

## MEETING NOTICE

(As required by MGL Chapter 30A, sections 18-25)

### TOWN OF LYNNFIELD

RECEIVED

2023 DEC -7 P 12: 06

**AGENCY:** Lynnfield Housing Authority

**WHEN:** December 11<sup>th</sup>, 2023,

**AT:** 1:50 PM

TOWN CLERKS OFFICE  
LYNNFIELD, MA

**LOCATION:** Remote

#### NOTE:

Pursuant to Gov. Baker's March 12<sup>th</sup>, 2020, order suspending certain provisions of the open meeting law, and his March 15<sup>th</sup>, 2020, order limiting the number of people who may gather in one place, the meeting of the Lynnfield Housing Commissioners will be conducted via remote participation. The meeting may be accessed, viewed via Zoom or telephone (see details below).

#### Participant Instructions

<https://zoom.us/download>

<https://us04web.zoom.us/j/9207988550>

Meeting ID: 920 798 8550

Password: 4470

One tap mobile

+19292056099,,9207988550# US (New York)

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 920 798 8550 Password: 4470

Find your local number: <https://us04web.zoom.us/j/9207988550>

## AGENDA

1. Proposed Annual Plan for Fiscal Year 2024: Public Hearing @ 2:00 PM, Review and Vote.
2. FY 2024 Proposed Budget Review and Vote.
3. Minutes Review and Vote.
4. Public Comment.
5. Financial Report Review and Vote.
6. Change Order Proposal Request 164036-CP-0001, PCO#1 Curbing \$10,546.86 Review and Vote.
7. Change Order Proposal Request 164036-CP-0002, PCO#2 Lighting \$12,489.00 Review and Vote.
8. Executive Director Report: Executive Director to update the Board on recent LHA events.
9. Annual Insurance Coverage Review and Vote.
10. 2025 Budget Guidelines Update and Vote.
11. Employee Evaluation and Review and Vote.
12. Executive Session if needed to discuss confidential matters relevant to the Authority.