

**BOARD OF SELECTMEN
AGENDA
Wednesday, November 4, 2015**

Regular Meeting – 7:00 p.m.

Merritt Center, 600 Market Street

******NOTE******

As a result of changes in the Open Meeting Law, the chair must announce at the outset of every meeting that the meeting is being recorded and transmitted via cable television.

7:00 p.m.

Pledge of Allegiance

Perley Burrill update

Joint meeting with Planning Board to fill vacancy

Interviews with town accountant finalists

Change of name, Fat Cactus to Brew Factory

Request for stop sign Homestead Road/Oxbow Road

Kinder Morgan pipeline update

Camp Curtis Guild cell towers update

Union Hospital update

Exemption under Massachusetts General Laws, Chapter 268A,
Section 20 (B) – food for Veterans Day observance

Appointment of Personnel Board

Executive session under MLG Chapter 30A, Section 21(a)(6), to
consider the purchase, exchange, lease or value of real property if the
chair declares that an open meeting may have a detrimental effect on
the negotiating position of the public body

Use of Town facilities:

Banner, Lynnfield Lacrosse, week of Dec. 7

One-day liquor license:

None

Minutes:

October 5, 2015

Proclamations:

None

Administrative matters:

Signing of warrants

Planning Board candidates

Brian Charville

Richard Dalton

Christopher Page

James Quinn

Brian Tewksbury

Town Accountant/Assistant Finance Director finalists

Catherine Gabriel-Heusser, town accountant, Tyngsborough

David Nalchagian Sr., town accountant, West Newbury

Colleen Tam, deputy city auditor, Somerville

September 29, 2015

At a meeting of the members of Broadway Lights, LLC, held at 215 Broadway, Lynnfield, Massachusetts on October 17, 2014, it was duly:

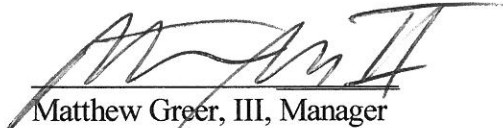
VOTED: that the LLC apply to the licensing board for the Town of Lynnfield for an change of trade name from "The Fat Cactus" to "The Brew District" in relation to the liquor license for the premises known and numbered as 215 Broadway, Lynnfield, Massachusetts, and was further.

VOTED: to authorize Manager Matthew Greer, III, to sign the application for the change of trade name in the name of Broadway Lights, LLC, and to execute in its behalf, any necessary papers, and to do all things required relative to the amendment of the license.

This is to certify that a majority of the members of Broadway Lights, LLC., a limited liability company duly organized under the Laws of the Commonwealth of Massachusetts, are residents of the Commonwealth of Massachusetts, and citizens of the Untied States and voted as indicated above.

This limited liability company has not been dissolved.

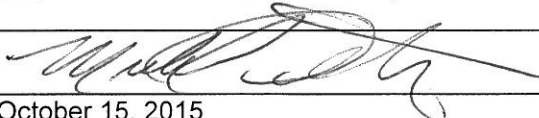
A true copy.


Matthew Greer, III, Manager

**DISCLOSURE BY MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(b)**

MUNICIPAL EMPLOYEE INFORMATION	
Name of municipal employee:	Michael Dicorato
Title/ Position	Police Dispatcher/ Call firefighter
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization. Pebbles Food Inc DBA Countryside Deli 12 Salem Street St Lynnfield MA 01940 781 245 2160 Countryside.deli@yahoo.com
Agency/ Department	Veteran's Office
Agency Address	55 Summer Street Lynnfield MA 01940
Office phone:	781 334 9440
Office e-mail:	Johnhkimball3rd@gmail.com
	Check one: ___ Elected or <u> X </u> Non-elected
Starting date as a municipal employee.	
BOX # 1	ELECTED MUNICIPAL EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am an elected municipal employee . ___ STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. OR ___ STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.
Write an X beside your financial interest.	My financial interest in a municipal contract is: ___ I have a non-elected, compensated municipal employee position. ___ A municipal agency has a contract with me. ___ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ___ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
BOX # 2	NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am a non-elected municipal employee . ___ STATEMENT # 1: I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.
Write an X	My financial interest in a municipal contract is:

<p>beside your financial interest.</p>	<p><input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input checked="" type="checkbox"/> STATEMENT # 2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a municipal contract is:</p> <p><input type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input checked="" type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
<p>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</p>	
<p>Name and address of municipal agency that made the contract</p>	<p>Lynnfield Veteran's Office</p>
<p>Please put in an X to confirm these facts.</p>	<p>"My Municipal Agency" is the municipal agency that I serve as a municipal employee.</p> <p>The "contracting agency" is the municipal agency that made the contract.</p> <p><input checked="" type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
<p>FILL IN THIS BOX OR THE BOX BELOW</p>	<p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</p> <p>- Please explain what the contract is for.</p> <p>Provide food for the Lynnfield Veteran's Day Observance</p>
<p>FILL IN THIS BOX OR THE BOX ABOVE</p>	<p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</p> <p>- Please identify the person or entity that has the contract with the municipal agency.</p> <p>- What is your relationship to the person or entity?</p> <p>- What is the contract for?</p>
<p>What is your</p>	<p>- Please explain the financial interest and include the dollar amount if you know it.</p>

financial interest In the municipal contract?	I am the owner of Pebbles Food Inc DBA Countryside Deli. The fee for these services is \$500.00
Date when you acquired a financial interest	November 11, 2015
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it.
Date when your immediate family acquired a financial interest	
Write an X to confirm each statement.	<p>FOR A CONTRACT FOR PERSONAL SERVICES –</p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a municipal agency to provide personal services.</p> <p><input type="checkbox"/> The services will be provided outside my normal working hours as a municipal employee.</p> <p><input type="checkbox"/> The services are not required as part of my regular duties as a municipal employee.</p> <p><input type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	
Date:	October 15, 2015

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

INFORMATION ABOUT HEAD OF CONTRACTING AGENCY	
Name:	John H. Kimball III
Title/ Position	Veteran Service Officer
Municipal Agency:	Lynnfield Veteran's Department
Agency Address:	55 Summer Street
Office Phone:	781 334 9440
CERTIFICATION	
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	Oct 15, 2015

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN OR TOWN COUNCIL**

INFORMATION ABOUT APPROVING BODY	
Name:	
Title/ Position	
Agency Address:	
Office Phone:	
APPROVAL	
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.

PERSONNEL BOARD APPLICANTS

Gerald Shulman

Denis Ritchie

Wayne Shaffer

Michael Shaer

Kip Sanford

Michael Griffin

Gail Marcus

WITHDRAWN

Michael Walsh

Katy Shea

Dick Dalton

Five-member board would consist of two appointments for terms expiring on June 30, 2018, two appointments for terms expiring on June 30, 2017, and one appointment for a term expiring on June 30, 2016.