

**BOARD OF SELECTMEN  
AGENDA  
Monday, July 13, 2015**

Regular Meeting - 7:00 p.m.

Selectmen's Hearing Room, Town Hall

\*\*\*\*NOTE\*\*\*\*

As a result of changes in the Open Meeting Law, the chair must announce at the outset of every meeting that the meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Hearing: Yard House liquor license violation

Historical Commission candidate: Shelley Lynch

Change of manager, King's Bowl

Police captain appointment

Police sergeant appointment

Proposed warrant article for CVS development

Traffic study South Common Street

Union Hospital status

Authorization of Action Ambulance to represent Town in EMS billing

Fire chief compensation

End of year transfers

2015-2016 meeting schedule

**Use of Town facilities:** Homestead Road blocking of street for block party

**One-day liquor license:** Knights of Columbus, July 18, 2-6 p.m., birthday party

**Minutes:** June 1, 2015; June 15, 2015

**Proclamations:** None

**Administrative matters:** Signing of warrants

June 30, 2015

Edward Mclean, manager  
Yard House USA  
430 Market Street  
Lynnfield MA 01940

BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED

RE: Order to Attend Disciplinary Hearing

Pursuant to Massachusetts General Laws Chapter 138, Section 23, the Board of Selectmen, acting as the licensing authority for the Town of Lynnfield, Massachusetts, directs you to attend a disciplinary hearing on Monday, July 13, 2015 at 7:00 p.m. at the Lynnfield Town Hall, Selectmen's Meeting Room, 55 Summer Street, Lynnfield, Massachusetts, to consider whether to impose disciplinary sanctions against Yard House and/or its Manager Edward Mclean, including without limitation suspension or revocation of the annual license authorizing the sale of alcoholic beverages on the premises that has been granted to Yard House USA, dba Yard House.

You are advised that this Order results from alleged incidents occurring on or about May 1, 2015 and May 9, 2015 involving the sale of alcohol to intoxicated patrons. Copies of the reports are available from the Lynnfield Police Department. If the allegations are established at such hearing, such conduct would be a violation of:

Mass. Gen. L. c. 138 and 204 CMR 2.05(2)

You are directed to attend and invited to present such evidence as you have that may bear on the charges. You have the right to bring counsel.

Yours very truly,

James M. Boudreau  
Town Administrator

40 Walnut Street  
Lynnfield, MA 01940  
May 16, 2015

Town of Lynnfield  
Lynnfield Board of Selectmen  
55 Summer Street  
Lynnfield, MA 01940

Dear Board of Selectmen

My name is Shelley Lynch and I am requesting permission to serve as a Lynnfield Historical Commission board member.

For the past two years, I have attended Lynnfield's Historical Commission's monthly meetings as a volunteer and strong supporter of their mission. My contributions to date include research and documentation of significant historic town properties including the Bancroft/Danforth house and the Moses Richardson House. In addition to researching and documenting these historic buildings, I have also researched the occupations and contributions of the owners of these dwellings including families such as Bancroft, Danforth, Gowing, and Richardson.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Shelley G. Lynch', with a long horizontal flourish extending to the right.

Shelley G. Lynch  
781-334-6690



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 239 Causeway Street  
 Boston, MA 02114  
 www.mass.gov/abcc

For Reconsideration

FORM 43  
 MUST BE SIGNED BY LOCAL LICENSING AUTHORITY

064000033

ABCC License Number

LYNNFIELD

City/Town

JULY 13, 2015

Local Approval Date

**TRANSACTION TYPE (Please check all relevant transactions):**

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> New License                  | <input type="checkbox"/> New Officer/Director            | <input type="checkbox"/> Pledge of License          | <input type="checkbox"/> Change Corporate Name      |
| <input type="checkbox"/> Transfer of License          | <input type="checkbox"/> Change of Location              | <input type="checkbox"/> Pledge of Stock            | <input type="checkbox"/> Seasonal to Annual         |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock          | <input type="checkbox"/> Change of License Type     |
| <input type="checkbox"/> Cordials/Liqueurs Permit     | <input type="checkbox"/> Issuance of Stock               | <input type="checkbox"/> New Stockholder            | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> 6-Day to 7-Day License       | <input type="checkbox"/> Management/Operating Agreement  | <input type="checkbox"/> Wine & Malt to All Alcohol |   |

