

**BOARD OF SELECTMEN  
AGENDA  
Monday, March 13, 2017**

Regular Meeting –7:00 p.m.

Al Merritt Center, 600 Market Street

\*\*\*\*NOTE\*\*\*\*

This meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Exemption under Massachusetts General Laws, Chapter 268A,  
Section 20 (B) for Finance Committee member

Presentation of warrant article by Friends of Lynnfield Rail Trail

Town administrator review of FY18 operating and capital  
budgets

Awarding of bid on Center Farm sale

Revision of charge for Recreational Path Committee

Renewal of seasonal liquor licenses

Appointment of elections officer

Public comment

**Use of Town facilities:**

Road race, MS Walk; Lynnfield Art Guild banner; Lynnfield Rec  
egg hunt; LAA Road Race; Festival of Colors at Jordan Park  
December 12, 2016

**Minutes:**

**One-day liquor licenses:**

Knights of Columbus, March 18; June 25

**Proclamations:**

None

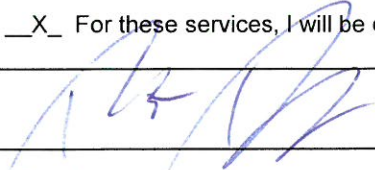
**Administrative matters:**

Signing of warrants

**DISCLOSURE BY MUNICIPAL EMPLOYEE  
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT  
AS REQUIRED BY G. L. c. 268A, § 20(b)**

	<b>MUNICIPAL EMPLOYEE INFORMATION</b>
Name of municipal employee:	<b>Robert Priestley</b>
Title/ Position	<b>Member of Lynnfield, MA Finance Committee and Fields Committee</b>
<b>Fill in this box if it applies to you.</b>	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	<b>Lynnfield, MA Finance Committee and Fields Committee</b>
Agency Address	<b>Town Hall 55 Summer Street Lynnfield, MA 01940</b>
Office phone:	<b>781-334-0001</b>
Office e-mail:	<b>bob@thepriestleys.org</b>
	Check one: <input type="checkbox"/> Elected                    or <input checked="" type="checkbox"/> Non-elected
Starting date as a municipal employee.	June 2013 Finance Committee, May 2012 Fields Committee
<b>BOX # 1</b>	<b>ELECTED MUNICIPAL EMPLOYEE</b>
<b>Select either STATEMENT #1 or STATEMENT #2.</b>	I am an <b>elected municipal employee</b> .
<b>Write an X beside your financial interest.</b>	<input type="checkbox"/> <b>STATEMENT #1:</b> I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. <b>OR</b>
	<input type="checkbox"/> <b>STATEMENT #2:</b> I will have a new financial interest in a contract made by a municipal agency.
	<b>My financial interest in a municipal contract is:</b>
	<input type="checkbox"/> I have a non-elected, compensated municipal employee position.
	<input type="checkbox"/> A municipal agency has a contract with me.
	<input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.
	<input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
<b>BOX # 2</b>	<b>NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE</b>
<b>Select either STATEMENT #1 or STATEMENT #2.</b>	I am a <b>non-elected municipal employee</b> .
<b>Write an X beside your financial interest.</b>	<input type="checkbox"/> <b>STATEMENT # 1:</b> I had one of the following financial interests in a contract made by a municipal agency <b>before</b> I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.
	<b>My financial interest in a municipal contract is:</b>
	<input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract.
	<input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.
	-- OR --
	<input type="checkbox"/> <b>STATEMENT # 2:</b> I will have a <b>new</b> financial interest in a contract made by a municipal agency.

	<p><b>My financial interest in a municipal contract is:</b></p> <p><input type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
	<b>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</b>
Name and address of municipal agency that made the contract	<b>Lynnfield Recreation Commission 55 Summer Street Lynnfield, MA 01940</b>
<b>Please put in an X to confirm these facts.</b>	<p>"My Municipal Agency" is the municipal agency that I serve as a <b>municipal employee</b>.</p> <p>The "contracting agency" is the <b>municipal agency that made the contract</b>.</p> <p><input checked="" type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
<b>FILL IN THIS BOX OR THE BOX BELOW</b>	<p><b>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</b></p> <p>- Please explain what the contract is for. To provide photography and Disc Jockey services for an upcoming Father Daughter Dance sponsored by the Recreation Commission</p>
<b>FILL IN THIS BOX OR THE BOX ABOVE</b>	<p><b>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</b></p> <p>- Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?</p>
What is your financial interest in the municipal contract?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p><b>- About \$1,500 fixed plus \$10.00 per portrait estimated at about \$2,000 for a total of about \$3,500</b></p>
Date when you acquired a financial interest	<b>March 1, 2017</b>
What is the financial interest of your immediate family?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>- About \$1,500 fixed plus \$10.00 per portrait estimated at about \$2,000 for a total of about \$3,500. I own the company with my wife Lauri Priestley</p>
Date when your immediate family acquired a financial interest	<b>March 1, 2017</b>
<b>Write an X to confirm each</b>	<p><b>FOR A CONTRACT FOR PERSONAL SERVICES –</b></p> <p><b>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</b></p>

<b>statement.</b>	<p>I will have a contract with a municipal agency to provide personal services.</p> <p><input type="checkbox"/>_X_ The services will be provided outside my normal working hours as a municipal employee.</p> <p><input type="checkbox"/>_X_ The services are not required as part of my regular duties as a municipal employee.</p> <p><input checked="" type="checkbox"/>_X_ For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	
Date:	March 2, 2017

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

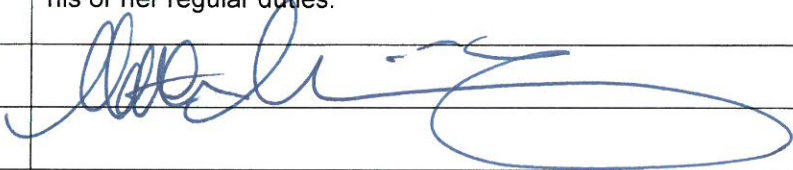
SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.



**FOR CONTRACTS FOR PERSONAL SERVICES ONLY:**

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

**CERTIFICATION BY HEAD OF CONTRACTING AGENCY**

	<b>INFORMATION ABOUT HEAD OF CONTRACTING AGENCY</b>
Name:	Matt Monkiewicz
Title/ Position	Chairman
Municipal Agency:	Lynnfield Recreation Commission
Agency Address:	Town Hall 55 Summer Street Lynnfield, MA 01940
Office Phone:	617-889-1600 ext 245
	<b>CERTIFICATION</b>
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,  
BOARD OF SELECTMEN OR TOWN COUNCIL**

	<b>INFORMATION ABOUT APPROVING BODY</b>
Name:	Phil Crawford
Title/ Position	Chairman, Board of Selectman
Agency Address:	Town Hall 55 Summer Street Lynnfield, MA 01940
Office Phone:	781-334-9410
	<b>APPROVAL</b>
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

Attach additional pages if necessary.  
File disclosure, Certification and Approval with the city or town clerk.

## RAIL TRAIL ARTICLES

Article \_\_: Authorize Lease of MBTA Property for Multi-Use Rail Trail

To see if the Town will vote to authorize the Board of Selectmen, in the name and behalf of the Town, to execute a lease for all or any portion of the land, premises, easements, and rights-of-way in the railroad right-of-way from the Wakefield Town Line to the Peabody Town Line, for the purpose of laying out an improved shared use rail trail and related facilities and improvements, and providing access to the rail trail area for construction, maintenance and repair purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, for a period up to 99 years, upon such terms and conditions as determined by the Board of Selectmen; or take any other action relative thereto

*FY 18 Town Administrator's Budget*



*March 13, 2017*

## FY 18 Projected Revenues

CATEGORY	FY 15 Final	FY 16 Final	FY17 Final	FY18 Preliminary	Diff	% Inc
Prior Year Levy Limit	\$ 32,848,170.00	\$ 36,175,368.25	\$ 38,199,521	\$ 39,753,350	\$ 1,553,829.04	4.07%
2 1/2 % increase	\$ 821,204.25	\$ 904,384.21	\$ 954,988	\$ 993,834	\$ 38,845.73	4.07%
New Growth	\$ 2,505,994.00	\$ 1,119,769.00	\$ 598,841.00	\$ 300,000.00	\$ (298,841.00)	-49.90%
TOTAL PROPERTY TAXES	\$ 36,175,368.25	\$ 38,199,521.46	\$ 39,753,350	\$ 41,047,184	\$ 1,293,833.76	3.25%
Override						
STATE PROVIDED FUNDS	\$ 5,077,563.00	\$ 5,207,806.00	\$ 5,347,062.00	\$ 5,411,077.00	\$ 139,256.00	2.60%
DEBT EXCLUSIONS/TAX OFFSETS	\$ 2,780,171.26	\$ 2,722,688.00	\$ 2,704,702.00	\$ 2,623,367.00	\$ (81,335.00)	-3.01%
PROJECTED LOCAL RECEIPTS	\$ 3,868,600.00	\$ 4,272,870.00	\$ 4,700,000.00	\$ 4,900,000.00	\$ 200,000.00	4.26%
COLONIAL REVENUE						
FREE CASH	\$ 939,375.05	\$ 70,000.00	\$ 1,760,000.00	\$ 1,796,418.00	\$ 36,418.00	2.07%
OVERLAY SURPLUS		\$ 150,000.00			\$ -	
BUILDING RESERVE FUND		\$ 250,000.00			\$ -	#DIV/0!
CEMETERY & FUNDS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
RESERVE FOR APPROP (SEPTIC)	\$ 32,611.00	\$ 32,626.00	\$ 32,641.00	\$ 32,656.00	\$ 15.00	0.05%
RESERVE FOR APPROP (CABLE)				\$ 101,321.00		
AMERICAN LEGION FUND	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ -	0.00%
BORROWING			\$849,000		\$ (849,000.00)	
CAPITAL FACILITIES FUND					\$ -	
STABILIZATION FUND					\$ -	
AMBULANCE ENTERPRISE					\$ -	
TELECOMMUNICATIONS FUND					\$ -	
<b>TOTAL REVENUE</b>	<b>\$ 48,894,678.56</b>	<b>\$ 50,926,501.46</b>	<b>\$ 55,167,745.49</b>	<b>\$ 55,933,013.25</b>	<b>\$ 765,267.76</b>	<b>1.39%</b>
			8.33%			

