

ANNUAL TOWN REPORT

2018

TOWN OF LYNNFIELD



Lynnfield initially consisted of two separate villages with a single governing body. The town of Lynnfield was first settled in 1638 and was made a district separate from Lynn in 1782. It was later officially incorporated in 1814.

Visit the Town's Website
www.town.lynnfield.ma.us

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Front and back cover photos courtesy of Schuyler J. Ortega

Board of Selectmen/Town Administrator

Role of Board of Selectmen and Town Administrator

The Board of Selectmen, under the Town Charter, is vested with all executive powers of the Town, except as otherwise provided by the Charter. The Board “shall exercise control over town affairs by recommending major courses of action to the Town Meeting and by setting policies to be carried out by the Town Administrator, and other officers, boards, and commissions appointed by the Board of Selectmen.”

The Board also is empowered by the Charter “to enact rules and regulations relating to the conduct of town elections and for the establishment of town policies, not otherwise governed by Statute, this Charter, or By-law, provided, however, that whenever an appropriation shall be necessary to implement such action, the vote of the Board shall be effective only if such appropriation shall be made by the Town Meeting.” The Town Charter also invests in the Board of Selectmen the power to make and rescind appointments for various committees and department heads.

The Board of Selectmen has served as the chief executive power in the Town since its establishment as a municipality. Selectmen were originally elected to one-year terms at the annual town meeting. The three-year overlapping term system for the Board was not adopted until the 1950s.

Under the Town Charter, the Town Administrator is directly responsible to the Board of Selectmen for the performance of duties, and is the principal full-time administrative officer of the Town. The Town Administrator assembles and presents to the Board of Selectmen the annual budget of the Town and shall also be responsible for the development and annual revision of the capital improvements program.

The Town Administrator keeps the Board of Selectmen fully informed regarding the departmental operations, fiscal affairs, problems, administrative actions, and the long range needs of the Town, and is responsible for the day-to-day administration of personnel system and for purchasing for all Town functions and departments, excepting those of the School Department.

Goals achieved/large projects accomplished:

Presented a budget, approved by town meeting, that fully funded all existing Town operations and continued funding for a robust capital program

Continued to build Town reserves through appropriations to Capital Facilities Maintenance Fund, Stabilization Fund, the Other Post-Employment Benefits Trust, and by maintaining a healthy Free Cash balance, meeting or exceeding the Town’s benchmarks in its financial policies

Formed School Enrollment and Capacity Exploration Committee to investigate enrollment trends and possible space needs for educational programs

Formed Strategic Planning Committee to advise Board of long-term operational and capital issues

Board of Selectmen/Town Administrator (Continued)

Received report of Market Street Advisory Committee, covering multiple subjects related to that development

Received report of Town Meeting Study Committee and saw town meeting vote to implement improvements to town meeting policies

Successful transition with Robert J. Dolan, appointed as Town Administrator in December 2017, assuming position in February 2018

Elevation of Assistant to Administration Robert E. Curtin to Assistant Town Administrator with expanded duties and responsibilities

Created new Department of Planning and Conservation, integrating two separate departments and hired first Director of Planning and Conservation, Emilie Cademartori

After receiving funding through the state budget, hired Peg Sallade as the Town's first Prevention Coordinator and continued to support the work of A Healthy Lynnfield

Promoted Deputy Fire Chief Glen Davis to Fire Chief after public process including five member Screening Committee and public interviews and vote of the Board

Adopted Hazard Mitigation Plan

Adopted Complete Streets Policy, which would allow the Town to leverage state funds for a variety of road way improvement projects

Began review of Summer Street Improvement Program, which would leverage state Transportation Improvement Program funds to address roadway and sidewalk improvements to enhance vehicular and pedestrian safety and address infrastructure issues

Worked with Recreational Path Committee, Town of Wakefield, Friends of the Lynnfield Rail Trail and state Department of Transportation to secure funding sources for additional engineering work on the proposed Wakefield-Lynnfield Rail Trail project

Developed plans and received town meeting approval of funding for a septic system to serve existing Lynnfield Public Library building and the Meeting House

Completed work on new permitting software initiative, funded through a Community Covenant grant, Which would integrate permitting across Town departments

Worked with residents to address ongoing water quality and governance issues at the Lynnfield Center Water District, a separate state-chartered governmental entity

Received approval for two-lot residential subdivision on site of former Perley Burrill gas station on Salem Street and prepared for the public auction of the property, taken through tax title proceedings, in January 2019

Board of Selectmen/Town Administrator (Continued)

Authorized the filing of litigation against opioid manufacturers to allow the Town to recoup the costs stemming from the nationwide opioid epidemic

Posthumously recognized C. Allen Merritt for his many contributions to the Town of Lynnfield with the second annual Daniel Townsend Award for Excellence



BOARD OF SELECTMEN

Richard P. Dalton, Chairman

Philip B. Crawford, Vice Chairman

Christopher J. Barrett, Clerk

Robert J. Dolan, Town Administrator

Robert E. Curtin, Assistant Town Administrator

Accountant

The Town Accountant's office oversees the maintenance of comprehensive accounting records for the town including cash, general ledgers for all funds, journal and budget entries, subsidiary ledgers and debt records. The Town Accountant's office ensures that the town is in compliance with all municipal finance laws. The Accounting office monitors expenditures of all town funds, examines vouchers, department bills and payrolls for accuracy and availability of funds before payment by Treasurer. The department is responsible for compiling and submitting required reports to state and federal agencies and assisting in the annual independent audit

Goals achieved/large projects accomplished

Completed Lynnfield's first 5-year financial forecast.

Instituted a standardized budget process for all departments to follow.

Successfully migrated Tyler/MUNIS financial system over to the cloud based environment.

Coordinated and completed a Financial Management Review with the Department of Revenue's Technical Assistance Bureau.

Successfully completed the Town's first Comprehensive Annual Financial Report (CAFR) for FY 2018.

Personnel Changes and Acknowledgements

I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant Janice Coburn for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year.

Julie McCarthy, Asst. Finance Director / Town Accountant
Janice Coburn, Assistant Town Accountant

**Town of Lynnfield
Balance Sheet
June 30, 2018**

ASSETS			
CASH:			
GENERAL CASH	\$12,020,466		
TRUSTS IN CUSTODY OF TREASURER	\$5,753,995		
PETTY CASH	\$900		\$17,775,361
ACCOUNTS RECEIVABLE:			
REAL ESTATE TAXES	\$378,907		
PERSONAL PROPERTY TAXES	\$12,263		
MOTOR VEHICLE EXCISE TAXES	\$223,437		
DUE FROM OTHER Governments	\$65,587		
SPECIAL ASSESSMENTS	\$141,939		
TAX LEINS AND FORECLOSURES	\$774,519		
TAXES IN LITIGATION	\$2,159		
RESERVE FOR ABATEMENTS AND EXEMPTIONS	(\$1,055,992)		
OTHER RECEIVABLES	\$11,380		
EMERGENCY MEDICAL SERVICES	\$152,944		\$707,141
PREPAID EXPENSES			\$0
AMOUNT TO BE PROVIDED FOR BOND PAYMENT			\$20,210,712
TOTAL ASSETS			\$38,693,214
LIABILITIES AND FUND BALANCE			
WARRANTS PAYABLE			\$1,048,261
PAYROLL WITHHOLDINGS			\$267,910
ACCRUED LIABILITIES			\$0
NOTES PAYABLE			\$1,376,000
BONDS PAYABLE			\$20,210,712
AGENCY ACCOUNTS			\$51,097
DEFERRED REVENUE:			
TAX TITLE AND POSSESSION	\$774,519		
REAL ESTATE AND PERSONAL PROPERTY	(\$714,197)		
TAXES IN LITIGATION	\$2,159		
MOTOR VEHICLE	\$223,437		
SPECIAL ASSESSMENTS	\$125,787		
OTHER RECEIVABLES	\$76,906		
EMERGENCY MEDICAL SERVICES	\$152,944		
DUE FROM OTHER GOVERNMENTS	\$65,587		\$707,141
FUND BALANCE:			
RESERVE FOR ENCUMBRANCES	\$270,410		
RESERVE FOR EXPENDITURES	\$1,942,731		
RESERVE FOR PETTY CASH	\$900		
RESERVE FOR APPROPRIATION DEFICITS	(\$329,729)		
DESIGNATED:			
CAPITAL ARTICLES	\$1,013,915		
SPECIAL REVENUE FUNDS	\$3,743,573		
CAPITAL PROJECT FUNDS	(\$865,239)		
ENTERPRISE FUNDS	\$327,708		
TRUSTS	\$5,751,715		
UNDESIGNATED	\$3,176,110		\$15,032,094
TOTAL LIABILITIES AND FUND BALANCE			\$38,693,214

Town of Lynnfield Capital and Special Articles Fiscal 2018

	Carry Forward	Transfers	Transfers	Expended	Continuing	Balance
	Appropriation	In	Out		Appropriation	Available
Selectmen						
Prior Year Bills	\$0	\$39,225	\$0	\$0	\$39,225	\$0
Prior Year Payroll	\$0	\$2,486	\$0	\$0	\$2,486	\$0
Temporary Salaries	\$1,690	\$0	\$0	\$0	\$180	\$1,510
Medical Bills	\$22,232	\$0	\$0	\$0	\$0	\$22,232
Field Project Engineerin	\$67,211	\$0	\$0	\$0	\$67,211	\$0
<i>Selectmen</i>	\$91,132	\$41,711	\$0	\$0	\$109,102	\$23,742
Town Accountant						
Furniture	\$0	\$1,500	\$0	\$0	\$0	\$1,500
<i>Town Accountant</i>	\$0	\$1,500	\$0	\$0	\$0	\$1,500
Town Clerk						
Election Machines	\$3,300	\$0	\$0	\$0	\$0	\$3,300
<i>Operations Support</i>	\$3,300	\$0	\$0	\$0	\$0	\$3,300
Conservation						
Pillings Pond Treatment	\$0	\$25,000	\$0	\$0	\$19,346	\$5,654
Stormwater Drainage	\$0	\$25,000	\$0	\$0	\$19,620	\$5,380
<i>Conservation</i>	\$0	\$25,000	\$0	\$0	\$19,620	\$5,380
Planning						
Master Plan Update	\$7,142	\$0	\$0	\$0	\$0	\$7,142
<i>Planning</i>	\$7,142	\$0	\$0	\$0	\$0	\$7,142
Information Technology						
Computers	\$10,800	\$0	\$0	\$0	\$1,688	\$9,112
Website Upgrade	\$3,750	\$0	\$0	\$0	\$3,750	\$0
<i>Information Technology</i>	\$14,550	\$0	\$0	\$0	\$5,438	\$9,112
Police						
Cruisers 2018	\$0	\$93,117	\$0	\$0	\$66,767	\$26,350
Server Replacement	\$0	\$7,500	\$0	\$0	\$7,500	\$0
Furniture Workstation	\$0	\$3,351	\$0	\$0	\$0	\$3,351
Taser Units	\$0	\$2,900	\$0	\$0	\$0	\$2,900
Patrol	\$0	\$4,000	\$0	\$0	\$0	\$4,000
Radio Traffic TR	\$0	\$14,500	\$0	\$0	\$0	\$14,500
Cruisers17	\$38,388	\$0	\$0	\$0	\$38,388	\$0
Radio Site Replacemen	\$0	\$39,000	\$0	\$0	\$20,875	\$18,125
<i>Police</i>	\$38,388	\$164,368	\$0	\$0	\$133,530	\$69,226
Fire						
Hose Replacement	\$2,442	\$0	\$0	\$0	\$2,442	\$0
Radio/Pages	\$3,106	\$0	\$0	\$0	\$3,106	\$0
Computer Accessories	\$0	\$5,000	\$0	\$0	\$3,145	\$1,855
Hose Replacement	\$0	\$5,000	\$0	\$0	\$3,714	\$1,287
Fire/EMS Vehicle	\$0	\$38,000	\$0	\$0	\$37,759	\$241
Fire Incident Software	\$6,042	\$0	\$0	\$0	\$5,872	\$170
PPE Replacement	\$0	\$15,000	\$0	\$0	\$9,776	\$5,224

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Washer/Extractor	\$0	\$8,500	\$0	\$0	\$8,500	\$0	\$0
IV Pumps for Ambulanc	\$0	\$14,400	\$0	\$0	\$0	\$14,400	\$0
Ambulance Stretcher	\$0	\$26,000	\$0	\$0	\$26,000	\$0	\$0
Defibrillators	\$0	\$15,000	\$0	\$0	\$15,000	\$0	\$0
Firefighter Gear	\$886	\$0	\$0	\$0	\$886	\$0	\$0
Radio Upgrade	\$0	\$39,000	\$0	\$0	\$20,629	\$18,371	\$0
<i>Fire</i>	\$12,475	\$165,900	\$0	\$0	\$136,828	\$41,547	\$0

Schools System -Wide

High School Expension	\$9,687	\$0	\$0	\$9,687	\$0	\$0	\$0
Computer Aecessories 1	\$0	\$250,000	\$0	\$0	\$237,301	\$12,699	\$0
<i>Schools System-Wide</i>	\$9,687	\$250,000	\$0	\$9,687	\$237,301	\$12,699	\$0

Municipal Buildings

South School Renovatic	\$12,145	\$0	\$0	\$3,275	\$8,871	\$0	\$0
Replace Concrete Pad	\$3,204	\$0	\$0	\$0	\$3,204	\$0	\$0
Septic Engineering	\$9,785	\$0	\$0	\$0	\$0	\$9,785	\$0
Replace Bioler Coil	\$83	\$0	\$0	\$83	\$0	\$0	\$0
Fire Station Roof	\$70,000	\$0	\$0	\$0	\$0	\$70,000	\$0
Town Wide Doors	\$15,000	\$0	\$0	\$0	\$15,000	\$0	\$0
COA Kitchen Hood	\$66	\$0	\$0	\$0	\$66	\$0	\$0
DPW Garge Renovator	\$15,000	\$0	\$0	\$0	\$3,247	\$11,753	\$0
Electrical Panel Lib	\$535	\$0	\$0	\$0	\$0	\$535	\$0
Replace Septic System	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0
Boiler/HVAC Reno TH	\$177	\$0	\$0	\$0	\$0	\$177	\$0
Energy MGMT System	\$10,000	\$0	\$0	\$0	\$5,575	\$4,425	\$0
Kitchen Fire Supp Sys	\$1,077	\$0	\$0	\$0	\$1,077	\$0	\$0
Town Hall Fuel Tank	\$13,331	\$0	\$0	\$0	\$1,064	\$12,267	\$0
Facility Maintenance	\$8,000	\$0	\$0	\$0	\$8,000	\$0	\$0
Compressor Replaceme	\$14,137	\$0	\$0	\$0	\$11,214	\$2,923	\$0
Town Hall Siding Repair	\$0	\$20,000	\$0	\$0	\$0	\$20,000	\$0
TH Steeple	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
Windows TH	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$0
<i>Municipal Buildings</i>	\$192,541	\$60,000	\$0	\$3,359	\$57,317	\$191,865	\$0

School Buildings

<i>HS Cafeteria</i>	\$27,250	\$0	\$0	\$19,034	\$8,216	\$0	\$0
Energy MgmtSoftware	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Bus Equipment	\$1,625	\$0	\$0	\$0	\$1,625	\$0	\$0
Repair MS Main Entranc	\$15,000	\$0	\$0	\$0	\$11,335	\$3,665	\$0
Replace MS Fire Alarm:	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0
Repalce Wastewater	\$14,000	\$0	\$0	\$0	\$0	\$14,000	\$0
MS Pump Station Upgra	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0
HS Pump Station Upgra	\$617	\$0	\$0	\$0	\$617	\$0	\$0
Bleachers	\$3,485	\$0	\$0	\$0	\$800	\$2,685	\$0
Facility Maintenance	\$8,000	\$0	\$0	\$0	\$6,710	\$1,290	\$0
Plumbing Amenities Bld	\$0	\$15,000	\$0	\$0	\$8,400	\$6,600	\$0
Bus Lease	\$0	\$35,000	\$0	\$0	\$34,983	\$17	\$0
Security	\$0	\$150,000	\$40,000	\$0	\$126,968	\$63,032	\$0
Setic system Flow Mete	\$0	\$16,000	\$0	\$0	\$0	\$16,000	\$0
Floor Scrubber Machine	\$0	\$8,000	\$0	\$0	\$7,901	\$100	\$0
Bathroom Cleaning Car	\$0	\$4,700	\$0	\$0	\$4,700	\$0	\$0

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Floor Buffer Machines	\$0	\$8,250	\$0	\$0	\$8,250	\$0	\$0
<i>School Buildings</i>	\$119,976	\$236,950	\$40,000	\$19,034	\$220,506	\$157,386	\$0

Public Works Admin

Storm Water Complianc	\$15,020	\$0	\$0	\$0	\$15,020	\$0	\$0
GIS	\$7,000	\$0	\$0	\$0	\$1,299	\$5,701	\$0
Gas System Filler	\$6,500	\$0	\$0	\$5,445	\$1,055	\$0	\$0
Town Common Electric	\$5,700	\$0	\$0	\$0	\$0	\$5,700	\$0
Storm Water Complianc	\$13,050	\$0	\$0	\$0	\$12,125	\$925	\$0
Scanner & Printer	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0
Electronic Time/Pay	\$15,500	\$0	\$0	\$0	\$420	\$15,080	\$0
Beavr Dam Brook Culve	\$0	\$25,000	\$0	\$0	\$15,161	\$9,839	\$0
<i>Public Works Admin</i>	\$92,770	\$25,000	\$0	\$5,445	\$45,080	\$67,245	\$0

Highway

DPW Garage Repairs	\$27,140	\$0	\$0	\$0	\$27,140	\$0	\$0
Drain Improvements'	\$50,972	\$0	\$0	\$0	\$50,972	\$0	\$0
Truck Replacements	\$16,300	\$0	\$0	\$0	\$0	\$16,300	\$0
Pillings Pond Maint.	\$4,409	\$0	\$0	\$0	\$4,409	\$0	\$0
DPW Building Renovati	\$25,000	\$0	\$0	\$0	\$19,585	\$5,415	\$0
Highway Equipment	\$134	\$0	\$0	\$134	\$0	\$0	\$0
Ledge Road Drainage	\$80,000	\$0	\$0	\$0	\$26,607	\$53,393	\$0
DPW Garge Repairs	\$3,663	\$0	\$0	\$0	\$0	\$3,663	\$0
Culvert Design	\$40,000	\$0	\$0	\$0	\$7,997	\$32,003	\$0
Longbow Circle Drainag	\$110,619	\$0	\$0	\$0	\$110,558	\$61	\$0
Road Construction	\$104,953	\$0	\$0	\$0	\$104,953	\$0	\$0
Highway Hot Box	\$0	\$35,000	\$0	\$0	\$34,608	\$392	\$0
DPW Garage Air Qualit	\$0	\$200,000	\$0	\$40,000	\$160,000	\$0	\$0
Storm Water Complianc	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$0
Expansion of Willow Ce	\$0	\$15,000	\$0	\$0	\$6,116	\$8,884	\$0
Road Construction	\$0	\$500,000	\$0	\$0	\$476,196	\$23,804	\$0
<i>Cemetery & Parks</i>	\$463,189	\$775,000	\$0	\$40,134	\$1,029,140	\$168,915	\$0

Snow and Ice

Spreader Control	\$0	\$19,000	\$0	\$0	\$0	\$19,000	\$0
<i>Board of health</i>	\$0	\$19,000	\$0	\$0	\$0	\$19,000	\$0

Rubbish Removal

Site Restoration	\$0	\$12,754	\$0	\$92	\$12,662	\$0	\$0
<i>Board of health</i>	\$0	\$12,754	\$0	\$92	\$12,662	\$0	\$0

Board of Health

Furniture	\$846	\$0	\$0	\$0	\$0	\$846	\$0
<i>Board of health</i>	\$846	\$0	\$0	\$0	\$0	\$846	\$0

Council on Aging

Senior Center Van	\$0	\$80,000	\$0	\$5,633	\$74,367	\$0	\$0
<i>Board of health</i>	\$0	\$80,000	\$0	\$5,633	\$74,367	\$0	\$0

Library

Telephone Lib. Elevator	\$0	\$1,500	\$0	\$0	\$0	\$1,500	\$0
Rpair Emergency Exit	\$0	\$1,200	\$0	\$0	\$0	\$1,200	\$0
<i>Library</i>	\$0	\$2,700	\$0	\$0	\$0	\$2,700	\$0

Vetreran Servies

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
War Memorial	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
<i>Board of health</i>	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
Historical Commission							
Preservation Management	\$1	\$0	\$0	\$0	\$0	\$1	
Landmark Signs	\$3,500	\$0	\$0	\$0	\$0	\$3,500	\$0
<i>Historical Commission</i>	\$3,500	\$0	\$0	\$0	\$0	\$3,500	\$0
General Fund	\$948,739	\$1,696,629	\$40,000	\$72,214	\$1,929,163	\$683,992	\$0
Selectmen							
Center Farm Acquisition	\$144,097	\$0	\$0	\$0	\$0	\$144,097	\$0
Athletic Facilities Impr	\$2,250,000	\$0	\$0	\$0	\$1,903,322	\$346,678	\$0
<i>Selectmen</i>	\$2,394,097	\$0	\$0	\$0	\$1,903,322	\$490,776	\$0
Fire							
Class A Fire Engine	\$0	\$489,000	\$0	\$0	\$489,000	\$0	\$0
South Station Improv	\$3,434	\$0	\$0	\$0	\$3,434	\$0	\$0
<i>Fire</i>	\$3,434	\$489,000	\$0	\$0	\$492,434	\$0	\$0
Public Works Admin							
Storm Water Compliance	\$20	\$0	\$0	\$0	\$20	\$0	\$0
<i>Public Works Admin</i>	\$20	\$0	\$0	\$0	\$20	\$0	\$0
Highway							
Excavator	\$0	\$58,604	\$0	\$0	\$58,600	\$4	\$0
Truck Replacements	\$0	\$180,000	\$0	\$0	\$116,296	\$63,704	\$0
Sidewalk Machine	\$0	\$58,604	\$0	\$58,604	\$0	\$0	\$0
<i>Highway</i>	\$0	\$297,208	\$0	\$58,604	\$174,896	\$63,708	\$0
Board of Health							
Septic Loan Program Fy	\$33,932	\$0	\$0	\$0	\$0	\$33,932	\$0
Septic System Loan Prc	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0
<i>Septic System Loan P</i>	\$33,932	\$1,000,000	\$0	\$0	\$0	\$1,033,932	\$0
Senior Center							
Van	\$0	\$2,076	\$0	\$0	\$0	\$2,076	\$0
<i>Senior Center</i>	\$0	\$2,076	\$0	\$0	\$0	\$2,076	\$0
Golf Course							
Golf Course Capital	\$6,761	\$0	\$0	\$0	\$0	\$6,761	\$0
<i>Golf Course Capital</i>	\$6,761	\$0	\$0	\$0	\$0	\$6,761	\$0
Capital Projects	\$2,438,244	\$1,788,284	\$0	\$58,604	\$2,570,672	\$1,597,252	\$0
Grand Total	\$3,386,983	\$3,484,913	\$40,000	\$130,818	\$4,499,835	\$2,281,244	\$0

Town of Lynnfield Enterprise Fund Summary Fiscal 2018

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended/Encumbered	Balance
Enterprise Funds						
Emergency Medical Services	\$239,035	\$803,998	\$67,000	\$0	\$949,744	\$160,288
Reedy Meadow /King Rail Golf	\$123,112	\$975,307	\$0	\$0	\$930,999	\$167,419
<i>Enterprise Funds</i>	<u>\$362,147</u>	<u>\$1,779,304</u>	<u>\$67,000</u>	<u>\$0</u>	<u>\$1,880,743</u>	<u>\$327,708</u>
Grand Total	\$362,147	\$1,779,304	\$67,000	\$0	\$1,880,743	\$327,708

Town of Lynnfield Trust Fund Summary Fiscal 2018

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended	Balance
Expendable Trusts Funds						
Perpetual Care	\$4,818	-\$1,269	\$0	\$0	\$0	\$3,549
Library Trust Funds	\$3,174	\$1,791	\$0	\$0	\$3,853	\$1,112
Legion Memorial	\$1,982	\$0	\$0	\$990	\$0	\$992
M.A. Maney Scholarship Fund	\$25,638	-\$26	\$0	\$0	\$1,000	\$24,612
L.I.F.E.	\$36	\$0	\$0	\$0	\$0	\$36
Lynnfield Tricentennial	\$0	\$0	\$0	\$0	\$0	\$0
Peabody Memorial	\$25,645	-\$35	\$0	\$0	\$0	\$25,610
Kuestenmacher Scholarship	\$941	-\$102	\$0	\$0	\$0	\$839
Gray Scholarship	\$0	\$14,985	\$0	\$0	\$7,500	\$7,485
Conservation Land	\$334,145	\$5,301	\$0	\$0	\$0	\$339,446
Stabilization Fund	\$1,531,875	-\$5,357	\$200,000	\$0	\$0	\$1,726,518
Capital Facilities Maintenance Fund	\$1,124,110	-\$4,257	\$200,000	\$0	\$0	\$1,319,853
OPEB Liability Trust	\$634,941	\$46,138	\$300,000	\$0	\$0	\$981,079
Recreation Capital Trust	\$157,657	\$86,390	\$0	\$0	\$0	\$244,047
<i>Expendable Trust Funds</i>	<u>\$3,844,960</u>	<u>\$143,559</u>	<u>\$700,000</u>	<u>\$990</u>	<u>\$12,353</u>	<u>\$4,675,176</u>
Non Expendable Trust Funds						
Perpetual Care	\$872,575	\$19,200	\$0	\$0	\$0	\$891,775
Library Trust Funds	\$22,400	\$0	\$0	\$0	\$0	\$22,400
Peabody Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Kuestenmacher Scholarship	\$154,697	-\$51	\$0	\$0	\$0	\$154,646
<i>Non Expendable Trust Funds</i>	<u>\$154,713</u>	<u>\$19,149</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,078,821</u>
Grand Total	\$3,999,673	\$162,708	\$700,000	\$990	\$12,353	\$5,753,997

Town of Lynnfield Operating Budget Fiscal 2018

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
General Government							
Selectmen							
Board Salaries	\$0	\$2,250	\$0	\$0	\$1,550	\$0	\$700
Town Administrator	\$0	\$187,537	\$0	\$10,000	\$176,588	\$0	\$949
Other Salaries	\$0	\$67,939	\$11,200	\$0	\$79,081	\$0	\$58
General Town Insurance	\$0	\$695,530	\$0	\$53,114	\$500,627	\$0	\$141,789
Professional Service	\$3,000	\$82,000	\$0	\$0	\$56,668	\$8,500	\$19,832
Expenses	\$0	\$21,000	\$175,000	\$0	\$168,976	\$0	\$27,024
Contingency Fund	\$0	\$50,000	\$0	\$36,683	\$0	\$0	\$13,317
Selectmen	\$3,000	\$1,106,256	\$186,200	\$99,797	\$983,489	\$8,500	\$203,670
Cable PEG Access							
Salaries	\$0	\$66,321	\$0	\$0	\$66,321	\$0	\$1
Expenses	\$0	\$20,000	\$9,661	\$0	\$29,477	\$184	\$0
Capital	\$0	\$15,000	\$0	\$46	\$6,827	\$0	\$8,127
Cable PEG Access	\$3,000	\$101,321	\$9,661	\$46	\$102,624	\$184	\$8,128
Finance Committee							
Other Salaries	\$0	\$3,000	\$0	\$0	\$1,220	\$0	\$1,780
Reserve Fund	\$0	\$420	\$0	\$0	\$210	\$0	\$210
Town Reports	\$0	\$1,800	\$0	\$0	\$1,800	\$0	\$0
Expenses	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Finance Committee	\$0	\$50,220	\$0	\$0	\$3,230	\$0	\$46,990
Town Accountant							
Accountant Salary	\$0	\$114,000	\$6,000	\$0	\$120,000	\$0	\$0
Other Salaries	\$0	\$58,179	\$1,354	\$0	\$57,906	\$0	\$1,627
Expenses	\$0	\$5,005	\$0	\$0	\$3,450	\$0	\$1,555
Town Accountant	\$0	\$177,184	\$7,354	\$0	\$181,356	\$0	\$3,182
Board of Assessors							
Board Salaries	\$0	\$11,500	\$0	\$0	\$11,200	\$0	\$300
Other salaries	\$0	\$131,793	\$1,767	\$0	\$133,560	\$0	\$0
Professional Services	\$11,750	\$41,435	\$0	\$0	\$35,507	\$4,900	\$12,778
Revaluation	\$5,200	\$8,200	\$0	\$0	\$12,862	\$0	\$538
Expenses	\$0	\$11,970	\$0	\$0	\$4,451	\$0	\$7,519
Board of Assessors	\$16,950	\$204,898	\$1,767	\$0	\$197,580	\$4,900	\$21,135
Town Counsel							
Professional Services	\$0	\$75,000	\$0	\$0	\$44,967	\$4,148	\$25,885
Expenses	\$0	\$3,000	\$0	\$0	\$3,000	\$0	\$0
Town Counsel	\$0	\$78,000	\$0	\$0	\$47,967	\$4,148	\$25,885
Personnel Board							
Other Salaries	\$0	\$2,874	\$0	\$0	\$950	\$0	\$1,924
Professional Services	\$0	\$2,870	\$0	\$0	\$0	\$0	\$2,870
Expenses	\$0	\$330	\$0	\$0	\$250	\$0	\$80
Personnel Board	\$0	\$6,074	\$0	\$0	\$1,200	\$0	\$4,874
Conservation Commission							
Other Salaries	\$0	\$85,082	\$7,878	\$0	\$92,960	\$0	\$0
Professional Services	\$0	\$1,545	\$0	\$0	\$781	\$0	\$764
Expenses	\$0	\$2,334	\$1,260	\$0	\$2,979	\$13	\$602
Open Space	\$762	\$1,545	\$0	\$0	\$1,808	\$0	\$499
Conservation Commission	\$762	\$90,506	\$9,138	\$0	\$98,529	\$13	\$1,864
Planning Board							
Other Salaries	\$0	\$48,952	\$0	\$20,000	\$25,200	\$0	\$3,752
Expenses	\$0	\$3,286	\$1,260	\$0	\$2,661	\$189	\$1,696
Planning Board	\$0	\$52,238	\$1,260	\$20,000	\$27,861	\$189	\$5,448
Board of Appeals							
Expenses	\$0	\$2,741	\$0	\$0	\$2,145	\$384	\$212
Board of Appeals	\$0	\$2,741	\$0	\$0	\$2,145	\$384	\$212

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<i>General Government</i>	\$20,712	\$1,768,117	\$205,719	\$119,797	\$1,543,356	\$18,134	\$313,262
Finance & Administration							
Treasurer							
Treasurer Salaries	\$0	\$76,515	\$3,000	\$0	\$79,515	\$0	\$0
Clerical Salaries	\$0	\$107,275	\$0	\$0	\$107,245	\$0	\$30
Expenses	\$0	\$28,740	\$0	\$0	\$21,713	\$0	\$7,027
Treasurer	\$0	\$212,530	\$3,000	\$0	\$208,473	\$0	\$7,057
Tax Collector							
Expenses	\$0	\$20,450	\$0	\$0	\$10,641	\$0	\$9,809
SR-work off program	\$0	\$9,000	\$0	\$7,629	\$1,371	\$0	\$0
Tax Collector	\$0	\$29,450	\$0	\$7,629	\$12,012	\$0	\$9,809
Operations Support							
Other Salaries	\$0	\$74,020	\$0	\$0	\$46,067	\$0	\$27,953
Expenses	\$0	\$45,400	\$0	\$0	\$42,611	\$0	\$2,789
Operations Support	\$0	\$119,420	\$0	\$0	\$88,677	\$0	\$30,743
Information Systems							
Other Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT Capital	\$0	\$46,170	\$0	\$0	\$15,357	\$0	\$30,812
Expenses	\$0	\$133,106	\$54,872	\$0	\$154,694	\$4,731	\$28,554
Information Systems	\$0	\$179,276	\$54,872	\$0	\$170,051	\$4,731	\$59,366
Town Clerk							
Other Salaries	\$0	\$119,314	\$6,854	\$0	\$126,113	\$0	\$55
Election Expense	\$0	\$10,790	\$0	\$0	\$9,235	\$0	\$1,555
Registration Expense	\$0	\$5,000	\$0	\$0	\$4,043	\$0	\$957
Expenses	\$0	\$15,525	\$0	\$0	\$15,525	\$0	\$0
Town Clerk	\$0	\$150,629	\$6,854	\$0	\$154,915	\$0	\$2,568
<i>Finance & Admin</i>	\$0	\$691,305	\$64,726	\$7,629	\$634,129	\$4,731	\$109,542
Public Safety							
Police Department							
Chief Salary	\$0	\$182,629	\$5,000	\$0	\$187,050	\$0	\$579
Other Salaries	\$14,971	\$2,093,942	\$36,698	\$0	\$2,145,611	\$0	\$0
Patrolmen Overtime	\$0	\$384,375	\$200,000	\$0	\$584,375	\$0	\$0
Patrolmen Training	\$0	\$127,955	\$0	\$0	\$127,955	\$0	\$0
Expenses	\$2,081	\$206,274	\$0	\$0	\$208,173	\$0	\$182
Police Department	\$17,052	\$2,995,175	\$241,698	\$0	\$3,253,164	\$0	\$761
Fire Department							
Chief Salary	\$1,541	\$117,306	\$0	\$0	\$116,459	\$0	\$2,388
Firefighter Salaries	\$0	\$801,544	\$30,000	\$0	\$822,787	\$0	\$8,757
Call Firefighter Salaries	\$0	\$463,132	\$40,000	\$0	\$467,671	\$0	\$35,461
Fire Alarm Salaries	\$0	\$14,283	\$124	\$0	\$14,407	\$0	\$0
Expenses	\$291	\$114,294	\$0	\$0	\$98,601	\$1,207	\$14,776
Fire Alarm Expenses	\$55	\$8,918	\$0	\$0	\$5,987	\$1,592	\$1,394
Fire Department	\$1,887	\$1,519,477	\$70,124	\$0	\$1,525,913	\$2,800	\$62,776
Zoning Enforcement/Inspect							
Other Salaries	\$0	\$75,700	\$850	\$0	\$71,724	\$0	\$4,826
Professional Services	\$0	\$145,195	\$7,500	\$0	\$152,695	\$0	\$0
Expenses	\$956	\$11,211	\$0	\$0	\$6,173	\$1,574	\$4,420
Zoning Enforcement/Inspec	\$956	\$232,106	\$8,350	\$0	\$230,591	\$1,574	\$9,247
Civil Defense							
Director Salary	\$0	\$250	\$0	\$0	\$250	\$0	\$0
Expenses	\$0	\$1	\$0	\$0	\$0	\$0	\$1
Civil Defense	\$0	\$251	\$0	\$0	\$250	\$0	\$1
Dog Officer							
Director Salary	\$0	\$27,011	\$0	\$0	\$26,352	\$0	\$659

