

Lynnfield Public Library
Minutes of the Board of Trustees

April 18, 2023

RECEIVED

2023 JUN - 1 | A 10:28

1. Call Meeting to Order

The meeting was called to order at 6:30 p.m. by Chair Robert Calamari, who recited the recent legislation approved by Governor Healey which extended the provisions of the Open Meeting Law to March 31, 2025. This extension further allows public bodies to continue holding meetings remotely without the chair and a quorum of the public body present and to provide "adequate, alternative" access to remote meetings.

Roll call was taken and those in attendance for the meeting held via conference call were: Robert Calamari, Chair; Faith Honer-Coakley, Vice-Chair; Russell Boekenkroeger, Trustee; Richard Mazzola, Trustee; Andrew Kenneally, Trustee; Abigail Porter, Library Director; and Gerri Karonis, Secretary. Chair Calamari informed the Board that the meeting was being recorded and would be available as soon as possible at the conclusion of the meeting.

2. Consideration of Strategic Planning Consultant Recommendation

Ms. Porter described the process undertaken for the retention of a Strategic Planning Consultant. Two candidates were interviewed. Trustees Faith Honer-Coakley and Richard Mazzola are members of the Strategic Plan Committee and participated in the interviews. While both candidates were well qualified, there was a recommendation for one candidate, Deborah Hoadley, of Hoadley Consulting. The Board recommended that a written scope of work be attached to and made a part of the contract. Ms. Porter confirmed that the consultant would be responsible for drafting and delivering the final Report. At Mr. Mazzola's request, Ms. Porter will also obtain the candidate's hourly rate used to calculate compensation under the contract. A motion was made, seconded and unanimously approved to retain Deborah Hoadley of Hoadley Consulting at an amount up to \$8,000 on the terms as set out in the Strategic Planning Consultant Agreement.

3. Ratification of LRA

The Board reviewed the Union Contract previously negotiated and agreed upon by the union representing Library staff and the Town of Lynnfield and previously approved by the Select Board. After discussion, a motion was made and seconded to ratify the contract as presented. The motion carried by a 4-0 vote. Trustee Richard Mazzola abstained from the vote as neither the Union Contract nor any supporting materials were provided to the Trustees for review prior to the contract being approved by the Select Board.

There being no further business, a motion was made and unanimously approved to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Geraldine Karonis

Secretary