### ***FY 17 Preliminary Appropriation Targets***

	<b>FY 15</b>	<b>FY 16</b>	<b>FY17</b>	<b>FY18 Preliminary</b>	<b>Diff</b>	<b>% Inc</b>
GENERAL GOVERNMENT	\$ 2,013,967.22	\$ 2,201,308.00	\$ 2,710,715.00	\$ 2,560,743.00	-\$ 149,972.00	-5.53%
PUBLIC SAFETY	\$ 3,991,517.88	\$ 4,256,582.00	\$ 4,655,051.00	\$ 4,775,874.00	\$ 120,823.00	2.60%
PUBLIC WORKS	\$ 6,161,611.00	\$ 6,780,999.00	\$ 6,657,819.00	\$ 7,008,424.00	\$ 350,605.00	5.27%
HUMAN SERVICES	\$ 421,347.94	\$ 433,466.00	\$ 451,632.00	\$ 511,543.00	\$ 59,911.00	13.27%
CULTURE & RECREATION	\$ 805,494.00	\$ 846,101.00	\$ 896,664.00	\$ 923,291.00	\$ 26,627.00	2.97%
EDUCATION	\$ 23,636,871.00	\$ 24,577,724.00	\$ 25,726,596.00	\$ 26,784,272.00	\$ 1,057,676.00	4.11%
DEBT & INTEREST	\$ 3,173,100.00	\$ 3,280,045.00	\$ 3,298,159.00	\$ 3,498,431.00	\$ 200,272.00	6.07%
EMPLOYEE BENEFITS	\$ 5,285,561.00	\$ 5,678,822.00	\$ 6,303,959.52	\$ 6,761,787.00	\$ 457,827.48	7.26%
Other Expenditure Total	\$ 1,425,123.00	\$ 2,155,439.22	\$ 3,419,530.00	\$ 2,687,027.00	-\$ 732,503.00	-21.42%
CHERRY SHEET CHARGES	\$ 322,301.00	\$ 416,301.00	\$ 377,255.00	\$ 386,279.00	\$ 9,024.00	2.39%
<b>TOTAL EXPENDITURES</b>	<b>\$ 47,236,894.04</b>	<b>\$ 50,626,787.22</b>	<b>\$ 54,497,380.52</b>	<b>\$ 55,897,671.00</b>	<b>\$ 1,400,290.48</b>	<b>2.57%</b>
<b>TOTAL REVENUE</b>	<b>\$ 48,894,678.56</b>	<b>\$ 50,926,501.46</b>	<b>\$ 55,167,745.49</b>	<b>\$ 55,933,013.25</b>	<b>\$ 765,267.76</b>	<b>1.39%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 47,236,894.04</b>	<b>\$ 50,626,787.22</b>	<b>\$ 54,497,380.52</b>	<b>\$ 55,897,671.00</b>	<b>\$ 1,400,290.48</b>	<b>2.57%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$ 1,657,784.52</b>	<b>\$ 299,714.24</b>	<b>\$ 670,364.97</b>	<b>\$ 35,342</b>		<b>0</b>

<b><i>FY 17 Other Expenditures Target</i></b>						
	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	
Allow for abate/exemptions	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Deficit Accounts		\$275,000	\$265,432	\$275,000	\$275,000	\$275,000
Building Reserve Fund Payment						
Capital Budget	\$511,257	\$ 629,750.00	\$ 1,314,820	\$2,528,908	\$1,796,418	
Special Articles						
Transfer to Capital Maintenance Fund		\$150,000	\$180,000	\$200,000	\$200,000	\$200,000
Appropriation to Stabilization Fund		\$150,000	\$180,000	\$200,000	\$200,000	\$200,000
Offset for Direct Expenditures	\$20,270	\$20,373	\$15,187	\$15,622	\$15,609	
<b>Other Expenditures Total</b>	<b>\$731,527</b>	<b>\$1,425,123</b>	<b>\$2,155,439</b>	<b>\$3,419,530</b>	<b>\$2,687,027</b>	



# FY 2018 Operating Budget

Line No.	FY 16 Final	FY 16 Munits	FY 17 Departmental Request	FY 17 Munits	FY18 Departmental Request	FY18 Recommended	Variance	Variance FY17 vs FY18	% Increase
<b>GENERAL GOVERNMENT</b>									
<b>Selection</b>									
1	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	-	-	0.0%
2	178,500.00	178,500.00	178,500.00	182,587.00	187,537.00	187,537.00	-	4,575.00	2.5%
3	64,665.96	64,666.00	64,666.00	66,281.00	67,939.00	67,939.00	-	1,658.00	2.5%
4	92,000.00	92,000.00	92,000.00	82,000.00	82,000.00	82,000.00	-	-	0.0%
5	43,406.00	43,406.00	400,000.00	400,000.00	50,000.00	50,000.00	-	(350,000.00)	-87.5%
6									
7	537,150.00	537,150.00	632,297.00	632,297.00	695,330.00	695,330.00	-	63,233.00	10.0%
8	18,000.00	18,000.00	21,000.00	21,000.00	21,000.00	21,000.00	-	-	0.0%
8a					66,331.00	66,331.00	-	-	
8b					20,000.00	20,000.00	-	-	
8c					15,000.00	15,000.00	-	-	
	<b>Sub-Total Selection</b>	<b>935,971.96</b>	<b>935,972.00</b>	<b>1,390,713.00</b>	<b>1,386,790.00</b>	<b>1,207,577.00</b>	<b>1,207,577.00</b>	<b>(179,213.00)</b>	<b>-12.9%</b>
<b>Town Accountant</b>									
9	120,000.00	120,000.00	99,000.00	111,500.00	114,000.00	114,000.00	-	2,500.00	2.3%
10	54,665.00	54,665.00	55,660.00	56,755.00	58,179.00	58,179.00	-	1,424.00	2.5%
11	4,255.00	4,255.00	4,605.00	4,605.00	5,005.00	5,005.00	-	400.00	8.7%
	<b>Sub-Total Town Acct.</b>	<b>178,920.00</b>	<b>178,920.00</b>	<b>159,265.00</b>	<b>172,860.00</b>	<b>177,184.00</b>	<b>177,184.00</b>	<b>4,324.00</b>	<b>2.5%</b>
<b>Town Counsel</b>									
12									
13	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	-	-	0.0%
14	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	3,000.00	800.00	36.4%	
	<b>Sub-Total Town Counsel</b>	<b>77,200.00</b>	<b>77,200.00</b>	<b>77,200.00</b>	<b>78,000.00</b>	<b>78,000.00</b>	<b>800.00</b>	<b>800.00</b>	<b>1.0%</b>
<b>Dir. Finance &amp; Admin.</b>									
15									
<b>Operations Support</b>									
16	73,300.00	73,300.00	73,300.00	74,020.00	74,020.00	74,020.00	-	-	0.0%
17	42,900.00	42,900.00	45,400.00	45,400.00	45,400.00	45,400.00	-	-	0.0%
<b>Information Systems</b>									
18									
19	149,700.00	149,700.00	160,700.00	160,700.00	179,276.00	179,276.00	-	18,576.00	0.1%
	<b>Tax Collector</b>								
20									
21	20,450.00	20,450.00	20,450.00	20,450.00	20,450.00	20,450.00	-	-	0.0%
21A	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	-	-	0.0%
22	169,594.00	169,594.00	170,994.00	176,604.00	183,790.00	183,790.00	-	7,186.00	4.1%
23	21,240.00	21,240.00	21,240.00	28,740.00	28,740.00	28,740.00	-	-	0.0%
24	108,944.00	108,944.00	110,480.00	113,017.00	121,814.00	119,314.00	2,500.00	6,297.00	5.6%
25	29,100.00	29,100.00	40,740.00	40,740.00	31,315.00	31,315.00	-	9,425.00	-23.1%
26									
27									
28									
	<b>Sub-Total Dir. Fin. &amp; Admin.</b>	<b>623,228.00</b>	<b>623,228.00</b>	<b>651,304.00</b>	<b>668,671.00</b>	<b>693,805.00</b>	<b>693,805.00</b>	<b>23,634.00</b>	<b>3.4%</b>



