

**BOARD OF SELECTMEN
AGENDA
Monday, March 23, 2015**

Regular Meeting - 7:00 p.m.

Selectmen's Hearing Room, Town Hall

*****NOTE*****

As a result of changes in the Open Meeting Law, the chair must announce at the outset of every meeting that the meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Request by Finance Committee and Fields Committee member for exemption under Massachusetts General Laws Chapter 268A, Section 20 (B)

Appointment of and charge for Library Building Committee

Presentation of capital budget

Voting of the FY 2016 operating and capital budgets and Town spending plans

Closing of annual town meeting warrant

Warrant article recommendations

Approval of seasonal liquor licenses

Update on Perley Burrill matter

Announcements

Use of Town facilities:

Use of Newhall Park for Easter service, Centre Congregational Church, April 5, 2015
Lighting of trees on common for Autism Awareness Month
LHS softball, car wash, May 17 and 24, South Fire

One-day liquor license:

Knights of Columbus, April 11, 7-11 p.m., birthday party

Minutes:

February 23, 2015

Proclamations:

None

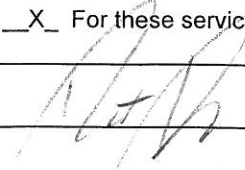
Administrative matters:

Signing of warrants

**DISCLOSURE BY MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(b)**

	MUNICIPAL EMPLOYEE INFORMATION
Name of municipal employee:	Robert Priestley
Title/ Position	Member of Lynnfield, MA Finance Committee and Fields Committee
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	Lynnfield, MA Finance Committee and Fields Committee
Agency Address	Town Hall 55 Summer Street Lynnfield, MA 01940
Office phone:	781-334-0001
Office e-mail:	bob@thepriestleys.org
	Check one: ___ Elected or <u> X </u> Non-elected
Starting date as a municipal employee.	June 2013 Finance Committee, May 2012 Fields Committee
BOX # 1	ELECTED MUNICIPAL EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am an elected municipal employee.
Write an X beside your financial interest.	<p>___ STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. OR</p> <p>___ STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a municipal contract is:</p> <p>___ I have a non-elected, compensated municipal employee position. ></p> <p>___ A municipal agency has a contract with me.</p> <p>___ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>___ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
BOX # 2	NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am a non-elected municipal employee.
Write an X beside your financial interest.	<p>___ STATEMENT # 1: I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.</p> <p>My financial interest in a municipal contract is:</p> <p>___ A municipal agency has a contract with me, but not an employment contract.</p> <p>___ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p>___ STATEMENT # 2: I will have a new financial interest in a contract made by a municipal agency.</p>

	<p>My financial interest in a municipal contract is:</p> <p><input type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
	FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
Name and address of municipal agency that made the contract	Lynnfield Recreation Commission 55 Summer Street Lynnfield, MA 01940
Please put in an X to confirm these facts.	<p>"My Municipal Agency" is the municipal agency that I serve as a municipal employee.</p> <p>The "contracting agency" is the municipal agency that made the contract.</p> <p><input checked="" type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
FILL IN THIS BOX OR THE BOX BELOW	<p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</p> <p>- Please explain what the contract is for. To provide photography and Disc Jockey services for an upcoming Father Daughter Dance sponsored by the Recreation Commission</p>
FILL IN THIS BOX OR THE BOX ABOVE	<p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</p> <p>- Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?</p>
What is your financial interest in the municipal contract?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>- About \$1,500 fixed plus \$9.50 per portrait estimated at about \$1,800 for a total of about \$3,300</p>
Date when you acquired a financial interest	February 26, 2015
What is the financial interest of your immediate family?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>- About \$1,500 fixed plus \$9.50 per portrait estimated at about \$1,800 for a total of about \$3,300. I own the company with my wife Lauri Priestley</p>
Date when your immediate family acquired a financial interest	February 26, 2015
Write an X to confirm each	<p>FOR A CONTRACT FOR PERSONAL SERVICES –</p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</p>

statement.	<p>I will have a contract with a municipal agency to provide personal services.</p> <p><input type="checkbox"/>_X_ The services will be provided outside my normal working hours as a municipal employee.</p> <p><input type="checkbox"/>_X_ The services are not required as part of my regular duties as a municipal employee.</p> <p><input checked="" type="checkbox"/>_X_ For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	
Date:	3/5/15

Attach additional pages if necessary.

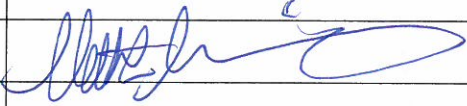
NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

	INFORMATION ABOUT HEAD OF CONTRACTING AGENCY
Name:	Matt Monkiewicz
Title/ Position	Chairman
Municipal Agency:	Lynnfield Recreation Commission
Agency Address:	Town Hall 55 Summer Street Lynnfield, MA 01940
Office Phone:	617-889-1600 ext 245
	CERTIFICATION
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN OR TOWN COUNCIL**

	INFORMATION ABOUT APPROVING BODY
Name:	David Nelson
Title/ Position	Chairman, Board of Selectman
Agency Address:	Town Hall 55 Summer Street Lynnfield, MA 01940
Office Phone:	781-334-9410
	APPROVAL
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.

DATE: March 19, 2015

TO: David Nelson, Chairman, Board of Selectmen
James Boudreau, Town Administrator

FROM: Nancy D. Ryan, Library Director

RE: Charge to the Lynnfield Library Building Committee
CC: Robert D. Calamari, Jr., Chairman, Board of Library Trustees

The Lynnfield Public Library was awarded a Planning and Design Grant in June 2014 that will fund the hiring and selection of an Owner's Project Manager and an architect. In order to move this building project from the planning and schematic design phase through design development and post-construction, we formed the Lynnfield Library Building Committee. It is comprised of community leaders, staff, local officials and others with skills that will contribute to the project's success.

The candidates for the Committee are as follows:

Finance Committee – Chris Mattia

Community Representatives:

Russ Boekenkroeger, Steve Todisco, Ted Caswell, Chris Barrett

Nancy D. Ryan – ex-officio

The committee will be assisted by liaisons who are appointed by the Board of Selectmen as follows:

Board of Selectmen – one liaison – TBD

Board of Appeals – one liaison - TBD

Planning Board – one liaison - Heather Sievers

Russ Boekenkroeger has agreed to serve as Chairman.

I ask the Board of Selectmen to approve the candidates above to serve as members of the Lynnfield Library Building Committee.

Thank you for your consideration.

Sincerely,

Nancy D. Ryan
Library Director

Charge to the Lynnfield Library Building Committee (LLBC)
Board of Selectmen
Town of Lynnfield, MA
DRAFT

Mission

To work as a team in the selection and hiring of an Owner's Project Manager (OPM) and the selection and hiring of an architect / designer;

To work as a team with the library director, designer/architect, owner's project manager, consultants, and others throughout the life of the library building project, that is, the design development, public bidding, and construction and post-construction phases.