Expenses	Appropriation		Transfers Out		Encumbrances		Returned Surplus
	Carryforward		Transfers In	Expenditures			
	\$0	\$1,854	\$0	\$0	\$917	\$0	\$937
Dog Officer	\$0	\$28,865	\$0	\$0	\$27,269	\$0	\$1,596
<i>Public Safety</i>	\$19,895	\$4,775,874	\$320,172	\$0	\$5,037,187	\$4,374	\$74,381

Education

Treasurer

North Shore Voke	\$0	\$359,746	\$0	\$35,286	\$324,460	\$0	\$0
Treasurer	\$0	\$359,746	\$0	\$35,286	\$324,460	\$0	\$0

School Administration

School Committee	\$0	\$12,756	\$0	\$0	\$12,422	\$0	\$334
Superintendent's Office	\$0	\$280,956	\$6,187	\$0	\$279,932	\$15	\$7,196
Other District-Wide Admin	\$0	\$123,000	\$0	\$0	\$123,000	\$0	\$0
Business Office	\$240	\$261,369	\$0	\$0	\$259,426	\$79	\$2,105
Legal Services	\$0	\$65,000	\$0	\$0	\$53,207	\$0	\$11,793
Administrative Technology	\$0	\$400,797	\$11,990	\$0	\$343,761	\$592	\$68,435
Building Technology	\$0	\$161,893	\$3,408	\$0	\$169,139	\$0	-\$3,838
Attendance & Parent Liason	\$0	\$1,887	\$0	\$0	\$1,888	\$0	-\$1
Utilities	\$0	\$11,500	\$0	\$0	\$11,533	\$0	-\$33
Maintenance of Buildings	\$0	\$10,000	\$0	\$0	\$11,789	\$0	-\$1,789
Building Security	\$0	\$28,500	\$0	\$0	\$15,800	\$0	\$12,700
Maintenance of Equipment	\$1,500	\$26,850	\$0	\$0	\$26,949	\$0	\$1,401
Networking and Communicat	\$0	\$110,539	\$2,025	\$0	\$48,920	\$0	\$63,644
Technology Maintenance	\$0	\$19,500	\$0	\$0	\$10,074	\$0	\$9,426
Employee Sick and Vacation	\$0	\$3,627	\$0	\$0	\$3,627	\$0	\$0
Health Insurance	\$0	\$2,644,488	\$75,000	\$0	\$2,717,226	\$0	\$2,262
Unemployment Ins	\$0	\$40,000	\$0	\$0	\$13,758	\$614	\$25,628
Lease Payments	\$0	\$137,000	\$0	\$0	\$136,838	\$86	\$76
School Administration	\$1,740	\$4,339,662	\$98,610	\$0	\$4,239,288	\$1,385	\$199,339

Special Education

Districtwide Leadership	\$0	\$433,049	\$34,500	\$3,000	\$430,573	\$0	\$33,976
Classroom Instruction	\$0	\$423,827	\$0	\$69,003	\$324,984	\$0	\$29,840
Teachers & Specialists	\$0	\$222,362	\$13,000	\$179,483	\$51,522	\$0	\$4,357
Medical/Therapeutic Services	\$0	\$198,171	\$259,290	\$0	\$556,061	\$0	-\$98,601
Substitutes	\$0	\$141,500	\$0	\$130,000	\$13,289	\$0	-\$1,789
Instructional Aides	\$0	\$98,374	\$0	\$2,000	\$100,631	\$0	-\$4,257
Professional Development	\$0	\$95,539	\$0	\$0	\$110,834	\$4,518	-\$19,813
Textbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Equipment	\$570	\$50,000	\$0	\$0	\$36380.26	\$1,309	\$12,881
Testing & Assessment	\$0	\$15,000	\$0	\$0	\$27,561	\$0	-\$12,561
Psychological	\$579	\$118,750	\$0	\$0	\$109,931	\$983	\$8,415
Pupil Transportation	\$0	\$304,319	\$0	\$0	\$346,944	\$2,225	-\$44,850
Programs with Others	\$0	\$697,595	\$0	\$0	\$779,561	\$2,002	-\$83,968
Special Education	\$1,149	\$2,798,486	\$306,790	\$383,486	\$2,888,271	\$11,035	-\$176,368

Summer Street School

Principal/School Leadership	\$0	\$236,694	\$2,700	\$0	\$239,781	\$0	-\$387
Classroom Instruction	\$0	\$2,330,695	\$165,023	\$0	\$2,456,928	\$0	\$38,790
Teachers & Specialists	\$0	\$242,090	\$0	\$242,090	\$0	\$0	\$0
Therapists	\$0	\$85,067	\$0	\$0	\$85,067	\$0	\$0
Long Term Substitutes	\$0	\$32,500	\$0	\$0	\$23,673	\$0	\$8,827
Short Term Substitutes	\$0	\$30,000	\$2,000	\$0	\$38,568	\$0	-\$6,568
Instructional Aides	\$0	\$135,587	\$19,000	\$0	\$158,240	\$0	-\$3,653
Librarians & Media Center	\$0	\$68,940	\$0	\$0	\$68,940	\$0	\$0
Prof Dev Leaders	\$0	\$97,660	\$0	\$0	\$97,660	\$0	\$0
Prof Dev Instructional Staff	\$0	\$7,950	\$0	\$0	\$973	\$200	\$6,777
Outside Prof Dev Providers	\$0	\$3,000	\$0	\$0	\$1,817	\$0	\$1,183
Other Instructional Materials	\$0	\$9,400	\$0	\$0	\$9,852	\$0	-\$452
Instructional Equipment	\$0	\$2,000	\$0	\$0	\$1,627	\$0	\$373
General Supplies	\$0	\$75,750	\$0	\$0	\$65,865	\$4,729	\$5,156
Instructional Technology	\$0	\$13,200	\$0	\$0	\$19,358	\$0	-\$6,158
Other Instructional Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Testing & Assessment	\$0	\$800	\$0	\$0	\$65	\$0	\$735
Psychological	\$0	\$90,808	\$0	\$34,500	\$89,586	\$0	-\$33,278
Health Services	\$0	\$86,821	\$0	\$0	\$86,779	\$0	\$42
Utilities	\$0	\$3,800	\$0	\$0	\$3,675	\$0	\$125

	Appropriation		Transfers Out		Encumbrances		Returned Surplus
	Carryforward		Transfers In	Expenditures			
Employee Sick and Vacation	\$0	\$8,000	\$0	\$0	\$4,440	\$0	\$3,560
Maintenance of Equipment	\$0	\$0	\$0	\$0	\$2,040	\$0	-\$2,040
Summer Street School	\$0	\$3,560,762	\$188,723	\$276,590	\$3,454,934	\$4,929	\$13,032
Huckleberry Hill School							
Principal/School Leadership	\$0	\$234,662	\$0	\$0	\$225,383	\$0	\$9,279
Classroom Instruction	\$0	\$2,292,449	\$157,023	\$0	\$2,375,313	\$0	\$74,159
Teachers & Specialists	\$0	\$227,754	\$0	\$227,754	\$0	\$0	\$0
Therapists	\$0	\$70,731	\$0	\$0	\$71,074	\$0	-\$343
Long Term Substitutes	\$0	\$32,500	\$0	\$0	\$29,256	\$2,225	\$1,020
Short Term Substitutes	\$0	\$30,000	\$2,000	\$0	\$32,981	\$0	-\$981
Instructional Aides	\$0	\$305,382	\$14,000	\$0	\$277,929	\$0	\$41,453
Librarians	\$0	\$85,821	\$0	\$0	\$85,821	\$0	\$0
Prof Dev Leaders	\$0	\$97,660	\$0	\$0	\$97,660	\$0	\$0
Prof Dev Instructional Staff	\$0	\$7,950	\$0	\$0	\$1,234	\$0	\$6,716
Outside Prof Dev Providers	\$0	\$4,500	\$0	\$0	\$1,322	\$0	\$3,178
Other Instructional Materials	\$0	\$10,750	\$0	\$0	\$9,683	\$0	\$1,067
Instructional Equipment	\$0	\$2,000	\$0	\$0	\$640	\$0	\$1,360
General Supplies	\$2,305	\$77,350	\$0	\$0	\$50,943	\$1,161	\$27,551
Instructional Technology	\$0	\$9,850	\$0	\$0	\$19,497	\$0	-\$9,647
Other Instructional Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Testing & Assessment	\$0	\$600	\$0	\$0	\$220	\$0	\$380
Psychological	\$0	\$64,876	\$0	\$0	\$59,849	\$0	\$5,027
Health Services	\$0	\$79,003	\$0	\$0	\$78,961	\$0	\$42
Utilities	\$0	\$3,800	\$0	\$0	\$5,952	\$0	-\$2,152
Maintenance of Equipment	\$0	\$0	\$0	\$0	\$5,071	\$0	-\$5,071
Huckleberry Hill School	\$2,305	\$3,637,638	\$173,023	\$227,754	\$3,428,789	\$3,386	\$153,038
Middle School							
Principal's Office	\$0	\$323,699	\$0	\$3,000	\$322,816	\$36	-\$2,153
Classroom Instruction	\$0	\$4,068,042	\$82,500	\$0	\$4,147,886	\$0	\$2,656
Teachers & Specialists	\$0	\$151,499	\$0	\$151,499	\$0	\$0	\$0
Therapists	\$0	\$63,999	\$0	\$0	\$63,998	\$0	\$1
Long Term Substitutes	\$0	\$55,093	\$0	\$0	\$64,255	\$0	-\$9,162
Short Term Substitutes	\$0	\$55,593	\$0	\$27,593	\$34,642	\$150	-\$6,792
Instructional Aides	\$0	\$323,252	\$0	\$40,000	\$248,929	\$0	\$34,323
Librarians & Media Center	\$0	\$86,405	\$0	\$0	\$86,405	\$0	\$0
Prof Dev Leaders	\$0	\$189,127	\$0	\$0	\$189,401	\$0	-\$274
Prof Dev Instructional Staff	\$0	\$11,400	\$0	\$0	\$6,579	\$0	\$4,821
Outside Prof Dev Providers	\$0	\$400	\$0	\$0	\$70	\$0	\$330
Textbooks/Software/Media	\$1,281	\$28,500	\$0	\$0	\$25,300	\$624	\$3,858
Other Instructional Materials	\$89	\$6,850	\$0	\$0	\$6,916	\$0	\$23
General Supplies	\$0	\$75,750	\$0	\$0	\$71,388	\$0	\$4,362
Instructional Technology	\$0	\$6,500	\$0	\$0	\$8,275	\$0	-\$1,775
Other Instructional Hardware	\$0	\$3,200	\$0	\$0	\$3,386	\$0	-\$186
Guidance & Counseling	\$0	\$36,888	\$0	\$1,000	\$36,427	\$0	-\$539
Testing & Assessment	\$0	\$900	\$0	\$0	\$703	\$0	\$197
Psychological	\$0	\$162,262	\$0	\$0	\$134,520	\$0	\$27,742
Health Services	\$0	\$87,421	\$0	\$0	\$87,378	\$0	\$43
Student Activities	\$0	\$10,830	\$0	\$0	\$11,332	\$0	-\$502
Utilities	\$0	\$7,000	\$0	\$0	\$6,913	\$0	\$87
Employee Sick and Vacation	\$0	\$8,000	\$0	\$0	\$0	\$0	\$8,000
Maintenance of Equipment	\$0	\$3,500	\$0	\$0	\$13,166	\$0	-\$9,666
Middle School	\$1,370	\$5,766,110	\$82,500	\$223,092	\$5,570,686	\$810	\$55,393
High School							
Principal's Office	\$0	\$391,750	\$1,000	\$0	\$388,826	\$0	\$3,924
Building Technology	\$0	\$500	\$0	\$0	\$399	\$0	\$101
Classroom Instruction	\$0	\$4,899,784	\$0	\$34,200	\$5,087,038	\$0	-\$221,454
Teachers & Specialists	\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$0
Long Term Substitutes	\$0	\$55,093	\$0	\$0	\$33,884	\$0	\$21,209
Short Term Substitutes	\$0	\$39,593	\$0	\$21,593	\$23,234	\$0	-\$5,234
Instructional Aides	\$0	\$137,408	\$20,000	\$0	\$184,751	\$0	-\$27,343
Librarians & Media Center	\$0	\$91,679	\$0	\$0	\$91,678	\$0	\$1
Prof Dec Staff	\$0	\$16,045	\$0	\$0	\$11,788	\$0	\$4,257
Outside Prof Dev Providers	\$0	\$1,100	\$0	\$0	\$210	\$0	\$890
Textbooks/Software/Media	\$0	\$38,512	\$0	\$0	\$24,284	\$0	\$14,228
Other Instructional Materials	\$0	\$12,293	\$0	\$0	\$12,385	\$0	-\$92

	Appropriation		Transfers Out		Encumbrances		Returned Surplus
	Carryforward		Transfers In	Expenditures			
General Supplies	\$0	\$59,424	\$0	\$0	\$42,379	\$0	\$17,045
Instructional Technology	\$20	\$1,000	\$0	\$0	\$1,764	\$0	-\$744
Other Instructional Hardware	\$0	\$2,000	\$0	\$0	\$1,608	\$0	\$392
Guidance & Counseling	\$0	\$430,547	\$2,500	\$0	\$410,406	\$0	\$22,641
Testing & Assessment	\$0	\$6,550	\$0	\$0	\$6,643	\$0	-\$93
Psychological	\$0	\$92,647	\$0	\$0	\$93,369	\$0	-\$722
Attendance	\$0	\$41,282	\$0	\$0	\$42,522	\$0	-\$1,240
Health Services	\$0	\$94,101	\$0	\$0	\$93,325	\$0	\$776
Athletics	\$0	\$717,765	\$3,000	\$0	\$783,192	\$0	-\$62,427
Student Activities	\$152	\$13,667	\$0	\$0	\$16,473	\$537	-\$3,191
Utilities	\$0	\$5,500	\$0	\$0	\$8,226	\$0	-\$2,727
Employee Sick and Vacation	\$0	\$8,000	\$0	\$0	\$7,680	\$0	\$320
Maintenance of Equipment	\$0	\$3,000	\$31,946	\$0	\$35,357	\$0	-\$410
High School	\$173	\$7,169,240	\$58,446	\$65,793	\$7,401,421	\$538	-\$239,893
<i>Education</i>	\$6,737	\$27,631,644	\$908,092	\$1,212,001	\$27,307,849	\$22,082	\$4,541
Public Works							
Municipal Buildings							
Other Salaries	\$0	\$245,384	\$5,000	\$0	\$244,970	\$0	\$5,414
Expenses	\$17,895	\$371,500	\$0	\$0	\$354,676	\$10,837	\$23,883
Municipal Buildings	\$17,895	\$616,884	\$5,000	\$0	\$599,645	\$10,837	\$29,297
School Buildings							
Other Salaries	\$0	\$1,089,454	\$0	\$37,800	\$1,001,649	\$2	\$50,003
Expenses	\$0	\$1,243,700	\$37,800	\$0	\$1,204,395	\$65,086	\$12,019
Energy Supply	\$85,749	\$724,000	\$0	\$0	\$751,967	\$0	\$57,782
School Buildings	\$85,749	\$3,057,154	\$37,800	\$37,800	\$2,958,012	\$65,088	\$119,803
Public Works Admin							
Director Salary	\$0	\$128,125	\$0	\$0	\$128,125	\$0	\$0
Other Salaries	\$0	\$401,149	\$0	\$0	\$391,250	\$0	\$9,899
Expenses	\$0	\$9,500	\$0	\$0	\$5,906	\$3,594	\$0
Motor fuel/oil	\$0	\$134,000	\$0	\$20,000	\$100,445	\$0	\$13,555
Public Works Admin	\$0	\$672,774	\$0	\$20,000	\$625,725	\$3,594	\$23,455
Highway							
Other Salaries	\$0	\$940,592	\$0	\$0	\$864,413	\$0	\$76,179
Expenses	\$47,380	\$543,620	\$0	\$0	\$541,336	\$25,081	\$24,584
Highway	\$47,380	\$1,484,212	\$0	\$0	\$1,405,749	\$25,081	\$100,763
Snow & Ice							
Expenses	\$0	\$120,000	\$188,000	\$0	\$586,901	\$0	-\$278,901
Snow & Ice	\$0	\$120,000	\$188,000	\$0	\$586,901	\$0	-\$278,901
Street Lights							
Expenses	\$32,520	\$180,000	\$0	\$16,510	\$150,847	\$44,320	\$843
Street Lights	\$32,520	\$180,000	\$0	\$16,510	\$150,847	\$44,320	\$843
Sidewalks							
Expenses	\$0	\$25,000	\$0	\$0	\$21,605	\$3,395	\$0
Sidewalks	\$0	\$25,000	\$0	\$0	\$21,605	\$3,395	\$0
Rubbish Removal							
Expenses	\$1,931	\$852,000	\$0	\$0	\$791,494	\$0	\$62,437
Rubbish Removal	\$1,931	\$852,000	\$0	\$0	\$791,494	\$0	\$62,437
<i>Public Works</i>	\$185,475	\$6,983,024	\$230,800	\$74,310	\$7,118,374	\$148,919	\$57,696
Human Services							
Board of Health							
Other Salaries	\$0	\$87,699	\$1,000	\$0	\$87,194	\$0	\$1,505
Expenses	\$3,065	\$40,304	\$0	\$0	\$37,325	\$245	\$5,799
Board of Health	\$3,065	\$128,003	\$1,000	\$0	\$124,520	\$245	\$7,303
Council on Aging							

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
Other Salaries	\$0	\$320,977	\$2,000	\$0	\$301,069	\$0	\$21,908
Expenses	\$0	\$26,949	\$0	\$0	\$26,851	\$0	\$98
Council on Aging	\$0	\$347,926	\$2,000	\$0	\$327,920	\$0	\$22,006
Veterans Agents							
Director Salary	\$0	\$10,664	\$263	\$0	\$10,926	\$0	\$1
Veterans Benefits	\$0	\$23,650	\$0	\$0	\$22,365	\$1,285	\$0
Expenses	\$0	\$1,300	\$0	\$0	\$1,107	\$110	\$83
Veterans Agents	\$0	\$35,614	\$263	\$0	\$34,399	\$1,395	\$83
Human Services	\$3,065	\$511,543	\$3,263	\$0	\$486,839	\$1,640	\$29,392
Culture & Recreation							
Veterans Agent							
Memorial Day	\$0	\$4,500	\$0	\$0	\$4,500	\$0	\$0
Veterans Agent	\$0	\$4,500	\$0	\$0	\$4,500	\$0	\$0
Library							
Director Salary	\$0	\$88,961	\$5,102	\$0	\$94,063	\$0	\$0
Other Salaries	\$0	\$523,666	\$0	\$0	\$522,092	\$0	\$1,574
Expenses	\$3,087	\$230,014	\$0	\$0	\$230,270	\$2,831	\$0
Library	\$3,087	\$842,641	\$5,102	\$0	\$846,424	\$2,831	\$1,574
Recreation							
Other Salaries	\$0	\$69,000	\$1,000	\$0	\$70,000	\$0	\$0
Expenses	\$0	\$4,672	\$0	\$0	\$4,672	\$0	\$0
Recreation	\$0	\$73,672	\$1,000	\$0	\$74,672	\$0	\$0
Historical Commission							
Expenses	\$15,600	\$15,910	\$0	\$0	\$10,350	\$12,173	\$8,987
Historical Commission	\$15,600	\$15,910	\$0	\$0	\$10,350	\$12,173	\$8,987
Cultural & Recreation	\$18,687	\$936,723	\$6,102	\$0	\$935,947	\$15,004	\$10,562
Debt & Interest							
Treasurer							
Long-term Principal	\$0	\$644,215	\$0	\$9,656	\$634,559	\$0	\$0
Debt-Exclusion Principal	\$0	\$2,049,000	\$0	\$0	\$2,049,000	\$0	\$0
Long-term Interest	\$0	\$198,950	\$0	\$14,466	\$184,484	\$0	\$1
Debt-Exclusion Interest	\$0	\$574,367	\$0	\$0	\$574,367	\$0	\$0
Short-term Interest	\$0	\$31,899	\$0	\$23,500	\$7,983	\$0	\$416
Treasurer	\$0	\$3,498,431	\$0	\$47,622	\$3,450,392	\$0	\$417
Tax Collector							
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tax Collector	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt & Interest	\$0	\$3,498,431	\$0	\$47,622	\$3,450,392	\$0	\$417
Employee Benefits							
Selectmen							
Other Employee Benefits	\$0	\$5,047	\$0	\$0	\$1,424	\$0	\$3,623
Selectmen	\$0	\$5,047	\$0	\$0	\$1,424	\$0	\$3,623
Treasurer							
Retirement Contribution	\$0	\$2,645,990	\$0	\$36,006	\$2,609,984	\$0	\$0
Workers' Compensation	\$0	\$198,174	\$0	\$10,000	\$183,038	\$0	\$5,136
Unemployment Compensatic	\$0	\$41,600	\$0	\$25,000	\$6,716	\$0	\$9,884
Insurance Benefits	\$0	\$3,085,976	\$0	\$99,857	\$2,691,536	\$0	\$294,583
FICA	\$0	\$485,000	\$0	\$0	\$447,098	\$0	\$37,902
Treasurer	\$0	\$6,456,740	\$0	\$170,863	\$5,938,372	\$0	\$347,505
Employee Benefits	\$0	\$6,461,787	\$0	\$170,863	\$5,939,796	\$0	\$351,128
Grand Total	\$254,572	\$53,258,448	\$1,738,875	\$1,632,222	\$52,453,869	\$214,884	\$950,920

Town of Lynnfield Special Revenue Accounts Fiscal 2018

	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
Federal Grants							
Bulletproof Vest Federal	\$408	\$839	\$0	\$0	\$839	\$0	\$408
Asst. to Firefighters Equip. FEMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title I Reading	\$0	\$56,267	\$0	\$268	\$46,953	\$0	\$9,045
Teacher Quality	\$121	\$28,424	\$0	\$0	\$26,177	\$0	\$2,368
Sped Program Improvement	\$2,699	\$0	\$0	\$0	\$2,699	\$0	\$0
94-142 Inclusion Education	\$0	\$495,659	\$0	\$17,390	\$474,725	\$0	\$3,544
Early Childhood	\$1,125	\$16,023	\$0	\$945	\$16,203	\$0	\$0
Title IV Safe and Drug Free	\$0	\$1,429	\$0	\$0	\$1,429	\$0	\$0
Early Childhood Program Improvement	\$0	\$4,000	\$0	\$2,000	\$2,000	\$0	\$0
Community Emer. Response Team	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Mgmt. Performance Grant	\$3,220	\$0	\$0	\$0	\$3,220	\$0	\$0
Council on Aging GLSS grant	\$26,992	\$1,825	\$0	\$0	\$2,056	\$0	\$26,761
<i>Current Year Federal Grants</i>	\$34,565	\$604,465	\$0	\$20,603	\$576,300	\$0	\$42,127
State Grants							
Extended Polling Hours	\$1,558	\$4,006	\$0	\$0	\$1,209	\$0	\$4,354
Transportation Grant	\$0	\$3,103	\$0	\$0	\$0	\$0	\$3,103
Community Compact I Grant	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Bulletproof Vest Partnership State	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E911 Support & Incentive Grant	\$30,986	\$30,986	\$0	\$0	\$30,986	\$0	\$30,986
Emergency Medical Dispatch	\$0	\$10,000	\$0	\$0	\$9,382	\$0	\$618
S.A.F.E. Grant	\$5,000	\$6,123	\$0	\$0	\$8,458	\$0	\$2,666
Special Ed Reimbursement Fund	\$0	\$544,773	\$59,468	\$0	\$604,241	\$0	\$0
Racial Imbalance (Metco)	\$0	\$235,906	\$0	\$0	\$235,906	\$0	\$0
Enhancing Health Services Grant	\$0	\$2,914	\$0	\$0	\$2,914	\$0	\$0
Financial Education Innovation Grant	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0
Sustainable Materials Grant	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
Chapter 90	\$749,812	\$100,000	\$0	\$0	\$621,626	\$0	\$228,186
Medical Waste Disposal Mini Grant	\$320	\$0	\$0	\$0	\$0	\$0	\$320
Elderly Programs	\$0	\$27,092	\$0	\$0	\$27,092	\$0	\$0
Library State Aid	\$20,618	\$16,068	\$0	\$0	\$3,031	\$0	\$33,655
<i>Current Year State Grants</i>	\$808,294	\$1,034,470	\$59,468	\$0	\$1,548,344	\$0	\$353,888
Revolving Funds							
Design Review Planning	\$21,774	\$28,265	\$0	\$0	\$14,368	\$0	\$35,672
Design Review Conservation	\$41,379	\$6,441	\$0	\$0	\$13,832	\$0	\$33,988
Design Review Board of Appeals	\$11,567	\$0	\$0	\$0	\$0	\$0	\$11,567
Market Street Consultants DSR	\$9,014	\$12,205	\$0	\$0	\$19,966	\$0	\$1,253
Highway Design Review	\$28,715	\$0	\$0	\$0	\$0	\$0	\$28,715
Police Ins Reimb Under 20K	\$500	\$0	\$0	\$0	\$500	\$0	\$0
Fire Ins Reimb Under 20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DPW Ins Reimb Under 20K	\$2,875	\$3,774	\$0	\$0	\$2,875	\$0	\$3,774
Law Enforcement Trust	\$11,110	\$0	\$0	\$0	\$0	\$0	\$11,110
Athletic Fund	\$26,769	\$30,330	\$0	\$0	\$30,632	\$0	\$26,467
Activity Fee	\$47,786	\$196,697	\$0	\$180,000	\$6,003	\$0	\$58,480
Full Day Kindergarten Fee	\$154,769	\$0	\$0	\$105,000	\$0	\$0	\$49,769
Book Damage Ch. 88 HS	\$9,525	\$0	\$0	\$0	\$285	\$0	\$9,240
Book Damage Ch. 88 MS	\$988	\$180	\$0	\$0	\$663	\$0	\$505
Book Damage Ch. 88 Summer	\$1,215	\$196	\$0	\$0	\$0	\$0	\$1,411
Book Damage Ch. 88 Huckleberry	\$70	\$15	\$0	\$0	\$0	\$0	\$85
Middle School Afterschool Homework	\$2,388	\$3,900	\$0	\$0	\$3,200	\$0	\$3,088
Adult Education	\$0	\$14,008	\$0	\$6,093	\$7,915	\$0	\$0
Art Works	\$0	\$209,394	\$0	\$42,082	\$167,311	\$0	\$0
Extended Day	\$0	\$509,927	\$0	\$227,825	\$282,102	\$0	\$0
Intramurals	\$0	\$23,471	\$0	\$2,884	\$20,587	\$0	\$0
S.O.F.A.	\$0	\$215,393	\$0	\$79,676	\$135,717	\$0	\$0
Support	\$514,514	\$0	\$356,474	\$152,000	\$268,712	\$0	\$450,277
Lunch Program System Wide	\$88,475	\$797,924	\$0	\$0	\$869,658	\$0	\$16,742
High School Jazz Band	\$393	\$10,323	\$0	\$0	\$9,229	\$0	\$1,487
High School Vocal Arts	\$5,297	\$11,688	\$0	\$0	\$15,671	\$0	\$1,314

	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
School Build Ins Reimb Under 20k	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non Resident Tuition	\$121,217	\$10,140	\$0	\$0	\$3,259	\$0	\$128,098
Technology Replacement Fund	\$18,127	\$27,753	\$0	\$0	\$33,657	\$0	\$12,222
High School Parking Revolving	\$0	\$7,700	\$0	\$0	\$2,791	\$0	\$4,909
WPAT Setic Sytem Loan Admin	\$10,500	\$0	\$0	\$0	\$0	\$0	\$10,500
Board of Health Revolving	\$4,857	\$6,436	\$0	\$0	\$6,768	\$0	\$4,524
Recreation Revolving	\$95,126	\$250,848	\$0	\$0	\$261,393	\$0	\$84,580
C.O.A. Activity Revolving	\$143,850	\$33,951	\$0	\$0	\$20,775	\$0	\$157,027
Athletic Fields Maint. Revolving	\$44,282	\$62,851	\$0	\$0	\$46,474	\$0	\$60,659
Library Revolving	\$393	\$1,351	\$0	\$0	\$843	\$0	\$901
Merritt Cultural Center Revolving	\$370	\$500	\$0	\$0	\$870	\$0	\$0
Arts Revolving	\$5,072	\$5,077	\$0	\$0	\$4,338	\$0	\$5,811
<i>Revolving Funds</i>	\$1,422,916	\$2,480,736	\$356,474	\$795,559	\$2,250,395	\$0	\$1,214,171

Receipts Reserved for Appropriation

Cable PEG Access	\$691,642	\$272,649	\$0	\$111,321	\$26,151	\$0	\$826,819
Sale of Real Estate	\$2,480,754	\$0	\$0	\$500,000	\$0	\$0	\$1,980,754
Insurance Proceeds >20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wetland Protection	\$65,469	\$4,182	\$0	\$0	\$0	\$0	\$69,651
Fingerprint Background Checks	\$210	\$420	\$0	\$0	\$0	\$0	\$630
Sale of Cemetary Lots	\$57,190	\$17,150	\$0	\$20,000	\$0	\$0	\$54,340
Betterments-WPAT Septic Loans	\$315,583	\$17,468	\$0	\$32,656	\$0	\$0	\$300,395
<i>Receipts Reserved for Approp.</i>	\$3,610,848	\$311,869	\$0	\$663,977	\$26,151	\$0	\$3,232,589

Gift Accounts

Special Ed Parent Advisry	\$0	\$800	\$0	\$0	\$0	\$0	\$800
Technology Gifts	\$1,965	\$1,050	\$0	\$0	\$1,968	\$0	\$1,047
Nurse Substitutes	\$500	\$0	\$0	\$0	\$500	\$0	\$0
Friends of METCO	\$284	\$0	\$0	\$0	\$284	\$0	\$0
Special Education Gift	\$14,493	\$1,470	\$0	\$0	\$8,998	\$0	\$6,965
Summer St. Gift	\$4,808	\$66,828	\$0	\$0	\$44,115	\$0	\$27,521
Hucklebery Hill Gift	\$13,136	\$23,455	\$0	\$0	\$28,058	\$0	\$8,532
Middle School Misc. Gifts	\$4,565	\$2,965	\$0	\$0	\$1,745	\$0	\$5,785
Wilson Memorial Scholarship	\$3,292	\$22	\$0	\$0	\$0	\$0	\$3,314
High School Gifts	\$516	\$5,300	\$0	\$0	\$3,422	\$0	\$2,394
Unified Arts	\$7,800	\$21,506	\$0	\$0	\$18,869	\$0	\$10,437
Lynfield Athletic Assoc. Gift	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0
Lahey Health Grant (private)	\$0	\$17,000	\$0	\$0	\$12,583	\$0	\$4,417
A Healrhy Lynnfield Gift	\$0	\$27,992	\$0	\$0	\$7,108	\$0	\$20,884
K-9 Private Grant	\$0	\$29,000	\$0	\$0	\$29,000	\$0	\$0
Newhall Park Gift	\$485	\$0	\$0	\$0	\$0	\$0	\$485
Engineering Study-Drainage	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Parks & Recreation Gifts	\$555	\$11,604	\$0	\$0	\$0	\$0	\$12,159
Pillings Pond Improvement Gift	\$0	\$3,909	\$0	\$0	\$0	\$0	\$3,909
Senior Center Gifts	\$3,650	\$0	\$0	\$0	\$786	\$0	\$2,864
Model T Preservation Gift	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Library Gifts	\$1,081	\$4,783	\$0	\$0	\$3,987	\$0	\$1,877
Local History & Genealogy Gift	\$9,771	\$0	\$0	\$0	\$0	\$0	\$9,771
Public Libraries Fund	\$4,759	\$0	\$0	\$0	\$0	\$0	\$4,759
Library Expansion Gift	\$100,000	\$0	\$0	\$0	\$4,195	\$0	\$95,806
Historical Book Proceeds	\$874	\$0	\$0	\$0	\$0	\$0	\$874
Police Gift	\$0	\$8,900	\$0	\$0	\$2,815	\$0	\$6,085
COPSYNC 911	\$0	\$13,500	\$0	\$0	\$13,500	\$0	\$0
Cocerts on the Sq. at Market St.	\$0	\$4,600	\$0	\$0	\$4,600	\$0	\$0
Tricentennial Gift Account	\$7,836	\$0	\$0	\$0	\$0	\$0	\$7,836
War memorial Gift	\$575	\$0	\$0	\$0	\$0	\$0	\$575
Veteran's Gifts	\$0	\$400	\$0	\$0	\$150	\$0	\$250
J. Rubbico Recreation Gift	\$825	\$0	\$0	\$0	\$0	\$0	\$825
Fire Rescue Equipment Gift	\$126	\$1,500	\$0	\$0	\$1,551	\$0	\$75
Early Literacy Gift	\$0	\$1,600	\$0	\$0	\$1,600	\$0	\$0
<i>Gifts</i>	\$201,896	\$258,184	\$0	\$0	\$199,833	\$0	\$260,246

