

BOARD OF SELECTMEN
AGENDA
Monday, February 13, 2017

Regular Meeting –7:00 p.m.

Al Merritt Center, 600 Market Street

****NOTE****

This meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Joint annual meeting with Lynnfield Water District to set rates for treasurer and assessors

Interviews: Recreational Path Committee

Appointment of police patrolman

Appointment of provisional police sergeant

Budget presentation: Council on Aging

Budget presentation: Conservation Commission

Use of Town facilities:
One-day liquor licenses:
Minutes:
Proclamations:
Administrative matters:

Use of common, Tree Committee
Knights of Columbus, May 13
November 7, 2016
Arbor Day
Signing of warrants

Annual Joint Meeting of the Town of Lynnfield Selectmen
and the Lynnfield Water District Commissioners

Monday, February 13 2017, 7:00 pm

Al Merritt Center, 600 Market Street, 2nd floor (the building where Fugakyu restaurant is)

Chairman, Phil Crawford:

Meeting Purpose

Pursuant to Section 108B, Chapter 41, of the General Laws of The Commonwealth of Massachusetts, this Annual Joint Meeting between the Selectmen and the Water Commissioners is called to set the salary to be paid to the Tax Collector and the Board of Assessors for work performed for the District.

Introduce Lynnfield Water Commissioners

Ruth E. McMahon, Chairman

John K. Harrigan, Treasurer

Stephan F. Rondeau, D.C., Water Commissioner

MOTIONS

- 1 Ruth E McMahon: I move that Chairman Phillip Crawford be nominated as Chairperson of the Annual Joint Meeting.

Stephan F. Rondeau: Seconded

Approved Yes No

- 2 Stephan F. Rondeau: I move that the reading of the minutes of the February 22, 2016 Annual Joint Meeting be waived.

Ruth E. McMahon: Seconded

Approved Yes No

- 3 John K. Harrigan: I move that the Fiscal Year 2018 annual compensation for services rendered to the Lynnfield Water District be set as follows: Tax Collector \$550.00 and Assessors \$250.00 each.

Ruth E. McMahon: Seconded:

Approved Yes No

- 4 Ruth E. McMahon: I move the meeting be adjourned. Sine Die.

John K. Harrigan: Seconded

Approved Yes No

Town of Lynnfield, Massachusetts

55 Summer St., Lynnfield, MA 01940

Board of Selectmen Minutes 02/22/2016

Board of Selectmen	February 22, 2016
Regular Session	Al Merritt Media and Cultural Center, Market Street
Present:	Philip Crawford, Chairman
	Thomas Terranova Jr., Selectman
	Christopher Barrett, Selectman

Chairman Crawford called the meeting to order at 6:30 p.m. He announced that the meeting was being recorded for transmission via cable television. He led those assembled in the Pledge of Allegiance. He announced that the planned budget presentation by the School Department and the update on the recreational fields project have been moved to the agenda for the March 7 meeting.

Joint meeting, Lynnfield Water District

Pursuant to Section 108B, Chapter 41, of the General Laws of The Commonwealth of Massachusetts, the Board of Selectmen and the Board of Water Commissioners of the Lynnfield Water District was called to set the salary to be paid to the Tax Collector and the Board of Assessors for work performed for the District in Fiscal Year 2017. Commissioners John Harrigan and Stephan Rondeau were in attendance.

On the motion of Commissioner Harrigan, duly seconded by Commissioner Rondeau, the joint meeting voted unanimously to name Chairman Crawford as chairman of the joint meeting.

On the motion of Commissioner Harrigan, duly seconded by Commissioner Rondeau, the joint meeting unanimously voted to waive the reading of the minutes from the December 1, 2014 joint meeting.

On the motion of Commissioner Harrigan, duly seconded by Commissioner Rondeau, the joint meeting unanimously voted to approve compensation for Fiscal Year 2017 annual compensation for services rendered to the Lynnfield Water District to be set as follows: Tax Collector, \$550, and Assessors, \$250 each.