Members

The committee will consist of members who are appointed by the Board of Selectmen as follows:

Finance Committee – one member – Chris Mattia

Community Representatives – four members

Russ Boekenkroeger, Steve Todisco, Ted Caswell, Chris Barrett

Nancy D. Ryan – ex-officio

Russ Boekenkroeger, Chairman

The committee will be assisted by liaisons who are appointed by the Board of Selectmen as follows:

Board of Selectmen – one liaison – TBD

Board of Appeals – one liaison - TBD

Planning Board – one liaison - Heather Sievers

Note: Future members of sub-committees may be appointed as required.

Organization:

When appointed, and after the Board of Selectmen has appointed one of the members as Chairman, the committee will be sworn-in by the Town Clerk and will establish other officers at their first regular meeting. The committee will meet on an as needed basis according to the MA Open Meeting Law.

Responsibilities:

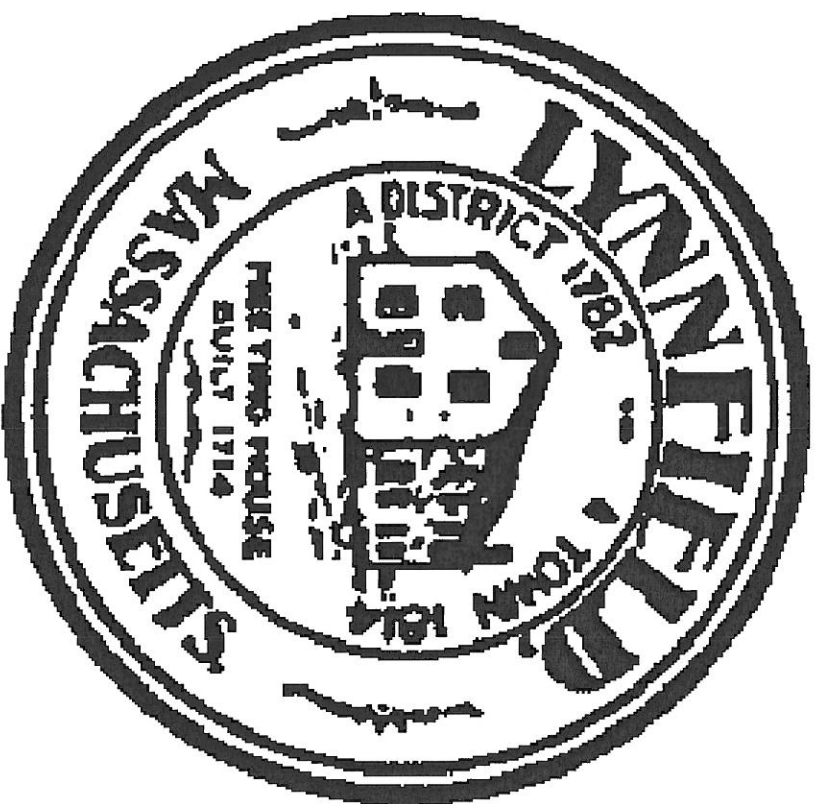
- Review/revise the building program.
- Prepare and go out to bid for the owner's project manager and architect.
- Negotiate and contract with the owner's project manager and architect.
- Complete the design development, working drawings and bid specifications.

- Prepare and go out to bid for the general contractor and subcontractors.
- Negotiate and contract with the general contractor and subcontractors.
- Prepare and go out to bid for other goods and services that do not fall under the scope of work for the architect or builder, for example interior designer services, technology, and audiovisual equipment and installation.
- Monitor construction process.
- Select colors, finishes, furniture, fixtures and equipment.
- Complete landscaping design and installation.
- Monitor project budget.
- Approve or make recommendations to approve change orders.
- Report and make recommendations to the Board of Selectmen and the Board of Library Trustees.
- Make payment requests.

Post Construction:

- Accept the building and secure the certificate of occupancy.
- Approve and follow up on punch list or warranty items.
- Recommend final payments.
- Recommend close out of project accounts.
- Receive as-built drawings and operating manuals.
- Report recommendations to the Board of Selectmen and the Board of Library Trustees.

FY 16 Draft Budget



March 18, 2015

FY 16 Projected Revenues

CATEGORY	FY 13 Final	FY 14 Final	FY 15 Final	FY 16 Preliminary	Diff	% Inc
Prior Year Levy Limit	\$ 29,909,734.43	\$ 31,150,945.00	\$ 32,848,170.00	\$36,175,368.25	\$ 3,327,198.25	10.68%
2 1/2 % Increase	\$ 747,743.36	\$ 779,060.00	\$ 821,204.25	\$ 904,384.21	\$ 83,179.96	10.68%
New Growth	\$ 493,468.00	\$ 918,165.00	\$ 2,505,994.00	\$ 820,000.00	\$(1,685,994.00)	-183.63%
TOTAL PROPERTY TAXES	\$ 31,150,945.79	\$ 32,848,170.00	\$ 36,175,368.25	\$37,899,752.46	\$ 1,724,384.21	5.25%
Override						
STATE PROVIDED FUNDS	\$ 4,888,000.00	\$ 4,975,577.00	\$ 5,077,563.00	\$ 5,118,384.00	\$ 40,821.00	0.82%
DEBT EXCLUSIONS/TAX O	\$ 2,905,759.00	\$ 2,837,409.00	\$ 2,780,171.26	\$ 2,722,688.00	\$ (57,483.26)	-2.03%
PROJECTED LOCAL RECE	\$ 3,544,387.00	\$ 3,624,000.00	\$ 3,868,600.00	\$ 4,272,870.00	\$ 404,270.00	11.16%
COLONIAL REVENUE						
FREE CASH	\$ 825,000.00	\$ 630,000.00	\$ 939,375.05		\$ (939,375.05)	-149.11%
OVERLAY SURPLUS				\$ 150,000.00	\$ 150,000.00	
BUILDING RESERVE FUND						
CEMETERY & FUNDS	\$ 20,000.00	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
RESERVE FOR APPROP (S	\$ 10,100.00	\$ 19,958.00	\$ 32,611.00	\$ 32,626.00	\$ 15.00	0.08%
AMERICAN LEGION FUND	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ -	0.00%
REVENUE PLAN						
CAPITAL FACILITIES FUND						
STABILIZATION FUND						
AMBULANCE ENTERPRISE						
TELECOMMUNICATIONS FUND						
TOTAL REVENUE	\$ 43,345,181.79	\$ 44,966,104.00	\$ 48,894,678.56	\$50,217,310.46	\$ 1,322,631.90	2.94%