Grand Total \$6,078,519 \$4,689,723 \$415,942 \$1,480,139 \$4,601,024 \$0 \$5,103,021

**Town of Lynnfield
Fiscal 2018 Revenue Summary**

TAXES			
Personal Property		\$596,895	
Real Estate (net of refunds)		\$42,827,269	
Tax Leins		\$67,695	
TOTAL PROPERTY TAXES			\$43,491,860
			=====
LOCAL RECEIPTS			
MOTOR VEHICLE EXCISE (net of refunds)		\$3,083,595	
OTHER EXCISE-Meals Tax		\$559,605	
PENALTIES AND INTEREST			
Property Taxes	\$41,734		
Motor Vehicle	\$15,880		
Leins	\$14,366		
TOTAL PENALTIES		\$71,980	
PAYMENTS IN LIEU OF TAXES		\$565,626	
FEES		\$9,900	
RENTALS			
South Hall/Post office	\$55,372		
South Hall Lower level	\$18,000		
Parking lot	\$5,500		
Total Rentals		\$78,872	
DEPARTMENTAL REVENUE			
Selectmen	\$2,231		
Assessors	\$150		
Treasurer	\$50,289		
Tax Collector	\$20,060		
Town clerk	\$9,550		
Conservation	\$119		
Planning Board	\$5,005		
Board of Appeals	\$5,450		
Police	\$48,737		
Fire	\$34,198		
School	\$93,171		
Public Works	\$20,043		
Cemetery	\$48,495		
Board of Health	\$16,045		
Accountant	\$200		
Zoning	\$2,350		
TOTAL DEPARTMENTAL REVENUES		\$356,092	
LICENSES AND PERMITS			
Selectmen	\$102,217		
Town Clerk	\$14,145		
Police	\$3,800		
Fire	\$6,785		
Zoning Enforcement	\$374,601		
Board of Health	\$48,769		
TOTAL LICENSES & PERMITS		\$550,317	
FINES AND FORFEITS			
Board of Health	\$200		
Police	\$63,679		
Library	\$3,713		
TOTAL FINES & FORFEITS		\$67,591	
MISCELLANEOUS REVENUES		\$35,399	
INVESTMENT INCOME		\$63,734	
TOTAL LOCAL RECEIPTS			\$5,442,713
			=====
INTEGOVERNMENTAL RECEIPTS			
STATE "CHERRY SHEET" RECEIPTS			
Exemption Reimbursements	\$10,876		
State Owned Land	\$39,725		
Unrestricted General Gov Aid	\$1,038,979		
Chapter 70 School Aid	\$4,272,061		
Charter School Assessment	\$21,958		
Veterans Benefits	\$19,306		
TOTAL "CHERRY SHEET" RECEIPTS		\$5,402,905	
EXPENDITURE REIBURSEMENTS			
Municipal Medicaid	\$91,392		
Other State Reimbirment	\$9,804		

**Town of Lynnfield
Fiscal 2018 Revenue Summary**

FEMA Reimbursement	\$90	
TOTAL GOVERNMENT REIMBURSEMENT		\$101,286
TOTAL INTERGOVERNMENTAL RECEIPTS		\$5,504,191
		=====
SPECIAL REVENUES		
FEDERAL GRANTS		
Teacher Quality	\$12,723	
Title I Reading	\$29,539	
Sped Program Improvement	\$260,962	
94-142 Inclusion Education	\$260,962	
Early Childhood	\$16,023	
School Lunch	\$108,647	
Title IV	\$143	
Emergency Management Performance Grant	\$3,168	
Bullet Proof Vest Partnership	\$0	
Greater Lynn Senior Services	\$1,825	
TOTAL FEDERAL GRANTS		\$693,992
STATE GRANTS		
Arts Lottery	\$4,600	
Community Compact-IT	\$50,000	
Election/Pollinc Grant	\$4,006	
E911 Grant	\$30,991	
E911 EMD Grant	\$1,537	
Bullet Proof Vest-State		
S.A.F.E. Grant	\$6,123	
Metco	\$252,736	
State Special Ed Reimbursement	\$408,579	
Financial Ed Grant	\$2,500	
Enhanced Health services	\$2,914	
Chapter 90 Highway	\$475,604	
Transportation Grant	\$3,103	
Sustainable Materials Grant		
Elderly Programs	\$27,092	
Library State Aid	\$16,068	
Substance Abuse Prevention		
TOTAL STATE GRANTS		\$1,285,853
REVOLVING FUNDS		
Merritt Center Revolving	\$500	
Conservation Design Review Fees	\$6,441	
Planning Bd Design Review Fees	\$28,265	
Highway Design Review	\$0	
Meadowwalk Consultants	\$12,205	
Law Enforcement Trust	\$0	
Insurance Reimb Under \$150,000	\$3,754	
Athletics	\$30,330	
Activity Fee	\$196,697	
Kindergarten Fee	\$0	
Community Schools	\$962,677	
Book Damage	\$390	
After School Homework Prog.	\$3,900	
High School Jazz Band	\$10,323	
School Lunch	\$925,754	
Non Resident Tuition	\$10,140	
High School Park Renovation	\$7,700	
High School Vocal Arts	\$11,688	
Athletic Field Maintenance Revolving	\$62,851	
Technology Replacement Fund	\$27,753	
Recreation	\$355,937	
Board of Health-Flu Clinic	\$6,436	
Council on Aging Programs	\$40,387	
Library Lost Books	\$1,351	
Arts Lottery	\$477	
TOTAL REVOLVING FUNDS		\$2,705,954
RECEIPTS RESERVED FOR APPROPRIATION		
Sale of Real Estate	\$0	
Conservation NOI Fees	\$4,182	
Cemetary Lots	\$17,150	
Septic Betterment receipts	\$17,468	
Insurance Reimb > \$150,000	\$0	
Cable/Peg Access	\$262,649	
Fingerprint Background Checks	\$420	
TOTAL RECEIPTS RESERVED		\$301,869

**Town of Lynnfield
Fiscal 2018 Revenue Summary**

GIFTS			
Special Education Gift	\$1,470		
Wilson Memorial Scholarship	\$22		
Summer St. School Gifts	\$66,828		
Huckleberry School Gifts	\$23,455		
Middle School Gifts	\$2,965		
High School Gifts	\$5,300		
School Arts	\$21,506		
Nurse Substitutes	\$0		
Technology Gifts	\$1,050		
Italian Program Gift	\$0		
SEPAC Gift	\$800		
Library Gifts	\$4,783		
Lahey Health Gift	\$17,000		
Parks/Rec Gift	\$11,604		
Police Gift	\$7,000		
Fire Rescue	\$1,500		
Healthy Lynnfield	\$27,992		
Veteran's Gift	\$400		
TOTAL GIFTS		\$193,675	\$5,181,342
TOTAL SPECIAL REVENUES			
CAPITAL PROJECT			
CAPITAL PROJECT REVENUES			
Transfers In Other Financing Sources	\$94,093		
Transfers In (Overlay Surplus)	\$750,000		
Transfers In (Sale of RE)	\$500,000		
Transfers In (bond premium)	\$0		
		\$1,344,093	\$1,344,093
ENTERPRISE			
EMS ENTERPRISE			
Charges for Services	\$802,585		
Interest	\$1,413		
Transfers In	\$67,000		
TOTAL EMS ENTERPRISE		\$870,998	
GOLF ENTERPRISE			
Charges for Services	\$974,670		
Interest	\$636		
Transfers In			
TOTAL GOLF ENTERPRISE		\$975,307	\$1,846,304
TRUSTS			
TRUST FUND INVESTMENT INCOME			
Library	(\$23)		
Legion Memorial	(\$1)		
L.I.F.E.	\$0		
Gray Scholarship	(\$15)		
Peabody Memorial	(\$35)		
Stabilization Fund	(\$5,357)		
Capital Facilities Maintenance Fund	(\$4,257)		
OPEB Trust	\$46,138		
Conservation Land	\$5,301		
Kuestenmacher Scholarship	(\$153)		
M.A. Maney Scholarship	(\$26)		
Cemetary Perpetual Care	(\$869)		
Recreation Fields Trust	(\$1,488)		
TOTAL TRUST FUND INCOME		\$39,215	
TRUST FUND PRINCIPAL			
Library Donations	\$1,814		
Gray Scholarship	\$15,000		
Conservation Land Fund	\$0		
Stabilization Fund	\$200,000		
Capital Facilities Maintenance Fund	\$200,000		
Cemetary Perpetual Care	\$18,800		
OPEB Trust	\$300,000		
Recreation Fields Trust	\$87,878		
TOTAL TRUST FUND PRINCIPAL		\$823,492	
TOTAL TRUST FUND RECEIPTS			\$862,708

Board of Appeals

The Board of Appeals acts under the Zoning By-laws for requests of variances, special permits or site plan approvals. The Board currently meets in the Selectman's Room of Town Hall on the first Tuesday of each month to act on all cases submitted at least four weeks prior to the hearing.

The Board acted on twenty two cases for 2018.

The cases were disposed of as follows:

- Nineteen cases were granted

- Two cases were denied

- One case is continued

Winnie Barrasso, Administrative Assistant To Building Department and Board of Appeals

Board of Assessors

The Board of Assessors is the local agency responsible for the assessment and the administration of all local taxes provided for by the General Laws of the Commonwealth. The Board consists of three elected members. Providing support for the Board are the Assessing Manager and the Administrative Assistant.

In addition to the real property valuations, the Assessors' Office maintains records on the taxable personal property and motor vehicles excise tax files. All applications for deferrals, personal exemptions, exemptions, and abatement requests for real property, personal property, and motor vehicle excise taxes can be obtained from and must be filed with the Assessors' Office.

Assessors have a major role in promoting effective financial management in the town as they assist in maximizing the resources available to fund the municipal services expected and often enjoyed by residents.

Goals Achieved / Future Goals

Received a State Grant for updating the standardized mapping system MassGIS.

Provided up to date online access to our property record database via the internet.

Conducted a state mandated yearly property revaluation (interim) town wide.

Reviewed and adjusted properties to reflect updated market conditions.

Maintained and updated all real estate and personal property tax records.

Continue review and update of valuation neighborhood designations.

Implement new and efficient office policies and procedures as required.

Increase public awareness relative to assessing and exemptions.

Department Staff

Raymond E. Boly, Assessing Manager
Marie S. Gardner, Administrative Assistant

The Board of Assessors

Donald P. Garrity, Chairman of the Board
Bonnie Celi, Board Member
Richaerd J. O'Neil, Board Member

Board of Assessors (Continued)

Town of Lynnfield

Tax Rates Fiscal Year 2017

Residential	\$13.78
Commercial	\$16.80
Center Water	\$.64
Lynnfield Water	\$.62 Residential
	\$.82 Commercial

TAX RATE RECAPITULATION Fiscal Year 2017

I. TAX RATE SUMMARY

la. Total amount to be raised (from page 2, IIe)	\$ 55,773,352.54
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	13,363,733.00
lc. Tax Levy (Ia minus Ib)	\$ 42,409,619.54
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	83.9127	35,587,056.82	2,582,557,718.00	13.78	35,587,645.35
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	13.9894	5,932,851.32	353,115,470.00	16.80	5,932,339.90
Net of Exempt					
Industrial	0.8056	341,651.90	20,333,300.00	16.80	341,599.44
SUBTOTAL	98.7077		2,956,006,488.00		41,861,584.69
Personal	1.2923	548,059.51	32,621,122.00	16.80	548,034.85
TOTAL	100.0000		2,988,627,610.00		42,409,619.54

Board of Assessors (Continued)

Town of Lynnfield

Property Type	Parcel Count	Class1 Residential	Class2 Open Space	Class3 Commercial	Class4 Industrial	Class5 Pers Prop
101	3,849	2,381,240,750				
102	141	72,327,200				
MISC 103,109	5	5,117,300				
104	25	15,222,800				
105	4	2,118,000				
111-125	8	79,642,000				
130-32,106	170	23,450,560				
200-231	0		0			
300-393	130			339,197,100		
400-442	6				20,333,300	
450-452	0				0	
CH 61 LAND	0	2	0	1,070		
CH 61A LAND	0	0	0	0		
CH 61B LAND	2	3	0	1,907,408		
012-043	13	3,439,108	0	12,009,892	0	
501	75					3,732,948
502	127					7,284,834
503	0					0
504	5					13,287,856
505	6					6,199,400
506	3					1,453,700
508	6					662,384
550-552	0					0
TOTALS	4,580	2,582,557,718	0	353,115,470	20,333,300	32,621,122
Real and Personal Property Total Value						2,988,627,610
Exempt Parcel Count & Value					262	169,993,306

Board of Assessors (Continued)

Lynnfield Center Water

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	1,881,917.45
Ib. Total estimated receipts and other revenue sources (from IIIe)	754,285.00
Ic. Tax Levy (Ia minus Ib)	1,127,632.45
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	98.5191	1,110,933.34	1,735,832,513.00	0.64	1,110,932.81
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	0.5507	6,209.87	9,702,317.00	0.64	6,209.48
Net of Exempt					
Industrial	0.1488	1,677.92	2,622,400.00	0.64	1,678.34
SUBTOTAL	99.2186		1,748,157,230.00		1,118,820.63
Personal	0.7814	8,811.32	13,768,475.00	0.64	8,811.82
TOTAL	100.0000		1,761,925,705.00		1,127,632.45

Lynnfield Water District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	1,927,759.43
Ib. Total estimated receipts and other revenue sources (from IIIe)	1,127,660.00
Ic. Tax Levy (Ia minus Ib)	800,099.43
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	62.0956	496,826.54	801,216,605.00	0.62	496,754.30
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	34.9178	279,377.12	340,785,795.00	0.82	279,444.35
Net of Exempt					
Industrial	1.8148	14,520.20	17,710,900.00	0.82	14,522.94
SUBTOTAL	98.8282		1,159,713,300.00		790,721.59
Personal	1.1718	9,375.57	11,436,396.00	0.82	9,377.84
TOTAL	100.0000		1,171,149,696.00		800,099.43

Respectfully Submitted,
Board of Assessors

Conservation Commission and Planning

The Department of Planning and Conservation provides professional and technical support to both the Conservation Commission and Planning Board while also providing a wide range of services to Town residents and businesses. The mission is to guide the development of land and its use within the Town of Lynnfield in a manner that preserves the Town's unique character and environmental resources while guiding reasonably planned growth and development in conformance with applicable local and State laws. The Planning Board is an independent Board of five elected members serving five-year staggered terms. The Board acts on behalf of the townspeople as stewards of the Lynnfield Zoning Bylaw, Scenic Roads Bylaw and the Rules and Regulations governing the subdivision of land in Lynnfield.



The Conservation Commission has seven volunteer members appointed by the Board of Selectmen for three-year terms. The Commission's role is to administer and enforce the Wetland Protection Act (M.G.L. C.131 S. 40) and the Town of Lynnfield's Wetland Protection Bylaw (Ch 240) as well as the Stormwater Management Bylaw (Ch 213). These state and local laws and regulations help protect valuable natural resources including Lynnfield's rivers, lakes, marshes, ponds, lands subject to flooding, vegetated freshwater wetlands, riverfront areas, vernal pools and habitats. The Commission also oversees open space planning, land management and is the designated Lynnfield board overseeing Lynnfield's Stormwater Management Bylaw in conjunction with the Department of Public Works.

Photo by Yvonne Blacker—2018 Tree Photo Contest—Through the Lens

Several Conservation subcommittees comprised of volunteers sponsor various events, forums and informational nights. These include Open Space, Pesticide Awareness, Pillings Pond Task Force and the Tree Committee.

The Department completed substantial reorganization and consolidation of Conservation and Planning files for increased efficiency; created a database of Conservation permits granted to date to help streamline permitting, compliance and public requests for information; created a stormwater infrastructure maintenance tracking program and initiated compliance efforts; supported a Girl Scout Gold Award recipient, resulting in a new Facebook page to provide information on Town-owned open space parcels and a work plan with the Town DPW for improvements, signage, and maintenance at multiple properties for enhanced public access & use; negotiated purchase of a Walnut Street parcel to protect a portion of the stream from Mill Pond to Reedy Meadow and preserve the historic site of Gerry's Cider Mill; and, reorganized the Planning and Conservation webpages, improved content and maintained enhanced newsfeed.

The Planning Board approved two Definitive Subdivisions Plans, and one Preliminary Subdivision Plan. Zepaj Lane, consisting of nine new homes, was approved after a Public Hearing that spanned several meetings. The Definitive Plan for the town-owned former Perley Burrill site at #914 Salem Street was also approved as a two-lot subdivision, and was subsequently sold to a developer. The Preliminary Plan for a nine-lot subdivision off Summer Street, called "Road A", was approved with modifications, and the Definitive Plan for this land will be a major project for 2019.

Conservation Commission and Planning (Continued)

The Board continued their ongoing review of Market-Street Lynnfield, including the approval of 12 electric vehicle charging stations as a minor site plan modification. Additionally, the Board endorsed three ANR plans and approved two new driveways that were subject to the Scenic Roads Bylaw. As stewards of the Zoning Bylaws, the Planning Board heard and made appropriate recommendations to the ZBA on 20 cases requesting Variances and/or Special Permits.

Additionally, a significant revision to the Subdivision Rules and Regulations in order to preserve a greater portion of the town's trees was undertaken and approved with input from the Tree Warden and the Tree Committee; the Board is grateful for their help.

The Conservation Commission processed over twenty-five applications for new projects varying from new home construction, new septic systems, a new car dealership and a flood hazard mitigation/ habitat restoration project in Reedy Meadow. Active projects were monitored for compliance throughout the year. Fifteen projects were reviewed for completion and granted Certificates of Compliance. The Open Space Sub Committee completed the majority of text revisions to the expired Open Space & Recreation Plan and initiated work on the required mapping with assistance from MAPC. The committee hopes the plan update will be completed and submitted to the State for approval in 2019.

In February, the Commission hired Emilie Cademartori, following Betty Adelson's retirement after 30 years' service as Conservation Agent. Emilie had previously worked in conservation and planning for the Town of Wenham and brought a wealth of experience to the position. In October, the Board of Selectmen approved the merging of the Town's Conservation and Planning functions, and named Emilie as full-time Director of Planning and Conservation. The reconfigured department is also staffed by two part-time land use assistants, Jennifer Welter and Susan Lambe. A Field Inspector will be added in 2019. Bill Thompson joined the Conservation Commission as its newest member in August.

Staff:

Emilie Cademartori, Director of Planning and Conservation

Susan Lambe, Land Use Assistant

Jennifer Welter, Land Use Assistant

Conservation Commission:

Paul Martindale, Chairman

Don Gentile, Vice Chairman

Melanie Lovell

Chris Martone

Angelo Salamone

Janice Solomon

Bill Thompson

Planning Board:

Brian Charville, Chairman

Michael Sheehan, Vice Charman

Charles Wills, Clerk

Kathryn Flaws

John Gisisio

Council on Aging / Senior Center

Our mission is to provide outstanding services to independent seniors age 60 and older to enhance the quality of their life by providing welcoming atmosphere and treating all with respect, to provide supportive services for medical, nutritional, educational, cultural, recreational, caregiving, social, mental and physical needs to promote independent lifestyles, and to provide outreach to seniors to include support groups and in-home visits to isolated seniors.

Goals achieved/large projects accomplished

Develop new exercise classes for the more frail senior. Started NEW weekly Sit and Tone, NEW Ageless Movement Class and NEW Chair Yoga Classes each week.

Goal was to offer more programs for veterans. We started monthly Veteran's Coffee along with quarterly visits to the Chelsea Soldiers Home to play bingo with the veteran's. We take a busload of our seniors along with snacks and pastries and spend the afternoon playing bingo and visiting. We partnered with the Marjorie Youngren Group to offer our first Veteran's Benefits Seminar that was very well received.

Goal was to find a way to make new people feel welcomed and to assist them with getting oriented. We started a monthly Welcome Coffee. We invite all new seniors (about 30 each month) to a coffee the second Wednesday of the month. We introduce the staff, give tours and offer an hour long info session with plenty of time for individual questions. This has made a huge difference in how quickly seniors jump into life in the senior center.

Significant statistics

We are now seeing an average of 200 seniors each day with several days a month going well over 300 daily visitors. Our Shine Rep assisted over 85 Lynnfield Seniors with their health insurance changes during open season this year. Over 1,700 seniors participated in our day-trips this year.

Staff:

Linda Naccara:	Senior Center Director
Debby Triffletti:	Assistant Director/Outreach Worker
Sue Lagorio:	Trip Coordinator
Elaine Moorman:	Activity Coordinator
Janine Bennett:	Receptionist
Claire Foustoukos:	Van Driver
Heather Walsh:	Van Driver

Board of Directors:

Fred Santangelo:	Chairman
Nancy Lane:	Board Member
Rick Gallant:	Treasurer
Jack Bittner:	Board Member
Rich Sjhoberg:	Board Member
Anita Migliori:	Board Member
Gloria Lemieux:	Board Member



Cultural Council

Our mission is to promote and advocate for our town's local cultural organizations.

In addition, through the support of the Massachusetts Cultural Council, the LCC offers grants that bring innovative cultural experiences to all of our residents.

The Council is always looking for new members, especially artists, musicians, writers, etc. who are interested in increasing the cultural offerings in Lynnfield.

Goals achieved/large projects accomplished:

Helped fund, organize and promote the second annual Lynnfield Multicultural Celebration

Allocated grants to 9 different organizations which will bring a wide variety of cultural experiences to our town, schools, senior centers, libraries

Received a festival grant from the Massachusetts Cultural Council for \$500 to use for the Multicultural Celebration in October, 2018

Significant statistics:

Allocated \$4550 in grants for 2019

Committee:

Diana Ellis, Chair
Barbara White, Member
Erin Howard, Member
Katie Williams, Member
Vasundhra Ganju, Member

Fire Department

The mission of the Lynnfield Fire Department is to improve the quality of life within the town, by providing a high quality emergency fire and rescue service; an excellent fire prevention program, including public fire and life safety education and fire investigation; and a firefighting and rescue force capable of handling all types of emergencies.

The department will accomplish this mission while maintaining a high standard of safety and health of our personnel, a high standard of training and education, maintain fire department facilities and apparatus, and interact professionally with other departments.

Goals Achieved:

We took delivery and put into service a new Fire Department ambulance.

We were awarded an Emergency Management and Preparation Grant (**EMPG**) through MEMA which will allow us to purchase particulate hoods for all members to better protect them from the harmful contaminants at a fire scene.

We were awarded a **SAFE** grant which allows us to continue to teach fire and life safety to children in schools. An additional benefit of this grant is **Senior SAFE**, which aims to reduce older adult fire deaths through fire and life safety education.

A Fire Chief search committee was formed and selected Deputy Chief Glenn Davis to be the new Lynnfield Fire Chief beginning January 1st, 2019

2018 continued to be a busy year for the fire department with increasing demands for service. In fact, 2018 was our busiest year to date for total calls. The 2022 calls represent a 9% increase in call volume over the previous year (2017) . The number of simultaneous calls has increased by over 11% when compared to 2017.

Incident Type	2018	2017
Fires	80	109
Overheat	8	6
Medical Aid	1084	965
Motor Vehicle Crash	125	148
Hazardous Condition	113	87
Service Call	248	204
Good Intent Call	69	73
False Alarm	290	260
Severe Weather	5	3
Total Calls	2022	1855
Simultaneous Calls	326	292

Firefighter Jeffrey Fiorentino and Lieutenant James Alexander were presented with the Lynnfield Rotary Club's **Robert MacKendrick Firefighter and Fire Officer of the Year Award**. This award recognizes the firefighter and fire officer who have gone above and beyond the call of duty in serving the residents of Lynnfield. The recipients of this award are selected by their peers within the department.



Fire Department (Continued)

Department Roster:

Rank	Name	ID	Station Assignment
Chief AEMT	Glenn Davis	C-1	Headquarters
Captain Medic	John Walsh	C-4	Headquarters
Lieutenant AEMT	James Alexander	C-5	South Station
Lieutenant EMT	Kevin Mutti	C-6	South Station
Lieutenant Medic	Richard Ripley	C-7	Headquarters
Call Lieutenant Medic	James Wallace	C-9	Headquarters
Call Lieutenant Medic	David Cumming	C-10	Headquarters
Firefighter EMT	Kim Diorio-McGonnell	4	South Station
Firefighter Medic	Jeffrey Fiorentino	10	Headquarters
Firefighter Medic	Matthew Nichols	11	South Station
Firefighter Medic	Christopher Cavaliere	12	South Station
Firefighter Medic	Daniel Veinot	9	Headquarters
Call Firefighter Medic	Christopher Allender	69	South Station
Call Firefighter EMT	Ryan Batchelder	62	Headquarters
Call Firefighter EMT	Jonathan Boone	81	South Station
Call Firefighter Medic	Devin Bornstein	67	South Station
Call Firefighter EMT	John Bossi	55	Headquarters
Call Firefighter EMT	Richard Bruno	89	South Station
Call Firefighter EMT	Ronald Cataldo	33	South Station
Call Firefighter	Paul Ciavarro	92	South Station
Call Firefighter EMT	William Collins	68	South Station
Call Firefighter EMT	Joseph Conway	80	South Station
Call Firefighter EMT	Nicholas Critch	77	South Station
Call Firefighter EMT	Michael Dicorato	38	South Station
Call Firefighter Medic	David Feinberg	57	South Station
Call Firefighter EMT	Roger Furey	24	Headquarters
Call Firefighter EMT	Steven Furey	75	Headquarters
Call Firefighter EMT	Kristopher Greer	79	Headquarters
Call Firefighter Medic	Joseph Keeks	91	South Station
Call Firefighter EMT	Gerard Libby	94	Headquarters
Call Firefighter EMT	Suzie Lilakos	82	South Station
Call Firefighter Medic	Andrew Lyons	83	South Station
Call Firefighter EMT	David Marengi	84	Headquarters
Call Firefighter EMT	Anthony Metrano	77	South Station
Call Firefighter EMT	David Mower	63	South Station
Call Firefighter Medic	Scott Myette	31	Headquarters
Call Firefighter EMT	Andrew Nardone	48	South Station
Call Firefighter EMT	Daniel Ornae	98	Headquarters
Call Firefighter	John Perkins	20	Headquarters
Call Firefighter Medic	Mary Piotrowski	95	South Station
Call Firefighter EMT	Denis Ring	49	South Station
Call Firefighter	Keith Robey	46	South Station
Call Firefighter EMT	Mark Smallenberger	90	South Station
Call Firefighter EMT	Ken Wakwe	66	South Station
Call Firefighter EMT	Steven Yobaccio	85	Headquarters
Chaplin	Robert Bacon	A1	
Photographer	Peter Aloisi	P1	
Fire Alarm	Keith Hammerbeck	S-2	



“Thank you to the dedicated men and women of the Lynnfield Fire Department for their commitment to protect and keep safe the residents of the Town of Lynnfield.”

Chief Glenn A. Davis

Health Department

The mission of the Lynnfield Board of Health is to prevent illness, promote wellness, and protect the environment as ascribed in our logo. In these endeavors, the Board of Health will make reasonable policies and regulations to protect and promote the public health and well being of our citizens. The role of the Lynnfield Public Health Nurse focuses on wellness, education, health promotion along with disease investigation and prevention and makes a difference in the life of the community and its residents.

The Board of Health (BOH) Office handles many topics under the umbrella of public health. Environmental and public health topics under our purview include Title V septic systems, well permitting, food establishments, tobacco sales, semi-public swimming pools, tanning salons, recreational camps, animal inspections, housing and nuisance complaints, communicable disease investigations and immunization clinics. We also are a mosquito control liaison; and we review environmental-related issues. Lynnfield is also part of the Emergency Preparedness Region 3B Greater Lawrence Coalition and the Medical Reserve Corps Greater River Valley MRC, comprised of medical and non-medical volunteers. Region 3B is also aligned with the newer formed Health & Medical Coordination Coalition (HMCC). A substance abuse prevention coalition was formed in May 2017 called A Healthy Lynnfield, our director is on the steering committee.

Site & Annual Permit Fees, collected \$64,020 which reflects growing work load (2017=\$57,980)

Septic Title 5 Work Load Increased over 7 Year Average; see statistics presented in following section

Title 5 Inspections Reports, primarily due to real estate transactions; approx. 142 reports received

Tobacco Control; adopted regulations to raise the minimum age to purchase to 21

Food Establishments conducted 153 inspections; begin efforts on New Food Code adopted by state

Swimming Pool and Housing inspections conducted approximately 6 and 5 respectively

Emergency Preparedness Regional Public Health Coalition, Region 3B; participation in efforts

Health and Medical Coordination Coalition Region 3; Medical Reserve Corps; participation

Conducted drills of the Lynnfield Emergency Site Dispensing Plan, included physical setup

A Healthy Lynnfield, Kristin McRae is part of the Steering Committee; participation in monthly coalition meetings, provided data and links and obtained brochures/pamphlets for distribution.

Building Applications relative to septic setback and capacity; 111 applications processed

Subdivisions, various septic field work and/or plan reviews for Zepaj Lane, Pagos Way, 914 Salem Pillings Pond Annual Water Quality; sampling event conducted in August 2018

Health Department (Continued)

Well Drilling, 7 permits were issued; Private Well Regulations are under review
 Animal Keeping, 20 sites inspected and Quarantine Inspections conducted per incident

Nurse Achievements include: re-enrollment DPH provider of vaccine for children; meetings of the Public Health Nurses of North Eastern Massachusetts at Tewksbury Hospital; conducted several flu clinics; conducted reportable and communicable disease case investigations.

2018 Site Fees and Annual Permit Fees Collected by Category

Site specific Title V projects involving fees include disposal system construction permits (DSCP) and soil deep hole observation & percolation testing. Site specific well drilling also requires permitting. Annual permits for operations/activities are listed by category.

	2018	2017	2016	2015
Disposal System Construction Permit	\$29,050	\$24,255	\$22,390	\$23,675
Deep Hole/Percolation Testing	\$15,330	\$14,330	\$11,330	\$11,530
Well Drilling/Installation Total	\$700	\$300	\$1,100	\$200
Animal	\$850	\$725	\$750	\$510
Food Establishment	\$10,440	\$10,510	\$10,330	\$10,525
Tobacco	\$2,000	\$2,200	\$2,000	\$1,800
Tanning	0	\$225	\$225	\$225
Semi-Public Sw Pool	\$650	\$650	\$650	\$650
Septic Installer Lic	\$3,400	\$3,200	\$3,470	\$3,170
Septic Hauler	\$1,600	\$1,535	\$1,700	\$1,435
Recreational Camp	0	\$50	\$50	\$50

2018 \$64,020 Total Combined Categories Collected (2017=\$57,980 2016 = \$53,995; 2015 = \$53,770)

DSCP Applications Received

Month	2018	2017	2016	2015	2014	2013	2012	2011
January 7	4	1	6	5	4	6	1	
February	6	4	1	1	2	2	3	0
March	7	5	6	0	5	3	10	4
April	5	7	3	8	7	7	3	4
May	9	9	8	9	10	8	12	6
June	12	9	11	11	9	7	12	4
July	11	6	10	13	9	7	10	9
August	8	11	10	6	14	8	8	9
September	12	4	9	10	5	7	8	12
October 4	12	6	4	8	11	9	16	
November	12	6	4	3	7	6	11	5
December	4	8	2	6	10	6	4	4
Totals:	<u>97</u>	<u>71</u>	<u>77</u>	<u>91</u>	<u>76</u>	<u>96</u>	<u>74</u>	<u>74</u>

Health Department (Continued)

Perc Test Applications Received

Month	2018	2017	2016	2015	2014	2013	2012	2011
January 0	5	0	2	2	5	2	0	
February	4	4	5	0	3	2	5	1
March	9	3	1	3	8	3	5	2
April	21	7	6	6	17	6	4	7
May	9	11	6	10	7	8	12	7
June	9	2	5	7	7	2	6	5
July	7	18	8	6	4	7	11	6
August	9	6	6	10	5	7	8	6
September	2	5	4	3	4	10	7	10
October 10	4	4	2	5	6	5	6	
November	1	6	9	10	8	4	4	4
December	2	2	2	4	9	1	3	2
Totals:	<u>83</u>	<u>56</u>	<u>63</u>	<u>79</u>	<u>61</u>	<u>72</u>	<u>56</u>	<u>56</u>

Nurse related activities on reportable and communicable disease cases:

Legionellosis	1
Group A Streptococcus	2
Salmonellosis	6
Human Granulocytic Anaplasmosis	2
Campylobacteriosis	7
Hepatitis B	1
Hepatitis C	4
Lyme Disease	17
Calicivirus/Norovirus	1
Cryptosporidiosis	1
Dengue Fever	1
Influenza	61
Streptococcus Pneumoniae	2
Giardiasis	1
Haemophilus Influenzae	1
Zika virus infection	2
Q Fever	1
Pertussis (and other Bordetella species)	4
Hep A	2
Clostridium Perfringens	1

Health Department (Continued)

The Annual Seasonal Flu Clinic at the Senior Center was conducted on 10-5-2018. We purchased 100 doses of the “high dose” and 30 doses of the regular. While the “high dose” costs more, it is specialized for seniors. In order to conduct the remaining adult, school and town employee clinics we brought in pharmaceutical services from Walgreens. This allowed for flu vaccinations without increasing our budget.

