

MEETING NOTICE AMENDED

TOWN OF LYNNFIELD

(As required by MGL Chapter 30A, sections 18-25)

Please email all meeting notices to lemerson@town.lynnfield.ma.us AND
slagorio@town.lynnfield.ma.us

RECEIVED

Town Clerk Date Stamp

TOWN CLERKS OFFICE
LYNNFIELD, MA

Board/Committee Name: Lynnfield Public Library Building Committee

Day/Date: Wednesday June 15, 2022

Time of Meeting: 7:00 p.m.

Location: Lynnfield Public Library – Mezzanine Level and Virtual Meeting - Remote Access, Instructions Below

NOTE: Pursuant to Gov. Baker's March 31, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and his March 15, 2020 Order limiting the number of people who may gather in one place, the meeting of the Lynnfield Public Library Building Committee will be conducted in-person and via remote participation. The public may attend in person but is invited to listen to / observe the meeting in the following manner: The meeting will be conducted as a conference call. Please join the meeting from your computer, tablet or smartphone. <https://meet.goto.com/948233141> ← updated 6/15 1:54pm

A record of the meeting will be posted on the Town's website as soon as possible after the conclusion of the meeting.

AGENDA

1. Call Meeting to Order
2. Updates since last meeting
 - a. Library building construction cap increased from \$20 to \$24 million, which means we will start receiving funding in FY 24 (July 2023) at latest
 - b. Updated cost of new library – where we are
3. Visioning exercise
 - a. Why do we need a new library (e.g., meeting space, STEM education, etc.)?
 - b. Why does the old library no longer work?
4. Subcommittees
 - a. Review the subcommittees (community & value) and members
 - b. Create public relations subcommittee to respond to cap increase and expedited schedule
 - c. Assign a chair and vice chair for each subcommittee.
 - d. Discuss objectives

5. Building committee makeup
 - a. Are we missing anyone or any skillsets?

6. Library Framework Updates
 - a. Understand framework and discuss
 - b. Preparation for grant regardless of notification timing?
 - Hire OPM
 - Educate town on purpose and proposed uses of new public library
 - Hold public meetings to obtain community input, consolidate inputs and validate purpose and uses
 - Update Building Program & obtain MBLC approval
 - Estimate cost implications if any
 - c. Public relations effort to promote new public library
 - d. Strategies:
 - Project approval? – Obtain project approval commencing upon notification
 - Debt financing? – Committed plan from FinComm and Select Board

7. Meetings
 - a. Easier for all the members to attend (virtual vs in person)
 - b. Access information (e.g. Dropbox, Google Drive)?
 - c. Should we be meeting more frequently (e.g., 30-min. check-in every week)?

8. Next steps?
 - a. Next meeting is _____.

9. Adjournment