \$0 | \$6,465 |
| Library Trust Funds | \$5,016 | \$1,961 | \$0 | \$0 | \$1,239 | \$5,738 |
| Legion Memorial | \$3,927 | \$39 | \$0 | \$990 | \$0 | \$2,976 |
| M.A. Maney Scholarship Fund | \$28,326 | \$364 | \$0 | \$0 | \$2,000 | \$26,690 |
| L.I.F.E. | \$35 | \$0 | \$0 | \$0 | \$0 | \$35 |
| Lynnfield Tricentennial | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Peabody Memorial | \$25,246 | \$469 | \$0 | \$0 | \$0 | \$25,715 |
| Kuestenmacher Scholarship | -\$400 | \$1,366 | \$0 | \$0 | \$857 | \$108 |
| Conservation Land | \$137,702 | \$18,625 | \$0 | \$0 | \$2,134 | \$154,194 |
| Stabilization Fund | \$1,136,601 | \$18,449 | \$180,000 | \$0 | \$0 | \$1,335,050 |
| Capital Facilities Maintenance Fund | \$733,307 | \$12,792 | \$180,000 | \$0 | \$0 | \$1,421,540 |
| OPEB Liability Trust | \$200,373 | \$1,513 | \$200,000 | \$0 | \$0 | \$393,165 |
| Recreation Capital Trust | \$0 | \$61,450 | \$0 | \$0 | \$0 | \$201,513 |
| Expendable Trust Funds | \$2,265,393 | \$128,233 | \$560,000 | \$990 | \$6,230 | \$3,573,189 |
| Non Expendable Trust Funds | | | | | | |
| Perpetual Care | \$834,575 | \$16,400 | \$0 | \$0 | \$0 | \$850,975 |
| Library Trust Funds | \$22,400 | \$0 | \$0 | \$0 | \$0 | \$22,400 |
| Peabody Memorial | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| Kuestenmacher Scholarship | \$155,152 | \$683 | \$0 | \$0 | \$0 | \$155,835 |
| Non Expendable Trust Funds | \$1,022,127 | \$17,083 | \$0 | \$0 | \$0 | \$1,039,210 |
| Grand Total | \$3,287,520 | \$145,316 | \$560,000 | \$990 | \$6,230 | \$4,612,399 |

| | | | |
|---------------------------------------|-----------|--------------|---------------------|
| Town of Lynnfield | | | |
| Fiscal 2016 Revenue Summary | | | |
| TAXES | | | |
| Personal Property | | \$571,599 | |
| Real Estate (net of refunds) | | \$40,089,579 | |
| Tax Leins | | \$125,282 | |
| TOTAL PROPERTY TAXES | | | \$40,786,460 |
| LOCAL RECEIPTS | | | |
| MOTOR VEHICLE EXCISE (net of refunds) | | \$2,990,617 | |
| PENALTIES AND INTEREST | | | |
| Property Taxes | \$41,999 | | |
| Motor Vehicle | \$20,447 | | |
| Leins | \$31,620 | | |
| TOTAL PENALTIES | | \$94,066 | |
| PAYMENTS IN LIEU OF TAXES | | \$537,717 | |
| FEES | | \$10,800 | |
| RENTALS | | | |
| South Hall/Post office | \$48,039 | | |
| South Hall Lower level | \$16,200 | | |
| Parking lot | \$6,500 | | |
| Total Rentals | | \$70,739 | |
| DEPARTMENTAL REVENUE | | | |
| Selectmen | \$2,373 | | |
| Assessors | \$368 | | |
| Treasurer | \$68,242 | | |
| Tax Collector | \$22,056 | | |
| Town clerk | \$11,072 | | |
| Conservation | \$101 | | |
| Planning Board | \$3,730 | | |
| Board of Appeals | \$3,000 | | |
| Police | \$48,111 | | |
| Fire | \$29,686 | | |
| School | \$81,671 | | |
| Public Works | \$22,071 | | |
| Cemetery | \$39,185 | | |
| Board of Health | \$12,235 | | |
| Historical Commission | \$0 | | |
| Zoning | \$1,693 | | |
| TOTAL DEPARTMENTAL REVENUES | | \$345,593 | |
| LICENSES AND PERMITS | | | |
| Selectmen | \$105,695 | | |
| Town Clerk | \$13,625 | | |
| Police | \$3,150 | | |
| Fire | \$8,290 | | |
| Zoning Enforcement | \$297,461 | | |
| Board of Health | \$43,991 | | |
| TOTAL LICENSES & PERMITS | | \$472,212 | |
| FINES AND FORFEITS | | | |
| Town Clerk | \$500 | | |
| Police | \$84,768 | | |
| Library | \$7,023 | | |
| TOTAL FINES & FORFEITS | | \$92,291 | |
| MISCELLANEOUS REVENUES | | \$9,273 | |
| INVESTMENT INCOME | | \$18,189 | |
| TOTAL LOCAL RECEIPTS | | | \$4,641,498 |

| | | |
|---|-------------|-------------|
| INTERGOVERNMENTAL RECEIPTS | | |
| STATE "CHERRY SHEET" RECEIPTS | | |
| Exemption Reimbursements | \$71,367 | |
| State Owned Land | \$40,241 | |
| Unrestricted General Gov Aid | \$958,754 | |
| Chapter 70 School Aid | \$4,089,401 | |
| Veterans Benefits | \$8,038 | |
| TOTAL "CHERRY SHEET" RECEIPTS | | \$5,167,801 |
| EXPENDITURE REIMBURSEMENTS | | |
| Municipal Medicaid | \$47,677 | |
| Other State Reimbursement | \$404 | |
| FEMA Reimbursement | \$0 | |
| TOTAL GOVERNMENT REIMBURSEMENT | | \$48,081 |
| STATE OTHER RECEIPTS | | |
| Local Meals Tax | \$503,980 | |
| Total OTHER RECEIPTS | | \$503,980 |
| TOTAL INTERGOVERNMENTAL RECEIPTS | | |
| SPECIAL REVENUES | | |
| FEDERAL GRANTS | | |
| Teacher Quality | \$26,147 | |
| Title I Reading | \$39,890 | |
| Sped Program Improvement | \$23,813 | |
| 94-142 Inclusion Education | \$539,775 | |
| Early Childhood | \$16,401 | |
| School Lunch | \$116,737 | |
| Secondary Transition System Improvement | \$2,125 | |
| Early Childhood Program Improvement | \$2,000 | |
| Community Emergency Response Team | \$504 | |
| Emergency Management Performance Grant | \$9,175 | |
| Bullet Proof Vest Partnership | \$431 | |
| Greater Lynn Senior Services | \$3,503 | |
| LSTA "On the Same Page" Grant | | |
| TOTAL FEDERAL GRANTS | | \$780,501 |
| STATE GRANTS | | |
| Arts Lottery | \$4,620 | |
| Election/Polling Grant | \$1,093 | |
| E911 Grant | \$25,661 | |
| Bullet Proof Vest-State | \$408 | |
| S.A.F.E. Grant | \$6,953 | |
| Metco | \$257,293 | |
| State Special Ed Reimbursement | \$466,007 | |
| Academic Support Services | \$0 | |
| Enhanced Health services | \$2,970 | |
| Chapter 90 Highway | \$466,479 | |
| Winter Rapid Recovery Road Program | \$61,545 | |
| Sustainable Materials Grant | \$1,000 | |
| Elderly Programs | \$25,137 | |
| Library State Aid | \$15,920 | |
| Library Planning and Design Grant | \$10,020 | |
| TOTAL STATE GRANTS | | \$1,345,106 |

| | | | |
|--------------------------------------|-----------|-------------|-------------|
| REVOLVING FUNDS | | | |
| Cable/Peg Access | \$228,475 | | |
| Conservation NOI Fees | \$3,908 | | |
| Conservation Design Review Fees | \$43,173 | | |
| Planning Bd Design Review Fees | \$22,100 | | |
| Highway Design Review | \$39,500 | | |
| Meadowwalk Consultants | \$23,487 | | |
| Law Enforcement Trust | \$0 | | |
| Insurance Reimb Under \$20,000 | \$16,694 | | |
| Athletics | \$26,237 | | |
| Activity Fee | \$195,514 | | |
| Kindergarten Fee | \$257,711 | | |
| Community Schools | \$889,557 | | |
| Book Damage | \$383 | | |
| After School Homework Prog. | \$4,275 | | |
| High School Jazz Band | \$7,335 | | |
| School Lunch | \$714,003 | | |
| Non Resident Tuition | \$54,000 | | |
| Special Ed Parent Adv. Council | \$7,206 | | |
| High School Vocal Arts | \$3,165 | | |
| Athletic Field Maintenance Revolving | | | |
| Technology Replacement Fund | \$19,998 | | |
| Recreation | \$322,521 | | |
| Board of Health-Flu Clinic | \$27,070 | | |
| Council on Aging Programs | \$40,443 | | |
| Library Lost Books | \$1,294 | | |
| Concerts on the Square at Market St. | \$4,000 | | |
| COPSYNC 911 Gift | \$13,500 | | |
| TOTAL REVOLVING FUNDS | | \$2,965,548 | |
| RECEIPTS RESERVED FOR APPROPRIATION | | | |
| Sale of Real Estate | \$681,466 | | |
| Cemetery Lots | \$16,600 | | |
| Septic Betterment receipts | \$35,561 | | |
| Insurance Reimb > \$20,000 | | | |
| TOTAL RECEIPTS RESERVED | | \$733,628 | |
| GIFTS | | | |
| Special Education Gift | \$1,506 | | |
| Wilson Memorial Scholarship | \$23 | | |
| Summer St. School Gifts | \$33,979 | | |
| Huckleberry School Gifts | \$11,297 | | |
| Middle School Gifts | \$2,955 | | |
| High School Gifts | \$6,410 | | |
| School Arts | \$22,007 | | |
| Nurse Substitutes | \$725 | | |
| Technology Gifts | \$50 | | |
| Italian Program Gift | \$240 | | |
| Friends of METCO | \$595 | | |
| Library Gifts | \$150 | | |
| Tricentennial Celebration Gifts | \$1,500 | | |
| Council On Aging Gifts | \$0 | | |
| TOTAL GIFTS | | \$81,437 | \$5,906,220 |
| TOTAL SPECIAL REVENUES | | | |

| | | | | |
|-------------------------------------|-----------|--|-----------|-------------|
| CAPITAL PROJECT | | | | |
| CAPITAL PROJECT REVENUES | | | | |
| Transfers In (Sale of RE) | \$150,000 | | | |
| MSBA reimbursement | \$0 | | | |
| Transfers In (bond premium) | \$0 | | \$150,000 | \$150,000 |
| | | | | |
| ENTERPRISE | | | | |
| EMS ENTERPRISE | | | | |
| Charges for Services | \$692,957 | | | |
| Interest | \$34 | | | |
| TOTAL EMS ENTERPRISE | | | \$692,991 | |
| GOLF ENTERPRISE | | | | |
| Charges for Services | \$740,537 | | | |
| Interest | \$461 | | | |
| Transfers In | \$220,000 | | | |
| TOTAL GOLF ENTERPRISE | | | \$960,998 | \$1,653,989 |
| | | | | |
| TRUSTS | | | | |
| TRUST FUND INVESTMENT INCOME | | | | |
| Library | \$1,961 | | | |
| Legion Memorial | \$39 | | | |
| L.I.F.E. | \$0 | | | |
| Lynnfield Tricentennial | \$0 | | | |
| Peabody Memorial | \$469 | | | |
| Stabilization Fund | \$18,449 | | | |
| Capital Facilities Maintenance Fund | \$12,792 | | | |
| OPEB Trust | \$1,513 | | | |
| Conservation Land | \$625 | | | |
| Kuestenmacher Scholarship | \$2,048 | | | |
| M.A. Maney Scholarship | \$364 | | | |
| Cemetary Perpetual Care | \$11,205 | | | |
| Recrreation Fields Trust | \$596 | | | |
| TOTAL TRUST FUND INCOME | | | \$50,062 | |
| | | | | |
| TRUST FUND PRINCIPAL | | | | |
| Conservation Land Fund | \$18,000 | | | |
| Stabilization Fund | \$180,000 | | | |
| Capital Facilities Maintenance Fund | \$180,000 | | | |
| Cemetary Perpetual Care | \$16,400 | | | |
| OPEB Trust | \$200,000 | | | |
| Recrreation Fields Trust | \$60,854 | | | |
| TOTAL TRUST FUND PRINCIPAL | | | \$655,254 | |
| TOTAL TRUST FUND RECEIPTS | | | | \$705,316 |

| Town of Lynnfield Special Revenue Accounts Fiscal 2016 | | | | | | | |
|--|---------------|--------------------------|--------------|---------------|-------------|------------|-----------|
| | Carry Forward | Receipts or Grant Amount | Transfers In | Transfers Out | Expended | Encumbered | Balance |
| Federal Grants | | | | | | | |
| Bulletproof Vest Federal | \$0 | \$839 | \$0 | \$0 | \$839 | \$0 | \$0 |
| Asst. to Firefighters Equip. FEMA | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Secondary Transistional Improvement | \$0 | \$8,500 | \$0 | \$0 | \$0 | \$0 | \$8,500 |
| Title I Reading | \$0 | \$64,970 | \$0 | \$621 | \$61,052 | \$0 | \$3,297 |
| Teacher Quality | \$0 | \$26,147 | \$241 | \$0 | \$26,388 | \$0 | \$0 |
| Sped Program Improvement | \$3,175 | \$17,597 | \$0 | \$0 | \$18,149 | \$0 | \$2,623 |
| 94-142 Inclusion Education | \$8,470 | \$455,791 | \$0 | \$0 | \$464,261 | \$0 | \$0 |
| Early Childhood | \$0 | \$16,401 | \$0 | \$0 | \$16,401 | \$0 | \$0 |
| Early Childhood Program Improvement | \$0 | \$4,000 | \$0 | \$2,000 | \$2,000 | \$0 | \$0 |
| Community Emer. Response Team | \$596 | \$0 | \$0 | \$0 | \$596 | \$0 | \$0 |
| Emergency Mgmt. Performance Grant | \$3,220 | \$0 | \$0 | \$0 | \$3,220 | \$0 | \$0 |
| LSTA "On the Same Page" Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Council on Aging GLSS grant | \$28,778 | \$3,503 | \$0 | \$0 | \$3,561 | \$0 | \$28,720 |
| <i>Current Year Federal Grants</i> | \$44,239 | \$597,748 | \$241 | \$2,621 | \$596,466 | \$0 | \$43,141 |
| State Grants | | | | | | | |
| Extended Polling Hours | \$6,370 | \$1,093 | \$0 | \$0 | \$2,948 | \$0 | \$4,515 |
| Bulletproof Vest Partnership State | \$0 | \$839 | \$0 | \$0 | \$839 | \$0 | \$0 |
| E911Support & Incentive Grant | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Emergency Medical Dispatch | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| S.A.F.E. Grant | \$0 | \$10,153 | \$0 | \$0 | \$3,200 | \$0 | \$6,953 |
| Academic Support | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Special Ed Reimbursement Fund | \$0 | \$366,804 | \$10,049 | \$0 | \$309,635 | \$0 | \$67,218 |
| Racial Imbalance (Metco) | \$0 | \$233,836 | \$2,434 | \$0 | \$236,270 | \$0 | \$0 |
| Enhancing Health Services Grant | \$0 | \$4,090 | \$0 | \$0 | \$4,090 | \$0 | \$0 |
| Sustainable Materials Grant | \$0 | \$1,000 | \$0 | \$0 | \$1,000 | \$0 | \$0 |
| Chapter 90 | \$0 | \$572,160 | \$422,108 | \$0 | \$498,199 | \$0 | \$496,069 |
| Libaray Planning and Design Grant | \$0 | \$49,953 | \$20 | \$0 | \$45,757 | \$0 | \$4,216 |
| Medical Waste Disposal Mini Grant | \$0 | \$320 | \$0 | \$0 | \$0 | \$0 | \$320 |
| MEMA reimbursement | \$0 | \$109,066 | \$0 | \$0 | \$109,066 | \$0 | \$0 |
| Elderly Programs | \$0 | \$25,137 | \$0 | \$0 | \$25,137 | \$0 | \$0 |
| Library State Aid | \$76,431 | \$15,920 | \$0 | \$0 | \$66,390 | \$0 | \$25,961 |
| <i>Current Year State Grants</i> | \$82,801 | \$1,390,371 | \$434,611 | \$0 | \$1,302,530 | \$0 | \$605,252 |
| Revolving Funds | | | | | | | |
| Cable PEG Access | \$395,157 | \$228,475 | \$0 | \$0 | \$75,110 | \$0 | \$548,522 |
| Design Review Planning | \$25,299 | \$22,100 | \$0 | \$0 | \$18,310 | \$0 | \$29,089 |
| Design Review Conservation | \$34,757 | \$43,173 | \$0 | \$0 | \$38,419 | \$0 | \$39,511 |
| Design Review Board of Appeals | \$18,098 | \$0 | \$0 | \$0 | \$6,461 | \$0 | \$11,637 |
| Market Street Consultants DSR | \$6,666 | \$23,487 | \$0 | \$0 | \$24,978 | \$0 | \$5,175 |
| L.I.F.E. Consultant Fire | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Highway Design Review | \$31,270 | \$39,500 | \$0 | \$0 | \$2,555 | \$0 | \$68,215 |
| Police Ins Reimb Under 20K | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fire Ins Reimb Under 20K | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| DPW Ins Reimb Under 20K | \$8,430 | \$0 | \$0 | \$0 | \$8,430 | \$0 | \$0 |
| Law Enforcement Trust | \$11,110 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,110 |
| Athletic Fund | \$67,427 | \$25,857 | \$0 | \$0 | \$64,090 | \$0 | \$29,194 |
| Activity Fee | \$38,885 | \$192,314 | \$0 | \$180,000 | \$8,501 | \$0 | \$42,698 |
| Full Day Kindergarten Fee | \$335,558 | \$257,681 | \$0 | \$278,500 | \$0 | \$0 | \$314,739 |
| Book Damage Ch. 88 HS | \$9,270 | \$0 | \$0 | \$0 | \$546 | \$0 | \$8,724 |
| Book Damage Ch. 88 MS | \$1,233 | \$183 | \$0 | \$0 | \$283 | \$0 | \$1,133 |
| Book Damage Ch. 88 Summer | \$955 | \$190 | \$0 | \$0 | \$0 | \$0 | \$1,145 |
| Book Damage Ch. 88 Huckleberry | \$70 | \$0 | \$0 | \$0 | \$0 | \$0 | \$70 |
| Middle School Afterschool Homework | \$1,413 | \$4,275 | \$0 | \$0 | \$3,475 | \$0 | \$2,213 |
| Adult Education | \$0 | \$14,008 | \$0 | \$6,093 | \$7,915 | \$0 | \$0 |
| Art Works | \$0 | \$175,004 | \$0 | \$25,162 | \$149,842 | \$0 | \$0 |
| Extended Day | \$0 | \$445,572 | \$0 | \$220,253 | \$225,319 | \$0 | \$0 |
| Intramurals | \$0 | \$34,525 | \$0 | \$6,809 | \$27,716 | \$0 | \$0 |
| S.O.F.A. | \$0 | \$220,447 | \$0 | \$63,410 | \$157,037 | \$0 | \$0 |

| | Carry Forward | Receipts or Grant Amount | Transfers In | Transfers Out | Expended | Encumbered | Balance |
|--|---------------|--------------------------|--------------|---------------|-------------|------------|-------------|
| Support | \$0 | \$363,359 | \$321,727 | \$92,000 | \$147,840 | \$0 | \$445,246 |
| Lunch Program System Wide | \$107,276 | \$830,741 | \$0 | \$0 | \$837,409 | \$0 | \$100,608 |
| High School Jazz Band | \$58 | \$7,393 | \$0 | \$0 | \$7,393 | \$0 | \$58 |
| High School Vocal Arts | \$2,002 | \$3,165 | \$0 | \$0 | \$3,828 | \$0 | \$1,339 |
| School Build Ins Reimb Under 20k | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Non Resident Tuition | \$134,183 | \$54,000 | \$0 | \$0 | \$74,022 | \$0 | \$114,161 |
| Technology Replacement Fund | \$5,355 | \$7,969 | \$0 | \$0 | \$10,783 | \$0 | \$2,541 |
| WPAT Setic Sytem Loan Admin | \$500 | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$10,500 |
| Board of Health Revolving | \$6,699 | \$27,070 | \$0 | \$0 | \$13,106 | \$0 | \$20,663 |
| Recreation Revolving | \$108,252 | \$322,521 | \$0 | \$0 | \$302,395 | \$0 | \$128,378 |
| C.O.A. Activity Revolving | \$110,170 | \$40,443 | \$0 | \$0 | \$23,909 | \$0 | \$126,704 |
| Athletic Fields Maint. Revolving | \$0 | \$19,998 | \$0 | \$0 | \$8,792 | \$0 | \$11,206 |
| Library Revolving | \$757 | \$1,294 | \$0 | \$0 | \$1,521 | \$0 | \$530 |
| Arts Revolving | \$2,881 | \$4,620 | \$0 | \$0 | \$4,407 | \$0 | \$3,094 |
| <i>Revolving Funds</i> | \$1,463,731 | \$3,419,364 | \$321,727 | \$872,227 | \$2,254,391 | \$0 | \$2,078,203 |
| Receipts Reserved for Appropriation | | | | | | | |
| Sale of Real Estate | \$2,199,288 | \$681,466 | \$0 | \$400,000 | \$0 | \$0 | \$2,480,754 |
| Insurance Proceeds >20K | \$146,621 | \$0 | \$0 | \$146,621 | \$0 | \$0 | \$0 |
| Wetland Protection | \$59,388 | \$3,908 | \$0 | \$0 | \$0 | \$0 | \$63,296 |
| Fingerprint Background Checks | \$210 | \$0 | \$0 | \$0 | \$0 | \$0 | \$210 |
| Sale of Cemetary Lots | \$58,990 | \$16,600 | \$0 | \$20,000 | \$0 | \$0 | \$55,590 |
| Betterments-WPAT Septic Loans | \$315,442 | \$35,561 | \$0 | \$42,626 | \$0 | \$0 | \$308,377 |
| <i>Receipts Reserved for Approp.</i> | \$2,779,939 | \$737,535 | \$0 | \$609,247 | \$0 | \$0 | \$2,908,227 |
| Gift Accounts | | | | | | | |
| Italian Program Gift | \$4,005 | \$240 | \$0 | \$0 | \$4,245 | \$0 | \$0 |
| Technology Gifts | \$50 | \$50 | \$0 | \$0 | \$100 | \$0 | \$0 |
| Nurse Substitutes | \$2,517 | \$725 | \$0 | \$0 | \$3,242 | \$0 | \$0 |
| Friends of METCO | \$483 | \$595 | \$0 | \$0 | \$684 | \$0 | \$394 |
| Special Education Gift | \$21,725 | \$2,616 | \$0 | \$0 | \$6,444 | \$0 | \$17,897 |
| Summer St. Gift | \$6,333 | \$33,979 | \$0 | \$0 | \$32,534 | \$0 | \$7,778 |
| Hucklebery Hill Gift | \$11,643 | \$11,297 | \$0 | \$0 | \$9,147 | \$0 | \$13,793 |
| Middle School Misc. Gifts | \$6,037 | \$2,955 | \$0 | \$0 | \$3,873 | \$0 | \$5,119 |
| Wilson Memorial Scholarship | \$4,743 | \$23 | \$0 | \$0 | \$1,000 | \$0 | \$3,766 |
| High School Gifts | \$1,001 | \$6,410 | \$0 | \$0 | \$7,173 | \$0 | \$238 |
| Unified Arts | \$4,728 | \$22,007 | \$0 | \$0 | \$20,086 | \$0 | \$6,649 |
| Special Ed Parent Advisory Council | \$2,146 | \$7,206 | \$0 | \$0 | \$7,500 | \$0 | \$1,852 |
| High School Vocal Arts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Partridge Island Improvements | \$2,464 | \$0 | \$0 | \$0 | \$2,464 | \$0 | \$0 |
| K-9 Private Grant | \$7,296 | \$0 | \$0 | \$0 | \$3,901 | \$0 | \$3,395 |
| Newhall Park Gift | \$0 | \$485 | \$0 | \$0 | \$0 | \$0 | \$485 |
| Engineering Study-Drainage | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| Parks & Recreation Gifts | \$555 | \$0 | \$0 | \$0 | \$0 | \$0 | \$555 |
| Pillings Pond Improvement Gift | \$3,910 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,910 |
| Senior Center Gifts | \$4,982 | \$0 | \$0 | \$0 | \$255 | \$0 | \$4,727 |
| Model T Preservation Gift | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| Library Gifts | \$5,142 | \$150 | \$0 | \$0 | \$4,964 | \$0 | \$328 |
| Local History & Genealogy Gift | \$9,771 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,771 |
| Public Libraries Fund | \$6,986 | \$0 | \$0 | \$0 | \$1,530 | \$0 | \$5,456 |
| Library Expansion Gift | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 |
| Historical Book Proceeds | \$874 | \$0 | \$0 | \$0 | \$0 | \$0 | \$874 |
| COPSYNC911 Gift | \$0 | \$13,500 | \$0 | \$0 | \$9,940 | \$0 | \$3,560 |
| Cocerts on the Sq. at Market St. | \$2,200 | \$0 | \$0 | \$0 | \$2,200 | \$0 | \$0 |
| Tricentennial Gift Account | \$6,336 | \$1,500 | \$0 | \$0 | \$0 | \$0 | \$7,836 |
| J. Rubbico Recreation Gift | \$825 | \$0 | \$0 | \$0 | \$0 | \$0 | \$825 |
| Fire Rescue Equipment Gift | \$178 | \$0 | \$0 | \$0 | \$0 | \$0 | \$178 |
| Early Literacy Gift | \$716 | \$0 | \$0 | \$0 | \$716 | \$0 | \$0 |
| <i>Gifts</i> | \$227,646 | \$113,738 | \$0 | \$0 | \$121,998 | \$0 | \$219,387 |
| Grand Total | \$4,598,356 | \$6,258,755 | \$756,579 | \$1,484,095 | \$4,275,385 | \$0 | \$5,854,210 |

COUNCIL ON AGING

The sun burst through on this warm June morning as car after car...beautiful antique cars....drove into our parking, lining up side by side in anticipation of our 10th Annual Classic Car Show. Organizers Bill Pappas and Alan Dresios were waiting for these proud car owners and directing them to their parking space. In the end, we had over 60 incredible cars in mint condition on display. The Fire Department even displayed its classic fire truck too! Our van drivers used our vans to run a shuttle to and from Our Lady's Church parking lot for all of our visitors. They shuttled over 500 people to our center for this special annual event. Inside, a DJ was playing doo wop music and people were dancing and enjoying a \$2.00 hot dog lunch. The Friends of the Lynnfield Senior Center were running a Scratch Card Raffle and a Cookie Bake Sale. In honor of our 10th Anniversary, we sold bottles of coke and boxes of Cracker Jacks for 10 cents each. This was a wonderful community event that was enjoyed by all ages.

Another highlight this year was our new "Death By Chocolate Party." Our participants enjoyed an afternoon of all the chocolate they could eat along with chocolate themed games that included chocolate prizes. Admission to this sweet event was none other than a full sized chocolate bar! Once in, visitors enjoyed a beautiful chocolate fountain complete with strawberries, marshmallows and pretzels along with a hot fudge sundae bar and a dessert table that included chocolate mousse cake, cannoli, eclairs, cookies, and double chocolate bread pudding!