FY 16 Preliminary Appropriation Targets

CATEGORY	FY 15	FY 16 Preliminary	Diff	% Inc
GENERAL GOVERNMENT	\$ 2,013,967.22	\$ 2,141,576.94	\$ 127,609.72	6.34%
PUBLIC SAFETY	\$ 3,973,270.00	\$ 4,208,574.28	\$ 235,304.28	5.92%
PUBLIC WORKS	\$ 6,161,611.00	\$ 6,530,999.00	\$ 369,388.00	5.99%
HUMAN SERVICES	\$ 417,955.00	\$ 433,466.00	\$ 15,511.00	3.71%
CULTURE & RECREATION	\$ 805,494.00	\$ 824,682.00	\$ 19,188.00	2.38%
EDUCATION	\$ 23,636,871.00	\$ 24,577,724.00	\$ 940,853.00	3.98%
DEBT & INTEREST	\$ 3,173,100.00	\$ 3,272,544.76	\$ 99,444.76	3.13%
EMPLOYEE BENEFITS	\$ 5,285,561.00	\$ 5,678,822.45	\$ 393,261.45	7.44%
Other Expenditure Total	\$1,425,123.00	\$2,174,498.00	\$ 749,375.00	52.58%
CHERRY SHEET CHARGES	\$ 322,301.00	\$ 374,204.00	\$ 51,903.00	16.10%
TOTAL EXPENDITURES	\$ 47,215,253.22	\$ 50,217,091.44	\$ 3,001,838.22	6.36%
TOTAL REVENUE	\$ 48,894,678.56	\$ 50,217,310.46	\$ 1,322,631.90	2.71%
TOTAL EXPENDITURES	\$ 47,215,253.22	\$ 50,217,091.44	\$ 3,001,838.22	6.36%
SURPLUS / (DEFICIT)	\$ 1,679,425.34	\$ 219.02		

FY 16 Other Expenditures Target

	FY	FY 12	FY 13	FY 14	FY 15	FY 16		
Allow for abate/exemptions		\$180,000	\$200,000	\$200,000	\$200,000	\$200,000		
Deficit Accounts		\$230,000			\$275,000	\$275,000		
Building Reserve Fund Payment								
Capital Budget		\$0	\$413,954	\$511,257	\$629,750.00	\$ 1,276,060	\$646,310	103%
Special Articles								
Transfer to Capital Maintenance Fund			\$100,000		\$150,000	\$200,000		
Appropriation to Stabilization Fund			\$100,000		\$150,000	\$200,000		
Offset for Direct Expenditures		\$19,175	\$19,175	\$20,270	\$20,373	\$23,438		
Other Expenditures Total		\$429,175	\$833,129	\$731,527	\$1,425,123	\$2,174,498		

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 T/A Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
GENERAL GOVERNMENT							
<i>Selectmen</i>							
1	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ -	0.0%
2	\$ 172,510.00	\$ 172,510.00	\$ 197,510.00	\$ 178,500.00	\$ 178,500.00	\$ (19,010.00)	-9.6%
3	\$ 62,154.00	\$ 63,398.00	\$ 63,398.00	\$ 64,665.96	\$ 64,665.96	\$ 1,267.96	2.0%
4	\$ 50,000.00	\$ 77,000.00	\$ 68,550.00	\$ 72,000.00	\$ 72,000.00	\$ 3,450.00	5.0%
5	\$ 24,292.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	0.0%
6	\$ 417,792.00	\$ 459,571.20	\$ 465,571.00	\$ 512,150.00	\$ 512,150.00	\$ 46,579.00	10.0%
7	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 18,000.00	\$ 18,000.00	\$ 500.00	2.9%
8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Sub-Total Selectmen	746,498.00	842,229.20	864,779.00	897,565.96	32,786.96	3.8%
<i>Town Accountant</i>							
9	\$ 96,000.00	\$ 99,000.00	\$ 99,000.00	\$ 102,000.00	\$ 102,000.00	\$ 3,000.00	3.0%
10	\$ 47,973.00	\$ 49,342.00	\$ 49,807.00	\$ 52,165.00	\$ 52,165.00	\$ 2,358.00	4.7%
11	\$ 4,025.00	\$ 4,125.00	\$ 4,125.00	\$ 4,255.00	\$ 4,255.00	\$ 130.00	3.2%
	Sub-Total Town Acct.	147,998.00	152,467.00	152,932.00	158,420.00	5,488.00	3.6%
<i>Town Counsel</i>							
12	\$ 41,837.00	\$ 43,092.11	\$ 43,092.11	\$ 75,000.00	\$ 75,000.00	\$ 31,907.89	74.0%
13	\$ 2,000.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ -	0.0%
14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Sub-Total Town Counsel	43,837.00	45,292.11	45,292.11	77,200.00	31,907.89	70.4%
Div. Finance & Admin.							
15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Finance Director</i>							
<i>Operations Support</i>							
16	\$ 81,565.00	\$ 83,755.00	\$ 83,755.00	\$ 83,755.00	\$ 83,755.00	\$ (11,455.00)	-13.7%
17	\$ 36,300.00	\$ 41,400.00	\$ 41,400.00	\$ 42,900.00	\$ 42,900.00	\$ 1,500.00	3.6%
<i>Information Systems</i>							
18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
19	\$ 114,903.00	\$ 126,515.00	\$ 126,515.00	\$ 149,700.00	\$ 149,700.00	\$ 23,185.00	18.3%
	Tax Collector	\$ -	\$ -	\$ -	\$ -	\$ -	-

