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TOWN OF LYNNFIELD MEETING NOTICE

POSTED IN ACCORDANCE WITH THE
PROVISIONS OF M.G.L. CHAPTER 30A §§18-25

Version 7.1.10

Board/Committee Name: Recreation Commission

Day/Date: January 17, 2024

Time of Meeting: 7:00 pm

Location: Lynnfield Meeting House

AGENDA

- Call to Order
- Approval of Minutes
- Old Business
 - Rec Comm Member Vacancy
 - Establish 2024 Roles
 - Julie's Knowledge Transfer & Responsibility Summary
 - Conflict of Interest Training and Ethics Attestation
 - Open Space Committee Representation
 - Meeting with Julie McCarthy; Lynnfield CFO
 - Summer Rec Staff Outreach
- Programming Report (Rec Director, Program Director, Events Subcommittee)
 - Ski Club (Hazelton)
 - Early Release days (Staffing/Mary M)
 - Father/Daughter Dance
 - Mother/Son Bowling
 - Game Club
 - Other (Futsal, Soccer Shots)
- Fields Update (Joe Maney & Fields Chair)
 - Spring '24
 - Summer Baseball Clinic
 - Town Wide Yard Sale (February Agenda)
- Treasurer's Report
 - Compensation Report & Process
 - Programming Cash Flow Statement
 - Financial Planning & Analysis
 - Operating Margin Discussion
 - Reimbursements
 - Process & Controls? Expenses, Town Debit Card
 - Cornhole Refunds
 - Capital Planning – Turf Account
 - Fundraising (FOLR)

- Rec Center Update
- Secretaries Report
 - Annual Calendar, Meeting Cadence/Location, Meeting Agendas, Minutes
 - Website
 - Responsibilities for Rec Comm Roles
- Selectman's Update (As Needed)
- New Business
 - Joe's HHS Access Parameters
 - Compensation & Hiring Subcommittee Report
- Public Comment
- Closing
- Adjournment