# FY 2018 Operating Budget

Line No.	FY 16 Final	FY 16 Munis	FY 17 Departmental Request	FY 17 Munis	FY 18 Departmental Request	FY 18 Recommended	Variance	Variance FY17 vs FY18	% Increase
<b>Board of Assessors</b>									
29	Board Salaries	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ -	\$ -	0.0%
30	Other Salaries	\$ 127,711.00	\$ 127,711.00	\$ 127,711.00	\$ 127,711.00	\$ 131,793.00	\$ -	\$ 4,082.00	3.2%
31	Professional Services	\$ 33,800.00	\$ 33,800.00	\$ 33,800.00	\$ 49,800.00	\$ 41,433.00	\$ -	\$ (8,365.00)	-16.8%
32	Assessment Update	\$ 9,200.00	\$ 9,200.00	\$ 9,200.00	\$ 9,200.00	\$ 8,200.00	\$ -	\$ (1,000.00)	-10.9%
33	Expenses	\$ 11,970.00	\$ 11,970.00	\$ 11,970.00	\$ 11,970.00	\$ 11,970.00	\$ -	\$ -	0.0%
	Sub-Total Bd. Of Assessors	\$ 194,181.00	\$ 194,181.00	\$ 194,181.00	\$ 210,181.00	\$ 204,898.00	\$ -	\$ (5,283.00)	-2.5%
<b>Planning Board</b>									
34	Salary	\$ 45,056.00	\$ 45,056.00	\$ 45,305.00	\$ 46,287.00	\$ 48,952.00	\$ -	\$ 2,665.00	5.8%
35	Expenses	\$ 3,286.00	\$ 3,286.00	\$ 43,286.00	\$ 3,286.00	\$ 3,286.00	\$ -	\$ -	0.0%
	Sub-Total Planning Board	\$ 48,342.00	\$ 48,342.00	\$ 88,591.00	\$ 49,573.00	\$ 52,238.00	\$ -	\$ 2,665.00	5.4%
<b>Board of Appeals</b>									
36	Expenses	\$ 2,741.00	\$ 2,741.00	\$ 2,741.00	\$ 2,741.00	\$ 2,741.00	\$ -	\$ -	0.0%
	Sub-Total Board of Appeals	\$ 2,741.00	\$ 2,741.00	\$ 2,741.00	\$ 2,741.00	\$ 2,741.00	\$ -	\$ -	0.0%
<b>Conservation Commission</b>									
37	Salaries	\$ 79,006.00	\$ 79,006.00	\$ 79,006.00	\$ 80,981.00	\$ 85,082.00	\$ -	\$ 4,101.00	5.1%
38	Expenses	\$ 2,334.00	\$ 2,334.00	\$ 2,334.00	\$ 2,334.00	\$ 2,334.00	\$ -	\$ -	0.0%
39	Professional Services	\$ 1,545.00	\$ 1,545.00	\$ 1,545.00	\$ 1,545.00	\$ 1,545.00	\$ -	\$ -	0.0%
40	Open Space	\$ 1,545.00	\$ 1,545.00	\$ 1,545.00	\$ 1,545.00	\$ 1,545.00	\$ -	\$ -	0.0%
	Sub-Total Conservation Comm.	\$ 84,430.00	\$ 84,430.00	\$ 84,430.00	\$ 86,405.00	\$ 90,506.00	\$ -	\$ 4,101.00	4.7%
<b>Personal Board</b>									
41	Salary	\$ 2,874.00	\$ 2,874.00	\$ 2,874.00	\$ 2,874.00	\$ 2,874.00	\$ -	\$ -	0.0%
42	Professional Services	\$ 2,870.00	\$ 2,870.00	\$ 2,870.00	\$ 2,870.00	\$ 2,870.00	\$ -	\$ -	0.0%
43	Expenses	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ -	\$ -	0.0%
	Sub-Total Personal Board	\$ 6,074.00	\$ 6,074.00	\$ 6,074.00	\$ 6,074.00	\$ 6,074.00	\$ -	\$ -	0.0%
<b>Finance Committee</b>									
44	Salary	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	0.0%
45	Expenses	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ -	\$ -	0.0%
46	Finance Committee Report	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -	\$ -	0.0%
47	Reserve Fund	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	0.0%
	Sub-Total Finance Committee	\$ 50,220.00	\$ 50,220.00	\$ 50,220.00	\$ 50,220.00	\$ 50,220.00	\$ -	\$ -	0.0%
	TOTAL GEN. GOVERNMENT	\$ 2,201,407.96	\$ 2,201,308.00	\$ 2,704,719.00	\$ 2,710,715.00	\$ 2,662,443.00	\$ 2,500.00	\$ (149,972.00)	-5.5%
<b>Public Safety</b>									
<b>Police</b>									
48	Chief's Salary (incl. holidays)	\$ 169,087.00	\$ 169,087.00	\$ 169,087.00	\$ 173,119.00	\$ 182,629.00	\$ -	\$ 9,510.00	5.3%
49	Other Salaries (incl. holidays)	\$ 1,957,107.00	\$ 1,957,107.00	\$ 2,013,293.00	\$ 2,054,235.00	\$ 2,093,942.00	\$ -	\$ 39,707.00	1.9%
50	Officers Overtime	\$ 400,383.00	\$ 400,383.00	\$ 375,000.00	\$ 375,000.00	\$ 384,375.00	\$ -	\$ 9,375.00	2.5%
51	Officers Training	\$ 96,000.00	\$ 96,000.00	\$ 134,952.00	\$ 125,000.00	\$ 127,955.00	\$ -	\$ 2,955.00	2.4%
52	Other Expenses	\$ 197,330.00	\$ 197,330.00	\$ 208,414.00	\$ 204,000.00	\$ 206,274.00	\$ -	\$ 2,274.00	1.1%
	Sub-Total Police	\$ 2,819,907.00	\$ 2,819,907.00	\$ 2,920,746.00	\$ 2,931,354.00	\$ 2,995,175.00	\$ -	\$ 63,821.00	2.2%

# FY 2018 Operating Budget

Line No.	FY 16 Final	FY 16 Munis	FY 17 Departmental Request	FY 17 Munis	FY 18 Departmental Request	FY 18 Recommended	Variance	Variance FY17 vs FY18	% Increase
<b>Fire</b>									
53	114,444.00	114,444.00	114,444.00	114,444.00	117,306.00	117,306.00	-	2,862.00	2.5%
54	640,784.00	640,784.00	767,080.00	767,080.00	816,544.00	801,544.00	45,000.00	34,464.00	4.5%
55	319,494.00	319,494.00	452,105.00	452,105.00	463,132.00	463,132.00	-	11,027.00	2.1%
56	13,267.00	13,267.00	13,267.00	13,267.00	14,283.00	14,283.00	-	1,016.00	7.7%
57	107,033.00	107,033.00	111,738.00	117,033.00	114,294.00	114,294.00	-	(2,739.00)	-2.3%
58	ALS								
59	8,128.00	8,128.00	8,128.00	8,128.00	8,918.00	8,918.00	-	790.00	9.7%
60	Hydrant Rental								
<b>Sub-Total Fire</b>	<b>1,203,150.00</b>	<b>1,203,150.00</b>	<b>1,466,819.00</b>	<b>1,472,057.00</b>	<b>1,564,477.00</b>	<b>1,519,477.00</b>	<b>45,000.00</b>	<b>47,120.00</b>	<b>3.2%</b>
<b>Dir of Zoning &amp; Inspection</b>									
61	68,662.00	68,662.00	70,163.00	71,777.00	75,700.00	75,700.00	-	3,923.00	5.5%
62	125,195.00	125,195.00	125,195.00	140,195.00	145,195.00	145,195.00	-	5,000.00	3.6%
63	11,211.00	11,211.00	11,211.00	11,211.00	11,211.00	11,211.00	-	-	0.0%
<b>Sub-Total Zoning &amp; Inspection</b>	<b>205,068.00</b>	<b>205,068.00</b>	<b>206,568.00</b>	<b>223,183.00</b>	<b>232,106.00</b>	<b>232,106.00</b>	<b>-</b>	<b>8,923.00</b>	<b>4.0%</b>
<b>Civil Defense</b>									
64	250.00	250.00	250.00	250.00	250.00	250.00	-	-	0.0%
65	1.00	1.00	1.00	1.00	1.00	1.00	-	-	0.0%
<b>Sub-Total Civil Defense</b>	<b>251.00</b>	<b>251.00</b>	<b>251.00</b>	<b>251.00</b>	<b>251.00</b>	<b>251.00</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Dog Officer</b>									
66	26,352.00	26,352.00	26,352.00	26,352.00	27,011.00	27,011.00	-	659.00	2.5%
67	1,854.00	1,854.00	1,854.00	1,854.00	1,854.00	1,854.00	-	-	0.0%
<b>Sub-Total Dog Officer</b>	<b>28,206.00</b>	<b>28,206.00</b>	<b>28,206.00</b>	<b>28,206.00</b>	<b>28,865.00</b>	<b>28,865.00</b>	<b>-</b>	<b>659.00</b>	<b>2.3%</b>
<b>Total Public Safety</b>	<b>4,256,582.00</b>	<b>4,256,582.00</b>	<b>4,622,590.00</b>	<b>4,655,051.00</b>	<b>4,820,874.00</b>	<b>4,775,874.00</b>	<b>45,000.00</b>	<b>130,823.00</b>	<b>2.6%</b>
<b>Public Works</b>									
<b>Administration</b>									
68	105,463.00	105,463.00	105,463.00	150,463.00	128,125.00	128,125.00	-	(22,338.00)	-14.8%
69	373,087.00	373,087.00	376,170.00	389,666.00	401,149.00	401,149.00	-	11,383.00	2.9%
70	195,000.00	195,000.00	134,000.00	134,000.00	134,000.00	134,000.00	-	-	0.0%
71	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	-	-	0.0%
<b>Sub-Total Administration</b>	<b>683,050.00</b>	<b>683,050.00</b>	<b>625,133.00</b>	<b>683,729.00</b>	<b>672,774.00</b>	<b>672,774.00</b>	<b>-</b>	<b>(10,955.00)</b>	<b>-1.6%</b>
<b>Highway</b>									
72	883,012.00	883,012.00	912,750.00	903,700.00	940,592.00	940,592.00	-	36,892.00	4.1%
73	643,720.00	643,720.00	893,720.00	918,620.00	543,620.00	543,620.00	-	(125,000.00)	-29.9%
73a	250,000.00	250,000.00							
<b>Sub-Total Highway</b>	<b>1,776,732.00</b>	<b>1,776,732.00</b>	<b>1,831,370.00</b>	<b>1,322,320.00</b>	<b>1,484,212.00</b>	<b>1,484,212.00</b>	<b>-</b>	<b>161,892.00</b>	<b>12.2%</b>
<b>Sidewalk/Construction &amp; Maint</b>									
74	25,000.00	25,000.00							
75									
<b>Salaries</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

