

MEETING MINUTES TOWN OF LYNNFIELD

Committee Name: Lynnfield Recreational Path Committee

Day/Date: Thursday, January 24, 2018

Time of Meeting: 7PM

Location: Town Hall, J. Maney Meeting Room

AGENDA-Amended WITH MINUTES

1. Pledge of Allegiance

The meeting was called to order at 7:00 PM by Chairman Russell with a pledge of allegiance.

Committee members in attendance: Robert Almy, Marian Orfeo Gerard Noumi, Matt DiVirgilio, Joseph Markey, and Randall Russell. Town Manager Bob Curtin was present.

Public attendees were Vince Inglese, Patrick Curley and Gill Guigliano

2. Old Business

a. Approve minutes from meeting on January 9, 2018

The minutes from the January 9 meeting were approved with minor corrections. In addition, the list of questions provided by Mr. Dalton will be appended to the January 9 Minutes.

3. New Business

Mr. Curtin reported that there was a grant opportunity and that Mr. Inglese of Friends of the Lynnfield Rail Trail had developed a grant application that he would provide to Mr. Curtin. The grant opportunity was through the Massachusetts Division of Conservation and Recreation and due February 1. After some discussion of the timing of the next phase of engineering design and the need for a match, Mr. Almy was asked to contact Mr. Curtin as to whether the Town completing and submitting the application made sense.

a. Discuss/Nominate/Vote on new Chair candidate(s)

Mr. Russell provided a letter of resignation effective when the Committee could elect a new chair. Any election would come at a future Committee meeting since not all members were present to discuss their willingness to act as Chair. Ms. Orfeo agreed to act in her capacity as vice-chair until an election could be held.

The Committee received a summary of the meeting between DOT and WorldTech on January 23. The meeting was a typical meeting to review and resolve and potential conflicts among DOT comments on the draft 25% design prepared by WorldTech. The meeting focused mainly on clarifications with few actual conflicting comments; WorldTech will address the majority of comments provided without the need for DOT input. Main points relating to Lynnfield:

- The boardwalk element may be considered a "limited project" thereby providing some flexibility in the 5,000 ft² limit on wetlands disturbance. This would allow design flexibility with other wetlands. The Town should be applicant to its own Conservation Commission later in the permitting process.*
- DOT to clarify with their "bridges" section to confirm that the design basis provided is what is needed for the boardwalk section at the 25% design stage. WorldTech has provided geotechnical and other information that may be sufficient as a design basis.*
- DOT and WorldTech suggest a Town hosted workshop to allow residents to address design expectations/ suggestions for the next phase of engineering design. WorldTech and Town of Wakefield representatives will attend. This workshop should be held well before the expected DOT hearing on the 25% design. The DOT hearing is likely in late April or early May.*

Minutes

b. Review any new correspondence received

The Committee discussed how to handle correspondence provided to the Committee. The Chair will ask the Town Administrator how to handle these types of materials.

c. Develop detailed timeline for Committee work through April 2018 (incorporate all relevant events including: BOS meetings, DOT Public Hearing, Informational Sessions, April Ballot Item, DOT meetings, April Town Meeting, etc.)

The Committee discussed possible schedules for reporting to the Board of Selectmen and for the Public Workshop. The Chair and Vice-Chair will act as a subcommittee and coordinate with Selectman Dalton. Dates for reports and workshops will be discussed at the next Committee meeting.

The Draft report will be sent to the various subcommittees and then be sent as a discussion-draft 3 days before the next Committee meeting. This is intended to allow the Committee members to review the entire report for discussion and approval at the next meeting.

The Committee will meet in 2 to 3 weeks. The Chair will coordinate with the Town Clerk to prepare and post and circulate an agenda.

4. Public comment on any issues of interest to the Committee

Mr. Inglese suggested that the Committee coordinate with Mr. Dalton to be sure his expectations are met with the report. He asked whether changes in design will reduce the 75% design costs. In addition, he asked about the source of the 19 questions discussed in the previous Committee meeting.

Mr. Curley expressed hope that any questions not be indicated as coming from a representative section of the Town.

Ms. Guigliano emphasized that the Committee should not take sides, should remain neutral.

5. Adjourn

The meeting was adjourned at 8:45.