

**BOARD OF SELECTMEN
AGENDA
Monday, December 21, 2015**

Regular Meeting – 7:00 p.m.

Merritt Center, 620 Market Street

****NOTE****

As a result of changes in the Open Meeting Law, the chair must announce at the outset of every meeting that the meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Recreational Path Committee update

Emergency and disaster planning for election polling places

Recreation Commission vacancy

Kinder Morgan gas pipeline update

Camp Curtis Guild cell towers update

Union Hospital update

Renewal of annual licenses: club all-alcohol, restaurant all-alcohol, restaurant wine and malt, package store all-alcohol, package store wine and malt, common victualler, weekday entertainment, Sunday entertainment, automatic amusement, lodging house, taxi/livery service, fortune teller

Use of Town facilities:	None
One-day liquor license:	None
Minutes:	November 4; November 30
Proclamations:	None
Administrative matters:	Signing of warrants

Wakefield / Lynnfield Rails to Trails Project Update

The Wakefield / Lynnfield Rails to Trails project is moving forward with an anticipated twenty-five (25) percent submittal to the state this summer. This project as proposed provides a 4.4-mile recreational multi-use trail along the MBTA rail corridor beginning at the Galvin Middle School in Wakefield, and extending through Lynnfield to the Peabody City line. In April 2014 public information meetings were held in each community to discuss the proposed project and obtain community input. Since that time, the design has advanced to a preliminary design stage in preparation of a submittal to the Massachusetts Department of Transportation, who will ultimately fund the construction of the project through the State Transportation Improvement Program (STIP).

Over the past several months, the design team has performed geotechnical investigations and analysis, completed hydraulic modeling of the watershed, began environmental assessments, evaluated options for Crossing the Reedy Meadow, and progressed the design elements of the trail which include the horizontal and vertical alignment of the trail, at-grade street crossing configurations, trail amenities and features, and began to develop screening alternative treatments along the path. One keynote related to the design, our original thought was to utilize abandoned rail cars through the meadow for the trail. This approach is proving to be less practical and more costly than originally anticipated. Therefore, we will be utilizing an elevated timber boardwalk structure for the meadow crossing.

The next steps in the process include holding neighborhood input meetings in Wakefield and Lynnfield to present the current design and solicit input as the design team works towards a Preliminary (25%) design submittal to MassDOT this coming summer. Upon review and approval of this submittal, MassDOT will then hold an official Design Public Hearing to present the project as part of their formal design process. The anticipated dates for the public meeting are the following: Lynnfield (1/12/16) and Wakefield (1/13/16).



TOWN OF LYNNFIELD
Massachusetts, MA 01940
OFFICE OF THE TOWN CLERK

EMERGENCY AND DISASTER PLANNING FOR ELECTION POLLING PLACES

In the event that the election poll needs to be evacuated for any period of time, the following procedures should be followed IF CIRCUMSTANCES ALLOW (based on the direction of emergency personnel).

SAFETY OF VOTERS AND POLLWORKERS IS THE TOP PRIORITY

BALLOTS BEING USED BY THE VOTER: All ballots must be accounted for and secured prior to leaving the building.

- DO NOT permit voters to remove ballots from the polling place.

Place the ballots in the spoiled ballot envelope and record the names of the voters on the back of that envelope. When you re-enter the polling place, give the voters who were voting at the time of the evacuation new ballots, using the spoiled ballot envelope as a guide to check off the voter's name. Remove all ballots from the spoiled ballot envelope and mark them "Spoiled" and return to the envelope.

VOTING LISTS AND UNUSED BALLOTS: The voting lists and all unused ballots must be secured before leaving the building.

- DO NOT leave unused ballots unattended during an evacuation.

Place all unused ballots, all voting lists and the spoiled ballot envelope into the ballot carrier under the check-in table at each precinct. LOCK the box and take the Precinct keys with you.

When re-entering unlock the box and note the reason, time, and duration of the evacuation in the Clerk's notes.

Emergency and Disaster Planning for Election Polling Places (Continued)

VOTING EQUIPMENT: The voting equipment itself must be secured.

- **UNPLUG THE EQUIPMENT**

Wardens should take their machines with them when they evacuate the polls. Make sure all doors are locked on the ballot box, and the counter is secured in place before moving the entire machine.

**VOTERS MAY CAST AN ABSENTEE BALLOT AT THE TOWN CLERK'S OFFICE
DURING THE TIME THE POLL IS EVACUATED**

Note on the application, the reason for voting in the office.

