

MEMO

To: Lynnfield Planning Board

From: Robert Lavoie, Johnson & Borenstein LLC

Date: May 23, 2022

Subject: Sagamore Place Status Report on Subdivision Work

1. At an earlier 2022 Meeting, the Planning Board granted an extension for completion of the Subdivision to May 31, 2022. At the Board's April 27, 2022 meeting, Hannah's View Estates LLC (HVE) provided the Planning Board with a written update, and requested that the Time to complete Subdivision be extended by the Planning Board to September 30, 2022.
2. The purpose of this Memo is to provide the Planning Board with an up-to-date Status Report, to support the 9/30/2022 Completion Extension Date.
3. As previously communicated, HVE engaged the services of Deloury Construction Co., Inc. (DCC) for Road building and Subdivision improvement construction. The following Status Report has been provides by Christopher W Ryder, General Manager of Deloury Construction Co., Inc.:

Status Report as of 5/23/22

from Christopher W Ryder, General Manager of Deloury Construction Co., Inc.:

- 1) Site Lighting
 - a) All the underground infrastructure is in place
 - b) All the precast concrete bases have been installed
 - c) Our electrician has still not received the 4th pole set up (pole and fixture) that was added by the town.
 - d) We requested that our electrician install the 3 poles and fixtures that he does have
 - e) Our electrician is waiting on Reading Municipal Light for the meter. The electrician is on them constantly for the meter

- 2) Tree Plantings
 - a) It was agreed with the town that #1 & 5 Sagamore would have their trees planted now and #2 & 6 Sagamore would be in mid-late August (depending on the house progression)
 - b) We submitted tree species and received approval from the town
 - c) We have secured all 12 trees
 - d) We submitted to the town the tree planting locations for 1 & 5 Sagamore
 - i) Initial submission came back with comments on tree locations from the town
 - ii) We have moved trees based on the towns comments and re-submitting
 - (1) As of this writing we are awaiting a response to our re-submission
 - (2) Once received back without comment we will forward to the homeowners prior to installation
 - e) We have currently scheduled delivery of 6 of the trees mid this week with install Thursday and Friday (5/25 & 5/26).
 - f) We have submitted to the town tree location plans for #2 & 6 Sagamore
- 3) Loam on Shoulders
 - a) #1 & 5 Sagamore side is 100% complete
 - b) #2 & 6 Sagamore side is 40% complete
- 4) Sidewalks
 - a) Met with the town and discussed ADA ramps at the top of Sagamore
 - b) The Proposed WCR shown on the opposite side of Main Street cannot be constructed to ADA
 - i) The existing slope of Main Street is greater than ADA specifications
 - ii) We are in discussion with the town on a plan
 - c) The ADA ramps on Sagamore have been formed and will have concrete placed 5/25 or 5/26
 - d) Final paving of the sidewalk is tentatively scheduled for 5/31 +/-
 - i) #1 Sagamore pool is still in the right of way.
 - ii) We spoke again with owner of 1 Sagamore and they are being heard at tomorrow's PB meeting to be granted approval – which will result in the pool being moved and installed
- 5) Street sweeping & erosion control maintenance has been on going while we have been on site

(See next page for Work Items Agreed to be Completed Starting in August '22)

Sagamore Place Work Items Agreed to be Completed Starting in August '22


- 1) Tree Plantings
 - a) #2 and 6 Sagamore
 - i) Tree species and quantity has been secured and at nursery
 - ii) It was agreed upon at the kickoff meeting that mid-late August appears to be the best guess on when the trees could be planted coordinating with the house lot landscaping construction
- 2) Sediment Forebay cleaning
 - a) It was agreed at the preconstruction meeting that the cleaning of the sediment forebay will be done when work resumes mid-late August as construction on #2 and 6 Sagamore nears completion
 - b) Ideas/thoughts were discussed on improving the function of the sediment forebay
- 3) Drainage system (catch basins and manhole) cleaning to be done in mid-late August when work resumes.
- 4) Final Paving
 - a) It was agreed at the kickoff meeting that final paving was best done when the "heavy lifting" and most of the work was completed on #2 & 6 Sagamore
 - b) Mid-Late August was the anticipated return to work time frame
 - c) Grading and water flow of the cul-de-sac
 - i) At the kickoff meeting DCC shared an as-built condition of the cul-de-sac binder pavement surface
 - ii) It was agreed that this grading be discussed when work resumes in August to identify the asphalt leveling/shaping/driveway issue
- 5) Erosion control removal
 - a) Will happen when the engineer & town agree the devices can be removed – estimated to be early fall as #1, 2 & 6 Sagamore stabilize their properties

Request for Extension of Time to complete Subdivision

The undersigned HVE, as Successor Developer, respectfully requests that at the Planning Board's May 24, 2022 Meeting, the **Time to complete Subdivision** be extended by the Planning Board to September 30, 2022.

Dated this 23rd day of May, 2022.

Hannah's View Estates LLC
By its Attorneys,
Johnson & Borenstein, LLC



Robert W. Lavoie, Esq.