In December we held a special Christmas Breakfast with our very own Tap Dancers as entertainment. Over 25 senior tappers dressed up, shuffled and stomped into our big room in beautiful lines to classic Christmas songs. All of us were so proud of this dedicated group who worked so hard to entertain us with their special show.

Seniors continued to be supported by services that are essential to their well-being, including blood pressure checks, flu shot clinics, Medicare support from an on-site SHINE counselor, free tax preparation, daily hot meals prepared by our on-site chef and vital transportation for those unable to drive. Our vans transported seniors to medical appointments, grocery shopping, trips to the pharmacy, library, to the senior center for programs and meals along with weekly day trips.

Trip coordinator Sue Lagorio planned over 100 trips this year, with more than 1,600 seniors traveling with us. Our seniors traveled all over Boston, Maine, the Cape, and New Hampshire visiting scenic landmarks, museums, enjoying delicious restaurants and attending the Boston Symphony.

Assistant Director Debby Triffletti developed an email data base whereby seniors and their families can now receive our newsletter on-line along with notices of changes in our schedule or newly added programs and trips. Over 1100 seniors have signed up for this new service. This generation is definitely not afraid to surf the web!

*Respectfully submitted,
Linda Naccara
Director
Lynnfield Senior Center*

BOARD OF APPEALS

The Board of Appeals acts under the Zoning By-laws for requests of variances, special permits or site plan approvals. The Board currently meets in the Selectman's Room of Town Hall on the first Tuesday of each month to act on all cases submitted at least four weeks prior to the hearing.

The Board acted on twenty cases and application fee revenue from these Petitions totaled \$1,950.00. The cases were disposed of as follows:

Sixteen cases were granted

Three cases were withdrawn without prejudice

The Board voted to uphold the Building Inspector's decision on one case

Respectfully submitted,
BOARD OF APPEALS
Thomas Aylward, chairman
John Fallon, member
Patrick Rondeau, member
Brian Shaffer, alternate

BOARD OF ASSESSORS

The Board of Assessors is charged with the valuation of all real and personal property within the town of Lynnfield as well as being responsible for reviewing values upon the request of individual taxpayers or their representative and defending values at the Appellate Tax Board. The Board is also charged with the administration of exemptions and deferrals.

The department valued all of the real and personal property in the town for the Fiscal Year 2017 Recertification and will prepare the Fiscal Year 2018 assessments based on an interim basis. Back in Fiscal Year 2013 the Board began performing a cyclical review of all real estate within the town a task that is on schedule and will be completed by Fiscal Year 2022. This year the department is in the process of updating the GIS and real property valuation software.

For the 13th year the Board of Selectmen voted for a split tax rate for Fiscal Year 2016. The residential tax rate was \$14.50 while the commercial rate was \$17.68. The splitting of the tax rate effectively shifts a portion of the tax levy from residential onto commercial properties.

APPLICATION PROCESS FOR RECEIVING STATUTORY EXEMPTIONS:

The Town of Lynnfield, through the Board of Assessors, offers several types of exemptions. An exemption is the forgiveness of a portion of one's taxes because physical infirmity or age and an inability to pay taxes or because of military service to the country. Below is a listing of the elderly exemptions. More details on exemptions are available at the Assessor's Office or online.

When an exemption is based on a maximum income, the Lynnfield Board of Assessors is required to verify all sources of income when processing an application for any real estate exemption.

The following lists the documentation needed for the various sources of income and age.

1. Supplemental Security Income (SSI) statement
2. Pension statement
3. Interest from stocks, bond, savings, CDs, etc.
4. Tax returns from previous year
5. Bank books-savings/checking accounts (as of Dec. 31)
6. Rent receipts from rental income
7. Birth certificate

Additionally, if a taxpayer's property has been placed in a trust, they must submit a copy of the trust and list of beneficiaries with their application.

Real Estate Exemptions/deferrals available from the Assessors for the Elderly

1. CLAUSE 17E Exemption Amount = \$267.00

Eligibility Requirements:

1. Widow or minor occupied premises on July 1
2. Be at least 70 years of age, and own and occupy premises for the preceding five years
3. Total net worth cannot exceed \$60980.00 (Excluding value of principal residence)

2. CLAUSE 41D Exemption Amount = \$750.00

Eligibility Requirements:

1. Be at least 65 years old before the beginning of the fiscal year (July 1)
2. Own and occupy a principal residence in Massachusetts for ten years. In the year of the application, property must be owned and occupied on July 1 and be the place of domicile for the previous five years.

| | | |
|---------------------------------|---------------|-------------|
| 3. Net Worth: | Single person | \$48,783.00 |
| | Married | \$64,310.00 |
| (Excluding principal residence) | | |

| | | |
|------------------|---------------|-------------|
| 4. Total Income: | Single person | \$25,197.00 |
| | Married | \$37,794.00 |

5. Social Security Deductions:

| | |
|--------|-------------------|
| Worker | \$4,523.00 |
| Spouse | <u>\$2,262.00</u> |
| Total | \$6,785.00 |

3. CLAUSE 41A (Elderly Tax Deferrals)

What is a Tax Deferral?

A tax deferral permits the postponement of property tax payments. As opposed to an exemption, deferred taxes must eventually be repaid to the Town of Lynnfield with interest.

Under Clause 41A, one enters into an agreement with the Town to defer payment of all or part of the taxes plus 4% simple (non-compounding) interest. The total amounts deferred cannot exceed 50% of the property assessed value.

Who is Eligible?

Applicants must be 65 years or older by July 1st of the year in which the application is made; must solely own the property on which the taxes are being deferred, or be a joint owner with a spouse, or own property jointly with another person.

What are the Requirements?

1. Applicants must have owned and occupied any real estate property in Massachusetts for 5 years.
2. Resided in Massachusetts for the preceding 10 years.
3. Income cannot exceed \$40,000 in calendar year preceding the year of application.

How to apply for a Tax Deferral

Contact the Board of Assessors for an application. Clause 41A can also be used in conjunction with an exemption for which an individual qualifies.

Applications under 41A must be filed with the Board of Assessors within three months of the mailing of the first actual tax bill.

SUMMARY OF ASSESSMENTS AND TAXES FOR FY 2016

A. TOWN of LYNNFIELD

| | | |
|----|--|-------------------------|
| 1. | Total Amount to be Raised | \$53,175,152.22 |
| | Total Estimated Receipts and Revenue | <u>\$12,269,112.87)</u> |
| | From Other Sources | |
| | Net Amount to be Raised by Taxation | \$40,906,039.35 |
| 2. | Residential Property Valuation | \$2,360,823,073 |
| | Commercial/Industrial Property Valuation | \$345,266,138 |
| | Personal Property Valuation | <u>\$32,228,477</u> |
| | Total Assessed Value, R.E. & Personal Prop | \$2,738,317,688 |
| 3. | Fiscal 2016 Residential Tax Rate: | \$14.50 |
| | Fiscal 2016 Commercial/Industrial/Personal Tax Rate: | \$17.68 |
| 4. | Residential Property Tax | \$34,231,934.56 |
| | Commercial/Industrial Property Tax | \$6,104,305.32 |
| | Personal Property Tax | <u>\$ 569,799.47</u> |
| | Total Taxes Levied on Property | \$40,906,039.35 |

B. LYNNFIELD WATER DISTRICT

| | | |
|----|---|--|
| 1. | Total Amount to be Raised | \$2,061,339.06 |
| | Total Estimated Receipts & Revenue from other Sources | <u>(\$1,326,145.00)</u> |
| | Net Amount to be Raised by Taxation | \$735,194.06 |
| 2. | Real Property Valuation | \$1,063,753,200 |
| | Personal Property Valuation | <u>\$11,492,152</u> |
| | Total Assessed Value, Real Estate & Personal Property | \$1,075,245,352 |
| 3. | Fiscal 2016 Tax rate: | Residential \$0.62 Commercial \$0.82 |
| 4. | Real Estate Property Tax | \$725,770.50 |
| | Personal Property Tax | <u>\$9,423.56</u> |
| | Total Taxes Levied on Property | \$735,194.06 |

C. LYNNFIELD CENTER WATER DISTRICT

| | | |
|----|---|------------------------|
| 1. | Total Amount to be raised: | \$1,763,760.95 |
| | Total Estimated Receipts & Revenue from other Sources | <u>(\$698,665.00)</u> |
| | Net Amount to be Raised by Taxation | \$1,065,095.95 |
| 2. | Real Property Valuation | \$1,600,248,755 |
| | Personal Property Valuation | <u>\$11,762,248</u> |
| | Total Assessed Value, Real Estate & Personal Property | \$1,613,781,736 |

| | | |
|----|--------------------------------|-----------------------|
| 3. | Fiscal 2016 Tax Rate: | \$0.66 |
| 4. | Real Estate Property Tax | \$1,056,164.18 |
| | Personal Property Tax | <u>\$8931.77</u> |
| | Total Taxes Levied on Property | \$1,065,095.95 |

D. MOTOR VEHICLE EXCISE

1. MOTOR VEHICLE EXCISE COMMITMENTS

| | |
|-----------------------|-----------------------|
| Levy of 2016 | \$3,106,831.27 |
| Dealer Plates in 2016 | <u>\$6,700.00</u> |
| TOTAL: | \$3,113,531.27 |

2. MOTOR VEHICLE EXCISE ABATEMENTS

| | |
|----------------------|---------------------|
| Levy of 2016 | \$189,679.00 |
| Levy of 2015 in 2016 | \$23,222.92 |
| Levy of 2014 in 2016 | \$562.50 |
| Levy of 2013 in 2016 | <u>\$1,294.59</u> |
| TOTAL: | \$214,759.01 |

Please call the Assessors' Office at 781-334-9450, if you have any questions.

Respectfully submitted,
BOARD OF ASSESSORS
Donald P. Garrity, Chairman
Bonnie Celi
Richard J. O'Neil, Jr.

CONSERVATION COMMISSION

The Conservation Commission has seven volunteer members appointed by the Board of Selectmen for three year terms. The Commission holds public meetings on the third Tuesday of each month, or more frequently if needed. The Commission is staffed by a full-time Conservation Administrator, part-time Conservation Assistant and a Minutes Clerk. Responsibilities include the issuance of permits, ongoing inspection of permitted sites and wetland reviews, providing information and assistance to residents and others about Lynnfield's natural resources and managing Open Space lands.

The Commission's role is to administer and enforce the Wetland Protection Act (M.G.L. C.131 S. 40) and the Town of Lynnfield's Environmental Bylaw and Regulations. These state and local regulations help protect valuable natural resources including Lynnfield's rivers, lakes, marshes, ponds, lands subject to flooding, vegetated freshwater wetlands, riverfront areas, vernal pools and habitats. The Lynnfield Environmental Bylaw protects additional land from development in Lynnfield. The Bylaw's Regulations mandate a 25 foot no disturb zone and 50 foot no build zone measured from the edge of wetlands. Variances may be requested and granted if the Commission finds that literal compliance with the regulations would cause substantial hardship to the applicant.

Any construction project, such as the construction of a house, addition, deck, patio, driveway, septic system installation/ repair, or the alteration of land, such as grading, filling, tree removal, etc. within 100 feet of any wetland resource area or within 200 feet of a perennial river in Lynnfield requires a review and a wetlands permit from the Conservation Commission. Site visits to the proposed project are an integral part of this review with each wetlands application requiring at least one site visit, sometimes more. Since we are a regulatory board, the members work diligently and fairly to issue wetland permits. Commission members contribute a great deal of their time to study and review each project.

Wetlands permits were issued for the following projects in 2016: new home construction at 3 Hilltop, 17 Grayland, 85 Canterbury, and 200 Essex; additions and/or pools at 323 Main, 322 Pillings Pond, 434 Summer, 751 Lowell, Violet Circle, 6 Cranberry, 12 Jordan and 16 Gray; landscaping/wall projects at Sagamore Springs Golf, 5 Hidden Valley and 26 Locksley and septic repairs throughout town. Various other projects requiring ongoing monitoring and oversight by the LCC and Administrator include Grandview Estates, Windsor Estates, Pagos Way and MarketStreet berm. Certificate of Compliances are issued when projects are completed and site visits conducted to assure compliance are MarketStreet, LIFE's Colonial Village, 2 & 38 Broadway, 2 Ryan, 3 Bridal, 5 Timberhill, 6 Timberhill, 7 Tapley, 9 Tapley, 8 Westway, 10 Lookout, 16 Jordan, 26 Hutchins, 344 Essex and 915 Summer. Some of the Enforcement Orders for wetlands violations were issued during 2016 include Boston Clear Water at 165 Lowell, 10 Ryan Road, 205 Edgemere Road, 365 Essex and 25 Fernway.

Various Conservation Subcommittees comprised of Lynnfield volunteers provide the Town with a variety of sponsored events, forums and informational nights. These subcommittees include: Open Space, Pesticide Awareness, Pillings Pond Management, and the Tree Committee. Personal thanks to Patty Fabbri for Chairing the Pesticide Awareness Group whose charge is to limit the use of pesticides on fields and lawns,

while promoting the use of native vegetation. Another Lawncare Seminar was held in the spring of 2016 through Ms. Fabbri's efforts.

The Selectmen and Commission are actively working on the Pillings Pond Management Plan with our goal to improve the pond's water quality by addressing the algae problems that have persisted in the pond. This can be achieved by significantly reducing the nutrient loading and restoring native vegetation. Three current members of the Commission will be working next year to create a short and long term list of goals.

Personal thanks for Jane Bandini for Chairing the Tree Committee and giving tirelessly of her time in raising public awareness of the value of trees within our community, assisting former Tree Warden Andrew Lafferty and current Tree Warden John Tomasz in again obtaining Tree City USA status for Lynnfield; hosting and creating the Lynnfield Arbor Day Celebration in the Spring and making recommendations for tree plantings for Townscape. They have also been extremely helpful in protecting Lynnfield's Public Shade Trees. Again this year the Tree Talk Newsletter, an educational brochure with valuable tree information, was mailed to residents' homes with spring tax bills. The Tree Committee was instrumental in getting Town Meeting approval for the adoption of a Lynnfield Scenic Roads Bylaw in 2015 and designation of the following streets in 2016: Chestnut, Essex, Lowell, Main and Summer Streets. Since the 2010 Open Space and Recreation Plan expires in 2017, a goal of the Administrator prior to her retirement is to get the revised Open Space Plan submitted to the state. Work has begun on designating members of this Committee.

Also, during this year an agreement was reached with Brian Kelly of Kelly Automotive to purchase a 9103 square foot upland portion of Conservation land behind 325 Broadway. The proceeds have been placed in the Conservation Land Fund for the purchase of future land and/or maintenance of other conservation properties. More importantly the sale provides a permanent easement to Bow Ridge Conservation Area and bicycle parking for those residents and hikers and non-motorized trail bikers.

The Commission also oversees open space planning, land management and is the designated Lynnfield board overseeing Lynnfield's Stormwater Bylaw along with the Department of Public Works. The 2010 Open Space and Recreation Plan will be expiring in 2017 and the Commission is actively seeking new member for that Committee. Ongoing repairs and improvements were made to the Partridge Island Boardwalk. Due to the fire at the observation tower, plans are underway for the filing of a wetlands permit to construct a new tower and perhaps a birding platform on the island. The plan is to make improvements to the entranceway to Partridge Island Trail to include pruning/removal of some trees, installing fencing, new signage, kiosk, new stairs with railing and working on the path. With the assistance of Lynnfield Rotary, we are hoping to finish this project by early summer of 2017.

In March of 2016, Conservation Assistant Debby Dunphy resigned after working for the LCC for four years. I would like to thank Debby for her invaluable assistance, technical and organizational skills and dedication. We welcomed Kristin Kent, a Wetland Scientist as our new part-time Conservation Assistant. Kristin has numerous years working for a private consulting firm in the environmental field. Our Conservation Administrator is planning on retiring in Fiscal Year 2018 and we are hoping that Kristin can transition into the Administrator's position. We also welcomed Marlene Clapp as our Minutes Clerk and new member Chris Martone, a new resident to Lynnfield, but very familiar with many of

Lynnfield's natural resources and Open Space areas through his years of avid bird watching. Also in 2016 the Conservation Administrator was on Channel Five's Chronicle at "Skull Rock" in Bow Ridge for a segment entitled "Weird Things in the Woods."

We are truly proud of our dedicated volunteers who enjoy the interaction with town residents to protect our precious environment, observe wildlife in its natural habitat, and preserve our open space areas. We are always looking for volunteers, whether it is for the Commission openings, serving on one of our subcommittees, or simply volunteering for a clean up day or assisting with other projects. We appreciate the community's ongoing support to protect Lynnfield's natural resources. Stop by the Commission's office on the lower level for various informational brochures.

Lynnfield's Town website continues to be a great source of information for all Lynnfield residents (www.town.lynnfield.ma.us). Anyone interested in volunteering should contact our Administrator Betty Adelson, at badelson@town.lynnfield.ma.us or call the office at (781) 334-9495.

Respectfully submitted,
CONSERVATION COMMISSION
Robert Milano, Chairman
Paul Martindale, Vice Chairman
Don Gentile
Melanie Lovell
Chris Martone
Angelo Salamone
Janice Solomon
Betty Adelson, Conservation Administrator
Kristin Kent, Conservation Assistant

FIRE DEPARTMENT

2016 was a busy year for the Lynnfield Fire Department. During 2016 we had a number of accomplishments:

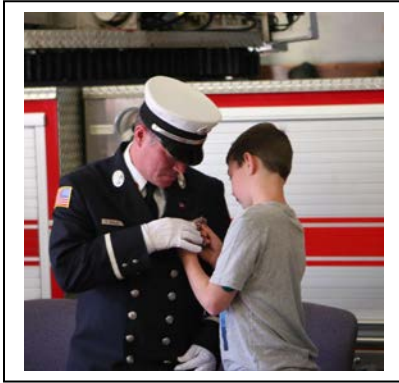
- A new Staffing model was implemented in 2016. Firefighters are now in the stations ready to respond 12 hours a day 7 days a week. This is the most significant change to the fire department staffing in decades.
- Developed specifications and ordered a new class “A” pumper to replace a 1985 Mack pumper, we expect delivery in April 2017
- Hosted a three-day Child Passenger Safety Training class
- In cooperation with the Police Department we completed an upgrade of our Route 1 radio repeater sight
- Evaluated our ambulance billing and ultimately changed our billing contractor
- Evaluated and updated our ambulance billing methods and rates
- Upgraded our fire incident reporting software
- In cooperation with the School Department we put on a mock motor vehicle crash for students to promote post prom safety
- Conducted eligibility testing for new career firefighters
- Awarded Emergency Management and Preparation Grant and SAFE Grant



Firefighter Harry Coukos and Lieutenant Theodore Cohen were presented with the Lynnfield Rotary Club's Robert MacKendrick Firefighter and Fire Officer of the Year Award. This award recognizes the firefighter and fire officer who has gone above and beyond the call of duty in serving the residents of Lynnfield.

The Rotary Club also sponsored our first annual *First Responders Day*. This event gave the community an opportunity to meet and recognize our first responders. The Rotary raised over \$3,000 to be placed in the Fire Department Rescue Fund.

We said to good luck to members who retired, Firefighter Harry Coukos retired from the Lynnfield Fire Department after 25 years of service. Harry was one of our most senior members; his experience and is leadership will be missed.



In 2016 after more than 15 years of service Captain Captain Michael Feinberg moved on to take a position as the Fire Chief for the Town of Nahant. We thank Michael for His service and wish him well in Nahant.

Firefighter Richard Ripley (left) was promoted to the rank of Lieutenant and charged with managing the Department's Fire Prevention Bureau.

The past year has again been a busy year for the Lynnfield Fire Department. In 2016 we responded to 146 fires resulting in \$1,226,354 in direct property loss. Below is a breakdown of fire department responses in 2016

| | | | |
|-----------------------|------|--------------------|------|
| Fires | 146 | 2016 Responses | 1866 |
| Overheating | 3 | 2015 Responses | 1887 |
| Emergency Medical | 1102 | 2014 Responses | 1667 |
| Motor Vehicle Crash | 127 | | |
| Rescue Extrication | 8 | | |
| Hazardous Condition | 68 | Simultaneous Calls | |
| Service Calls | 132 | 2016 | 337 |
| Good Intent | 72 | 2015 | 257 |
| False Alarms | 202 | 2014 | 216 |
| Sever Weather | 4 | | |
| Special incident type | 2 | | |
| Total Responses | 1866 | | |

We have already reaped the benefits of our Explorer Program. Explorer David Feinberg was promoted to Call Firefighter/EMT. The Explorer Program introduces young men and women, ages 14-18, to the fire and emergency medical fields. The program has struggled to attract new members so if you know of anyone age 14-18 who might be interested in Firefighting or Emergency Medical Services please send them our way.

Although not as glamorous as the operations side of the fire department, the fire prevention function of the fire department is one of the most important. The Fire Prevention Bureau was very busy this year, conducting inspections, issuing permits, conducting educational programs, determining the cause of fires, and reviewing construction plans to keep our community safe. Although the majority of construction is complete at Market Street, the project continues to keep inspectors busy reviewing plans for new occupancies, conducting acceptance tests and ensuring the fire protection systems are maintained in working order.

One of our more successful initiatives related to community risk reduction is our child safety seat inspection program. Statistically 4 out of 5 child safety seats are installed improperly; a properly installed car seat can literally mean the difference between life and death of a child in a motor vehicle crash. Last year we inspected more than 300 child safety seats.

The Fire Department was again very active in the SAFE program. SAFE is a public education program that reaches out to our high risk groups. SAFE focuses on not just fire safety but also on other aspects of reducing risk to our high risk groups. The very young and our senior populations are the most vulnerable to the dangers of fire.

Ongoing fire department training has been the focus this year. Firefighter Matthew Nichols completed paramedic training while a number of firefighters enrolled in paramedic training. Firefighters attended numerous training programs at the Massachusetts Fire Academy.

With the trend of ever increasing demand 2016 has been a very taxing year for our firefighters. As a combination career/call fire department our members respond to calls all hours of the day and night and then many are expected to perform at their full time job. As the Fire Chief I would like to thank the members of the Lynnfield Fire Department for their continued dedication to the fire department and the community.

***Respectfully submitted,
Mark W. Tetreault
Fire Chief***

BOARD OF HEALTH

The Board of Health is charged with the responsibility of protecting the health of the public by adopting health regulations pursuant to Massachusetts General Law.

The following summarizes the activities carried out by the Board of Health in 2016.

The Board of Health (BOH) Office handles many topics under the umbrella of public health. Environmental and public health topics under our purview include Title V septic systems, well permitting, food establishments, tobacco sales, semi-public swimming pools, tanning salons, recreational camps, animal inspections, housing and nuisance complaints, communicable disease investigations and immunization clinics. We also are a mosquito control liaison; and we review environmental-related issues. Lynnfield is also part of the Emergency Preparedness Region 3B Greater Lawrence Coalition and the Medical Reserve Corps Greater River Valley MRC, comprised of medical and non-medical volunteers. Region 3B is also aligned with the newer formed Health & Medical Coordination Coalition (HMCC).

Our staff consists of: One full-time Director; One part-time Admin/Generalist; One Public Health Nurse one day per week; On-call Sanitarian (approximately 8-10 hours per week); Sanitarians by assignment as-needed

Below is our 2016 report of activities along with the associated permitting and inspection summary and milestone achievements. We conclude with Public Health Nurse Report.

2016 Site Fees and Annual Permit Fees Collected by Category

Site specific Title V projects involving fees include disposal system construction permits (DSCP) and soil deep hole observation & percolation testing. Site specific well drilling also requires permitting. Annual permits for operations/activities are listed by category.

| | 2016 | 2015 | 2014 |
|---|----------|----------|----------|
| Disposal System Construction Permit | \$22,390 | \$23,675 | \$26,855 |
| Deep Hole/Percolation Testing | \$11,330 | \$11,530 | \$15,395 |
| Well Drilling/Installation Total | \$1,100 | \$200 | \$400 |
| Animal | \$750 | \$510 | \$525 |
| Food Establishment | \$10,330 | \$10,525 | \$9,485 |
| Tobacco | \$2,000 | \$1,800 | \$1,835 |
| Tanning | \$225 | \$225 | \$225 |
| Semi-Public Swimming Pool | \$650 | \$650 | \$650 |
| Septic Installer License | \$3,470 | \$3,170 | \$3,840 |
| Septic Hauler | \$1,700 | 1,435 | \$1,400 |
| Recreational Camp | \$50 | \$50 | \$100 |
| \$53,995 Total Combined Categories Collected in 2016 (2015 = \$53,770) | | | |

Summary of Activity: Title V Disposal Systems 310 CMR 15:000:

The State Environmental Code, Title V: Standard requirements for the siting, construction, inspection, upgrade and expansion of the on-site sewage treatment and disposal systems and for the transport and disposal of septage.

Title V inspection reports, applications for percolation testing and applications for installations through disposal system construction permits (DSCP) are summarized below.

Title V inspections, by state-licensed inspectors, are required for most real estate transactions. During 2016 approximately 124 Title V inspection reports were submitted to the BOH (compared to 123 in 2015; 142 in 2014 and 138 in 2013 and 125 in 2012). Public records requests are often centered on Title V reports. The BOH has a request in-take form and collects copy charges according to Town policy of .20 cents per page standard, \$2.50 for half-size blueprints and \$5 full size prints.