Name of Licensee King's Bowl of Lynnfield, LLC

EIN of Licensee 46-0776341

D/B/A King's

Manager Coy Lee Whiting

ADDRESS: 427 Walnut Street Building 500

CITY/TOWN: LYNNFIELD

STATE MA

ZIP CODE 01940

ANNUAL

Annual or Seasonal

ALL-ALCOHOL

Category: (All Alcohol- Wine & Malt Wine, Malt & Cordials)

RESTAURANT

Type: (Restaurant, Club, Package Store, General On Premises, Etc.)

Complete Description of Licensed Premises:

20,095 sq. ft. bowling alley, 192 inside seats and 26 patio.

Application Filed: July 2, 2015  
 Date & Time

Advertised: N/A  
 Date & Attach Publication

Abutters Notified: Yes  No

Licensee Contact Person for Transaction Mark T. Vaughan

Phone: 617-880-3457

ADDRESS: 7 New England Executive Park

CITY/TOWN: Burlington

STATE MA

ZIP CODE 01803-5008

Remarks:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission  
 Ralph Sacramone  
 Executive Director

ABCC Remarks:

John H Kimball III

12:41 PM (7 minutes ago)

to Bob

Hi Bob,

We are involved with the proposal to construct a new CVS building at the current location of the Bridgewell building at 471 Broadway, Lynnfield, which involves the rezoning of a portion of the premises at 834 Salem street from residential to Limited business.

The Article which we will present at Monday's meeting requests a zoning change for a portion of the property located at 834 Salem Street Lynnfield from residential to limited business.

Please place this matter on your agenda for your meeting on July 13, 2015. The purpose thereof is for the Board to refer this matter to the Lynnfield Planning Board so they may make a recommendation on it for the Warrant for the Fall Town Meeting.

If you have any questions feel free to contact me. Thank you.

--

John H. Kimball III, Esq.

***Law Offices Of John H. Kimball III***

**618 Main Street**

**Lynnfield, MA 01940**

**p. (781) 334-3200**


**f. (781) 334-2852**

**Email: JohnHKimball3rd@gmail.com**

# Memorandum

## *Lynnfield Planning Board*

**TO:** Board of Selectmen  
James Boudreau, Town Administrator  
Andrew Lafferty, Director DPW  
Ted Caswell, Capital Facilities Advisory Committee  
Nan Hockenbury, Historical Commission  
Chief David Breen, Police

**FROM:** Alan Dresios, Vice Chairman 

**DATE:** April 1, 2015

**SUBJECT:** Town Center Study

**ATTACHMENT:** Scope of Work

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The Planning Board has asked MAPC to help the Town with envisioning solutions for the Town Center.

Lynnfield's Master Plan cites "*Specific Areas of Concern*" such as the Town Center. The Master Plan cites traffic & safety concerns relating to the physical layout as;

- Closure of one of the Streets
- Limit Truck Traffic
- Increase Police Enforcement
- No Lights
- More Parking

With the purchase of the Centre Farm the Town has the opportunity to revisit these problems and craft a possible solution. The sale of Centre Farm may again force a solution into the back ground and possibly eliminate a solution.

It has therefore been suggested that a portion of the Center Farm property not be sold, but what is the solution(s) and just how much land is required?

MAPC has responded to the request with a four part "Scope of Work" funded entirely by the Unified Planning Work Program (UPWP) and therefore at no cost to the Town of Lynnfield.