Children’s clinics were held with vaccine provided at no-cost by the MA DPH. Flu clinics were conducted by Walgreens Pharmacy at the Summer Street School, Lynnfield High School, Lynnfield Middle School, and Huckleberry Hill School as well as two at town hall, one for town employees and one for town residents. Flu vaccine was also administered on Tuesday evenings to children ages 3 to 9 by appointment in the Health Department.

Distribution included both Injectable Flu Vaccine as well as the Flu Mist this year as the Flu Mist was approved for ages 2 through 49 in the United States (after 2 years of not being available). As of 2015 the Massachusetts Department of Public Health no longer provides influenza vaccine for adults 19 years of age and older unless they do not have health insurance. Thus Lynnfield has since been purchasing vaccine and this year we concentrated our limited budget for the Senior Center clinic while the remaining clinics were covered by Walgreens or by state-supplied vaccine.

Allotment from State:

Seasonal	Seasonal
<u>FLU VACCINE</u>	<u>FLUMIST</u>
240	200



Dr. Richard A. Peinert served many years on the Board of Health, from 1992 to 2018 with the most recent decade serving as chairman. At the December 2018 Board of Health meeting, the members expressed appreciation for Dr. Peinert’s service. In November 2018 the Board of Selectman appointed Dr. Gary Mendese to serve on the Board of Health. Dr. Rocco Iocco became Chair and Dr. Gail Link McCausland became Vice Chair in December 2018.

Staff:

Kristin Esposito McRae, BS, RS, SE	Director
Linda Limauro, BS	Part-time Admin/Generalist
Patricia Freedman, CVT	On-Call Animal Inspector

Outside services consists of:

Sandy Wilson, RN	Public Health Nurse
Leo Cormier, BS, RS, SE	Part-Time Sanitarian
Samantha Hardy, BS and Joseph Reale, RS	Inspectors by assignment as needed

Board Members:

Dr. Rocco Iocco, DMD,	Chair
Dr. Gail Link McCausland, DMD,	Vice Chair
Dr. Gary Mendese, MD,	Member

Historical Commission

The mission of the Lynnfield Historical Commission is to maintain the history and character of the community by identifying, evaluating, preserving, and protecting our architectural, aesthetic, and cultural assets. To this end we work with the Massachusetts Historical Commission and other local and regional, public and private organizations per MGL Chapter 40, Section 8D.

Our members have been working on a number of initiatives:

Working with the developers of the “Ship” site to commemorate that Lynnfield icon.

Developing museum in the streets signage to mark historically significant sites in town, allowing us to potentially bring QR code delivered history directly to the public.

Continuing to develop research on twentieth century modern architectural work of Royal Barry Wills in Lynnfield. Two studies so far have added to the state’s archive known as MACRIS. Information from those reports and those being planned now could yield designation on the National Register of Historic Places for a district in town.

Adding to research of older areas, including individual sites and larger areas, to enable us as a town to interpret and celebrate what is our attestable heritage, and to preserve and enhance what connects us materially to our universally shared past.

Ensuring that the historic mural removed from Centre Farm has been professionally stabilized, and is being stored until an appropriate location can be found for its display.

Monitoring developments around the Pocahontas site for Demolition Delay Bylaw and other historical perspectives.

Continuing to work with other community entities to ensure septic improvement for the Meeting House, and to create a gazebo on the Common for public use which will reflect both historic and modern uses for the town center.

Commissioners :

Steven Todisco, Chair
Steven Richard
Shelley Lynch
Robert MacKendrick
Roy Sorli
Kirk Mansfield, Associate



Housing Authority

For over 40 years the Housing Authority, of the Town of Lynnfield Massachusetts, has worked to achieve its mission of maintaining affordable housing, viable neighborhoods, and opportunities for self-sufficiency that enhance the quality of life for citizens.

We shall continue to do all these things while serving our residents and neighboring citizens with the highest degree of professional courtesy, empathy, and respect.

Goals achieved/large projects accomplished:

Receiving \$248,000 in Capital Grants

Staff:

Herb Dike, Executive Director
Benjamin Tropeano, Maintenance Director
Gail Hodges, Housing Manager

Board of Directors:

Joseph Markey, Chairperson
Gerald Shulman, Vice Chairperson
Michael Walsh, Treasurer
James Wilkie, Board Member
Jennifer Welter, State Appointee

Inspectional Services

BUILDING DEPARTMENT

<u>MONTH</u>	<u>PERMITS ISSUED</u>	<u>ESTIMATED COST</u>	<u>PERMIT FEES</u>
JANUARY	22	\$ 2,177,703.00	\$ 21,329.00
FEBRUARY	23	\$ 1,545,702.00	\$ 15,628.00
MARCH	25	\$ 1,208,330.00	\$ 12,002.00
APRIL	35	\$ 4,396,393.00	\$ 43,943.00
MAY	52	\$ 1,529,570.00	\$ 15,083.00
JUNE	41	\$ 1,943,840.00	\$ 19,516.00
JULY	33	\$ 953,641.00	\$ 9,699.00
AUGUST	40	\$ 1,907,924.00	\$ 19,062.00
SEPTEMBER	49	\$ 1,282,953.00	\$ 12,835.00
OCTOBER	48	\$ 1,423,258.00	\$ 13,247.00
NOVEMBER	35	\$ 2,041,303.00	\$ 20,534.00
DECEMBER	18	\$ 5,575,040.00	\$ 55,891.00
 <u>JANUARY - DECEMBER</u>			
SHEET METAL PERMITS	33	\$ 5,057.00	\$ 5,057.00
PERMANENT OCCUPANCY	27		\$1,750.00
TOTALS	481	\$ 25,990,714.00	\$ 265,576.00

INSPECTOR OF WIRES

The Office of the Inspector of Wires issued a total of 378 Permits during 2018 with revenue of \$53,483.00 collected in fees.

Respectfully submitted,

Dave Sardella, Electrical Inspector
 Winnie Barrasso, Administrative Assistant to Building Department and Board of Appeals

PLUMBING AND GAS DEPARTMENT

In the year 2018, the Lynnfield Plumbing and Gas Department received \$27,360.00 in Plumbing fees and \$15,330.00 in Gas fees with a total of \$42,690.00 in revenue for the Town of Lynnfield. Two hundred and forty five Plumbing permits were issued and two hundred and sixteen Gas permits were issued, for a total of combined permits for Gas/ Plumbing permits of four hundred and sixty three.

Respectfully submitted,

Paul Donohue, Plumbing and Gas Inspector
 Winnie Barrasso, Administrative Assistant to Building Department and Board of Appeals

Library

The mission of the Lynnfield Public Library is to facilitate townspeople of all ages in the meeting of their personal, professional, informational, educational, recreational and cultural needs by providing both current technological and traditional means of access to materials, programs, and services.

Goals achieved/large projects accomplished:

Wonder’ful Community Read: In April, events and community discussions were planned around the themes of kindness and friendship in the books *Wonder* and *We’re All Wonders*. Partners in this month-long celebration of literacy included Lynnfield for Love, MarketStreet Lynnfield, Girl Scouts of Lynnfield, Lynnfield Moms Group, The Savings Bank, the Friends of the Lynnfield Public Library, community readers, and more. The Lynnfield Rotary also provided support as part of their Education & Literacy Initiative.

Lynnfield 101: The inaugural information session for new residents to Lynnfield was held in June, with representatives from local organizations and town departments. This was co-sponsored with the Wakefield Lynnfield Chamber of Commerce.

Technology updates: New technology was introduced, including 8 new Dell All-In-One PCs, a modern update to the heavily utilized public Internet PCs. The new machines feature an updated operating system (Windows 10) as well as Office Suite 2016. In addition, digitization of fourteen oral history cassettes was completed with the generous financial support of the Lynnfield Historical Society. From 1970 to 1980, as part of an ongoing Bicentennial project, a number of Lynnfield residents were interviewed under the auspices of the “Historical Resource Center” at the Lynnfield Public Library. Access to these digitized files is available through the library website.

Director search: After Holly Mercer’s resignation in June, a number of community members, staff of the Library, and some Trustees formed a selection committee to hire a new director. They worked for five months developing a search strategy and interviewing candidates. Jennifer Inglis was hired in December 2018, to begin in January 2019.

Current Lynnfield library card holders	9,540
Annual visits to the Library	77,070
Adult reference questions answered	11,665
Youth reference questions answered	2530
Physical materials borrowed	104,000

Library (Continued)

Digital materials borrowed	9,900
Museum passes borrowed	900
Adult programs held	50
Adult programs attendance	935
Youth programs held	485
Youth programs attendance	10,990

There were several significant staffing changes in 2018. Library Director Holly Mercer left in July to take a job in Kansas, and Assistant Director Samantha Cabral left in August to take a position in New Hampshire. At the end of the year, Jonathan Nichols, Head of Youth Services, left to take a position in Belmont. Vickey Fitzgerald, Josephine Hilty, and Abby Zarakovich, part time employees, also left the Library.

Many thanks for Nancy Ryan, former Director, for coming out of retirement to serve as Interim Director and on the Search Committee for a new Director.

Many thanks as well to the Friends of the Lynnfield Library. Funding for many programs and services, including museum passes, is provided through their efforts.

Additional partners not previously mentioned include the Essex Society of Genealogists, Lynnfield Flower Workshop, Village Home & Garden Club, Lynnfield Cultural Council, and the Lynnfield Art Guild.

Please excuse any unintended omissions.

Board of Library Trustees

Robert D. Calamari, Jr., Chair
Faith Honer-Coakley, Vice-Chair
Russell Boekenkroeger
Rich Mazzola
Janine Rodrigues-Saldanha

Library (Continued)

Library Staff

Administration:

Nancy Ryan, Interim Library Director
Patricia Nutile, Administrative Assistant and Secretary, Board of Trustees

Youth Services:

Pam Griswold, Children's Assistant

Reference Services:

Patricia Kelly, Head of Reference Services
Irene Gorevitz, Reference Staff Librarian
Marilyn Graves, Reference Staff Librarian
Kathe Landergan, Reference Staff Librarian

Technical Services:

Nicole Goolishian, Head of Technical Services
Pauline Silva, Technical Services Librarian

Circulation Services:

Katherine Decker, Head of Circulation Services
Megan Doyle, Circulation Assistant
Nathalie Lilley, Circulation Technician
Allison Gallagher, Circulation Technician
Dawn Mayerson, Circulation Technician
Margaret O'Keefe, Circulation Technician
Beverly Lenehan, Circulation Technician
Circulation Technician Substitutes
Suzy Axelson
Mary Kraft
Carolyn Livingston
Christine Rutigliano

Library Pages:

Barbara Camann
Nathalie Lilley

Library Building Project Committee:

Russell Boekenkroeger, Chair and member of the Board of Trustees
Board of Selectmen – liaison – Richard Dalton
Board of Appeals – liaison - Brian Shaffer
Planning Board – liaison - vacant
Finance Committee – Christopher Mattia
Holly Mercer – ex-officio
Members-At-Large - Steven Todisco, Ted Caswell, Nick Connors
Gail Rober - Secretary



Police Department

The Lynnfield Police Department is committed to working in partnership with residents, business owners, and other government agencies in order to maintain public safety and improve the quality of life in Lynnfield. The Lynnfield Police Department's responsibility is to provide for the safety and security of the citizens of Lynnfield, to protect property, and provide community based services.

Goals achieved/large projects accomplished:

Completed year 4 of 5 replacing copper wire with Fiber optic

Upgraded our school district emergency information communication portal vendor

Chief Breen chaired the Market Street Advisory Subcommittee on Traffic and Parking and co-authored the report regarding same

Chief Breen was appointed to the interview committee to select Lynnfield's new Fire Chief

David J. Breen, Chief of Police
Paul Donovan, Chief's Administrative Assistant
Karl Johnson, Captain
Sean Donovan, Sergeant
Louis Trapasso, Sergeant
Nicholas Secatore, Sergeant
Al Scotina, Sergeant
Christopher DeCarlo, Sergeant

Patrol Officers

Sean Kilroy	Anthony Hnath
Stephen Conley	Michael Topping
Mark Bettencourt	Bryan Materazzo
James Caponigro	Raymond Barnes
Steven O'Connell	Jared Provost
Scott Fitzmeyer	Patrick Curran
Jonathan Duzz	Alexander Doto
Jonathan Santos	

Officer Jonathan Santos became the newest member of The Lynnfield Police Department. Santos entered into The Transit Police Academy on March 5, 2018, and graduated on September 5, 2018. He has been assigned to the Patrol Division.

Police Department (continued)

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2018											1		1
	2017					1				1				2
	Pct					n/a				n/a		n/a		-50%
Arson	2018								1					1
	2017													
	Pct								n/a					n/a
Burglary/ Breaking and Entering	2018		2			1				1				4
	2017					1	1				2	1		5
	Pct		n/a			0%	n/a			n/a	n/a	n/a		-20%
Larceny (pick-pocket)	2018	1												1
	2017													
	Pct	n/a												n/a
Larceny (purse snatching)	2018								1				1	2
	2017													
	Pct								n/a				n/a	n/a
Larceny (shoplifting)	2018			2	2	1	1	1		3	1	1	1	13
	2017	3	1			1				1	1		1	8
	Pct	n/a	n/a	n/a	n/a	0%	n/a	n/a		+200%	0%	n/a	0%	+63%
Larceny (from building)	2018					2		2				1	2	7
	2017	1		1		1	3	1			1	1		9
	Pct	n/a		n/a		+100%	n/a	+100%			n/a	0%	n/a	-22%
Larceny (from motor vehicles)	2018		2	1	2			3	4	5				17
	2017			3		1	4		1		4		3	16
	Pct		n/a	-67%	n/a	n/a	n/a	n/a	+300%	n/a	n/a		n/a	+6%
Larceny (all other)	2018	4	3	2	4	3	4	6	9	2	3	5	2	47
	2017	8	5	2	5	5	5	6	5	6	8	3	12	70
	Pct	-50%	-40%	0%	-20%	-40%	-20%	0%	+80%	-67%	-63%	+67%	-83%	-33%
Motor Vehicle Theft	2018										2	1		3
	2017			1			1	1	1		1	1		6
	Pct			n/a			n/a	n/a	n/a		+100%	0%		-50%
Counterfeit/ Forgery	2018							1						1
	2017					1			1				1	3
	Pct					n/a		n/a	n/a				n/a	-67%
Fraud (false pretense;swindle)	2018	1		2	1			2	4	2	2		2	16
	2017			2	1			4			2	3	4	16
	Pct	n/a		0%	0%			-50%	n/a	n/a	0%	n/a	-50%	0%
Fraud (credit/debit card;ATM)	2018			4			1					1	2	8
	2017	1			2	2		1			1	1	1	9
	Pct	n/a		n/a	n/a	n/a	n/a	n/a			n/a	0%	+100%	-11%
Fraud (impersonation)	2018	3	2	3	1	2	2	3			3	1		20
	2017		2	1	1	2		3	1		2	1	1	14
	Pct	n/a	0%	+200%	0%	0%	n/a	0%	n/a		+50%	0%	n/a	+43%
Embezzlement	2018									1				1
	2017													
	Pct									n/a				n/a
Stolen Property	2018			1		1		1						3
	2017						1							1
	Pct			n/a		n/a	n/a	n/a						+200%
Destruction of Property/Vandalism	2018			1	5	2	3	4	3	1	2	1	1	23
	2017	3	1	1	2	1	1	1	2	3	1	3	1	20
	Pct	n/a	n/a	0%	+150%	+100%	+200%	+300%	+50%	-67%	+100%	-67%	0%	+15%
Total Crimes Against Property	2018	9	9	16	15	12	11	23	22	15	13	12	11	168
	2017	16	9	11	11	16	16	17	11	11	23	14	24	179
	Pct	-44%	0%	+45%	+36%	-25%	-31%	+35%	+100%	+36%	-43%	-14%	-54%	-6%

Police Department (continued)

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Forcible Rape	2018						1							1
	2017													
	Pct						n/a							n/a
Aggravated Assault	2018						2							2
	2017	2							1	1	1			5
	Pct	n/a					n/a		n/a	n/a	n/a			-60%
Simple Assault	2018		2	2	1	1	5		6		2	1	4	24
	2017	4	2	3		2	1	2			3		2	19
	Pct	n/a	0%	-33%	n/a	-50%	+400%	n/a	n/a		-33%	n/a	+100%	+26%
Intimidation	2018	2		1		1	3	1	2	1	1	1		13
	2017	1							2	1			1	5
	Pct	+100%		n/a		n/a	n/a	n/a	0%	0%	n/a	n/a	n/a	+160%
Incest	2018													1
	2017	1												1
	Pct	n/a												n/a
Statutory Rape	2018		1											1
	2017													
	Pct		n/a											n/a
Total Crimes Against Persons	2018	2	3	3	1	2	11	1	8	1	3	2	4	41
	2017	8	2	3		2	1	2	3	2	4		3	30
	Pct	-75%	+50%	0%	n/a	0%	+100%	-50%	+167%	-50%	-25%	n/a	+33%	+37%

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2018			1	2					1				4
	2017			1					2	1				4
	Pct			0%	n/a				n/a	0%				0%
Weapon Law Violations	2018					1								1
	2017													
	Pct					n/a								n/a
Total Crimes Against Society	2018			1	2	1				1				5
	2017			1					2	1				4
	Pct			0%	n/a	n/a			n/a	0%				+25%

Police Department (continued)

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2018													
	2017									1				1
	Pct									n/a				n/a
Disorderly Conduct	2018	1							1				1	3
	2017	2			1					1	1			5
	Pct	-50%			n/a				n/a	n/a	n/a		n/a	-40%
Driving under Influence	2018	1		1	1	1	2			3				9
	2017								1		1	2	1	5
	Pct	n/a		n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a	n/a	+80%
Drunkenness	2018				1			1		2		2		6
	2017		1				3							4
	Pct		n/a		n/a		n/a	n/a		n/a		n/a		+50%
Liquor Law Violations	2018													
	2017							2				1		3
	Pct							n/a				n/a		n/a
Runaways (under 18yr old)	2018													
	2017										1			1
	Pct										n/a			n/a
Trespass of Real Property	2018									1				1
	2017										1			1
	Pct									n/a	n/a			0%
All Other Offenses	2018	5	5	4	9	8	4		7	2	2		3	49
	2017	8	5	4	2	8	4	8	6	8	7	4	3	67
	Pct	-38%	0%	0%	+350%	0%	0%	n/a	+17%	-75%	-71%	n/a	0%	-27%
Total Group B Crimes	2018	7	5	5	11	9	6	1	8	8	2	2	4	68
	2017	10	6	4	3	8	7	10	7	10	11	7	4	87
	Pct	-30%	-17%	+25%	+267%	+13%	-14%	-90%	+14%	-20%	-82%	-71%	0%	-22%



Public Works

Mission Statement

The mission of the Lynnfield Department of Public Works is to maintain all roadways, drainage infrastructure, parks, cemeteries, schools, municipal facilities, fleet, and street lights in a cost effective and environmentally sensitive manner for the short and long-term benefit of the residents and the environment.

The Lynnfield Department of Public Works employs (42) full time staff, (16-20) seasonal employees in the summer and has an annual operating budget of \$8.04 million dollars for FY2019. The FY19 DPW Capital Budget, approved by Town Meeting, included \$918,642 for town equipment and infrastructure improvements.

The Department divides its multiple responsibilities for the management, maintenance and operations of the Town's infrastructure among five divisions: Administration, Facilities Maintenance, School Building Maintenance, Highway, Cemeteries & Parks and Trees.

REPORTS BY DIVISION:

HIGHWAY

The Highway Division of the DPW provides for the maintenance of all town roads, sidewalks, public path ways, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Division is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities.

The Division also maintains our brooks and streams by keeping them clear of debris to prevent flooding. The Highway Division maintains the Pillings Pond Dam spillway area and control boards, which regulates the elevation of the pond when needed.

The Highway Division has more than 77 miles (250+ lanes miles) of roads and 91.3 miles of sidewalks that it must maintain.

Calendar year 2018 continued to be a very busy year for paving. The Town received \$493,979 from the state as our apportionment of Chapter 90 funding in May and September. To supplement Chapter 90 funds, \$500,000 from the DPW Capital budget was added to the street resurfacing program.

Highway Goals Achieved / Large Projects Accomplished

Lowell, Longbow Circle, Abbey Lane, Prospect, Highland, Crest and Crescent

Some degree of the following work done on each street: Drain repairs, cold-planned, leveled, installed bit. curb, granite curbing on corners, topped, loamed-seed & handicap ramps.

Work on the culvert at the Beaver Brook Dam commenced in September.

Public Works (Continued)

CEMETERIES

During the past year there were 70 interments at Forest Hill Cemetery and 10 at Willow Cemetery. During this same period there were a total of 64 new graves sold at Forest Hill and 0 graves sold at Willow Cemetery.

Forest Hill Cemetery consists of approximately 10 acres and Willow Cemetery is 5.5 acres. The Department is responsible for maintaining headstones, cutting grass, caring for shrubs, trees, and plantings in an effort to keep our cemeteries looking beautiful.

SNOW & ICE

Public Works is responsible for clearing over (250) lane miles of roadway and (20) miles of the towns (91) total miles of sidewalks along with four school parking lots and five municipal building parking lots which includes Post Office Square. In addition, the DPW is responsible for snow removal from roofs of all its schools and municipal buildings if the conditions warrant it and clearing all avenues in both cemeteries.

In addition to these storms the Department was called upon to go out several nights and early mornings to treat the roadway to insure they would be safe for the public and school students when the commuter hour arrived. Total expenses to control snow and ice operations ran above the Towns annual appropriation of \$120,000. The total cost for snow and ice for FY2018 was \$587,714.

PARKS & PLAYGROUNDS

The DPW is responsible for maintaining over 60+ acres of public open space, comprising of six playgrounds and/or tot lots; four parks; the grounds around municipal buildings, school buildings; (4) basketball courts, (11) tennis courts, (1) outdoor running track, (2) football fields, (12) baseball/ softball diamonds, (5) multi-use playing fields used for soccer, field hockey, and lacrosse. This maintenance includes irrigation wells and systems for most of these fields.

Construction of the new track and playing fields at the Lynnfield Middle School was completed in August of 2018. The work includes a new track, stands and playing field along with a new softball field. Resurfacing of the Glen Meadow Park tennis and basketball courts was completed during the summer.

FORESTRY/ TREES

Public shade trees continue to be a challenge within the DPW. Many of the Towns shade trees are in need of significant pruning work and in many cases require removal. In addition, the DPW evaluates numerous trees and locations to determine whether trees were public or private and whether they were considered hazardous. Public Works continued to work on improving the urban forest with assistance from outside arborists.



Public Works (Continued)

SOLID WASTE / RECYCLING:

The Public Works Department is responsible for managing residential solid waste collection and disposal services for approximately 4350 residential households along with the recycling and recovery program that includes the annual collection of residential household hazardous waste.

During fiscal year 2018 the town collected and disposed of the following amounts from curbside collection:

- 4493 tons of solid waste (trash)
- 486 tons of co-mingled plastics/glass
- 586 tons of mixed paper
- 155 TV monitors
- 109 appliances
- 15 lawnmowers/grills
- 52 AC units and dehumidifiers
- 25 other large items

The Town's waste disposal is currently handled by JRM in Haverhill. The tipping fee increases every year and was increased to \$74.00 per ton on July 1, 2018 (FY19). This results in a cost of over \$286,292 this fiscal year to dispose of the Towns unrecyclable trash.

Public Works held its' annual Household Hazardous Waste Collection Day in November at no additional cost to Lynnfield Residents. This event again was very successful in which 188 residents took part in. People were able to dispose of chemicals, oil base paints, TV's, propane tanks, pesticides and many other hazardous materials at this event. The cost to sponsor this once a year event is around \$8,000.

The Town Recycle Yard sold 871 permits for yard waste disposal during 2018 as residents are able to dispose of yard waste including leaves and brush.

SCHOOLS:

One of the missions of the DPW is to provide the Town of Lynnfield with a high degree of quality service in custodial services, maintenance, and improvements to our schools. We are committed to protect the town's investment in the renovations of all our school facilities. With the school building projects completed now for more than (14) years the DPW has the responsibility to maintain these facilities to an acceptable condition. The DPW has been working on inventorying all the key custodial equipment for replacement in the future. Some of the equipment is over 30 years old. Moving forward a replacement plan will be defined to help improve the equipment and efficiency of the custodial staff.

Public Works (Continued)

MUNICIPAL BUILDINGS:

One of the many functions of the Public Works Department is to maintain our municipal buildings and facilities. Work includes daily cleaning seven active town buildings and two inactive town buildings along with the parking lots and grounds that surround these buildings. Some windows have been replaced along with the exterior trim work at Town Hall.



GENERAL NOTES:

Along with the various projects undertaken by the Department of Public Works this year, the following miscellaneous activities occurred:

Continue to work with organizations, committees and residents by supporting community events including:

Annual Tree Lighting Ceremony, Concerts on the Commons, numerous sponsored road races, parades and individual block parties held throughout the year.

Continued to act as the lead community for the Tri-Town Consortium of which Lynnfield is a part of. The Tri-Town Consortium consists of a three representative towns which contracts for road construction services annually.

We would also like to acknowledge the retirements of two long time DPW employees: Roger Harbour and Marilyn Bonneau who retired in April and December, respectively.

DEATHS

The Department would like to acknowledge the untimely death of Robert Burke, a dedicated employee, on August 27, 2018

Public Works (Continued)

FROM THE DIRECTOR

Since being hired as Director for Lynnfield in November 2016, DPW employees and our contractors have worked hard trying to meet the expectations and demands of the residents which are continually increasing.

Maintenance of the High School Field Complex and other fields is a priority and plans were utilized which used in-house and contractor services which improved the quality of field maintenance along with extending the useful life of the fields and facilities. Multiple groups were able to schedule and use the facility and the DPW was responsible for general cleanup and grooming of these fields in addition to the other fields in town. DPW crews maintained fields, parks, and town and school grounds throughout the summer, along with summer help. We also started to focus on tree maintenance and removal of hazard trees throughout the Town. This will continue to be a priority in the DPW as our crew improves their skills and equipment to better serve the town.

Moving forward the DPW has implemented plans to improve work scheduling, tracking activities completed along with manhours required for each assignment. The DPW is always looking into ways to better improve efficiency and services using technology in all aspects of our work. Some of the areas of focus are work order systems for fleet maintenance and other service requests. We are also looking at improving our monitoring of building systems to better understand the Town energy usage and ensure we are responsibly managing our utilities. The DPW is working on updating older equipment to help us improve our efficiency and dependability. There are numerous areas we will be looking at to improve our services and create a more professional Department of Public Works.

None of these projects or accomplishments could have been done without the hard work of all the staff and crews in the DPW. Their dedication, late nights, and behind the scenes work enables the Town to continue to function regardless of the time or weather and their efforts are sincerely appreciated.

JOHN TOMASZ, P.E.
Director of Public Works

Recreation Commission

Mission Statement: Enrich lives of Lynnfield residents through abundant quality programs, events, fields and facilities.

FY19 Initiatives & Accomplishments:

Continue momentum towards Rec Center Build

Formation of the Friends of Lynnfield Rec (New)

- Silo under Lynnfield Townscape completed November, 2018
- Partner with Lynnfield Townscape 2019 GeraniumFest/Kids Day

Lynnfield Track Grand Opening Ceremony

Continuing Programming for children of all abilities

- New Fall 2018 – “Kids Can Run” – 40 participants
- Repeat in Spring 2019

Expanded Friday Night Ski Club for 2019

- Increased from 100 to 151 (to meet demand)

Expanded Monthly Early Release – ½ Day Trips

- Increased from 35 to 45 kids monthly

Expanded Friday Night Trips

- Increased from 35 to 45 guests per trip

Rec Summer Programs & Trips (2018)

- Rec Camp increased to 353 kids
- Summer Trips increased to 1308 kids

Expanded Rec Junior Program

- Increased program length & numbers from 50 to 60 Kindergarteners

Expanded Summer Rec Trips

- 1308 Kids (2018)
- Increased trip schedule to full 9 weeks of Summer
- Increased to 38 Total Trips

Father / Daughter Dance

- Increased from 375 to 466 guests (2018)

Mother / Son Bowling

- Increased from 140 to 194 guests (2018)

Expanded Tree Lighting / Light Up Lynnfield Program (2018)

- Largest attended Tree Lighting Ceremony (in recent memory)

Increase trolley capacity to 500 registered guests

Women’s Basketball League – Spring 2019 New Program



Recreation Commission (Continued)

Continuing Partnership with the Senior Center

- Senior / Kid Bowling (Quarterly with 20-25 Participants)
- Senior / Kid mini gold – New 2019—
- Pickle ball – New 2019

Continued Partnership with MarketStreet

- Easter Tea Party 250 registered guests
- Monster Mash Halloween Party – 250 registered guests
- Guests – Character Ice Skate New 2019



Staff & Board

Julie Mallett:	Recreation Director
Joe Maney:	Fields Director
Rich Sjoberg:	Chairman
Michael Cuddy:	Program Chair
Patrick Mazzola :	Fields Chair
Frank Morelli:	Treasurer
Terry Farrell:	Secretary
Bob Relihan:	Board Member
Matt Monkiewicz:	Board Member



School Department

Preschool

Respectfully submitted by Karen Dwyer, Principal

The Lynnfield Preschool has fifty-five students. The Preschool currently operates with three integrated classroom sessions, with students grouped by age in both the morning and afternoon. An extended program is designed for those with needs as identified through Individualized Education Program.

This year, the faculty has participated in a professional development, Tools of the Minds, that integrates the state standards with developmentally appropriate games and activities. Tools of the Mind is an instructional program to meet the needs of children and is a specially designed program for students on Individualized Education Plans (IEPs). The teachers have attended two conferences and participated in an online assessment.

To further connect Lynnfield Preschool with the Summer Street School Professional Learning community, School Improvement Plan Goals have been aligned. In 2018-2019, the goals focused on implementing Understanding By Design and Inclusive Practices. Students benefit from access to additional resources to meet their needs, including an Occupational Therapist, Physical Therapist, Speech and Language Pathologists and Music Therapists.

Curriculum directors and administration continue to consult with all teachers/therapists at the preschool level as they work collaboratively to support the implementation of mastery learning objectives as outlined in the *Massachusetts Curriculum Framework*.

In addition, preschool students have been invited to attend the all school assemblies, Great Gatherings, to form more connections with the Summer Street community.

The Lynnfield Preschool maintains a working relationship with local Early Intervention Programs and private preschools to ensure that all students have access to appropriate screening and services as determined necessary by early childhood providers.

Summer Street School

Respectfully submitted by Karen Dwyer, Principal

Summer Street School is comprised of 434 students in grades PreK-4 with over seventy committed and dedicated faculty and staff. We have twenty-two classrooms in kindergarten through fourth grade. All four of our kindergarten classrooms are full day programs. We welcomed three new faculty members to our roster this year: Mr. Benjamin Zavisza, Music Teacher, Ms. Megan Chella, Special Education Teacher, and Ms. Mary Valle, Special Education Teacher.

The elementary schools have outlined three goals in our 2018-2019 School Improvement Plan.

Goals Achieved:

The first goal is to begin implementation of Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees will meet to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning.

School Department (Continued)

Summer Street School (Continued)

The second goal is to develop a plan for enhanced Social and Emotional Learning at Summer Street.

We have invested in professional development for seven staff members to attend Responsive Classroom workshops this past summer and will send several more staff members this year. Teachers discussed what they learned about Morning Meeting and taught the other staff members. To date, all classrooms are integrating Morning Meeting into the day.

As part of the Morning Meeting, in which connections with the community are formed, we have developed monthly Great Gatherings, all school meetings, to emphasize the competencies in the CASEL framework such as Respect, Being a Good Citizen, and Being Kind. Each grade level as well as specialists have taken responsibility for these gatherings.

We have adopted the Second Step program. Teachers have been given two half-days to review the program and decide how to implement it in the classroom. A school wide systematic approach will allow students to be aware of and apply the knowledge, skills and language to navigate challenging social situations, understand and manage personal wellness and demonstrate respect and care for others.

The third goal is to develop understanding and implement Personalized Learning. We have shared information on Personalized Learning and teachers are developing personalized learning experiences that we will share with one another in June, 2019.

Significant Statistics:

Summer Street School has a population of 434 students in grades K-4.

Our school has seventy committed and dedicated faculty and staff. We have twenty-two classrooms in kindergarten through fourth grade. All four of our kindergarten classrooms are full day programs. We welcomed three new faculty members to our roster this year: Mr. Benjamin Zavisza, Music Teacher, Ms. Megan Chella, Special Education Teacher, and Ms. Mary Valle, Special Education Teacher.