DSCP Applications Received

| Month | 2016 | 2015 | 2014 | 2013 | 2012 | 2011 |
|----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| January | 1 | 6 | 5 | 4 | 6 | 1 |
| February | 1 | 1 | 2 | 2 | 3 | 0 |
| March | 6 | 0 | 5 | 3 | 10 | 4 |
| April | 3 | 8 | 7 | 7 | 3 | 4 |
| May | 8 | 9 | 10 | 8 | 12 | 6 |
| June | 11 | 11 | 9 | 7 | 12 | 4 |
| July | 10 | 13 | 9 | 7 | 10 | 9 |
| August | 10 | 6 | 14 | 8 | 8 | 9 |
| September | 9 | 10 | 5 | 7 | 8 | 12 |
| October | 6 | 4 | 8 | 11 | 9 | 16 |
| November | 4 | 3 | 7 | 6 | 11 | 5 |
| December | 2 | 6 | 10 | 6 | 4 | 4 |
| Totals: | <u>71</u> | <u>77</u> | <u>91</u> | <u>76</u> | <u>96</u> | <u>74</u> |

Perc Test Applications Received

| Month | 2016 | 2015 | 2014 | 2013 | 2012 | 2011 |
|----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| January | 0 | 2 | 2 | 5 | 2 | 0 |
| February | 5 | 0 | 3 | 2 | 5 | 1 |
| March | 1 | 3 | 8 | 3 | 5 | 2 |
| April | 6 | 6 | 17 | 6 | 4 | 7 |
| May | 6 | 10 | 7 | 8 | 12 | 7 |
| June | 5 | 7 | 7 | 2 | 6 | 5 |
| July | 8 | 6 | 4 | 7 | 11 | 6 |
| August | 6 | 10 | 5 | 7 | 8 | 6 |
| September | 4 | 3 | 4 | 10 | 7 | 10 |
| October | 4 | 2 | 5 | 6 | 5 | 6 |
| November | 9 | 10 | 8 | 4 | 4 | 4 |
| December | 2 | 4 | 9 | 1 | 3 | 2 |
| Totals: | <u>56</u> | <u>63</u> | <u>79</u> | <u>61</u> | <u>72</u> | <u>56</u> |

Animal Inspector

Animal Inspector Nomination expires annually in April. The Chairman of the Board of Health, Dr. Richard A. Peinert, is the nominating authority. Kristin Esposito McRae and Janice Burke are currently certified by the state for animal inspections (Animal Control Officers (ACOs) are not

funded for animal quarantine orders, thus associated bite/wound cases are handled by the Board of Health). The Animal Inspector has two state roles. One is to issue quarantines in all animal bite cases, both domestic and wild animals, as well as humans. This is to ensure that rabies, a deadly disease caused by a virus, is not found in our domestic animals or passed to people. Each animal quarantined requires a second visit to release the animal when the appropriate time has passed. The second role is to make an annual barn animal survey. This is a requirement from MA Dept. of Agriculture; if an animal-related disease were to come through, the State could quickly contact the owners for danger or instructions. Animal visits are initiated from complaints, quarantine initiations/releases, and “Barn” inspections.

| | | | | |
|--------------------|----------|----------|-----------|---------|
| Animal Inspections | 2016= 57 | 2015= 50 | 2014 = 48 | 2013=72 |
| Animal Permits | 2016=17 | 2015= 12 | 2014 = 13 | 2013=11 |

Food Establishment and Tobacco Sales Inspections: 136 Inspections Food Establishments in 2016 (2015 =161, 2014= 149, 2013= 150, and 2012 = 67)

Increase in the number of Food Establishments to approximately 70 (compared to 40 in 2012). Market Street continued to have new food establishments. BOH tasks with Food Establishments include pre-opening plan approvals, annual permitting, routine and follow-up inspections, tracking inspections and schedules, providing food safety information, and keeping current on MA DPH regulations, announcements and FDA guidelines. Inspection of tobacco displays, signs, etc. are included during routine food establishment inspections. Discussion is underway at MA DPH on Food Code revisions.

Tanning Salon 2016

One Tanning Salon Permit, no change from 2015, 2014 and recent prior years.

Semi-Public Swimming Pool Permits for 2016

There are two Seasonal Outdoor Pools, 1 Annual Indoor Pool, 2 Annual Whirlpool/Spas, same as recent past years. Each pool is inspected at least once annually.

Recreational Camp per for 105 CMR 430.000 Inspections

There was one recreational camp permit issued in 2016 and inspected prior to operation, same as 2015. In 2014 there were 2 permits and 3 inspections. Prepared required report for MA DPH.

Housing Inspections per 105 CMR 410.000

Housing Inspections are conducted by complaint or request. No fee is charged for housing inspections. Housing cases can be time consuming. Fourteen (14) housing inspections were conducted in 2015 which was an increase from recent past years (compared to 2015 = 9, 2014 = 9, 2013=2 and 2012 = 3). The associated “Orders to Correct” were written and sent certified mail. Log kept for tracking complaints received.

Emergency Preparedness Regional Public Health Coalition

Region 3B Greater Lawrence and Health and Medical Coordination Coalition

Members of the Greater Lawrence Public Health Coalition are the communities of Andover, Lawrence, Lynnfield, Methuen, North Andover, Wilmington, North Reading, and Reading. Additional efforts were spent in the newer formed Health and Medical Coordinating Coalitions (HMCC) and under a new sponsor International Institute of Greater Lawrence, Inc. (IIGL). Coalition Member Responsibilities (Lynnfield) include:

- A. To provide sponsor or coalition staff with all required reporting within designated timetables.
- B. To meet grant deliverables.
- C. To participate regularly in all Coalition activities, including meetings.

HMCC required additional time for meeting attendance for formation, foundation, and planning efforts, aligned with Region 3B.

Lynnfield has an Emergency Dispensing Site (EDS) plan in the event of a public health emergency. The EDS is a pre-designated site in the event that prophylaxis, medicine distribution or vaccination needs to be distributed or carried out in the event of a public health emergency.

Deliverables this grant year included in part:

Initiated Site Activation call down drill of the EDS and completed spreadsheet of results.

Medical Reserve Corps

Greater River Valley Medical Reserve Corps is a coalition of medical and non-medical volunteers who are trained and ready to respond to an emergency when called to assist local health and safety officials. The Director attends coalition quarterly meetings to strengthen preparedness goals.

Administrative, Other Activities and Milestones:

Annual Permit Renewal: Mailing, processing by categories using GeoTMS software;

Deposits: Permit applications, copy charges, etc.

Electronic Databases: Tracking inspections and schedule of permitted Food/Tobacco establishments - format useful for MA DPH reporting requirement;

Track Title V Inspection Sites - using readily available software (Excel);

Track Title V pumping records for sites that are still using cesspools;

Complaint In-Take Form and Tracking Log for Housing, Nuisance, Food & Other;

Animal Inspection and Quarantine tracking;

Request Forms, etc. for public access conveniently located in hallway with drop-box

Review Application Form for Building Dept applications that require BOH sign-off;

Building Department Applications: 111 Applications reviewed by BOH in 2016 (compared to 97 = 2015). The BOH does not charge a fee to review Building Department permit applications and plans that require BOH sign-off. In 2015 began tracking the number of associated applications reviewed which totaled 97. There was an increase in 2016.

Sub-Division Applications: The BOH does not charge a fee to review sub-division plans and provide comments to the Planning Board. In 2016, sub-division related activities included reviewing plans for Venuti Way, and Violet Circle information. Perc testing for Janet Way was conducted; septic installation inspections were performed at Parsons Ave.

Drought Conditions and Irrigation Well Applications:

MA Executive Office of Energy & Environmental Affairs issued a press release Dec 9, 2016 regarding drought conditions in the Commonwealth. At BOH office we received an increase in irrigation well permits in 2016 = 11, compared to 2 in 2015.

Sharps Disposal: Household medical waste/sharps collection: BOH with assistance from DPW organized sharps disposal collection in October 2016. Funds were not specifically allocated in BOH or DPW budget, but in order to keep the Town in compliance, the collection was held and bill paid from the BOH budget.

Tobacco: Tobacco sales to minors-compliance checks are conducted by the Health Communities Tobacco Control Program. The FDA also conducts compliance-checks. One retailer had a second offense, paid fine and was subject to 3-day permit suspension set by the BOH at a public hearing.

Budget Summit: Participated in the annual budget summit meeting on December 7, 2016. Presented the many topics under the umbrella of public health. Discussed the need for a modest increase in Professional Services for sanitarian/inspector related duties and the need for capturing sharps disposal collection in one of the Town Department's budget. Anticipate regulatory revisions to the Food Code by the MA Department of Public Health.

ANNUAL REPORT OF THE PUBLIC HEALTH NURSE

Mission Statement

The role of the Lynnfield Public Health Nurse focuses on wellness education, health promotion and disease prevention and makes a difference in the life of the community and its residents.

Activities this year carried out by Sandra K. Wilson, RN, included the following:

- 1.) Continued with attendance at monthly meetings of Public Health Nurses of North Eastern Massachusetts at Tewksbury Hospital to keep up to date on changes and protocol mandated by the Massachusetts Department of Public Health
- 2.) Continued with policies and procedures relating to vaccines
- 3.) Online re-enrollment and approval from the Massachusetts Department of Public Health as a provider of vaccine for children
- 4.) Follow-up on communicable disease cases which included:

| | 2016 | 2015 |
|------------------------------|------|------|
| Giardiasis | 1 | 1 |
| Group A Streptococcus | 0 | 2 |
| Viral Meningitis (aseptic) | 0 | 2 |
| Brucellosis | 0 | 1 |
| Campylobacteriosis | 3 | 1 |
| Hepatitis B | 0 | 4 |
| Hepatitis C | 3 | 11 |
| Lyme Disease | 26 | 31 |
| Invasive Bacterial Infection | 0 | 1 |
| Legionellosis | 0 | 2 |
| Cryptosporidiosis | 1 | 2 |
| Influenza | 11 | 32 |
| Measles | 0 | 1 |
| Pertussis | 0 | 1 |
| Varicella | 1 | 3 |
| Enterovirus | 1 | 0 |

- 5.) Annual Seasonal Flu Clinic was conducted at the Senior Center on 10-7-16.

The Massachusetts Department of Public Health no longer provides influenza vaccine for adults 19 years of age and older starting with 2015 and going forward. The Board of Health Office vaccine-holding refrigerator went out of the proper holding range (dipped below 2.0 degrees Celsius) after the October 7, 2016 flu clinic which prompted the Health Director to consult with the MA Department of Public Health which deemed the remaining vaccine unsuitable. Therefore future clinics were not held at Town Hall.

- 6.) Attendance at the 21st Annual Massachusetts Immunization Action Partnership Skills Building Conference in Marlborough, Massachusetts in October 2016.

7.) Usage and periodic updating of the Massachusetts Virtual Epidemiologic Network (MAVEN), a web based disease surveillance and case management system that enables MDPH and local health to capture and transfer appropriate public health, laboratory, and clinical data efficiently and securely over the internet which was mandated by the State Office of Health and Human Services on June 14, 2012.

8.) Preparation for usage of the MIIS. MIIS is a statewide computerized system that collects and stores basic immunization information for people who live in Massachusetts. It is a secure and confidential system that is required by Massachusetts law. It is a system that is available for people of all ages to make sure that everyone is up-to-date with their shots and that records are available when needed such as when emergency medical help is needed.

Respectfully submitted,

Kristin Esposito McRae, RS, Director of BOH Office

BOARD OF HEALTH

Richard Peinert, MD, Chairman

Gail Link McCausland, DMD, Member

Rocco A. Iocco, DMD, Member

HISTORICAL COMMISSION

Under Massachusetts General Laws, Chapter 40, Section 8D, the Historical Commission is responsible for “the preservation, protection and development of the historical or archeological assets of such city or town.”

Duties of the commission include conducting researches for places of historic or archeological value, cooperating with the state archeologist in conducting such researches or other surveys, coordinating the activities of unofficial bodies organized for similar purposes. The commission may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the selectmen and, subject to the approval of the selectmen, to the Massachusetts Historical Commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object.

The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's program; may make and sign any agreements and may do and perform any and all acts which may be necessary or desirable to carry out the purposes of this section. The commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

Respectfully submitted,
LYNNFIELD HISTORICAL COMMISSION
Steven Todisco, Chairman
Faith Honer Coakley
Stephen Richard
Shelley Lynch

LIBRARY

2016 was a transformative year at the Lynnfield Public Library with new staff members joining the library and several aspects of library services being enhanced, all with an emphasis on being a 21st Century Public Library. Much of the year was spent focusing on submitting a Construction Grant application to the Massachusetts Board of Library Commissioners (MBLC) for a new library building.

During the year, the library continued to be a well-utilized community resource with over 300 patrons using the facility each day. To accommodate the demand for services, collections, and programming, the library made several adjustments and enrichments during the year, including:

Collections:

- Addition of a Grab n' Go Collection, an eclectic mix of fiction and non-fiction titles about current events and books made into movies--no holds can be placed on these items.
- Addition of an Adult Graphic Novels collection.
- Addition of Electronic Resources including Weiss Ratings (Financial Ratings and consumer guides), ArtistWorks (Streaming Music & Art lessons) and Comics Plus (electronic Comic Books and Graphic Novels).
- Usage of our in-library genealogy database - AncestryLibrary Edition - increased 13% from 2015 to 2016. Our patrons performed 10,652 searches for genealogical information on AncestryLibrary Edition!
- Increase in the use of our e-magazine collection from 269 checkouts in 2015 to 500 checkouts in 2016.
- Video games were added to the Children's and Young Adult departments.
- Numerous new sections were created, including themed picture books and manga, and various collections were moved in the Children's Department to better serve patrons needs and to make better sense of the space.
- A Collection Analysis was completed, providing a roadmap for collection management.
- Reference books were consolidated to open up fifteen shelves for expansion of the Large Print collection.
- Over 24% of the adult non-fiction books purchased for the library were in direct response to patron requests.
- 110,815 physical items were checked out/renewed.
- 5,823 e-books were borrowed.

Programs:

- During 2016, the library offered 372 youth programs ranging from storytimes to large-scale events. Youth program attendance was 7,676, an 85% increase from 2015.

Types of Programs:

Family Events

- Boo Bash
 - The first annual Boo Bash was a spooky success! We had face painting, a Halloween craft, a photo booth, a "Brain Bar" (decorate a brain cupcake) with "Brain Brew" (pink lemonade), spooky music, and a costume contest! 48 kids and 56 adults were in attendance.
- Harry Potter Party
 - The first annual Harry Potter Party was a huge success! This party saw 72 kids and 49 adults attend. Every child that completed each of

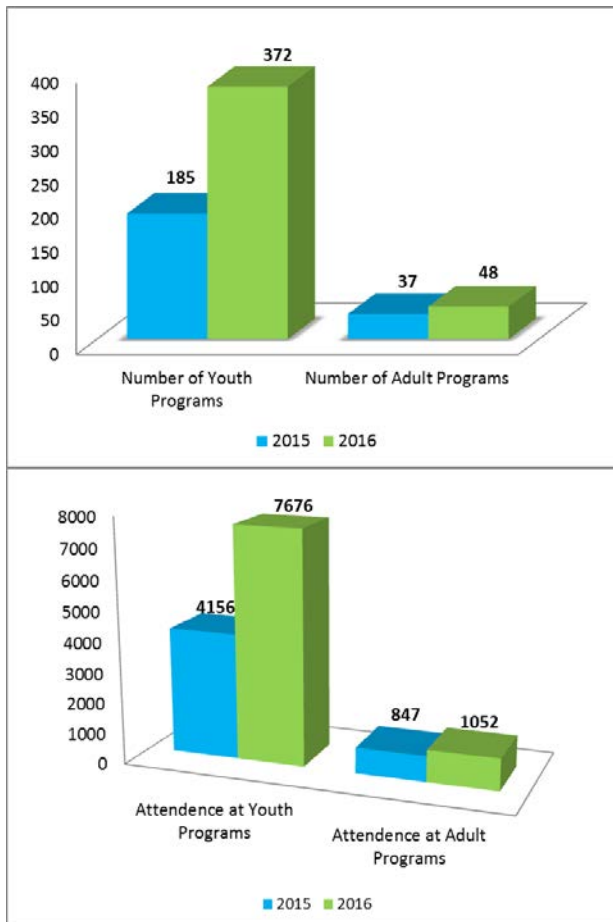
program activities had their name cast into the Goblet of Fire for their chance at Harry Potter-themed prizes. With the success of this program, the library will offer it again next December.

Storytimes

- Weekly storytimes on Monday, Wednesday, and Friday mornings. Friday storytimes are a new addition at the request of our patrons. Our average storytime attendance is 32 patrons per session.

Afterschool

- Every school-day afternoon for the middle-schoolers and high-schoolers we offered additional tables for studying/socializing, various crafts to enjoy, and video games to play. Our average afterschool attendance is 23 kids.
- Attendance at Adult Programs was 1052 in 2016, a 24% increase from 2015. In 2016, with financial support from the Friends of the Lynnfield Library, the library offered 48 adult programs featuring guest lecturers on topics from home roasting coffee to men of song and workshops on wide ranging topics such as food and floral centerpiece arrangements, Tai Chi, and wool applique.



Community Partnerships:

- Several programs were held in partnership with community groups, including the Lynnfield Mom's Group, Lynnfield Flower Workshop, Village Home & Garden Club and Lynnfield Art Guild

- The library was present in the community through participation in community festivals, public schools events, teaching classes at the High School, and presentations to community organizations.
- Artwork created by Lynnfield High School students was displayed at the library during February and March.
- Essex Society of Genealogist continues to provide volunteer genealogy research support throughout the year.
- The Friends of the Lynnfield Library held fundraisers and continued to provide support to the library.
- Over 300 food items were collected during our annual Food for Fines program. Donations were given to Haven From Hunger in Peabody, MA.
- Ten teen volunteers devoted over 110 hours of community service to the library in 2016.

Library building:

- Community forums were held, gathering input on the plans for the new library building.
- The building received a fresh look with paint, new youth furniture, and reorganization of the children's room.
- Throughout the year information about and related to the Building Project was added to the Library's website under the Building Project section to keep the Lynnfield community up-to-date with forum announcements, warrant articles, timelines, and news.
- At the April Town Meeting, the community approved the preliminary schematic designs for the new building and approved the submitting of a construction grant application to MBLC.
- At the October Town Meeting, the community voted to approve a portion of Reedy Meadow as the site for the new library, transferring custody of the land to library trustees for a new building.

Technology:

- New technology was introduced, including: Chromebooks, tablets for kids, early literacy station, digital displays, charging cables, and video gaming equipment.

Services:

- We continued our Homebound Delivery Service to bring library resources to patrons living in Lynnfield who are unable to visit the library in person.
- Starting in March, the Library began accepting credit card payments online for fines, lost items and other charges.
- During National Library Card Sign-Up Month in September, we offered free replacement cards and encouraged new patrons to sign up for library cards. In total, we replaced 51 library cards and registered 48 new patrons throughout the month. During 2016, the library had 405 library card registrations. 72% of Lynnfield Residents hold a library card.
- Social media presence increased in 2016 with 575 Facebook followers and 1,030 patrons subscribing to the monthly email newsletter and calendar.
- A total of 821 passes to local museums and attractions were borrowed through the library Museum Pass Program (sponsored by the Friends of the Lynnfield Library), an increase of 8% from 2015. Each of our four most popular museums, Museum of Fine Arts, Museum of Science, New England Aquarium and Peabody Essex Museum, saw over 100 uses. Patrons saved an average estimate of \$23,842.00 (and possibly as much as \$37,807.00) on admission to the 13 participating museums and attractions.
- The Reference Department answered 11,003 patron questions: an increase of 13% from 2015. The majority of our transactions occurred in the library with one-on-one interactions with our patrons; we also answered a substantial number of questions via

- phone and e-mail.
- We added 4,373 items to our Adult Collections, 55 gift items to our Adult Collections, 1,527 items to our Youth Collections and 61 gift items to our Youth Collections

Personnel:

- Library Director Nancy Ryan retired and Holly Mercer started at the library as the new Director.
- New staff members joined the library with the hiring of a new Head of Youth Services, the promotion of a staff member to Head of Circulation, and hiring of a new Circulation Assistant.
- Two staff continuing education days were held and regular Department Head meetings occurred.
- During the year, the Winter Storm Policy was updated and the Emergency Procedures Plan was completed.

Board of Library Trustees

Robert D. Calamari, Jr., Chair
 Faith Honer-Coakley, Vice-Chair
 Russell Boekenkroeger
 Rich Mazzola
 Janine Saldanha

Library Staff

Administration:

Holly Mercer, Library Director
 Samantha Cabral, Assistant Director and Head of Public Services
 Patricia Nutile, Administrative Assistant and Secretary, Board of Trustees

Youth Services:

Jonathan Nichols, Head of Youth Services
 Pam Griswold, Children's Assistant

Reference Services:

Patricia Kelly, Head of Reference Services
 Irene Gorevitz, Reference Staff Librarian
 Marilyn Graves, Reference Staff Librarian
 Kathe Landergan, Reference Staff Librarian

Technical Services

Laurel Toole, Head of Technical Services
 Pauline Silva, Technical Services Librarian

Circulation Services

Katherine Decker, Head of Circulation Services
 Megan Doyle, Circulation Assistant
 Jane Doherty, Circulation Technician
 Allison Gallagher, Circulation Technician
 Dawn Mayerson, Circulation Technician
 Margaret O'Keefe, Circulation Technician
 Beverly Lenehan, Circulation Technician

Circulation Technician Substitutes

Mary Kraft
Nathalie Lilley
Christine Rutigliano

Library Pages

Barbara Camann
Vicky Fitzgerald
Josephine Hilty
Nathalie Lilley
Abby Zarakovich

Library Building Project Committee

Russell Boekenkroeger, Chair and member of the Board of Trustees
Board of Selectmen – liaison – Christopher Barrett
Board of Appeals – liaison - Brian Shaffer
Planning Board – liaison - Heather Sievers
Finance Committee – Christopher Mattia
Holly Mercer – ex-officio
Members-At-Large - Steven Todisco, Ted Caswell, Nick Connors

* The list is based on year end data.

Respectfully submitted,
Holly Mercer, Library Director

PLANNING BOARD

The Planning Board consists of five elected members serving overlapping terms. The Board acts on behalf of the townspeople as steward of the Zoning Bylaws and Subdivision Control Laws and oversees the Master Plan.

Subdivision Control Law M.G.L. Ch. 41, §81K-81GG regulates the construction of ways which are not public ways. Among other things, the purpose of subdivision is to protect the safety, convenience, and welfare of the inhabitants of the cities and towns by regulating the layout and construction of ways which provide access to the lots within the subdivision. From time to time the Planning Board amends “Rules and Regulations of the Planning Board Governing the Subdivision of Land in Lynnfield, Massachusetts”.

Zoning Bylaw “The Zoning Act” M.G.L. Ch. 40A was enacted in 1975 to facilitate, encourage and foster the adoption and modernization of zoning ordinances and by-laws by municipal governments; and to establish standardized procedures for the administration and promulgation of municipal zoning laws. From time to time the Planning Board submits Zoning Bylaw amendments for inclusion in a town warrant for adoption at Town Meeting. The effective date of is the date of town meeting adoption. The Attorney General’s Office receives the adopted article(s) for review and approval.

Master Plan MGL 41 §81D A planning board established in any city or town under section eighty-one A shall make a master plan of such city or town or such part or parts thereof as said board may deem advisable and from time to time may extend or perfect such plan. The plan shall be a statement, through text, maps, illustrations or other forms of communication that is designed to provide a basis for decision making regarding the long-term physical development of the municipality. The comprehensive plan shall be internally consistent in its policies, forecasts and standards, and shall include the following elements: (1) Goals and policies statement, (2) Land use plan, (3) Housing, (4) Economic development, (5) Natural and cultural resources, (6) Open space and recreation (7) Services and facilities, (8) Circulation and (9) Implementation program element.

The Definitive Subdivision Plan entitled “Violet Circle” creating 2 lots was approved. At the request of the owner the board approved the rescission of “Georgie’s Way” a two lot subdivision, reverting to one lot, 16 Essex Street. Three Approval Not Required plans were approved: A plan creating six residential lots, one fronting on Broadway (Rte.1) and five fronting on Green Street; a plan crating two new lots at 55 & 57 Locust street; plans submitted by the town for 165 and 183 Summer creating a lot for the library and 385 Broadway for purchase by Brian Kelly of Kelly Automotive Group who provides, across the property, a permanent easement and parking spots for trail bikers and hikers to access the Bow Ridge Conservation Area.

The Board held a public hearing on eight zoning amendments on the April Town warrant, recommending all for adoption at town meeting. The October Town Warrant included two warrant articles. The Board held a public hearing and voted to recommend adoption to Town Meeting. The Attorney General approved the April and October articles.

In addition, the Board reviewed and made recommendations on Board of Appeals cases requesting special permits/findings.

The Master Plan Subcommittee, formed early in the year, comprised of three board members, Heather Sievers (Chair), Alan Dresios and Michael Sheehan and Board of Selectmen liaison Richard Dalton. Over the year the subcommittee met monthly and compiled information from town boards and committees on their current and future expectations.

During the past year the Board met several times with National Development to discuss the progress of Market Street which included screening, safe pedestrian crossing and consultant review and payment. The Board received numerous consultant Design Standards compliance reports on façade, signs and lighting of individual retail, office and restaurant businesses. The Board amended the Design Standards for Market Street to include roll down shades under the sign section.

Over the year the Board discussed the Scenic Road Application, intersection fence and shrub regulations and future projects.

Respectfully submitted,

PLANNING BOARD

John W. Faria, Co-Chairman

Alan K. Dresios, Co-Chairman

Heather T. Sievers, Vice Chairman

Charles B. Wills, Clerk

Michael Sheehan

POLICE DEPARTMENT

The Lynnfield Police Department has continued its plan to modernize the department. Two new cruisers were purchased to replace vehicles that exceeded the mileage ceilings. A new interview room was designed and completed. This allows our detectives to tape record interviews for criminal prosecutions. A five-year plan to replace aging copper wire with fiber optic cable began in 2016. This will provide greater capabilities to our networks while limiting atmospheric interference prevalent in older communication technology. The Lynnfield Police Department with the assistance of Lynnfield resident Daniel Macintyre created The Emergency Responders Information Network (ERIN). This program gives us the opportunity to tailor our response protocols to any individual based on special needs or circumstances. The Lynnfield Police Department wishes to thank Mr. Macintyre for his assistance on this critical matter.

The year 2016 saw some encouraging crime statistics. Overall, reported crimes were down 10%.

| | |
|-------------------------------------|-----------|
| Crimes against property | -6% |
| Theft from a motor vehicle | -20% |
| Larcenies | -30% |
| Counterfeiting/forgery | -60% |
| Malicious destruction of property | -1% |
| Robbery | -400% |
| Burglary/breaking and entering | -36% |
| Total crimes against property | -24% |
| Operating under the influence | -46% |
| Liquor law violation | -25% |
| Crimes against persons | -31% |
| Simple assault | -31% |
| Aggravated assault | -43% |
| Total crimes against persons | |
| 2015 | 58 crimes |
| 2016 | 40 crimes |

Chief Breen wishes to thank the members of the Lynnfield Police Department, community groups, business owners, and residents of Lynnfield for their efforts to reduce crime and increase public safety.

Respectfully submitted,
David Breen
Chief of Police

2016 Roster

Chief of Police

David J. Breen

Captain

Karl Johnson

Sergeants

Sean Donovan

David Mayerson

Louis Trapasso

Nicholas Secatore

Al Scotina

Patrol Officers

Sean Kilroy

Stephen Conley

Mark Bettencourt

James Caponigro

Steven O'Connell

Scott Fitzmeyer

Anthony Hnath

Michael Topping

Bryan Materazzo

Raymond Barnes

Jared Provost

Patrick Curran

Jonathan Duzz

Canine

Ace

Dispatchers

Maura O'Brien

Diane Williams

Michael DiCorato

Kimberly Smith

Jonathan Santos

Charlotte Peterson

Crossing Guards

Carol Kilroy

Phyllis Rao

Matrons

Carol Kilroy

Chief's Administrative Assistant

Paul Donovan

DEPARTMENT OF PUBLIC WORKS

To the honorable Board of Selectmen and Citizens of the Town of Lynnfield, I hereby submit the following annual report of the Department of Public Works for the period covering January 1, 2016 to December 31, 2016.

MISSION STATEMENT

The mission of the Lynnfield Department of Public Works is to maintain all roadways, drainage infrastructure, parks, cemeteries, schools, municipal facilities, fleet, and street lights in a cost effective and environmentally sensitive manner for the short and long-term benefit of the residents and the environment.

INTRODUCTION

The Lynnfield Department of Public Works employs 44 full time staff, 16-20 seasonal employees in the summer and has an annual operating budget of \$7.51 million dollars for FY2017. The FY17 DPW Capital Budget, approved by Town Meeting, included \$1,506,409 for Town equipment and infrastructure improvements.

