

**DRAFT MEETING MINUTES
TOWN OF LYNNFIELD**

Committee Name: Lynnfield Recreational Path Committee

Day/Date: Tuesday May 23, 2017

Time of Meeting: 7PM

Location: Town Hall, Selectmen Meeting Room

AGENDA and Minutes

1. Pledge of Allegiance

The meeting was called to order at 7:00PM by Chairman Russell with a pledge of allegiance.

*Committee members in attendance: Angela Addonizio, Robert Almy, Sheila Aronson, Leah Hook, Joseph Markey, Mike DeAmore, Mark McDonough, Marian Orfeo, and Randall Russell
Selectman Richard Dalton (Liaison to the Committee) was in attendance.
No members of the public were in attendance.*

2. Old Business

a. Approve minutes from meeting April 18, 2017

The committee reviewed and approved the minutes from their meeting April 18, 2017 with a clarification of the last sentence in the summary of item 3.b to include the need for coordination with other town committees. In addition, discussion as to role of Selectman Dalton as liaison to the Committee, in particular to help coordinate with "town hall" and other town committees.

3. New Business

a. Discuss Town Meeting election results

Further discussion about the Town Meeting results was not deemed necessary.

b. Report from subcommittees on work done since last meeting (Public Communication, Information Capture and Legal Matters)

Joe and Mike provided an over-view of legal issues that would need to be addressed in a right of way agreement between the Town and MBTA and other issues that the Town would need to consider and address. Key issues to address are Town vs State liability for waste materials in the ROW. Other issues were discussed and will need to be clarified as the project develops.

A draft outline for a management plans was discussed. The focus was on the next phase (design and permitting). The Committee was in agreement that the long-term funding, operation and maintenance portion would need to be developed for review by other town committees, the town administrator, the Board of Selectmen and the public.

The outreach subcommittee discussed a proposal to develop a series of editorials or letters for the local newspapers and timed with public workshops to educate the public about the 20% design hearing. That hearing is likely to occur in October/November. The subcommittee will develop a proposal.

- c. Report from recent Selectmen meeting in which the Wakefield/Lynnfield Rail Trail was discussed

Rob briefed the Selectmen about the Committee's work including the status of the project and process to mitigate potential impacts. (Materials provided to the Selectmen were provided to the Committee.)

- d. Report on recent developments at MPO re: TIP plans

A recent site visit occurred with the Town Administrator and WorldTech to familiarize the DOT team with local issues including road crossings. The Committee and Selectman Dalton discussed a possible discussion with the DOT project manager.

- e. Election for RPC leadership

The need for a vice Chair was discussed. Marian Orfeo was elected vice chair unanimously.

- f. Identify next steps and next meeting date

Comments were solicited from Committee members on the draft Outline for the Management Plan. Comments should be sent to Marian.

- 4. Public comment on any issues of interest to the Committee.

No members of the public were present for comment.

- 5. Adjourn

The meeting was adjourned at 9:05 PM

Attachments: 1 Diagrams shared with the Selectmen at their meeting of May 22, 2017
2 Discussion Draft Outline: Management Plan
3 Current Status of the Wakefield/Lynnfield Rail to Trail Project