Our school has over 65 faculty and staff members committed to providing our students with the very best instruction and supervision. We have 22 regular education classrooms K-4.



School Department (Continued)

Huckleberry Hill School

Respectfully submitted by Brian Bemiss, Principal

Huckleberry Hill Elementary School is proud of our school culture that prides ourselves on community and teamwork. As our Huckleberry Hero pledge states, all students and staff come to school to learn and cooperate everyday.

“Today we will give our best effort everyday. We will work hard to be respectful, caring citizens and excited learners. All of us has the ability and responsibility to learn and succeed.”

Goals Achieved:

The elementary schools have outlined three goals in our 2018-2019 School Improvement Plan.

The first goal is to begin implementation of Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees will meet to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning.

The second goal is designed specifically for Huckleberry Hill. This goal is to work together to refine, enhance and share strategies to infuse social emotional learning into the curriculum and culture of HHS.

The Elementary schools’ third goal is to provide students with opportunities for Personalized Learning. This goal is to explore the concept of personalized learning for students while increasing student initiative, agency and engagement by emphasizing differentiated instruction and personalized learning.

Significant Statistics:

The Huckleberry Hill School has a population of 435 students in grades K-4. Our school has over 60 faculty and staff members committed to providing our students with the very best instruction and supervision.

We have 21 general education classrooms K-4, one classroom providing specific programming needs for multi-age students, one classroom that services students with special needs grades K-4 and the student support program which provides individual and small group instruction and support for students in grades K-4.



School Department (Continued)

Middle School

Respectfully Submitted by Stephen Ralston, Principal

The faculty and students of the Lynnfield Middle School grow and learn in a building that entered its fifteenth year of existence. Following the Middle School Team Model, Grade 5 is configured into four teams of two teachers and grades 6, 7 and 8 each have two teams of four subject teachers. This provides for greater subject specialization as well as a gradual progression from elementary to high school.

Goals Achieved:

Our school improvement plan goals target social emotional learning (SEL) Development of LMS Core Values: Kindness, Effort, Citizenship.

Technology in the classroom has continued to increase in quality and frequency via Google suite & Google Classroom, Parent portals, and collaboration/sharing.

Significant Statistics:

Student enrollment of 676, grades 5-8

MCAS testing administered for all grades in English/Language Arts and Math

MCAS testing administered for grades 5 & 8 in Science, Technology and Engineering

21 mobile charging carts are in service with 25 Chromebooks each for student use.



School Department (Continued)

High School

Respectfully Submitted by Robert Cleary, Principal

In partnership with our community, Lynnfield High School provides a safe learning environment that prepares all students to reach their full potential as lifelong learners and to be contributing participants in a global community. Our students consistently experience outstanding success in their academic, athletic and artistic pursuits.

Goals Achieved:

Implementation of Project Based Curriculum

Establishment of Senior Internship Program

Redesign of Compass program to enhance social emotional learning

Named to College Board's AP District Honor Roll for the fourth straight year

Met all targets for MCAS Accountability Data

Significant Statistics:

Student enrollment of 631 in grades 9-12

Faculty and support staff of 88

Successful 1-1 program where all students receive a digital device

Over 80% of our students participate in some form of extracurricular activity

Every student completes at least 35 hours of community service for graduation

PIONEER PRIDE



Substance Abuse Prevention Coalition/ A Healthy Lynnfield

Nature of work:

In an effort to promote a healthier and safer community, and in response to the rising misuse of opioids, The Town of Lynnfield formed **The Lynnfield Substance Abuse Prevention Coalition**, known as **A Healthy Lynnfield (AHL)**.

Through coalition building, engagement of stakeholders, and implementation of proven best practices, municipal leaders in the Town of Lynnfield aim to reverse this crisis, save lives, and create healthy, safe and thriving community. In May 2017, the Lynnfield Board of Selectman approved the formation of a committee to address the misuse of substances.

A Healthy Lynnfield engages town departments, residents, schools, parents, youth, the faith community, local government, businesses, civic organizations and health professionals in our work. Volunteers across the community are welcome to join our efforts.

Our mission is to empower residents to make positive choices every day. Together, we work to prevent substance misuse, improve the quality of life for those impacted, and to support programs that help all young people thrive.

Our efforts include:

- Substance misuse prevention education
- Enhancing opportunities for young people to lead on this issue through our LHS Youth Action Team
- Coordinating activities across our partner organizations
- Working with public safety to ensure lives are saved and referrals are made for treatment and family support
- Working with health care and behavioral health partners to ensure resources are accessible
- Reducing stigma associated with this disease

2018 Goals achieved/large projects accomplished:

Substance Abuse Awareness Information Session @ The Lynnfield Council on Aging
“In Plain Sight” Interactive Display and Community Education Session on Adolescent Health Risks

Rx Drug Drop Box at The Village Pharmacy to dispose unused/expired medications

Training for Coalition Partners and School Faculty: “*Social Emotional Learning and Community Prevention: Working together to help all children thrive*” and “*Coalition Building: A Prevention Primer*”

Fundraising activities with Whole Foods, Lahey Health, Market Street Fitness Crawl, Rotary Turkey Trot, and more totaling \$27,991.90 in donations received in FY 2018.

In Partnership with Lahey Health and Lynnfield Public Schools:
The Improbable Players assembly on the Family Cycle of Addiction at LMS, and student assemblies by former NBA player Chris Herren on Overcoming Drug Addiction, at LHS. In addition, a well-attended community presentation on Adolescent Anxiety by author Lynn Lyons this past fall, hosted by Lynnfield Public Schools.

Resources and community outreach at LHS Wellness Days, Geranium Fest, LPS Professional Development Day, Our Lady of Assumption, and more.

Recipient of a \$50,000 one year state grant from the Bureau of Substance Abuse Services, to hire a coordinator to support the work of A Healthy Lynnfield.

Significant statistics

From a Student Health Survey, we know that 22% of high school aged youth in Lynnfield report current use of electronic cigarette/vaping products which is on par with what students across the Massachusetts report (23.7%), and 12% report current marijuana use. Early use impacts adolescent learning, cognitive function, peer relationships, and increases other health risk behaviors, making prevention efforts necessary.

In a survey of Lynnfield 350 families, the top three issues that concern parents MOST about their child's health included: Anxiety/Depression, Social Life/Friendships, and Drug Use Exposure.

Starting education and support early stems the tide of health concerns for our youth. A Healthy Lynnfield is poised and ready to address these concerns by working across the community to implement community-wide, research-based, and effective substance abuse prevention strategies.

Personnel Changes and Acknowledgements

In July, 2018 the Town received funding from the Massachusetts Department of Public Health Bureau of Substance Addiction Services to support the coordination and further the development of A Healthy Lynnfield. With these funds, a Substance Abuse Prevention Coordinator, Peg Sallade, was hired on November 1, 2018 to work on behalf of the Town of Lynnfield and its residents in support of A Healthy Lynnfield and its mission.

Substance Abuse Prevention Coordinator

Peg Sallade

Steering Committee Members 2018

Phil Crawford, Chairman, A Healthy Lynnfield
Rob Dolan, Town Administrator
Kristin McRae, Health Director
Jamie Hayman, School Committee
Kevin Cyr, Director of Teaching and Learning, LPS
David Breen, Chief of Police
Glen Davis, Chief, Lynnfield Fire Department
Mary Homan, Director of Nursing, LPS
Jeff Fioretino, Lynnfield Fire Department
Tom Adamczyk, Lynnfield Psychological Associates
Father Paul Ritt, Lynnfield Catholic Collaborative
Dawn Ripley, Resident



AHL Logo

Town Meeting Study Committee

The Town Meeting Study Committee was formed to research and recommend ways to make Town Meeting more efficient and productive with the ultimate goal of encouraging more residents to attend.

Goals achieved/large projects accomplished:

We attended four other communities' Town Meetings.

We reviewed and researched a multitude of information provided to us by the Moderators' Association.

We produced a survey that was distributed to every household on the town census. Of the approximately 4,500 mailed out, almost 1,300 responded.

Most importantly, we submitted four articles to the October 2018 Town Meeting for members' consideration. Three of those articles passed (time limitations on presenters and members' comments on any given article, as well as changing the process of reconsideration).

Supported the Town Clerk to submit a Capital Budget of \$50,000 for Electronic Voting, and \$20,000 for Electronic Check-In

Committee:

Jack Adelson – Chair
Richard Regitano – Secretary
Gary Hathway – Vice Chair
Robert MacKendrick
Malka Travligni
Gill Giugliano
Laurie Perino
Arthur Bourque – Moderator / Ex Officio
Trudy Reid – Town Clerk / Ex Officio

Treasurer / Collector

Nature of work

The Treasurer/Collector's Office is responsible for the investment of all town funds and the collection of real estate taxes, personal property taxes, motor vehicle taxes, and all departmental receipts. The Office is responsible for all municipal borrowings, balancing cash and accounts receivables with the Town Accountant, the issuing municipal lien certificates and managing tax title properties. Other duties include processing payroll and administering benefits for all active and retired town employees.

Goals and Objectives

To establish and maintain the highest possible level of service to tax payers, employees, and retirees by providing same day problem solution whenever possible and employing a zero defect goal in processing, payroll, collections, payments and billing.

To maintain an effective, fair and aggressive collection process to maximize real estate, personal property and motor vehicle excise tax collections

Continue to reduce the number of properties in tax title through collections to increase certified free cash.

Cross train employees to provide redundancy ensuring more than one employee can undertake critical functions when necessary (i.e. payroll, W-2's, municipal lien certificates and accounts payables, etc.)

To convert the Town's payroll to bi-weekly from weekly during FY2020.

Personnel Acknowledgements

Would like to thank my staff Maureen Lanpher, Nancy Casey and Rose Kenney for the excellent work they perform each and every day with such professionalism.

Together we look forward to serving the Town of Lynnfield in the upcoming year.

Staff

Christine O'Sullivan	Treasurer/Tax Collector
Maureen Lanpher	Payroll/Benefits Coordinator
Rose Kenney	Assistant to the Treasurer/Tax Collector
Nancy Casey	Administrative Clerk

Veterans Services

The mission of the Lynnfield Veterans' Services Department is to advocate on behalf of all veterans, and to provide them with quality support services. The Director of Veterans Services, or Veterans Services Officer (VSO) is available to assist and guide all qualifying veterans who seek and apply for both state and Federal benefits. State benefits include, but are not limited to financial and medical assistance, and are provided under M.G.L. Ch. 115. These benefit costs are reimbursed to the town of Lynnfield by the state's Department of Veterans Services at the rate of 75%. Federal benefits are provided by the US Department of Veterans Affairs. It is the Veterans' Service Officer to whom the unemployed, the indigent, the disabled, the ill, or veterans otherwise in need, first apply for assistance.

Goals achieved/large projects accomplished:

Gold Star Street Signs with Commemorative Plaques
Todd Lane, Townsend Rd., Jordan Rd. & Jordan Park
Designated Veteran Parking Spaces at the Town Hall
& Senior Center
Memorial Day Parade and Celebration
Veterans Day Celebration
Patriots Day Ceremony
Flag Retirement Ceremony



Significant statistics:

American flags placed at the graves of all veterans buried in four local cemeteries for Memorial Day

Serve on nine-member committee to design and build a new war memorial

Continuous efforts to reach out and educate over 600 local veterans regarding benefits



Bruce E. Siegel, Director of Veterans Services/Veterans Services Officer

Town Clerk

The Town Clerk's Office is responsible for all elections – state and local, the certification of town meeting and election votes, conducts voter registration sessions, updates the voter list, certifies petitions and nomination papers, records birth, marriage and death records, records marriage intentions, prepares monthly reports to Vital Statistics in Boston and genealogical research when requested. The Town Clerk also conducts the annual town census, prepares the annual street listing; certifies the residency of veterans' who qualify for state bonuses, receives board and committee meeting postings, administers and records oaths of office to town officials; administers the State's Conflict of Interest and State Ethics annually, maintains campaign finance reports annually; submits zoning by-law and general by-law changes to the Attorney General after each town meeting, when appropriate, and coordinates the Jury List to the Secretary of State. As required by MA General Law, the Town Clerk serves as the Clerk on the Board of Registrars.

Goals achieved/large projects accomplished:

Two late Winter State Special Elections that was not planned as well as the local annual election and two State Elections in the Fall

Early voting which included 2 late nights and one weekend day

Received re-certification of Certified MA Municipal Clerk designation

Annual Census – continue to use social media / website to increase returned forms

Dog Registration – continue to use social media / website to increase registration

Worked on the Town Meeting Study Committee which led to approved budgets for electronic voting and electronic check in at Town Meetings

Initiated credit card payments accepted at the counter for dog licensing, and vital certificates

Continue participation in the MA Town Clerks Association as well as the North Shore Town / City Clerk's Association

Continue to have the permanent records of the Town Clerk's office restored and preserved

Continue to act as one of the admins for the Town's website and the Town's facebook page

Town Clerk (Continued)

POPULATION AS OF DECEMBER 2018: 12,500

REGISTERED VOTERS AS OF DECEMBER 31, 2018:

Democrat – 1,731	Republican – 1,665
Libertarian – 27	Unenrolled – 5,673
Political Designations—75	

2018 Licenses/Certificates Issued:

Births - 115	Marriages - 53	Deaths - 117
Dog Licenses – 1,070	Business Certificates - 71	Raffle Permits – 3
Flammable Storage Permits - 9		Notary Oaths – 41

Many thanks to the entire election staff for availability and professional help during town and state elections and town meetings preparation and early voting. It takes a team to run an election and it could not be done without the assistance of Susan Lambe and David Crocket who are the Election Wardens at every election, as well as Joan Bourque, Judith Doe, Kristin Shinnick, and Annemarie Vendola – Assistant Wardens and Beverly Merritt – Elections Clerk. These seven individuals are at the polling location for 14 hours assisting the voters, processing absentee ballots, assisting with the tallying of votes at the end of the election, just to name a few of their duties. All of the election workers are to be commended for their careful, pleasant and efficient manner and “being there” when needed, in assisting with not only the town elections/meetings, but state elections as well.

I would also like to recognize Tony Fratoni of the Lynnfield DPW as he plays a significant part in the election and town meeting process. Tony, along with the help from a few custodians from the School District is key in the set-up and dismantling of each event.

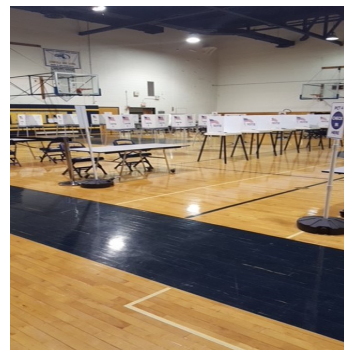
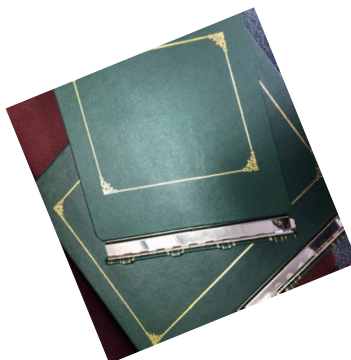
A special thank you to the Police detail who provide the manpower as required by State Law to keep law and order at the voting polling locations.

I would like to thank Diane Hammerbeck, Lynnfield’s Assistant Town Clerk. Her assistance is appreciated.

Respectfully submitted:

Trudy L. Reid

Lynnfield Town Clerk



COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the TOWN OF LYNNFIELD

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Lynnfield who are qualified to vote in the Special State Primaries to vote in

Precincts 1, 2, 3, 4

Lynnfield High School
275 Essex Street, Lynnfield

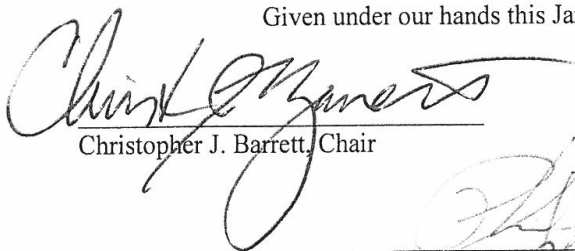
on **TUESDAY, THE SIXTH OF FEBRUARY, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

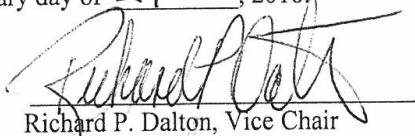
To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

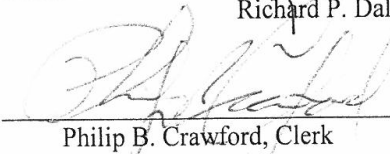
SENATOR IN GENERAL COURT. . . . FOR THE THIRD ESSEX DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this January day of 29, 2018.


Christopher J. Barrett, Chair


Richard P. Dalton, Vice Chair


Philip B. Crawford, Clerk

SELECTMEN OF LYNNFIELD

Pursuant to the Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield, (Center Post Office, Village Market, Library, Pump n' Pantry, Senior Center, South Post Office, Lynnfield Water District and Town Hall) seven days at least before the time and calling of said election.


~~Constable~~ Town Clerk

January 30, 2018.
(month and day)

(Warrant must be posted at least *seven days prior* to January 30, 2018.)

LYNNFIELD OFFICIAL TALLY				SPECIAL STATE PRIMARY 02-26-2018			
	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL		
DEMOCRATIC PARTY							
SENATOR IN GENERAL COURT							
Brendan P. Crighton	24	19	29	18	90		
Blanks	0	0	0	0	0		
Write - In	4	1	0	1	6		
TOTALS	28	20	29	19	96		
*Michael Walsh Write In = 6							
LIBERTARIAN							
SENATOR IN GENERAL COURT							
Blanks	0	0	0	0	0		
Write - In	1	0	0	0	1		
TOTALS	1	0	0	0	1		
*Michael Walsh Write In = 1							
REPUBLICAN PARTY							
SENATOR IN GENERAL COURT							
Blanks	0	0	4	8	12		
Write - In	29	12	27	28	96		
TOTALS	29	12	31	36	108		
*Michael Walsh Write In = 96							
Total Number of Registered Voters	9,053						
Percentage of Voter Turnout	2.26%						
Total Number of Voters	205						

SPECIAL STATE ELECTION 3-6-2018				LYNNFIELD OFFICIAL TALLY			
	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL		
SENATOR IN GENERAL COURT							
Brendan P. Crighton	42	49	43	41	175		
Blanks	8	1	2	3	14		
Write - In	0	0	0	0	0		
TOTALS	50	50	45	44	189		
Total Number of Registered Voters = 9,037							
Percentage of Voter Turnout = 2.1%							
Total Number of Voters - 189							

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the TOWN OF LYNNFIELD

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Lynnfield who are qualified to vote in the Special State Election to vote in

Precincts 1, 2, 3, 4

Lynnfield High School
275 Essex Street, Lynnfield

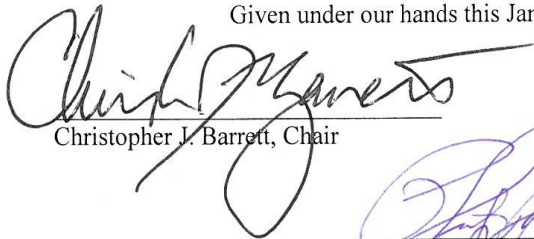
on **TUESDAY, THE SIXTH OF MARCH, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

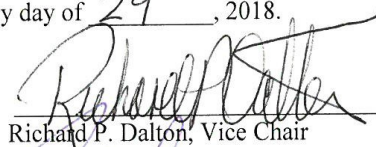
To cast their votes in the Special State Election for the candidates for the following office:

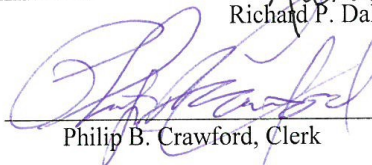
SENATOR IN GENERAL COURT. . . . FOR THE THIRD ESSEX DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this January day of 29, 2018.

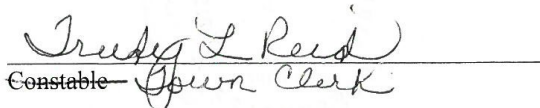

Christopher J. Barrett, Chair


Richard P. Dalton, Vice Chair


Philip B. Crawford, Clerk

SELECTMEN OF LYNNFIELD

Pursuant to the Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield, (Center Post Office, Village Market, Library, Pump n' Paniry, Senior Center, South Post Office, Lynnfield Water District and Town Hall) seven days at least before the time and calling of said election.


~~Constable~~ Judy L. Reed
Town Clerk

February 23, 2018.
(month and day)

(Warrant must be posted no later than February 27, 2018.)

LYNNFIELD TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL TOWN ELECTION - APRIL 10, 2018

ANNUAL TOWN MEETING - APRIL 30, 2018

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Tuesday, April 10, 2018 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz.: one Board of Selectmen member for three years; one Town Moderator for one year; one Board of Assessors member for three years; two Board of Library Trustees members for three years; two School Committee members for three years; one Planning Board member for five years; one Planning Board member for two years to fill an unexpired five-year term; and one Housing Authority member for five years.

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 10, 2018. The polling places for voters in Precincts 1, 2, 3 and 4 will be at Lynnfield High School, Essex Street, all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, Cafeteria, and the Gymnasium, if necessary, on Monday, April 30, 2018 at 7:00 p.m., then and there to act on the following articles:

ARTICLE 1. To act on reports of Town officers and special committees as published.

Submitted by BOARD OF SELECTMEN

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz.; three field drivers, one pound keeper and three wood measurers.

Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.

Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2018 Fiscal Year where balances are below projected expenditures for various reasons; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money for the purpose of paying outstanding overtime differential under the dispatcher's contract Article XIV for contracts in FY 14, FY15, FY16, and FY 17, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to amend the General Bylaws by adopting a new Chapter 10, as follows:

Chapter 10 – Revolving Funds

1. Purpose. This bylaw establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by G.L. 44, § 53E½.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectmen and the Finance Committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

4. Procedures and Reports. Except as provided in G.L. 44, § 53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance

available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The table below establishes:

A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer;

B. The purpose of each fund;

C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant; and

D. The department or agency head, board, committee or officer authorized to spend from each fund.

<u>Revolving Fund</u>	<u>Purpose</u>	<u>Revenue Source</u>	<u>Authorized to Expend Funds</u>
Council on Aging	To provide programs for seniors	Fees Collected for Sr. Center Activities and Field Trips	Council on Aging
Board of Health	To provide services to operate flu clinic	Flu Clinic Fees	Board Of Health
Library	To address replacement of lost library books	Lost Book Fees	Library Trustees
Recreation	To provide recreation activities, field trips and field maintenance	Fees Collected from programs	Recreation Committee
Public Works - Fields	To provide maintenance and upkeep of athletic fields	Athletic Field Maintenance Fees	Director of DPW
Public Works – Merritt Center	To provide maintenance and upkeep of the Merritt Center	Rental Fees from the Merritt Center	Director of DPW

6. Effective Date. The revolving funds hereby established shall exist from and after Fiscal Year 2019, subject to a vote of Town Meeting on or before July 1 of each year as to the limit on the total amount that may be expended from each fund in the following fiscal year.

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 12. To see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2019:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging	\$ 50,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$250,000
Public Works – Fields	\$ 60,000
Public Works – Merritt Center	\$ 10,000

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 13. To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using said service; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 14. To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using the golf courses; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 15. To see if the Town will vote to appropriate by transfer from available funds, or from any or all such sources, a sum of money for the purposes of paying fees associated with work completed on the design of clubhouse and maintenance building at the King Rail Reserve Golf Course, or to take any other action relative thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 16. To see if the Town will vote to amend the Zoning Bylaws by adding as Section 3.4 the following:

3.4 MARIJUANA ESTABLISHMENTS FORBIDDEN. The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related

business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.

and by adding the following to the Table of Uses at the end of §D “Retail, Trade and Restaurant”:

27. Marijuana	RA RB RC RD EH	LB GB C OP	LI	M
Establishment (non-medical)	N N N N N	N N N N N	N	N

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 17. To see if the Town will vote to amend the Zoning Bylaws by adding as Section 3.5 the following:

3.5 TEMPORARY MORATORIUM ON MARIJUANA ESTABLISHMENTS.

3.5.1 Purpose. At the Massachusetts election held on November 8, 2016, the voters of the Commonwealth approved a new law which, among other things, established G.L. c. 94G, entitled “Regulation of the Use and Distribution of Marijuana Not Medically Prescribed.” That statute permits “marijuana establishments” to be licensed by a new Cannabis Control Commission (the “Commission”) throughout Massachusetts for the cultivation, testing, manufacture and sale of marijuana products. The Commission was initially to promulgate regulations concerning marijuana establishments by September 15, 2017, which date has been extended to March 15, 2018 by Chapter 351 of the Acts of 2016. The regulation of recreational marijuana raises many complex questions concerning law, planning and public safety. The Town cannot adequately address those questions until the Commission issues its regulations. The purpose of this temporary moratorium is to provide the Town time for study, reflection and decision concerning the said regulations and the challenges posed by recreational marijuana.

3.5.2 Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a “marijuana establishment” as defined in G.L. c. 94G, § 1. This moratorium shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012. The moratorium shall be in effect through December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana on the Town, consider the regulations to be issued by the Commission, determine whether the Town should ban any or all types of marijuana establishments within the Town, decide whether to prohibit on-site consumption

of marijuana products at marijuana establishments, and otherwise weigh its options in addressing the issues raised by recreational marijuana.

3.5.3 Severability. The provisions of this Section are severable. If any provision, paragraph, sub-section, sentence or clause hereof, or the application thereof to any person, establishment or circumstance, shall be held invalid or illegal, such invalidity or illegality shall not affect the other provisions hereof, or the application hereof to other persons, establishments or circumstances.

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 18. To see if the Town will vote to amend the Zoning Bylaws as follows:

- a) by rescinding the current zoning map and replacing it with the “Zoning Map of Lynnfield Massachusetts” on file with the Town Clerk; and
- b) by deleting Section 2.3 of the Zoning Bylaws in its entirety and replacing it with the following:

2.3 LOCATION OF DISTRICTS. Said districts referred to are located and bounded as shown on a map entitled ““Zoning Map of Lynnfield Massachusetts’ Produced by CAI Technologies, Date of Last Revision: January 1, 2016”, together with all duly adopted amendments and revisions, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of the bylaw.

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 19. To amend the Zoning District Map of the Town of Lynnfield entitled “Zoning District Map of the Town of Lynnfield dated Dec 1953” as amended to date by changing from Single Resident District D (RD) to Elderly Housing District (EH), the parcel of land off Main Street, Lynnfield, containing 105.680 ± acres as shown on a plan entitled “Plan of Land in Lynnfield, Mass.” drawn by Hayes Engineering, Inc., Scale: 1” = 40’, dated December 21, 2017, “Showing Existing Area of Single Residence D District to be Rezoned to Housing for the Elderly District”, a copy of which is on file with the Town Clerk, and bounded and described as follows:

East Parcel (Lynnfield Assessor’s Parcel ID: 0013 0000 0855)

A certain parcel of land situated in the Town of Lynnfield and City of Peabody, County of Essex, Commonwealth of Massachusetts, described as follows:

Beginning at the northwesterly corner of the premises herein described at a point on the southeasterly sideline of Main Street; thence running

S42°48'08"E a distance of 183.14 feet; thence turning and running
S41°40'32"E a distance of 181.06 feet; thence turning and running
N52°08'51"E a distance of 166.82 feet; thence turning and running
N78°08'48"E a distance of 1090.84 feet; thence turning and running
S03°20'28"W a distance of 253.29 feet; thence turning and running
S10°59'28"W a distance of 258.44 feet; thence turning and running
S11°57'08"W a distance of 87.92 feet; thence turning and running
S05°02'37"W a distance of 114.34 feet; thence turning and running
S06°30'57"W a distance of 200.45 feet; thence turning and running
S02°40'42"W a distance of 155.37 feet; thence turning and running
S04°05'57"W a distance of 166.61 feet; thence turning and running
S08°37'37"W a distance of 327.20 feet; thence turning and running
S06°29'36"W a distance of 102.39 feet; thence turning and running
S06°03'26"W a distance of 168.96 feet; thence turning and running
S06°57'56"W a distance of 131.71 feet; thence turning and running
S07°03'11"W a distance of 199.46 feet; thence turning and running
S10°10'46"W a distance of 74.86 feet; thence turning and running
S14°08'11"W a distance of 33.33 feet; thence turning and running
S22°51'51"W a distance of 35.04 feet; thence turning and running
S28°58'48"W a distance of 141.91 feet; thence turning and running
S31°14'47"W a distance of 142.77 feet; thence turning and running
S31°25'29"W a distance of 33.68 feet; thence turning and running
S33°50'40"W a distance of 85.14 feet; thence turning and running
S57°57'35"W a distance of 124.89 feet; thence turning and running
S73°01'38"W a distance of 57.86 feet; thence turning and running
S80°35'37"W a distance of 82.94 feet; thence turning and running
S83°23'19"W a distance of 247.97 feet; thence turning and running
S87°26'23"W a distance of 67.09 feet; thence turning and running
S85°03'35"W a distance of 155.37 feet; thence turning and running
N81°41'29"W a distance of 213.49 feet; thence turning and running
N81°25'39"W a distance of 100.05 feet; thence turning and running
N81°41'23"W a distance of 95.40 feet; thence turning and running
N81°39'28"W a distance of 93.36 feet; thence turning and running
N78°36'40"W a distance of 64.16 feet; thence turning and running
N59°49'46"W a distance of 124.75 feet; thence turning and running
N59°05'55"W a distance of 144.47 feet; thence turning and running
N37°17'39"E a distance of 270.99 feet; thence turning and running
N26°18'21"E a distance of 80.79 feet; thence turning and running
N46°19'25"W a distance of 133.17 feet; thence turning and running
N45°33'25"W a distance of 167.23 feet; thence turning and running
N46°42'03"W a distance of 121.31 feet; thence turning and running
N49°45'34"W a distance of 22.30 feet; thence turning and running
N45°12'02"W a distance of 49.28 feet; thence turning and running
N47°35'31"W a distance of 135.76 feet; thence turning and running
N46°44'30"W a distance of 73.94 feet; thence turning and running
N32°24'37"E a distance of 270.00 feet; thence turning and running

N46°50'42"E a distance of 119.95 feet; thence turning and running
 N02°06'00"W a distance of 214.89 feet; thence turning and running
 N64°30'50"W a distance of 155.77 feet to a point on the southeasterly sideline of
 Main Street; thence turning and running
 Northeasterly along said sideline with a curve turning to the right having an arc
 length of 140.82 feet on a radius of 1000.00 feet; thence running;
 N38°55'00"E along said sideline a distance of 261.80 feet; thence turning and
 running
 N32°13'00"E along said sideline a distance of 794.56 feet; thence running
 Northeasterly along said sideline with a curve turning to the right having an arc
 length of 180.19 feet on a radius of 795.00 feet to the point of beginning.

Excluding the small portion that lies in the City of Peabody.

Containing an area to be Rezoned of 4,603,407 Square Feet, or 105.680 Acres.

Being a portion of land of Sagamore Spring Real Estate Trust by deed recorded in
 Book 4078 Page 442 at the Essex South District Registry of Deeds.

or what action it will take thereon.

Submitted by PETITION

ARTICLE 20. To amend the Recodified Lynnfield Zoning Bylaws to allow as a matter
 of right, a private commercial golf course in an Elderly Housing District by amending
 Appendix A, the Table of Use Regulations Principal Uses D. Retail, Trade and
 Restaurant, paragraph 20, in the column under Elderly Housing (5th Residential entry)
 from N to Y so as to read as follows:

"20. Private commercial golf course, clubhouse, and maintenance building (but not including a golf driving range or miniature golf course)	<u>Residential</u>		<u>Business</u>				<u>Industrial</u>		<u>Municipal</u>		
	RA	RB	RC	RD	EH	LB	GB	C	OP	LI	M
	BA	BA	BA	BA	Y	BA	BA	N	N	N	N"

or what action it will take thereon.

Submitted by PETITION

ARTICLE 21. To amend Section 11.5 Definitions Individual Meanings in the
 Recodified Lynnfield Zoning Bylaw, so that the Housing for the Elderly definition
 provides for a maximum of 154 units in an Elderly Housing Development. The fourth
 sentence in the paragraph "Housing For the Elderly" shall read "No Housing for the
 Elderly development shall contain more than 154 independent dwelling units."

or what action it will take thereon.

Submitted by PETITION

ARTICLE 22. To amend the Recodified Lynnfield Zoning Bylaw ("Bylaw") to allow a
 residential sewage treatment facility subject to 314 CMR 5.00 in a Groundwater
 Protection District by Special Permit, provided that such facility meets the performance

standards set forth in Section 9.3.7.5 of the Bylaw, by adding a Subsection “d.” to Section 9.3.7.11 of the Bylaw and a Subsection “3.” to Section 9.3.8 of the Bylaw providing as follows:

Section 9.3.7.11(d):

- “d. subject to the requirement of obtaining a Special Permit under Section 9.3.8 of the Bylaw, a residential treatment works subject to 314 CMR 5.00 (including a privately owned sewage treatment facility) that meets the performance standards set forth in Section 9.3.7.5 of the Bylaw.”

Section 9.3.8.3:

- “3. A residential treatment works that satisfies the requirements set forth in Sections 9.3.7.5 and 9.3.7.11(d) of the Bylaw.”

or what action it will take thereon.

