

MEETING MINUTES TOWN OF LYNNFIELD

Committee Name: Lynnfield Recreational Path Committee

Day/Date: Wednesday, August 9, 2017

Time of Meeting: 7PM

Location: Town Hall, Selectmen Meeting Room

AMENDED AGENDA and minutes

1. Pledge of Allegiance

The meeting was called to order at 7:05PM by Chairman Russell with a pledge of allegiance.

Committee members in attendance: Robert Almy, Marian Orfeo, Joseph Markey, Mark McDonough, and Randall Russell; Selectman Dalton was in attendance as liaison.

2. Old Business

a. Approve minutes from meeting May 23, 2017 and June 13, 2017

The minutes from the May 23 and June 13 meetings were approved.

3. New Business

a. Review outline for summary report on past efforts to scope recreation path opportunities

The Committee reviewed and discussed an outline of the February 2005 North Shore Regional Bicycle Transportation Plan the looked at bike routes not just recreational paths. Two layers of advisory panels were involved: regional panels and town level panels. Although some uncertainty regarding the scoring sheets, the committee voted to approve distribution of the summary and to encourage posting the information on the Committee webpage.

b. Report from subcommittees on work done since last meeting (Public Communication, Information Capture and Legal Matters)

The public information subcommittee met and discussed how to prepare the public for the upcoming 25% design public hearing. The subcommittee initially recommended 2 meetings in mid-September and mid-October. The committee asked that MADOT be contacted and a more definitive period for the hearing be identified, also to clarify the process and conduct of the hearing. The committee discussed that the meetings should cover the same materials and focus on how the public may provide MADOT with meaning for input for the final design process. The subcommittee will develop a draft presentation for consideration and comment by the committee.

c. Identify next steps and next meeting date

The committee discussed the need to coordinate with the school for potential meeting dates and to develop a plan to reach out to the other town committees to inform them of the overall status and upcoming hearing.

The committee discussed the procedure for remote attendance by committee members. Chairman Russell will confirm the process, and provide the information of the committee.

The Chair will canvass members of the committee and set the next meeting date the week of August 22, 2017

4. Public comment on any issues of interest to the Committee.

There were no members of the public present; and there was no public comment

5. Adjourn

The meeting was adjourned at 8:30 PM.