# FY 2018 Operating Budget

Line No.	FY 16 Final	FY 16 Minus	FY 17 Departmental Request	FY 17 Minus	FY 18 Departmental Request	FY 18 Recommended	Variance	Variance FY17 vs FY18	% Increase
<b>Sub-Total Sidewalk Const. &amp; Maint</b>									
	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	0.0%
<b>Snow &amp; Ice Removal</b>									
76	\$120,000	\$ 120,000.00	\$120,000	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	0.0%
<b>Sub-Total Snow &amp; Ice Removal</b>									
	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	0.0%
<b>Street Lighting</b>									
77	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ -	\$ -	0.0%
<b>Sub-Total Street Lighting</b>									
	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ -	\$ -	0.0%
<b>Rubbish Collection</b>									
78	\$ 791,800.00	\$ 791,800.00	\$ 844,200.00	\$ 844,200.00	\$ 852,400.00	\$ 852,400.00	\$ -	\$ 8,200.00	1.0%
<b>Sub-Total Rubbish Collection</b>									
	\$ 791,800.00	\$ 791,800.00	\$ 844,200.00	\$ 844,200.00	\$ 852,400.00	\$ 852,400.00	\$ -	\$ 8,200.00	1.0%
<b>School Maintenance &amp; Buses</b>									
79	\$ 984,963.00	\$ 984,963.00	\$ 1,049,188.00	\$ 1,014,170.00	\$ 1,089,434.00	\$ 1,089,434.00	\$ -	\$ 75,284.00	7.4%
80	\$ 699,000.00	\$ 699,000.00	\$ 724,000.00	\$ 724,000.00	\$ 724,000.00	\$ 724,000.00	\$ -	\$ -	0.0%
81	\$ 964,490.00	\$ 964,490.00	\$ 1,166,490.00	\$ 1,180,233.00	\$ 1,243,700.00	\$ 1,243,700.00	\$ -	\$ 63,467.00	5.4%
<b>Sub-Total School Maint. &amp; Buses</b>									
	\$ 2,648,453.00	\$ 2,648,453.00	\$ 2,939,678.00	\$ 2,918,403.00	\$ 3,057,154.00	\$ 3,057,154.00	\$ -	\$ 138,751.00	4.8%
<b>Town Building Maintenance</b>									
82	\$ 229,964.00	\$ 229,964.00	\$ 232,405.00	\$ 238,167.00	\$ 245,381.00	\$ 245,381.00	\$ -	\$ 7,217.00	3.0%
83	\$ 326,000.00	\$ 326,000.00	\$ 326,000.00	\$ 326,000.00	\$ 371,500.00	\$ 371,500.00	\$ -	\$ 45,500.00	14.0%
<b>Town Building Maintenance</b>									
	\$ 555,964.00	\$ 555,964.00	\$ 558,405.00	\$ 564,167.00	\$ 616,884.00	\$ 616,884.00	\$ -	\$ 52,717.00	9.3%
<b>Cemetery, Parks &amp; Tree</b>									
84	Salaries								
85	Expenses								
<b>Sub-Total Cemetery, Parks &amp; Tree</b>									
<b>Cemetery Renov. &amp; Upgrades</b>									
86	Salaries								
87	Expenses								
<b>Cemetery Renov. &amp; Upgrades</b>									
<b>After School Youth Center</b>									
88	Salaries								
89	Expenses								
<b>After School Youth Center</b>									
<b>Human Services</b>									
	\$ 6,780,999.00	\$ 6,780,999.00	\$ 7,123,786.00	\$ 6,657,819.00	\$ 7,008,424.00	\$ 7,008,424.00	\$ -	\$ 350,605.00	5.3%

# FY 2018 Operating Budget

Line No.	FY 16 Final	FY 16 Minitis	FY 17 Departmental Request	FY 17 Minitis	FY 18 Departmental Request	FY 18 Recommended	Variance	Variance FY17 vs FY18	% Increase
<i>Board of Health</i>									
90	Other Salaries	\$ 84,072.00	\$ 84,072.00	\$ 84,072.00	\$ 85,849.00	\$ 87,699.00	\$ -	\$ 1,850.00	2.2%
91	Expenses	\$ 32,604.00	\$ 32,604.00	\$ 32,604.00	\$ 32,604.00	\$ 40,304.00	\$ -	\$ 7,700.00	23.6%
	Sub-Total Board of Health	\$ 116,676.00	\$ 116,676.00	\$ 116,676.00	\$ 118,453.00	\$ 128,003.00	\$ -	\$ 9,550.00	8.1%
<i>Council on Aging</i>									
92	Salary	\$ 266,037.00	\$ 266,037.00	\$ 276,926.00	\$ 276,926.00	\$ 320,977.00	\$ -	\$ 44,051.00	15.9%
93	Expenses	\$ 26,949.00	\$ 26,949.00	\$ 26,949.00	\$ 26,949.00	\$ 26,949.00	\$ -	\$ -	0.0%
	Sub-Total Council on Aging	\$ 292,986.00	\$ 292,986.00	\$ 303,875.00	\$ 303,875.00	\$ 347,926.00	\$ -	\$ 44,051.00	14.3%
<i>Veteran's Services</i>									
94	Director's Salary	\$ 10,404.00	\$ 10,404.00	\$ 10,404.00	\$ 10,404.00	\$ 10,664.00	\$ -	\$ 260.00	2.5%
95	Expenses	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,300.00	\$ -	\$ 400.00	44.4%
96	Veteran Benefits	\$ 12,500.00	\$ 12,500.00	\$ 18,000.00	\$ 18,000.00	\$ 23,650.00	\$ -	\$ 5,650.00	31.4%
	Sub-Total Veteran's Services	\$ 23,804.00	\$ 23,804.00	\$ 29,304.00	\$ 29,304.00	\$ 35,614.00	\$ -	\$ 6,310.00	21.5%
	Total Human Services	\$ 433,466.00	\$ 433,466.00	\$ 449,855.00	\$ 451,632.00	\$ 511,543.00	\$ -	\$ 59,911.00	13.3%
<i>Culture &amp; Recreation</i>									
<i>Library</i>									
97	Director's Salary	\$ 93,064.00	\$ 93,064.00	\$ 85,000.00	\$ 87,125.00	\$ 88,961.00	\$ -	\$ 1,836.00	2.1%
98	Other Salaries	\$ 497,385.00	\$ 497,385.00	\$ 502,563.00	\$ 520,991.00	\$ 535,345.00	\$ -	\$ 2,675.00	0.5%
99	Expenses	\$ 194,620.00	\$ 194,620.00	\$ 195,815.00	\$ 209,666.00	\$ 230,014.00	\$ -	\$ 20,348.00	9.7%
	Sub-Total Library	\$ 785,069.00	\$ 785,069.00	\$ 783,379.00	\$ 817,782.00	\$ 854,520.00	\$ -	\$ 41,741.00	5.1%
<i>Recreation Commission</i>									
100	Salaries	\$ 44,880.00	\$ 44,880.00	\$ 54,300.00	\$ 54,300.00	\$ 69,000.00	\$ -	\$ 24,620.00	55.1%
101	Expenses	\$ 3,872.00	\$ 3,872.00	\$ 4,172.00	\$ 4,172.00	\$ 4,672.00	\$ -	\$ 500.00	12.0%
	Sub-Total Recreation Commission	\$ 48,752.00	\$ 48,752.00	\$ 58,472.00	\$ 58,472.00	\$ 73,672.00	\$ -	\$ 15,200.00	31.0%
<i>Historical Commission</i>									
102	Expenses	\$ 8,280.00	\$ 8,280.00	\$ 15,910.00	\$ 15,910.00	\$ 15,910.00	\$ -	\$ -	0.0%
	Sub-Total Historical Commission	\$ 8,280.00	\$ 8,280.00	\$ 15,910.00	\$ 15,910.00	\$ 15,910.00	\$ -	\$ -	0.0%
<i>Memorial Day Observance</i>									
103	Expenses	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	0.0%
	Sub-Total Memorial Day Observ.	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	0.0%
	Total Culture and Recreation	\$ 846,101.00	\$ 846,101.00	\$ 862,261.00	\$ 896,664.00	\$ 948,602.00	\$ -	\$ 26,637.00	3.0%
<i>Education</i>									
104	Net Salaries and Expenses	\$ 21,880,787.00	\$ 21,880,787.00	\$ 22,865,421.00	\$ 22,865,421.00	\$ 23,780,038.00	\$ -	\$ 914,617.00	4.0%