On the motion of Commissioner Harrigan, seconded by Commissioner Rondeau, the joint meeting unanimously voted to adjourn the meeting sine die. The meeting was adjourned at 7:08 p.m.

CANDIDATES FOR RECREATIONAL PATH COMMITTEE

Angela Addonizio

Robert Almy

Sheila Aronson

Marian Orfeo

Randall Russell

01/05/2017 11:32
Juliec

TOWN OF LYNNFIELD
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20181 TOWN OF LYNNFIELD FY 2018 BUDGET

FOR PERIOD 12
P 17
bgnyrpts



ACCOUNTS FOR: GENERAL FUND - TOWN
2016 ACTUAL 2017 ORIG BUD 2017 REVISED BUD 2018 DEPARTMENT 2018 REVIEW 2018 SELECTMEN CHANGE PCT

01171	CONSERVATION COMM									
0117151	CONSERV. COMM. SALARY	78,127.26	79,006.00	80,981.00	85,082.00		.00	.00	5.1%	
0117151	511200 CLER SAL									
	Salary covers 3 employees: Con Com Administrator, Asst. Admin. & Mtg Minutes Transcriber. The Assistant is a prof. wetland scientist who works only 8 hours/week compared to my last asst. working 15 hrs/week. We are requesting to increase to 10 hrs/week, fills in for Admin at mtgs., conducts site visits w/ Con members, assists w/ wetland permits, monitoring ongoing projects, answers residents' questions, enforcement compliance. Add'l hours necessary to system, deposits & vouchers, payroll, budget, consultant's design review fee accounts for larger commercial projects, Town procedures & policies, LF Env. Bylaw, coord. with other depts., con com subcommittees, LF Open Space areas, Virtual T. Hall site, etc. Spring is always a very busy time for the Con Com office with new projects, permits & general questions & site visits.									
0117151	519000 STIPEND	1,000.00	.00	.00	.00		.00	.00	.0%	
TOTAL	CONSERV. COMM. SALARY	79,127.26	79,006.00	80,981.00	85,082.00		.00	.00	5.1%	
0117152	CONSERV. COMM. EXPENSES									
0117152	530004 AD	129.50	41.00	41.00	28.00		.00	.00	-31.7%	
0117152	530006 SEM/REG	125.00	455.00	455.00	455.00		.00	.00	.0%	
0117152	542000 SUPPLIES	856.18	550.00	550.00	550.00		.00	.00	.0%	
0117152	571000 IN TRAVEL	520.04	600.00	600.00	600.00		.00	.00	.0%	
0117152	573000 DUES/MEMB	630.00	663.00	663.00	676.00		.00	.00	2.0%	
0117152	Increase to Mass. Association of Conservation Commissions' annual dues									
0117152	578000 OTH EXP	58.94	25.00	25.00	25.00		.00	.00	.0%	
TOTAL	CONSERV. COMM. EXPENSE	2,319.66	2,334.00	2,334.00	2,334.00		.00	.00	.0%	
0117153	CONSERV. COMM. PROF. SERVICES									
0117153	530003 ENGINEER	1,543.38	1,545.00	1,545.00	1,545.00		.00	.00	.0%	
TOTAL	CONSERV. COMM. PROF. S	1,543.38	1,545.00	1,545.00	1,545.00		.00	.00	.0%	
0117154	CONSERV. COMM. OPEN SPACE									
0117154	578003 OPEN SPACE	1,545.00	1,545.00	1,545.00	1,545.00		.00	.00	.0%	

01/05/2017 11:32
Juliec

TOWN OF LYNNFIELD
NEXT YEAR BUDGET COMPARISON REPORT



P 18
bgnyrpls

FOR PERIOD 12

PROJECTION: 20181 TOWN OF LYNNFIELD FY 2018 BUDGET

ACCOUNTS FOR:
GENERAL FUND - TOWN

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 DEPARTMENT	2018 REVIEW	2018 SELECTMEN CHANGE	PCT CHANGE
TOTAL CONSERV. COMM. OPEN SP	1,545.00	1,545.00	1,545.00	1,545.00	.00	.00	.0%
TOTAL CONSERVATION COMM	84,535.30	84,430.00	86,405.00	90,506.00	.00	.00	4.7%