Submitted by PETITION

ARTICLE 23. To see if the Town will vote to amend the existing "Zoning Map of the Town of Lynnfield, MA Dec. 1953" together with all duly adopted amendments and revisions thereto, as filed in the Office of the Town Clerk so that the following described parcel located on Main Street and Janet Way, Lynnfield, Essex County, Massachusetts, being shown on Assessors' Map 8, as Lots 147, 783, 1325 and 1488 be rezoned from the Residence D District to the Elderly Housing District.

A certain tract of land on the north side of Main Street in Lynnfield, Essex County, Massachusetts, shown as Lot A on a plan entitled, “Rezoning Plan, located in Lynnfield, Mass., prepared for the Sagamore Place Realty Trust & Richardson Green, Inc.” dated February 2, 2018, prepared by The Morin-Cameron Group, Inc., Danvers, Massachusetts, on file with the Town Clerk and being more particularly described as follows:

Beginning at the southeast corner of the premises at Main Street and other land now or formerly of the Sagamore Place Realty Trust.

Thence by Main Street S56°41'37"W a distance of 98.24' to land now or formerly of Suzanne S. Winn Rev. Tr.;

Thence by land now or formerly of Winn N11°35'55"W a distance of 337.75' to a point;

Thence by various abutters as shown on plan S68°44'22"W a distance of 1,003.59' to land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust;

Thence by land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust N21°20'40"E a distance of 527.43' to a point;

Thence by land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust and land now or formerly of Town of Lynnfield Conservation Commission N01°14'29"E a distance of 549.96' to land now or formerly of Lynnfield Center Water District;

Thence by land now or formerly of Lynnfield Center Water District and land now or formerly of Town of Lynnfield Conservation Commission N62°14'39"E a distance of 500.00';

Thence continuing by land now or formerly of Lynnfield Center Water District and land now or formerly of Town of Lynnfield Conservation Commission S65°47'16"E a distance of 532.32' to land now or formerly of Lynnfield Center Water District;

Thence continuing by land now or formerly of Lynnfield Center Water District S77°05'41"E a distance of 56.22' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District S70°27'09"E a distance of 54.01' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District S63°15'20"E a distance of 20.81' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District S80°51'50"E a distance of 16.04' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District N89°06'59"E a distance of 47.91' to other land now or formerly of the Sagamore Place Realty Trust;

Thence by land now or formerly of the Sagamore Place Realty Trust S00°53'01"E a distance of 278.76' to a point;

Thence continuing by land now or formerly of the Sagamore Place Realty Trust S25°15'08"E a distance of 63.00' to Janet Way;

Thence continuing by Janet Way with a curve turning to the left with an arc length of 70.70', with a radius of 60.00', to point;

Thence continuing by Janet Way with a reverse curve turning to the right with an arc length of 20.36', with a radius of 25.00', to a point;

Thence continuing by Janet Way with a reverse curve turning to the left with an arc length of 61.30', with a radius of 170.00' to a point;

Thence continuing by Janet Way S03°14'27"W a distance of 63.31' to other land now or formerly of the Sagamore Place Realty Trust;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust N66°45'33"W a distance of 77.71' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust N13°20'08"W a distance of 300.95' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust N66°54'53"W a distance of 65.55' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust S03°05'07"W a distance of 392.00' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust S71°33'37"W a distance of 57.89' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust S07°26'38"E a distance of 325.51' to Main Street and the point of beginning or however else the same may be described."

Containing 22.7 +/- acres of land as shown on referenced plan.

Meaning and intending to describe Lot A shown on the above referenced plan. For title see deed from Richardson's Farms, Inc. to Richardson Green, Inc. recorded in Essex South District Registry of Deeds in Book 28255 Page 254 and Land Court Certificates of Title No.91206 & 91208 standing in the name of Sagamore Place Realty Trust filed in the Essex South District Land Registration Office."

or what action it will take thereon.

Submitted by PETITION

And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

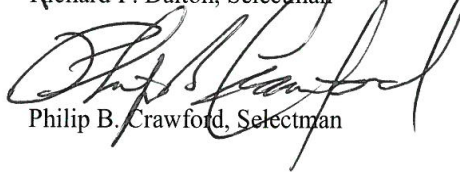
Given under our hands this 29th day of March in the year of our Lord two thousand and seventeen.



Christopher J. Barrett, Chairman

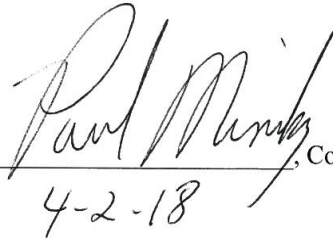


Richard P. Dalton, Selectman



Philip B. Crawford, Selectman

A true copy
ATTEST:


4-2-18

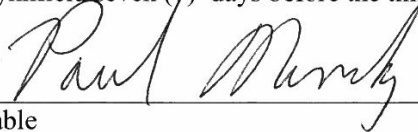
Constable

Judith L Reed
Town Clerk



Date: 4-2-18

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting nine attested copies of the Warrant in said Lynnfield seven (7) days before the time and calling of said election.



Constable

Posted at:
Center Post Office
Center Market
Lynnfield Water District
Library
Pump 'n Pantry
Senior Center
South Post Office
South Fire Station
Town Hall

LYNNFIELD ANNUAL TOWN ELECTION 2018 - OFFICIAL RESULTS

PRECINCTS	1	2	3	4	TOTAL
SELECTMEN					
BLANKS	81	66	75	66	288
BARRETT	302	204	228	233	967
WRITE-INS	0	0	0	0	0
TOTAL	383	270	303	299	1,255
BOARD OF ASSESSOR					
BLANKS	113	89	92	87	381
GARRITY	270	181	211	212	874
WRITE-INS	0	0	0	0	0
TOTAL	383	270	303	299	1,255
LIBRARY TRUSTEE*					
BLANKS	316	204	257	220	997
BOEKENKROEGER	206	152	154	179	691
RODRIGUES-SALDANHA	244	183	194	199	820
WRITE-INS	0	0	0	0	0
TOTAL	766	539	605	598	2,508
MODERATOR					
BLANKS	115	77	94	78	364
BOURQUE	268	193	209	221	891
WRITE-INS	0	0	0	0	0
TOTAL	383	270	303	299	1,255
PLANNING BOARD (5 YR)					
BLANKS	111	93	98	98	400
FLAWS	272	177	205	201	855
WRITE-INS	0	0	0	0	0
TOTAL	383	270	303	299	1,255
PLANNING BOARD (2 YR)					
BLANKS	62	30	50	49	191
GIOIOSO	225	205	213	166	809
GROMKO	96	35	40	84	255
WRITE-INS	0	0	0	0	0
TOTAL	383	270	303	299	1,255
SCHOOL COMMITTEE*					
BLANKS	122	87	111	98	418
DOYLE	201	136	158	181	676
KOSSOVER HANSEN	163	139	149	124	575
MCQUEEN	280	177	187	195	839
WRITE-INS	0	0	0	0	0
TOTAL	766	539	605	598	2,508
HOUSING AUTHORITY					
BLANKS	111	88	103	98	400
WILKIE	272	182	200	201	855
WRITE-INS	0	0	0	0	0
TOTAL	383	270	303	299	1,255

Total Number Registered = 9,061

Total Number of Voters = 1,253

Percentage Turnout = 13.83%

* = Vote for Two

PCT 2 & 3 / 1 hand count ballot each

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

The Annual Town Meeting was called to order by Moderator Arthur Bourque at 7:01 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. Mr. Bourque also extended a special welcome to Robert Dolan as the town's new Town Administrator. The Moderator read the list of non-residents in attendance which included the town's department heads, cable TV staff, and local reporters, and received no objections from those attending. The Moderator also read a list of non-voters who had requested time to speak (presenters on Articles 19-23), there were no objections from the voters.

Mr. Bourque acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant. Mr. Bourque also reminded those in attendance of the town meeting rules and outlined the process for electronic voting. The Moderator stated for demonstration purposes, Option Technologies would be assisting with electronic voting. Voter cards were not used and majority of votes were taken electronically, with the exception of a few which were conducted by a voice vote.

A total of 367 registered voters checked in for the town meeting.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

The Moderator introduced Board of Selectmen Richard Dalton to begin with the preliminary motion.

PRELIMINARY MOTION

MOTION was moved by Chairman Dalton that if necessary, the Annual Town Meeting be adjourned to Thursday, May 3, 2018 at 7:00 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectmen Crawford. The Moderator hearing no discussion declared the motion passed by the majority vote. Electronic voting – Yes = 251 / No = 10

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 1: To act on reports of Town offices and special committees as published.
Submitted by the Board of Selectmen

MOTION was moved by Selectman Crawford to accept the Reports of Town officers and special committees, as published.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Barrett. The Moderator hearing no discussion declared Article 1 passed by the majority vote. Electronic voting – Yes = 259 / No = 8

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 2: To choose all Town officers not required to be chosen by ballot: viz,; three field drivers, one pound keeper and three wood measurers. Submitted by the Board of Selectmen

MOTION was moved by Selectman Barrett to move that the Town vote to choose all Town officers not required to be chosen by ballot as follows: Robert MacKendrick, Jon Procurot and Betty Adelson as Field Drivers; David Crockett as Pound Keeper; and Kenneth Burnham and Robert MacKendrick as Wood Measurers.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Crawford. A resident asked the question as to what a Wood Measurer does. The Moderator responded the job is to measure a cord of wood should there be a question on the amount. The Moderator hearing no further discussion declared Article 2 passed by the majority vote. Electronic voting – Yes = 250 / No = 22

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 3: To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Offices of the Town as required by General Laws, Chapter 41, Section 108. Submitted by the Board of Selectmen

MOTION was moved by Chairman Dalton to move that the Town vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended as follows: Board of Selectmen – Chairman \$850.00 and Member \$700.00; Board of Assessors – Chairman \$4,100.00 and Member \$3,550.00.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Crawford. The Moderator hearing no discussion declared Article 3 passed by the majority vote. Electronic voting – Yes = 259 / No = 22

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 4: To see if the Town will raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2018 Fiscal Year where balances are below projected expenditures for various reasons; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was moved by Selectman Crawford to see if the town will vote to appropriate \$56,049.24 from free cash and transfer from existing Fiscal Year 2018 appropriation accounts the sums listed on page 2 of the handout booklet under the heading "ARTICLE 4" to the accounts listed in said handout in order to balance the FY18 budget.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Chairperson Dalton 2nd the motion. Few residents questioned some of the amounts such as the Snow and Ice Contractors Expenses which was answered by DPW Director John Tomasz. The Moderator hearing no further discussion declared Article 4 passed by the majority vote. Electronic voting – Yes = 266 / No = 27

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 5: To see if the Town will raise and appropriate or transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was moved by Selectman Barrett to see if the Town will vote to appropriate \$36,972.91 from free cash for the payment of overdue bills as listed on page 3 of the handout booklet under the heading 'ARTICLE 5.' The motion was 2nd by Selectman.

4/5ths VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Chairman Dalton. The Moderator hearing no discussion declared Article 5 passed by the 4/5ths vote. Electronic voting – Yes = 278 / No = 19 (4/5th = 237)

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 6: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money for the purpose of paying outstanding overtime differential under the dispatcher's contract Article XIV for contracts in FY14, FY15, FY16 and FY17, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

MOTION was made by Chairman Dalton to see if the town will vote to raise and appropriate by transfer from free cash, \$2,486.09 for the purpose of paying outstanding overtime differential per the dispatcher's contract Article XIV for contracts in FY14, FY15, FY16, and FY17.

ACTION: The motion was 2nd by Selectman Crawford. The Moderator asked for questions / comments. At this point, a resident approached the microphone to inquire as to why the audience could not see the votes on the projector screen. The Moderator explained there was technical difficulties between the vendor's system and the cable equipment but assured the audience the vote count could be seen by himself and the Town Clerk. Hearing no further discussion, the Moderator declared Article 6 passed by the majority vote.
Electronic voting – Yes = 264 / No = 26

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 7: To Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

MOTION was moved by Selectman Crawford to see if the Town will vote to raise and appropriate and transfer from available funds the sum of \$54,808,363 for the necessary Town charges and expenses as presented by the Board of Selectmen and as shown in the Finance Committee Report beginning on page 8 thereof.

ACTION: The motion was 2nd by Chairman Dalton. The Moderator indicated he would read through the budget line items. If anyone wish to question or comment on any particular line, please call out "hold" and the meeting will address the question / comment at that time.

Resident questioned line item 5 – Pay Rate Increase Fund. Rob Dolan – Town Administrator explained this is a line item for non-contractual departmental positions based on goals. The line item could also be used should there be a calculation error on salaries. A resident questioned the line item for OPEB Trust Fund. She proceeded to make a motion, and was 2nd to amend the line item from \$200,000 to \$300,000. The Moderator declared the motion to amend was defeated. Electronic vote: Yes – 81 / No - 244. Line items 34 & 35 were questioned as to when the position would be replaced and what duties would it include. Planning Board Chairman Brian Charville explained the job description was currently being written and there would be a reclassification of the position. Line items 90 & 91 were questioned by a resident and Board of Health Chairman Dr. Richard Peinert answered concerns. Regarding the school budget, a resident questioned the lack of detail provided in the warrant while another resident questioned the jobs that were to be eliminated. A resident made a motion, and was 2nd, to amend the total budget line to include \$30,000 in order to reinstate eliminated positions. It was explained if the motion to amend passes, the School Committee is under no obligation to reinstate the position with said funds

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
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Lynnfield Middle School**

ARTICLE 7: (Continued)

Hearing no further discussion, the Moderator called for a vote on the amendment. Electronic Vote: Yes – 191 / No – 134. The Moderator declared the amendment to Article 7 passed by the majority. Line item 113 – Pension Contributions, a resident questioned who was covered and how the benefit is calculated. Town Administrator Rob Dolan addressed by explaining the Essex Regional Retirement System. A resident questioned line item 119 OPEB Funding. She made a motion, which was 2nd to amend the line item to \$300,000. She felt the Town should be allocating more funds towards OPEB. The Moderator called for a vote, which he declared to pass to amend line item 119. Electronic vote – Yes = 81 / No = 244

Hearing no further questions / comments, the Moderator called for a vote on Article 7 as amended. By an electronic vote, the Moderator declared the FY19 budget passed – Yes = 257 / No = 50. Superintendent Jane Tremblay addressed the voters stating the School Committee – although under no obligation to do so – would reinstate the eliminated aide positions.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
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Lynnfield Middle School**

ARTICLE 8: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Barrett to see if the Town will vote to appropriate the sum of \$1,793,731 for the purchase of various equipment and items in the nature of capital expenditures as shown in the Finance Committee Report on page 22 thereof, with the following changes: Add to the Library budget: \$3,000 for book replacement; add to the Public Works budget: \$37,000 for general repairs and flooding remediation; bathroom and hallway floors; windows, sidewalks and piping. And to give authority to credit the value of the various equipment to be turned in toward the purchase price of said new items, said sums of money to be expended under the direction of the several boards and committees of the Town; and that to raise this appropriation the sum of \$1,742,731 be appropriated from free cash and \$51,000 from Cable PEG Access receipts.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Chairman Dalton. Questions were raised in regards to the bus lease payment and the cost of electronic voting / electronic check in. Hearing no further comments / questions, the Moderator called for a vote The Moderator declared Article 8 passed by the required majority vote. Electronic vote - Yes = 292 / No = 32

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
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Lynnfield Middle School**

ARTICLE 9: to see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was moved by Chairman Dalton to see if the Town will vote to appropriate \$200,000 to the Stabilization Fund, by voting and raise and appropriate \$100,000 from the tax levy and by appropriating \$100,000 from free cash.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Crawford. There were technical difficulties with the electronic voting so the Moderator called for a voice vote. Upon hearing no discussion, the Moderator declared Article 9 passed by the majority.

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 10: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford to see if the Town will vote to appropriate from free cash the sum of \$100,000 to the Capital Facilities Maintenance Fund.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Chairman Dalton. The Moderator proceeded to an electronic vote hearing no discussion. The Moderator declared Article 10 passed by the majority. Electronic Vote - Yes = 296 / No = 19

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 30, 2018 Lynnfield Middle School

ARTICLE 11: To see if the Town will vote to amend the General Bylaws by adopting a new Chapter 10, as follows:

Chapter 10 – Revolving Funds

1. Purpose. This bylaw establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by G.L. 44, § 53E½.
2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectmen and the Finance Committee.
3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.
4. Procedures and Reports. Except as provided in G.L. 44, § 53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 11: (Continued)

The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The table below establishes:

A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer;

B. The purpose of each fund;

C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant; and

D. The department or agency head, board, committee or officer authorized to spend from each fund.

<u>Revolving Fund</u>	<u>Purpose</u>	<u>Revenue Source</u>	<u>Authorized to Expend Funds</u>
Council on Aging	To provide programs for seniors	Fees Collected for Sr. Center Activities and Field Trips	Council on Aging
Board of Health	To provide services to operate flu clinic	Flu Clinic Fees	Board Of Health
Library	To address replacement of lost library books	Lost Book Fees	Library Trustees
Recreation	To provide recreation activities, field trips and field maintenance	Fees Collected from programs	Recreation Committee

Public Works - Fields	To provide maintenance and upkeep of athletic fields	Athletic Field Maintenance Fees	Director of DPW
Public Works – Merritt Center	To provide maintenance and upkeep of the Merritt Center	Rental Fees from the Merritt Center	Director of DPW

6. Effective Date. The revolving funds hereby established shall exist from and after Fiscal Year 2019, subject to a vote of Town Meeting on or before July 1 of each year as to the limit on the total amount that may be expended from each fund in the following fiscal year, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was moved by Selectman Barrett to see if the Town will vote to amend the General Bylaws by adopting a new Chapter 10, as listed in the warrant.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
 Finance Committee gave a favorable recommendation

ACTION: Motion was 2nd by Chairperson Dalton. Hearing no discussion, the Moderator called for a vote. Upon the completion of the electronic vote, the Moderator declared Article 11 passed by the majority. Electronic vote - Yes = 287 / No = 26

ATTEST: Trudy L. Reid
 Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 12: To see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2019:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging	\$ 50,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$250,000
Public Works – Fields	\$ 60,000
Public Works – Merritt Center	\$ 10,000

or to take any other action in connection therewith. Submitted by Board of Selectmen

MOTION was made by Chairman Dalton to see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2019:

Council on Aging	\$ 50,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$250,000
Public Works – Fields	\$ 60,000
Public Works – Merritt Center	\$ 10,000

MAJORITY VOTE REQUIRED

Board of Select gave a favorable recommendation
Finance Committee gave a favorable recommendation

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 12: (Continued)

ACTION: Motion was 2nd by Selectman Crawford. Several questions were raised by the voters; why are there are two revolving accounts for the maintenance of the fields which was addressed by DPW Director John Tomasz and a question as to where the money comes from which the Town Administrator explained was from various fees from the Town's programs. He further explained the revolving funds cannot run in the deficit however any access money would stay in the account. Mr. Bourque called for a vote on Article 12. By an electronic vote, the Moderator declared Article 12 passed - Yes = 291 / No = 25

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 13: To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using said service; or to take any other action in connection therewith. Submitted by the Board of Selectmen

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

MOTION was made by Selectman Crawford to see if the Town will vote to appropriate during Fiscal Year 2019, the sum of \$758,857 from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to fund emergency medical services operations; said fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using this service.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Chairman Dalton. A resident questioned the source of funding for this enterprise fund, and it was explained by Fire Chief Tetreault through ambulance billing / insurance. Hearing no further discussion, the Moderator called for a vote. The Moderator declared Article 13 passed by the majority. Electronic vote -
Yes = 308 / No = 12

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 14: To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using the golf courses; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectman Barrett to see if the Town will vote to appropriate during Fiscal Year 2019, the sum of \$950,000 from Golf Course Enterprise receipts to pay expenses and contractual services required to fund golf course operations; said fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using the golf courses.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Crawford. Resident Harry LeCours made a motion to eliminate appropriation for the King Rail Golf Course Enterprise Fund. The motion was 2nd. The Moderator called upon the Board of Selectmen / Town Administrator for comments. Robert Dolan, Town Administrator indicated the staff for the golf course covers both courses; and the enterprise fund must stay with the golf course. Golf Course Director Don Lyons and Town Accountant Julie McCarthy both addressed the voters indicating King Rail is currently holding its own and has a solid clientele base. Hearing no further discussion, the Moderator called for a vote on the amendment to eliminate the appropriations. Due to technical difficulties, the Moderator called for a voice vote, which he declared failed by the majority. After several more comments from voters, a motion was made and 2nd to move the question. At that time, the Moderator stopped all debate in order to take a vote. The Moderator declared the motion to move the question passed by the majority. Electronic vote - Yes = 298 / No = 28. At this time, the Moderator proceeded to take a vote on the original motion, which he declared Article 14 passed by the majority. Electronic vote- Yes = 277 / No = 35

ATTEST:


Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
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Lynnfield Middle School**

ARTICLE 15: To see if the Town will vote to appropriate by transfer from available funds, or from any or all such sources, a sum of money for the purposes of paying fees associated with work completed on the design of clubhouse and maintenance building at the King Rail Reserve Golf Course, or to take any other action relative thereto. Submitted by the Board of Selectmen

MOTION was made by Chairman Dalton to vote that the Town vote to indefinitely postpone Article 15.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Crawford. The Moderator proceeded to a vote, which he declared Article 15 would be indefinitely postponed. Electronic vote -
Yes = 275 / No = 30

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 30, 2018 Lynnfield Middle School

ARTICLE 16: To see if the Town will vote to amend the Zoning Bylaws by adding as Section 3.4 the following:

3.4 MARIJUANA ESTABLISHMENTS FORBIDDEN. The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.

and by adding the following to the Table of Uses at the end of §D "Retail, Trade and Restaurant":

Table with 2 rows and 13 columns: 27. Marijuana Establishment (non-medical), RA, RB, RC, RD, EH, LB, GB, C, OP, LI, M, N, N, N, N, N, N, N, N, N, N

or to take any other action in connection therewith. Submitted by the Planning Board

MOTION was made by Planning Board Chair Brian Charville to see if the Town will vote to amend the Zoning Bylaws by adding Section 3.4 as listed in the warrant.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation / Finance Committee gave a favorable recommendation / Planning Board gave a favorable recommendation

ACTION: Motion was 2nd. Mr. Charville explained this zoning bylaw was previously passed at a town meeting and approved by the AG's office; however it was left out of the Zoning Recodification Fall 2017. Hearing no discussion, the Moderator called for a vote, which he declared passed by the required 2/3 vote. Electronic vote - Yes = 253 / No = 54 (2/3rd = 202)

ATTEST: Trudy L. Reid, Town Clerk

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 30, 2018 Lynnfield Middle School

ARTICLE 17: To see if the Town will vote to amend the Zoning Bylaws by adding as Section 3.5 the following:

3.5 TEMPORARY MORATORIUM ON MARIJUANA ESTABLISHMENTS.

3.5.1 Purpose. At the Massachusetts election held on November 8, 2016, the voters of the Commonwealth approved a new law which, among other things, established G.L. c. 94G, entitled “Regulation of the Use and Distribution of Marijuana Not Medically Prescribed.” That statute permits “marijuana establishments” to be licensed by a new Cannabis Control Commission (the “Commission”) throughout Massachusetts for the cultivation, testing, manufacture and sale of marijuana products. The Commission was initially to promulgate regulations concerning marijuana establishments by September 15, 2017, which date has been extended to March 15, 2018 by Chapter 351 of the Acts of 2016. The regulation of recreational marijuana raises many complex questions concerning law, planning and public safety. The Town cannot adequately address those questions until the Commission issues its regulations. The purpose of this temporary moratorium is to provide the Town time for study, reflection and decision concerning the said regulations and the challenges posed by recreational marijuana.

3.5.2 Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a “marijuana establishment” as defined in G.L. c. 94G, § 1. This moratorium shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012. The moratorium shall be in effect through December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana on the Town, consider the regulations to be issued by the Commission, determine whether the Town should ban any or all types of marijuana establishments within the Town, decide whether to prohibit on-site consumption of marijuana products at marijuana establishments, and otherwise weigh its options in addressing the issues raised by recreational marijuana.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 17: (Continued)

3.5.3 Severability. The provisions of this Section are severable. If any provision, paragraph, sub-section, sentence or clause hereof, or the application thereof to any person, establishment or circumstance, shall be held invalid or illegal, such invalidity or illegality shall not affect the other provisions hereof, or the application hereof to other persons, establishments or circumstances, or to take any other action in connection therewith. Submitted by the Planning Board

MOTION was made by Planning Board Chairman Brian Charville to see if the Town will vote to amend the Zoning Bylaws by adding Section 3.5 as listed in the warrant.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: Motion was 2nd. Mr. Charville explained this zoning bylaw was previously passed at a town meeting and approved by the AG's office, however it was left out of the Zoning Recodification Fall 2017. Hearing no discussion, the Moderator called for a vote, which he declared passed by the required 2/3 vote. Electronic vote - Yes = 258 / No = 47 (2/3rd = 201)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 18: To see if the Town will vote to amend the Zoning Bylaws as follows:

- a) by rescinding the current zoning map and replacing it with the "Zoning Map of Lynnfield Massachusetts" on file with the Town Clerk; and
- b) by deleting Section 2.3 of the Zoning Bylaws in its entirety and replacing it with the following:

2.3 LOCATION OF DISTRICTS. Said districts referred to are located and bounded as shown on a map entitled "Zoning Map of Lynnfield Massachusetts" Produced by CAI Technologies, Date of Last Revision: January 1, 2016, together with all duly adopted amendments and revisions, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of the bylaw, or to take any other action in connection therewith. Submitted by the Planning Board

MOTION was made by the Planning Board Chairman Brian Charville to refer Article 18 to the Planning Board for further study due to the fact the map was not ready at this time.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: The motion was 2nd. Hearing no discussion, the Moderator called for a vote on referring the article to the Planning Board, which he declared passed by the majority.
Electronic vote - (Yes = 285 / No = 27)

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 30, 2018 Lynnfield Middle School

ARTICLE 19: To amend the Zoning District Map of the Town of Lynnfield entitled "Zoning District Map of the Town of Lynnfield dated Dec 1953" as amended to date by changing from Single Resident District D (RD) to Elderly Housing District (EH), the parcel of land off Main Street, Lynnfield, containing 105.680 ± acres as shown on a plan entitled "Plan of Land in Lynnfield, Mass." drawn by Hayes Engineering, Inc., Scale: 1" = 40', dated December 21, 2017, "Showing Existing Area of Single Residence D District to be Rezoned to Housing for the Elderly District", a copy of which is on file with the Town Clerk, and bounded and described as follows:

East Parcel (Lynnfield Assessor's Parcel ID: 0013 0000 0855)

A certain parcel of land situated in the Town of Lynnfield and City of Peabody, County of Essex, Commonwealth of Massachusetts, described as follows:

Beginning at the northwesterly corner of the premises herein described at a point on the southeasterly sideline of Main Street; thence running

S42°48'08"E a distance of 183.14 feet; thence turning and running
S41°40'32"E a distance of 181.06 feet; thence turning and running
N52°08'51"E a distance of 166.82 feet; thence turning and running
N78°08'48"E a distance of 1090.84 feet; thence turning and running
S03°20'28"W a distance of 253.29 feet; thence turning and running
S10°59'28"W a distance of 258.44 feet; thence turning and running
S11°57'08"W a distance of 87.92 feet; thence turning and running
S05°02'37"W a distance of 114.34 feet; thence turning and running
S06°30'57"W a distance of 200.45 feet; thence turning and running
S02°40'42"W a distance of 155.37 feet; thence turning and running
S04°05'57"W a distance of 166.61 feet; thence turning and running
S08°37'37"W a distance of 327.20 feet; thence turning and running
S06°29'36"W a distance of 102.39 feet; thence turning and running
S06°03'26"W a distance of 168.96 feet; thence turning and running
S06°57'56"W a distance of 131.71 feet; thence turning and running
S07°03'11"W a distance of 199.46 feet; thence turning and running
S10°10'46"W a distance of 74.86 feet; thence turning and running
S14°08'11"W a distance of 33.33 feet; thence turning and running
S22°51'51"W a distance of 35.04 feet; thence turning and running

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 19: (Continued)

S28°58'48"W a distance of 141.91 feet; thence turning and running
S31°14'47"W a distance of 142.77 feet; thence turning and running
S31°25'29"W a distance of 33.68 feet; thence turning and running
S33°50'40"W a distance of 85.14 feet; thence turning and running
S57°57'35"W a distance of 124.89 feet; thence turning and running
S73°01'38"W a distance of 57.86 feet; thence turning and running
S80°35'37"W a distance of 82.94 feet; thence turning and running
S83°23'19"W a distance of 247.97 feet; thence turning and running
S87°26'23"W a distance of 67.09 feet; thence turning and running
S85°03'35"W a distance of 155.37 feet; thence turning and running
N81°41'29"W a distance of 213.49 feet; thence turning and running
N81°25'39"W a distance of 100.05 feet; thence turning and running
N81°41'23"W a distance of 95.40 feet; thence turning and running
N81°39'28"W a distance of 93.36 feet; thence turning and running
N78°36'40"W a distance of 64.16 feet; thence turning and running
N59°49'46"W a distance of 124.75 feet; thence turning and running
N59°05'55"W a distance of 144.47 feet; thence turning and running
N37°17'39"E a distance of 270.99 feet; thence turning and running
N26°18'21"E a distance of 80.79 feet; thence turning and running
N46°19'25"W a distance of 133.17 feet; thence turning and running
N45°33'25"W a distance of 167.23 feet; thence turning and running
N46°42'03"W a distance of 121.31 feet; thence turning and running
N49°45'34"W a distance of 22.30 feet; thence turning and running
N45°12'02"W a distance of 49.28 feet; thence turning and running
N47°35'31"W a distance of 135.76 feet; thence turning and running
N46°44'30"W a distance of 73.94 feet; thence turning and running
N32°24'37"E a distance of 270.00 feet; thence turning and running
N46°50'42"E a distance of 119.95 feet; thence turning and running
N02°06'00"W a distance of 214.89 feet; thence turning and running
N64°30'50"W a distance of 155.77 feet to a point on the southeasterly sideline of
Main Street; thence turning and running
Northeasterly along said sideline with a curve turning to the right having an arc length
of 140.82 feet on a radius of 1000.00 feet; thence running;
N38°55'00"E along said sideline a distance of 261.80 feet; thence turning and running
N32°13'00"E along said sideline a distance of 794.56 feet; thence running

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 19: (Continued)

Northeasterly along said sideline with a curve turning to the right having an arc length of 180.19 feet on a radius of 795.00 feet to the point of beginning.

Excluding the small portion that lies in the City of Peabody.

Containing an area to be Rezoned of 4,603,407 Square Feet, or 105.680 Acres.

Being a portion of land of Sagamore Spring Real Estate Trust by deed recorded in Book 4078 Page 442 at the Essex South District Registry of Deeds, or what action it will take thereon. Submitted by petition

MOTION was made by resident / Petitioner Ted Regnante to see if the Town will vote to amend the Zoning District Map of the Town of Lynnfield entitled "Zoning Map of Lynnfield Mass." as amended to date on file with the Town Clerk by changing from Single Resident District D (RD) to Elderly Housing District (EH), the parcel of land off Main Street, Lynnfield, containing 105,680 ± acres as shown on a plan entitled "Plan of Land in Lynnfield, Mass." drawn by Hayes Engineering, Inc., Scale: 1" = 40', dated December 21, 2017, "Showing Existing Area of Single Residence D District to be Rezoned to Housing for the Elderly District", a copy of which is on file with the Town Clerk, and bounded and described as follows:

East Parcel (Lynnfield Assessor's Parcel ID: 0013 0000 0855)

A certain parcel of land situated in the Town of Lynnfield, County of Essex, Commonwealth of Massachusetts, as further described in Article 19 of the Town Warrant.

Excluding a small portion that lies in the City of Peabody. Containing an area to be Rezoned of 4,603,407 Square Feet, or 105.680 Acres.

Being a portion of land of Sagamore Spring Real Estate Trust by deed recorded in Book 4078 Page 442 at the Essex South District Registry of Deeds.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 19: (Continued)

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: The motion was 2nd. Mr. Regnante asked the permission of the Moderator to discuss Articles 19, 20, 21 & 22 in tandem since they all relate to the proposed rezoning. Hearing no objections, the Moderator allowed Mr. Regnante to discuss all four articles. Mr. Regnante proceeded to ask the Moderator if the time limit for presenting could be extended to 25 minutes, since 10 minutes is only allowed. Motion was 2nd. The Moderator called for a vote to extend the time to present. By electronic vote, the motion failed to extend the time. Electronic vote – Yes = 61 / No = 253. The floor was open to questions / comments. Many comments on traffic issues, water concerns and impact on school population. After a lengthy discussion, a motion was made to move the question, motion was 23rd. The Moderator called for a vote to move the question, which he explained once the motion is made, the Moderator is required to stop debate. The Moderator declared the motion to move the question passed. Electronic vote – Yes = 193 – No = 120. At this time, the Moderator called for a vote on Article 19 indicating a 2/3 vote was required. At the close of voting, the Moderator declared Article 19 failed by the majority. Electronic vote – Yes = 171 / No = 136 (2/3rd = 202).

