

Board of Selectmen Minutes 04/13/2015

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Board of Selectmen	April 13, 2015
Regular Meeting	Selectmen's Hearing Room, Town Hall

Present:	David Nelson, Chairman
	Philip Crawford, Selectman
	Thomas Terranova Jr., Selectman

Chairman Nelson called the meeting to order at 7:00 p.m. He announced that the meeting was being taped for cable television transmission and led those assembled in the Pledge of Allegiance.

Request by to amend MarketStreet development agreement to extend hours for fitness facilities

Nanci Horn, general manager of the Market Street development, appeared before the Board to request that the development agreement between the Town of Lynnfield and National Development of Newton Lower Falls. Ms. Horn asked that the Board revise the hours during which fitness facilities may be open to allow for a 5:00 a.m. opening seven days a week. Under the current agreement, fitness facilities may be open between 6:00 a.m.-10:00 p.m. Monday-Saturday and 6:00 a.m.-8:00 p.m. on Sundays.

Ms. Horne said that many people wish to exercise early in the morning, before they begin their workday, and most fitness facilities in the region open at 5:00 a.m.

Chairman Nelson said he could see no reason to oppose the request. Selectman Crawford asked what tenants would be affected by the change. Ms. Horn said the current tenants in that category are Pure Barre and Solstice Power Yoga. Selectman Crawford said that he is an early exercise devotee, and noted the nearby Boston Sports Club is open at 5:00 a.m. Selectman Terranova asked if the change would apply only to the two mentioned businesses; Ms. Horn said the change would also apply to any new fitness tenants. Selectman Terranova said he had spoke with some residents in the neighborhood, who felt it was a reasonable request as long as there were no loud horns or music.

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted unanimously to approve a revision to the development agreement between the Town of Lynnfield and National Development by amending the hours during which fitness facilities may be open to as follows: 5:00 a.m.-10:00 p.m. Monday-Saturday and 5:00 a.m. – 8:00 p.m. on Sundays.

Review of motions on warrant articles

Town Administrator James Boudreau noted the Board had voted its recommendations on warrant articles at its previous meeting. Selectman Terranova asked if there had been any changes to the verbiage of the articles. Mr. Boudreau said there had not.

Mr. Boudreau presented the budgets for the golf and emergency medical services enterprise accounts. Selectman Terranova ask if the golf enterprise budget allocated funds for both the golf operation and the debt for the purchase of the land, and asked where the funding for the budget came from. Mr. Boudreau said there is no provision in the enterprise budget for the payment of the debt, which is handled in the debt portion of the regular budget, and that the funding for the enterprise comes from receipts from the golf operation, just as the funding for the emergency medical services enterprise budget comes from receipts from the ambulance service.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve the Golf Enterprise Budget and the Emergency Medical Services enterprise budgets for Fiscal Year 2016 as presented (see below).

FISCAL YEAR 2016 ENTERPRISE BUDGETS

Ambulance Enterprise

**Recommended
FinCom/BOS**

6100	511023	Call Firefighter Salaries	181,012.00
6100	511030	Call Firefighter Coverage	130,517.00
6100	513000	Overtime	95,385.00

6100	515000	Fringe Benefits/Indirect Costs	12,000.00
6100	519026	Call Firefighter EMT Stipend	18,000.00
6100	519300	Full Time Coverage	147,749.00
6100	578000	Other Expenses	80,337.00
Total		Ambulance Enterprise	\$665,00.00

Golf Enterprise

Recommended FinCom/BOS

6350	511026	Golf Course Management	156,060.00
6350	511027	Golf Course Staff	335,674.00
6350	515000	Indirect Costs	81,266.00
6350	521008	Utilities	42,000.00
6350	530004	Advertising	15,000.00
6350	578000	Other Expenses	140,000.00
Total		Golf Course Enterprise	\$770,00.00

Fiscal Year 2015 transfers and payments of bill from prior fiscal year

Chairman Nelson took up proposed monetary amounts for Article 4, transfers within the current fiscal year budget, and Article 6, payment of bills from a prior fiscal year.

Selectman Crawford asked if the transfers would cover the deficit in the snow and ice line. Mr. Boudreau said that this transfer, plus \$275,000 raised on the recap for that purpose, would allow for the full amount to be paid. Selectman Crawford asked if the Town could expect to receive any federal assistance for its winter storm efforts. Mr. Boudreau said any funds received would not come until the next fiscal year. He said it is not clear whether the amount will be 75 percent of all storm costs, or only 75 percent of the first storm's costs. The Commonwealth has requested federal assistance for the entire season.

