

AGENDA with *MINUTES*

TOWN OF LYNNFIELD

Committee Name: Lynnfield Recreational Path Committee
Day/Date: Monday, February 12, 2018
Time of Meeting: 7PM
Location: Town Hall, Lunch Break Room

AGENDA with *MINUTES*

1. Pledge of Allegiance

The meeting was called to order at 7:00 PM by Chairman Russell.

Committee members in attendance: Robert Almy, Marian Ofero, Joel Steiner, Gerard Noumi, Matt DiVirgilio, Michael D'Amore, Joseph Markey, and Randall Russell. Selectman liaison Dalton was present. Public attendees were Jill Jorgenson, Pat Campbell, Patricia Lake, Vince Inglese and Dick Simmons (past Chair of Recreational Path Committee)

2. Old Business

a. Approve minutes from prior meeting

Minutes from January 24 meeting were approved with minor changes.

3. New Business

a. Discuss/Nominate/Vote on new Chair candidate(s)

Mr. Noumi was elected new chair of the Committee.

b. Updates since last meeting from: Selectman Dalton, other members of the Committee, Rob Almy on grant application discussed at last meeting, etc.

The Town was not able to submit a grant to DCR for funding by the deadline.

c. Discuss/Approve current version of the **Status Report to Lynnfield Board of Selectmen** as requested by BOS

d. Discuss/Prepare for distribution of **Status Report** to Board of Selectmen and Town (February 26, 2018 BOS meeting)

The draft report available at the meeting was discussed by the committee and a number of changes were approved including: clarify language regarding the method and basis for approving funding for the next phase of engineering analysis; add a footnote on page 1 and clarify language at the top of page 6 relating to total project cost; add time and location of proposed workshop; clarify that as of the date of the report the Committee has initiated conversation with several other Town committees; clarify funding information in the cost issues table on page 7; clarify the DOT believes that the project may be permitted with the boardwalk crossing of Reedy Meadow as part of the design. On the basis of the changes discussed and approved, the Committee voted to forward the status report to the Selectmen.

- e. Update from sub-committee in charge of design and preparation of the Public Information and Design Workshop (agenda, participants, proposed date, venue, etc.).

Sub-committee includes: Sheila Aronson, Rob Almy, Matt DiVirgilio and Joel Steiner.

The subcommittee will work on an agenda and format for the public workshop. The most likely dates are March 27 and April 3. The subcommittee will identify a final date in consultation with WorldTech and Wakefield. That date will be inserted into the Status Report.

- f. Plan for next steps in role of committee (approach to sharing interim updates, meeting calendar, other issues to consider)

The Committee will work on the agenda and format at its next meeting, March 8.

4. Public comment on any issues of interest to the Committee

Mr. Inglese asked the committee to check the cost of the next phase of engineering. There is some ambiguity in the Status report. He asked if there was some benefit to using the same team (WorldTech) for the next phases. He suggests that the Board of Selectmen should be present at the workshop, and that the setup should be done ahead of time.

Mr. Inglese indicated that the Friends of the Lynnfield Rail Trail had submitted an application to DCR for a \$50,000 grant to help cover anticipated design and permitting costs.

Ms. Campbell requested that copies of the Status Report be made to the public. (Note: the Committee indicated that the report will be posted on the Town Website the Friday before the Board of Selectmen meeting.)

Ms. Jorgenson raised concern that the rail line cannot be tested for contamination since the Town would be responsible for and clean-up costs.

5. Adjourn

The Committee adjourned its meeting at 8:30.