

**AGENDA with MINUTES**  
**TOWN OF LYNNFIELD**

**Committee Name:** Lynnfield Recreational Path Committee  
**Day/Date:** Wednesday, April 11, 2018  
**Time of Meeting:** 7PM  
**Location:** Town Hall, Lunch Room

**AGENDA with MINUTES**

1. Pledge of Allegiance

*Committee members in attendance: Joel Steiner, Gerard Noumi, Marian Orfeo and Michael D'Amore.*

*There was not sufficient attendance for a quorum so the meeting was conducted informally starting at 7:05. No votes were taken. Robert Dolan, Town Administrator, attended the meeting. Public attendees included Vince Inglese, Jane Bandini, Axel Wirth, and Bob Breslow.*

2. Old Business

a. Approve minutes from past meeting

*Minutes from March 15 meeting were reviewed, but not approved as there was not a quorum.*

3. New Business

a) Community Workshop

*Gerard noted that he was pleased with the outcome and that there was a lot of good discussion. WorldTech did a 5-10 minute presentation prior to formation of break-up groups. The session was recorded and video should be available on Friday, April 13. The people who attended got a good understanding of the issues, including design options, and hours of operation. Mass DOT will fund the total cost of construction, including all design changes that are incorporated. Joel Steiner also reported positively on the meeting. He noted curbing as a good safety feature. Gerry noted that there will be a similar workshop at 75% design. We need to figure out how to make the workshop video publicly-accessible and let people in both Lynnfield and Wakefield know.*

b) Update from Lynnfield Department Heads Meeting on 4/6

*Gerry reported on the meeting and distributed notes that combined feedback from the Workshop and Department Heads meeting. Rob Dolan summarized for the Committee his*

*takeaways from the meeting. Joel Steiner inquired if there has been feedback from any School Department officials; Rob Dolan replied that there has been none to date.*

*Rob Dolan noted that he received a call from Rep. Lewis who will be assisting Wakefield with the state approval process. Rob Dolan recommended than Rep. Brendan Crighton be briefed; Rob Dolan also noted that DJ Napoletano is Rep. Crighton's staff person and is very experienced.*

*Gerry noted some particular feedback on the community workshop:*

- *Parking options; there were a number of comments from public attendees. One idea to explore is adding bike racks in town.*
- *Mile markers (possible privatization opportunities)*
- *Pet waste, and opportunities for sharing responsibilities between Lynnfield and Wakefield for waste pick-up*
- *Emergency response vehicle access*
- *Boardwalk – non-slip, fire resistant*
- *Screening (e.g., privacy shrubs), and fencing. Goal is to have uniformity for sections of the trail. There was also extensive feedback from the public attendees on fencing.*
- *ROW width -42 feet (to be confirmed for next meeting)*
- *End points. There was additional public comment on the Lynnfield/Peabody endpoint.*

*Rob Dolan will assign Bob Curtin to receive email feedback from the community and will share any messages with the Committee.*

**c) Design and Policy Updates**

- a. Funding. Gerry asked Joel to work with Matt and Joe to review the various funding (ex: grant opportunities) for the Recreational Path. In discussion with the attendees, the idea of path markers came up. Rob Dolan asked that the subcommittee think what the donor “acknowledgements” should look like so that they are tasteful rather than gaudy.*

**d) Next Community update.**

- a. Gerry will use the notes from the community workshop and department heads meeting to craft a press release. Gerry will use the same wide network he used for the community workshop to distribute the release.*

**e) DOT presentation.**

- a. This will be open to Lynnfield and Wakefield. They will take input from the community on the 25% design. No updates from timing from WorldTech.*

**f) Next meeting dates. 5/8 & 6/7.**

- a. Use potential dates of 7/10 and 8/7 as placeholders.*

- g) Updates since last meeting:
  - a. *Gerry will remind Rob Dolan to have Tom Mullin look at the MBTA lease.*
- h) New Committee member search
  - a. *Gerry has identified a couple of potential candidates.*
- 4. Public comment on any issues of interest to the Committee:
  - a. *What does 25% review really mean?*
  - b. *What is the cost to the town to complete the design?*
  - c. *Add Lynnfield Middle School as a parking option*
  - d. *Boardwalk parking – look at Perma-Tec material*
- 5. Adjourn