

**BOARD OF SELECTMEN
AGENDA
Monday, June 15, 2015**

Regular Meeting - 7:00 p.m.

Selectmen's Hearing Room, Town Hall

****NOTE****

As a result of changes in the Open Meeting Law, the chair must announce at the outset of every meeting that the meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Interview: Cultural Council candidate Barbara White

Interview: Board of Health candidate Dr. Rocco Iocco

Interview: Conservation Commission alternate candidate
Angelo Salamone

LIFE change to bylaws regarding minimum age requirement
and minimum residency in Lynnfield requirement

Delegation to chief procurement officer to negotiate and award
the contract for owner's project manager of the library building
project based on the recommendation of the Library Building
Committee

Authorization to sell BANs (Borrowing in Anticipation of Notes)

Appointment of election workers

Appointment of assistant plumbing and gas inspector

Appointment of assistant wiring inspector

Reappointments of public officials

Summer meeting schedule

Use of Town facilities:

Banner request, Jumin, Inc., June 15-29
Use of common, Lynnfield Athletic Assoc., road race, July 4
Use of common for private event, August 1
Use of common for private event, August 8

One-day liquor license:

None

Minutes:

May 18, 2015

Proclamations:

None

Administrative matters:

Signing of warrants

Barbara White

401 Summer Street | Lynnfield, MA 01940

Areas of Expertise:

Multi-media production

Project management

Budget preparation & management

Schedule creation

Negotiation & management of vendor contracts

Industry Experience:

Branding Communications

Video Production

Entertainment

Public Relations

High level exposure to the world of Contemporary Art

Professional Experience

JACK MORTON WORLDWIDE

July 1995 – July 2005 and December 2011-present (Freelance)

PRODUCER- events, meetings, video and exhibits

(for both Boston and New York offices)

1999 – present

- Experienced in meeting production, video production, marketing campaigns and entertainment
- Project management skills include budgeting, team building and schedule creation
- Strong leadership skills
- Maintain excellent client relationships
- Able to manage multiple projects from conception to completion
- Prepare and manage budgets up to \$900,000
- Manage teams from 2 to 10 people
- Hire, negotiate and manage vendor contracts
- Assist with writing and developing of storyboards for video spots and speaker support
- Effective problem-solver. Organized. Team player.

PRODUCTION MANAGER

1996 – 1999

- Managed production staff and freelance personnel from Production Assistant level to Producer level
- Worked with Director of Production to assign work to staff and freelance personnel
- Produced all corporate projects
- Researched and interviewed new talent
- Managed production department budget

PRODUCTION COORDINATOR

1995 - 1996

CHANCELLOR CORPORATION

1991 – 1995

ACCOUNT MANAGER (Asset-backed Lending)

Education:

B.S. Business Management,
Bridgewater State University

New York Film Academy

Intensive month-long program on the foundations of filmmaking including writing, directing, shooting and editing a series of short film projects.

ROCCO A. IOCCO, D.M.D.

40 SALEM STREET · LYNNFIELD, MA 01940 · T: 781.245.7986
WWW.IOCCODENTAL.COM

May 19, 2015

Dear Mr. Boudreau,

I am writing to express my interest in the open position on the Health Board.

I have enclosed the Town of Lynnfield Volunteer application as well as my Curriculum Vitea.

I have been a practicing dentist for 29 years, 27 of which have been in my own practice in Lynnfield. I have undergraduate degrees in Microbiology and Medical Technology, both of give me a broad background in the Health Sciences. I was also a consultant for Blue Cross and Blue Shield for a number of years.

In addition to the above academic qualifications, I have also served on several Boards for the Massachusetts and North Shore Dental Societies. I have been actively involved and have held leadership positions. I am currently an active member of the Lynnfield Lion's Club, again having held various leadership positions including President.

At this point in my career, I would like to give back to my community in a tangible way and feel that my background will help me do that.

In advance, I thank you for your consideration and if I can answer any questions or give more information do not hesitate to contact me.

Sincerely,



Rocco A. Iocco, D.M.D.

June 8, 2015

Mr. Philip Crawford, Chairman
Board of Selectmen
Lynnfield, MA 01940

Dear Mr. Crawford,

I am a graduate of Northeast Metro Tech, Wakefield in 1979. I was in the carpentry program. Upon graduation & for the past 36 years I have been a carpenter/builder. I hold a construction supervisor's license and have overseen projects both residential and commercial for the past 20 years. I have worked for private construction companies as well as being an independent home builder.

Sincerely,
Angelo Salamone

A blacked-out redaction mark covering the signature area.