*April 1, 2015*

Work is expected to start in April and finish in June of 2015. Please see the attached "Scope of Work"

A kickoff meeting is being scheduled for early April, the Planning Board and MAPC will need your assistance to make the study a success. The Board will be in touch with a date/time of the kickoff meeting.

Contact person at present: Alan K Dresios, Planning Board Vice Chairman (781-334-5552)

**Scope of Work  
Lynnfield Technical Assistance**

Metropolitan Area Planning Council to undertake for the Town of Lynnfield

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**PROJECT DESCRIPTION**

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The future of Lynnfield's Town Center is a popular topic of discussion among local residents, the Planning Board, businesses, and nearby abutters. The Town has recently acquired a property (Centre Farm) directly abutting the Lynnfield Common and would like to determine how this land should be utilized now and in the future. As a part of this process, the Town would like to perform a public visioning process for the Town Common and an impact analysis for the potential closure of South Common Street. The street closure would connect two existing green spaces (Lynnfield Common and Centre Farm) and create a large area for public events and activities.

The Metropolitan Area Planning Council (MAPC), in conjunction with the Central Transportation Planning Staff (CTPS), will assist the Town by identifying the potential impacts of closing South Main Street, and will hold a visioning/placemaking event to gather public input. Using this information, MAPC will create a vision specific to the Town Center and area around the Town Common.

**PROJECT STUDY AREA**

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The project study area will include the Lynnfield Common, South Common Street, as well as Main Street and Summer Street in the immediate vicinity of the Common.

**SCOPE OF SERVICES**

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**TASK 1      Data Collection and Issues Analysis – April**

- Perform weekday morning and evening peak hour observations in the study area. Observations will include: vehicular traffic counts, pedestrian and bicycle counts, pick up and drop off activity, queuing, and parking observations at the following intersections:
  - Main Street at South Common Street
  - Main Street at Summer Street
  - Summer Street at South Common Street
- Undertake an analysis of existing conditions and initiatives as well as previous work completed by the Town and others.
- Review Master Plan and recent public comments regarding the Lynnfield Common area.
- Analyze potential new development in the study area and resulting traffic impacts.

***Kickoff Meeting***

Meet with representatives of the Town Planning Board, DPW, and Engineering staff at the site to identify issues and discuss potential solutions.



**Scope of Work  
Lynnfield Technical Assistance**

Metropolitan Area Planning Council to undertake for the Town of Lynnfield

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**TASK 2      Intersection Analysis – April/May**

MAPC will partner with the Central Transportation Planning Staff (CTPS) to conduct a traffic analysis and determine the impacts of closing South Common Street. The analysis will model the impacts of rerouting all South Common Street vehicular traffic to the intersection of Main Street and Summer Street. The analysis will determine the resulting level of service at the intersection, and whether a traffic signal would be required at the location in order to accommodate the additional vehicular volume.

**TASK 3      Vision for the Study Area/Placemaking Event – May**

MAPC will partner with the Town to hold a placemaking/visioning event on an evening or weekend when South Common Street is closed to vehicular traffic. MAPC will work with the Town to schedule this outdoor event (or may request to participate in an existing event in order to maximize feedback from the public). MAPC will use creative techniques, such as a “parklet”, family-friendly games, and/or an information booth to help facilitate this visioning process. Conversation topics will include the potential long-term closure of South Common Street, traffic, parking, cyclists and pedestrians, and public space.

MAPC staff will perform limited outreach in order to encourage attendance at the event.

**TASK 4      Identification of Improvements and Preparation of Deliverables – May/June**

MAPC will create a vision for the Town Center based on the results of the street closure analysis and feedback from the placemaking/visioning event. Options and issues would be filtered to determine whether they are short or long-term goals. A memorandum will be provided to the Town that summarizes the vision and recommendations. To the extent possible, MAPC will focus on lower-cost implementation recommendations that can be moved forward in the short-term.

***Planning Board/Board of Selectmen Meeting – June***

MAPC will engage with the Planning Board/Board of selectmen to present the findings from the street closure analysis, feedback from the placemaking/visioning event, and the proposed vision and recommendations.