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 TA Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
20	Collector Salary						
21	Collector Expenses	\$ 18,993.00	\$ 20,400.00	\$ 20,400.00	\$ 20,450.00	\$ 50.00	0.2%
21A	Senior Tax Work-Off Program	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ -	0.0%
22	Treasurer's Salaries	\$ 141,445.00	\$ 142,202.00	\$ 144,751.00	\$ 169,594.00	\$ 24,843.00	17.2%
23	Treasurer's Expenses	\$ 19,190.00	\$ 21,190.00	\$ 21,190.00	\$ 21,240.00	\$ 50.00	0.2%
24	Town Clerk Salaries	\$ 98,716.00	\$ 100,690.00	\$ 103,376.00	\$ 108,944.00	\$ 5,568.00	5.4%
25	Clerk Expenses	\$ 31,876.00	\$ 33,866.00	\$ 32,832.28	\$ 29,100.00	\$ (3,732.28)	-11.4%
26	Registrar's Expenses						
27	Tax Title Proceedings						
28	Elections						
	Sub-Total Div. Fin. & Admin.	\$ 551,988.00	\$ 579,018.00	\$ 583,219.28	\$ 623,228.00	\$ 40,008.72	6.9%
	Board of Assessors						
29	Board Salaries	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ -	0.0%
30	Other Salaries	\$ 127,233.00	\$ 129,944.00	\$ 129,944.00	\$ 132,711.00	\$ 2,767.00	2.1%
31	Professional Services	\$ 52,800.00	\$ 27,100.00	\$ 27,100.00	\$ 28,800.00	\$ 1,700.00	6.3%
32	Assessment Update	\$ 10,200.00	\$ 11,700.00	\$ 11,700.00	\$ 9,200.00	\$ (2,500.00)	-21.4%
33	Expenses	\$ 10,550.00	\$ 8,470.00	\$ 8,470.00	\$ 11,970.00	\$ 3,500.00	41.3%
	Sub-Total Bd. Of Assessors	\$ 212,283.00	\$ 188,714.00	\$ 188,714.00	\$ 190,681.00	\$ 5,467.00	2.9%
	Planning Board						
34	Salary	\$ 40,895.00	\$ 41,029.00	\$ 42,253.00	\$ 44,231.00	\$ 1,978.00	4.7%
35	Expenses	\$ 3,286.00	\$ 3,286.00	\$ 3,286.00	\$ 3,286.00	\$ -	0.0%
	Sub-Total Planning Board	\$ 44,181.00	\$ 44,315.00	\$ 45,539.00	\$ 47,517.00	\$ 1,978.00	4.3%
	Board of Appeals						
36	Expenses	\$ 2,661.00	\$ 2,661.00	\$ 2,740.83	\$ 2,741.00	\$ 0.17	0.0%
	Sub-Total Board of Appeals	\$ 2,661.00	\$ 2,661.00	\$ 2,740.83	\$ 2,741.00	\$ 0.17	0.0%
	Conservation Commission						
37	Salaries	\$ 67,786.00	\$ 69,641.00	\$ 69,641.00	\$ 79,006.00	\$ 9,365.00	13.4%
38	Expenses	\$ 2,200.00	\$ 2,450.00	\$ 2,266.00	\$ 2,731.00	\$ 67.98	3.0%
39	Professional Services	\$ 1,500.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 45.00	3.0%
40	Open Space	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,545.00	\$ 45.00	3.0%

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 TA Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase	
Personnel Board								
43	Sub-Total Conservation Comm.	\$ 72,986.00	\$ 75,591.00	\$ 74,907.00	\$ 84,737.00	\$ 84,429.98	\$ 9,522.98	12.7%
Finance Committee								
44	Salary	\$ 2,500.00	\$ 2,550.00	\$ 2,550.00	\$ 3,000.00	\$ 3,000.00	\$ 450.00	17.6%
45	Expenses	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ -	0.0%
46	Finance Committee Report	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%
47	Reserve Fund	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ -	0.0%
	Sub-Total Finance Committee	\$ 49,420.00	\$ 49,770.00	\$ 49,770.00	\$ 50,220.00	\$ 50,220.00	\$ 450.00	0.9%
	TOTAL GEN. GOVERNMENT	\$ 1,877,926.00	\$ 1,986,131.31	\$ 2,013,967.22	\$ 2,138,383.96	\$ 2,141,576.94	\$ 127,609.72	6.3%
Public Safety								
Police								
48	Chief's Salary (incl. holidays)	\$ 149,695.00	\$ 146,960.00	\$ 165,708.00	\$ 169,087.00	\$ 169,087.00	\$ 3,379.00	2.0%
49	Other Salaries (incl. holidays)	\$ 1,796,071.00	\$ 1,851,622.00	\$ 1,853,384.00	\$ 1,981,108.00	\$ 1,981,108.00	\$ 127,724.00	6.9%
50	Officer's Overtime	\$ 382,500.00	\$ 390,150.00	\$ 358,383.00	\$ 365,550.00	\$ 358,383.00	\$ -	0.0%
51	Officers Training	\$ 47,639.00	\$ 77,386.00	\$ 48,591.78	\$ 124,248.00	\$ 96,000.00	\$ 47,408.22	97.6%
52	Other Expenses	\$ 186,002.00	\$ 196,240.00	\$ 191,582.06	\$ 210,287.00	\$ 197,329.52	\$ 5,747.46	3.0%
	Sub-Total Police	\$ 2,561,907.00	\$ 2,662,358.00	\$ 2,617,648.84	\$ 2,850,280.00	\$ 2,801,907.52	\$ 184,258.68	7.0%
Fire								
53	Chief's Salary (incl. holidays)	\$ 124,885.00	\$ 112,200.00	\$ 112,200.00	\$ 114,444.00	\$ 114,444.00	\$ 2,244.00	2.0%
54	Full time Salaries (incl. holidays)	\$ 574,579.00	\$ 630,017.00	\$ 598,800.00	\$ 765,139.00	\$ 610,776.00	\$ 11,976.00	2.0%
55	Call Dept. Salaries	\$ 313,229.00	\$ 319,493.00	\$ 313,229.00	\$ 401,385.00	\$ 319,493.58	\$ 6,264.58	2.0%
56	Fire Alarm Salaries	\$ 12,752.00	\$ 13,007.00	\$ 13,007.04	\$ 16,177.00	\$ 13,267.18	\$ 260.14	2.0%
57	Fire Dept. Expenses	\$ 102,300.00	\$ 107,415.00	\$ 103,569.00	\$ 107,033.00	\$ 107,033.00	\$ 1,664.00	1.6%
58	ALS							
59	Fire Alarm Expenses	\$ 7,500.00	\$ 8,000.00	\$ 8,000.00	\$ 8,128.00	\$ 8,128.00	\$ 128.00	1.6%
60	Hydrant Rental							
	Sub-Total Fire	\$ 1,135,245.00	\$ 1,190,127.00	\$ 1,150,605.04	\$ 1,412,306.00	\$ 1,173,141.76	\$ 22,536.72	2.0%