# FY 2018 Operating Budget

Line No.	FY 16 Final	FY 16 Minus	FY 17 Departmental Request	FY 17 Minus	FY 18 Departmental Request	FY 18 Recommended	Variance	Variance FY17 vs FY18	% Increase
104A	School Health Insurance	\$ 2,332,000.00	\$ 2,332,000.00	\$ 2,518,560.00	\$ 2,644,488.00	\$ 2,644,488.00	\$ -	\$ 125,928.00	5.0%
105	N.S. Technical High School	\$ 364,937.00	\$ 364,937.00	\$ 383,784.00	\$ 342,615.00	\$ 359,746.00	\$ -	\$ 17,131.00	5.0%
	<b>Total Education</b>	<b>\$ 2,457,724.00</b>	<b>\$ 2,457,724.00</b>	<b>\$ 25,767,165.00</b>	<b>\$ 25,726,596.00</b>	<b>\$ 26,784,272.00</b>	<b>\$ -</b>	<b>\$ 1,057,676.00</b>	<b>4.1%</b>
	<b>Debt &amp; Interest</b>								
106	Short Term Interest Debt Exclusion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
107	Short Term Interest	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 22,280.00	\$ 31,899.00	\$ -	\$ 9,619.00	43.2%
108	Long Term Principal Payment	\$ 353,000.00	\$ 353,000.00	\$ 348,068.00	\$ 348,068.00	\$ 611,559.00	\$ -	\$ 265,491.00	75.7%
109	Long Term Interest	\$ 154,232.00	\$ 154,231.00	\$ 190,468.00	\$ 190,468.00	\$ 198,950.00	\$ -	\$ 8,482.00	4.5%
110	Long Term Principal Debt Exclusion	\$ 2,009,000.00	\$ 2,009,000.00	\$ 2,056,641.00	\$ 2,056,641.00	\$ 2,049,000.00	\$ -	\$ (7,641.00)	-0.4%
111	Long Term Interest Debt Exclusion	\$ 713,688.00	\$ 713,688.00	\$ 648,061.00	\$ 648,061.00	\$ 574,367.00	\$ -	\$ (73,694.00)	-11.4%
112	Septic Loan Program	\$ 32,626.00	\$ 32,626.00	\$ 32,641.00	\$ 32,641.00	\$ 32,656.00	\$ -	\$ 15.00	0.0%
	<b>Total Debt &amp; Interest</b>	<b>\$ 3,280,046.00</b>	<b>\$ 3,280,045.00</b>	<b>\$ 3,293,379.00</b>	<b>\$ 3,298,159.00</b>	<b>\$ 3,498,431.00</b>	<b>\$ -</b>	<b>\$ 200,272.00</b>	<b>6.1%</b>
	<b>Employee Benefits</b>								
113	Pension Contributions	\$ 2,308,330.00	\$ 2,308,330.00	\$ 2,451,114.00	\$ 2,451,114.00	\$ 2,645,990.00	\$ -	\$ 194,876.00	8.0%
114	Town Health/Life/Disability Insurance	\$ 172,360.00	\$ 172,360.00	\$ 2,939,024.52	\$ 2,939,024.52	\$ 3,085,976.00	\$ -	\$ 146,951.48	5.0%
114A	Public Safety Health Insurance	\$ 247,510.00	\$ 247,510.00	\$ -	\$ -	\$ -	\$ -	\$ -	
114B	DRW Health Insurance	\$ 333,900.00	\$ 333,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	
114C	Library Health Insurance	\$ 56,710.00	\$ 56,710.00	\$ -	\$ -	\$ -	\$ -	\$ -	
114D	Council on Aging Health Insurance	\$ 14,840.00	\$ 14,840.00	\$ -	\$ -	\$ -	\$ -	\$ -	
114E	Retiree Health Insurance	\$ 1,696,000.00	\$ 1,696,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
115	Medicare - F.I.C.A.	\$ 429,075.00	\$ 429,075.00	\$ 500,000.00	\$ 485,000.00	\$ 485,000.00	\$ -	\$ -	0.0%
116	Workers' Compensation Insurance	\$ 174,451.00	\$ 174,451.00	\$ 183,174.00	\$ 183,174.00	\$ 198,174.00	\$ -	\$ 15,000.00	8.2%
117	Other	\$ 4,047.00	\$ 4,047.00	\$ 41,600.00	\$ 41,600.00	\$ 5,047.00	\$ -	\$ 1,000.00	24.7%
118	Unemployment Compensation	\$ 41,600.00	\$ 41,600.00	\$ 200,000.00	\$ 200,000.00	\$ 300,000.00	\$ -	\$ 100,000.00	50.0%
119	Transfer to OPEB Trust	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Total Employee Benefits</b>	<b>\$ 5,678,822.00</b>	<b>\$ 5,678,822.00</b>	<b>\$ 6,318,959.52</b>	<b>\$ 6,303,959.52</b>	<b>\$ 6,761,787.00</b>	<b>\$ -</b>	<b>\$ 457,827.48</b>	<b>7.3%</b>
	<b>TOTAL OPERATING BUDGET</b>	<b>\$ 48,055,048.96</b>	<b>\$ 48,055,047.00</b>	<b>\$ 51,142,714.52</b>	<b>\$ 50,700,595.52</b>	<b>\$ 52,897,176.00</b>	<b>\$ 52,824,365.00</b>	<b>\$ 7,511.00</b>	<b>4.2%</b>
	State Assessments	\$ 374,204.00	\$ 374,204.00	\$ -	\$ 377,235.00	\$ 386,279.00	\$ -	\$ 9,024.00	2.4%
	<b>Total General Fund Budget</b>	<b>\$ 48,429,252.96</b>	<b>\$ 48,429,251.00</b>	<b>\$ 51,142,714.52</b>	<b>\$ 51,077,850.52</b>	<b>\$ 53,283,455.00</b>	<b>\$ 53,210,644.00</b>	<b>\$ 7,213,793.48</b>	<b>4.2%</b>
	Minus Check	\$ 48,054,958.00	\$ 49,034,384.00	\$ -	\$ 51,370.468	\$ -	\$ -	\$ -	
			\$ 605,133.00	\$ -	\$ (292,617.48)	\$ -	\$ -	\$ -	
	<b>Net Available for Discretionary Health Insurance</b>								



## FY18 CAPITAL BUDGET

DEPARTMENT	REQUEST	TOTAL	RECOMMEND	TOTAL
<b>SCHOOLS</b>				
Technology	\$ 250,000.00			
<b>TOTAL</b>		\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
<b>ACCOUNTANT</b>				
Furniture	\$ 2,000.00			
<b>TOTAL</b>		\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
<b>CONSERVATION</b>				
Highland Ave. boat ramp	\$ 10,850.00			
Stormwater drainage: Lakewood, Lockwood, Beechwood	\$ 25,000.00		\$ 25,000.00	
Pillings Pond algae treatment	\$ 25,000.00		\$ 25,000.00	
<b>TOTAL</b>		\$60,850.00	\$ 50,000.00	\$ 50,000.00
<b>VETERANS</b>				
War memorial study	\$ 10,000.00			
<b>TOTAL</b>		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>COUNCIL ON AGING</b>				
20-passenger van	\$ 80,000.00			
<b>TOTAL</b>		\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
<b>LIBRARY</b>				
Fixing of Emergency Exit - Arlington Street Side	\$ 1,200.00		\$ 1,200.00	
Telephone installation and service in elevator	\$ 1,500.00		\$ 1,500.00	
Rekeying of interior doors in the library	TBD			
Installation of phone in basement and cordless phones	\$ 1,500.00			
New computer tables (minimize cords and tripping hazards)	\$ 5,000.00			
<b>TOTAL</b>		\$ 9,200.00	\$ 2,700.00	\$ 2,700.00