The Department divides its multiple responsibilities for the management, maintenance and operations of the Town's infrastructure among five Divisions: Administration, Facilities Maintenance, School Building Maintenance, Highway, and Cemeteries/Parks & Trees.

REPORTS BY DIVISION:

HIGHWAY:

The Highway Division of the DPW provides for the maintenance of all town roads, sidewalks, public path ways, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Division is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. The Division also maintains our brooks and streams by keeping them clear of debris to flooding. The Highway Division maintains the Pillings Pond Dam spillway area and control boards, which regulates the elevation of the pond when needed.

The Highway Division has more than 77 miles (250+ lanes miles) of roads and 91.3 miles of sidewalks that it must maintain.

Calendar year 2016 continued to be a very busy year for paving. The Town received \$423,192 (FY17) from the state as our apportionment of Chapter 90 funding in June. To supplement Chapter 90 funds, \$500,000 from the DPW Operating budget was added to the street resurfacing program.

The following is the list of street work accomplished in 2016:

- **Perry Ave (Main Street to Ford Ave.)** – Raised castings, repaired apron & topped.
- **Ford Ave.** – Raised castings, repaired aprons, topped and sidewalk repairs.
- **Windsor Road** - Raised castings, repaired aprons, topped and sidewalk repairs.
- **Candlewood Road (Perkins Lane to Hart Road)** – Reclaimed, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.
- **Driftwood Lane (Wildwood Drive to Birch Road)** – Drain repairs, reclaimed, bindered,

topped, aprons, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.

- **Grey Lane (Chatham Road to #25 Grey Lane)** – Drain repairs, reclaimed, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.
- **Hidden Valley Road (Salem Street to End)** - Drain repairs, reclaimed, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.
- **Lowell Street (Goldenrod Lane to North Hill Drive)** - Drain repairs, milled, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.
- **Maiden Lane (Hart Road to End)** - Drain repairs, reclaimed, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.
- **Perkins Lane (Chestnut Street to End)** - Drain repairs, reclaimed, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.

Handicapped ramps were also installed at: Main Street at the Middle School, Summer Street at Knoll Road, Main Street at Summer Street and Main Street at South Common Street.

CEMETERIES:



During the past year there were 31 interments at Forest Hill Cemetery and 6 at Willow Cemetery. During this same period there were a total of 49 new graves sold at Forest Hill and no graves sold at Willow Cemetery.

Forest Hill Cemetery consists of approximately 10 acres and Willow Cemetery is 5.5 acres. The Department is responsible for maintaining headstones, cutting grass, caring for shrubs, trees, and plantings in an effort to keep our cemeteries looking beautiful.

SNOW & ICE:

Public Works is responsible for clearing over (250) lane miles of roadway and (20) miles of the Town's 91 total miles of sidewalks along with four school parking lots and five municipal building parking lots which includes Post Office Square. In addition, the DPW is responsible for snow removal from roofs of all its schools and municipal buildings if the conditions warrant it and clearing all avenues in both cemeteries.

In addition to these storms the Department was called upon to go out several nights and early mornings to treat the roadway to insure they would be safe for the public and school students when the commuter hour arrived. Total expenses to control snow and ice operations ran above the Town's annual appropriation of \$120,000. The total cost for snow and ice for FY2016 was \$186,454.

PARKS & PLAYGROUNDS:

The DPW is responsible for maintaining over 60+ acres of public open space, comprising of six playgrounds and/or tot lots; four parks; the grounds around municipal buildings, school buildings; 4 basketball courts, 11 tennis courts, 1 outdoor running track, 2 football fields, 12 baseball/softball diamonds, 5 multi-use playing fields used for soccer, field hockey, and lacrosse. This maintenance includes irrigation wells and systems for most of these fields.

The Lynnfield High School artificial turf fields which included a football field, two soccer fields, a softball field and baseball field were fully operational this year starting around April through to the last week in November. This complex which also includes the Amenities Building and Press Box was fully operational. The concession area was run by the Lynnfield Athletics Association. The Department of Public Works is responsible for maintaining these new fields and the associated facilities. The Town established a fund during the 2015 Fall Town Meeting, to set aside fees collected to be used for maintenance of the fields once a Maintenance Agreement was put in place with the Recreation Commission.

Construction on Newhall Park and Glen Meadow Park started late in the fall of 2015. This project was under the direction of the Fields Committee Chairman Arthur Bourque with assistance of the DPW and was completed during the summer of 2016. The work for Newhall Park includes new infield mix, dugouts, fencing, reconfiguration of the parking lot, resurfacing and improvement of one tennis court and some drainage improvements. The removal of one tennis court was required to allow for additional parking. The work for Glen Meadow Park started late in the fall of 2015. The work for Glen Meadow Park included new infield mix, new turf on entire baseball field, new dugouts, fencing around entire field and new bleachers.

FORESTRY/ TREES:

Public shade trees continue to be a challenge within the DPW. Many of the Towns shade trees are in need of significant pruning work and in many cases require removal. In addition, the DPW evaluates numerous trees and locations to determine whether trees were public or private and whether they were considered hazardous. Public Works continued to work on improving the urban forest with assistance from outside arborists.

The DPW has continued its road clearing program on several streets where we remove brush and tree overgrowth that has encroached into the right of way with a roadside cutter.

SOLID WASTE / RECYCLING:

The Public Works department is responsible for managing residential solid waste collection and disposal services for approximately 4350 residential households along with the recycling and recovery program that includes the annual collection of residential household hazardous waste.

During fiscal year 2016 the town collected and disposed of the following amounts from curbside collection:

- 4384 tons of solid waste (trash)
- 502 tons of co-mingled plastics/glass
- 613 tons of mixed paper
- 162 TV monitors
- 79 appliances
- 19 lawnmowers/grills
- 24 AC units and dehumidifiers
- 19 other large items

The Town's waste disposal is currently handled by Covanta in Haverhill. The tipping fee increases every year and was increased to \$74.00 per ton on July 1, 2016 (FY17). This results in a cost of over \$311,147 this fiscal year to dispose of the Towns unrecyclable trash.

Public Works held its annual Household Hazardous Waste Collection Day in November at no additional cost to Lynnfield Residents. This event again was very successful in which 215 residents took part in. People were able to dispose of chemicals, oil base paints, TV's, propane tanks, pesticides and many other hazardous materials at this event. The cost to sponsor this once-a year-event is around \$8,000.

The Town Recycle Yard sold 746 permits for yard waste disposal during 2016 as residents are able to dispose of yard waste including leaves and brush.

SCHOOLS:

One of the missions of the DPW is to provide the Town of Lynnfield with a high degree of quality service in custodial services, maintenance, and improvements to our schools. We are committed to protect the town's investment in the renovations of all our school facilities. With the school building projects completed now for more than 12 years the DPW has the responsibility to maintain these facilities to an acceptable condition. The DPW has been working on inventorying all the key custodial equipment for replacement in the future. Some of the equipment is over 30 years old. Moving forward a replacement plan will be defined to help improve the equipment and efficiency of the custodial staff.

MUNICIPAL BUILDINGS:



One of the many functions of the Public Works Department is to maintain our municipal buildings and facilities. The Department maintains which includes daily cleaning seven active town buildings and two inactive town buildings along with the parking lots and grounds that surround these buildings.

GENERAL NOTES:

Along with the various projects undertaken by the Department of Public Works this year, the following miscellaneous activities occurred:

- Continue to work with organizations, committees and residents by supporting community events including: Annual Tree Lighting Ceremony, Concerts on the Commons, numerous sponsored road races, parades and individual block parties held throughout the year.
- Continued to act as the lead community for the Tri-Town Consortium of which Lynnfield is a part of. The Tri-Town Consortium consists of a three representative towns which contracts for road construction services annually. We renewed the contracts for over 20 items, such as street sweeping, bituminous paving, catch basin cleaning etc. This will save each of the Towns of Lynnfield, Middleton and North Reading a considerable amount of money as we use these similar services.
- Conducted two Medical Waste Collection Days during the year in conjunction with the Board of Health.

DEATHS

The Department would like to acknowledge the untimely death of Richard Peabody, a dedicated employee, in February 2016.

FROM THE DIRECTOR

I feel fortunate to have been hired as DPW Director for Lynnfield in November 2016. Commencing work at the start of snow season is always a challenge but I was impressed by the dedication and commitment of the employees in snow removal and salting especially in meeting the expectations and demands of the residents which are continually increasing.

Maintenance of the High School Field Complex and other fields is a priority and plans are in place which utilizes in-house and contractor services and should improve the quality of field maintenance along with extending the useful life of the fields and facilities. Multiple groups were able to schedule and use the facility and the DPW was responsible for general cleanup and grooming of these fields in addition to the other fields in town. DPW crews maintained fields, parks, and town and school grounds throughout the summer, along with summer help. We also started to focus on tree maintenance and removal of hazard trees throughout the Town. This will continue to be a priority in the DPW as our crew improves their skills and equipment to better serve the town.

Moving forward the DPW has implemented plans to improve work scheduling, tracking activities completed along with man-hours required for each assignment. The DPW is always looking into ways to better improve efficiency and services using technology in all aspects of our work. Some of the areas of focus are work order systems for fleet maintenance and other service requests. We are also looking at improving our monitoring of building systems to better understand the Town energy usage and ensure we are responsibly managing our utilities. The DPW is working on updating older equipment to help us improve our efficiency and dependability. There are numerous areas we will be looking at to improve our services and create a more professional Department of Public Works.

None of these projects or accomplishments could have been done without the hard work of all the staff and crews in the DPW. Their dedication, late nights, and behind the scenes work enables the Town to continue to function regardless of the time or weather and their efforts are sincerely appreciated.

*Respectfully submitted,
John Tomasz, P.E.
Director of Public Works*

RECREATION COMMISSION

Board Members as of January 1, 2016

Matt Monkiewicz - Chairperson
Bob Relihan – Vice Chair/Fields Chair
Frank Morelli – Treasurer
Terri Farrell – Secretary
Rich Sjoberg – Program Chair
Rod Boone – Member
Frank Delisi – Member (resigned September)
Michael Cuddy Member (since October)
Julie Mallett – Co-Director
Joe Maney – Co-Director

The enclosed report is an outline for the Lynnfield Recreation Commission (LRC). The information includes an overview of all programs and events sponsored by the LRC in the year 2016.

Annual Tree Lighting & Gingerbread House Contest:

The annual Tree Lighting was held on Saturday December 3 on the Lynnfield Commons. The tree lighting is combined with an annual Ginger Bread House decorating contest. The LRC works with the Girls Scouts to provide this outstanding community event. The majority of the work is done by the LRC but efforts of volunteering are demonstrated by the Girl Scouts of Lynnfield. This year's event was another great success as Lynnfield Recreation updated their Santa display into a mall scene. With Kevin Julian's help a new modern scene was created with a new chair, decorations, lighting, custom sleigh, etc. This year we also added a new update switch. The Recreation paid the Priestleys to take pictures of the kids with Santa courtesy of Lynnfield Rec. The support of the Centre Congregational Church and the efforts of many volunteers help to make this day possible. The dedication and support of the Police and Fire Departments are greatly appreciated. It was a pleasure working with Chief Breen and Chief Tetreault. Also, the LRC is grateful for the selectmen's time and would like to acknowledge Chris Barrett for his service as Master of Ceremonies. Lastly, the Lynnfield High School Music Department also plays an important role in the day as singers who perform and lead the group in a community sing-a-long.

Father/Daughter Dance:

The annual Father/Daughter dance is sponsored by the LRC for girls in grades 1-6. The event was held at the Four Points Sheraton. The couples enjoy an evening of dining, dancing and a professional portrait is taken as a keepsake. The overall count for 2016 was around 480 in attendance.

Recreation Station Early Drop Off:

This is a program that we added a few years ago in response the community need. Parents could sign up their kids to be dropped off an hour early at 8:00 a.m. so they can make it to work in time.

Recreation Station:

This program is the most successful event for the LRC. The Recreation Station Program was held at the Middle School this year. The program runs from 9:00 a.m.–noon on weekdays. The program started the week after school gets out. It ran for approximately six weeks. This is a highly sought after program as it has a tremendous value for the quality. With over 20 years of

experience running this program, Louise Ferullo oversees all aspects of the day to day operations, as well as program ideas and implementation. The program hires several paid councilors, volunteers, Director and Co-Director. This is a self-funded program with arts and crafts, music, fun Fridays and a decided philosophy to play as in days gone by where children can play freely with friends in a secure and safe environment. Over 350 children are enrolled in this program.

Recreation Station Jr:

This program is for children entering Kindergarten. A safe environment is provided for the children to develop social skills and meet new friends. This program took place at the School offices this year. The program runs on Tuesdays, Wednesdays and Thursdays from 9-12 starting the week after July 4 and runs for approximately 5 weeks. There were 51 children enrolled for 2016 and the program Directors were teachers, Traci Ross and Kristen Lorentzen. We had a wait list for this program this year.

Summer Excursions:

We ran trips on Tuesdays Wednesday & Thursdays for children in grades 4 and up. Some of the places we went were Patriots Place, Fenway Park, Sky Zone, Kings, the movies, Sunapee NH and the Beach. They were very well received.

Flag Football:

This is a program through North Shore Flag Football. The program is designed to provide a well-organized, entertaining and educational sports program for youth athletes. It is for kids from ages 5-14. They are provided with the flags as well as official NFL Jerseys. They play on Saturdays at the High School for approximately seven weeks ending with a "super bowl." It was very well received with over 150 boys and girls signed up.

Concerts on the Common – Games:

We provided children's during the Concerts on The Common again this year. It was very successful and we are looking forward to working with Rotary again this year.

Lynnfield Middle School Early Release Trips:

This has been running for a few years now. The first Wednesday of the month we would take a group of middle school kids to different places. The children are released from school at 11. The bus would pick them up at the middle school and also drop them off at the middle school at 2pm. Some of the places we went were DIS, Chunkys and Sky Zone. This is a very popular program with wait lists.

Easter Egg Hunt at MarketStreet

We teamed up with MarketStreet to conduct an Easter Egg hunt on the Green. The weather was perfect which attracted an overwhelming number of participants.

Mother Son Bowling

We teamed up with Kings and had another very successful Mother Son Bowling event. On two consecutive Sundays boys in grades 1-6 can enjoy a morning of bowling with their Mom while enjoying food and drinks.

Learn to Skate at MarketStreet

We ran two learn to skate programs for children ages 3 and up. They took place on Sunday mornings and Monday afternoons. It was a great success.

Golf Program at Reedy Meadow

We run a golf program that takes place right after recreation station ends. The children that signed up would stay at LMS for lunch then would be walked over to Reedy Meadow for their lessons. The parents and children loved this program.

Concerts on the Square at MarketStreet

Teaming up with MarketStreet we put on concerts on Thursdays from 6:00 p.m. – 8:00 p.m. through the months of June, July and August. It was a lot of fun and a great family event. We put on 12 concerts.

Boys & Girls LAX Skills

This was a program we ran at the HS during the summer. It was a great way for children to try the sport or work on improving their skills. It was very well received.

Trips

This year we were excited to be able to run some trips. We ran a trip to SkyVenture, Kimball Farms, New England Sports Park, CoCo Keys, 5 Wits and more!

Kiddie Kat Jam & Summer Flag Football

We offered these 2 programs using Thundercat Sports this summer. They ran at the high school and we received great feedback. We will be offering these again this upcoming summer.

Karate at Cervizzis Studio

We team up with Cervizzis Studio to offer children in grades 1-4 a Karate program. The kids really enjoy it and we plan on continuing our partnership.

Soccer Tots

This year we offered a soccer program for children ages 3 and up. This was created in response to a community request. It was well received with 17 children signed up. We will offer it again next spring.

Elementary & Middle School Track

Sports Zone ran this program in the Fall & Spring. They use the middle school track one day a week. This is a very popular program.

Elementary & Middle School Ski Club

We run this program for children in grades 3-8. For six weeks we take the kids to Bradford to ski or snow board and/or take lessons. This is an extremely popular program and usually fills up very quickly.

The Lynnfield Recreation is very excited to of had another very successful year. We are working hard to build up the department according to the wants and needs of the community. We have so many more programs in the works and are looking forward to growing even more in 2017!

*Respectfully submitted,
Julie Mallett
Director of Recreation*

SCHOOL DEPARTMENT

Preschool

Respectfully submitted by Kara Mauro, Director of Special Services

Lynnfield Preschool has successfully established a professional learning community at the Summer Street School. The Preschool currently operates with four integrated classroom sessions, with students grouped by age. Our three year old students participate in morning sessions, with our four year old students participating in the afternoon. Extended day options are available on an individual basis, with needs identified in individualized education programs. Our students benefit from access to additional resources to meet all student needs, including an Occupational Therapist, Physical Therapist, Speech and Language Pathologists and Music Therapists. Curriculum directors and administration continue to consult with all teachers/therapists at the preschool level as they work collaboratively to support the implementation of mastery learning objectives as outlined in the *Massachusetts Curriculum Framework*. The Lynnfield Preschool maintains a working relationship with local Early Intervention Programs and private preschools to ensure that all students have access to appropriate screening and services as determined necessary by early childhood providers. Through our registration process, our teams work to create balanced classes with a focus on age, gender, peer models and opportunities for specially designed instruction.

Summer Street School

Respectfully submitted by Gregory Hurray, Interim Principal

Summer Street School is comprised of 474 students in grades PreK-4 with over 70 committed and dedicated faculty and staff. We have 22 classrooms K-4 with 2 integrated preschool classrooms. All four of our kindergarten classrooms are full day programs. We welcomed several new faculty members to our roster this year: Ms. Kerin Bakst, Preschool Teacher; Ms. Emily Babon, Speech and Language Therapist; Ms. Marisa Cappadona, Special Educator; Ms. Laetitia Cardone, Kindergarten Teacher; Ms. Tracy Caron, Preschool Teacher; Ms. Beth Gasinowski, Physical Education Specialist; Ms. Heather Fogarty, Speech and Language Therapist; Ms. Kristin Hager, First Grade Teacher and Ms. Kathleen Stevens, Second Grade Teacher.

The elementary schools have outlined three goals in our 2016-2017 School Improvement Plan. The first goal is to begin implementation of the *Understanding By Design (UbD)* model to support continuous development and instructional excellence. Professional learning committees have been meeting to develop a consistent Preschool-Grade 12 *Understanding By Design* model to enhance teaching and learning. Vertical articulation will allow educators to provide an optimal learning experience for all students, while engaging in professional development focused on high expectations and continuous improvement for professional practice. This intentional process will provide immediate data for all educators to best meet the needs of all students to enhance teaching practices and improve student achievement. Our second goal is to improve and enhance vocabulary instruction. Following the work completed through the 2015-2016 School Improvement Plans, teachers in Preschool-Grade 12 will implement a continuum of instruction for teaching vocabulary. Best practices for vocabulary instruction and assessment will be discussed, modeled and implemented across all disciplines. Lastly is a goal designed specifically for Summer Street School, namely to expand and improve inclusive practices and collaboration within the general education classroom to provide greater access to all learners. This has been a major focus all year long. The entire staff participated in professional development workshops on inclusive practices throughout the fall. Four teams of teachers – one each in grades 1, 2, 3, and 4

– agreed to participate in a co-teaching pilot program that had a general education teacher and a special education teacher forming a close partnership and collaborating extensively around all aspects of curriculum, instruction, and assessment. As part of a program review by two outside consultants, these teams received extensive feedback and coaching. Administrators discussed – and will summarize for the staff – the full report prepared by the consultants on ways to continue to develop and expand inclusive practices at Summer Street School. As part of our effort, we have restructured our grade-level assessment meetings to include focused discussion of differentiated instruction and other strategies that will allow us to better meet the needs of all learners.

This past summer, teacher representatives, curriculum directors and administrators met for three days to discuss ways to improve professional development for teachers in the Lynnfield Public Schools. The result was a new process by which teachers would be provided time to collaborate with colleagues and create products or action items that would directly and immediately impact student learning. These opportunities would be known as “Collaborative Learning Experiences.” The process begins with teachers viewing a list of proposed topics generated by their colleagues. Teachers then join a group they’re interested in and the work begins. Teams are provided faculty meeting time to work with their CLE group to plan and create their final product. The parameters of the CLE are that their topic and eventual product need to align with both the Lynnfield Public Schools’ District Strategy and their respective School Improvement Plan, and the final product *must* be designed to impact student learning. CLE teams are provided with three hours for formalized collaboration to complete their product. The fourth hour is for teachers to share their CLE product in small groups with colleagues from other CLE groups. Final products are shared with all teachers digitally. The final products describe the rationale for their CLE and how it can be implemented to improve their practice and enhance student learning.

Our Specialists continue to work collaboratively with classroom teachers to provide opportunities for students to make connections across all domains. Classroom teachers are co-planning a variety of units with the Specialists to ensure that learning in the classroom is reinforced through the Arts, Music, and Physical Education so that we are providing a well-rounded educational experience.

When we close our doors in June, we will have no retirees. We will welcome back all of our faculty and staff.

Huckleberry Hill School

Respectfully submitted by Brian Bemiss, Principal

The Huckleberry Hill School has a population of 422 students in grades K-4. Our school has over 60 faculty and staff members committed to providing our students with the very best instruction and supervision. We have 21 regular education classrooms K-4, one classroom providing specific programming needs for multi-age students, one classroom that services students with special needs grades K-4 and the student support program which provides individual and small group instruction and support for students in grades K-4. This is our first year of tuition free, full day, Kindergarten.

Huckleberry Hill is happy to welcome three new staff members this year. Ms. Chambers is a first grade teacher. She has worked at HHS for the past two years as a long term substitute and a literacy tutor. Ms. Chambers received her Bachelor's in Elementary Education from Boston College Medicine from North Adams State and is certified in Physical Education, and her Master's in Education from Lesley University. Ms. Nicole Hyde-Bradford was hired as a special

education teacher to lead our Student Support Program. Ms. Hyde-Bradford holds a Bachelor's degree from Hofstra University and a Masters in Special Education from Gordon College. Our third new hire splits her time between the Summer Street School and HHS. Beth Gasinowski is the newest member to our Physical Education staff. She earned a Bachelor's in Biology and Sports

The elementary schools have outlined three goals in our 2016-2017 School Improvement Plan. The first goal is to begin implementation of Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees will meet to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning. Vertical articulation will allow educators to provide an optimal learning experience for all students, while engaging in professional development focused on high expectations and continuous improvement for professional practice. This intentional process will provide immediate data for all educators to best meet the needs of all students to enhance teaching practices and improve student achievement. Our second goal is to improve and enhance vocabulary instruction. Following the work completed through the 2015-2016 School Improvement Plans, teachers in Preschool-Grade 12 will implement a continuum of instruction for teaching vocabulary. Best practices for vocabulary instruction and assessment will be discussed, modeled and implemented across all disciplines. Lastly is a goal designed specifically for Huckleberry Hill. This goal is to support the social and emotional wellness of all students. HHS will implement the “Second Step” social emotional learning program to enhance our “Huckleberry Heroes” character program and support a lot of the strategies already being used by our teachers. We hope to further provide our students with the knowledge, skills and language to navigate challenging social situations, understand and manage personal wellness and demonstrate respect and care for others.

This past summer, teacher representatives, curriculum directors and administrators met for three days to discuss how we could improve professional development for teachers in the Lynnfield Public Schools. The result was a new process by which teachers would be provided time to collaborate with colleagues and create products or action items that would directly and immediately impact student learning. These opportunities would be known as “Collaborative Learning Experiences”. The process begins with teachers viewing a list of proposed topics generated by their colleagues. Teachers then join a group they’re interested in and the work begins. Teams are provided faculty meeting time to work with their CLE group to plan and create their final product. The parameters of the CLE are that their topic and eventual product needs to align with the Lynnfield Public School’s district strategy, their respective school improvement plan and the final product *must* be designed to impact student learning. CLE teams are provided with three hours for formalized collaboration to complete their product. The fourth hour is for teachers to share their CLE product in small groups with colleagues from other CLE groups. Final products are shared, with all teachers, digitally. The final products describe the rationale for their CLE and how it can be implemented to improve their practice and enhance student learning.

Our specialist programs, Music, Library/Media, Art and Physical Education, continue to be an integral and vital aspect of our school culture. Students look forward to, and identify their day with which specialist they will have. The specialists work collaboratively with the classroom teachers to discuss student progress and seek to incorporate concepts studied in the classroom with units of study in their respective area.

Middle School

Respectfully submitted by Stephen Ralston, Principal

The faculty and students of the Lynnfield Middle School grow and learn in a building that entered its twelve year of existence. The building reflects the students who attend via classroom projects, accomplishments, and images.

Enrollment is large and there are currently 702 students for grades 5-8. The beginning of the 2016-2017 school year has seen the addition of several newly hired staff and an entire class of 173 fifth grade students new to the middle school. Grade 5 is configured into four teams of two teachers. Our team academic model continues into grades 6, 7 and 8 with each grade having two teams of four subject teachers. This provides for greater subject specialization as well as a gradual progression from elementary to high school. The entire LMS schedule provides for longer class periods (54 minutes) throughout the day. Students in all grade levels have a variety of courses beyond the academic core (English, Math, Science, Social Studies/Humanities).

Wellness (Physical Education and Health), Art, Music, Media Center, and STEM (science-technology-engineering-math) course offerings span all grade levels. Further, students in grades 6-8 opt for Spanish or French and have opportunities in performance groups such as band, chorus, and electronic music.

Teachers continue to deliver the curriculum via a wide variety of strategies and practices. Differentiation of instruction is a key element within the heterogeneous composition of the middle school classroom. Initiatives such as literacy strategies and curriculum mapping have spanned all grade levels and disciplines at LMS.

Students continue to prepare for the MCAS testing in the spring. At that time, all students in grades 5-8 will be assessed in English/Language Arts and Mathematics. Science, Technology and Engineering exams will be administered to 5th and 8th grade students. The volume of testing, though a challenge to administer, provides the school with a tremendous amount of data that can be utilized to guide curriculum and decision making regarding instruction. The Massachusetts Department of Elementary and Secondary Education has implemented computer based testing for ELA and Math that will be in place for Spring, 2017.

Technology in the classroom has continued to increase in quality and frequency. The media center computer lab is frequently used by students within the media classes as well as subject-specific courses. We have utilized Chromebooks extensively across all grade levels as well as the Google suite of documents, email, and collaboration/sharing.

In conclusion, 2016 has seen much change towards improvement in the middle school.

High School

Respectfully submitted by Robert Cleary, Principal

We opened our doors in September 2016 with 630 students and 86 faculty members and support staff. We welcomed two new faculty members to our roster this year, one being our new Assistant Principal Brian Bates.

We are very excited to continue our Makerspace program that is running out of the Media Center. A Makerspace is a place where students can gather to create, invent, tinker, explore and discover using a variety of tools and materials. Some of these tools include a deconstruction station, a video production station, a 3D printer and an electronics station.

Our focus this year for school improvement includes the expansion of our Senior Internship program to give students an opportunity to investigate a career or explore an interest while finishing their high school experience. We are also working to incorporate vocabulary skills across all disciplines as we extend the work that our English department has recently done in their curriculum review. As part of a district wide goal we will begin implementation of the Understanding By Design (UbD) model to support continuous development and instructional excellence.