**Scope of Work  
Lynnfield Technical Assistance**

Metropolitan Area Planning Council to undertake for the Town of Lynnfield

**HOURS AND COSTS**

The hours and costs for the scoped elements are estimated as follows:

<b>Task</b>	<b>Task Description</b>	<b>Number of Hours*</b>	<b>Staff</b>	<b>Hourly Rate</b>	<b>Total Cost</b>
1	<b>Data Collection and Issues Analysis</b> <i>Meeting</i>	16	Engineer/Planner	\$80	\$1,280
		10	Engineer/Planner	\$80	\$800
2	<b>Intersection Analysis</b>	4	Engineer/Planner	\$80	\$320
3	<b>Vision for the Study Area/ Placemaking Event</b>	40	Engineer/Planner	\$80	\$3,200
4	<b>Identification of Improvements and Preparation of Deliverables</b> <i>Meeting</i>	20	Engineer/Planner	\$80	\$1,600
		10	Engineer/Planner	\$80	\$800
			<b>Total Estimated Funding</b>		<b>\$8,000</b>
			<b>Total Estimated Hours</b>		<b>100</b>

\*MAPC staff time only. Staff time provided by CTPS (traffic counts and road closure analysis) is not included in this budget estimate.

This assistance will be funded entirely by the Unified Planning Work Program (UPWP) and there will be no cost to the Town of Lynnfield.

**BREAKING NEWS**

Trading halted on NYSE because of technical outage

# Partners to close Union Hospital in Lynn

Consolidation expected to bolster Salem facility as part of a \$200m plan



GLOBE STAFF/FILE 2014

**North Shore Medical Center plans to close its Lynn hospital campus and consolidate medical and psychiatric services in Salem over the next three years.**

By Priyanka Dayal McCluskey | GLOBE STAFF JUNE 30, 2015

Partners HealthCare said Tuesday that it will close its community hospital in Lynn as part of a \$200 million plan to consolidate medical services on the North Shore over the next three years.

The plan calls for adding 58 beds at Salem Hospital while shuttering the 126-bed Union Hospital in Lynn, less than 6 miles away. Salem would also get a renovated emergency department and about 50 new beds for psychiatric patients.

CONTINUE READING BELOW ▼

Both facilities operate under Partners' North Shore Medical Center umbrella.

The move to close Lynn's hospital, since it was broached two years ago, has drawn opposition from local residents who don't want the city of more than 90,000, including many low-income residents and seniors, to lose critical medical services. But officials at Partners and North Shore said the changes would result in better care for patients at a more modern and comprehensive campus in Salem.

Hospital officials did not set a date for closing the Lynn hospital but said inpatient medical services would wind down over the next three years as the Salem campus is renovated and expanded. The emergency room in Lynn will stay open for at least three years, and a 16-doctor medical practice there will remain open and add physicians, they said.

CONTINUE READING IT BELOW ▼



## Lynn residents resist

# Partners' plans to close hospital

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Tweet

21 Comments

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merger, Lynn would lose its only hospital — and quick access to care.

## Partners weighs options for Union Hospital after court ruling

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The plan will cut about 100 jobs from the 4,400-employee medical center, hospital executives said. They hope to achieve the reductions through attrition, rather than layoffs.

“I hope people will see this as a creation of a regional center that can care for everybody in our geography,” said Robert G. Norton, president of North Shore Medical Center. “We view this as a consolidation of care to a regional center that will provide better care for patients going forward.”

The closing needs approval from the state Department of Public Health. A spokesman said the department will seek comments from the community before it makes a decision.

Lynn residents expressed disappointment and frustration that they were losing a hospital that has served them for more than a century.

Aikaterina Koudanis, who founded a grass-roots group that's fighting to keep the hospital open, called on state officials to hold public hearings and carefully consider the impact of the closing before approving it.