Selectman Terranova asked why there had been a significant underestimate of Medicare costs. Mr. Boudreau said that it may relate to fluctuations in School Department staffing, or a calculation error. Selectman Terranova asked about reduced costs for short-term interest debt. Mr. Boudreau said that the amount appropriated in April was an estimate. Selectman Crawford said there was also been a paydown of debt on the recap. Selectman Terranova asked if surplus funds in highway salaries and expenses could be used for road repairs. Mr. Boudreau said that these amounts were needed to cover projected deficits in other accounts, and that the Department of Public Works will be busy with the work already planned for the final months of this fiscal year.

Selectman Terranova asked about the funding source for the overdue bill. Mr. Boudreau said that the funds would come from free cash.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve the amounts listed for Articles 4 and 6 (see below).

Article 4		
Transfer To:		
0112257-574100	Property & Casualty Insurance	8,000.00
0115152-530001	Town Counsel Legal	30,000.00
0121053-513000	Patrolmen Overtime	80,000.00
0121054-513000	Patrolmen Training Overtime	15,000.00
0124051-511007	Weights & Measures Inspector Salaries	4,000.00
0124052-530010	Zoning-Other Professional Services-Town of Wakefield	8,500.00
01192521-521001	Town Building Maintenance Expenses-Electric Utility	5,000.00
01392521-521001	School Building Energy Supply Electric and Heat	80,000.00

01392531-533000	School Building Expense-Contract Buses	135,000.00
0142351-530019	Snow and Ice Removal- Plow Contractors Expense	150,000.00
0171052-591000	Principal Paydown BAN	15,537.00
0191653-517010	FICA-Medicare	<u>22,291.00</u>
		553,328.00
Transfer From:		
0114652-511028	Senior Tax Work Off Program	4,300.00
01320-563005	Essex North Shore Agricultural & Technical Assessment	169,291.00
0119251-512000	Town Building Maintenance -Temporary Custodial Salaries	1,500.00
01392511-511009	School Building Salaries Expenses	112,000.00
0142153-548002	DPW Administration Motor Fuel	50,000.00
0142251-511010	DPW Highway Salaries	45,000.00
0142252-546003	DPW Highway Expenses	20,000.00
0142451-521005	Street Light Expense	20,000.00
0191052-517002	Town Health Insurance	3,676.00
0191254-517006	Workers Compensation Insurance	75,000.00
0191356-517009	Unemployment Compensation	15,000.00
0175251-592504	Short Term Interest-Debt	<u>37,561.00</u>
		553,328.00
Article 6		
Prior Year Bills		
Amount	Vendor	Reason
4,540.00	Focus Technology Solutions	Received Late

Revision of capital budget

Mr. Boudreau said the Board had approved the proposed capital budget at a recent meeting but had asked him to find funding for the purchase of a second police cruiser. The proposed revised budget reflects this addition; funding was achieved by reducing proposed appropriations to the Stabilization Fund and the Capital Facilities Maintenance Fund by \$20,000 each.

Selectman Terranova asked if the capital budget could be revised to allow more flexibility for the \$3,500 appropriation for the Historical Commission, allowing it to use these funds for cemetery preservation and improvements as well as landmark signs. Mr. Boudreau said that as the warrant booklet has already been printed, any change would have to be made in the form of a motion at town meeting. Mr. Boudreau explained that the Historical Commission made a request for several capital items after the deadline for submissions, and that it has traditionally struggled to expend its operating budget appropriations. Selectman Terranova said that the Historical Commission is seeking to make substantial improvements at the cemeteries. Mr. Boudreau said that given the late arrival of the request, he funded a portion of it related to landmark signs. Town meeting would have to approve its use for any other purpose. Selectman Terranova said he would like to help provide them with the flexibility.

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted to approve the proposed capital budget as presented by Mr. Boudreau, with the provision that the \$3,500 appropriation for the Historical Commission may be used for landmark signs, repairs and improvements to cemetery stones, fences and other improvements.

Consent agenda

Mr. Boudreau presented the Board a list of articles that have in past years appeared on the consent agenda for town meeting. They include acting on reports of departments and committees; naming residents to largely ceremonial posts appointed by town meeting; compensation for elected officials, which remains unchanged from the prior year; authorization of annual revolving funds for the Board of Health, Library, Recreation Commission and Council on Aging, and the golf and emergency medical services enterprise budgets.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to include the aforementioned articles, Articles 1, 2, 3, 11, 12, 13, 14, 15 and 16, on the consent agenda for the annual town meeting.

Resignation from Historical Commission

The Board received a letter of resignation from the Historical Commission from Linda Gillon, who wrote that she was stepping down due to work commitments and that she was most proud of the work done on the Demolition Delay Bylaw and the effort to save the Centre Farm. Board members thanked Ms. Gillon for her service, praised her dedication and enthusiasm, and agreed her efforts on these and other issues had made a positive impact.