## FY18 CAPITAL BUDGET

DEPARTMENT	REQUEST	TOTAL	RECOMMEND	TOTAL
<b>POLICE</b>				
Cruiser - 1 Chevy Tahoe (srgt) (2)	\$ 52,469.00		\$ 52,469.00	
Cruiser - 1 Ford Explorer (3)	\$ 40,648.00		\$ 40,648.00	
Radio site Replacement (1)	\$ 39,000.00		\$ 39,000.00	
3 Taser Units Plus Equipment (7)	\$ 2,900.00		\$ 2,900.00	
Radar Unit (9)	\$ 2,559.00			
2 Portable Breath Test Units (11)	\$ 3,500.00			
2 Patrol Rifles Plus Equipment (6)	\$ 4,000.00		\$ 4,000.00	
Electronic Keypad - Dispatch Area (10)	\$ 3,300.00			
3 Supervisor Workstations (8)	\$ 3,351.00		\$ 3,351.00	
Server Replacement (two-year project) (4)	\$ 7,500.00		\$ 7,500.00	
Radar Traffic Trailer with Video (5)	\$ 14,500.00		\$ 14,500.00	
<b>TOTAL</b>		\$ 173,727.00	\$ 164,368.00	\$ 164,368.00
<b>FIRE</b>				
Annual Personal Protective Gear Replacement	\$ 15,000.00		\$ 15,000.00	
Washer/Extractor #1	\$ 8,500.00		\$ 8,500.00	
Washer/Extractor #2	\$ 8,500.00			
Replace Ambulance 2	\$ 250,000.00			
IV Pumps for Ambulances (3)	\$ 14,400.00		\$ 14,400.00	
Replace 2 Ambulance Stretchers	\$ 26,000.00		\$ 26,000.00	
Automatic External Defibrillators: Police cruisers	\$ 4,500.00		\$ 4,500.00	
Automatic External Defibrillators: Fire apparatus	\$ 10,500.00		\$ 10,500.00	
Staff Car - replace Car 3	\$ 38,000.00		\$ 38,000.00	
Radio Infrastructure - Fire Dept. share	\$ 39,000.00		\$ 39,000.00	
Hose replacement - annual	\$ 5,000.00		\$ 5,000.00	
Information Technology	\$ 5,000.00		\$ 5,000.00	
Dispatch upgrades - alarm receiving equipment	\$ 10,000.00			
SCBA compressor replacement	\$ 46,000.00			
SCBA 40 Units	\$ 260,000.00			
Replace all mobile and portable radios	\$ 110,000.00			
<b>TOTAL</b>		\$ 850,400.00	\$ 165,900.00	\$ 165,900.00

## FY18 CAPITAL BUDGET

DEPARTMENT	REQUEST	TOTAL	RECOMMEND	TOTAL
<b>PUBLIC WORKS</b>				
<b>Vehicles - Bus Replacement</b>	\$ 35,000.00		\$ 35,000.00	
Replace 2009 Bluebird school bus				
Replace 2007 Freightliner school bus				
<b>Administration - Stormwater compliance</b>				
Implement Phase 1 NPDES Requirements	\$ 25,000.00		\$ 25,000.00	
<b>School Building Maintenance</b>				
Repair underground sewer plumbing on Amenities Building	\$ 15,000.00		\$ 15,000.00	
Replace septic system flow meters	\$ 16,000.00		\$ 16,000.00	
<b>Highway</b>				
Road Construction	\$ 500,000.00		\$ 500,000.00	
<b>Miscellaneous</b>				
Town Hall window replacement	\$ 30,000.00		\$ 30,000.00	
Town Hall siding repair	\$ 20,000.00		\$ 20,000.00	
Town Hall steeple siding repair and painting	\$ 10,000.00		\$ 10,000.00	
School Security	\$ 150,000.00		\$ 150,000.00	
DPW Garage air quality improvements	\$ 200,000.00		\$ 200,000.00	
Eaxpansion of Willow Cemetary Eng)_	\$ 15,000.00		\$ 15,000.00	
<b>PUBLIC WORKS CONT.</b>				
<b>Equipment - Highway</b>				
Small excavator	\$ 58,000.00			
Replace hot box	\$ 35,000.00		\$ 35,000.00	
Wood Chipper	\$ 25,000.00			
Two Lawn Mowers	\$ 16,000.00			
<b>TOTAL</b>		\$1,115,000	\$ 1,051,000.00	\$ 1,051,000.00

## FY18 CAPITAL BUDGET

DEPARTMENT	REQUEST	TOTAL	RECOMMEND	TOTAL
<b>PUBLIC WORKS (CONT.)</b>				
<b>Equipment - Schools</b>				
Purchase two (2) floor scrubber machines	\$ 16,000.00		\$ 8,000.00	
Purchase (2) bathroom cleaning carts for elementary schools	\$ 9,400.00		\$ 4,700.00	
Purchase two (2) floor buffer machines	\$ 16,500.00		\$ 8,250.00	
Purchase seven (7) floor drying units	\$ 2,200.00			
Purchase three (3) commercial grade snow blowers	\$ 7,000.00			
<b>TOTAL</b>		\$ 1,201,100.00	\$ 20,950.00	\$ 20,950.00
<b>TOTAL ALL DEPARTMENTS</b>		\$ 2,637,277.00		\$ 1,796,418.00



## THE RECREATIONAL PATH COMMITTEE TOWN OF LYNNFIELD

### **Mission Statement**

The mission of The Recreational Path Committee is to identify linear corridors that offer opportunities for conversion into trails, assess potential for development and study the feasibility and design of such a trail conversion. The Committee is to help identify and address the many questions and concerns that the residents of Lynnfield may have regarding any potential project.

### **Responsibilities and Functions**

There are a number of issues on which the Town must come to a consensus that will affect how a trail conversion proceeds. These issues include, but are not limited to:

- Conceptual design of the trail, including dimensions of the trail and materials used to construct the trail,
- Financial resources to design and construct the trail, **including an estimate of federal and state grants that may be available and what costs will be the responsibility of the Town**
- Environmental issues,
- Impact on and concerns of abutters to the trail,
- Engineering and safety concerns, including street crossings and bridges,
- Parking and other amenities needed to support a recreational trail
- **Determine all costs associated with the project including but not limited to engineering, fencing, plantings and on-going maintenance and other costs the Town must consider**

The Committee will develop a process for addressing all these issues and concerns through public meetings and public hearings. This may include the commission of a formal study by an engineering firm that specializes in trail conversions.

### **Membership and Officers**

All appointments shall be for an indefinite term, until the Board of Selectmen feels the mission of the Committee has been accomplished, or that membership needs to be changed in order to keep the work progressing. The Board of Selectmen will appoint a temporary Chairman. A permanent Chairman and clerk shall be elected by the membership of the Committee. The Clerk shall ensure that all meetings are properly posted and that minutes of each meeting are kept. Minutes of the Committee's work shall be prepared and made public by the Committee promptly, with copies filed with the Town Clerk and sent to the Board of Selectmen on a regular basis.

### **Compliance with State and Local Law**

The Recreational Path Committee is responsible for conducting its activities in a manner which is in compliance with all relevant State and Local Laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law.

STEVEN A. MIGLIERO, JR.  
KELLY T. MIGLIERO  
12 TAPPEN WAY  
LYNNFIELD, MA 01940

March 3, 2017

Board of Selectman  
Town of Lynnfield  
55 Summer Street  
Lynnfield, MA 01940

RE: TRANSMITTAL LETTER  
567 MAIN STREET, LYNNFIELD, MA  
CENTRE FARM  
REQUEST FOR PROPOSALS  
PROPOSAL SUBMITTED BY STEVEN A. MIGLIERO, JR.  
AND KELLY T. MIGLIARO

Dear Sir/Madam:

Enclosed please find our Proposal for the purchase of 567 Main Street, Centre Farm, Lynnfield, Massachusetts, hereby submitted this 3<sup>rd</sup> day of March, 2017.

Very truly yours,



Steven A. Migliero, Jr.



Kelly T. Migliero

encl.

BID FORM

PLEASE USE THIS FORM WHEN SUBMITTING YOUR PROPOSAL.  
ALL ENTRIES MUST BE WRITTEN IN INK WITH NO ERASURES.

To the Awarding Authority: Board of Selectmen, Town of Lynnfield, Mass.  
BID (Minimum \$925,000) - Price to purchase 7 acres more or less of land with the existing buildings thereon.

\$ Nine Hundred Thirty-Five      \$ 935,000.00  
(Words) Thousand and 00/100      (Figures)

Below, or on a separate sheet, please state whether the property will be owner-occupied and please set forth all plans for the property including, without limitation, for restoration within the limits of the applicable Historic Preservation Restriction (Attachment 4):

SEE NARRATIVE OF PROPOSAL SUBMITTED BY STEVEN A. MIGLIERO, JR. AND KELLY T. MIGLIERO

WILL BE OWNER OCCUPIED

March 1, 2017  
Date

Steven A. Migliero, Jr. and Kelly T. Migliero  
Name of Bidder

[Signature]  
Signature and Title

12 Tappen Way  
Business Address

Lynnfield, MA 01940  
City and State

sign

Sign

NOTE: If the proposer is a corporation or other entity, indicate state of incorporation or organization under signature, and affix corporate or other official seal; if a partnership, give full names and residential addresses (if different from business address) of all general partners.

**DISCLOSURE STATEMENT FOR  
TRANSACTION WITH A PUBLIC AGENCY CONCERNING REAL PROPERTY  
M.G.L. c. 7C, s. 38 (formerly M.G.L. c. 7, s. 40J)**

**INSTRUCTION SHEET**

**NOTE:** The Division of Capital Asset Management and Maintenance (DCAMM) shall have no responsibility for insuring that the Disclosure Statement has been properly completed as required by law. Acceptance by DCAMM of a Disclosure Statement for filing does not constitute DCAMM's approval of this Disclosure Statement or the information contained therein. Please carefully read M.G.L. c. 7C, s. 38 which is reprinted in Section 8 of this Disclosure Statement.

**Section (1):** Identify the real property, including its street address, and city or town. If there is no street address then identify the property in some other manner such as the nearest cross street and its tax assessors' parcel number.

**Section (2):** Identify the type of transaction to which this Disclosure Statement pertains --such as a sale, purchase, lease, etc.

**Section (3):** Insert the exact legal name of the Public Agency participating in this Transaction with the Disclosing Party. The Public Agency may be a Department of the Commonwealth of Massachusetts, or some other public entity. Please do not abbreviate.