“We have a very large senior citizen community in Lynn. They use the services at Union Hospital for their care,” she said. “There are so many reasons to keep our community hospital together.”

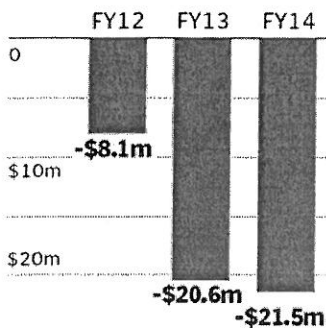
In a statement, Mayor Judith Flanagan Kennedy of Lynn said:

“A city of our size wants and needs a full-service hospital. Many have made a compelling case for Partners’ keeping the hospital open. It is unfortunate that has apparently fallen on deaf ears.”

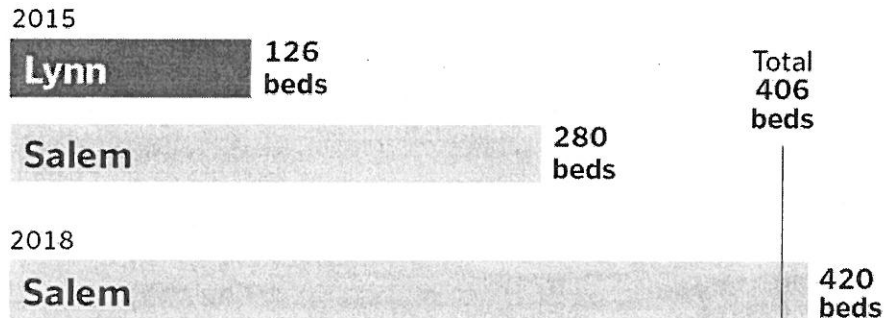
## Cutting its losses

North Shore Medical Center plans to close its Lynn hospital campus and consolidate medical and psychiatric services in Salem over the next three years.

### Operating losses



### Consolidating care



SOURCE: North Shore Medical Center

GLOBE STAFF

Union Hospital, which Partners has owned since 1997, has struggled for years to attract patients and doesn’t have enough traffic to recruit and maintain specialty physicians, such as those specializing in certain types of cardiology. “You need a certain critical mass to support specialty care,” Norton said. “The ability to consolidate the two campuses ensures patients get that best level of subspecialty care.”

Norton said the Salem and Lynn campuses together lost more than \$20 million last year, which he blamed on Medicare and Medicaid reimbursements insufficient to meet costs. About 60 percent of the medical center’s patients are on Medicare or Medicaid, the government programs for seniors and the poor, which pay lower rates than commercial insurance pays.

Partners, whose network includes profitable hospitals such as Massachusetts General and Brigham and Women’s, subsidizes North Shore Medical Center, which has lost money for years.

David E. Williams, president of Health Business Group in Boston, said Union’s closing is hardly surprising, since many community hospitals — particularly those that treat high numbers of low-income patients and rely on government reimbursements — are struggling financially.

He said Partners, the state's largest health system, is closing the hospital more gently than other health care companies without as much money; keeping an emergency room open for three years is a big concession to community concerns.

"I do largely buy their logic," Williams said about Partners. "On the one hand, nobody likes it when their local hospital closes. On the other hand, considering how high health care costs are, it can't stay the way it is."

Union Hospital is the second acute-care hospital closure announced in less than a year. Steward Health Care System closed Quincy Medical Center at the end of 2014, saying the hospital faced too much competition from hospitals in Boston and other surrounding communities and did not have the money or patients to continue operating. Also, in Western Massachusetts, North Adams Regional Hospital closed suddenly in March 2014.

When North Shore Medical Center closes its Lynn campus, the medical center will end up with 420 beds, 14 more than it has now, but all of them in Salem.

The consolidation is expected to save up to \$18 million a year.