Use of Town facilities

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted unanimously to approve the request from Veterans Services Director John Kimball III for the use of the Common, Memorial Day and Veterans Day observances, on May 25 and November 11. Board members thanked the Town's veterans for their service and Mr. Kimball for his efforts in promoting greater interest and attendance.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve the use of the South Fire lot for car wash by Lynnfield High School boys' lacrosse, April 26 and June 7.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve the use of the South Fire lot for a car wash Lynnfield High School baseball, May 3 and May 10.

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted unanimously to approve the use of the South Fire lot a car wash by LHS boys' soccer, September 13

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted unanimously to approve the use of the Town's streets for the Little League Parade on May 2.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to allow the use of the Common by the Cystic Fibrosis Association for the Great Strides Cystic Fibrosis Walk on May 17.

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted unanimously to approve a banner for Reid's Ride from July 6 to July 19.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve a banner for Great Strides Cystic Fibrosis Walk from May 10-17.

Requests for one-day liquor licenses

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve a one-day liquor license for the Knights of Columbus, Post Office Square, from 5:00-9:00 p.m. on May 22, 2015, for a private party.

On the motion of Selectman Terranova, duly seconded by Selectman Crawford, the Board voted unanimously to approve a one-day liquor license for the Knights of Columbus, Post Office Square, from 7:00-11:00 p.m. on June 13, 2015, for a private party.

Administrative matters

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve the minutes of the meeting of March 9 as presented, with one addition suggested by Selectman Terranova.

On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to approve the minutes of the meeting of March 20, 2015 as presented.

At 7:32 p.m. Chairman Nelson said that with the business of the Board completed for this portion of the meeting, the Board would stand in recess until the election results are tabulated. On the motion of Selectman Crawford, duly seconded by Selectman Terranova, the Board went into recess.

Results of Election

At 8:33 p.m., Chairman Nelson called the Board back into session and Town Clerk Trudy Reid announced the unofficial elections results. The following candidates were elected without opposition: Board of Assessors, Donald Garrity; Board of Library Trustees, Russell Boekenkroeger and E. Seavey Bowdoin; Moderator: Arthur Bourque III; Planning Board: John Faria; School Committee: Salvatore Cammarata and Timothy Doyle; Housing Authority: Michael Walsh. In the sole contested race, for Board of Selectmen, Christopher Barrett received 1354 votes and Kathleen Shea received 1315 votes. Chairman Nelson congratulated Mr. Barrett and Ms. Reid administered the oath of office to him. Resident Harry Le Cours asked if the absentee ballots had been counted; Ms. Reid said that they had.

Selectman Crawford thanked Chairman Nelson for his service to the Town, as a member of the Board of Selectmen, and previously as a member of the Board of Assessors and the Finance Committee, and for his support of the schools, library and other Town services and activities. Chairman Nelson said that Lynnfield is a great community and that he has enjoyed his term as a selectman. He said he will remain involved in the Town.

Selectman Barrett thanked the people of Lynnfield and said he was reminded many times over the campaign what a wonderful community Lynnfield is. He thanked Ms. Shea for running and said the campaign resulted in a wonderful discussion of the needs and wants of the community.

He said Ms. Shea and her supporters put a tremendous amount of energy into the campaign, and both campaigns agreed that Lynnfield is worth fighting for. He said she and her supporters deserve to have their concerns heard. He thanked Mr. Nelson for his service and noted he had made a difference in areas such as helping neighborhoods on matters such as the Perley Burrill site. He thanked his supporters and campaign team, as well as his wife and children. He thanked all the voters who participated in this close election, which had one of the best turnouts in Lynnfield history.

Reorganization of the Board

Mr. Nelson stepped down and Selectman Barrett joined the Board.

Selectman Terranova said that in keeping in the tradition of rotating the chairmanship, he was nominating himself for chairman. The nomination failed for the lack of a second.

Selectman Barrett said he had put a lot of thought into this matter over the last couple of months. He said he had served as chairman of the School Committee and understood the leadership role the chairman must take. He said he had observed the Board of Selectmen and said the Board needs a chairman who could provide leadership. He nominated Selectman Crawford for chairman. Selectman Crawford said he appreciated the confidence Selectman Barrett expressed in him and seconded the nomination.

On the motion of Selectman Barrett, duly seconded by Selectman Crawford, the Board voted 2-1 (Selectman Terranova opposed) to designate Selectman Crawford as chairman.

Chairman Crawford nominated Selectman Terranova for vice chairman. On the motion of Chairman Crawford, duly seconded by Selectman Terranova, the Board voted unanimously to designate Selectman Terranova as vice chairman.

On the motion of Selectman Terranova, duly seconded by Chairman Crawford, the Board voted unanimously to designate Selectman Barrett as clerk.

On the motion of Selectman Terranova, duly seconded by Selectman Barrett, the Board voted unanimously to adjourn at 8:48 p.m.