**Section (4):** Insert the exact legal name of the Disclosing Party. Indicate whether the Disclosing Party is an individual, tenants in common, tenants by the entirety, corporation, general partnership, limited partnership, LLC, or other entity. If the Disclosing Party is the trustee of a trust then identify the trustees by name, indicate that they are trustees, and add the name of the trust.

**Section (5):** Indicate the role of the Disclosing Party in the transaction by checking one of the blanks. If the Disclosing Party's role in the transaction is not covered by one of the listed roles then describe the role in words.

**Section (6):** List the names and addresses of every legal entity and every natural person that has or will have a direct or indirect beneficial interest in the real property. The only exceptions are those stated in the first paragraph of the statute that is reprinted in Section 8 of this Disclosure Statement. If the Disclosing Party is another public entity such as a city or town, insert "inhabitants of the (name of public entity)." If the Disclosing Party is a non-profit with no individual persons having any beneficial interest then indicate the purpose or type of the non-profit entity. If additional space is needed, please attach a separate sheet and incorporate it by reference into Section 6.

**Section (7):** Write "none" in the blank if none of the persons mentioned in Section 6 is employed by DCAMM. Otherwise list any parties disclosed in Section 6 that are employees of DCAMM.

**Section (8):** The individual signing this statement on behalf of the Disclosing Party acknowledges that he/she has read the included provisions of Chapter 7C, Section 38 (formerly Chapter 7, Section 40J) of the General Laws of Massachusetts.

**Section (9):** Make sure that this Disclosure Statement is signed by the correct person. If the Disclosing Party is a corporation, please make sure that this Disclosure Statement is signed by a duly authorized officer of the corporation as required by the statute reprinted in Section 8 of this Disclosure Statement.

This completed and signed Disclosure Statement should be mailed or otherwise delivered to:

Deputy Commissioner for Real Estate  
Division of Capital Asset Management and Maintenance  
One Ashburton Place, 15<sup>th</sup> Floor, Boston, MA 02108

**DISCLOSURE STATEMENT FOR  
TRANSACTION WITH A PUBLIC AGENCY CONCERNING REAL PROPERTY  
M.G.L. c. 7C, s. 38 (formerly M.G.L. c. 7, s. 40J)**

The undersigned party to a real property transaction with a public agency hereby discloses and certifies, under pains and penalties of perjury, the following information as required by law:

- (1) REAL PROPERTY: 567 Main Street, Lynnfield, MA
- (2) TYPE OF TRANSACTION, AGREEMENT, or DOCUMENT: Purchase and sale agreement
- (3) PUBLIC AGENCY PARTICIPATING in TRANSACTION: Town of Lynnfield
- (4) DISCLOSING PARTY'S NAME AND TYPE OF ENTITY (IF NOT AN INDIVIDUAL):
- (5) ROLE OF DISCLOSING PARTY (Check appropriate role):
- |   |   |
|---|---|
| <input type="checkbox"/> Lessor/Landlord                | <input type="checkbox"/> Lessee/Tenant            |
| <input type="checkbox"/> Seller/Grantor                 | <input checked="" type="checkbox"/> Buyer/Grantee |
| <input type="checkbox"/> Other (Please describe): _____ |   |

- (6) The names and addresses of all persons and individuals who have or will have a direct or indirect beneficial interest in the real property excluding only 1) a stockholder of a corporation the stock of which is listed for sale to the general public with the securities and exchange commission, if such stockholder holds less than ten per cent of the outstanding stock entitled to vote at the annual meeting of such corporation or 2) an owner of a time share that has an interest in a leasehold condominium meeting all of the conditions specified in M.G.L. c. 7C, s. 38, are hereby disclosed as follows (attach additional pages if necessary):

<u>NAME</u>	<u>RESIDENCE</u>
Steven A. Migliero, Jr.	12 Tappen Way, Lynnfield, MA 01940
Kelly T. Migliero	12 Tappen Way, Lynnfield, MA 01940

- (7) None of the above-named persons is an employee of the Division of Capital Asset Management and Maintenance or an official elected to public office in the Commonwealth of Massachusetts, except as listed below (insert "none" if none):
- (8) The individual signing this statement on behalf of the above-named party acknowledges that he/she has read the following provisions of Chapter 7C, Section 38 (formerly Chapter 7, Section 40J) of the General Laws of Massachusetts:

*No agreement to rent or to sell real property to or to rent or purchase real property from a public agency, and no renewal or extension of such agreement, shall be valid and no payment shall be made to the lessor or seller of such property unless a statement, signed, under the penalties of perjury, has been*

DISCLOSURE STATEMENT FOR  
TRANSACTION WITH A PUBLIC AGENCY CONCERNING REAL PROPERTY  
M.G.L. c. 7C, s. 38 (formerly M.G.L. c. 7, s. 40J)

filed by the lessor, lessee, seller or purchaser, and in the case of a corporation by a duly authorized officer thereof giving the true names and addresses of all persons who have or will have a direct or indirect beneficial interest in said property with the commissioner of capital asset management and maintenance. The provisions of this section shall not apply to any stockholder of a corporation the stock of which is listed for sale to the general public with the securities and exchange commission, if such stockholder holds less than ten per cent of the outstanding stock entitled to vote at the annual meeting of such corporation. In the case of an agreement to rent property from a public agency where the lessee's interest is held by the organization of unit owners of a leasehold condominium created under chapter one hundred and eighty-three A, and time-shares are created in the leasehold condominium under chapter one hundred and eighty-three B, the provisions of this section shall not apply to an owner of a time-share in the leasehold condominium who (i) acquires the time-share on or after a bona fide arms length transfer of such time-share made after the rental agreement with the public agency is executed and (ii) who holds less than three percent of the votes entitled to vote at the annual meeting of such organization of unit owners. A disclosure statement shall also be made in writing, under penalty of perjury, during the term of a rental agreement in case of any change of interest in such property, as provided for above, within thirty days of such change.


Any official elected to public office in the commonwealth, or any employee of the division of capital asset management and maintenance disclosing beneficial interest in real property pursuant to this section, shall identify his position as part of the disclosure statement. The commissioner shall notify the state ethics commission of such names, and shall make copies of any and all disclosure statements received available to the state ethics commission upon request.

The commissioner shall keep a copy of each disclosure statement received available for public inspection during regular business hours.

(9) This Disclosure Statement is hereby signed under penalties of perjury.

Steven A. Migliero, Jr. and Kelly T. Migliero

PRINT NAME OF DISCLOSING PARTY (from Section 4, above)  
03/01/2017

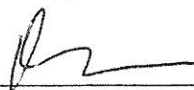
*sign*  
  
03/01/2017  
AUTHORIZED SIGNATURE of DISCLOSING PARTY      DATE (MM / DD / YYYY)

*sign*  
N/A  
PRINT NAME & TITLE of AUTHORIZED SIGNER

Attachment 2

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.



Steven A. Migliero, Jr.  
Name of person signing bid or proposal



Kelly T. Migliero

sign

sign

N/A  
(Name of Business)

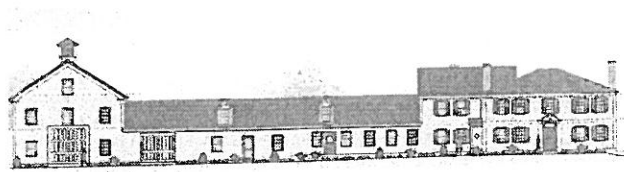


# CENTRE FARM PROPOSAL

Submitted by:  
Steven A. Migliero, Jr.  
Kelly T. Migliero



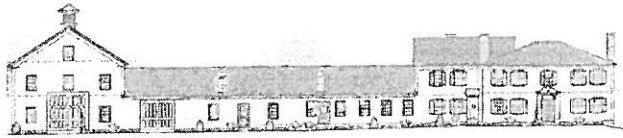
March 3, 2017



## Table of Contents

1. Narrative
2. Drawings (see insert)
  - a. Site Plan
  - b. Elevations
  - c. Floor Plans
  - d. Pool/ Cabana (English Barn)
3. Design/ Build Team
  - a. Architect
    - i. Biography
    - ii. Historic Projects
    - iii. Awards and Recognition
  - b. Builder
    - i. Biography
    - ii. Historic Projects and awards
    - iii. Subcontractors (Historic Specialists)
      1. Matt Diana Housewright
      2. Richard Irons Restoration Masons

Also Included:  
Bid Form  
Disclosure Statement  
Certificate of Non-Collusion



## 1. Narrative

### Use of Centre Farm Property

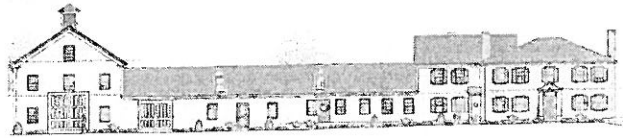
This is a proposal (herein the "Proposal") submitted by Steven A. Migliero, Jr. and Kelly T. Migliero (herein collectively the "Miglieros"), pursuant to a Request for Proposals issued by the Town of Lynnfield relating to the Centre Farm Property located at 567 Main Street, Lynnfield, Massachusetts (herein the "RFP"). Being a multi-generational family in Lynnfield, the Migliero family has a vested interest in the town. The Miglieros, along with their four young children currently reside at 12 Tappan Way in the Lynnfield, and they are actively involved in many town activities. The Miglieros have a clear understanding of the historical significance of Centre Farm to the Town of Lynnfield and its aesthetic and street scape value. They have a desire to restore, preserve and maintain those important characteristics through the use of a highly skilled and professional building and restoration team. A year ago the Miglieros began a preservation study on Centre Farm, which commenced by retaining Cummings Architects and Kaminski Construction Management and their preservation team known locally as some the best preservation professionals available.

