

## **Information Systems**

The purpose of the Information Systems Department is to assure all electronic related data is functioning properly, secure and accessible to each department within the town. Our current infrastructure consists of a 60+ node heterogeneous network spanning across town buildings and consisting of multiple servers distributing multiple database assets. The department strictly enforces a replacement schedule for all workstations and servers to assure computers on the network do not become obsolete or unusable. Information Systems also manages employee user accounts, the town's website, employee email addresses and Internet access for all other departments. The department also acts as a helpdesk for application software inquiries from staff employees.

In 2005, while working closely with the town's financial team, we converted the tax collection module from our current financial software package to the Munis® municipal software package. The tax collection portion consists of the billing/receiving of real estate, personal property & excise bills. With the completion of the collection portion, the town is now completely converted to the Munis® municipal software package. Also with this completion the responsibility of the physical production of all tax bills has been transfer out of the Information Systems Department to the Collector's Office.

The Department's main focus since the completion of conversion has been focused on taking down the previous system and it's peripherals. The department has removed all terminals, printers & serial connections which connected to the previous server.

In 2005, we also upgraded to a more robust firewall, which included both anti-virus and anti-spyware software being deployed to the clients. We have begun the process of rewiring the internal Ethernet network and have installed more robust switches in the main server room. This past year, the department converted a majority of workstation clients to the latest version of Microsoft Office.

In 2006, we plan on connecting all buildings via fiber optics and deploying the financial software package to the schools for more efficient data entry.

Respectfully submitted,

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