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 TA Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
Div of Zoning & Inspection							
61	Other Salaries \$ 75,947.00	\$ 58,918.00	\$ 58,918.00	\$ 68,662.00	\$ 68,662.00	\$ 9,744.00	16.5%
62	Professional Services \$ 104,556.00	\$ 124,500.00	\$ 125,195.00	\$ 125,195.00	\$ 125,195.00	\$ -	0.0%
63	Expenses \$ 7,351.00	\$ 11,211.00	\$ 11,211.00	\$ 11,211.00	\$ 11,211.00	\$ -	0.0%
	Sub-Total Zoning & Inspection \$ 187,854.00	\$ 194,629.00	\$ 195,324.00	\$ 205,068.00	\$ 205,068.00	\$ 9,744.00	5.0%
Civil Defense							
64	Director's Salary \$ 250.00	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ -	0.0%
65	Expenses \$ 1.00	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	\$ -	0.0%
	Sub-Total Civil Defense \$ 251.00	\$ 251.00	\$ 251.00	\$ -	\$ 251.00	\$ -	0.0%
Dog Officer							
66	Dog Officer's Salary \$ 25,328.00	\$ 25,835.00	\$ 25,835.00	\$ 26,352.00	\$ 26,352.00	\$ 517.00	2.0%
67	Expenses \$ 1,800.00	\$ 1,800.00	\$ 1,854.00	\$ 1,854.00	\$ 1,854.00	\$ -	0.0%
	Sub-Total Dog Officer \$ 27,128.00	\$ 27,635.00	\$ 27,689.00	\$ 28,206.00	\$ 28,206.00	\$ 517.00	1.9%
	Total Public Safety \$ 3,912,385.00	\$ 4,075,000.00	\$ 3,991,517.88	\$ 4,495,860.00	\$ 4,208,574.28	\$ 217,056.40	5.4%
Public Works							
Administration							
68	Director Salary \$ 108,275.00	\$ 108,275.00	\$ 108,275.00	\$ 105,463.00	\$ 105,463.00	\$ (2,812.00)	-2.6%
69	Other Salaries \$ 339,204.00	\$ 341,926.00	\$ 347,179.00	\$ 373,087.00	\$ 373,087.00	\$ 25,908.00	7.5%
70	Motor Fuel/oil \$ 191,500.00	\$ 191,500.00	\$ 191,500.00	\$ 198,005.00	\$ 195,000.00	\$ 3,500.00	1.8%
71	Other Expenses \$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 9,500.00	\$ 9,500.00	\$ 3,000.00	46.2%
	Sub-Total Administration \$ 645,479.00	\$ 648,201.00	\$ 653,454.00	\$ 686,055.00	\$ 683,050.00	\$ 29,596.00	4.5%
Highway							
72	Salaries \$ 829,745.00	\$ 845,222.00	\$ 845,222.00	\$ 883,012.00	\$ 883,012.00	\$ 37,790.00	4.5%
73	Expenses \$ 343,951.00	\$ 438,350.00	\$ 459,000.00	\$ 643,720.00	\$ 643,720.00	\$ 184,720.00	40.2%
	Sub-Total Highway \$ 1,173,696.00	\$ 1,283,572.00	\$ 1,304,222.00	\$ 1,526,732.00	\$ 1,526,732.00	\$ 222,510.00	17.1%

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 T/A Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
<i>Sidewalk Construction & Maint.</i>							
74							
75							
74	Salaries						
75	Expenses	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%
	Sub-Total Sidewalk Const. & Maint.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%
<i>Snow & Ice Removal</i>							
76	Salaries and Expenses	\$ 120,000	\$ 120,000.00	\$ 120,000	\$ 120,000	\$ -	0.0%
	Sub-Total Snow & Ice Removal	\$ 120,000	\$ 120,000.00	\$ 120,000	\$ 120,000	\$ -	0.0%
<i>Street Lighting</i>							
77	Expenses	\$ 169,000.00	\$ 190,000.00	\$ 174,070.00	\$ 180,000.00	\$ 5,930.00	3.4%
	Sub-Total Street Lighting	\$ 169,000.00	\$ 190,000.00	\$ 174,070.00	\$ 180,000.00	\$ 5,930.00	3.4%
<i>Rubbish Collection</i>							
78	Expenses	\$ 749,300.00	\$ 781,000.00	\$ 771,779.00	\$ 791,800.00	\$ 20,021.00	2.6%
	Sub-Total Rubbish Collection	\$ 749,300.00	\$ 781,000.00	\$ 771,779.00	\$ 791,800.00	\$ 20,021.00	2.6%
<i>School Maintenance & Buses</i>							
79	Salaries	\$ 1,034,783.00	\$ 1,067,608.00	\$ 1,030,917.00	\$ 984,963.00	\$ (45,954.00)	-4.5%
80	Energy Supply	\$ 645,000.00	\$ 645,000.00	\$ 645,000.00	\$ 699,000.00	\$ 54,000.00	8.4%
81	Expenses	\$ 747,059.00	\$ 930,990.00	\$ 902,990.00	\$ 964,490.00	\$ 61,500.00	6.8%
	Sub-Total School Maint. & Buses	\$ 2,426,842.00	\$ 2,643,598.00	\$ 2,578,907.00	\$ 2,648,453.00	\$ 69,546.00	2.7%
<i>Town Building Maintenance</i>							
82	Salaries	\$ 211,290.00	\$ 215,291.00	\$ 215,291.00	\$ 229,964.00	\$ 14,673.00	6.8%
83	Expenses	\$ 309,600.00	\$ 330,500.00	\$ 318,888.00	\$ 326,000.00	\$ 7,112.00	2.2%
	Town Building Maintenance	\$ 520,890.00	\$ 545,791.00	\$ 534,179.00	\$ 555,964.00	\$ 21,785.00	4.1%

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 T/A Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
<i>Cemetery, Parks & Tree</i>							
84	Salaries					\$ -	
85	Expenses					\$ -	
	Sub-Total Cemetery, Parks & Tree					\$ -	
<i>Cemetery Renov. & Upgrades</i>							
86	Salaries					\$ -	
87	Expenses					\$ -	
	Cemetery Renov. & Upgrades					\$ -	
<i>After School/Youth Center</i>							
88	Salaries					\$ -	
89	Expenses					\$ -	
	After School/Youth Center					\$ -	
	Total Public Works	\$ 5,830,207.00	\$ 6,237,162.00	\$ 6,161,611.00	\$ 6,534,004.00	\$ 369,388.00	6.0%
<i>Human Services</i>							
<i>Board of Health</i>							
90	Other Salaries	\$ 81,561.00	\$ 84,558.00	\$ 84,558.00	\$ 84,072.00	\$ (486.00)	-0.6%
91	Expenses	\$ 29,829.00	\$ 43,954.00	\$ 30,723.87	\$ 32,604.00	\$ 1,880.13	6.1%
	Sub-Total Board of Health	\$ 111,390.00	\$ 128,512.00	\$ 115,281.87	\$ 116,676.00	\$ 1,394.13	1.2%
<i>Council on Aging</i>							
92	Salary	\$ 250,165.00	\$ 252,858.00	\$ 256,851.00	\$ 266,037.00	\$ 9,186.00	3.6%
93	Expenses	\$ 24,869.00	\$ 26,949.00	\$ 25,615.07	\$ 26,949.00	\$ 1,333.93	5.2%
	Sub-Total Council on Aging	\$ 275,034.00	\$ 279,807.00	\$ 282,466.07	\$ 292,986.00	\$ 10,519.93	3.7%
<i>Veteran's Services</i>							
						\$ -	
						\$ -	