L.I.F.E. Incorporated
101 Essex Village
Lynnfield, MA 01940-1269
LIFE.Inc@Verizon.Net
Telephone & FAX +1.781.334.6066

Center Village

Colonial Village

Essex Village

June 10, 2015

Lynnfield Board of Selectmen
Town Hall
55 Summer Street
Lynnfield, MA 01940-1861

Dear Mr. Chairman,

The Board of Directors of Lynnfield Initiative for Elders Inc. voted at their meeting of June 9, 2015 to reduce the requirement of 2 years residency to be eligible to purchase a unit in any of the Villages to 1 year.

The purpose of this change is in conjunction with the reduction of the age requirement from 60 to 55, to expand our market and enhance sales of the remaining units at Colonial Village and vacant units at Center Village.

Your approval is required for this change to become effective. Please give us your word as to when this request may be further discussed.

Very truly yours,

H. Joseph Maney, President

L.I.F.E. Inc.

101 Essex Village

Lynnfield, MA 01940

Lynnfield Initiatives for Elders, Inc.

L.I.F.E. Incorporated
101 Essex Village
Lynnfield, MA 01940-1269
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Center Village

Colonial Village

Essex Village

May 31, 2015

Lynnfield Board of Selectmen
Town Hall
55 Summer Street
Lynnfield, MA 01940-1861

Dear Mr. Chairman,

The Board of Directors of Lynnfield Initiative for Elders Inc. voted at their meeting of June 21, 2015 unanimously to amend the Resident Deposit Agreement and therefore the policy of L.I.F.E. Inc. to reduce the age to be eligible for purchasing a unit in L.I.F.E. from 60 to 55 years of age.

The purpose of this change is to broaden our market. We have 387 members on our wait list but none of them are interested in purchasing the three remaining units that we have for sale at Colonial Village. Also, from time to time we have had difficulty selling some units at Center Village, particularly second floor units.

Your approval is required for this change to become effective. Please give us your word as to when this request may be further discussed.

Very truly yours,

H. Joseph Maney, President

L.I.F.E. Inc.

101 Essex Villages

Lynnfield, MA 01940

Lynnfield Initiatives for Elders, Inc.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Lynnfield, Massachusetts, certify that at a meeting of the board held June 15, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$2,377,971 0.74 percent General Obligation Bond Anticipation Note (the "Note") of the Town dated June 19, 2015, and payable June 17, 2016, to Century Bank and Trust Company at par plus a premium of \$5,945.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 1, 2015, and a final Official Statement dated June 10, 2015, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form\ as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth

in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: June 15, 2015

AM 50639709.1

Clerk of the Board of Selectmen

Town of Lynnfield, Massachusetts

\$2,377,971 General Obligation Bond Anticipation Notes



Sale Date: 6/10/2015
Dated Date: 6/19/2015
Delivery Date: 6/19/2015
Due Date: 6/17/2016
Days Per Year: 360
Day Count: 358
Bank Qualified: Yes
Rating: None

Bidder	Principal	Coupon Rate	Premium	Interest	Net Interest	NIC	Prorata Premium	Prorata Interest	Award	Reoffering Yield
Century Bank	\$2,377,971	0.74%	\$5,945.00	\$17,499.22	\$11,554.22	0.4886%	\$5,945.00	\$17,499.22	\$2,377,971	
Eastern Bank	\$2,377,971	1.25%	\$17,310.04	\$29,559.50	\$12,249.46	0.5180%				
Jefferies LLC	\$2,377,971	1.50%	\$22,118.00	\$35,471.40	\$13,353.40	0.5647%				
Award Totals			\$5,945.00	\$17,499.22					\$2,377,971	

Weighted Average Net Interest Cost: 0.4886%

First Southwest Company
 FA: Mary Carney

6/10/2015

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Town of Lynnfield, Massachusetts

\$2,377,971 General Obligation Bond Anticipation Notes

MUNICIPAL PURPOSE LOAN

FirstSouthwest

Sale Date: 6/10/2015
 Dated Date: 6/19/2015
 Delivery Date: 6/19/2015
 Due Date: 6/17/2016

Purpose	Vote Date(s)	Reference	Article Number	Amount Authorized	Previous Issues	Bonds, Grants, and/or Paydowns	Renewal This Issue	New This Issue	Total This Issue	Balance Unissued	Original Issue Date	Prorata Interest	Prorata Premium
Departmental Equipment	4/25/2011	7(0)	11	\$1,147,037	\$150,000	\$997,037	\$150,000	\$0	\$150,000	\$0	6/22/2012	\$1,103.83	\$375.00
Outdoor Recreational and Athletic Facilities	4/28/2014	7(25)	5	\$5,289,098	\$0	\$4,467,000	\$0	\$822,068	\$822,068	\$0	6/19/2015	\$6,046.51	\$2,693.20
Land Acquisition	6/30/2014	7(3)	1	\$1,550,000	\$0	\$0	\$0	\$1,405,903	\$1,405,903	\$144,097	6/19/2015	\$10,346.88	\$3,514.80
Totals				\$7,986,105	\$150,000	\$5,464,037	\$150,000	\$2,227,971	\$2,377,971	\$144,097		\$17,499.22	\$5,943.00