Once again, Lynnfield High School students experienced tremendous success on the high-stakes tests of MCAS, SAT, and AP. Many of our students were awarded the distinction of being named Advanced Placement Scholars, with twenty-five AP Scholars, ten AP Scholars with Honor, and twenty-three AP Scholars with Distinction. In addition, the high school continued to exceed the Adequate Yearly Progress required by the No Child Left Behind Act.

Our students have experienced outstanding success on the athletic fields, winning multiple league and sectional championships. Our music students have also received local and regional recognition for excellence. The fall production of "Oklahoma" was an outstanding success. This spring, Ensemble has advanced through the first round in the statewide Dramafest with "*Emilie: La Marquise Du Châtelet Defends Her Life Tonight.*" In March our combined Band and Choral arts members will travel to Disneyworld in Florida.

TOWN CLERK

The Town Clerk's Office continues to work hard to provide quality services and accurate information to residents. We continue to receive valuable support from the Town Administration and residents, which is greatly appreciated.

We start each year off with the annual census and dog registration which keeps us busy for the first couple of months into the New Year. For 2016, we had four elections, including early voting for the first time in MA, and two town meetings. Needless to say, the office was extremely busy for 2016.

Ongoing efforts to continue to improve the outreach for the office includes keeping the Town Clerk's web page updated as well as posting important information to the Lynnfield Town Clerk's face book page and to the local access channel. On a regular basis throughout the year, a welcome letter is sent to all new home buyers which aides in getting them to register to vote and to register any dogs they may have. With this process, I also reach out to those who have sold their homes in order to keep the voter's list updated. Reminder notices are also sent throughout the year if dog registrations and rabies certifications have expired. Just one of many ways to connect with residents as well as keeping everyone's records up to date.

Administrative changes continue to be made to the voting process which should ease the wait time for checking in and voting. Additional election wardens and officers were added to ensure proper staffing to cover all elections. At the April Annual Town Meeting, the approval of the Capital Budget provided for new voting equipment. Several training sessions were held over the summer which allowed us to be up and running for the September Primary, as well as the November Presidential Election.

I continue to attend MA Clerk's conferences each year – allowing me to keep updated on the changes within the Clerk's office, as well as any State laws and regulations we are required to follow. These classes will also help me to obtain my re-certification as a Certified MA Municipal Clerk in 2018. I'm also involved with the North Shore Town and City Clerks Association as Treasurer, and I participate in the User Group of the State's Voter Registration Information System.

2016 was a busy year for State Elections. As with every State Election, we were also busy with 2016 and 2018 State Election Nomination and Petition papers. New this year to every town and city in MA was Early Voting. For Lynnfield, this consisted of 70 hours during normal business hours. Over 2,700 Lynnfield residents took advantage of this new initiative. Although the early voting put an extra burden on the elections staff, positive feedback was received from those who voted early.

Presidential Primary, March 1, 2016
Annual Town Meeting, April 25, 2016
Fall Town Meeting, October 17, 2016
Early Voting, October 24 – October 28, 2016

Annual Town Election, April 11 2016
State Primary, September 8, 2016
State Election, November 8, 2016

I would like to thank Diane Hammerbeck, Lynnfield's Assistant Town Clerk. Her assistance is greatly appreciated. 2016 marked 25 years of service for Diane. She began many years ago in

what used to be called the Public Service Office, then several years in the Building Inspector's Office. Currently, and for the last 10 years, Diane has worked in the Town Clerk's office.

Many thanks to the entire election staff for availability and professional help during the busy election and town meeting(s) preparation. They are to be commended for their careful, pleasant and efficient manner and "being there" when needed, in assisting with not only the town elections/meetings, but state elections as well.

I would also like to recognize Tony Fraton of the Lynnfield DPW as he plays a significant part in the election and town meeting process. Tony, along with the help from a few custodians from the School District is key in the set-up and dismantling of each event.

A special thank you to the Police detail who provide the manpower as required by State Law to keep law and order at the voting polling locations.

The Town Clerk's Office is responsible for all elections – state and local, the certification of town meeting and election votes, conducts voter registration sessions, updates the voter list, certifies petitions and nomination papers, records birth, marriage and death records, records marriage intentions, prepares monthly reports to Vital Statistics in Boston and genealogical research when requested. The Town Clerk also conducts the annual town census, prepares the annual street listing; certifies the residency of veterans' who qualify for state bonuses, receives board and committee meeting postings, administers and records oaths of office to town officials; administers the State's Conflict of Interest and State Ethics annually, maintains campaign finance reports annually; submits zoning by-law and general by-law changes to the Attorney General after each town meeting, when appropriate, and coordinates the Jury List to the Secretary of State. As required by MA General Law, the Town Clerk serves as the Clerk on the Board of Registrars.

POPULATION AS OF DECEMBER 31, 2016: 12,837

REGISTERED VOTERS AS OF DECEMBER 31, 2016: 9,336

| | |
|-------------------------------|--|
| Democrat – 1,789 | Republican – 1,764 |
| United Independent – 60 | Unenrolled – 5,685 |
| Political Designations | |
| American Independent – 1 | Conservative - 1 |
| Libertarian – 20 | Green-Rainbow - 3 |
| Natural Law Party – 1 | Green Party USA - 2 |
| MA Independent Party – 1 | Interdependent 3 rd Party - 8 |
| Socialist - 1 | |

2016 Licenses/Certificates Issued:

| | | |
|--------------------------------|----------------------------|--------------------|
| Births - 112 | Marriages - 43 | Deaths - 113 |
| Dog Licenses - 970 | Business Certificates - 70 | Raffle Permits – 5 |
| Flammable Storage Permits - 10 | | Notary Oaths – 22 |

Respectfully submitted,
Trudy L. Reid
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR PRESIDENTIAL PRIMARY

SS.

To either of the Constables of the Town of Lynnfield

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

PRECINCTS 1, 2, 3, 4

LYNNFIELD HIGH SCHOOL GYMNASIUM
275 ESSEX STREET

on **TUESDAY, THE FIRST DAY OF MARCH, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

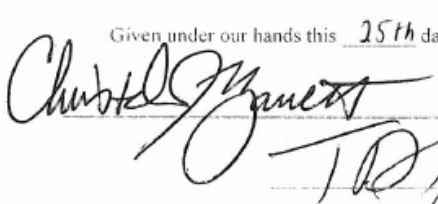
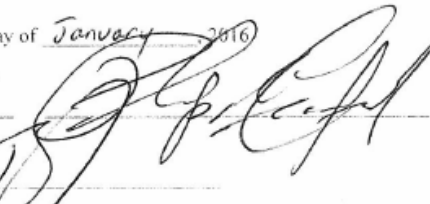
To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE
STATE COMMITTEE MAN
STATE COMMITTEE WOMAN
TOWN COMMITTEE

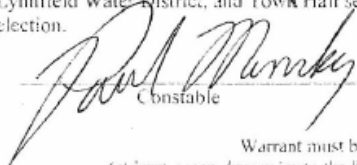
FOR THIS COMMONWEALTH
THIRD ESSEX SENATORIAL DISTRICT
THIRD ESSEX SENATORIAL DISTRICT
TOWN OF LYNNFIELD

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 25th day of January, 2016



1015
SELECTMEN OF LYNNFIELD

Pursuant to the Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield, Center Post Office, Colonial Village Market, Library, Pump n' Pantry, Senior Center, South Post Office, Lynnfield Water District, and Town Hall seven days at least before the time and calling of said election.


Constable

2-17-16, 2016.
(month and day)

Warrant must be posted by **February 23, 2016**

(at least seven days prior to the March 1, 2016, Presidential Preference Primary).

2016 Presidential Primary

| | Prec 1 | | Prec 2 | | Prec 3 | | Prec 4 | | TOTAL |
|--|--------|-----|--------|-----|--------|-----|--------|-----|-------------|
| TOTALS | 509 | | 498 | | 434 | | 462 | | 1903 |
| State Committee Woman-DEM | | | | | | | | | |
| Blanks | 494 | | 461 | | 420 | | 449 | | 1824 |
| Write-Ins | 15 | | 37 | | 14 | | 13 | | 79 |
| TOTALS | 509 | | 498 | | 434 | | 462 | | 1903 |
| Town Committee-DEM | Group | Ind | Group | Ind | Group | Ind | Group | Ind | |
| Blanks | 324 | | 300 | | 267 | | 277 | | 1168 |
| GROUP | 183 | | 195 | | 167 | | 185 | | 730 |
| | 507 | | 495 | | 434 | | 462 | | 1898 |
| Philip Buchek | 183 | 222 | 195 | 214 | 167 | 193 | 185 | 205 | 1564 |
| Kerry Haughney | 183 | 202 | 195 | 228 | 167 | 200 | 185 | 214 | 1574 |
| Joseph Haughney | 183 | 196 | 195 | 212 | 167 | 194 | 185 | 204 | 1536 |
| Joseph Markey | 183 | 235 | 195 | 226 | 167 | 196 | 185 | 217 | 1604 |
| James Fox | 183 | 197 | 195 | 214 | 167 | 183 | 185 | 192 | 1516 |
| Nancy Fox | 183 | 202 | 195 | 223 | 167 | 190 | 185 | 205 | 1550 |
| Anne Patriquin | 183 | 244 | 195 | 234 | 167 | 202 | 185 | 231 | 1641 |
| Wallace McKenzie | 183 | 200 | 195 | 241 | 167 | 191 | 185 | 204 | 1566 |
| Sue McDonough | 183 | 207 | 195 | 223 | 167 | 184 | 185 | 202 | 1546 |
| Martha Dwyer | 183 | 225 | 195 | 228 | 167 | 194 | 185 | 213 | 1590 |
| Sararuth Richman | 183 | 196 | 195 | 222 | 167 | 181 | 185 | 195 | 1524 |
| Pam Buchek | 183 | 213 | 195 | 214 | 167 | 190 | 185 | 208 | 1555 |
| Peter Perlmutter | 183 | 199 | 195 | 226 | 167 | 185 | 185 | 197 | 1537 |
| Malka Travaglini | 183 | 205 | 195 | 224 | 167 | 192 | 185 | 208 | 1559 |
| Robert Casoli | 183 | 199 | 195 | 225 | 167 | 192 | 185 | 202 | 1548 |
| Phyllis Trippe | 183 | 200 | 195 | 213 | 167 | 184 | 185 | 200 | 1527 |
| Mark McDonough | 183 | 205 | 195 | 218 | 167 | 193 | 185 | 203 | 1549 |
| Write-Ins | | 9 | | 23 | | 3 | | 4 | 39 |
| FIVE OR MORE VOTES - Karen Ruecker = 28 | | | | | | | | | |

| | Prec 1 | | Prec 2 | | Prec 3 | | Prec 4 | | TOTAL |
|------------------------------------|--------|-----|--------|-----|--------|-----|--------|-----|-------|
| Presidential Preference-REP | | | | | | | | | |
| Blanks | 1 | | 2 | | 2 | | 2 | | 7 |
| Jim Gilmore | 1 | | 0 | | 1 | | 0 | | 2 |
| Donald Trump | 319 | | 310 | | 336 | | 419 | | 1384 |
| Ted Cruz | 58 | | 54 | | 35 | | 45 | | 192 |
| George Pataki | 0 | | 1 | | 0 | | 0 | | 1 |
| Ben Carson | 10 | | 14 | | 6 | | 4 | | 34 |
| Mike Huckabee | 0 | | 0 | | 0 | | 0 | | 0 |
| Rand Paul | 0 | | 0 | | 1 | | 1 | | 2 |
| Carly Fiorino | 0 | | 1 | | 0 | | 1 | | 2 |
| Rick Santorum | 0 | | 1 | | 0 | | 1 | | 2 |
| Chris Christie | 3 | | 2 | | 1 | | 3 | | 9 |
| Marco Rubio | 89 | | 99 | | 90 | | 113 | | 391 |
| Jeb Bush | 1 | | 5 | | 3 | | 9 | | 18 |
| John Kasich | 115 | | 82 | | 77 | | 135 | | 409 |
| No Preference | 2 | | 2 | | 2 | | 2 | | 8 |
| Write-Ins | 2 | | 0 | | 0 | | 2 | | 4 |
| TOTALS | 601 | | 573 | | 554 | | 737 | | 2465 |
| State Committee Man-REP | | | | | | | | | |
| Blanks | 275 | | 229 | | 234 | | 303 | | 1041 |
| Steven Zykovsky | 323 | | 344 | | 320 | | 430 | | 1417 |
| Write-Ins | 3 | | 0 | | 0 | | 4 | | 7 |
| TOTALS | 601 | | 573 | | 554 | | 737 | | 2465 |
| State Committee Woman-REP | | | | | | | | | |
| Blanks | 259 | | 225 | | 232 | | 286 | | 1002 |
| Amy Carnevale | 338 | | 344 | | 319 | | 446 | | 1447 |
| Write-Ins | 4 | | 4 | | 3 | | 5 | | 16 |
| TOTALS | 601 | | 573 | | 554 | | 737 | | 2465 |
| Town Committee-REP | | | | | | | | | |
| Blanks | Group | Ind | Group | Ind | Group | Ind | Group | Ind | |
| Blanks | 440 | | 400 | | 407 | | 515 | | 1762 |
| GROUP | 160 | | 173 | | 147 | | 221 | | 701 |
| | 600 | | 573 | | 554 | | 736 | | 2463 |
| Robert MacKendrick | 160 | 224 | 173 | 218 | 147 | 193 | 221 | 285 | 1621 |
| Donald Pescione | 160 | 177 | 173 | 207 | 147 | 175 | 221 | 252 | 1512 |
| Kendall Inglese | 160 | 205 | 173 | 210 | 147 | 182 | 221 | 277 | 1575 |
| Douglas Soderberg | 160 | 195 | 173 | 200 | 147 | 182 | 221 | 267 | 1545 |
| Francis Soderberg | 160 | 189 | 173 | 199 | 147 | 177 | 221 | 264 | 1530 |
| Reid Lavoie | 160 | 192 | 173 | 182 | 147 | 165 | 221 | 244 | 1484 |
| Michael Pescione | 160 | 177 | 173 | 198 | 147 | 172 | 221 | 243 | 1491 |
| Richard Mazzola | 160 | 189 | 173 | 235 | 147 | 178 | 221 | 252 | 1555 |
| Harry Leblanc | 160 | 173 | 173 | 192 | 147 | 154 | 221 | 240 | 1460 |
| Alicia Leblanc | 160 | 174 | 173 | 190 | 147 | 157 | 221 | 232 | 1454 |
| Brian Murphy | 160 | 181 | 173 | 191 | 147 | 167 | 221 | 234 | 1474 |
| Jennifer Welter | 160 | 200 | 173 | 202 | 147 | 177 | 221 | 278 | 1558 |
| Beth Hooper | 160 | 172 | 173 | 194 | 147 | 155 | 221 | 233 | 1455 |
| Anthony Baldini | 160 | 188 | 173 | 209 | 147 | 176 | 221 | 242 | 1516 |
| David Basile | 160 | 183 | 173 | 199 | 147 | 163 | 221 | 250 | 1496 |
| James Chisholm | 160 | 172 | 173 | 190 | 147 | 166 | 221 | 247 | 1476 |
| Teresa Chisholm | 160 | 178 | 173 | 197 | 147 | 169 | 221 | 250 | 1495 |
| Philip Crawford | 160 | 223 | 173 | 199 | 147 | 192 | 221 | 309 | 1624 |
| Jodene Sanford | 160 | 182 | 173 | 189 | 147 | 160 | 221 | 263 | 1495 |
| Kevin O'Connor | 160 | 173 | 173 | 191 | 147 | 159 | 221 | 244 | 1468 |
| William Round | 160 | 175 | 173 | 180 | 147 | 152 | 221 | 245 | 1453 |
| Josephine Farnsworth | 160 | 183 | 173 | 184 | 147 | 155 | 221 | 238 | 1461 |
| Alan Dresios | 160 | 188 | 173 | 194 | 147 | 181 | 221 | 255 | 1519 |
| Victor Antolini | 160 | 183 | 173 | 204 | 147 | 167 | 221 | 242 | 1497 |
| William Round | 160 | 172 | 173 | 180 | 147 | 154 | 221 | 246 | 1453 |
| Robert Whalen | 160 | 191 | 173 | 193 | 147 | 164 | 221 | 272 | 1521 |
| Paula Parziale | 160 | 191 | 173 | 212 | 147 | 190 | 221 | 256 | 1550 |
| John Kimball Jr | 160 | 263 | 173 | 221 | 147 | 220 | 221 | 348 | 1753 |
| Luke Kimball | 160 | 252 | 173 | 212 | 147 | 211 | 221 | 332 | 1708 |
| Evelyn Round | 160 | 182 | 173 | 189 | 147 | 158 | 221 | 253 | 1483 |
| Margaret Markham | 160 | 170 | 173 | 186 | 147 | 154 | 221 | 243 | 1454 |
| Joseph Kochocki | 160 | 183 | 173 | 177 | 147 | 150 | 221 | 237 | 1448 |
| Elizabeth Kent | 160 | 197 | 173 | 189 | 147 | 160 | 221 | 254 | 1501 |
| Write-Ins | | 5 | | 2 | | 6 | | 4 | 17 |

| | Prec 1 | | Prec 2 | | Prec 3 | | Prec 4 | | TOTAL |
|------------------------------------|--------|---|--------|---|--------|---|--------|--|-------|
| Presidential Preference-GRN | | | | | | | | | |
| Blanks | 0 | | 1 | | 0 | | 0 | | 1 |
| Sedinam Curry | 1 | | 0 | | 0 | | 0 | | 1 |
| Jill Stein | 2 | | 0 | | 0 | | 0 | | 2 |
| William Kreml | 0 | | 0 | | 0 | | 0 | | 0 |
| Kent Mesplay | 0 | | 0 | | 0 | | 0 | | 0 |
| Darryl cherney | 0 | | 0 | | 0 | | 0 | | 0 |
| No Preference | 0 | | 0 | | 0 | | 0 | | 0 |
| Write-Ins | 0 | | 0 | | 2 | | 0 | | 2 |
| TOTALS | 3 | | 0 | | 2 | | 0 | | 6 |
| State Committee Man-GRN | | | | | | | | | |
| Blanks | 2 | | 0 | | 3 | | 0 | | 5 |
| Write-Ins | 1 | | 0 | | 0 | | 0 | | 1 |
| TOTALS | 3 | | 0 | | 3 | | 0 | | 6 |
| State Committee Woman-GRN | | | | | | | | | |
| Blanks | 3 | | 0 | | 2 | | 0 | | 5 |
| Write-Ins | 0 | | 0 | | 1 | | 0 | | 1 |
| TOTALS | 3 | | 0 | | 3 | | 0 | | 6 |
| Town Committe-GRN | | | | | | | | | |
| Blanks | 30 | | 0 | | 0 | | 0 | | 30 |
| Write-Ins | 0 | | 0 | | 3 | | 0 | | 3 |
| TOTALS | 30 | | 0 | | 2 | | 0 | | 32 |
| | | | | | | | | | |
| Presidential Preference-UNI | | | | | | | | | |
| Blanks | 0 | | 0 | | 0 | | 0 | | 0 |
| No Preference | 0 | | 0 | | 0 | | 0 | | 0 |
| Write-Ins | 1 | | 1 | | 1 | | 0 | | 3 |
| TOTALS | 1 | | 1 | | 1 | | 0 | | 3 |
| State Committee Man-UNI | | | | | | | | | |
| Blanks | 1 | | 1 | | 1 | | 0 | | 3 |
| Write-Ins | 0 | | 0 | | 0 | | 0 | | 0 |
| TOTALS | 1 | | 1 | | 1 | | 0 | | 3 |
| State Committee Woman-UNI | | | | | | | | | |
| Blanks | 1 | | 1 | | 1 | | 0 | | 3 |
| Write-Ins | 0 | | 0 | | 0 | | 0 | | 0 |
| TOTALS | 1 | | 1 | | 1 | | 0 | | 3 |
| Town Committe-UNI | | | | | | | | | |
| Blanks | 10 | | 10 | | 10 | | 0 | | 30 |
| Write-Ins | 0 | | 0 | | 0 | | 0 | | 0 |
| TOTALS | 10 | 0 | 10 | 0 | 10 | 0 | 0 | | 30 |

LYNNFIELD TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL TOWN ELECTION - APRIL 11, 2016

ANNUAL TOWN MEETING - APRIL 25, 2016

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Monday, April 11, 2016 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz.: one Board of Selectmen member for three years; one Town Moderator for one year; one Board of Assessors member for three years; two Board of Library Trustee member for three years; two School Committee members for three years; one Planning Board member for five years; one Planning Board member for one year to fill an unexpired term; and one Housing Authority member for two years to fill an unexpired term.

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 11, 2016. The polling places for voters in Precincts 1, 2, 3 and 4 will be at Lynnfield High School, Essex Street, all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, Cafeteria, and the Gymnasium, if necessary, on Monday, April 25, 2016 at 7:30 p.m., then and there to act on the following articles:

ARTICLE 1. To act on reports of town officers and special committees as published.
Submitted by BOARD OF SELECTMEN

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz.; three field drivers, one pound keeper and three wood measurers.
Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.
Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2016 Fiscal Year where balances are below projected expenditures for various reasons; or what action it will take thereon.
Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will vote to transfer a sum of money from Emergency Medical Services Retained Earnings to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield in the current 2016 Fiscal Year; or what action it will take thereon.
Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or what action it will take thereon.
Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or what action it will take thereon.
Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or what action it will take thereon.
Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or what action the Town will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be deposited into the Other Post Employment Benefits Liability Trust Fund; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 12. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses and contractual services required to operate Senior Center Activities and field trips; said fund to be credited with all fees and charges received during Fiscal Year 2017 from persons taking part in said activities and field trips; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 13. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Health, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses and contractual services required to operate the Flu Clinic; said fund to be credited with all fees and charges received, and with recovery through third party billing received, during Fiscal Year 2017 from or in connection with persons taking part in said activities; or what action it will take thereon.

Submitted by BOARD OF HEALTH

ARTICLE 14. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Library Trustees, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses related to book replacement and new book acquisitions, said fund to be credited with all fines collected for the loss of library books received during Fiscal Year 2017 from persons paying such fines; or what action it will take thereon.

Submitted by BOARD OF LIBRARY TRUSTEES

ARTICLE 15. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Recreation Commission, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay part time salaries, expenses and contractual services required to

operate Recreation Activities, field administration and field trips; said fund to be credited with all fees and charges received during Fiscal Year 2017 from persons taking part in said activities and field trips; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 16. To see if the Town will vote to reauthorize the establishment of a Revolving Fund, pursuant to Massachusetts General Laws Chapter 44, Section 53 E-1/2, to be spent by the Department of Public Works, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses related to maintenance and upkeep of athletics fields for the fiscal year commencing July 1, 2016; said fund to be credited with all field maintenance fees and charges received during FY 2017 for field use, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 17. To see if the Town will vote to authorize the establishment of a Revolving Fund, pursuant to Massachusetts General Laws Chapter 44, Section 53 E-1/2, to be spent by the Department of Public Works, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center for the fiscal year commencing July 1, 2016; said fund to be credited with all fees and charges received during FY 2017 for the use of the said facility, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 18. To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2017 from persons using said service; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 19. To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2017 from persons using the golf courses; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 20. To see if the Town will vote to authorize the Board of Library Trustees to apply for, accept and expend without further appropriation any state funds which may be available to defray all or part of the cost of the design, construction and equipping of a new library building, and to approve the schematic design for such a project that are shown on a set of plans entitled "Preliminary site plan and schematic layout for new Lynnfield Public Library," dated March 25, 2016, which are on file with the Town Clerk, or to take any other action in relation thereto.

Submitted by the BOARD OF LIBRARY TRUSTEES

ARTICLE 21. To see if the Town will vote, pursuant to G.L. c. 40, § 15A and any other applicable authority, to transfer to the Board of Selectmen for the purpose of sale or lease the real property known and numbered as 567 Main Street, Lynnfield, Massachusetts, including the structures and fixtures thereon erected, being the same property conveyed to the Town by deed dated October 2, 2014 and recorded with the Essex South District Registry of Deeds at Book 33587, Page 278 from Denault M. Donovan, Charles S. Donovan and Alice Kiernan, Trustees of the Centre Farm Nominee Realty Trust II, under declaration of trust dated December 28, 2007 and recorded with said Deeds at Book 27459, Page 234, consisting of seven (7) acres, more or less; and pursuant to G.L. c. 40, § 3; c. 30B, § 16, and any other applicable authority, to authorize the Selectmen to sell, lease, transfer and convey the said real property subject to an Historic Preservation Restriction under G.L. c. 184, §§ 31-33, pertaining to the said property and the exterior of the structures and fixtures thereon, such sale or lease otherwise to be on such terms and subject to such conditions as the Selectmen may deem prudent; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 22. To see if the Town will vote to appropriate from free cash a sum of money to pay certain outstanding medical bills, and to empower the Town Administrator to pay any and all other bills associated with the August 12, 2010 line of duty injury suffered by Firefighter Keith Gauvreau, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 23. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 24. To see if the Town will vote to appropriate a sum of money for the construction of municipal outdoor recreational facilities, including the development of land and the construction and reconstruction of facilities at Glen Meadow Park and to determine whether to raise this appropriation by borrowing or otherwise, or to take any action related thereto.

Submitted by PETITION

ARTICLE 25. To see if the Town will vote to amend the Zoning Bylaws by adding, at the end of § 4.2.1 "Uses Authorized by Board of Appeals" within the Limited Business District, the following:

"4. Business or professional office, or bank, wherein more than five (5) persons are regularly employed."

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 26. To see if the Town will vote to amend Section 7.4.a entitled “Additional Requirements for PWSF” of the Zoning Bylaws by:

- a. deleting therefrom the following:
“, in addition to the requirements of 7.4 ‘Site Plan Approval’”; and
- b. renumbering the said section from “7.4.a.” to “7.4.1”; entitled “Additional Requirements for PWSF”

or what action it will take thereon.

Submitted by PLANNING BOARD

ARTICLE 27. To see if the Town will vote to amend the Zoning Bylaws by revising Section 8.7, entitled “Siting of Radio Telecommunications Facilities,” such that whenever any section, subsection or sub-subsection number includes “8.7” the same is changed to “8.8”,

or what action it will take thereon.

Submitted by PLANNING BOARD

ARTICLE 28. To see if the Town will vote to amend the Zoning Bylaws by deleting embedded section numbers and replacing them with section titles in various places, as follows:

- a. in Section 4.8, by deleting “8. Any uses allowed in Section 9.4 Wireless Communication District” and replacing it with “8. Any uses allowed in the section entitled ‘Siting of Radio Telecommunications Facilities’”;
- b. in Section 8.4.8, by deleting “15”;
- c. in Section 8.5.3.4, by deleting “Section 6, Sign Regulations,” and replacing it with “Sign Regulations”;
- d. in Section 9.5.6, by deleting Section 9.5.6.15 and Section 9.5.6.16 and replacing them with the following:
 - “15. Adult uses as enumerated under the “Adult Uses”
Section of the Zoning Bylaws.
 - “16. Medical Marijuana uses as enumerated under
the “Medical Marijuana” Section of the Zoning Bylaws.”;

and

- e. in Section 13.6, by deleting "Section II Chapter 6 of the Bylaws of the Town of Lynnfield (as amended)" and replacing it with "these Zoning Bylaws";

or what action it will take thereon.

