

**RECEIVED**

By Town Clerk at 1:41 pm, Sep 22, 2023

**MEETING NOTICE**  
**TOWN OF LYNNFIELD**  
*(As required by MGL Chapter 30A, sections 18-25)*

**Board/Committee Name:** Open Space & Recreation Plan – Working Group

**Members:** Steve Fantone, Don Gentile, Rich Kosian, Amy MacNulty, Matt Monkiewicz, Mary Lohan, Jennifer Welter (Planning Department staff)

**Day/Date:** Tuesday, September 26, 2023

**Time of Meeting:** 6:00pm

**Location:** Town Hall Break Room - Lynnfield Town Hall 2<sup>nd</sup> floor, 55 Summer Street

**Agenda**

1. Planning/assignments for joint public meeting – LCWD and ConCom/WORKING GROUP:
  - Presenters – invitation
  - Presentation agenda
  - Power Point elements
2. Update – Jack Mackey – Eagle Scout project
  - Mapping
  - Signage
  - Photos
  - Timing for ConCom presentation and project sign-off
3. Recreation Center & Community Space Update - Matt Monkiewicz
  - Follow-up - site visit to Lexington Community Center with Rob D. and Rich S
  - Needs Analysis/Survey of Key Users of Meeting/Community Space
  - Follow up with architect to develop site suitability plans
4. Open Space Facebook & Walking Tours Update - Steve Fantone
5. Other
6. Schedule Next Meeting