

FINANCE COMMITTEE MINUTES MONDAY, MARCH 27, 2016

LYNNFIELD FINANCE COMMITTEE MEETING NOTES

MARCH 27, 2017

BOS ROOM, TOWN HALL

Present: Jack Dahlstedt, Christopher Mattia, Stephen Riley,
Tom Kennedy, Gene Covino, Jason Caggiano,
A.J. Qualtieri, Kevin Sullivan, Robert Priestley,
Thomas Kayola

Not Present: Stephen Riley

Guests: Town Administrator Jim Boudreau, Recreation Committee
Chairman Matt Monkiewicz, Field Director Joe Maney,
Rich Sjoberg, Melanie Higgins (Press), Michael Walsh

Jack called the meeting to order at 7:00 p.m.

- * Mr. Matt Monkiewicz gave a summary of the Recreation Commission's hierarchy.
- * FinCom member Robert Priestley recused himself from participating in the Recreation Department's budget request discussions.
- * Mr. Matt Monkiewicz provided the history of the Director of Recreation's salary providing comparable data for similar scopes and duties. Mr. Monkiewicz also supplied the FinCom with a handout containing same.
- * The FinCom and Mr. Matt Monkiewicz discussed high and low salaries for comparable positions within the Town.
- * Mr. Monkiewicz provided updated education and experience qualifications concerning Ms. Julie Mallett's position as Recreation Director.
- * Mr. Monkiewicz provided a listing of the current programming which falls within the Recreation Department.
- * The FinCom requested current user fees and percentage of use by the residents participating in Recreation Department programs.

- * Mr. Monkiewicz requested a market increase in the Recreation Director's position salary.
- * Mr. Monkiewicz encouraged the FinCom to further investigate the exemplary services Ms. Julie Mallett has provided to the Town.
- * The FinCom asked Mr. Monkiewicz for data concerning usage and field revenue.
- * Mr. Joe Maney provided a list of upcoming programs to increase usage for total targeted population.
- * Mr. Joe Maney discussed projected fields revenue and user fees comparable with surrounding towns.
- * Mr. Joe Maney listed scheduled fee users for the fields.
- * The FinCom and Mr. Joe Maney expressed their positive impression of the new DPW Director in association with the future of fields maintenance.
- * The FinCom and Mr. Joe Maney discussed the expected longevity of the turf fields.
- * The FinCom and Recreation representatives discussed likely replacement timetable and costs for the turf fields.
- * Mr. Joe Maney explained the process for scheduling the fields, adding he gives first choice to in-town teams before going outside.
- * The FinCom thanked the members of the Recreation Commission for their time.
- * The FinCom did a cursory review of the proposed warrant articles.
- * Town Administrator Boudreau summarized Article 14, Article 16, Article 20, 21, and 23.
- * The FinCom and Town Administrator Boudreau discussed the State ballot question concerning the selling of commercial marijuana as opposed to the sale of medical marijuana.

- * Town Administrator Boudreau advised the FinCom that the Town of Lynnfield voted approximately sixty percent against the commercial selling of marijuana within town limits.
- * Town Administrator Boudreau and the FinCom discussed Article 23, a petition to build a movie theater at Market Street.
- * The FinCom and Town Administrator Boudreau discussed the prior parking studies in connection with the proposed Lahey building at Market Street.
- * The FinCom commented on their financial concern with the already existing parking capacity at Market Street and the potential of people being turned away.
- * The FinCom and Town Administrator Boudreau discussed Article 24 (Rail Trail). Town Administrator Boudreau added this article does not require the BOS to sign the lease.
- * The FinCom and Town Administrator Boudreau gave a brief overview of the proposed fields articles, Article 25, 26, and 27.
- * The FinCom questioned the timing of these articles.
- * Town Administrator Boudreau added that Mr. Arthur Bourque will be presenting before the BOS next week concerning the fields articles.
- * The FinCom and Town Administrator Boudreau discussed Article 29 and reviewed the existing policy on naming public buildings.
- * Town Administrator Boudreau updated the FinCom on the pending library grant.
- * Town Administrator Boudreau updated the FinCom on the status of the Centre Farm property and current appraisal.
- * The FinCom advised Town Administrator Boudreau of their favorable impression after meeting with DPW Director Tomasz.
- * The FinCom and Town Administrator discussed the overtime protocol concerning DPW employees.

- * The FinCom requested balances in revolver accounts. Town Administrator Boudreau will report back in the near future.
- * Town Administrator Boudreau reported a better calendar year than expected concerning both golf courses.
- * Town Administrator Boudreau updated the FinCom on the status of the site work at King Rail Golf Course.
- * The FinCom thanked Town Administrator Boudreau for his time.
- * Jason gave an update of his phone conversation with Police Chief Breen concerning budget requests.
- * Jason reported that Chief Breen had spoken with a consultant pursuant to a multi-year fleet inventory forecast, similar to the Fire Department, and the report will be forthcoming.
- * Jason informed the FinCom of Chief Breen's forecasted fleet replacement plan.
- * The FinCom will request police fleet inventory from Police Chief Breen.
- * The FinCom discussed the rotation and replacement protocol for the police fleet, including associated equipment.
- * The FinCom discussed the requested traffic device.
- * The FinCom discussed the police overtime increase in association with present staffing.
- * Tom Kayola made a motion to accept the 2-27-17 minutes as amended. Tom Kennedy seconded the motion. All voted in favor.
- * Chris made a motion to adjourn, seconded by Tom Kayola. The Committee voted unanimously in favor. The meeting was adjourned at 9:00 p.m.

Respectfully submitted by
 Debbi Mallett, FinCom secretary