ACCOUNTS FOR: GENERAL FUND - TOWN
 2016 ACTUAL 2017 ORIG BUD 2017 REVISED BUD 2018 DEPARTMENT 2018 REVIEW 2018 SELECTMEN CHANGE

0541	COUNCIL ON AGING		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 DEPARTMENT	2018 REVIEW	2018 SELECTMEN CHANGE	PCT
0154151	COUNCIL ON AGING SALARIES								
0154151	511000 VAN SAL		44,516.25	55,838.00	58,838.00	59,381.00	.00	.00	.9%
0154151	511016 OUT WK SAL		11,464.07	11,206.00	11,971.00	10,110.00	.00	.00	-15.5%
0154151	511017 COA DIR SA	Outreach Worker total salary will be 27,930.00, leaving a balance of 10,110 to be paid by the town.	62,864.19	62,625.00	64,436.00	65,793.00	.00	.00	2.1%
0154151	511025 SR CTR CK		54,274.31	51,845.00	52,938.00	54,259.00	.00	.00	2.5%
0154151	511200 CLER SAL		81,262.93	80,803.00	85,043.00	87,173.00	.00	.00	2.5%
0154151	513000 OVERTIME		.00	3,700.00	3,700.00	3,700.00	.00	.00	.0%
0154151	519000 STIPEND		2,000.00	.00	.00	.00	.00	.00	.0%
	TOTAL COUNCIL ON AGING SALAR		256,381.75	266,017.00	276,926.00	280,416.00	.00	.00	1.3%
0154152	COUNCIL ON AGING EXPENSES								
0154152	524000 R&M		2,614.43	2,000.00	2,000.00	2,000.00	.00	.00	.0%
0154152	530006 SEM/REG		305.00	1,100.00	1,100.00	1,100.00	.00	.00	.0%
0154152	534000 PHONE		1,709.35	3,700.00	3,700.00	3,700.00	.00	.00	.0%
0154152	542000 SUPPLIES		1,594.48	2,000.00	2,000.00	2,000.00	.00	.00	.0%
0154152	549001 MEAL PROG		15,176.22	10,400.00	10,400.00	10,400.00	.00	.00	.0%
0154152	549002 PAPER PROD		2,067.68	3,519.00	3,519.00	3,519.00	.00	.00	.0%
0154152	558001 PROG SUPP		2,506.50	2,000.00	2,000.00	2,000.00	.00	.00	.0%
0154152	571000 IN TRAVEL		78.59	500.00	500.00	500.00	.00	.00	.0%
0154152	573000 DUES/MEMB		72.98	430.00	430.00	430.00	.00	.00	.0%
0154152	578000 OTH EXP		778.07	1,300.00	1,300.00	1,300.00	.00	.00	.0%

01/05/2017 11:32
Juliec

TOWN OF LYNNFIELD
NEXT YEAR BUDGET COMPARISON REPORT



PROJECTION: 20181 TOWN OF LYNNFIELD FY 2018 BUDGET

P 56
bgnyrpts

FOR PERIOD 12

ACCOUNTS FOR:
GENERAL FUND - TOWN

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 DEPARTMENT	2018 REVIEW	2018 SELECTMEN CHANGE	PCT
TOTAL COUNCIL ON AGING EXPEN	26,903.30	26,949.00	26,949.00	26,949.00	.00	.00	.0%
TOTAL COUNCIL ON AGING	283,285.05	292,966.00	303,875.00	307,365.00	.00	.00	1.1%

PROCLAMATION

***The Board of Selectmen of the Town of
Lynnfield hereby declares that***

April 28, 2017

be proclaimed as

Arbor Day in Lynnfield

***and further acknowledges that much of the
strength and beauty of this old New England
Town comes from the forest of trees that our
wise predecessors, by example, taught us to
maintain along our streets and ways.***

Dated this 13th day of February, 2017

*Philip B. Crawford,
Chairman*

*Christopher J. Barrett,
Vice Chairman*

*Richard P. Dalton
Clerk*