

MEETING MINUTES TOWN OF LYNNFIELD

Committee Name: Lynnfield Recreational Path Committee

Day/Date: Tuesday June 13, 2017

Time of Meeting: 7PM

Location: Town Hall, Selectmen Meeting Room

AGENDA and Minutes

1. Pledge of Allegiance

The meeting was called to order at 7:00PM by Chairman Russell with a pledge of allegiance.

Committee members in attendance: Robert Almy, Sheila Aronson, Leah Hook, Joseph Markey, Mark McDonough, and Randall Russell

No members of the public were in attendance.

2. Old Business

a. Approve minutes from meeting May 23, 2017

The minutes from the May 23 meeting were not complete so will be considered at the next meeting.

3. New Business

a. Update on recent informational interviews.

Rob provided an overview for his review of the draft 25% design environmental report. The materials included draft submittals to state regulatory agencies for review during the 25% review process. The project qualifies for a categorical exemption (from MEPA) but will require a number of permits. Permitting will occur during development of the 75% design.

Rob and Randy met with Wakefield Public Works Director Stinson. Wakefield expects to seek approval to execute a ROW agreement with MBTA at fall Town Meeting for the project. Wakefield anticipates allowing National Grid to construct a buried cable under the path and thereby having a portion of the construction performed prior to expenditure of state construction funds. There is strong support in Wakefield for the project.

Marian reported on a call with Shahpar Negah the DOT project manager. She indicated that state comments on the draft 25% design documents were due in August and that there would be "comment resolution" meeting with the WorldTech team in September. DOT needs an internal signoff before noticing the public hearing. Until the 25% design is complete, construction estimates will be considered tentative. MPO will recommend allocation to DOT for projects thus MPO is the pace to lobby for funding. But DOT does have a say in the initial MPO funding recommendation and estimates. It was suggested to work with Dick Simmons.

Sheila met with Betty Addleson to discuss the 2010 Lynnfield conservation Plan. There are currently 18 areas identified, including Reedy Meadow (and the rail to Trail conversion) and the Partridge Island Trail which is partially complete.

Randy reported on the Recreation and Open Space Committee kickoff. The ROSC needs volunteers to help with recreational trails.

b. Report from subcommittees on work done since last meeting (Public Communication, Information Capture and Legal Matters)

The funding subcommittee reported that funding of small amounts was possible but large allocations were more likely from a CDBG block grant, a Budget Amendment or the Transportation Bond Bill. The subcommittee will look into potential funding through the next budget process.

The public outreach committee discussed regular information pieces (perhaps 3) prior to the 25% design hearing. The subcommittee will provide a proposal at the next meeting. The towns assistant administrator is the point of contact for the town website. The committee will work with the information subcommittee to identify materials to be posted on the RPC webpage.

The committee also discussed making a presentation to the Board of Selectmen regarding the 25% process and upcoming hearings. The briefing may also include history of prior reports and an overview of legal issues.

The information subcommittee will summarize some of the prior reports and lead a discussion about putting summaries on the Committee webpage with links to the full reports. The subcommittee will also consider how to scan, organize and file copies of newspaper articles that are relevant to the committee's work.

The legal issues subcommittee continued its briefing focusing on liability issues with charitable organizations and volunteers that may seek to assist with maintenance or other trail related work.

c. Identify next steps and next meeting date

The committee also discussed making a presentation to the Board of Selection men regarding the 25% process and upcoming hearings. The briefing may also include history of prior reports and an overview of legal issues.

No date was set for the next meeting

4. Public comment on any issues of interest to the Committee.

No members of the public were present during the public comment period.

5. Adjourn

The meeting was adjourned at 9:05 PM

Attachments: None