

Town Clerk
 55 Summer Street
 Lynnfield, MA 01913

TOWN OF LYNNFIELD IMPORTANT LEGAL DOCUMENT 2024 CENSUS / ANNUAL STREET LISTING

**DETAILED INSTRUCTIONS ARE LOCATED ON THE BACK OF THIS FORM.
 PLEASE PRINT LEGIBLY.**

IMPORTANT: State law requires that you be sent an annual street listing form in January of each year. Below is information that is being maintained in the Commonwealth's Voter Registration Information System (VRIS). Please update and correct the information provided by adding, deleting or making changes below the printed information. You are required to sign and return the form in the enclosed envelope within ten (10) days, even if no changes are necessary.

FOR RESIDENT(S) AT:

If this address is incorrect, make corrections below:

WARNING: FAILURE TO RESPOND TO THIS MAILING SHALL RESULT IN REMOVAL FROM THE ACTIVE VOTING LIST AND MAY RESULT IN REMOVAL FROM THE VOTER REGISTRATION ROLLS. (M.G.L. Ch. 51, § 4c)

THIS FORM DOES NOT REGISTER YOU TO VOTE OR CHANGE YOUR PARTY

VOTER	NAME			DATE OF BIRTH MM/DD/YYYY	OCCUPATION	VETERAN (Y/N)	DECEASED or MOVED*	Nationality If not US Citizen
	LAST	FIRST	MIDDLE					

**SIGNATURE OF RESPONDENT	DATE
<small>**Signed under Penalties of Perjury as prescribed by MGL Ch 56 §4</small>	

Phone #: _____

Unlisted:

***MOVED -- If a household member listed has moved, provide the following information.**

Name (First, Last)	MOVED TO		**Moved Person's Signature (required if registered voter)
	Street Address	City/ Town, State, Zip	

↑ Please detach before mailing ↑

2024 DOG LICENSE APPLICATION BY MAIL:

Please detach and mail this form with (1) a copy of a current rabies vaccine certificate showing expiration date and proof of spaying/neutering (if applicable and not already confirmed on file); (2) a self-addressed stamped envelope; and (3) a check made payable to the Town of Lynnfield for the appropriate license fee to: Town Clerk, 55 Summer St. Lynnfield, MA 01940. If you're unsure of the fee, please contact the Clerk's Office. For online renewals, please go to www.town.lynnfield.ma.us and click "Online Payments" *Current rabies and spay/neuter information **MUST** be on file with the Clerk's Office to renew online*

**FEES: Neutered/Spayed \$10.00
 Intact \$15.00**

Owner's Name: _____ Address: _____

Owner's Phone: _____ Email: _____

DOG 1 Name: _____ Breed: _____ Color: _____ DOB: _____ M/F: _____

DOG 2 Name: _____ Breed: _____ Color: _____ DOB: _____ M/F: _____

S00001

COMPLETE YOUR ANNUAL CENSUS FORM TO MAINTAIN YOUR ACTIVE VOTER STATUS

INACTIVE VOTERS

Registered voters who do not respond to the town's annual census by June 1st are considered inactive. Inactive voters are required to complete additional forms & show proof of address at elections in order to vote. Completing these forms at an election does NOT update your census -- you MUST return a census form to become active and avoid completing these forms at future elections.

DELETING VOTERS

Inactive voters who DO NOT respond to the census confirmation mailing and DO NOT vote for 4 consecutive years may be deleted from the voting list.

WHY AM I RECEIVING MULTIPLE CENSUS FORMS?

If everyone in your family is not appearing on the same census form and you are receiving multiple forms, at some point we were notified that someone in your household had moved but a new address was not provided (see MOVED section above). Simply send back all the forms together and note one household on the form or write in the missing people on the form with the head of household to receive a single census form in the future.

INSTRUCTIONS – PLEASE PRINT LEGIBLY

1. **VERIFY** and/or complete all information listed on the form. See below for specific instructions for each item.
2. Make **CHANGES** in the **LINE BELOW** the printed line.
3. **ADD NEW MEMBERS** to the family or household by entering name & information on a blank line at the end of form.
4. **DELETIONS** – Put a line through name of any resident no longer residing at this address and complete moved section.
5. **SIGN / DATE** and **RETURN this form within 10 days of receipt.**

RESIDENT ADDRESS – If your resident address is incorrect, make changes on the lines to the right of the address.

PHONE NUMBER – This is not required, but it is helpful if the Clerk's Office has a question about your returned form.

VOTER – Registered voters will have a code indicating their enrollment status in this column; "R" Republican, "D" Democrat, "L" Libertarian and "U" for Unenrolled (Independent). All other letters represent political party designations. You cannot use this form to register to vote or change political enrollment.

NAMES OF ALL FAMILY / HOUSEHOLD MEMBERS AT THIS ADDRESS – Be sure that ALL family or household members whose legal address is the same are listed. Include any member of the family in military service, away at school, or confined to a rest home. If a new member has been added to the family or household, enter the name and information in the blank space provided on the form.


DATE OF BIRTH – MM=Month, DD=Day, YYYY=Year. If your date of birth is blank or incorrect, please correct on form.

OCCUPATION – Indicate/verify your occupation, not your place of employment.

NATIONALITY – Complete only if you are NOT a U. S. Citizen, please indicate/verify your nationality.

MOVED / DECEASED – Place a "D" in the column to indicate the resident is deceased. Place an "M" to indicate the resident has moved. You MUST also provide a new address for moved registered voters along with their signature in order for the change to be processed (complete the moved voter section on the bottom of the form).

VETERAN – A "Y" indicates you are a U. S. Veteran.

To register to vote or to change your party enrollment you must complete a **NEW VOTER REGISTRATION FORM** in person, by mail or online at: **www.RegisterToVoteMA.com** or use the QR Code on the right 



DOG LICENSE APPLICATION

If you don't have a dog, you may skip this section. If you have a dog, please make sure to complete the application in full and include payment and rabies certificate for each dog in the household. Your application will be returned if it is incomplete.

Any owner of a dog six (6) months or older in the Town of Lynnfield shall cause that dog to be licensed as required by Massachusetts General Laws, Chapter 140.

Lynnfield's By-Law Section 17A requires all dogs be licensed on January 1st of each license period.
The license period is from January 1st to the following December 31st