If they are fortunate to be the selected proposer pursuant to the RFP, the Miglieros will reside at Centre Farm with their four children.

The Miglieros commitment to Centre Farm is evidenced by the fact that, although not a requirement of the RFP, the Miglieros also intend to preserve a significant portion of the interior of the Building.

### Restoration Plan

The intention is to start the repair, reconstruction, rebuilding, and any necessary replacement to ensure preservation of the Building, as is required by Section 2.1 of the Historic Preservation Restriction, immediately after closing. Cummings Architects will prepare construction plans for this



scope of work and will monitor the same. Kaminski Construction Management is the contractor the Miglieros intend to have perform the work. The scope of work will include anything necessary to preserve the sound structural condition of the Building. All work will conform to the Secretary of Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings (36 CFR67 and 68). This work will include the following:

#### **Front and Side Facades –**

- The Main House has wooden 1 over 1 replacement window sashes that are not historically correct and need to be replaced, these will be removed and replaced with historically correct 6 over 6 wooded sashes.
- Any missing shutters will be replaced with new wooden ones to match existing.
- Barn doors, trims, siding, gutters etc. will all be repaired with wood.
- The middle connector of the Building has some windows that are not historically correct and need to be replaced, these will be removed and replaced with historically correct windows.

#### **Rear Facade –**

- The existing newer none historic dormer on the left side of the connector will be re-trimmed to be more historically correct.

#### **Painting –**

- Repainting of the Building will occur expeditiously during appropriate phases of restoration and/or construction.

It is anticipated that the scope of this restoration work, to ensure preservation of the Building, may need to expand once Cummings Architects and Kaminski Construction Management have an opportunity to conduct a full inspection of the Building after the closing. The Miglieros understand the maintenance obligation of Section 2.1 of the Historic Preservation Restriction and they have the resources and are fully committed to perform any and all necessary work to insure compliance with the same. **Furthermore, prior to the**



**Miglieros performing any of the work delineated above they will meet with the Lynnfield Historic Commission to present and review said work in detail.**

Once the expeditious restoration and preservation of the exterior of the Building is complete the Miglieros intend to commence work on the interior of the Building. Cummings Architects will also prepare construction plans for this scope of work and will monitor the same. Kaminski Construction Management is also the intended the contractor to perform this work. This work will include the following:

**Interior Main House -**

- The Main House will be preserved to the fullest extent and proper historic restoration will occur. All moldings, fireplace mantles, doors and fireplaces etc. will be repaired.
- Original rear door that is indicative to a Federal style home front the front to the rear will be reinstalled including one cross hallway door that was filled in in the modern era.
- New bathrooms will be added without demolition of the interior moldings or finishes.

**Interior Little House -**

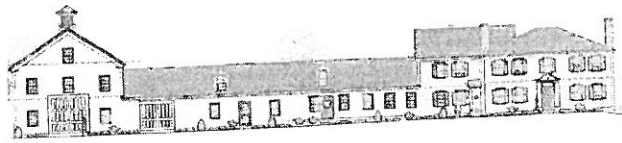
- The second floor will be retained except for repairs as needed.
- The first floor will have a new kitchen and eating area.

**Back House –**

- The non-historic existing first floor mudroom area will be rearranged.
- The non-historic existing attic floor will be rearranged for new bathroom and sleeping space.

**Plans For Alteration and Addition**

Section 2.3 (a)-(f) of the Historic Preservation Restriction contemplates certain changes to the Building and Property that are allowed upon the approval of the Lynnfield Historical Commission, which approval shall not be unreasonably withheld. There are three changes



that the Miglieros desire to do with the Building and Property, as are allowed pursuant to Section 2.3 (a)-(f) of the Historic Preservation Restriction, that are very important to them, and which they must make a condition of this Proposal.

These changes include the following:

- a. Changing the window and door locations in the connector portion of the Building between the Federal House and the Barn;
- b. Construction of a small addition onto the rear of the Building; and
- c. Construction of an in ground swimming pool with cabana. The proposed pool and cabana are specifically designed for the property. The location was chosen at the right rear of the property where the grade providing a natural visual barrier from the street so no pool or other modern lower elements will be seen. The cabana is designed as a small English barn and will be set low into the natural grade, far from the street and behind the tree line. The cabana will be of natural vertical boards and properly historic proportions. The cabana opening is through a large barn door that will not be visible from the street.

These requested changes are all detailed and delineated in the Drawings prepared by Cummings Architects included in Section 2 of this Proposal.

Thus, the Miglieros Proposal is conditioned upon the Lynnfield Historic Commission granting approval of these changes as presented on the Drawings or in an altered form acceptable to the Miglieros and the Lynnfield Historic Commission, as contemplated in Section 2.3 (a)-(f) of the Historic Preservation Restriction, prior to closing. If Lynnfield Historic Commission approval for the changes is not obtained prior to closing the Miglieros would have the right to terminate the transaction with no recourse to either party with any and all deposits returned to the Miglieros.



### 3. Design/ Build Team

#### a. Architect

##### i. Biography

Mathew Cummings | Cummings Architects | AIA, Principal

Since its start in 1999, Cummings Architects has become well known for their historic restoration and preservation of homes in the greater Boston area. Located in historic Ipswich, MA, their work on historic structures ranges from Connecticut to New Hampshire. During this time, Cummings Architects has become familiar with Lynnfield by designing several projects in the town each year.

Cummings Architects has a distinctive career spanning two decades, successfully restoring and renovating state-registered historic buildings in Massachusetts, some of which are listed on the National Register of Historic Places. Distinctive features are carefully restored and fused with modern amenities. We are honored to say that our projects have received numerous historic preservation awards. Currently, the firm is 7-10 people working to expedite projects while providing the highest quality in historic preservation and restoration with Mathew intimately involved in each project. We initiate all projects with a detailed inspection of the house or building. Researching a building's history is not only insightful for design intent, but is also a passion of the entire team.

Some of Cummings' distinguished streetscape projects include, 'Reindeer Tavern' circa 1760 located at 163 Main Street, Rowley, 'Day/Dodge House' circa 1747 located at 57 N. Main Street, Ipswich and 714 Main Street, Lynnfield. Presently, the firm is restoring 'Rapardy, Julius Block' circa 1884 at Central Street, Manchester-by-the-Sea.

##### *Affiliations, Memberships, and Leadership Positions:*

- Boston Society of Architects
- American Institute of Architects
- Founder of the Boston Society of Architects (BSA) Residential Design Committee
- Director, Alexander Knight House – First Period Replica Project
- President, Great Marsh Preservation Advocates, 2011 – present
- Vice President of the Ipswich Museum, 2009-2011
- Ipswich Historic Commission, 2003-2006
- Ipswich Historic Society Trustee, 2006-2008



**LICENSE  
ALCOHOLIC BEVERAGES**

THE LICENSING BOARD OF

The TOWN of LYNNFIELD  
MASSACHUSETTS

HEREBY GRANTS A  
**COMMON VICTUALER**

**License to Expose, Keep for Sale, and to Sell**

**Wines and Malt Beverages**

**To Be Drunk On the Premises**

TO: Sagamore Golf, Inc. d/b/a Sagamore Spring Golf Club  
1287 Main Street Steven Vaughn, Manager

On the following described premises: Clubhouse and adjacent 20' x 24' covered patio at east end of building, walkways leading to and including the waiting area adjacent to the first tee and practice range, an outing area approximately 100' x 120' adjacent to the 9<sup>th</sup> green, and an outing area in the nursery area measuring approximately 200' x 200', and from a cart on the course and grounds.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires November 30<sup>th</sup>, 2017, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 13th day of March 2017.

The Hours during which Alcoholic Beverages may be sold are from

SEASONAL – April 1<sup>st</sup> to November 30<sup>th</sup>  
daily from 8 a.m. to one hour beyond sunset.  
Sundays noon to one hour beyond sunset.

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\_\_\_\_\_  
\_\_\_\_\_  
Board of Selectmen, Licensing Board

**THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ**

**LICENSE  
ALCOHOLIC BEVERAGES**

THE LICENSING BOARD OF

The TOWN of LYNNFIELD  
MASSACHUSETTS

HEREBY GRANTS A  
**COMMON VICTUALER**

**License to Expose, Keep for Sale, and to Sell**

**Wines and Malt Beverages**

**To Be Drunk On the Premises**

TO: The Town of Lynnfield, d/b/a Reedy Meadow Golf Course  
195 Summer Street Donald Lyons, Manager

On the following described premises: one floor, one room, clubhouse, cellar storage, back deck of clubhouse.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires November 30<sup>th</sup>, 2017, unless earlier suspended, cancelled or revoked.

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Sundays 1 p.m. to one hour beyond sunset.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Board of Selectmen, Licensing Board

**THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ**

Hi Bob. Could you please add to the next BOS agenda to appoint Dianna Antonucci as an Election Officer? I told her I would take care of this so she would work this year's annual.

Thank you  
Trudy