The plan is similar to what Partners floated two years ago as part of a strategy that included acquiring Lawrence Memorial Hospital in Medford and Melrose-Wakefield Hospital in Melrose. But plans to take over those facilities, which make up Hallmark Health System, are on hold after a judge rejected an agreement that would have allowed the acquisitions, and Attorney General Maura Healey threatened an antitrust lawsuit.

Partners spokesman Rich Copp said the system is still evaluating whether to acquire Hallmark.

Originally, Partners planned to replace the Lynn hospital with a psychiatric facility. But the new plans move those services to the Salem campus, in a building that another Partners hospital, Spaulding Rehabilitation Network, is vacating. The new Center of Excellence in Behavioral Health will include more than 100 psychiatric beds, consolidating about 60 beds spread between Lynn and Salem and adding about 50 new beds.

The Massachusetts Association for Mental Health praised the increase in the number of psychiatric beds. Bernard J. Carey Jr., president of the organization, said patients often have to wait in emergency rooms because of the scarcity of beds in the state.

“People in psychiatric crisis deserve quick access to quality psychiatric care and not to be languishing in ERs,” Carey said.



GLOBE STAFF/FILE 2014

**A group in Lynn protested the closing of Union Hospital in 2014. They argued the city needed its own hospital and residents should not have to go to Salem for their care.**

*Globe reporter Deirdre Fernandes and correspondent Jack Newsham contributed to this report. Priyanka Dayal McCluskey can be reached at [priyanka.mccluskey@globe.com](mailto:priyanka.mccluskey@globe.com). Follow her on Twitter [@priyanka\\_dayal](https://twitter.com/priyanka_dayal).*

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# **BOARD OF SELECTMEN**

## **MEETING SCHEDULE FOR 2015-2016**

**MEETINGS BEGIN AT 7:00 P.M. AND ARE HELD ON MONDAYS  
IN THE SELECTMEN'S HEARING ROOM, TOWN HALL, 55 SUMMER  
STREET, UNLESS OTHERWISE INDICATED**

August 17, 2015

Wednesday, September 9 – open warrant

Thursday, October 1 – close warrant

October 5, 2015

October 19, 2015 (6:30 p.m., Teachers' Cafeteria, Lynnfield Middle School, Fall Town Meeting)

November 2, 2015

November 16, 2015

December 7, 2015 – tax classification hearing

Wednesday, December 9, 2015 – Budget Summit, Senior Center

December 21, 2015 – renew annual licenses

January 4, 2016 – budget reviews begin

January 25, 2016

February 8, 2016

February 22, 2016

March 7, 2016 – open warrant

Wednesday, March 18, 2016 (Budget Hearing)

March 21, 2016 – close warrant – renew seasonal licenses

April 11, 2016 (Town Election)

April 25, 2016 (6:30 p.m., Teachers' Cafeteria, Lynnfield Middle School, Annual Town Meeting)

May 9, 2016

May 23, 2016

June 6, 2016

June 20, 2016 – make annual re-appointments

# FISCAL YEAR END TRANSFERS 2015

	Account Number	Amount	Current Balance	Annual Budget	3% or 5K
<b>Transfer From:</b>					
Health Insurance	0191052-517002	\$ 69,166.08	\$ 95,767.25	\$ 2,564,000.00	\$ 76,920.00
<b>Transfer To:</b>					
Town Administrator's Salaries	0112252-511000	\$ 4,800.00	\$ (4,795.23)		
Fire Full Time Salaries	0122052-511000	\$ 22,238.30	\$ (18,038.30)		
Fire Alarm Salaries	0122054-511000	\$ 1,232.46	\$ (1,232.46)		
Unemployment Insurance	0191356-517009	\$ 19,218.71	\$ 8,731.39		
Medicare F.I.C.A.	0191653-517010	\$ 21,676.61	\$ (21,767.61)		
		<u>\$ 69,166.08</u>			

BOARD OF SELECTMEN

FINANCE COMMITTEE

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**CHAPTER 77 OF THE ACTS OF 2006.** "A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department or within a department, but the amount transferred from one department to another or within a department may not exceed, in aggregate, 3 percent of the annual budget of the department from or within which the transfer is made or \$5,000, whichever is greater."