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 TA Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
94	Director's Salary \$ 10,000.00	\$ 10,000.00	\$ 10,200.00	\$ 10,404.00	\$ 10,404.00	\$ 204.00	2.0%
95	Expenses \$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	0.0%
96	Veterans Benefits \$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ -	0.0%
	Sub-Total Veteran's Services \$ 23,400.00	\$ 23,400.00	\$ 23,600.00	\$ 23,804.00	\$ 23,804.00	\$ 204.00	0.9%
	Total Human Services \$ 409,824.00	\$ 431,719.00	\$ 421,347.94	\$ 433,466.00	\$ 433,466.00	\$ 12,118.06	2.9%
	Culture & Recreation						
	Library						
97	Director's Salary \$ 74,407.00	\$ 74,407.00	\$ 75,896.00	\$ 77,414.00	\$ 77,414.00	\$ 1,518.00	2.0%
98	Other Salaries \$ 454,657.00	\$ 480,568.00	\$ 476,276.00	\$ 491,616.00	\$ 491,616.00	\$ 15,340.00	3.2%
99	Expenses \$ 195,043.00	\$ 193,170.00	\$ 193,170.00	\$ 194,620.00	\$ 194,620.00	\$ 1,450.00	0.8%
	Sub-Total Library \$ 724,107.00	\$ 748,145.00	\$ 745,342.00	\$ 763,650.00	\$ 763,650.00	\$ 18,308.00	2.5%
	Recreation Commission						
100	Salaries \$ 18,385.00	\$ 70,796.00	\$ 44,000.00	\$ 44,880.00	\$ 44,880.00	\$ 880.00	2.0%
101	Expenses \$ 3,759.00	\$ 3,759.00	\$ 3,871.77	\$ 3,872.00	\$ 3,872.00	\$ 0.23	0.0%
	Sub-Total Recreation Commission \$ 22,144.00	\$ 74,555.00	\$ 47,871.77	\$ 48,752.00	\$ 48,752.00	\$ 880.23	1.8%
	Historical Commission						
102	Expenses \$ 8,280.00	\$ 8,280.00	\$ 8,280.00	\$ 22,365.00	\$ 8,280.00	\$ -	0.0%
	Sub-Total Historical Commission \$ 8,280.00	\$ 8,280.00	\$ -	\$ 22,365.00	\$ 8,280.00	\$ -	0.0%
	Memorial Day Observance						
103	Expenses \$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	0.0%
	Sub-Total Memorial Day Observ. \$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	0.0%
	Total Culture and Recreation \$ 758,531.00	\$ 834,980.00	\$ 805,493.77	\$ 838,767.00	\$ 824,682.00	\$ 19,188.23	2.4%
	Education						

FY 2016 Operating Budget

Line No.	FY 14 Final	FY 15 Departmental Req.	FY 15 TA Recommended	FY 16 Departmental Request	FY 16 Preliminary	Variance FY15 vs FY16	% Increase
104	20,239,933.00	20,989,552.00	20,938,552.00	21,880,787.00	21,880,787.00	\$ 942,235.00	4.5%
104A	2,077,102.00	2,201,728.12	2,200,000.00	2,310,000.00	2,332,000.00	\$ 132,000.00	6.0%
105	301,811.00	420,000.00	498,319.00	364,937.00	364,937.00	\$ (133,382.00)	-26.8%
Total Education	22,618,846.00	23,611,280.12	23,636,871.00	24,555,724.00	24,577,724.00	\$ 940,853.00	4.0%
Debt & Interest	-	-	-	-	-	\$ -	-
106	40,000.00	49,000.00	49,000.00	10,000.00	10,000.00	\$ (39,000.00)	-79.6%
107	161,100.00	287,000.00	1,127,500.00	353,014.00	353,000.00	\$ (774,500.00)	-68.7%
108	30,000.00	24,317.00	92,246.00	154,231.24	154,231.24	\$ 61,985.24	67.2%
109	2,083,884.00	2,004,000.00	2,004,000.00	2,009,000.00	2,009,000.00	\$ 5,000.00	0.2%
110	753,525.00	776,172.00	776,172.00	713,687.52	713,687.52	\$ (62,484.48)	-8.1%
111	19,958.00	32,611.00	32,611.00	32,626.00	32,626.00	\$ 15.00	0.0%
112							
Total Debt & Interest	3,088,467.00	3,173,100.00	4,081,529.00	3,272,558.76	3,272,544.76	\$ (808,984.24)	-19.8%
Employee Benefits	-	-	-	-	-	\$ -	-
113	1,877,480.31	2,118,002.00	2,118,002.00	2,329,802.20	2,329,802.20	\$ 211,800.20	10.0%
114	406,451.00	430,838.06	348,000.00	365,400.00	372,360.00	\$ 24,360.00	7.0%
114A	272,882.00	289,254.92	233,500.00	245,175.00	247,510.00	\$ 14,010.00	6.0%
114B	367,998.00	390,077.88	315,000.00	330,750.00	333,900.00	\$ 18,900.00	6.0%
114C	62,555.00	66,308.30	53,500.00	56,175.00	56,710.00	\$ 3,210.00	6.0%
114D	16,460.00	17,447.60	14,000.00	14,700.00	14,840.00	\$ 840.00	6.0%
114E	1,607,000.00	1,703,420.00	1,600,000.00	1,680,000.00	1,696,000.00	\$ 96,000.00	6.0%
115	343,168.96	353,464.03	353,464.03	367,602.59	367,602.59	\$ 14,138.56	4.0%
116	206,202.91	206,202.91	206,202.91	214,451.03	214,451.03	\$ 8,248.12	4.0%
117	3,891.00	3,891.00	3,891.00	4,046.64	4,046.64	\$ 155.64	4.0%
118	40,000.00	40,000.00	40,000.00	41,600.00	41,600.00	\$ 1,600.00	4.0%
Total Employee Benefits	5,204,089.18	5,618,906.70	5,285,559.94	5,649,702.45	5,678,822.45	\$ 393,262.52	7.4%
TOTAL OPERATING BUDGET	43,700,275.18	45,968,279.13	46,397,897.75	47,918,466.17	47,668,389.44	\$ 1,270,491.69	2.7%

FY 16 Capital Budget

School Department

Security	\$	225,000
Technology	\$	250,000
Central Admin Renovations	\$	75,000
Sub-Total Schools	\$	550,000.00

Library

Furniture	\$	5,000.00
Sub-Total Library	\$	5,000.00

Police Department

Portable Radios	\$	27,500.00
Tasers (4)	\$	6,600.00
Rifles	\$	4,000.00
Computers	\$	3,600.00
Toughbooks	\$	6,000.00
Audio/Video Recorder	\$	4,500.00
Cruisers (2)	\$	38,760.00
Sub-Total Police	\$	90,960.00

