

MEETING NOTICE TOWN OF LYNNFIELD

Board/Committee Name: Town Administrator Screening Committee

Day/Date: Monday, December 4, 2017

Time of Meeting: 6:30 PM

Location: Al Merritt Media and Cultural Center, 600 Market Street

This meeting is being recorded and transmitted via cable television.

AGENDA

1. Election of chairman
2. Review of process timeline and meeting schedule
3. Request for executive session under Mass. General Laws Chapter 30A, Section 21(a)(8): To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants
4. Discussion of applicants in executive session