

**Lynnfield Public Library
Minutes of the Board of Trustees
March 20, 2018**

CALL TO ORDER

- Meeting was called to order by Bob Calamari at 6:08 pm at the Lynnfield Public Library, Green Room. Roll call was taken. Present were, Bob Calamari, Chair, Faith Honer-Coakley, Vice-Chair, Russ Boekenkroeger, Rich Mazzola, Janine Rodrigues-Saldanha, Holly Mercer, Director, and Patty Nutile, Secretary. Chair informed the attendees that the meeting was being recorded.

NEW BUSINESS

- Town Meeting Readiness: Discussion points follow:
 - Because we do not have the full support of the Selectmen and the Town Administrator, we will not include an Article at the April Town Meeting. The following email was sent to Bob Curtin, Assistant to Town Administrator, and Chris Barrett, Selectman. ‘The Library Board of Trustees does not plan to pursue an article at the April 2018 Town Meeting at this time. Please remove the article from the warrant and also remove the item from the agenda of tonight’s Board of Selectmen’s meeting. Thank you.’
 - Not knowing when we will receive grant funds is holding up our process. We will let the MBLC know that we will not go forward with an article in April. Reaching out to our legislators may help. In July, the MBLC will let us know about available monies. At this point, we would have 6 – 8 months to get town approval after we are notified that it is our time to receive MBLC funds.
- Status of Septic System and Incident Clean Up: Holly Mercer met with John Tomasz, DPW Director. The insurance company may cover the cost of new tile flooring in the hallway by the bathrooms and new flooring in part of the basement. The fecal coliform testing came back negative; however, the trustees are not comfortable with keeping the 600 damaged books. The Board will not pay the deductible (average \$500-\$5000), as the DPW is responsible for maintaining the building and the Town is responsible for the insurance policy.
- FY19 Operating Budget: Holly Mercer met with Rob Dolan, Town Administrator about the FY19 Operating Budget. Rob is not recommending the additional youth hours to staff the Children’s Room, a high priority of Holly’s and the Trustees’.
- Wonder’ful Community Read: Our Wonder’ful Community Read is starting in April with complete details on our website. There are 1 -2 openings for the Panel Discussion to be held on April 28. Holly will check into having Rotary Club members read to Our Lady of the Assumption (OLA) School elementary students and donate “We’re All Wonders” to each of their classrooms. It may also be possible to donate the picture book to the Lynnfield Pre-schools.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 7:02 pm. The vote was unanimous. Motion passed. (Faith Honer-Coakley/Russ Boekenkroeger)

NEXT MEETING DATE

Tuesday, April 3, 2018 at 6:30 pm

Respectfully submitted by Patty Nutile, Board Secretary
March 27, 2018

Documents distributed:

- Agenda, March 20, 2018