Fire Department

Hose Replacement	\$	10,000.00
PPE Replacement	\$	10,000.00
Extrication Tools	\$	10,000.00
Radios/Pagers/It	\$	5,000.00
Sub-Total Fire	\$	35,000.00

Historic Commission

Landmark Signs	\$	3,500.00
Sub-Total Historic Commission	\$	3,500.00

Public Works

Highway

New Trucks	\$	72,000.00
Drainage Issues	\$	100,000.00
Sub-Total Highway	\$	172,000.00

Parks/Playgrounds & Cemeteries

Mowers	\$	10,000.00
Sub-Total Parks	\$	10,000.00

Trees

Saws	\$	3,000.00
Sub-Total Trees	\$	3,000.00

<i>Recycling</i>		
Site Restoration	\$	50,000.00
Sub-Total Recycling	\$	50,000.00

<i>DPW Administration</i>		
Software/AutoCad	\$	6,000.00
GIS	\$	7,000.00
Gas System Filler box	\$	6,500.00
Copy Machine lease	\$	3,800.00
Storm Water Compliance	\$	15,000.00
Sub-Total Admin	\$	38,300.00

Building Capital		
<i>Town Hall Complex</i>		
Doors/ways/passpoint	\$	15,000.00
Sub-Total Town Hall	\$	15,000.00

<i>Library</i>		
Septic Engineering Study	\$	15,000.00
Repair Boiler Coil	\$	15,000.00
Sub-Total Library	\$	30,000.00

<i>South Hall/South Fire</i>		
Roof	\$	70,000.00
Replace Concrete Pad	\$	7,500.00
Sub-Total South Hall/South Fire	\$	77,500.00

<i>South School/COA</i>		
School Admin	\$	50,000.00
Kitchen Hood	\$	10,000.00
Sub-Total South School/COA	\$	60,000.00

<i>DPW Complex</i>		
Chain Lift	\$	13,000.00
Vehicle Lift	\$	45,000.00
Sub-Total DPW Complex	\$	58,000.00

Energy Management/Contract	\$	25,000.00
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<i>School Buildings</i>		
HS Cafeteria AC	\$	35,000.00
Sub-Total School Buildings	\$	35,000.00

<i>Buses</i>		
Bus Equipment	\$	2,800.00
Sub-Total Buses	\$	2,800.00

<i>Other Capital</i>		
Pillings Pond	\$	15,000.00
Sub-total Other	\$	15,000.00

Total Public Works	\$	591,600.00
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Total Capital Budget	\$	1,276,060.00
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LYNNFIELD TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL TOWN ELECTION - APRIL 13, 2015

ANNUAL TOWN MEETING - APRIL 27, 2015

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Monday, April 13, 2015 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz.: one Board of Selectmen member for three years; one Town Moderator for one year; one Board of Assessors member for three years; two Board of Library Trustee member for three years; two School Committee members for three years; one Planning Board member for five years; and one Housing Authority member for five years.

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 13, 2015. The polling places for voters in Precincts 1, 2, 3 and 4 will be at Lynnfield High School, Essex Street, all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, Cafeteria, and the Gymnasium, if necessary, on Monday, April 27, 2015 at 7:30 p.m., then and there to act on the following articles:

ARTICLE 1. To act on reports of town officers and special committees as published.

Submitted by BOARD OF SELECTMEN

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz.; three field drivers, one pound keeper and three wood measurers.

Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.

Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2015 Fiscal Year where balances are below projected expenditures for various reasons; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will vote to transfer a sum of money from Emergency Medical Services Retained Earnings to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield in the current 2015 Fiscal Year; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or what action the Town will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Council on Aging, limited to a certain amount, without further appropriation during Fiscal Year 2016, to pay expenses and contractual services required to operate Senior Center Activities and field trips; said fund to be credited with all fees and charges received during Fiscal Year 2016 from persons taking part in said activities and field trips; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 12. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Health, limited to a certain amount, without further appropriation during Fiscal Year 2016, to pay expenses and contractual services required to operate the Flu Clinic; said fund to be credited with all fees and charges received, and with recovery through third party billing received, during Fiscal Year 2016 from or in connection with persons taking part in said activities; or what action it will take thereon.

Submitted by BOARD OF HEALTH

ARTICLE 13. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Board of Library Trustees, limited to a certain amount, without further appropriation during Fiscal Year 2016, to pay expenses related to book replacement and new book acquisitions, said fund to be credited with all fines collected for the loss of library books received during Fiscal Year 2016 from persons paying such fines; or what action it will take thereon.

Submitted by BOARD OF LIBRARY TRUSTEES

ARTICLE 14. To see if the Town will vote to reauthorize the establishment of a Revolving Fund under the provisions of Chapter 44, Section 53 E-1/2, to be spent by the Recreation Commission, limited to a certain amount, without further appropriation during Fiscal Year 2016, to pay part time salaries, expenses and contractual services required to operate Recreation Activities, field administration and field trips; said fund to be credited with all fees and charges received during Fiscal Year 2016 from persons taking part in said activities and field trips; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 15. To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said

Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2016 from persons using said service; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 16. To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2016 from persons using the golf course; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 17. To see if the Town will vote, pursuant to G.L. c. 40, § 15A and any other applicable authority, to transfer to the Board of Selectmen for the purpose of sale the real property known and numbered as 567 Main Street, Lynnfield, Massachusetts, including the structures and fixtures thereon erected, being the same property conveyed to the Town by deed dated October 2, 2014 and recorded with the Essex South District Registry of Deeds at Book 33587, Page 278 from Denault M. Donovan, Charles S. Donovan and Alice Kiernan, Trustees of the Centre Farm Nominee Realty Trust II, under declaration of trust dated December 28, 2007 and recorded with said Deeds at Book 27459, Page 234, consisting of seven (7) acres; and pursuant to G.L. c. 40, § 3; c. 30B, § 16, and any other applicable authority, to authorize the Selectmen to sell, transfer and convey the said real property subject to an Historic Preservation Restriction under G.L. c. 184, §§ 31-33, pertaining to the said property and the exterior of the structures and fixtures thereon, such sale otherwise to be on such terms and subject to such conditions as the Selectmen may deem prudent; or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 18. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 140, Section 139 (c), which states:

“No fee shall be charged for a license issued under this section for a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder. No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision. No license fee or portion thereof shall be refunded because of the subsequent death, loss, spaying or removal from the commonwealth or other disposal of the dog, nor shall a license fee or portion thereof paid by mistake be paid or recovered after it has been paid over to a city or town under section 147.”

or what action it will take thereon.

