

**MEETING NOTICE**  
**TOWN OF LYNNFIELD**  
(As required by MGL Chapter 30A, sections 18-25)

*Please email all meeting notices to [lemerson@town.lynnfield.ma.us](mailto:lemerson@town.lynnfield.ma.us) AND  
[dhammerbeck@town.lynnfield.ma.us](mailto:dhammerbeck@town.lynnfield.ma.us)*

RECEIVED: MAY 1, 2020 11:42AM  
TOWN CLERK'S OFFICE

**Board/Committee Name:** Board of Library Trustees

**Day/Date:** Tuesday May 5, 2020

**Time of Meeting:** 6:00 pm

**Location:** Virtual meeting:

**NOTE: Pursuant to Gov. Baker's March 31, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and his March 15, 2020 Order limiting the number of people who may gather in one place, the meeting of the Lynnfield Board of Selectmen will be conducted via remote participation to the greatest extent possible. The public may not attend but is invited to listen to / observe the meeting in the following manner: The meeting will be conducted as a conference call. The dial-in number is +1 (786) 535-3211. The access code for the call may be obtained by contacting [russell.boekenekroeger@verizon.net](mailto:russell.boekenekroeger@verizon.net) before the meeting for those wishing to participate.**

**A record of the meeting will be posted on the Town's website as possible at the conclusion of the meeting.**

**MEETING AGENDA**

**Call to Order:**

- Chairman calls the meeting to order with a roll call
- Chairman informs attendees that the meeting is being recorded

**Approval of Minutes:**

- Minutes of the March 31, 2020 meeting

**Financial Report:**

- February 2020 Financial Summary
- State Aid Monthly Summary
- COVID-19 related reports

**Director's Report:**

**Old Business:**

- COVID-19 response
  - Internal communications
  - External communications
  - Town Hall update
  - Staffing update
  - Other shutdown updates

**New Business:**

- Review and approval of Library Reopening Plan
- Foundation Report

**Adjournment**