LASTLY, be sure that everyone has left the polling area –

the Police, Wardens, and Clerk should be the last to leave!

The Town Administrator, Police Chief or the highest ranking officer available should be notified as soon as possible.

In the event, the emergency at the poll cannot be rectified within 60 minutes of the evacuation; the election will be moved. Election Officers should move as quickly as possible to the alternate poll and bring whatever materials they were able to carry out of the poll at the time of evacuation. DPW will be called upon to assist in the move. (781-334-9500)

**Unless otherwise stated the relocation point will be the
Lynnfield Middle School**

Emergency and Disaster Planning for Election Polling Places (Continued)

In the Event of Fire:

1. Call 911, evacuate the building immediately.
2. Call State Elections Division to notify them of situation – **617-727-2828**
3. **Election Warden and the Town Clerk** will secure election voting boxes, and record number of votes indicated on each tabulator
4. **Election Officers – Check In**...secure unused ballots, and check in voter lists, and as you leave building, take with you. Keep with you until you can safely turn over to Election Warden or the Town Clerk
5. **Election Officers – Check Out** – secure check out voter lists, and as you leave building, take with you. Keep with you until you can safely turn over to Election Warden or the Town Clerk
6. **Election Clerk** – safely secure paperwork on working table to include any unvoted absentee ballots, absentee ballot report, election books, etc. As you exit building, take what you can and keep with you until you can safely turn over to Election Warden or the Town Clerk
7. **The Town Clerk** will notify the Town Administrator when safely possible – **781-334-9410**. Town Administrator’s office should put out a Reverse 911 call to all resident informing them of the location change for voting purposes.

In the Event of Power Outages:

1. Notify building maintenance and DPW – **781-334-9500**
2. Call State Elections Division to notify them of situation – **617-727-2828**
3. **Election Warden and the Town Clerk** should ensure voting machines are running properly on backup battery.
4. The **Town Clerk** will notify the Town Administrator’s Office when safely possible – **781-334-9410**. Town Administrator’s office should put out Reverse 911 call to all residents informing them of the location change for voting purposes (if necessary).

Dated: _____

Chair, Board of Selectmen

Town Administrator

Chief of Police

Fire Chief

Director of Public Works

Town Clerk

ALCOHOL LICENSES

Club License:

Wakefield Elks Home Association, d/b/a Wakefield Lodge of Elks, 63 Bay State Road

Common Victualer: All Alcohol

427 Walnut Street LLC, d/b/a Davio's Northern Italian Steakhouse, 427 Walnut Street, Steve DiFillippo, Manager,

Bail Hai, Inc. - 93 Moulton Drive, James W. Yee, Manager

Broadway Lights LLC, d/b/a Fat Cactus – 215 Broadway, Matthew M. Greer II, Manager,

Legal Sea Foods, LLC, d/b/a Legal C Bar, , 427 Walnut Street, Christopher McGowan, manager

99 Restaurants of Boston, LLC –317 Salem Street, Alan Kerr, Manager,

The Ship LLC, dba The Ship, 24-38 Broadway, Sosio Craistafore, Manager

Yard House USA, Inc., dba Yard House, 427 Walnut Street, Edward Maclean, Manager,

King's Bowl of Lynnfield, d/b/a King's, 427 Walnut Street, Building 500, Christopher Barrows, Manager

Rebel Restaurants, Inc., dba Temazcal Tequila Cantina, 600 Market Street, Russell Henry Davis, Manager

Fugakyu Lynnfield Restaurant Corp. dba Fugakayu, 427 Walnut Street, Suite 630, Desmond Cheng, Manager

SMJ Lynnfield LLC, dba Gaslight, 1100 Market Street, Jeffrey Gates, Manager

Wahlburgers Lynnfield, LLC, dba Wahlburgers, 600 Market Street, Paul J. Wahlberg, Manager

California Pizza Kitchen, 11150 Market Street, Thomas James Whalen, Manager

Restaurants Wine & Malt

Wagamama Boston One, LLC, dba Wagamama, 427 Walnut Street, Suite 1200, Victoria Oellers, manager

Muse Paintbar (pending ABCC approval), 600 Market Street, Suite 1130, Stanley J. Finch, manager

Retail Package Goods Store All Alcohol

KJA, Inc., d/b/a Donovan's - Jennie Duong, Manager (7 day opening), 449 Broadway
RS & AL, Inc., d/b/a Kernwood Liquors – Robert Rudowsky, Manager (7 day opening), 12 Salem Street

