

Town of Lynnfield, Massachusetts



PLANNING BOARD SPECIAL PERMIT APPLICATION FORM

The undersigned hereby petitions the Lynnfield Planning Board for a Special Permit under Section 10.5 of the Lynnfield Zoning By-Law.

Applicant Name	Town/State
Company	Zip
Address	Assessors Map/Parcel
Telephone	Zoning District(s)

Owner's Name	Town/State
Address	Zip
Assessors Map/Parcel	Assessors Map/Parcel
Telephone	Zoning District

SUMMARY OF WORK/PROJECT:

SIGNATURES

Signature of Applicant	Date
Signature of Owner	Date

Town of Lynnfield, Massachusetts



PLANNING BOARD SPECIAL PERMIT APPLICATION CHECKLIST

Check all that are completed and/or included with application form:

- Pre-application review with planning office staff
- Special Permit application form
- Special Permit application fee (check made payable to the Town of Lynnfield)
- Design Review fee (check made payable to the Town of Lynnfield)
- Abutters list (300ft. radius Certified Abutters List and Map from assessor's office)
- Abutters mailing fee (check made payable to Town of Lynnfield)
- Site Plans - five (5) copies of the full-size site plan, eight (8) copies of the 11x17 reduced size site plan, and digital copy of site plan sent to planning office
- Impact Reports - six (6) hard copies and digital files sent to planning office
- Deed/Certificate of Ownership
- Cover Letter(s) and/or Narrative

Signature receipt for materials above:

Planning Office Staff Member

Date