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 20: To amend the Recodified Lynnfield Zoning Bylaws to allow as a matter of right, a private commercial golf course in an Elderly Housing District by amending Appendix A, the Table of Use Regulations Principal Uses D. Retail, Trade and Restaurant, paragraph 20, in the column under Elderly Housing (5th Residential entry) from N to Y so as to read as follows:

"20. Private commercial golf course, clubhouse, and maintenance building (but not including a golf driving range or miniature golf course)	<u>Residential</u>	<u>Business</u>	<u>Industrial</u>	<u>Municipal</u>
	RA RB RC RD EH	LB GB C OP LI		M
	BA BA BA BA Y	BA BA N N N		N"

or what action it will take thereon. Submitted by Petition

MOTION was made by resident / petitioner Ted Regnante to see if the Town will vote to refer Article 20 to the Planning Board for further study.

2/3 VOTE REQUIRED

ACTION: The motion was 2nd. Hearing no discussion, the Moderator called for a vote. Upon completion of electronic voting, the Moderator declared Article 20 passed to be referred to the Planning Board for further study. Electronic vote - Yes = 163 / No = 115

ATTEST:

Trudy L. Reid

Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 21: To amend Section 11.5 Definitions Individual Meanings in the Recodified Lynnfield Zoning Bylaw, so that the Housing for the Elderly definition provides for a maximum of 154 units in an Elderly Housing Development. The fourth sentence in the paragraph "Housing For the Elderly" shall read "No Housing for the Elderly development shall contain more than 154 independent dwelling units." or what action it will take thereon. Submitted by Petition

MOTION was made by resident / petitioner Ted Regnante to see if the Town will vote to refer Article 21 to the Planning Board for further study.

2/3 VOTE REQUIRED

ACTION: The motion was 2nd. Hearing no discussion, the Moderator called for a vote. Upon completion of electronic voting, the Moderator declared Article 21 passed to be referred to the Planning Board for further study. Electronic vote - Yes = 173 / No = 99

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 22: To amend the Recodified Lynnfield Zoning Bylaw (“Bylaw”) to allow a residential sewage treatment facility subject to 314 CMR 5.00 in a Groundwater Protection District by Special Permit, provided that such facility meets the performance standards set forth in Section 9.3.7.5 of the Bylaw, by adding a Subsection “d.” to Section 9.3.7.11 of the Bylaw and a Subsection “3.” to Section 9.3.8 of the Bylaw providing as follows:

Section 9.3.7.11(d):

- “d. subject to the requirement of obtaining a Special Permit under Section 9.3.8 of the Bylaw, a residential treatment works subject to 314 CMR 5.00 (including a privately owned sewage treatment facility) that meets the performance standards set forth in Section 9.3.7.5 of the Bylaw.”

Section 9.3.8.3:


- “3. A residential treatment works that satisfies the requirements set forth in Sections 9.3.7.5 and 9.3.7.11(d) of the Bylaw.” or what action it will take thereon. Submitted by Citizens Petition

MOTION was made by resident / petitioner Ted Regnante to see if the town will vote to refer Article 22 to the Planning Board for further study. Following the vote on Article 22, resident Robert Priestly, having voted on the prevailing side, made a motion for reconsideration of Article 19 in hopes that it would fail. The motion was seconded. Several residents spoke against reconsideration with one indicating the meeting had already voted and was not fair to those residents who may have already left. The Moderator called for a vote on the motion to reconsider. The Moderator declared the motion to reconsider failed. Electronic vote: (Yes – 122 / No – 148)

2/3 VOTE REQUIRED

ACTION: Motion was 2nd. Hearing no discussion, the Moderator called for a vote. The Moderator declared the motion to refer Article 22 to the Planning Board for further study passed by the majority. Electronic vote - Yes = 168 / No = 96

ATTEST:



Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 23: To see if the Town will vote to amend the existing "Zoning Map of the Town of Lynnfield, MA Dec. 1953" together with all duly adopted amendments and revisions thereto, as filed in the Office of the Town Clerk so that the following described parcel located on Main Street and Janet Way, Lynnfield, Essex County, Massachusetts, being shown on Assessors' Map 8, as Lots 147, 783, 1325 and 1488 be rezoned from the Residence D District to the Elderly Housing District.

A certain tract of land on the north side of Main Street in Lynnfield, Essex County, Massachusetts, shown as Lot A on a plan entitled, "Rezoning Plan, located in Lynnfield, Mass., prepared for the Sagamore Place Realty Trust & Richardson Green, Inc." dated February 2, 2018, prepared by The Morin-Cameron Group, Inc., Danvers, Massachusetts, on file with the Town Clerk and being more particularly described as follows:

Beginning at the southeast corner of the premises at Main Street and other land now or formerly of the Sagamore Place Realty Trust.

Thence by Main Street S56°41'37"W a distance of 98.24' to land now or formerly of Suzanne S. Winn Rev. Tr.;

Thence by land now or formerly of Winn N11°35'55"W a distance of 337.75' to a point;

Thence by various abutters as shown on plan S68°44'22"W a distance of 1,003.59' to land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust;

Thence by land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust N21°20'40"E a distance of 527.43' to a point;

Thence by land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust and land now or formerly of Town of Lynnfield Conservation Commission N01°14'29"E a distance of 549.96' to land now or formerly of Lynnfield Center Water District;

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 23: (Continued)

Thence continuing by Janet Way with a reverse curve turning to the right with an arc length of 20.36', with a radius of 25.00', to a point;

Thence continuing by Janet Way with a reverse curve turning to the left with an arc length of 61.30', with a radius of 170.00' to a point;

Thence continuing by Janet Way S03°14'27"W a distance of 63.31' to other land now or formerly of the Sagamore Place Realty Trust;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust N66°45'33"W a distance of 77.71' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust N13°20'08"W a distance of 300.95' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust N66°54'53"W a distance of 65.55' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust S03°05'07"W a distance of 392.00' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust S71°33'37"W a distance of 57.89' to a point;

Thence continuing by other land now or formerly of the Sagamore Place Realty Trust S07°26'38"E a distance of 325.51' to Main Street and the point of beginning or however else the same may be described."

Containing 22.7 +/- acres of land as shown on referenced plan.

Meaning and intending to describe Lot A shown on the above referenced plan. For title see deed from Richardson's Farms, Inc. to Richardson Green, Inc. recorded in Essex South District Registry of Deeds in Book 28255 Page 254 and Land Court Certificates of Title No. 91206 & 91208 standing in the name of Sagamore Place

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 30, 2018 Lynnfield Middle School

ARTICLE 23: (Continued)

Thence by land now or formerly of Lynnfield Center Water District and land now or formerly of Town of Lynnfield Conservation Commission N62°14'39"E a distance of 500.00';

Thence continuing by land now or formerly of Lynnfield Center Water District and land now or formerly of Town of Lynnfield Conservation Commission S65°47'16"E a distance of 532.32' to land now or formerly of Lynnfield Center Water District;

Thence continuing by land now or formerly of Lynnfield Center Water District S77°05'41"E a distance of 56.22' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District S70°27'09"E a distance of 54.01' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District S63°15'20"E a distance of 20.81' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District S80°51'50"E a distance of 16.04' to a point;

Thence continuing by land now or formerly of Lynnfield Center Water District N89°06'59"E a distance of 47.91' to other land now or formerly of the Sagamore Place Realty Trust;

Thence by land now or formerly of the Sagamore Place Realty Trust S00°53'01"E a distance of 278.76' to a point;

Thence continuing by land now or formerly of the Sagamore Place Realty Trust S25°15'08"E a distance of 63.00' to Janet Way;

Thence continuing by Janet Way with a curve turning to the left with an arc length of 70.70', with a radius of 60.00', to point;

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

ARTICLE 23: (Continued)

Realty Trust filed in the Essex South District Land Registration Office,” or what action it will take thereon. Submitted by Citizens Petition

MOTION was made by resident / petitioner Jay Kimball to see if the Town will vote for Article 23 to be referred to the Planning Board for further study.

2/3 VOTE REQUIRED

ACTION: The motion was 2nd. Hearing no discussion, the Moderator called for a voice vote, which he declared Article 23 passed by majority to be referred to the Planning Board for further study.

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 30, 2018
Lynnfield Middle School**

CLOSING MOTION

MOTION was made by Chairman Dalton to move that the meeting be adjourned sine die, and was 2nd by Selectman Crawford. By a unanimously voice vote, the Moderator declared the motion passed.

Mr. Arthur Bourque, the Moderator adjourned the meeting at 10:52 pm.

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield




TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2018 TO JUNE 30, 2019
VOTED AT TOWN MEETING APRIL 30, 2018 (Cont'd)**

- | | |
|--|--------------|
| ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to maintenance and upkeep of athletics fields. | \$60,000.00 |
| ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center. | \$10,000.00 |
| ARTICLE 13 To appropriate from the Emergency Medical Service Enterprise receipts under Chapter 44, Section 53 F-1/2 to defray the cost to provide emergency medical services in Lynnfield. | \$758,857.00 |
| ARTICLE 14 To appropriate from the Golf Enterprise receipts under Chapter 44, Sec. 53F 1/2 to operate the Reedy Meadow Golf Course and King Rail Reserve Golf courses. | \$950,000.00 |

TOTAL: \$59,005,951.00

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 VOTED AT TOWN MEETING APRIL 30, 2018

ARTICLE 7	To raise and appropriate by transfer from available funds for Town charges and expenses.	\$54,808,363.00
ARTICLE 8	To raise and appropriate by transfer from available funds, or by borrowing for capital expenditures.	\$1,793,731.00
ARTICLE 9	To appropriate by transfer from available funds, to the Stabilization Fund.	\$200,000.00
ARTICLE 10	To appropriate by transfer from available funds, to the Capital Facilities Fund .	\$100,000.00
ARTICLE 12	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Council on Aging for activities and field trips.	\$50,000.00
ARTICLE 12	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Health for flu clinic expenses.	\$15,000.00
ARTICLE 12	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Library Trustees for replacement of lost books.	\$10,000.00
ARTICLE 12	To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Recreation Commission to pay expenses and contractual services required to operate Recreation activities and field trips	\$250,000.00

Town of Lynnfield




TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400



APPROPRIATIONS VOTED TO RAISE
REVOLVING FUNDS AT ANNUAL TOWN MEETING
APRIL 30, 2018

ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Council on Aging for activities and field trips.	\$50,000.00
ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Health for flu clinic expenses.	\$15,000.00
ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Library Trustees for replacement of lost books.	\$10,000.00
ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Recreation Commission, to pay expenses and contractual services required to operate Recreation activities and field trips.	\$250,000.00
ARTICLE 12 To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department Of Public Works to pay expenses related to Maintenance and upkeep of athletics fields.	\$60,000.00
ARTICLE 12 To authorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center.	\$10,000.00
TOTAL REVOLVING FUNDS:	\$395,000.00

ATTEST:


Trudy L. Reid, Town Clerk

Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS VOTED TO OPERATE ENTERPRISE
FUNDS AT THE ANNUAL TOWN MEETING
APRIL 30, 2018**

ARTICLE 13	To appropriate from the Emergency Medical Service Enterprise Receipts under Chapter 44, Section 53F ½ to defray costs to provide emergency medical services in Lynnfield.	\$758,857.00
ARTICLE 14	To appropriate from the Golf Enterprise receipts under Chapter 44, Section 53F ½ to operate the Reedy Meadow Golf Course and King Rail Reserve Golf courses.	\$950,000.00
TOTAL ENTERPRISE:		\$ 1,708,857.00
TOTAL APPROPRIATIONS:		\$ 59,005,951.00

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS VOTED TO BE RAISED BY
TAX LEVY AT ANNUAL TOWN MEETING
APRIL 30, 2018**

ARTICLE 7 From Tax Levy for Operating Budget	\$54,606,149.00
ARTICLE 9 From Tax Levy – Stabilization Fund	\$100,000.00
TOTAL TAX LEVY	\$54,706,149.00

**APPROPRIATIONS VOTED TO BE RAISED BY
TRANSFER AT ANNUAL TOWN MEETING
APRIL 30, 2018**

ARTICLE 7 To transfer from Receipts for Appropriations Cable To be applied to Line items 8A-8C	\$138,554.00
To transfer from sale of lots and graves account To be applied to Line Item 73, Highway Expenses	\$30,000.00
To transfer from “Reserve for Appropriations” To be applied to Line Item 112, Septic Loan Programs	\$32,670.00
To transfer from the American Legion fund to be Applied to Line Item 103, Memorial Day Observances	\$990.00
ARTICLE 8 To transfer from Free Cash - Capital	\$1,742,731.00
To transfer from Receipts - Appropriation Cable – Capital	\$ 51,000.00
ARTICLE 9 To transfer from Free Cash – Stabilization	\$ 100,000.00
ARTICLE 10 To transfer from Free Cash – Capital Facilities	\$ 100,000.00
TOTAL TRANSFERS	\$2,195,945.00

Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2017 TO JUNE 30, 2018
TOWN MEETING APRIL 30, 2018**

ARTICLE 4: To raise and appropriate or transfer from available funds sums of money to supplement certain amounts in the current 2018 Fiscal Year where balances are below projected expenditures. (See attached line item detail)

Transfer from Free Cash	\$56,049.24
Transfer from Existing Appropriations	\$365,400.76
Transfer from Cable P.E.G. Access	\$10,000.00

ARTICLE 5: To raise and appropriate or transfer from available funds, sums of money to pay overdue bills of a prior fiscal year.

Transfer from Free Cash	\$36,972.91
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ARTICLE 6: To raise and appropriate or transfer from available funds sums of money for the purpose of paying outstanding overtime differential under the dispatcher's contract Article XIV for contracts in FY 14, FY15, FY16, and FY17.

Transfer from Free Cash	\$2,486.09
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TOTAL **\$470,909.00**

ATTEST:



Trudy L. Reid, Town Clerk





MAURA HEALEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

May 22, 2018

Trudy L. Reid, Town Clerk
Town of Lynnfield
55 Summer Street
Lynnfield, MA 01940

**RE: Lynnfield Annual Town Meeting of April 30, 2018 – Case # 8900
Warrant Articles # 16 and 17 (Zoning)
Warrant Article # 11 (General)**

Dear Ms. Reid:

Articles 11, 16 and 17 – We approve Articles 11, 16 and 17 from the April 30, 2018 Lynnfield Annual Town Meeting. Our comments regarding Article 11 are provided below.

Article 11 - Article 11 amends the Town’s general by-laws to add a new Chapter 10, “Revolving Funds.” General Laws Chapter 44, Section 53E ½, requires revolving funds to be established by by-law. Section 53E ½ authorizes municipalities to establish revolving funds for “any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund,” to be accounted for separately from other monies in the town, and authorizes expenditures from such fund without further appropriation, subject to the provisions of Section 53E ½. According to the Department of Revenue/Division of Local Services (DOR/DLS), the purpose of a departmental revolving fund is to enable the department to separately account for money received from a specific program or activity and to make expenditures from that separate account for that specific program or activity.

However, according to DOR/DLS, not all receipts may lawfully be deposited in a revolving fund. For example, property taxes, motor vehicle taxes, or revenues from general municipal activities, rather than those of a particular department, are not properly categorized as “fees, charges or other receipts from the departmental programs or activities supported by the revolving fund.” See G.L. c 44, §§ 53 and 53E ½. In addition, receipts reserved by law (for example, betterment payments under G.L. c. 44, § 53J), or receipts authorized by law for expenditure for a particular purpose (for example, local acceptance of G.L. c. 44B, Community Preservation Act), are expressly prohibited from being included in a revolving fund under the statute.

The DOR/DLS has published several informational guidelines to provide information regarding municipal revenues and special funds. In particular, DOR/DLS has published Bulletin 2017-01B, "Authorization of Departmental Revolving Funds and Model By-law/Ordinance:"

<http://www.mass.gov/dor/docs/dls/publ/bull/2017/2017-01b.pdf>

and an "Overview of Statutory Treatment of Municipal Revenues:"

<http://www.mass.gov/dor/docs/dls/training/overview.pdf>

We approve the by-law adopted under Article 11. However, the Town should ensure that receipts designated for each revolving fund are not already reserved under other funds or statutes, and are properly included in the designated revolving fund, and consult with Town Counsel with any questions. In addition, the Town should ensure that any deposits into a revolving fund are properly from "fees, charges or other receipts" associated with a specific departmental program or activity and that the funds are expended in connection with that specific program or activity, not for the general use of the department, and consult with Town Counsel with any questions.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY
ATTORNEY GENERAL

Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418
nicole.caprioli@state.ma.us

cc: Town Counsel Thomas Mullen

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR SEPTEMBER 4, 2018 STATE PRIMARY

SS.

To the Constables of the Town of Lynnfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precincts 1, 2, 3, 4

Lynnfield High School, 275 Essex Street

on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.....	FOR THIS COMMONWEALTH
GOVERNOR.....	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR.....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER.....	FOR THIS COMMONWEALTH
AUDITOR.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	SIXTH DISTRICT
COUNCILLOR.....	SIXTH DISTRICT
SENATOR IN GENERAL COURT.....	THIRD ESSEX DISTRICT
REPRESENTATIVE IN GENERAL COURT.....	20 TH MIDDLESEX DISTRICT
DISTRICT ATTORNEY.....	EASTERN DISTRICT
CLERK OF COURTS.....	ESSEX COUNTY
REGISTER OF DEEDS.....	EASTERN SOUTHERN DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 20th day of August, 2018.

Selectmen for the Town of Lynnfield

Pursuant to the Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield, (Center Post Office, Lynnfield South Post Office, Village Market, Lynnfield Public Library, Pump n' Pantry, Senior Center, Lynnfield Water District, and Lynnfield Town Hall) seven days at least before the time and calling of said election.

Paul Minsky 8-21-, 2018.
Constable (month and day)

Warrant must be posted no later than **August 28, 2018**, per MGL Chapter 39, Section 10; MGL Chapter 53, Section 63

OFFICIAL RESULTS -					
TUESDAY, SEPTEMBER 4, 2018 STATE PRIMARY					
DEMOCRATIC PARTY	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR IN CONGRESS					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	23	33	19	33	108
Elizabeth Warren	139	161	116	137	553
Write-Ins	6	0	1	4	11
TOTALS	168	194	136	174	672
GOVERNOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	34	47	36	45	162
Jay M. Gonzalez	85	80	62	81	308
Bob Massie	46	67	36	45	194
Write-Ins	3	0	2	3	8
TOTALS	168	194	136	174	672
LIEUTENANT GOVERNOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	35	40	36	38	149
Quentin Palfrey	59	88	52	75	274
Jimmy Tingle	72	66	48	59	245
Write-Ins	2	0	0	2	4
TOTALS	168	194	136	174	672
ATTORNEY GENERAL					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	19	26	11	26	82
Maura Healey	149	168	125	146	588
Write-Ins	0	0	0	2	2
TOTALS	168	194	136	174	672
SECRETARY OF STATE					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	3	3	4	6	16
William Francis Galvin	121	138	93	119	471
Josh Zakim	44	53	39	49	185
Write-Ins	0	0	0	0	0
TOTALS	168	194	136	174	672
TREASURER					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	33	40	26	41	140
Deborah B. Goldberg	135	154	110	131	530
Write-Ins	0	0	0	2	2
TOTALS	168	194	136	174	672
AUDITOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	37	46	25	48	156
Suzanne M. Bump	131	148	111	124	514
Write-Ins	0	0	0	2	2
TOTALS	168	194	136	174	672
REP IN CONGRESS					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	22	22	13	26	83
Seth W. Moulton	146	171	123	148	588
Write-Ins	0	1	0	0	1
TOTALS	168	194	136	174	672
COUNCILLOR					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	30	33	26	34	123
Terrence W. Kennedy	138	160	110	138	546
Write-Ins	0	1	0	2	3
TOTALS	168	194	136	174	672

Clerk: _____ Date: _____

DEMOCRATIC PARTY (Cont'd)					
	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR IN GEN. CT					
<i>Third Essex District</i>					
<i>Vote for One</i>					
Blanks	38	37	33	46	154
Brendan P. Crighton	130	157	103	126	516
Write-Ins	0	0	0	2	2
TOTALS	168	194	136	174	672
REP IN GENERAL COURT					
<i>Twentieth Middlesex District</i>					
<i>Vote for One</i>					
Blanks	164	194	134	170	662
Write-Ins	4	0	2	4	10
TOTALS	168	194	136	174	672
DISTRICT ATTORNEY					
<i>Eastern District</i>					
<i>Vote for One</i>					
Blanks	44	40	27	48	159
Jonathan W. Blodgett	123	154	109	125	511
Write-Ins	1	0	0	1	2
TOTALS	168	194	136	174	672
CLERK OF COURTS					
<i>Essex County</i>					
<i>Vote for One</i>					
Blanks	41	47	29	46	163
Thomas H. Driscoll, Jr.	127	147	107	126	507
Write-Ins	0	0	0	2	2
TOTALS	168	194	136	174	672
REGISTER OF DEEDS					
<i>Essex Southern District</i>					
<i>Vote for One</i>					
Blanks	19	21	21	26	87
John L. O'Brien, Jr.	89	106	75	95	365
Alice Rose Merkl	60	67	40	53	220
Write-Ins	0	0	0	0	0
TOTALS	168	194	136	174	672

Clerk: _____ Date: _____

OFFICIAL RESULTS -					
TUESDAY, SEPTEMBER 4, 2018 STATE PRIMARY					
LIBERTARIAN PARTY	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR IN CONGRESS					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
GOVERNOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
LIEUTENANT GOVERNOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
ATTORNEY GENERAL					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
SECRETARY OF STATE					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
TREASURER					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
AUDITOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Daniel Fishman	0	0	1	1	2
Write-Ins	0	0	0	0	0
TOTALS	0	0	1	1	2
REP IN CONGRESS					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
COUNCILLOR					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0

LIBERTARIAN PARTY (Cont'd)					
	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR IN GEN. CT					
<i>Third Essex District</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
REP IN GENERAL COURT					
<i>Twentieth Middlesex District</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
DISTRICT ATTORNEY					
<i>Eastern District</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
CLERK OF COURTS					
<i>Essex County</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0
REGISTER OF DEEDS					
<i>Essex Southern District</i>					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	0	0

OFFICIAL RESULTS -					
TUESDAY, SEPTEMBER 4, 2018 STATE PRIMARY					
REPUBLICAN PARTY	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR IN CONGRESS					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	12	5	11	20	
Geoff Diehl	112	127	84	154	477
John Kingston	45	41	59	49	194
Beth Joyce Lindstrom	47	24	30	47	148
Write-Ins	0	0	0	0	0
TOTALS	216	197	184	270	867
GOVERNOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	7	2	3	6	18
Charles D. Baker	122	117	125	146	510
Scott D. Lively	87	78	56	118	339
Write-Ins	0	0	0	0	0
TOTALS	216	197	184	270	867
LIEUTENANT GOVERNOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	69	50	41	84	244
Karyn E. Polito	147	147	142	186	622
Write-Ins	0	0	1	0	1
TOTALS	216	197	184	270	867
ATTORNEY GENERAL					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	59	48	44	76	227
James R. McMahon, III	85	79	85	113	362
Daniel L. Shores	71	70	55	81	277
Write-Ins	1	0	0	0	1
TOTALS	216	197	184	270	867
SECRETARY OF STATE					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	83	65	58	101	307
Anthony M. Amore	132	132	126	169	559
Write-Ins	1	0	0	0	1
TOTALS	216	197	184	270	867
TREASURER					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	94	72	69	108	343
Keiko M. Orral	122	125	115	162	524
Write-Ins	0	0	0	0	0
TOTALS	216	197	184	270	867
AUDITOR					
<i>For the Commonwealth</i>					
<i>Vote for One</i>					
Blanks	92	68	69	106	335
Helen Brady	124	129	115	164	532
Write-Ins	0	0	0	0	0
TOTALS	216	197	184	270	867
REP IN CONGRESS					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	82	68	70	106	326
Joseph S. Schneider	134	129	114	164	541
Write-Ins	0	0	0	0	0
TOTALS	216	197	184	270	867

REPUBLICAN PARTY (Cont'd)					
	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
COUNCILLOR					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	216	197	184	267	864
Write-Ins	0	0	0	3	3
TOTALS	216	197	184	270	867
SENATOR IN GEN. CT					
<i>Third Essex District</i>					
<i>Vote for One</i>					
Blanks	215	197	182	267	861
Write-Ins	1	0	2	3	6
TOTALS	216	197	184	270	867
REP IN GENERAL COURT					
<i>Twentieth Middlesex District</i>					
<i>Vote for One</i>					
Blanks	54	49	46	57	206
Bradley H. Jones, Jr.	162	148	137	213	660
Write-Ins	0	0	1	0	1
TOTALS	216	197	184	270	867
DISTRICT ATTORNEY					
<i>Eastern District</i>					
<i>Vote for One</i>					
Blanks	215	197	182	267	861
Write-Ins	1	0	2	3	6
TOTALS	216	197	184	270	867
CLERK OF COURTS					
<i>Essex County</i>					
<i>Vote for One</i>					
Blanks	216	197	184	266	863
Write-Ins	0	0	0	4	4
TOTALS	216	197	184	270	867
REGISTER OF DEEDS					
<i>Essex Southern District</i>					
<i>Vote for One</i>					
Blanks	96	70	80	110	356
Jonathan E. Ring	120	127	104	160	511
Write-Ins	0	0	0	0	0
TOTALS	216	197	184	270	867

LYNNFIELD TOWN WARRANT
THE COMMONWEALTH OF MASSACHUSETTS
TOWN MEETING – OCTOBER 15, 2018

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Cafeteria and Gymnasium, if necessary, on Monday, October 15, 2018 at 7:00 p.m. then and there to act on the following articles:

ARTICLE 1. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2019 Fiscal Year for various purposes; or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for the design, purchase and construction of a septic system for the Lynnfield Public Library, the Meeting House, and the Historic Center, and any necessary site work at those locations, or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Parsons Avenue Extension as shown on the plan of land entitled "Street Acceptance Plan, Parsons Ave. Ext., Lynnfield, Mass." dated August 28, 2018, by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-5 of Chapter 45:

"Article IV. Conduct of Town Meetings

"§ 45-5 Limitation of Formal Presentations.

“Any person who wishes to offer the principal presentation in support of the main motion under an article must so notify the Moderator prior to the session at which the article is called. Unless granted an extension of time by vote of the meeting, the individual speaking as the principal proponent on a main motion shall not speak for more than ten (10) minutes. If more than one person indicates a desire to make a presentation in support of the article, the Moderator may divide the time. The same rules will apply should there be a principal speaker in opposition.”

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-6 of Chapter 45:

“§ 45-6 Speakers from the Floor.

“No person shall speak more than three (3) minutes at one time, and no more than twice upon any question, provided that no person shall speak a second time on any question if there are others who desire to speak on it for a first time, except to answer an inquiry or to give information requested, without first obtaining leave of the meeting.”

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-7 of Chapter 45:

“§ 45-7 Meeting Start Time / End Time.

“Each session of a Town Meeting required by Section 2-3-1 or Section 2-3-2 of the Charter or of a Special Town Meeting shall begin no earlier than 7:00 PM, and no such session shall conclude later than 10:30 PM unless at such hour a deliberation and / or vote is in progress in which event action under the article shall be completed prior to adjournment. No consideration of an article shall be commenced after 10:30 PM unless the meeting votes to hear and act upon such article notwithstanding the hour, or votes to postpone adjournment to a specific, later time, or votes to defer adjournment until all warrant articles have been acted upon.”

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-8 of Chapter 45:

“§ 45-8 Reconsideration.

“When final action has been taken under an article and the meeting has taken up the next order of business, or adjourned, the subject matter of such article may not again be taken under consideration unless, in the discretion of the Moderator, a significant error or omission occurred in connection with the meeting’s action under that article, or a significant change in circumstances has occurred, such that there is a substantial likelihood that the outcome could change upon reconsideration or that reconsideration is in the Town’s best interest.

“Upon a motion and second for reconsideration, the Moderator shall ask the maker of the motion to state the circumstances necessitating reconsideration. If, in the opinion of the Moderator, reconsideration meets the criteria established in the above paragraph, the Moderator shall so state and the meeting shall proceed without debate to a majority vote on the motion for reconsideration.”

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the Town will vote to amend the General Bylaws by replacing Chapter 45, Article III, § 45-4, which appears below:

“§ 45-4 Notice of Town Meetings.

“A. Notice of the Town Meeting required by Section 2-3-1 of the Charter shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least seven days before the time of holding of said meeting.

“B. Notice of every other Town Meeting, including that required by Section 2-3-2 of the Charter, shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least 14 days before the time of the holding of said meeting.”

with the following:

“§ 45-4 Notice of Town Meetings.

“A. Notice of the Town Meetings required by Section 2-3-1 and Section 2-3-2 of the Charter shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town,

and such other places as the Selectmen may designate, at least seven days before the time of holding of said meeting.

“B. Notice of every other Town Meeting shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least 14 days before the time of the holding of said meeting.”

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to amend the Re-codified Zoning Bylaw by restoring certain provisions that were inadvertently omitted in the process of re-codification, specifically:

1. by adding, as § 4.1.3, the following:

“4.1.3 Building Heights. In all districts, no building shall be constructed to exceed more than three (3) stories or forty (40) feet in height, the height in each case to be measured vertically from the average finished grade of the ground adjoining such building to the highest point of the roof for flat roofs, to the deck line for mansard roofs, and to the average height between eaves and ridge for gable, hip and gambrel roofs. Provided, however, in a Commercial District and in a Limited Industrial District, the height of a building may exceed forty (40) feet by one foot for each additional foot by which:

1. the front yard depth exceeds the depth herein required, or
2. the narrower side yard exceeds the side yard width herein required, or
3. the rear yard exceeds the rear yard depth herein required, whichever of the three additional distances is the smallest.

A building thus permitted to exceed forty (40) feet in height may be constructed to contain more than three (3) stories, but no such building shall in any case have a height greater than fifty (50) feet.”; and

2. by adding, at the end of footnote 2 in the Table of Dimensional and Density Regulations in § 4.1.2, the words “40 feet.”; and
3. by adding, after the date “1996” in § 2.3.1, the following: “and ‘Additional Groundwater Protection District Lynnfield, MA August 25, 2009,’”; and

4. by deleting the five stray asterisks (“*****”) that appear in the first line of the Table of Use Regulations, Appendix A;

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to adopt as Chapter 197 of the General Bylaws the following:

“Chapter 197. Security Posted in Connection With Licenses, Permits & Approvals

“Article I. Purpose and Authority

“§ 197-1. The purpose of this Bylaw is to provide a mechanism for the application by Town officers, boards, committees and commissions of security posted by applicants in connection with their obtaining licenses, permits, approvals, authorizations and contracts. This Bylaw is adopted pursuant to the home rule authority of the Town and the authority conferred by G.L. c. 44, § 53G1/2.

“Article II. Scope

“§ 197-2. It is the intent of this Bylaw to govern as broad a range of situations as possible in which Town officers, boards, committees and commissions require some form of security from applicants, provided only that this Bylaw shall not apply to deposits or other financial surety received under G.L. c. 41, § 81U. Without limiting the generality of the foregoing, this Bylaw shall apply to surety required by (a) the Board of Selectmen to secure performance under any contract which such board is authorized to execute by general or special law or by any of the General Bylaws; (b) the Board of Selectmen to secure performance of any condition for the issuance by such board of any license, permit or approval including, without limitation, a street opening permit under § 217-7 or drain connection permit under § 217-7 of the General Bylaws; and (c) the Conservation Commission to secure performance of any obligation undertaken by an applicant for an order of conditions or other approval granted by such commission including, without limitation, under § 240-9 of the General Bylaws.

“Article III. Form and Handling of Surety

“§ 197-3. Subject to any restrictions set forth in any authorizing statute or Bylaw, Town officers, boards, committees and commissions may require, accept, hold and apply security in any reasonable form including, but not limited to, a deposit of money or negotiable securities, a bond issued by a bonding company authorized to do business within the Commonwealth of Massachusetts, a letter of

credit, and a so-called 'tri-partite' agreement of the kind described in G.L. c. 41, § 81U(4).

“§ 197-4. Any deposit of money hereunder shall be held by the Treasurer in a special account established specifically for such purpose, separate and apart from all other funds. Any negotiable securities, bonds, letters of credit and so-called 'tri-partite' agreements shall also be held by the Treasurer, and any funds generated from such surety shall likewise be deposited in such a special account. Any such account shall be an interest-bearing account with a Massachusetts bank. All interest accruing on each such account shall be added to the principal of such account for disposition as set forth herein.

“Article IV. Performance Standards

“§ 197-5. Any Town officer, board, committee or commission demanding surety from any applicant hereunder shall be responsible for determining, in the exercise of his or its reasonable discretion and in good faith, the extent, quality and adequacy of any work done by such applicant or performance by such applicant of the obligation for which such surety was given. Such officer, board, committee or commission may, but need not, reduce the amount of surety held upon proof of satisfactory partial work or performance by such applicant, provided that nothing herein shall require that such reduction be commensurate with the extent of such performance.

“§ 197-6. If and when such Town officer, board, committee or commission determines that such applicant has fully and satisfactorily completed all work and performed all obligations for which such surety was given, such surety shall be released and returned to the applicant, including any accrued interest.

“Article V. Default

“§ 197-7. If any Town officer, board, committee or commission which has received surety for work or for the performance of any obligation hereunder determines at any time that the applicant who posted such security is in default of his, her or its obligations (whether because of a failure to complete such work or performance by a designated deadline, or the unsatisfactory quality of such applicant's work or performance, or otherwise), such officer, board, committee or commission may declare such applicant in default.