June 30, 2015

To Whom It May Concern;

I am requesting a permit to close the end of Homestead Road for a neighborhood block party on July 25th from 12:30 pm to 6:00pm with a rain date of July 26th. We are excited to bring back what use to be an annual tradition on Homestead Road. The following homes will be affected by the street closing however their signatures are below approving this request.

The Murray's # 31 John Murray

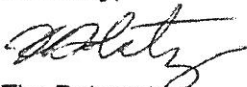
The Hook's # 30 Tom Hook

The Hocking's 35 Andy Hocking

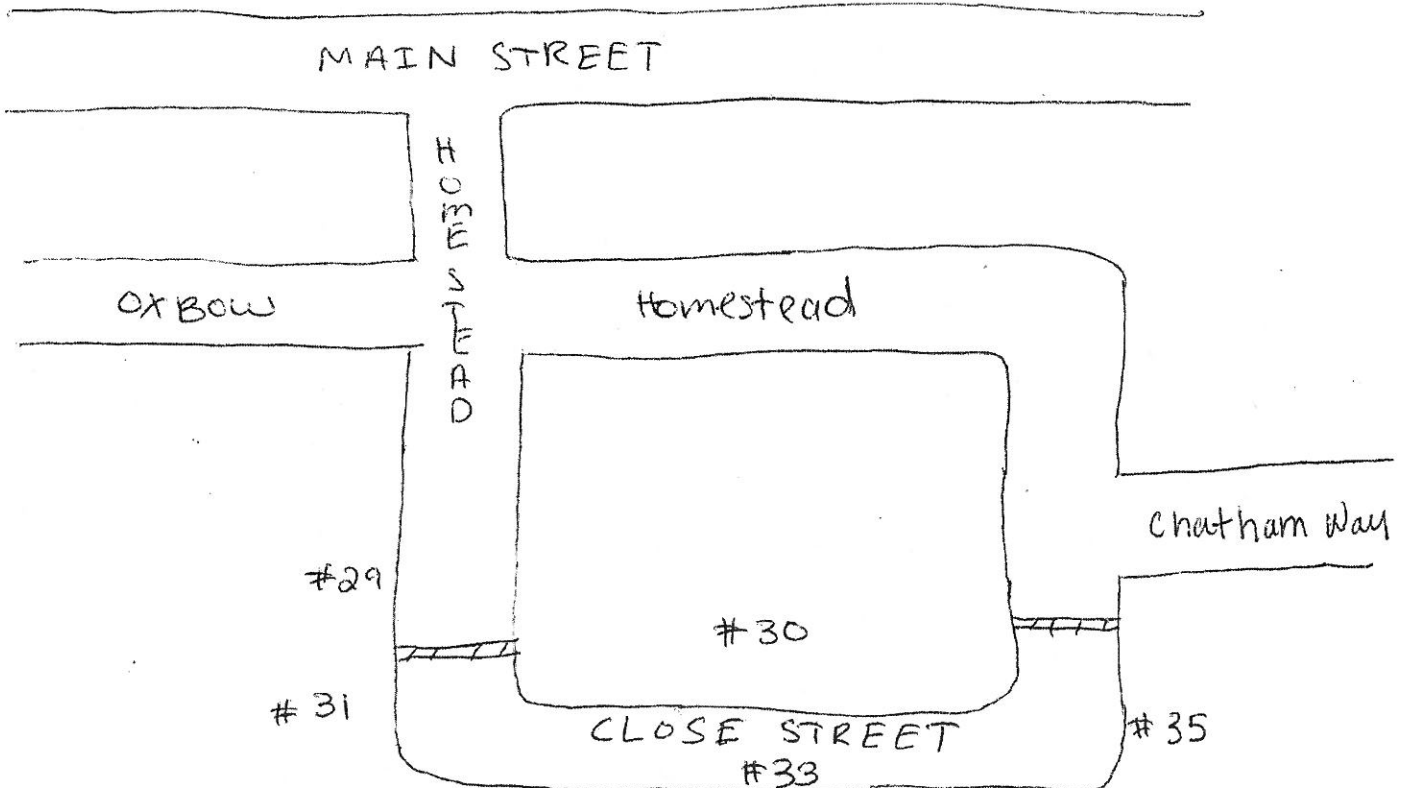
The Doherty's # 33 K Doherty

The DiPaolo's # 29 Esper & DiPaolo

Sincerely,



The Doherty's  
33 Homestead Road  
781- 334- 2587



**TOWN OF LYNNFIELD  
APPLICATION FOR SPECIAL LICENSE  
ALCOHOLIC BEVERAGES (M.G.L. C.138 S.14)**

Completed application along with a check for \$35.00, payable to the Town of Lynnfield, must be left at the Police Department for review and approval by the Chief. Application will then be acted upon by the Board of Selectmen at its next regular meeting, if approved, the license will be signed and mailed to the licensee.

**REQUEST IS FOR SALE OF:**

- All Alcoholic Beverages
- Wines & Malt Beverages Only
- Wines Only
- Malt Beverages Only

**LICENSE ACTIVITY OR  
ENTERPRISE IS:**

- for Profit
- Non Profit

Name of Licensee: Lynnfield Knights of Columbus  
Address of Licensee: 1 Knights of Columbus Way, Lynnfield, MA 01940

Is the license for a dining hall maintained by an incorporated educational institution authorized to grant degrees?  yes  no

Effective date of license: July 18<sup>th</sup>, 2015 Authorized hours of sales: 2:00 - 6:00 PM

Legal building occupancy limit: 90 Number of people to attend: 55-60

Type of function: MOM'S 80<sup>th</sup> BIRTHDAY PARTY

Description of premises: Function Hall

Name, address and phone number of person in charge of affair: SALVATORE P. FILIZONE  
202 HEATHER DRIVE, LYNNFIELD, MASS. 781-334-2312 Cell 339-440-0758