Submitted by BOARD OF SELECTMEN

ARTICLE 19. To see if the Town will amend its by-laws to add the following Scenic Road By-law:

SCENIC ROADS BYLAW

1. **PURPOSE** - The purpose of this Bylaw is to allow at Town Meeting the recognition of specific roads in Lynnfield as "Scenic Roads." By so doing, the public right-of-way along these roads shall not be altered, improved, or reconstructed without approval. For a road designated a Scenic Road any repair, maintenance, reconstruction, paving or construction of an additional driveway; cutting or removal of trees; the tearing down, burial, relocation, or destruction of stonewalls by any person public or private shall require written consent of the Planning Board. No privately owned properties shall be subject to this Bylaw.

2. **AUTHORITY** - The enactment of this Bylaw is authorized by Massachusetts General Law Chapter 40, Section 15C.

3. DEFINITIONS

Applicant: any person or entity that undertakes an action requiring prior written consent pursuant to this Bylaw who is therefore required to file an application with the Planning Board.

Repair, Maintenance, Reconstruction or Paving Work: any such work done within the public right-of-way by any person or entity, public or private, including the roadway and/or construction of an additional driveway.

Scenic Road: The entire area within the boundaries of the public right-of-way other than a state highway or a numbered route.

Stone Wall: A structure of natural stone constructed to enclose, divide, or define an area, and located at least partially within the boundaries of the public right-of-way.

Tree: A tree located within the public right-of-way that is larger than 6" DBH (diameter at breast height).

4. DESIGNATION OF SCENIC ROADS

4.1. Considerations for Scenic Road Designation - The determination of which roads or portions of roads to be recommended as Scenic Roads shall consider these criteria:

- a) Overall scenic beauty of the public way.
- b) The contribution of any vegetation, stonewalls, fences, shoulders, or tree canopy.
- c) The potential for lessening of scenic beauty, aesthetic value or historical significance.

4.2. Procedures to Designate Scenic Roads - Upon recommendation or request of the Planning Board, Conservation Commission, or Historical Commission, any road shall, upon vote of a majority of the voters present and voting at any annual or special Town Meeting, become a Scenic Road subject to the provisions in this

Bylaw. A public hearing regarding the proposed roads shall be conducted prior to Town Meeting.

5. PROCEDURE FOR ACTIONS ON A SCENIC ROAD

5.1. Determination of Applicability - The applicant shall submit a written request to the Town Engineer who shall determine the boundaries of the public right-of-way relative to the location of any specific tree(s) and any specific stonewall(s) to determine the applicability of the Bylaw. A copy of the written request shall also be filed with the Planning Board and the Director of Public Works and/or Tree Warden.

5.2. Scope of Work - The applicant shall deliver to the Planning Board an application with a clear and legible site plan, together with a written description detailing the scope of the proposed work which will cause the Planning Board to schedule a public hearing within a reasonable amount of time.

5.3. Public Hearing Notice - A Notice of Public Hearing shall be advertised in a newspaper of general circulation in the town once in each of two successive weeks, the first publication to be not less than seven days before the day of the hearing, the cost of which shall be born by the applicant.

5.4. Director of Public Works and/or Tree Warden - Whenever feasible, Planning Board hearings shall be held in conjunction with those to be held by the Director of Public Works and/or Tree Warden acting pursuant to this Bylaw. Consent to an action by the Planning Board shall not be construed as implying consent by the Director of Public Works and/or Tree Warden, or vice versa.

5.5. Decision of Board - Within forty-five (45) days after submission, the Planning Board shall conduct a hearing and take final action thereon by approving, modifying, or disapproving the application. Failure of the Board to take final action within the time allotted shall be construed as constructive approval. Extension of time may be agreed upon at the written request of the applicant.

5.6. Appeals Process - The applicant can appeal the decision of the Planning Board to the Board of Selectmen within twenty-one (21) days. The appeal shall be submitted in writing in which the reasons for the appeal are itemized.

5.7. Enforcement - Without waiving any other enforcement authority, violations of the Scenic Road Bylaw shall be punishable by a fine of \$300.00. In addition, the property owner and whoever is responsible for the violation shall be required within sixty (60) days to:

- a. restore any altered stone walls to the condition they were in prior to the alterations, and
- b. plant tree(s) of similar and native in species to those which may have been cut or removed, or
- c. implement other mitigating measures as may be directed by the Planning Board.

The failure of the property owner to restore or mitigate as directed by the Planning Board shall be deemed a subsequent and separate violation. The Planning

Board may assess further penalties of up to \$300 for each fourteen (14) day period during which any violation has not been corrected as directed by the Planning Board.

6. ACTIONS THAT DO NOT REQUIRE APPROVAL

6.1. Emergency Repair - Nothing in this Bylaw shall prevent any work being performed as the result of emergency conditions that threaten the lives, health, and/or safety of the public.

6.2. Normal Repair - The provisions of this Bylaw will not restrict either the Department of Public Works or any utility companies from conducting normal maintenance or repairs.

6.3. Stonewall Repair - A property owner's repair of a stonewall using natural stones and of similar appearance to the original wall shall not be restricted.

7. SEVERABILITY - If any section or subsection of this Bylaw is found to be unconstitutional or contrary to the laws of the Commonwealth of Massachusetts or the United States of America then that section or subsection shall be stricken from this Bylaw, and the remainder of this Bylaw shall remain in full force and effect.

or what action it will take thereon.

Submitted by TREE COMMITTEE

WAITING FOR...

Sign bylaw – definitions only (Planning Board meets Friday at 4 p.m.)

Trust fund for field revenue?

Appropriation from sale of RE for use in golf clubhouse?

And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 23rd day of March in the year of our Lord two thousand and fifteen.

David M. Nelson, Chairman

Philip B. Crawford, Selectman

Thomas Terranova, Jr., Selectman

A true copy

ATTEST: _____, Constable

Date:

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield 14 days before the time and calling of said election.

Paul Minsky
Constable

Posted at:
Center Post Office
Center Market
Lynnfield Water District
Library
Pump 'n Pantry
Senior Center
South Post Office
Town Hall

c:\Lynnfield\Warrantdraft3-21-13

Memorandum

Lynnfield Planning Board

TO: Board of Selectmen
CC: Finance Committee
FROM: Kathy Randeke, Planning and Land Use Assistant *KRR*
DATE: March 16, 2015
SUBJECT: Scenic Road Warrant Article

Warrant Article 18 Scenic Road was indefinitely postponed at the October 2014 Town Meeting.

When a warrant article is indefinitely postponed said article cannot be placed on a warrant for two years. However, the Planning Board may vote to allow an article on an earlier town meeting warrant.

At the December 17, 2014 meeting the Planning Board voted in favor to allow the Scenic Road bylaw on the April Town Meeting Warrant.