Submitted by PLANNING BOARD

ARTICLE 29. To see if the Town will vote to amend the Zoning Bylaws definitions, as follows:

- a. in Section 2, deleting the line reading "2.16, Standards Applicable to All Definitions"; renumbering subsections 2.16.1, 2.16.2, 2.16.3 and 2.16.4 as 2.1, 2.2, 2.3 and 2.4, respectively; deleting all subsection numbers associated with particular definitions; adding a new subsection 2.5 entitled "Individual Meanings" which shall list all those particular definitions in alphabetical order.
- b. deleting subsection 7.7.2 and moving the text thereof to subsection 2.5, placing it in alphabetical order with all other definitions located therein;
- c. moving the text of all definitions in subsection 8.5.2 to subsection 2.5, placing them in alphabetical order with all other definitions located therein, excepting only the definition of "Substantial or Significant Portion," which shall remain in subsection 8.5.2;
- d. moving the text of all definitions in subsection 8.6.2 to subsection 2.5, placing them in alphabetical order with all other definitions located therein, excepting only the definition of "Assisted Living" and "An Assisted Living Residence" which shall remain in subsection 8.6.2;
- e. moving the text of all definitions in subsection 8.7.3 to subsection 2.5, placing them in alphabetical order with all other definitions located therein and eliminating the sub-subsection numbers thereof, excepting only the definition of "Special Permit," which shall remain in subsection 8.7.3 but without any sub-subsection number; and
- f. moving the text of all definitions in subsection 9.3.3 to subsection 2.5, placing them in alphabetical order with all other definitions located therein and eliminating the sub-subsection numbers thereof, excepting only the definition of "Acre," which shall remain in subsection 9.3.3 but without any sub-subsection number;

or what action it will take thereon.

Submitted by PLANNING BOARD

ARTICLE 30. To see if the Town will vote to amend the Zoning Bylaws by deleting Section 7.7 entitled "Temporary Moratorium Medical Treatment Centers",

or what action it will take thereon.

Submitted by PLANNING BOARD

ARTICLE 31. To see if the Town will vote to amend the Zoning Bylaws by adding the following definitions to subsection 2.5, placing them in alphabetical order with all other definitions located therein:

- a. "Movement or Moving – As applied to signs, any visual elements that either change or alter in appearance whatsoever.";
- b. "A.T.M. or ATM – Annual Town Meeting as called for in the Town Charter, in the spring."; and
- c. "S.T.M. or STM – Special Town Meeting as called for or permitted in the Town Charter, including but not limited to the regular town meeting scheduled for the fall.";

or what action it will take thereon.

Submitted by PLANNING BOARD

ARTICLE 32. To see if the Town will vote, pursuant to Article IV, Section 217-39.B of the General Bylaws of the Town, to designate the following ways as "Scenic Roads":

Chestnut Street
Essex Street
Lowell Street
Main Street
Summer Street;

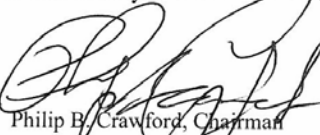
or what action it will take thereon.

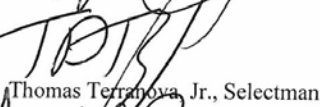
Submitted by CONSERVATION COMMISSION

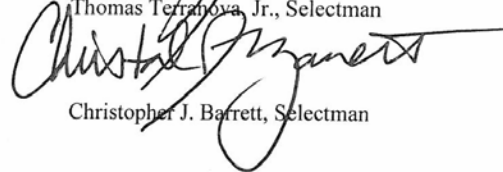
And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.


HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 21st day of March in the year of our Lord two thousand and sixteen.


Philip B. Crawford, Chairman


Thomas Terranova, Jr., Selectman


Christopher J. Barrett, Selectman

A true copy
ATTEST:  Constable
3-28-16




Judy L. Reed
Town Clerk

2016 Town Election

| PRECINCTS | 1 | 2 | 3 | 4 | TOTAL |
|--|------------|------------|------------|--------------|--------------|
| SELECTMEN | | | | | |
| BLANKS | 5 | 9 | 5 | 10 | 29 |
| DALTON | 261 | 153 | 192 | 328 | 934 |
| WALSH | 195 | 178 | 153 | 181 | 707 |
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 461 | 340 | 350 | 519 | 1,670 |
| BOARD OF ASSESSOR | | | | | |
| BLANKS | 124 | 97 | 100 | 145 | 466 |
| O'NEIL | 337 | 243 | 250 | 374 | 1,204 |
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 461 | 340 | 350 | 519 | 1,670 |
| LIBRARY TRUSTEE | | | | | |
| BLANKS | 577 | 405 | 462 | 657 | 2,101 |
| HONER-COAKLEY | 324 | 230 | 229 | 360 | 1,143 |
| WRITE-INS | | | | | 0 |
| Richard Mazzola | 15 | 44 | 10 | 20 | 89 |
| J. Patrick Walsh | 7 | 0 | 0 | 0 | 7 |
| TOTAL | 923 | 679 | 701 | 1,037 | 3,340 |
| HOUSING AUTHORITY | | | | | |
| BLANKS | 160 | 123 | 122 | 188 | 593 |
| BRODER | 301 | 217 | 228 | 331 | 1,077 |
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 461 | 340 | 350 | 519 | 1,670 |
| MODERTOR | | | | | |
| BLANKS | 148 | 113 | 107 | 158 | 526 |
| BOURQUE | 313 | 227 | 243 | 361 | 1,144 |
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 461 | 340 | 350 | 519 | 1,670 |
| PLANNING BOARD (5 YR) | | | | | |
| BLANKS | 167 | 150 | 135 | 194 | 646 |
| SHEEHAN | 294 | 190 | 215 | 325 | 1,024 |
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 461 | 340 | 350 | 519 | 1,670 |
| PLANNING BOARD (1 YR) | | | | | |
| BLANKS | 307 | 224 | 224 | 349 | 1,104 |
| WRITE-INS | | | | | |
| DRESIOS | 71 | 57 | 54 | 70 | 252 |
| PAGOS | 51 | 15 | 30 | 35 | 131 |
| SYLVIA | 32 | 44 | 42 | 65 | 183 |
| TOTAL | 461 | 340 | 350 | 519 | 1,670 |
| SCHOOL COMMITTEE | | | | | |
| BLANKS | 403 | 283 | 293 | 413 | 1,392 |
| PRESSER | 260 | 190 | 194 | 307 | 951 |
| SJOBERG | 259 | 206 | 213 | 319 | 997 |
| WRITE-INS | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 922 | 679 | 700 | 1,039 | 3,340 |
| Total Number Registered voters as of 3-22-2016 (last day voter registration) = 9,024 | | | | | |
| Percentage Turnout = 18.5% | | | | | |
| A write in must total 5 or more votes total precincts to count | | | | | |

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

The Annual Town Meeting was called to order by Moderator Arthur Bourque at 7:32 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non-residents which included the town's department heads and local reporters.

The Lynnfield Pioneers sang the National Anthem, followed by the Pledge of Allegiance of those in attendance. The Moderator thanked former Selectmen Tom Terranova for his three years of service to the board, as well as Susie Cleary from the School Committee and Nancy Ryan as the Library Director for their many years of service. He welcomed Richard Dalton as the newest Selectmen, Michael Sheehan as Planning Board, and Richard Sjoberg as School Committee.

The use of voter cards was explained, as well as the rules for speaking to an article with questions or comments. Mr. Bourque acknowledged the warrant return and waived the reading of the warrant.

A total of 410 registered voters checked in for the town meeting.

The Moderator introduced Board of Selectmen Chair Phil Crawford to begin with the first preliminary motion.

MOTION made by Chairman Phil Crawford that if necessary, the Annual Town Meeting be adjourned to Thursday, April 28, 2016 at 7:30 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

MAJORITY VOTE REQUIRED

ACTION: Motion 2nd by Selectmen Barrett. Moderator declared motion passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

CONSENT AGENDA MOTION

MOTION made by Selectmen Barrett for the Town to vote for Articles 1, 2, 3, 12, 13, 14, 15, 16, 18 and 19 be taken out of order and that they be “Passed by Consent” in accordance with the Motions shown on the Consent Agenda distributed this evening. Motion was 2nd.

4/5 VOTE REQUIRED:

SINGLE EXCEPTION WILL REMOVE ARTICLE FROM CONSENT AGENDA

ACTION: Resident James Fox questioned Article 16. The Moderator instructed Article 16 to be pulled out of the consent calendar so Mr. Fox could state his comments at the appropriate time. The Moderator called for the vote. After a voice vote, the Moderator declared the Consent Agenda passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

CONSENT AGENDA ACTIONS:

ARTICLE 1 was to act on reports of town officers and special committees as published.
Submitted by the Board of Selectmen

ARTICLE 2 was to choose all Town officers not required to be chosen by ballot: three field drivers, one pound keeper and three wood measurers. Submitted by the Board of Selectmen

ARTICLE 3 was to see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, , as amended: Board of Selectmen – Chairman \$850 and Member \$700; Board of Assessors – Chairman \$4,10 and Member \$3,550.

ARTICLE 12 was to see if the Town will vote to re-authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, and to authorize said Council on Aging to expend no more than \$50,000, without further appropriation during Fiscal Year 2017, to pay expenses and contractual services required to operate Senior Center activities and field trips; said fund to be credited with all fees and charges received during Fiscal Year 2017 from persons taking part in said activities and field trips.

ARTICLE 13 was to see if the Town will vote to re-authorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53-1/2, to be spent by the Board of Health, and to authorize said Board of Health to expend no more than \$15,000, without further appropriation during Fiscal Year 2017, to pay expenses and contractual services required to operate the Flu Clinic; said fund to be credited with recovery through third party billing received, during Fiscal Year 2017 from or in connection with persons taking part in said activities.

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

CONSENT AGENDA ACTIONS (Cont'd)

ARTICLE 14 was to see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53-1/2, to be spent by the Board of Library Trustees limited to \$10,000.00 without further appropriation during Fiscal Year 2017, to pay expenses related to book replacement and new book acquisitions, said fund to be credited with all fines collected for the loss of library books received during Fiscal Year 2017 from persons paying such fines.

ARTICLE 15 was to see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53-1/2, to be spent by the Recreation Committee limited \$225,000.00 without further appropriation during Fiscal Year 2017, to pay part time salaries, expenses and contractual services required to operate Recreation Activities, field administration and field trips; said fund to be credited with all fees and charges received during Fiscal Year 2017 from persons taking part in said activities and field trips.

ARTICLE 18 was to see if the Town will vote to appropriate during Fiscal Year 2017, the sum of \$667,040.00 from the Emergency Medical Service Enterprise receipts to defray the cost of providing emergency medical services in the Town of Lynnfield.

ARTICLE 19 to see if the Town will vote to appropriate during Fiscal Year 2017, the sum of \$836,000.00 in Golf Course Enterprise receipts to pay expenses and contractual services required to fund golf course operations; said fund to be credited with all fees and charges received during Fiscal Year 2017 from persons using golf assets.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2016 Fiscal Year where balances are below projected expenditures for various reasons; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION made by Selectmen Dalton to see if the Town will vote to appropriate \$150,000 from free cash and transfer from existing Fiscal Year 2016 appropriation accounts the sums listed in the handout entitled “ARTICLE 4 – 2016 ANNUAL TOWN MEETING” to the accounts listed in said handout in order to balance the FY16 budget. The motion was 2nd by Selectman Crawford.

MAJORITY VOTE REQUIRED

ACTION: No discussion. By a voice vote, the Moderator declared Article 4 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 5: To see if the Town will vote to transfer a sum of money from Emergency Medical Services Retained Earnings to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield in the current 2016 Fiscal Year, or what action it will take thereon. Submitted by the Board of Selectmen

MOTION made by Chairman Crawford was to indefinitely postpone Article 5. Motion was 2nd.

MAJORITY VOTE REQUIRED

ACTION: A resident called for a point of order to confirm an indefinite postponement. No other discussion. The Moderator called for a voice vote. The motion to indefinitely postpone passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 6: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or what action it will take thereon. Submitted by the Board of Selectmen

MOTION made by Selectmen Barrett was to indefinitely postpone Article 5 due to the fact there were no unpaid bills. Motion was 2nd by Selectman Dalton.

4/5 VOTE REQUIRED

ACTION: No discussion. The Moderator called for a voice vote. The motion to indefinitely postpone passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 7: To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Dalton to move that the Town vote to raise and appropriate and transfer from available funds the sum of \$50,405,205.00 for the necessary Town charges and expenses as presented by the Board of Selectmen and as shown in the Finance Committee Report beginning on page 7 thereof. The motion was 2nd by Selectmen Crawford.

The Moderator indicated he would read through the budget a section at a time. Any resident wishing to place a hold should do so during the discussed section.

MAJORITY VOTE REQUIRED

ACTION: The Moderator read through line items 1 – 103 without comments / questions from the voters. Resident James Fox asked to speak on line item 104 – Education. He questioned the cost for full day kindergarten, quoting studies he had found on the subject. Tom Geary and Superintendent Jane Trembly both spoke in favor of the program. Resident Pat Campbell also spoke out against an extra \$50,000 being added to the budget for an administration person.

After no further discussion, the Moderator called for a vote on Article 7. By a voice vote, the Moderator declared Article 7 passed in the majority, with a few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 8: to see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Crawford for the Town to vote to raise and appropriate the sum of \$2,528,908.00 for the purchase of various equipment and items in the nature of capital expenditure s as shown in the Finance committee Report on page 21 thereof, and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said new items, said sums of money to be expended under the direction of the several board and committees of the Town; that that to raise this appropriation (a) the sum of \$439,908 be raised and appropriated from tax levy; (b) the sum of \$1,240,000 to be appropriated from free cash; and (c) the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow the sum of \$849,000 under and pursuant to G.L. Chapter 44, section 7 or any other enabling authority, and to issue bonds or notes of the Town therefore. Motion was 2nd by Selectmen Barrett

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

MAJORITY VOTE REQUIRED

ACTION: The Moderator called for a vote on Article 8. By a voice vote, the Moderator declared Article 8 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or what action the Town will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Barrett to vote to raise and appropriate the sum of \$200,000 to the Stabilization Fund. The motion was 2nd by Selectmen Crawford.

2/3 VOTE REQUIRED

ACTION: No discussion. The Moderator declared Article 9 passed in a unanimously voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 10: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or what action the Town will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Dalton to move that the Town vote to appropriate the sum of \$200,000.00 to the Capital Facilities Maintenance Fund. The motion was 2nd by Selectmen Barrett.

MAJORITY VOTE REQUIRED

ACTION: No discussion. The Moderator declared Article 10 passed in a unanimously voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be deposited into the Other Post Employment Benefits Liability Trust Fund, or what action it will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Crawford to indefinitely postpone Article 11 because \$200,000 has been appropriated as part of the operating budget. The motion was 2nd by Selectmen Barrett.

MAJORITY VOTE REQUIRED

ACTION: No discussion. The Moderator declared Article 10 passed in a unanimously voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 16: To see if the Town will vote to reauthorize the establishment of a Revolving Fund, pursuant to Massachusetts General Laws Chapter 44, Section 53 E-1/2, to be spend by the Department of Public Works, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses related to maintenance and upkeep of athletics fields for the fiscal year commencing July 1, 2016; said fund to be credited with all field maintenance fees and charges received during FY 2017 for field use, or what action it will take thereon. Submitted by Board of Selectmen

MOTION was made by Selectman Dalton to vote that the Town reauthorize the establishment of a Revolving Fund, pursuant to Massachusetts General Laws Chapter 44, Section 53 E-1/2, to be spent by the Department of Public works, with the approval of the Town Administrator, limited to \$50,000.00 without further appropriation during FY 2017, to pay expenses related to maintenance and upkeep of athletics fields; said fund to be credited with all field maintenance fees and charges received during FY 2017 for field use. Motion was 2nd by Selectmen Crawford.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: A resident voiced his concerns about the possible toxins in the materials used in the fields. Another resident wanted to confirm the motion was in regards to funding, not the materials used in the fields. A third resident questioned if the revolving fund exceeded the \$50,000, was the money to be kept in the fund or deposited into the general account. It was confirmed any additional monies would be kept in the revolving account. A motion to move the question was made, and 2nd. The Moderator called for a voice vote on the motion to move the question, which passed unanimously.

The Moderator called for a vote on the motion and declared Article 16 passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 17: To see if the Town will vote to authorize the establishment of a Revolving Fund, pursuant to Massachusetts General Laws Chapter 44, Section 53 E-1/2, to be spent by the Department of Public Works, limited to a certain amount, without further appropriation during Fiscal Year 2017, to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center for the fiscal year commencing July 1, 2016; said fund to be credited with all fees and charges received during FY 2017 for the use of the said facility, or what action it will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Crawford to move that the Town vote to authorize the establishment of a Revolving Fund, pursuant to Massachusetts General Laws Chapter 44, Section 53 E-1/2, to be spent by the Department of Public Works, limited to \$10,000.00, without further appropriation during Fiscal Year 2017, to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center for the fiscal year commencing July 1, 2016; said fund to be credited with all fees and charges received during FY 2017 for the use of the said facility.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Resident questioned as to whom currently does the scheduling and how would the proposed monies go to support that function. The Town Administrator responded by saying currently Eric Hamlin does the scheduling but it was expected someone may have to be hired in the future to keep up with the demand.

Hearing no further discussion, the Moderator called for a vote. By a voice vote, the Moderator declared Article 17 passed in the majority with one objection.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 20: To see if the Town will vote to authorize the Board of Library Trustees to apply for, accept and expend without further appropriation any state funds which may be available to defray all or part of the cost of the design, construction and equipping of a new library building, and to approve the schematic design for such a project that are shown on the set of plans entitled "Preliminary site plan and schematic layout for new Lynnfield Public Library," dated March 25, 2016, which are on file with the Town Clerk, or to take any other action in relation thereto. Submitted by the Board of Library Trustees

MOTION was made by Library Trustee Chairman Robert Calimari to move that the Town vote to authorize the Board of Library Trustees to apply for, accept and expend without further appropriation any state funds which may be available to defray all or part of the cost of the design, construction and equipping of a new library building, and to approve the schematic design for such a project that are shown on a set of plans entitled "Preliminary site plan and schematic layout for new Lynnfield Public Library," dated March 25, 2016, which are on file with the Town Clerk, or to take any other action in relation thereto. The motion was 2nd by Library Trustee member Faith Honer-Coakley

ACTION: Mr. Calimari made a motion to waive the 10 minute limit on speaking, which was 2nd by board member Faith Honer-Coakley. The Moderator asked for any discussion on this motion, none was heard. The Moderator asked for a voice vote on the motion, which was passed by a majority, with few objections.

During the 20 minutes presentation, Library Trustee member Russell Boekenkroeger, Director Holly Mercer, and Clifford Gayley, architect for the design took turns presenting the new design of the library, and answering questions and comments from the voters. Once the Moderator felt all had been heard, he called for a voice vote on Article 20. The Moderator declared the motion passed in the majority, with a few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 21: To see if the Town will vote, pursuant to G.L. c. 40, § 15A and any other applicable authority, to transfer to the Board of Selectmen for the purpose of sale or lease the real property known and numbered as 567 Main Street, Lynnfield, Massachusetts, including the structures and fixtures thereon erected, being the same property conveyed to the Town by deed dated October 2, 2014 and recorded with the Essex South District Registry of Deeds at Book 33587, Page 278 from Denault M. Donovan, Charles S. Donovan and Alice Kiernan, Trustees of the Centre Farm Nominee Realty Trust II, under declaration of trust dated December 28, 2007 and recorded with said Deeds at Book 27459, Page 234 consisting of seven (7) acres, more or less; and pursuant to G.L. c.40 section 3; c 30B, section 16 , and any other applicable authority, to authorize the Selectmen to sell, lease, transfer and convey the said real property subject to an Historic Preservation Restriction under G.L. c 184, section 31-33, pertaining to the said property and the exterior of the structures and fixtures thereon, such sale or lease otherwise to be on such terms and subject to such conditions as the Selectmen may deem prudent; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION: Selectmen Crawford moved that, pursuant to G.L. c. 40, § 15A and any other applicable authority, the Town vote to transfer to the Board of Selectmen for the purpose of sale the real property known and numbered as 567 Main Street, Lynnfield, Massachusetts, including the structures and fixtures thereon erected, being the same property conveyed to the Town by deed dated October 2, 2014 and recorded with the Essex South District Registry of Deeds at Book 33587, Page 278 from Denault M. Donovan, Charles S. Donovan and Alice Kiernan, Trustees of the Centre Farm Nominee Realty Trust II, under declaration of trust dated December 28, 2007 and recorded with said Deeds at Book 27459, Page 234, consisting of seven (7) acres; and pursuant to G.L. c. 40, § 3; c. 30B, § 16, and any other applicable authority, to authorize the Selectmen to sell, transfer and convey the said real property subject to an Historic Preservation Restriction under G.L. c. 184, §§ 31-33, pertaining to the said property and the exterior of

the structures and fixtures thereon, such sale otherwise to be on such terms and subject to such conditions as the Selectmen may deem prudent. Selectmen Barrett 2nd the motion

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Historic Commission gave a favorable recommendation
Capital Facilities Advisor Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: Several questions / comments from the voters. Resident Patricia Campbell made a motion to amend the motion which would allow the Board of Selectmen to accept bids, etc but town meeting would have the final vote of a sale. Amended motion was 2nd. Selectmen Crawford discussed the current restrictions on the property including the Historic Preservation Restrictions. One resident commented the trust should be left with the board of selectmen. A resident interested in the property spoke to assure if they won the bid, they would keep to the restrictions. Several other residents commented they were not in favor of the amended motion. A motion was made to move the question and 2nd. The vote to move the question was taken and the Moderator declared the ayes carried with a few in opposition of the motion to move the question. The Moderator then called for a vote on the amendment. There were several ayes in favor of the motion, but the Moderator declared the opposition to the motion carried and the amendment did not pass.

The Moderator hearing no further discussion on Article 21 proceeded to vote the original motion. The Moderator declared Article 21 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 22: To see if the Town will vote to appropriate from free cash a sum of money to pay certain outstanding medical bills, and to empower the Town Administrator to pay any and all other bills associated with the August 12, 2010 line of duty injury suffered by Firefighter Keith Gauvreau, or what action it will take thereon. Submitted by the Board of Selectmen

MOTION: Selectmen Barrett moved that the Town vote to appropriate from free cash the sum of \$20,000.00 to pay certain outstanding medical bills, and to empower the Town Administrator to pay any and all other bills associated with the August 12, 2010 line of duty injury suffered by Firefighter Keith Gauvreau.

4/5 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: No discussion. The Moderator called for a voice vote and declared Article 22 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 23: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course, or what action it will take thereon. Submitted by Board of Selectmen

MOTION was made by Selectmen Dalton for the Town to vote to indefinitely postpone Article 22, due a need to revisit the plan due to higher costs than expected. Selectmen Crawford 2nd the motion.

2/3 VOTE REQUIRED / MAJORITY IF INDEFINITE POSTPONEMENT

ACTION: There was no discussion. The Moderator called for a voice vote which was unanimously passed to indefinitely postpone Article 23.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 24: To see if the Town will vote to appropriate a sum of money for the construction of municipal outdoor recreational facilities, including the development of land and the construction and reconstruction of facilities at Glen Meadow Park and to determine whether to raise this appropriation by borrowing or otherwise, or to take any action related thereto. Submitted by Citizens Petition

MOTION was made by resident Kelly Pavao to move that the Town vote to appropriate from free cash the sum of \$200,000.00 for the construction of municipal outdoor recreational facilities, including the development of land and the construction and reconstruction of facilities at Glen Meadow Park. The motion was 2nd.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Several comments / questions from the resident. A motion was made to move the question and the motion was 2nd. The moderator declared the vote to move the question passed unanimously.

The Moderator called for the vote on the motion. He declared Article 24 passed by a voice vote in the majority, with a few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 25: To see if the Town will vote to amend the Zoning Bylaws by adding, at the end of § 4.2.1 “Uses Authorized by Board of Appeals” within the Limited Business District, the following:

“4. Business or professional office, or bank, wherein more than five (5) persons are regularly employed.”

or to take any other action in relation thereto. Submitted by the Board of Selectmen

MOTION was made by Planning Board Member Michael Sheehan to move that the Town vote to amend the Zoning Bylaws by adding, at the end of § 4.2.1 “Uses Authorized by Board of Appeals” within the Limited Business District, the following:

“4. Business or professional office, or bank, wherein more than five (5) persons are regularly employed..” The motion was 2nd.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Town Council was asked to address a question from a voter on how this would impact Market Street. Mr. Mullen advised there would be no impact since the businesses at Market Street fell under different regulations. The Moderator called for a vote. After hearing a voice vote, the Moderator declared Article 25 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 26: To see if the Town will vote to amend Section 7.4.a entitled “Additional Requirements for PWSF” of the Zoning Bylaws by:

- a. deleting therefrom the following:
“, in addition to the requirements of 7.4 ‘Site Plan Approval’”; and
- b. renumbering the said section from “7.4.a.” to “7.4.1”; entitled “Additional Requirements for PWSF”

or what action it will take thereon. Submitted by the Planning Board

MOTION was made by Planning Board member Alan Dresios to move that the Town vote to amend Section 7.4.a entitled “Additional Requirements for PWSF” of the Zoning Bylaws by:

- a. deleting therefrom the following:
“, in addition to the requirements of 7.4 ‘Site Plan Approval’”; and
- b. renumbering the said section from “7.4.a.” to “7.4.1”; entitled “Additional Requirements for PWSF”. The motion was 2nd.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: After a quick question and explanation of what PWSF stands for, the Moderator called for the vote. Upon hearing the voice vote, the Moderator declared Article 26 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 27: To see if the Town will vote to amend the Zoning Bylaws by revising Section 8.7, entitled "Siting of Radio Telecommunications Facilities," such that whenever any section, subsection or sub-subsection number includes "8.7" the same is changed to "8.8", or what action it will take thereon. Submitted by the Planning Board

MOTION was made by Planning Board member Alan Dresios to move that the Town vote to amend the Zoning Bylaws by revising Section 8.7, entitled "Siting of Radio Telecommunications Facilities," such that whenever any section, subsection or sub-subsection number includes "8.7" the same is changed to "8.8". The motion was 2nd.

2/3 VOTE REQUIRED

ACTION: Hearing no discussion, the Moderator called for a vote, and hearing no objections, the Moderator declared Article 27 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 28: To see if the Town will vote to amend the Zoning Bylaws by deleting embedded section numbers and replacing them with section titles in various places, as follows:

- a. in Section 4.8, by deleting “8. Any uses allowed in Section 9.4 Wireless Communication District” and replacing it with “8. Any uses allowed in the section entitled ‘Siting of Radio Telecommunications Facilities’”;
- b. in Section 8.4.8, by deleting “15”;
- c. in Section 8.5.3.4, by deleting “Section 6, Sign Regulations,” and replacing it with “Sign Regulations”;
- d. in Section 9.5.6, by deleting Section 9.5.6.15 and Section 9.5.6.16 and replacing them with the following:

“15. Adult uses as enumerated under the “Adult Uses”
Section of the Zoning Bylaws.