T&L Liquors, Inc., d/b/a The Wine Cellar – Diana DiChara, Manager (7 day opening), 588 Main Street

Retail Package Goods Store Wine & Malt

United Business Group, d/b/a Old Towne Market - Mohammad Islam, Manager (7 day opening), 8 Post Office Square

Verc Enterprises, Inc., d/b/a Lynnfield Gulf - Leo Vercollone, Manager (7 day opening), 8 Broadway

Whole Foods Market, Inc., - Rick Bonin, Manager (7 day opening), 427 Walnut Street
(100 Marketstreet Drive)

AUTOMATIC AMUSEMENT DEVICE

Bali Hai, Inc., - Juke box, pool table

Broadway Lights LL, d/b/a Fat Cactus – 6 video games

Wakefield Elks Home Assn. d/b/a Wakefield Lodge of Elks - 6 electronic games
Kings

COMMON VICTUALLER

Bali Hai, Inc.

Quality Food Services Inc. d/b/a Centre Court Pizza & Grill, 2 Center Court

Christine's Café and Confections, 618 Salem Street

Pebbles Food, Inc., d/b/a Countryside Deli & Catering, 12 Salem Street

Lynnfield, LLC d/b/a Dunkin Donuts, 7 Post Office Square (mail to 3 Pluff Avenue,
North Reading MA, 01864)

Broadway Lights LLC, d/b/a Fat Cactus

Davio's Northern Steak House

Legal Sea Foods, LLC

Loui's Pizza and Roast Beef, 472 Broadway

Lynnfield House of Pizza, 16 Post Office Square

Lynnfield Meat & Deli, 445 Broadway

Ya Rui, d/b/a Ming's Chinese Restaurant, 12 Salem Street

99 Restaurants of Boston, LLC

United Business Group, Inc. d/b/a Old Towne Market

Sagamore Spring Golf Club, Inc., 1287 Main Street

The Ship, LLC

CTS Donuts LLC, dba Dunkin Donuts, 8 Broadway

Whole Foods

Yard House

Kings

Wagamama

Fugakyu

Temazcal

Gaslight

Wakefield Elks

Wahlburgers

California Pizza Kitchen

JP Licks, 427 Walnut Street

Otto Pizza, 427 Walnut Street

Grove Boutique, 427 Walnut Street

Panera Bread, 430 Market Street

Stellar Restaurant Group, d/b/a Boloco, 425 Market Street

Chestnut Street LLC, d/b/a Grove Boutique, 525 Market Street

Starbucks, 427 Walnut Street

Muse Paintbar

Sweetgreen, 675 Market Street
Fresh Food Café, 6 Kimball Lane

LODGING HOUSES

Meghan Murphy @ 10 Green Street
James Wersackas d/b/a Lords of Lynnfield @ 597 Broadway (mail to 119 Salem Street)

FORTUNE TELLING

Tatum Marino-Jace, 600 Broadway

WEEKDAY ENTERTAINMENT LICENSE

Bali Hai
Fat Cactus
Davio's Northern Steak House
Legal Sea Foods
Wakefield Lodge of Elks
Yard House
Kings
Ship
Ninety-Nines
Wagamama
Fugakyu
Temazcal
Gaslight
Wahlburgers
Muse Paintbar
California Pizza Kitchen

SUNDAY ENTERTAINMENT LICENSE

Bali Hai, Inc.
Broadway Lights, LLC d/b/a Fat Cactus
Legal Sea Foods
Wakefield Lodge of Elks
Yard House
Kings

CLASS I – AUTO LICENSE

Silver Star Inc. d/b/a Flagship Motorcars, 385 – 399 Broadway
Silver Star Inc. d/b/a Smart Center Lynnfield, 385 Broadway
Kelly Jeep Chrysler, Inc., 353 Broadway
Kelly Nissan of Lynnfield Inc., 275 Broadway
Herb Chambers 395 Broadway Inc., 395 Broadway

CLASS II – WHOLESALE SECOND HAND MOTOR VEHICLES

Dealers Trust Corporation, 220 Broadway, Suite 305
HGC Automotive, Inc., 4 Trickett Road

Richard M. Lamusta d/b/a Blue Knight Auto Sales, P.O. Box 213, 9 Carol Ann Road
Taylor Motorcars (TMC), LLC, 4 Oak Street
Michael DiCorato, 3 Melch Road