Signature and address of licensee: Salvatore P. Filizone

\*\*\*\*\*

**Approval of Police Chief and assignment of Detail Officer:**

[Signature]  
Chief's Signature

\_\_\_\_\_  
Assignment of Detail Officer

**THIS FORM MUST BE READ, DATED, SIGNED, AND RETURNED WITH THE APPLICATION FOR A SPECIAL LICENSE.**

There are substantial responsibilities and potential liabilities attached to holding a license to sell and/or dispense alcoholic beverages.

A special license is issued pursuant to M.G.L. Chapter 138 Section 14 and Section 3 of Chapter 153 of the Acts of 1997.

All license holders are subject to M.G.L. Chapter 138 Section 69.

Violations of Section 69 have subjected bartenders and licensees to substantial civil liability to individuals who are injured by drunken drivers who have been serviced by said bartenders and licensees in violation of Section 69.

Neither the issuance of a license to you, nor the presence of a Lynnfield police officer at your activity is in any way an assumption of the Town of Lynnfield or its agents or employees of any risk resulting from any violation of Section 69 or other provisions of law nor are they a protection to you from liability for the same.

It is believed that the individual in whose name the license is issued or who is named manager as well as the bartender(s) will each be exposed to liabilities resulting from any violation of law.

You are urged to consult counsel of your own for a complete explanation of the risks to which you are exposed if you permit any violation of the law during the activity for which the license is granted.

\*\*\*\*\*

Date: 6/15/2015 I, the undersigned applicant hereby acknowledge that I have received a copy of the foregoing and understand the same.

Grace Geso  
(applicant signature)

I hereby certify that the organization named within is a non-profit organization.

Salvatore P. Falzone Rental Agent Trustee  
(name and title)  
SALVATORE P. FALZONE