“16. Medical Marijuana uses as enumerated under
the “Medical Marijuana” Section of the Zoning Bylaws.”;

and

- e. in Section 13.6, by deleting “Section II Chapter 6 of the Bylaws of the Town of Lynnfield (as amended)” and replacing it with “these Zoning Bylaws”; or what action it will take thereon. Submitted by the Planning Board

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 28 (Cont'd):

MOTION was made by Planning Board member Alan Dresios to move that the Town vote to amend the Zoning Bylaws by deleting embedded section numbers and replacing them with section titles in various places, as shown on page 26 of the Finance Committee Report. The motion was 2nd.

2/3 VOTE REQUIRED

ACTION: Hearing no discussion, the Moderator called for a vote, and hearing no objections, the Moderator declared Article 28 passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 29: To see if the Town will vote to amend the Zoning Bylaws definitions, as follows:

- a. in Section 2, deleting the line reading “2.16, Standards Applicable to All Definitions”; renumbering subsections 2.16.1, 2.16.2, 2.16.3 and 2.16.4 as 2.1, 2.2, 2.3 and 2.4, respectively;
deleting all subsection numbers associated with particular definitions;
adding a new subsection 2.5 entitled “Individual Meanings” which shall list all those particular definitions in alphabetical order.
- b. deleting subsection 7.7.2 and moving the text thereof to subsection 2.5, placing it in alphabetical order with all other definitions located therein;
- c. moving the text of all definitions in subsection 8.5.2 to subsection 2.5, placing them in alphabetical order with all other definitions located therein, excepting only the definition of “Substantial or Significant Portion,” which shall remain in subsection 8.5.2;
- d. moving the text of all definitions in subsection 8.6.2 to subsection 2.5, placing them in alphabetical order with all other definitions located therein, excepting only the definition of “Assisted Living” and “An Assisted Living Residence” which shall remain in subsection 8.6.2;
- e. moving the text of all definitions in subsection 8.7.3 to subsection 2.5, placing them in alphabetical order with all other definitions located therein and eliminating the sub-subsection numbers thereof, excepting only the definition of “Special Permit,” which shall remain in subsection 8.7.3 but without any sub-subsection number; and
- f. moving the text of all definitions in subsection 9.3.3 to subsection 2.5, placing them in alphabetical order with all other definitions located therein and eliminating the sub-subsection numbers thereof, excepting only the definition of “Acre,” which shall remain in subsection 9.3.3 but without

any sub-subsection number; or what action it will take thereon. Submitted by the Planning Board

MOTION was made by Planning Board member Alan Dresios to move that the Town vote to amend the Zoning Bylaws definitions, as shown on page 27 of the Finance Committee Report. The motion was 2nd.

2/3 VOTE REQUIRED

ACTION: Hearing no discussion, the Moderator called for a voice vote, and hearing no objections, the Moderator declared Article 29 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 30: To see if the Town will vote to amend the Zoning Bylaws by deleting Section 7.7 entitled “Temporary Moratorium Medical Treatment Centers”, or what action it will take thereon. Submitted by the Planning Board

MOTION was made by Planning Board member Alan Dresios to move that the Town vote to amend the Zoning Bylaws by deleting Section 7.7 entitled “Temporary Moratorium Medical Treatment Centers.” The motion was 2nd.

2/3 VOTE REQUIRED

ACTION: Hearing no discussion, the Moderator called for a voice vote, and hearing no objections, the Moderator declared Article 30 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 25, 2016 Lynnfield Middle School

ARTICLE 31: To see if the Town will vote to amend the Zoning Bylaws by adding the following definitions to subsection 2.5, placing them in alphabetical order with all other definitions located therein:

- a. “Movement or Moving – As applied to signs, any visual elements that either change or alter in appearance whatsoever.”;
- b. “A.T.M. or ATM – Annual Town Meeting as called for in the Town Charter, in the spring.”; and
- c. “S.T.M. or STM – Special Town Meeting as called for or permitted in the Town Charter, including but not limited to the regular town meeting scheduled for the fall.”;

or what action it will take thereon. Submitted by the Planning Board

MOTION was made by Planning Board member Alan Dresios to move that the Town vote to amend the Zoning Bylaws by adding the following definitions to subsection 2.5, placing them in alphabetical order with all other definitions located therein:

- a. “Movement or Moving – As applied to signs, any visual elements that either change or alter in appearance whatsoever.”;
- b. “A.T.M. or ATM – Annual Town Meeting as called for in the Town Charter, in the spring.”; and
- c. “S.T.M. or STM – Special Town Meeting as called for or permitted in the Town Charter, including but not limited to the regular town meeting scheduled for the fall.”. The motion was 2nd.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 31 (Cont'd):

2/3 VOTE REQUIRED

ACTION: Hearing no discussion, the Moderator called for a voice vote, and hearing no objections, the Moderator declared Article 31 passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

ARTICLE 32: To see if the Town will vote, pursuant to Article IV, Section 217-39.B of the General Bylaws of the Town, to designate the following ways as “Scenic Roads”:

Chestnut Street
Essex Street
Lowell Street
Main Street
Summer Street;

or what action it will take thereon.
Submitted by the Conservation Committee

MOTION was made by Tree Committee member Bill Thompson to move that the Town vote, pursuant to Article IV, Section 217-39.B of the General Bylaws of the Town, to designate the following ways as “Scenic Roads”: Chestnut Street, Essex Street, Lowell Street, Main Street, Summer Street. The motion was 2nd.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation, but not unanimously

ACTION: After some discussion from the voters regarding concerns on possible restrictions and costs that could be incurred, Planning Board member John Faria gave an explanation of how the new bylaw would actually work. Hearing no further discussion, the Moderator called for the vote. After a voice vote, the Moderator declared Article 32 passed by the majority, with a few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 25, 2016
Lynnfield Middle School**

CLOSING MOTION

MOTION was made by Chairman Crawford to move that the meeting be adjourned sine die. By a unanimously voice vote, the Moderator declared the motion passed at 9:55 pm.

MAJORITY VOTE REQUIRED

ATTEST:

Trudy L. Reid, Town Clerk

**APPROPRIATIONS VOTED TO BE RAISED BY
TAX LEVY AT ANNUAL TOWN MEETING**

| | | |
|-----------------------|------------------------------------|------------------------|
| ARTICLE 7 | From Tax Levy for Operating Budget | \$50,351,574.00 |
| ARTICLE 8 | From Tax Levy -Capital Budget | \$439,908.00 |
| ARTICLE 9 | From Tax Levy – Stabilization Fund | \$200,000.00 |
| ARTICLE 10 | From Tax Levy – Capital Facilities | \$200,000.00 |
| TOTAL TAX LEVY | | \$51,191,482.00 |

**APPROPRIATIONS VOTED TO BE RAISED BY TRANSFER
AT THE ANNUAL TOWN MEETING**

| | | |
|-------------------|---|----------------|
| ARTICLE 7 | To transfer from sale of lots and graves account To be applied to Line Item 73, Highway Expenses | \$20,000.00 |
| | To transfer from “Reserve for Appropriations” To be applied to Line Item 112, Septic Loan Programs | \$32,641.00 |
| | To transfer from the American Legion fund to be Applied to Line Item 103, Memorial Day Observances | \$990.00 |
| ARTICLE 8 | To transfer from Free Cash - Capital | \$1,240,000.00 |
| ARTICLE 22 | To transfer from Free Cash – Medical Bills | \$20,000.00 |

TOTAL TRANSFERS **\$1,313,631.00**

**APPROPRIATIONS VOTED TO OPERATE ENTERPRISE
FUNDS AT THE ANNUAL TOWN MEETING**

| | | |
|--------------------------|--|-----------------------|
| ARTICLE 18 | To appropriate from the Emergency Medical Service Enterprise Receipts under Chapter 44, Section 53F ½ to defray costs to provide emergency medical services in Lynnfield. | \$667,040.00 |
| ARTICLE 19 | To appropriate from the Golf Enterprise receipts under Chapter 44, Section 53F ½ to operate the Reedy Meadow Golf Course and King Rail Reserve Golf courses. | \$836,000.00 |
| TOTAL ENTERPRISE: | | \$1,503,040.00 |

ATTEST:

Trudy L. Reid, Town Clerk

**APPROPRIATIONS VOTED TO RAISE
REVOLVING FUNDS AT ANNUAL TOWN MEETING
APRIL 25, 2016**

| | | |
|-------------------------------|--|---------------------|
| ARTICLE 12 | To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Council on Aging for activities and field trips. | \$50,000.00 |
| ARTICLE 13 | To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Health for flu clinic expenses. | \$15,000.00 |
| ARTICLE 14 | To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Library Trustees for replacement of lost books. | \$10,000.00 |
| ARTICLE 15 | To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Recreation Commission, to pay expenses and contractual services required to operate Recreation activities and field trips. | \$225,000.00 |
| ARTICLE 16 | To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department Of Public Works to pay expenses related to Maintenance and upkeep of athletics fields | \$50,000.00 |
| ARTICLE 17 | To authorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center. | \$10,000.00 |
| TOTAL REVOLVING FUNDS: | | \$360,000.00 |

**APPROPRIATIONS VOTED TO BORROW
AT ANNUAL TOWN MEETING
APRIL 25, 2016**

| | | |
|-----------------------------|--|---------------------|
| ARTICLE 8 | To authorize the Treasurer to borrow for FY2017 designated items in Capital Plan | \$849,000.00 |
| TOTAL FOR BORROWING: | | \$849,000.00 |

TOTAL APPROPRIATIONS: \$55,217,153.00

ATTEST: _____
Trudy L. Reid, Town Clerk

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2016 TO JUNE 30, 2017
VOTED AT TOWN MEETING APRIL 25, 2016**

ARTICLE 7 To raise and appropriate by transfer from available funds by tax levy for Town charges and expenses. \$50,405,205.00

ARTICLE 8 To raise and appropriate by transfer from available funds, by tax levy or by borrowing for capital expenditures. \$2,528,908.00

ARTICLE 9 To appropriate by transfer from available funds, by tax levy to the Stabilization Fund \$200,000.00

ARTICLE 10 To appropriate by transfer from available funds, by tax levy to the Capital Facilities Fund \$200,000.00

ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Council on Aging for Activities and field trips \$50,000.00

ARTICLE 13 To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Health for flu clinic expenses \$15,000.00

ARTICLE 14 To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Library Trustees for replacement of lost books \$10,000.00

ARTICLE 15 To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Recreation Commission to pay expenses and contractual services required to operate Recreation activities and field trips. \$225,000.00

ARTICLE 16 To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to maintenance and upkeep of athletics fields \$50,000.00

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2016 TO JUNE 30, 2017
VOTED AT TOWN MEETING APRIL 25, 2016 (Cont'd)**

ARTICLE 17 To authorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center.

\$10,000.00

ARTICLE 18 To appropriate from the Emergency Medical Service Enterprise receipts under Chapter 44, Section 53 F-1/2 to defray the cost to provide emergency medical services in Lynnfield.

\$667,040.00

ARTICLE 19 To appropriate from the Golf Enterprise receipts under Chapter 44, Sec. 53F 1/2 to operate the Reedy Meadow Golf Course and King Rail Reserve Golf courses.

\$836,000.00

ARTICLE 22 To appropriate from free cash to pay certain outstanding medical bills for firefighter Keith Gavreau, injured on duty August 12, 2010

\$20,000.00

TOTAL: **\$55,217,153.00**

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016 TOWN MEETING APRIL 25, 2016

ARTICLE 4: To raise and appropriate or transfer from available funds and reduce certain departmental appropriations, and to supplement certain accounts in the current 2016 Fiscal year where balances are below projected expenditures. (See attached detail.)

| | |
|---------------------------------------|--------------|
| Transfer from existing appropriations | \$292,388.00 |
|---------------------------------------|--------------|

| | |
|-------------------------|--------------|
| Transfer from Free Cash | \$150,000.00 |
|-------------------------|--------------|

ARTICLE 24: To appropriate from free cash for the construction of municipal outdoor recreational facilities, including the development of land and the construction and reconstruction of facilities at Glen Meadow Park

| | |
|--|--------------|
| | \$200,000.00 |
|--|--------------|

| | |
|-----------------------------|----------------------------|
| TOTAL APPROPRIATIONS | <u>\$642,388.00</u> |
|-----------------------------|----------------------------|

| | ARTICLE 4 2016 ANNUAL TOWN MEETING | |
|-----------------------|---|-------------------|
| Transfer To: | | |
| 0112254-530000 | Selectman's Other Professional Services | 20,000 |
| 0113151-511200 | Finance Committee Clerical Salaries | 675 |
| 0115153-578000 | Town Counsel Expenses | 500 |
| 0116151-511200 | Town Clerk Clerical Salaries | 900 |
| 0121052-511001 | Dispatcher's Salaries | 9,000 |
| 0121053-513000 | Officer's Overtime | 81,000 |
| 0121054-513000 | Officer's Training Overtime | 6,000 |
| 01392531-533000 | Contract Buses System Wide | 148,000 |
| 0154353-515000 | Veteran's Benefits | 10,500 |
| 0161051-511000 | Library Director Salaries | 5,398 |
| 0161053-530000 | Library Expenses-Other Professional Services | 6,810 |
| 0171052-591000 | Principal Paydown (2012 capital plan) | 150,000 |
| 0175251-592504 | Short Term Interest | 1,105 |
| 0191955-517012 | Other Employee Benefits | 2,500 |
| | | 442,388.00 |
| Transfer From: | | |
| 0113551-511000 | Town Accountant's Salary | 20,000 |
| 0116155-578000 | Election Other Expense | 900 |
| 0139252-52102 | School Buildings Energy Supply | 20,000 |
| 0142153-548002 | Motor Fuel | 64,780 |
| 0142451-521005 | Reading Electricity | 30,000 |
| 0143351-578031 | Rubbish Disposal | 35,000 |
| 0161052-511000 | Librarian Other Salaries | 12,208 |
| 0191052-517002 | Health Insurance | 100,000 |
| 0191254-517006 | Worker's Comp Insurance | 9,500 |
| 0100-104000 | Certified Free Cash- General Fund | 150,000 |
| | | 442,388.00 |

ATTEST:

Trudy L. Reid, Town Clerk

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR 2016 STATE PRIMARY

SS.
To the Constables of the Town of LYNNFIELD

GREETINGS:
In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Precincts 1, 2, 3, & 4
Lynnfield High School, 275 Essex Street

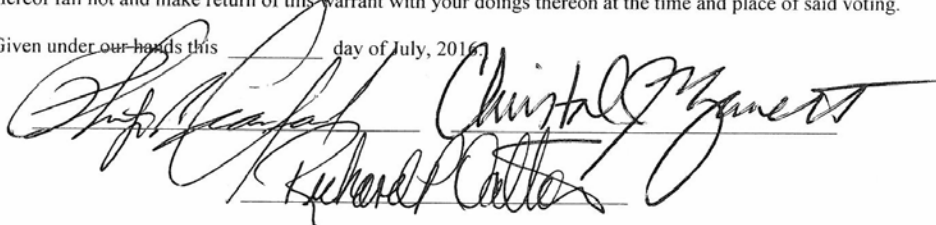
On **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

| | |
|---------------------------------|-------------------------------------|
| REPRESENTATIVE IN CONGRESS | SIXTH ESSEX DISTRICT |
| COUNCILLOR | SIXTH ESSEX DISTRICT |
| SENATOR IN GENERAL COURT | THIRD ESSEX DISTRICT |
| REPRESENTATIVE IN GENERAL COURT | 20 TH MIDDLESEX DISTRICT |
| SHERIFF | ESSEX COUNTY |

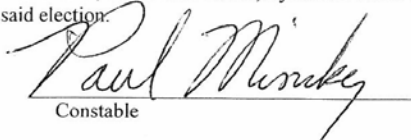
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of July, 2016.



SELECTMEN OF LYNNFIELD

Pursuant to the Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield, (Center Post Office, Village Market, Library, Pump n' Pantry, Senior Center, South Post Office, Lynnfield Water District and Town Hall) seven days at least before the time and calling of said election.


Constable

8-23-16, 2016.
(month and day)

*Warrant must be posted by **September 1, 2016** (at least seven days prior to the **September 8, 2016** State Primary).*

| | Prec 1 | Prec 2 | Prec 3 | Prec 4 | TOTAL |
|--|--------|--------|--------|--------|-------|
| DEMOCRATIC PARTY | | | | | |
| REPRESENTATIVE IN CONGRESS | | | | | |
| Seth Moulton | 83 | 95 | 95 | 75 | 348 |
| Blanks | 21 | 31 | 34 | 28 | 114 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 104 | 126 | 129 | 103 | 462 |
| COUNCILLOR | | | | | |
| Terrence W. Kennedy | 83 | 104 | 114 | 89 | 390 |
| Stephen Borelli | 4 | 7 | 3 | 9 | 23 |
| Richard J. DiMeo | 2 | 4 | 2 | 1 | 9 |
| Blanks | 14 | 11 | 10 | 4 | 39 |
| Write - In | 1 | 0 | 0 | 0 | 1 |
| TOTALS | 104 | 126 | 129 | 103 | 462 |
| SENATOR IN GENERAL COURT | | | | | |
| Thomas M. McGee | 74 | 98 | 100 | 77 | 349 |
| Blanks | 29 | 26 | 29 | 26 | 110 |
| Write - In | 1 | 2 | 0 | 0 | 3 |
| TOTALS | 104 | 126 | 129 | 103 | 462 |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Blanks | 104 | 126 | 129 | 103 | 462 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 104 | 126 | 129 | 103 | 462 |
| SHERIFF | | | | | |
| William Castro | 1 | 0 | 2 | 0 | 3 |
| Kevin F. Coppinger | 36 | 51 | 40 | 29 | 156 |
| Michael J. Mark | 26 | 35 | 42 | 41 | 144 |
| Edward J. O'Reilly | 31 | 28 | 32 | 29 | 120 |
| Jerry P. Robito | 1 | 0 | 3 | 2 | 6 |
| Paul L.D. Russell, Jr | 2 | 4 | 4 | 1 | 11 |
| Blanks | 7 | 8 | 0 | 1 | 16 |
| Write - In | 0 | 0 | 6 | 0 | 6 |
| TOTALS | 104 | 126 | 129 | 103 | 462 |
| GREEN-RAINBOW PARTY | | | | | |
| REPRESENTATIVE IN CONGRESS | | | | | |
| Blanks | 0 | 2 | 0 | 1 | 3 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 2 | 0 | 1 | 3 |
| COUNCILLOR | | | | | |
| Blanks | 0 | 2 | 0 | 1 | 3 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 2 | 0 | 1 | 3 |
| SENATOR IN GENERAL COURT | | | | | |
| Blanks | 0 | 2 | 0 | 1 | 3 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 2 | 0 | 0 | 3 |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Blanks | 0 | 2 | 0 | 1 | 3 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 2 | 0 | 0 | 3 |
| SHERIFF | | | | | |
| Blanks | 0 | 2 | 0 | 1 | 3 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 2 | 0 | 0 | 3 |

| | Prec 1 | Prec 2 | Prec 3 | Prec 4 | TOTAL |
|--|--------|--------|--------|--------|-------|
| REPUBLICAN PARTY | | | | | |
| REPRESENTATIVE IN CONGRESS | | | | | |
| Blanks | 56 | 45 | 50 | 73 | 224 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 56 | 45 | 50 | 73 | 224 |
| COUNCILLOR | | | | | |
| Blanks | 56 | 45 | 50 | 73 | 224 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 56 | 45 | 50 | 73 | 224 |
| SENATOR IN GENERAL COURT | | | | | |
| Blanks | 56 | 45 | 50 | 73 | 224 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 56 | 45 | 0 | 73 | 224 |
| | | | 50 | | |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Bradley H. Jones, Jr. | 47 | 44 | 41 | 59 | 191 |
| Blanks | 9 | 1 | 9 | 14 | 33 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 56 | 45 | 50 | 73 | 224 |
| SHERIFF | | | | | |
| Kenneth H. Berg | 5 | 1 | 6 | 4 | 16 |
| Jeffrey J. Gallo | 4 | 5 | 2 | 6 | 17 |
| James P. Jajuga, Jr. | 11 | 8 | 14 | 18 | 51 |
| Craig G. Lane | 5 | 2 | 1 | 3 | 11 |
| Anne M. Manning-Martin | 26 | 25 | 20 | 33 | 104 |
| Blanks | 5 | 4 | 7 | 9 | 25 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 56 | 45 | 50 | 73 | 224 |
| UNITED INDEPENDENT PARTY | | | | | |
| REPRESENTATIVE IN CONGRESS | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 | 0 |
| COUNCILLOR | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 | 0 |
| SENATOR IN GENERAL COURT | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 | 0 |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 | 0 |
| SHERIFF | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write - In | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 | 0 |

LYNNFIELD TOWN WARRANT
THE COMMONWEALTH OF MASSACHUSETTS
TOWN MEETING – OCTOBER 17, 2016

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Cafeteria and Gymnasium, if necessary, on Monday, October 17, 2017 at 7:30 p.m. then and there to act on the following articles:

ARTICLE 1. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2017 Fiscal Year for various purposes; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for required improvements to school grounds and athletic facilities, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to appropriate by transfer from receipts reserved for appropriation a sum of money to be expended under the discretion of various town boards, committees, or officers; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will vote, pursuant to G.L. c. 40, § 15A and all other applicable legal authority, to transfer from the Board of Selectmen to the Board of Library Trustees the care, custody, management and control of the land on Summer Street shown on that certain plan of land entitled "Plan of Land 175 Summer Street Lynnfield, MA" and dated July 8, 2016, consisting of 149,146 square feet, more or less, according to such plan, the Board of Selectmen having determined that such land is no longer needed for golf course purposes, provided that the Board of Library Trustees shall hold and use such land for the purpose of constructing and operating a new library building, or to take any other action in connection therewith.

Submitted by BOARD OF LIBRARY TRUSTEES

ARTICLE 6. To see if the Town will vote to amend the Zoning Bylaws by adding the underlined text below to Section 4.1:

“In a Single Residence A, B, C and D District, the following uses are permitted:

- “1. Residential use of a one family detached house, with not more than one such house located on any lot, provided that no such property shall be leased or rented for a period of thirty (30) days or less unless specifically authorized by the Board of Appeals under Section 4.1.1.3, below.”

and by replacing Section 4.1.1.3, which currently authorizes a special permit for the following use:

- “3. Tourist home, boarding or lodging house (but not including overnight cabins, motels or hotels),”

with the following new, underlined text:

- “3. Intentionally Omitted.”

and by adding the underlined text below to Section 5.1.5:

“In Single Residence A, B, C and D District, the following uses are hereby specifically declared to be customary ‘accessory uses’ within the meaning of this bylaw:

- “5. The regular renting of rooms or the furnishing of table board in a dwelling by prearrangement to not more than five (5) persons, provided that no such renting shall be for a period of thirty (30) days or less.”

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to amend § 13.6 of the Zoning Bylaws, entitled “Fines,” by repealing the text thereof and replacing it with the following:

“Any violation of these Zoning Bylaws shall be punishable by a fine of Three Hundred Dollars (\$300), and in the sole discretion of the Building Inspector may be made the subject of non-criminal disposition pursuant to G.L. c. 40, § 21D. Each day such violation continues shall constitute a separate offense. Such fines shall be recovered as provided by law and shall enure to the Town of Lynnfield.”

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to petition the Legislature to enact legislation to require the Massachusetts Bay Transportation Authority (the "MBTA") to:

grant a perpetual, non-transferable license to the Town for the purpose of cleaning, enlarging, expanding, removing, replacing, renovating, removing debris and blockages from, and otherwise maintaining and rendering useful, at the sole expense of the Town, the culverts located beneath the railroad bed owned by the MBTA and located in that part of the Town known as "Reedy Meadow," provided that the Town furnish the MBTA with an environmental insurance policy of the kind described in G.L. c. 23A, § 31(a), such license to be granted at no cost to the Town and without any requirement that the Town furnish any other form of insurance, or any defense, indemnification or hold-harmless agreement with respect to any claims, injuries, costs, damages or other relief arising out of or related to the pre-existing release or threat of release of oil or hazardous materials, as those terms are defined in G.L. c. 21E, at or from the said railroad bed;

provided, that the Legislature may reasonably vary the form or substance of the requested legislation within the scope of the general public objectives of this petition; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the town will revise the dog licensing fees as currently listed in Section 115-7 of the Town's general bylaws by deleting the following:

"D. Any owner or keeper of a dog who shall fail to comply with the provisions of this section by March in any year shall be subject to a penalty of \$10 per dog.";

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for engineering services related to the Town-wide recreational fields program, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to accept the provisions of G. L. c. 90, § 17C, which would allow the Board of Selectmen, in the interests of public safety and without further authority, to establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

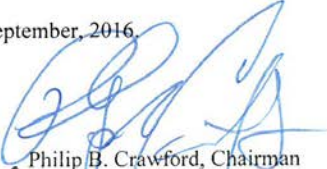
ARTICLE 12. To see if the Town will vote to accept the provisions of G. L. c. 90, § 18B, which would allow the Board of Selectmen, in the interests of public safety and without further authority, to establish designated safety zones on, at or near any way in the city or town which is not a state highway, and with the approval of the department if the same is a state highway. Such safety zones shall be posted as having a speed limit of 20 miles per hour; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 27th day of September, 2016



Philip B. Crawford, Chairman



Christopher J. Barrett, Selectman



Richard P. Dalton., Selectman



A true copy
ATTEST: _____, Constable

9/29/16

Date:

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield 14 days before the time and calling of said meeting.

Paul Minsky
Constable

Posted at:
Center Post Office
Center Market
Library
Pump 'n Pantry
Senior Center
Lynnfield Water District
South Post Office
Town Hall

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 19, 2016 Lynnfield Middle School

The Annual Fall Town Meeting was called to order by Moderator Arthur Bourque at 7:36 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non residents / non voters which included the town's department heads.

The use of voter cards was explained, as well as the rules for speaking to an Article with questions or comments. Mr. Bourque acknowledged the warrant return and waived the reading of the warrant.

The Moderator introduced Board of Selectmen Chair Phil Crawford to begin with the first preliminary motion.

PRELIMINARY MOTION

MOTION was made by Chairman Phil Crawford that if necessary, the Annual Town Meeting be adjourned to Thursday, October 20, 2016, at 7:30 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

MAJORITY VOTE REQUIRED

ACTION: Motion 2nd by Selectman Barrett. No discussion. Moderator declared motion passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 1 -To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION: Selectman Barrett moved that the Town vote to raise and appropriate \$1,871.11 to pay the overdue bills from a prior Fiscal Year as listed on the handout entitled "ARTICLES 1 AND 2 – OCTOBER 17, 2016 TOWN MEETING."

9/10 VOTE REQUIRED

ACTION - Motion 2nd by Selectman Crawford. No discussion. Moderator declared Article 1 passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 2 - To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2017 Fiscal Year various purposes; or what other action in connection therewith. Submitted by the Board of Selectmen

MOTION - Selectman Dalton moved that the Town vote to raise and appropriate the sum of \$112,098.00, and transfer \$297,795.00 from existing Fiscal Year 2017 appropriation accounts the sums listed in the handout entitled "ARTICLES 1 AND 2 – OCTOBER 17, 2016 TOWN MEETING" to the accounts listed in said handout in order to balance the FY 17 budget.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION - Motion 2nd by Selectman Crawford Hearing no discussion, the Moderator declared Article 2 passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 3 - To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any other or all such sources, a sum of money for required improvements to school grounds and athletic facilities, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION - Selectman Crawford moved that the town vote to raise and appropriate \$40,000.00 for required improvements to school grounds and athletic facilities.