CANDIDATES for RE-APPOINTMENT

ACCOUNTANT (2 yr. term)
McCarthy, Julianne

AGING, Council on (3 yr. terms)
Hourihan, Anne
Santangelo, Fred
Lopez, Brian

APPEALS, Board of (3 yr. terms)
Fallon, John

BUILDING INSPECTOR
Roberto, Jack

ASST. BUILDING INSPECTOR
Luther, John

CLERK, Town
Reid, Trudy

ASSISTANT CLERK, Town
Hammerbeck, Diane

**CONSERVATION COMMISSION
(3 yr. terms)**
Gentile, Donald
Lovell, Melanie

CONSTABLES
Minsky, Paul
Ruehrwein, John J.
Small, Ronald J.

TOWN COUNSEL
Mullen, Thomas

DOG OFFICER
Procurot, Jon

ASSISTANT DOG OFFICER
Procurot, Jean

**EMERGENCY MANAGEMENT
DIRECTOR**
Teatrault, Mark

**ASSISTANT EMERGENCY
MANAGEMENT DIRECTOR**
Reinberg, Michael
Burnham, Kenneth

FINANCE COMMITTEE
Dahlstedt, Jack
Kayola, Thomas

GAS INSPECTOR
Donohoe, Paul

ASSISTANT GAS INSPECTOR
LaConte, Donald W.
Kulacz, Stanley
Flores, Paul

HEALTH, Board of (3 yr. terms)
Peinert, Richard, M.D.

HISTORICAL COMMISSION (3 yr. terms)
Richard, Steven
Todisco, Steven

**IPSWICH RIVER WATERSHED
ADVISORY BOARD**
Pezzella, Jerry

LOCK-UP KEEPER
Breen, David

MEMORIAL DAY PARADE (3 yr. terms)
Lukas, John

PLUMBING INSPECTOR
Donohoe, Paul

ASSISTANT PLUMBING INSPECTOR
LaConte, Donald W.

POLICE SPECIAL OFFICERS
Boudreau, Harley
Conley, John
Lamusta, Richard
Peabody, Charles

READING MUNICIPAL LIGHT CAB
Nelson, David

**RECREATION COMMISSION
(3 yr. terms)**
Morelli, Frank
Reihan, Robert

TREASURER/ TAX COLLECTOR
O'Sullivan, Christine

PRETAX PLAN ADMINISTRATOR
O'Sullivan, Christine

VETERANS SERVICE AGENT
Kimball, John H. III

WIRE INSPECTOR
Sardella, David

ASSISTANT WIRE INSPECTOR
Mettell, David
Skinner, Arthur

*all appointments are for one year unless
otherwise noted

NOT SEEKING REAPPOINTMENT
CULTURAL COUNCIL
Haidar, Farrah (moving out of town)

DRAFT

BOARD OF SELECTMEN

MEETING SCHEDULE FOR 2015-2016

MEETINGS BEGIN AT 7:00 P.M. AND ARE HELD ON MONDAYS
IN THE SELECTMEN'S HEARING ROOM, TOWN HALL, 55 SUMMER
STREET, UNLESS OTHERWISE INDICATED

Wednesday, June 24, 2015 – Walnut St. traffic meeting – Al Merritt Center

July 13, 2015

August 17, 2015

September 14, 2015

September 28, 2015 – close warrant

October 5, 2015

October 19, 2015 (6:30 p.m., Teachers' Cafeteria, Lynnfield Middle School, Fall Town Meeting)

November 2, 2015

November 16, 2015

December 7, 2015 – tax classification hearing

Wednesday, December 9, 2015 – Budget Summit, Senior Center

December 21, 2015 – renew annual licenses

January 4, 2016 – budget reviews begin

January 25, 2016

February 8, 2016

February 22, 2016

March 7, 2016

Wednesday, March 18, 2016 (Budget Hearing)

March 21, 2016 – close warrant – renew seasonal licenses

April 11, 2016 (Town Election)

April 25, 2016 (6:30 p.m., Teachers' Cafeteria, Lynnfield Middle School, Annual Town Meeting)

May 9, 2016

May 23, 2016

June 6, 2016

June 20, 2016 – make annual re-appointments