MAJORITY VOTE REQUIRED

ACTION - Motion 2nd by Selectman Barrett Selectmen Crawford explained there were several items on the list to include wells and pump stations and the bleachers at the middle school. Hearing no discussion, the Moderator declared Article 3 passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 4 – To see if the Town will vote to appropriate by transfer from receipts reserved for appropriation a sum of money to be expended under the discretion of various town boards, committees, or officers; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION - Selectman Barrett moved that the town vote to appropriate by transfer the sum of \$49,409.00 from receipts reserved for appropriation (insurance recoveries) to make repairs to the Department of Public Works Garage and repair or replace Department of Public Work equipment.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee did not vote on motion as written, and there was no requirement for the Finance Committee to make a recommendation.

ACTION - Motion 2nd by Selectman Crawford Hearing no discussion, the Moderator declared Article 4 passed unanimously by a voice vote.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

ARTICLE 5 – To see if the Town will vote, pursuant to G.L. c. 40, § 15A and all other applicable legal authority, to transfer from the Board of Selectmen to the Board of Library Trustees the care, custody, management and control of the land on Summer Street shown on that certain plan of land entitled “Plan of Land 175 Summer Street Lynnfield, MA” and dated July 8, 2016, consisting of 149,146 square feet, more or less, according to such plan, the Board of Selectmen having determined that such land is no longer needed for golf course purposes, provided that the Board of Library Trustees shall hold and use such land for the purpose of constructing and operating a new library building, or to take any other action in connection therewith. Submitted by Board of Library Trustees

MOTION: Selectman Dalton moved that the Town vote, pursuant to General Laws Chapter 40, Section 15A and all other applicable legal authority, to transfer from the Board of Selectmen to the Board of Library Trustees the care, custody, management and control of the land on Summer Street shown on that certain plan of land entitled “Plan of Land 175 Summer Street Lynnfield, MA” and dated July 8, 2016, consisting of 149,146 square feet, more or less, according to such plan, the Board of Selectmen having determined that such land is no longer needed for golf course purposes, provided that the Board of Library Trustees shall hold and use such land for the purpose of constructing and operating a new library building.

2/3 VOTE REQUIRED

ACTION: Selectman Dalton explained this motion would allow a transfer of land – not money – to the Library Board of Trustees, as part of their grant application. Several residents questioned as to what would happen to the land if the new library was not built. The maintenance responsibility of the land was questioned as well, and it was explained by the BOS the current maintenance of the land by the golf course would stay in place. Harry Lecours made a motion for the article to be indefinitely postponed, and the motion was 2nd. The motion to move the question on the amendment was made, and 2nd. The Moderator called for a vote, and declared Article 5 to indefinitely postpone failed unanimously.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 5 (Cont'd)

After further discussion on the land and how and when it would be transferred back to the Town should the new library not be built, Selectman Crawford made a motion to amend Article 5 to state at the end of the motion "and provided that such care, custody, management and control shall revert to the Board of Selectmen if Town Meeting shall fail to approve the construction of a new library on such land within five (5) years from the date hereof". This motion was 2nd by Selectman Dalton. The Moderator called for a vote on the amended motion as read by Selectman Crawford, which the Moderator declared passed with several in opposition.

The Moderator called for a vote on the amended motion which he declared passed by a 2/3 majority; 161 in favor and 13 against.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

ARTICLE 6 – To see if the Town will vote to amend the Zoning Bylaws by adding the underlined text below to Section 4.1:

“In a Single Residence A, B, C and D District, the following uses are permitted:

- “1. Residential use of a one family detached house, with not more than one such house located on any lot, provided that no such property shall be leased or rented for a period of thirty (30) days or less unless specifically authorized by the Board of Appeals under Section 4.1.1.3, below.”

and by replacing Section 4.1.1.3, which currently authorizes a special permit for the following use:

- “3. Tourist home, boarding or lodging house (but not including overnight cabins, motels or hotels),”

with the following new, underlined text:

- “3. Intentionally Omitted.”

and by adding the underlined text below to Section 5.1.5:

“In Single Residence A, B, C and D District, the following uses are hereby specifically declared to be customary ‘accessory uses’ within the meaning of this bylaw:

- “5. The regular renting of rooms or the furnishing of table board in a dwelling by prearrangement to not more than five (5) persons, provided that no such renting shall be for a period of thirty (30) days or less.”

or to take any other action in connection therewith. Submitted by Board of Selectmen

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

ARTICLE 6 (Cont'd)

2/3 VOTE REQUIRED

MOTION: Selectman Crawford moved that the Town vote to amend the zoning bylaws as indicated in Article 6 of the town meeting warrant except the words “unless specifically authorized by the Board of Appeals under Section 4.1.1.3, below” which shall be deleted. The motion was 2nd by Selectman Barrett.

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION – Some discussion was against the change of the zoning laws. A few residents spoke in favor, especially the nearby neighbors who expressed concern about loud parties, etc. The Town Administrator stated this bylaw was just a clarification of the bylaw. Town Counsel spoke that this amendment will eliminate litigation since the bylaw will be specific. A resident called to move the question, which was 2nd. The Moderator took a vote to move the question which passed by a majority with a few in objection.

The Moderator called to vote on the motion. The counters were asked to assist with a hand count. The Moderator declared Article 6 passed by a 2/3 majority, 152 in favor, 11 against.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016**

Lynnfield Middle School

Upon the passing of Article 6, the quorum was challenged by a resident.

The Moderator asked for the floor tellers to come forward, and gave them their instructions on counting those in attendance. Upon a report from the floor tellers, it was determine Town Meeting had lost the quorum needed. The Moderator adjourned the meeting at 9:09 pm, and reminded those in attendance the meeting would reconvene on Thursday, October 20, 2016 at the Lynnfield Middle School.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016

Lynnfield Middle School

On Thursday, October 20, 2016, the second session of the Annual Fall Meeting was called to order by the Moderator at 8:16 PM, after waiting for the quorum to be met. The Moderator thanked those in attendance for their patience while they waited for other voters to be checked in.

The Moderator read the list of non-residents / non-voters which included the town's department heads, with no objections. The Moderator reminded those in attendance the service of the warrant was confirmed on the first night of Town Meeting, Monday, October 17, 2016.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 7 – To see if the Town will vote to amend § 13.6 of the Zoning Bylaws, entitled “Fines,” by repealing the text thereof and replacing it with the following:

“Any violation of these Zoning Bylaws shall be punishable by a fine of Three Hundred Dollars (\$300), and in the sole discretion of the Building Inspector may be made the subject of non-criminal disposition pursuant to G.L. c. 40, § 21D. Each day such violation continues shall constitute a separate offense. Such fines shall be recovered as provided by law and shall enure to the Town of Lynnfield.”

or to take any other action in connection therewith. Submitted by Board of Selectmen

MOTION: Selectman Barrett moved that the Town vote to vote to amend § 13.6 of the Zoning Bylaws, entitled “Fines,” by repealing the text thereof and replacing it with the following:

“Any violation of these Zoning Bylaws shall be punishable by a fine of Three Hundred Dollars (\$300), and in the sole discretion of the Building Inspector may be made the subject of non-criminal disposition pursuant to General Laws Chapter 40, Section 21D. Each day such violation continues shall constitute a separate offense. Such fines shall be recovered as provided by law and shall enure to the Town of Lynnfield.” The motion was 2nd by Selectman Crawford.

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

2/3 VOTE REQUIRED

ACTION – Planning Board member John Faria made a amended motion to delete from the motion “the sole discretion of the Building Inspector may be made subject of non-criminal disposition pursuant to General Laws Chapter 40, Section 21D”. After hearing no discussion, the Moderator called for a vote on the amendment. The Moderator declared the amendment passed in favor, with several objections. The Moderator called for the vote on the motion. The Moderator declared the motion passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

ARTICLE 8 – To see if the Town will vote to petition the Legislature to enact legislation to require the Massachusetts Bay Transportation Authority (the “MBTA”) to:

grant a perpetual, non-transferable license to the Town for the purpose of cleaning, enlarging, expanding, removing, replacing, renovating, removing debris and blockages from, and otherwise maintaining and rendering useful, at the sole expense of the Town, the culverts located beneath the railroad bed owned by the MBTA and located in that part of the Town known as “Reedy Meadow,” provided that the Town furnish the MBTA with an environmental insurance policy of the kind described in G.L. c. 23A, § 3I(a), such license to be granted at no cost to the Town and without any requirement that the Town furnish any other form of insurance, or any defense, indemnification or hold-harmless agreement with respect to any claims, injuries, costs, damages or other relief arising out of or related to the pre-existing release or threat of release of oil or hazardous materials, as those terms are defined in G.L. c. 21E, at or from the said railroad bed;

provided, that the Legislature may reasonably vary the form or substance of the requested legislation within the scope of the general public objectives of this petition; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION – Selectman Dalton moved to see if the Town will vote to petition the Legislature to enact legislation to require the Massachusetts Bay Transportation Authority (the “MBTA”) to:

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

ARTICLE 8 (Cont'd)

enact legislation to require the MBTA to grant a perpetual, non-transferable license to the Town for the purpose of cleaning, enlarging, expanding, removing, replacing, renovating, removing debris and blockages from, and otherwise maintaining and rendering useful, at the sole expense of the Town, the culverts located beneath the railroad bed owned by the MBTA and located in that part of the Town known as "Reedy Meadow," provided that the Town furnish the MBTA with an environmental insurance policy of the kind described in G.L. c. 23A, § 3I(a), such license to be granted at no cost to the Town and without any requirement that the Town furnish any other form of insurance, or any defense, indemnification or hold-harmless agreement with respect to any claims, injuries, costs, damages or other relief arising out of or related to the pre-existing release or threat of release of oil or hazardous materials, as those terms are defined in G.L. c. 21E, at or from the said railroad bed;

provided, that the Legislature may reasonably vary the form or substance of the requested legislation within the scope of the general public objectives of this petition; or to take any other action in connection therewith. Motion was 2nd by Selectman Barrett.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION – Selectman Crawford gave a quick explanation this will allow the Town to look at the flooding issues at Perry Avenue. One resident spoke in favor of the petition and thanked the Board of Selectmen for putting forth the Article. Upon hearing no further discussion, the Moderator called for a voice vote, and declared the motion passed unanimously.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

ARTICLE 9 – To see if the town will revise the dog licensing fees as currently listed in Section 115-7 of the Town’s general bylaws by deleting the following: “D. Any owner or keeper of a dog who shall fail to comply with the provisions of this section by March in any year shall be subject to a penalty of \$10 per dog”; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION – Chairman Crawford moved that the town vote to revise the dog licensing fees as currently listed in Section 115-7 of the Town’s general bylaws by deleting the following: “D. Any owner or keeper of a dog who shall fail to comply with the provisions of this section by March in any year shall be subject to a penalty of \$10 per dog.”

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION - The motion was 2nd by Selectman Barrett. Town Administrator Jim Boudreau gave an explanation this article was requested by the Town Clerk. The late fee is the same as the registration fee which seems out of proportion. No discussion. The Moderator called for a vote, which he declared passed by a majority with a few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

At the start of this Article, Moderator Bourque excused himself as Moderator since he felt there would be a conflict of interest due to the fact he is Chair of the Fields Committee. The Selectmen made a motion to elect David Basile as Temporary Moderator. Hearing no objections, the motion passed. The Town Clerk administered the oath. The Temporary Moderator proceeded with the reading of Article 10.

ARTICLE 10 - To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for engineering services related to the Town-wide recreational fields program, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION: Selectman Barrett moved that the Town vote to transfer from free cash the sum of \$150,000.00 to be used for engineering services related to the Town-wide recreational fields program. The motion was 2nd by Selectman Crawford.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION – Arthur Bourque, Chair of the Fields Committee, spoke on behalf of the motion. He told those in attendance after the engineering study was complete, any suggestions would be brought back to Town Meeting. A resident spoke about a survey that was conducted about 8 years ago and on the wish list was a dog park. He suggested a dog park to be put on a future list. After hearing no further discussion, the temporary moderator called for a vote. The temporary moderator declared the motion passed unanimously

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 17, 2016 Lynnfield Middle School

The Temporary Moderator stepped down and Moderator Bourque continued with the reading of Article 11.

ARTICLE 11 – To see if the Town will vote to accept the provisions of G. L. c. 90, § 17C, which would allow the Board of Selectmen, in the interests of public safety and without further authority, to establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION: Selectman Dalton moved that the Town vote to accept the provisions of General Laws Chapter 90, Section 17C, which would allow the Board of Selectmen, in the interests of public safety and without further authority, to establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Selectman Crawford 2nd the motion. Selectman Dalton explained this comes from the modernization act that gives municipalities a way to make certain changes within their district without going to the State level. Selectman Dalton indicated at the moment there are no streets that this would take immediate effect. Resident Joe Maney made a motion to amend the motion to eliminate the words “city or” from the motion. A 2nd was made for this amended motion. Hearing no discussion, the Moderator declared the amended motion passed unanimously. The Moderator called for a vote on the motion as amended, which he declared passed by a majority, with few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

ARTICLE 12 - To see if the Town will vote to accept the provisions of G. L. c. 90, § 18B, which would allow the Board of Selectmen, in the interests of public safety and without further authority, to establish designated safety zones on, at or near any way in the city or town which is not a state highway, and with the approval of the department if the same is a state highway. Such safety zones shall be posted as having a speed limit of 20 miles per hour; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION: Chairman Crawford made a motion to move that the Town vote to accept the provisions of General Laws Chapter. 90, Section 18B, which would allow the Board of Selectmen, in the interests of public safety and without further authority, to establish designated safety zones on, at or near any way in the town which is not a state highway, and with the approval of the department if the same is a state highway. Such safety zones shall be posted as having a speed limit of 20 miles per hour. The motion was 2nd by Selectman Barrett.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION – In hearing no discussion, the Moderator called for a vote. The Moderator declared the motion passed in the majority with a few objections.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016
Lynnfield Middle School**

CLOSING MOTION – Selectman Barrett made a motion for the town meeting to be adjourned sine die, which was 2nd by the Moderator. The meeting was adjourned at 8:55 PM.

ATTEST:

Trudy L. Reid, Town Clerk

Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017 TOWN MEETING OCTOBER 17, 2016

| | |
|--|----------------------------|
| ARTICLE 1: To raise and appropriate prior year's bills | \$ 1,871.11 |
| ARTICLE 2: To raise and appropriate or transfer from available funds and to supplement certain accounts in the current 2017 Fiscal Year for various purposes (see attached) | |
| Transfers from Other Funds | \$297,795.00 |
| Raise and appropriate | \$112,098.00 |
| ARTICLE 3: To raise and appropriate funds for required improvements To school grounds and athletic facilities | \$ 40,000.00 |
| ARTICLE 4: To appropriate by transfer from receipts reserved for appropriation (insurance recoveries) to make repairs to the Department of Public Works Garage and repair or replace Department of Public Works equipment | \$ 49,409.00 |
| ARTICLE 10: To transfer from free cash for engineering services related to the Town-wide recreational fields program | \$150,000.00 |
| TOTAL APPROPRIATIONS | <u>\$651,173.11</u> |

ATTEST:

Trudy L. Reid, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WARRANT FOR THE STATE ELECTION

SS.

To the Constables of the Town of Lynnfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precincts 1, 2, 3, & 4

Lynnfield High School, 275 Essex Street

on **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

| | |
|---|-------------------------------------|
| ELECTORS OF PRESIDENT AND VICE PRESIDENT..... | FOR THIS COMMONWEALTH |
| REPRESENTATIVE IN CONGRESS. | SIXTH ESSEX DISTRICT |
| COUNCILLOR..... | SIXTH ESSEX DISTRICT |
| SENATOR IN GENERAL COURT..... | THIRD ESSEX DISTRICT |
| REPRESENTATIVE IN GENERAL COURT..... | 20 TH MIDDLESEX DISTRICT |
| SHERIFF..... | ESSEX COUNTY |

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines.

The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A YES VOTE would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A NO VOTE would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY (Question 2)

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

A **YES VOTE** would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A **NO VOTE** would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A **YES VOTE** would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A **NO VOTE** would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

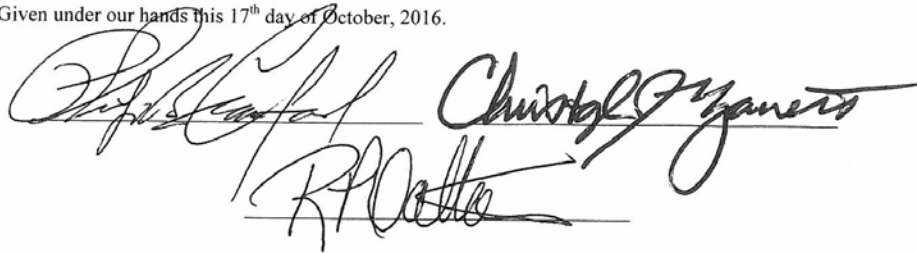
The proposed law would take effect on December 15, 2016.

A YES VOTE would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A NO VOTE would make no change in current laws relative to marijuana.

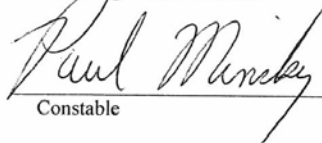
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 17th day of October, 2016.



Selectmen of Lynnfield

Pursuant to this Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield: Center Post Office, Village Market, Lynnfield Public Library, Pump n' Pantry, Senior Center, South Post Office, Lynnfield Water District and Town Hall, seven days at least before the time and calling of said election.


Constable

10-26-16, 2016.
(month and day)

Warrant must be posted by November 1, 2016, (at least seven days prior to the November 8, 2016 State Election).

State Election – November 16, 2016

| | PCT 1 | PCT 2 | PCT 3 | PCT 4 | TOTAL |
|--|-------------|-------------|-------------|-------------|-------------|
| PRESIDENT / VICE PRESIDENT | | | | | |
| Clinton / Kaine | 829 | 888 | 721 | 800 | 3238 |
| Johnson / Weld | 82 | 64 | 61 | 90 | 297 |
| Stein / Baraka | 19 | 21 | 18 | 14 | 72 |
| Trump / Pence | 915 | 932 | 903 | 1079 | 3829 |
| McMullen / Johnson | 3 | 0 | 0 | 5 | 8 |
| Blanks | 61 | 69 | 53 | 66 | 249 |
| All Others (Write - In) | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 1909 | 1974 | 1756 | 2054 | 7693 |
| REPRESENTATIVE IN CONGRESS | | | | | |
| Seth Moulton | 1298 | 1362 | 1204 | 1337 | 5201 |
| Blanks | 602 | 612 | 552 | 717 | 2483 |
| All Others (Write in) Richard Tisai | 9 | 0 | 0 | 0 | 9 |
| TOTALS | 1909 | 1974 | 1756 | 2054 | 7693 |
| COUNCILLOR | | | | | |
| Terrence W. Kennedy | 1274 | 1338 | 1205 | 1320 | 5137 |
| Blanks | 635 | 636 | 551 | 734 | 2556 |
| All Others (Write in) | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 1909 | 1974 | 1756 | 2054 | 7693 |
| SENATOR IN GENERAL COURT | | | | | |
| Thomas M. McGee | 1203 | 1298 | 1106 | 1249 | 4856 |
| Blanks | 706 | 676 | 650 | 805 | 2837 |
| All Others (Write in) | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 1909 | 1974 | 1756 | 2054 | 7693 |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Bradley H. Jones, Jr. | 1387 | 1426 | 1248 | 1544 | 5605 |
| Blanks | 522 | 548 | 508 | 510 | 2088 |
| All Others (Write in) | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 1909 | 1974 | 1756 | 2054 | 7693 |
| SHERIFF | | | | | |
| Kevin Coppinger | 683 | 773 | 697 | 660 | 2813 |
| Anne M. Manning-Martin | 841 | 786 | 649 | 959 | 3235 |
| Mark E. Archer | 94 | 114 | 97 | 101 | 406 |
| Kevin J. Leach | 73 | 68 | 72 | 81 | 294 |
| Blanks | 218 | 233 | 241 | 253 | 945 |
| All Others (Write in) | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 1909 | 1974 | 1756 | 2054 | 7693 |

TREASURER/TAX COLLECTOR

The Board of Selectmen appoints the Treasurer/Tax Collector.

The Treasurer receives; take charge of, and accounts for all monies belonging to the Town. Custodian of the stabilization funds, pensions, funds and trust funds, maintains breakdown of all receipts, disbursements and cash balances.

Responsibility to make provision for adequate funds to cover current obligations including safekeeping of all funds and issuing of all long term and short term debt. In addition, invests funds to ensure maximum yield on investments while maintaining adequate availability of cash.

Fund and account for all amounts due for salaries and wages.

Receives, accounts and disburses all payroll and personnel deductions amounts for taxes, retirement, insurance and annuities.

Maintains all payroll and personnel records and acts as liaison between employees, retirement board and insurance vendors.

Manages all functions dealing with GIC Health Insurance, Dental Insurance and Life Insurance with the help of my efficient staff Rose Kenney.

Acts as custodian and administrator of the unemployment compensation program.

Assures compliance with the provisions of local personnel bylaws and union contracts.

Manage funds of the municipality so that all obligations such as payroll, bills, bonds, notes and all other remittances can be paid in a timely manner.

Familiarity with the provisions of various sections of Chapter 60 of the General Laws regarding tax title and tax foreclosures.

Prepare various reports, including a reconciliation of treasurers' cash, monthly report of all receipts and balances, reports of payroll deductions (federal, state, retirement funds, group insurance, credit union dues), annual report, including a statement of debt, trust funds, report to the Bureau of Accounts for reconciliation of treasurers' cash and annual report of cash management achievements.

Supervises preparation of the payroll for all town and school employees, working closely with the School business office to ensure all aspects of the payroll are completed accurately.

The payroll department processed 1,014 W2's for 2016.

The tax collection of all money concerning taxes as committed by the Board of Assessors, these include real estate, personal property and excise taxes.

Preparation of certificates of municipal liens. These are legal documents that are filled at The Registry of Deeds when a house is sold or refinanced.

Safeguarding the Town's interest for unpaid real estate taxes by tax taking in a timely manner. A tax taking places a lien against the taxpayer's property so that it may not be sold or transferred until the tax obligation is met.

Reconciliation of moneys collected with the Town Accountant.

Coordination of the Senior Volunteers Program.

The Volunteer Program allows the usage of our senior citizens' talents in the everyday goings-on at the Town Hall. This program was initiated to help our seniors defray the cost of ongoing increases in taxes with the approval of Town Meeting, allows this amount to be abated and thus the number of people who can be chosen to work and receive credit against their taxes may increase. With the abatement procedure the time spent working during the calendar year must be completed before the actual tax bill for the fiscal year has been issued and the abatement will be applied to the third and fourth quarter tax bills evenly. The Senior Volunteer Coordinator is part of the Tax Collector's duties.

The Senior Volunteer Program has been a great success. Congratulation Seniors and keep up the great work.

I would like to thank my staff Maureen Lanpher, Nancy Casey and Rose Kenney for the excellent work they perform each and every day with such professionalism. Together we look forward to serving the Town of Lynnfield in the upcoming year.

Respectfully submitted,
Christine O'Sullivan
Treasurer/Tax Collector

VETERANS SERVICES

Every city and town in the Commonwealth has a Veterans' Services Officer (VSO), who is there to find veterans, advise them of their rights and benefits, and then to assist veterans as they apply for and receive state and federal benefits.

The Lynnfield Office of Veterans Services processes and provides state and federal level benefits to Lynnfield veterans. Under Massachusetts General Laws M.G.L. Ch. 115, benefits include financial and medical assistance for indigent veterans and their dependents. Other state benefits include tuition waivers at state colleges and universities, as well as motor vehicle benefits, property tax exemptions, and veterans' bonuses. This office currently has five veterans receiving Ch. 115 benefits. The office also coordinates and advises on federal disability benefit applications. Some of the other services this office has provided include Post 9/11 GI Bill, VA Aid & Attendance, as well as VA home loans, grave markers, and burial stipends.

The Veterans Services Officer coordinates the Memorial Day and Veterans Day celebrations. Recently, attendance has increased significantly at both events. Additionally, Veterans Services coordinates the placing of flags at the graves of Lynnfield Veterans for Memorial Day and throughout the year as needed.

The VSO also serves on a nine-member committee, recently formed to ensure that all eligible Lynnfield veterans are properly acknowledged on the town's current and future War Memorials. That process will include the preparation of an updated list of both past and current Lynnfield veterans. As of last year, there were approximately 650 veterans registered to vote and living in Lynnfield. Efforts will be made to reach out to all resident veterans via newspaper articles, social media, the town's website, and presentations at the local senior center.

Respectfully submitted,
Bruce E. Siegel
Veterans Service Officer

ZONING AND ENFORCEMENT

BUILDING INSPECTOR

| <u>2016 ANNUAL REPORT BUILDING DEPARTMENT</u> | | | | |
|--|-----------------------|------------------------------|---------------------------|-------------------|
| <u>MONTH</u> | <u>PERMITS</u> | <u>ESTIMATED COST</u> | <u>PERMIT FEES</u> | |
| JANUARY | 20 | \$ 1,345,142.00 | \$ | 10,262.00 |
| FEBRUARY | 20 | \$ 773,113.00 | \$ | 3,363.00 |
| MARCH | 36 | \$ 2,875,817.00 | \$ | 24,763.00 |
| APRIL | 34 | \$ 1,463,495.00 | \$ | 14,699.00 |
| MAY | 45 | \$ 1,303,081.00 | \$ | 13,043.00 |
| JUNE | 49 | \$ 4,699,835.00 | \$ | 29,425.00 |
| JULY | 17 | \$ 1,019,750.00 | \$ | 11,451.00 |
| AUGUST | 46 | \$ 3,451,137.00 | \$ | 21,732.00 |
| SEPTEMBER | 30 | \$ 2,343,879.00 | \$ | 22,781.00 |
| OCTOBER | 32 | \$ 1,193,991.00 | \$ | 9,311.00 |
| NOVEMBER | 42 | \$ 1,861,446.00 | \$ | 18,728.00 |
| DECEMBER | 9 | \$ 1,324,555.00 | \$ | 9,009.00 |
| | | | | |
| <u>JANUARY - DECEMBER</u> | | | | |
| SHEET METAL PERMITS | 35 | \$ 734,261.00 | \$ | 2,116.00 |
| | | | | |
| TOTALS | 415 | \$ 24,389,502.00 | \$ | 190,683.00 |

Respectfully submitted,
John Roberto
Building Inspector

INSPECTOR OF WIRES

The Office of the Inspector of Wires issued a total of 434 Permits during 2016 with revenue of \$43,981.00 collected in fees.

Respectfully submitted,
Dave Sardella, Electrical Inspector

PLUMBING AND GAS INSPECTOR

In the year 2016, the Lynnfield Plumbing and Gas Department received \$22,240.00 in Plumbing fees and \$14,125.00 in Gas fees with a total of \$41,305.00 in revenue for the Town of Lynnfield. 226 Plumbing permits were issued, and 197 Gas permits were issued, for total combined permits for Gas/Plumbing permits of 423.

Respectfully submitted,
Paul Donohue, Plumbing and Gas Inspector

Winnie Barrasso – Administrative Assistant to Building Department and Board of Appeals