“§ 197-8. Upon a declaration of default, such officer, board, committee or commission shall be entitled to apply any and all surety posted by such applicant (including any interest received thereon) to the completion of the work or the performance of the obligations for which such surety was posted. Without limiting the generality of the foregoing, such officer, board, committee or commission may take any and all actions necessary or appropriate to enforce any bond, make demand on any issuer of a letter of credit, and demand payment under

any so-called 'tri-partite' agreement, and any money received as a result thereof shall be deposited in an account held by the Treasurer under § 197-4, above. Monies in such special account may be expended by such officer, board, committee or commission, without further appropriation, to complete the work or perform the obligations which such applicant was obliged to do or perform. Any monies remaining in such account after all work has been done and all obligations performed to the full satisfaction of such officer, board, committee or commission shall be returned to the applicant, including any accrued interest.

"Article VI. Procedure for Return of Surety

"§ 197-9. At any time, and from time to time, an applicant whose surety is being held by the Treasurer on behalf of a Town officer, board, committee or commission may give written notice to such officer, board, committee or commission that in such applicant's opinion the work or performance that such surety was intended to secure has been fully and satisfactorily completed. Such notice shall contain a demand for the return of surety and the full name and address of the applicant. If such officer, board, committee or commission determines that such work or performance has been fully and satisfactorily completed, then he, she or it shall release the surety, or so much of it as may then remain, including any accrued interest, as set forth in § 197-6, above. If such officer, board, committee or commission determines that such work or performance has not been fully and satisfactorily completed, then he, she or it shall specify in a written notice to the applicant the details wherein such work or performance remains incomplete or unsatisfactory within forty-five (45) days after the receipt by such officer, board, committee or commission of the said notice and demand from the applicant. In the event that such forty-five- (45-) day period expires without such specification, then the applicant shall be entitled to the return of all surety then remaining, including any accrued interest. Any notice under this Bylaw by an applicant to a Town officer, board, committee or commission shall be given by certified mail, return receipt requested, and shall not otherwise be effective.

"§ 197-10. If any applicant appeals from an act or omission of any Town officer, board, committee or commission hereunder, whether by means of an action in the nature of mandamus or certiorari or otherwise, and such action results in a judgment in favor of such officer, board, committee or commission, then the latter's reasonable attorneys' fees and expenses incurred in defense against such action may be reimbursed from the surety posted by such applicant.

"Article VII. Severability

"§ 197-11. If any term, condition or provision set forth in this Bylaw should be found by a court of competent jurisdiction to be illegal, invalid or unenforceable as applied under particular circumstances, such term, condition or provision shall not be deemed stricken from this Bylaw but rather shall be, to the greatest extent

possible, deemed applicable only to such circumstances as will not support a finding of such illegality, invalidity or unenforceability. The illegality, invalidity or unenforceability of any term, condition or provision of this Bylaw shall not affect the legality, validity or enforceability of any other term, condition or provision of this Bylaw.”

or to take any other action in relation thereto.

Submitted by BOARD OF SELECTMEN

ARTICLE 12. To amend the Zoning District Map of the Town of Lynnfield entitled “Zoning District Map of the Town of Lynnfield dated Dec 1953” as amended to date by changing from Residential A (RA) to Limited Business (LB), the parcel of land off Lynnfield Street, Lynnfield, containing 33,300 ± square feet as shown on a plan entitled “Plan Showing Proposed Zoning District Reconfiguration in Lynnfield, Massachusetts 5 Red Twig Lane and Portion of 3 Red Twig Lane (Assessor's Map 53, Parcel 2544 and Portion of Parcel 2439)” prepared for Michael and Heidi Tourkistas dated September 19, 2018, prepared by The Morin-Cameron Group, Inc., Scale: 1” = 20’, showing the existing area of Residence A District to be Rezoned to Limited Business zone, a copy of which is on file with the Town Clerk, and bounded and described as follows:

Beginning at the northeast corner of the premises at Lynnfield Street and other land now or formerly of Lynnbrook Realty Trust.

Thence by land n/f S43°03'00"W a distance of 92.45' to land now or formerly of 100 Lynnfield Street Realty Trust;

Thence by land n/f 100 Lynnfield Street Realty Trust S43°03'00"W a distance of 50.38' to a point

Thence by land n/f 100 Lynnfield Street Realty Trust S53°22'00"W a distance of 7.97' to a point;

Thence by land n/f of Heidi and Michael Tourkistas N50°00'03"W a distance of 135.25' to a point;

Thence by land n/f of Heidi and Michael Tourkistas N14°46'05"W a distance of 132.87' to land now or formerly of Heidi and Michael Tourkistas;

Thence by land n/f of Heidi and Michael Tourkistas N49°13'57"E a distance of 78.00';

Thence by land of Heidi and Michael Tourkistas and Lynnfield Street S49°13'30"E a distance of 240.73' to land now or formerly of Lynnbrook Realty Trust and Lynnfield Street and the point of beginning.

Containing 33,300+/- square feet as shown on referenced plan.

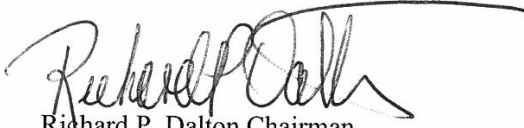
Being a portion of land of Michael Tourkistas and Heidi Tourkistas by deeds filed as Document No. 268911, noted on Certificate No. 61821 and Document No. 279037, noted on Certificate No.'s 20087 and 62749 at the Essex South Registry District of the Land Court;

or what action it will take thereon.

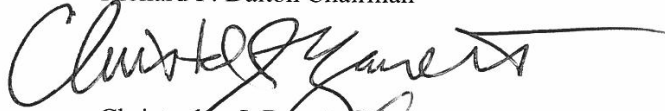
Submitted by PETITION

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

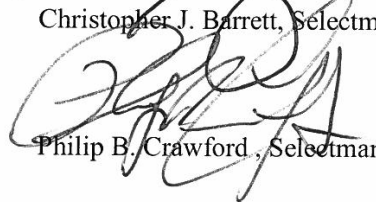
Given under our hands this 26th day of September, 2018.



Richard P. Dalton Chairman



Christopher J. Barrett, Selectman



Philip B. Crawford, Selectman

A true copy

ATTEST: Judy L Reed, Constable Town Clerk

Date: *October 1, 2018*

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield 14 days before the time and calling of said meeting.

Paul Minsky
Constable

Judy Reed
Webb Clerk

Posted at:
Center Post Office
Center Market
Library
Pump 'n Pantry
Senior Center
Lynnfield Water District
South Post Office
Town Hall

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

The Annual Town Meeting was called to order by Moderator Arthur Bourque at 7:26 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non-residents in attendance which included the town's department heads, cable TV staff, and local reporters, and received no objections from those attending. The Moderator also read a list of non-voters who had requested time to speak (presenters on Articles 12), there were no objections from the voters.

Mr. Bourque acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant. Mr. Bourque also reminded those in attendance of the town meeting rules and outlined the process for electronic voting. Voter cards were not used and all votes were taken electronically.

Moderator explained one of the motions to be heard was on speaking limits for formal presentations and questions / comments from the floor. Although not yet approved by the Town Meeting Assembly, he asked for a motion in order for the assembly to experiment with the speaking time limits from the floor by changing to 3 minutes as indicated in the upcoming article. Selectman Crawford made a motion to reduce the speaking time limits from the floor from 10 minutes to 3 minutes. Chairperson Dalton 2nd the motion. Hearing no discussion, the Moderator called for a vote. By electronic voting, the motion passed: Y / 146 – N / 24

A total of 197 registered voters checked in for the town meeting.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

PRELIMINARY MOTION

MOTION was made by Chairperson Dalton that if necessary, the Town Meeting would be adjourned to Thursday, October 18, 2018 at 7:00 p.m. in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meeting not be completed.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd.

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 1: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in relation thereto. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford to see if the Town will vote to transfer from free cash \$456.00 to pay the overdue bills from a prior Fiscal Year as listed on the handout entitled "ARTICLES 1 AND 2 – OCTOBER 15, 2018 TOWN MEETING."

9/10 VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Barrett. The Moderator asked for discussion and hearing none, he called for a vote. By electronic vote, Article 1 passed by the 9/10 majority. Yes – 174 / No - 1

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2019 Fiscal Year for various purposes; or to take any other action in relation thereto. Submitted by the Board of Selectmen

MOTION was made by Selectman Barrett to see if the Town will vote to raise and appropriate \$44,945.00, transfer \$180,000.00 from free cash, transfer \$67,000.00 from EMS Retained Earnings and transfer \$33,109.72 from existing Fiscal Year 2019 appropriation accounts the sums listed in the handout entitled "ARTICLES 1 AND 2 – OCTOBER 15, 2018 TOWN MEETING" to the accounts listed in said handout in order to balance the Fiscal Year 2019 budget.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Chairperson Dalton. Town Administrator Robert Dolan gave an explanation of the expenses:

- \$175,000 - Patrolmen Overtime
- \$2,500 – Selectmen Clerical Temporary Salaries
- \$67,000 - EMS Retained Earnings
- \$12,500 - Town of Wakefield Inspectors
- \$15,000 - DPW New Trees
- \$3,200 - Memorial Day and Town Meeting Book
- \$25,000 - Workers' Compensation
- \$4,854.72 - Library contractual expenses
- \$25,000 - School Security

Hearing no discussion, the Moderator called for the vote. By electronic vote, Article 2 passed.
Yes – 174 / No - 3

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 3: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for the design, purchase and construction of a septic system for the Lynnfield Public Library, the Meeting House, and the Historic Center, and any necessary site work at those locations, or to take any other action in relation thereto. Submitted by the Board of Selectmen

MOTION was made by Chairman Dalton to see if the town will vote to transfer \$400,000 from free cash for the design, purchase and construction of a septic system for the Lynnfield Public Library, the Meeting House, and the Historic Center, and any necessary site work at those locations.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Barrett. Upon hearing a question in regards to the article, Town Administrator Robert Dolan explained the septic system at the Meeting House has failed and the septic system at the Library is near failing. This plan would call for a single septic system to serve these buildings, to be located in front of the Historical Center on South Common Street. Preliminary plan must be approved by state Dept. of Environmental Protection and cost may change as a result of that input. Funds sought now to allow for work to be done in early spring prior to 2019 annual town meeting if possible. Hearing no further discussion, the Moderator called for a vote. By electronic voting, the Moderator declared Article 3 passed.
Yes – 157 / No - 15

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 15, 2018 Lynnfield Middle School

Immediately following the vote of Article 3, Chairperson Dalton requested from the Moderator to make a motion to take Article 10 out of order. He explained Article 10 was a zoning bylaw which was left out of the re-codification from October 2017, and the board was afraid of town meeting losing its quorum. He wanted to be sure the article and motion was heard in order for the Planning Board to update the zoning bylaws. Mr. Dalton's motion was 2nd by Selectman Crawford. Town Council Tom Mullen explained to the assembly in order to take an article out of order, it required a 4/5 vote. Asking for discussion and hearing none, Mr. Bourque proceeded to a vote. The motion to take Article 10 out of order passed by an electronic vote by the 4/5 vote required. Yes – 168 / No - 5

ARTICLE 10: To see if the Town will vote to amend the Re-codified Zoning Bylaw by restoring certain provisions that were inadvertently omitted in the process of re-codification, specifically:

1. by adding, as § 4.1.3, the following:

“4.1.3 Building Heights. In all districts, no building shall be constructed to exceed more than three (3) stories or forty (40) feet in height, the height in each case to be measured vertically from the average finished grade of the ground adjoining such building to the highest point of the roof for flat roofs, to the deck line for mansard roofs, and to the average height between eaves and ridge for gable, hip and gambrel roofs. Provided, however, in a Commercial District and in a Limited Industrial District, the height of a building may exceed forty (40) feet by one foot for each additional foot by which:

1. the front yard depth exceeds the depth herein required, or
2. the narrower side yard exceeds the side yard width herein required, or
3. the rear yard exceeds the rear yard depth herein required, whichever of the three additional distances is the smallest.

A building thus permitted to exceed forty (40) feet in height may be constructed to contain more than three (3) stories, but no such building shall in any case have a height greater than fifty (50) feet.”; and

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 10 - Continued

2. by adding, at the end of footnote 2 in the Table of Dimensional and Density Regulations in § 4.1.2, the words “40 feet.”; and
3. by adding, after the date “1996” in § 2.3.1, the following: “and ‘Additional Groundwater Protection District Lynnfield, MA August 25, 2009,’”; and
4. by deleting the five stray asterisks (“*****”) that appear in the first line of the Table of Use Regulations, Appendix A;

or to take any other action in relation thereto. Submitted by the Board of Selectmen


MOTION was made by Selectman Crawford to see if the Town will vote to approve Article 10 as it appears in the warrant.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Barrett. Mr. Crawford explained the Town adopted a re-codified zoning bylaw at the town meeting last October. The recodification project was undertaken by the Planning Board with the assistance of attorney Mark Bobrowski, author of the handbook of Massachusetts Land Use and Planning Law, and an acknowledged expert in this field. Since the adoption of the new bylaw, it was brought to the attention of Town officials that certain provisions in the previous zoning bylaw were inadvertently omitted from the re-codified bylaw. This article, which was drawn up with the assistance of the Planning Board, town counsel, and other town officials, would remedy those omissions. Upon hearing no discussion, the Moderator called for a vote, and declared Article 10 passed by the 2/3 majority, using electronic vote. Yes – 163 / No - 6

ATTEST:



Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 4: To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Parsons Avenue Extension as shown on the plan of land entitled "Street Acceptance Plan, Parsons Ave. Ext., Lynnfield, Mass." dated August 28, 2018, by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or to take any other action in relation thereto. Submitted by the Board of Selectmen

MOTION was moved by Selectmen Crawford to see if the town will vote to indefinitely postpone Article 4.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation of postponement
Finance Committee gave a favorable recommendation of postponement

ACTION: Mr. Crawford explained that due to questions about conditions of the roadway raised by residents during a public hearing on the laying out of Parsons Avenue Extension, there was insufficient time to meet the statutory requirement that a signed Order of Laying Out be available for examination at the Town Clerk's office prior to town meeting. As a result, the matter must be indefinitely postponed and will be taken up at a subsequent town meeting. Mr. Bourque called for a vote, and declared the motion to indefinitely postpone Article 4 passed by electronic vote.
Yes - 160 / No - 6

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 5: To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-5 of Chapter 45:

“Article IV. Conduct of Town Meetings

“§ 45-5 Limitation of Formal Presentations.

“Any person who wishes to offer the principal presentation in support of the main motion under an article must so notify the Moderator prior to the session at which the article is called. Unless granted an extension of time by vote of the meeting, the individual speaking as the principal proponent on a main motion shall not speak for more than ten (10) minutes. If more than one person indicates a desire to make a presentation in support of the article, the Moderator may divide the time. The same rules will apply should there be a principal speaker in opposition.” or to take any other action in relation thereto. Submitted by the Board of Selectmen

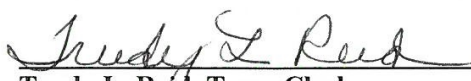
MOTION was made by Selectman Barrett to see if the own will vote to amend the General Bylaws by adopting as Article IV, Section 45-5 of Chapter 45: “Conduct of Town Meetings, Limitation of Formal Presentations,” as listed in the warrant.

MAJORITY VOTE REQUIRED

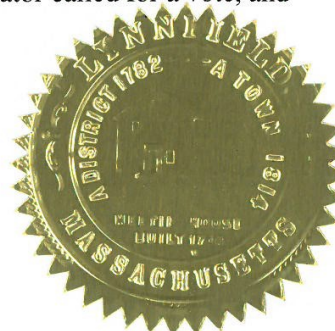
Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Crawford. The bylaw change was recommended by the Town Meeting Study Committee after it conducted a survey of Town residents and studied the bylaws and procedures of other towns that are governed by Open Town Meeting. This measure seeks to shorten the length of presentations in order to streamline the town meeting process. Residents responding to the survey on town meeting strongly expressed a preference for limiting the length of presentations. Hearing no discussion, the Moderator called for a vote, and declared Article 5 passed by an electronic vote. Yes – 151 / No - 14

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 6: To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-6 of Chapter 45:

“§ 45-6 Speakers from the Floor.

“No person shall speak more than three (3) minutes at one time, and no more than twice upon any question, provided that no person shall speak a second time on any question if there are others who desire to speak on it for a first time, except to answer an inquiry or to give information requested, without first obtaining leave of the meeting.” or to take any other action in relation thereto. Submitted by the Board of Selectmen


MOTION was made by Chairman Dalton to see if the Town will vote to amend the General Bylaws by adopting as Article IV, Section 45-6 of Chapter 45: “Speakers from the Floor,” as listed in the warrant.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Barrett. This bylaw change was recommended by the Town Meeting Study Committee after it conducted a survey of Town residents and studied the bylaws and procedures of other towns that are governed by Open Town Meeting. This measure seeks to shorten the length of speeches from the floor in order to streamline the town meeting process. Residents responding to the survey on town meeting expressed a preference for limiting the length of speeches. After a few questions, which was answered by Town Council Tom Mullen, and hearing no further discussion, the Moderator called for a vote. By electronic vote, the Moderator declared Article 6 passed by an electronic vote. Yes – 110 / No – 58

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 15, 2018 Lynnfield Middle School

ARTICLE 7: To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-7 of Chapter 45:

“§ 45-7 Meeting Start Time / End Time.

“Each session of a Town Meeting required by Section 2-3-1 or Section 2-3-2 of the Charter or of a Special Town Meeting shall begin no earlier than 7:00 PM, and no such session shall conclude later than 10:30 PM unless at such hour a deliberation and / or vote is in progress in which event action under the article shall be completed prior to adjournment. No consideration of an article shall be commenced after 10:30 PM unless the meeting votes to hear and act upon such article notwithstanding the hour, or votes to postpone adjournment to a specific, later time, or votes to defer adjournment until all warrant articles have been acted upon.” or to take any other action in relation thereto. Submitted by the Board of Selectman

MOTION was made by Selectman Crawford to see if the Town will vote to amend the General Bylaws by adopting as Article IV, Section 45-7 of Chapter 45: “Meeting Start Time / End Time,” as listed in the warrant.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee does not give a favorable recommendation

ACTION: The motion was 2nd by Selectman Barrett. Explained by Town Meeting Study Committee Chairperson Jack Adelson - this bylaw change was recommended by the Town Meeting Study Committee after it conducted a survey of Town residents and studied the bylaws and procedures of other towns that are governed by Open Town Meeting. This measure seeks to ensure that town meeting does not continue well past 10:30 p.m. unless voters at the meeting consent to an extension of the hours. Residents responding to the survey on town meeting strongly expressed a preference for shortening the length of meetings. In recent years, the Board of Selectmen has moved town meeting starting time from 7:30 p.m. to 7:00 p.m. as a measure to ensure the business of the meeting can be concluded earlier in the evening. Several questions from the voters, how are articles placed on the warrant, which was explained by Town Counsel Tom Mullen.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 7 – Continued

The Finance Committee was also asked why they do not support the Article. Chairperson Chris Mattia indicated they are concerned with a set time – may prevent the town’s business from getting completed. After hearing no further discussion, the Moderator asked for a vote. By electronic vote, the Moderator declared Article 7 failed. Yes – 57 / No - 109

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 8: To see if the Town will vote to amend the General Bylaws by adopting the following as Article IV, § 45-8 of Chapter 45:

“§ 45-8 Reconsideration.

“When final action has been taken under an article and the meeting has taken up the next order of business, or adjourned, the subject matter of such article may not again be taken under consideration unless, in the discretion of the Moderator, a significant error or omission occurred in connection with the meeting’s action under that article, or a significant change in circumstances has occurred, such that there is a substantial likelihood that the outcome could change upon reconsideration or that reconsideration is in the Town’s best interest.

“Upon a motion and second for reconsideration, the Moderator shall ask the maker of the motion to state the circumstances necessitating reconsideration. If, in the opinion of the Moderator, reconsideration meets the criteria established in the above paragraph, the Moderator shall so state and the meeting shall proceed without debate to a majority vote on the motion for reconsideration.” or to take any other action in relation thereto. Submitted by the Board of Selectmen

MOTION was made by Selectman Barrett to see if the Town will vote to amend the General Bylaws by adopting as Article IV, Section 45-8 of Chapter 45: “Reconsideration,” as listed in the warrant.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Crawford. This bylaw change was recommended by the Town Meeting Study Committee after it conducted a survey of Town residents and studied the bylaws and procedures of other towns that are governed by Open Town Meeting.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 8 - Continued

This measure seeks to eliminate the opportunity to reconsider articles that the meeting has previously voted upon by bringing the matter up later in the evening, after some of the voters have departed, assuming the matter was settled. The moderator could allow a motion for reconsideration for the reasons listed. This would dispense with the necessity of motions for reconsideration in hopes that the motion will fail a parliamentary tactic that has often been found confusing by town meeting voters.

Mr. Bourque recognized several meeting attendees – wanting a better understanding of the Article, which was explained by Town Meeting Study Committee Chairperson Jack Adelson and Town Counsel Tom Mullen. Pat Campbell, made a motion to amend the original motion to eliminate the language as pertained to the Moderator discretion. One resident spoke against the amended motion. Hearing no further discussion on the amendment, the Moderator asked for a vote. By electronic voting, the amended motion failed. Yes – 41 / No – 122. The Moderator then called for a vote on the original motion as made by Selectman Barret. By electronic vote, Article 8 passed. Yes – 112 / No - 43

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 9: To see if the Town will vote to amend the General Bylaws by replacing Chapter 45, Article III, § 45-4, which appears below:

“§ 45-4 Notice of Town Meetings.

“A. Notice of the Town Meeting required by Section 2-3-1 of the Charter shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least seven days before the time of holding of said meeting.

“B. Notice of every other Town Meeting, including that required by Section 2-3-2 of the Charter, shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least 14 days before the time of the holding of said meeting.”

with the following:

“§ 45-4 Notice of Town Meetings.

“A. Notice of the Town Meetings required by Section 2-3-1 and Section 2-3-2 of the Charter shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least seven days before the time of holding of said meeting.

“B. Notice of every other Town Meeting shall be given by posting a copy of the Warrant calling the same in compliance with MGL c. 30A, § 20, and in at least six public places in the Town, and such other places as the Selectmen may designate, at least 14 days before the time of the holding of said meeting.” or to take any other action in relation thereto. Submitted by the Board of Selectmen

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 9 - Continued

MOTION was made by Chairman Dalton to see if the Town will vote to amend the General Bylaws by replacing Chapter 45, Article III, § 45-4 with the language that appears in the warrant.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Barrett. This bylaw change was recommended by the Town Clerk and would address an ambiguity in the Charter on the noticing of the two charter-called town meetings. This would reduce the amount of time for the posting of the fall meeting from 14 days to seven days, which is the same period required for the spring town meeting. The shortened posting time would give more time for Town boards to make any necessary changes to warrant articles based on feedback from the public at public hearings and discussions of the articles at other meetings. The posting requirement for any special town meeting would remain at 14 days. Hearing no discussion, the Moderator called for a vote. By electronic vote, the Moderator declared Article 9 passed. Yes – 149 / No - 5

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 11: To see if the Town will vote to adopt as Chapter 197 of the General Bylaws the following:

“Chapter 197. Security Posted in Connection With Licenses, Permits & Approvals

“Article I. Purpose and Authority

“§ 197-1. The purpose of this Bylaw is to provide a mechanism for the application by Town officers, boards, committees and commissions of security posted by applicants in connection with their obtaining licenses, permits, approvals, authorizations and contracts. This Bylaw is adopted pursuant to the home rule authority of the Town and the authority conferred by G.L. c. 44, § 53G1/2.

“Article II. Scope

“§ 197-2. It is the intent of this Bylaw to govern as broad a range of situations as possible in which Town officers, boards, committees and commissions require some form of security from applicants, provided only that this Bylaw shall not apply to deposits or other financial surety received under G.L. c. 41, § 81U. Without limiting the generality of the foregoing, this Bylaw shall apply to surety required by (a) the Board of Selectmen to secure performance under any contract which such board is authorized to execute by general or special law or by any of the General Bylaws; (b) the Board of Selectmen to secure performance of any condition for the issuance by such board of any license, permit or approval including, without limitation, a street opening permit under § 217-7 or drain connection permit under § 217-7 of the General Bylaws; and (c) the Conservation Commission to secure performance of any obligation undertaken by an applicant for an order of conditions or other approval granted by such commission including, without limitation, under § 240-9 of the General Bylaws.

“Article III. Form and Handling of Surety

“§ 197-3. Subject to any restrictions set forth in any authorizing statute or Bylaw, Town officers, boards, committees and commissions may require, accept, hold and apply security in any reasonable form including, but not limited to, a deposit of money or negotiable securities, a bond issued by a bonding company authorized to do business within the Commonwealth of Massachusetts, a letter of credit, and a so-called ‘tri-partite’ agreement of the kind described in G.L. c. 41, § 81U(4).

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 11 – Continued

“§ 197-4. Any deposit of money hereunder shall be held by the Treasurer in a special account established specifically for such purpose, separate and apart from all other funds. Any negotiable securities, bonds, letters of credit and so-called ‘tri-partite’ agreements shall also be held by the Treasurer, and any funds generated from such surety shall likewise be deposited in such a special account. Any such account shall be an interest-bearing account with a Massachusetts bank. All interest accruing on each such account shall be added to the principal of such account for disposition as set forth herein.

“Article IV. Performance Standards

“§ 197-5. Any Town officer, board, committee or commission demanding surety from any applicant hereunder shall be responsible for determining, in the exercise of his or its reasonable discretion and in good faith, the extent, quality and adequacy of any work done by such applicant or performance by such applicant of the obligation for which such surety was given. Such officer, board, committee or commission may, but need not, reduce the amount of surety held upon proof of satisfactory partial work or performance by such applicant, provided that nothing herein shall require that such reduction be commensurate with the extent of such performance.

“§ 197-6. If and when such Town officer, board, committee or commission determines that such applicant has fully and satisfactorily completed all work and performed all obligations for which such surety was given, such surety shall be released and returned to the applicant, including any accrued interest.

“Article V. Default

“§ 197-7. If any Town officer, board, committee or commission which has received surety for work or for the performance of any obligation hereunder determines at any time that the applicant who posted such security is in default of his, her or its obligations (whether because of a failure to complete such work or performance by a designated deadline, or the unsatisfactory quality of such applicant’s work or performance, or otherwise), such officer, board, committee or commission may declare such applicant in default.

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 15, 2018 Lynnfield Middle School

ARTICLE 11 – Continued

“§ 197-8. Upon a declaration of default, such officer, board, committee or commission shall be entitled to apply any and all surety posted by such applicant (including any interest received thereon) to the completion of the work or the performance of the obligations for which such surety was posted. Without limiting the generality of the foregoing, such officer, board, committee or commission may take any and all actions necessary or appropriate to enforce any bond, make demand on any issuer of a letter of credit, and demand payment under any so-called ‘tri-partite’ agreement, and any money received as a result thereof shall be deposited in an account held by the Treasurer under § 197-4, above. Monies in such special account may be expended by such officer, board, committee or commission, without further appropriation, to complete the work or perform the obligations which such applicant was obliged to do or perform. Any monies remaining in such account after all work has been done and all obligations performed to the full satisfaction of such officer, board, committee or commission shall be returned to the applicant, including any accrued interest.

“Article VI. Procedure for Return of Surety

“§ 197-9. At any time, and from time to time, an applicant whose surety is being held by the Treasurer on behalf of a Town officer, board, committee or commission may give written notice to such officer, board, committee or commission that in such applicant’s opinion the work or performance that such surety was intended to secure has been fully and satisfactorily completed. Such notice shall contain a demand for the return of surety and the full name and address of the applicant. If such officer, board, committee or commission determines that such work or performance has been fully and satisfactorily completed, then he, she or it shall release the surety, or so much of it as may then remain, including any accrued interest, as set forth in § 197-6, above. If such officer, board, committee or commission determines that such work or performance has not been fully and satisfactorily completed, then he, she or it shall specify in a written notice to the applicant the details wherein such work or performance remains incomplete or unsatisfactory within forty-five (45) days after the receipt by such officer, board, committee or commission of the said notice and demand from the applicant. In the event that such forty-five-(45-) day period expires without such specification, then the applicant shall be entitled to the return of all surety then remaining, including any accrued interest. Any notice under this Bylaw by an applicant to a Town officer, board, committee or commission shall be given by certified mail, return receipt requested, and shall not otherwise be effective.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 11 – Continued

“§ 197-10. If any applicant appeals from an act or omission of any Town officer, board, committee or commission hereunder, whether by means of an action in the nature of mandamus or certiorari or otherwise, and such action results in a judgment in favor of such officer, board, committee or commission, then the latter’s reasonable attorneys’ fees and expenses incurred in defense against such action may be reimbursed from the surety posted by such applicant.

“Article VII. Severability

“§ 197-11. If any term, condition or provision set forth in this Bylaw should be found by a court of competent jurisdiction to be illegal, invalid or unenforceable as applied under particular circumstances, such term, condition or provision shall not be deemed stricken from this Bylaw but rather shall be, to the greatest extent possible, deemed applicable only to such circumstances as will not support a finding of such illegality, invalidity or unenforceability. The illegality, invalidity or unenforceability of any term, condition or provision of this Bylaw shall not affect the legality, validity or enforceability of any other term, condition or provision of this Bylaw.”

or to take any other action in relation thereto. Submitted by the Board of Selectmen

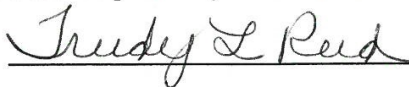
MOTION was made by Selectman Barrett to see if the Town will vote to adopt as Chapter 197 of the General Bylaws “Chapter 197. Security Posted in Connection With Licenses, Permits & Approvals” as it appears in the warrant.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Motion was made by Selectman Crawford. Town Counsel Tom Mullen explained this new bylaw would grant to the Town boards, committees and departments the power to expend funds posted by developers and others in connection with projects without appropriation by town meeting. The purpose of the bylaw is to give the Town flexibility to expend funds to mitigate any conditions that might arise from these issues without waiting for up to six months for a town meeting. Hearing no discussion, the Moderator called for a vote. By electronic vote, Article 11 was declared passed by the Moderator. Yes – 143 / No – 15

ATTEST:



Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 12: To amend the Zoning District Map of the Town of Lynnfield entitled "Zoning District Map of the Town of Lynnfield dated Dec 1953" as amended to date by changing from Residential A (RA) to Limited Business (LB), the parcel of land off Lynnfield Street, Lynnfield, containing 33,300 ± square feet as shown on a plan entitled "Plan Showing Proposed Zoning District Reconfiguration in Lynnfield, Massachusetts 5 Red Twig Lane and Portion of 3 Red Twig Lane (Assessor's Map 53, Parcel 2544 and Portion of Parcel 2439)" prepared for Michael and Heidi Tourkistas dated September 19, 2018, prepared by The Morin-Cameron Group, Inc., Scale: 1" = 20', showing the existing area of Residence A District to be Rezoned to Limited Business zone, a copy of which is on file with the Town Clerk, and bounded and described as follows:

Beginning at the northeast corner of the premises at Lynnfield Street and other land now or formerly of Lynnbrook Realty Trust.

Thence by land n/f S43°03'00"W a distance of 92.45' to land now or formerly of 100 Lynnfield Street Realty Trust;

Thence by land n/f 100 Lynnfield Street Realty Trust S43°03'00"W a distance of 50.38' to a point

Thence by land n/f 100 Lynnfield Street Realty Trust S53°22'00"W a distance of 7.97' to a point;

Thence by land n/f of Heidi and Michael Tourkistas N50°00'03"W a distance of 135.25' to a point;

Thence by land n/f of Heidi and Michael Tourkistas N14°46'05"W a distance of 132.87' to land now or formerly of Heidi and Michael Tourkistas;

Thence by land n/f of Heidi and Michael Tourkistas N49°13'57"E a distance of 78.00';

Thence by land of Heidi and Michael Tourkistas and Lynnfield Street S49°13'30"E a distance of 240.73' to land now or formerly of Lynnbrook Realty Trust and Lynnfield Street and the point of beginning.

Containing 33,300+/- square feet as shown on referenced plan.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**

ARTICLE 12 – Continued

Being a portion of land of Michael Tourkistas and Heidi Tourkistas by deeds filed as Document No. 268911, noted on Certificate No. 61821 and Document No. 279037, noted on Certificate No.'s 20087 and 62749 at the Essex South Registry District of the Land Court; or what action it will take thereon. Submitted by Petition

2/3 VOTE REQUIRED

ACTION: A voter in attendance stood to call the quorum. Mr. Bourque explained what happens when the quorum is called, and he also indicated to the best of his knowledge, the petitioner was going to ask for an indefinite postponement and refer it back to the Planning Board. Upon hearing the explanation, the voter changed her mind on calling the quorum.

Heidi Tourkistas, of 3 Red Twig Lane made the motion to indefinitely postpone Article 12 and refer the Article to the Planning Board, the motion was 2nd. The Tourkistas attorney, Mr. Jason Panos indicated based on concerns from the area neighbors; they would like to have more time to address the issues, and work with the Planning Board. Hearing no further discussion, the Moderator called for the vote to indefinitely postpone, referring the article to the Planning Board. By electronic vote, the motion passed. Yes – 124 / No – 38.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 15, 2018
Lynnfield Middle School**


CLOSING MOTION

MOTION was made by Chairperson Dalton to see if the town will vote the town meeting be adjourned sine die.

MAJORITY VOTE REQUIRED

ACTION: Motion was 2nd and by a voice vote, the motion passed. The meeting was adjourned at 8:32 PM.

ATTEST:



Trudy L. Reid, Town Clerk



Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2018 TO JUNE 30, 2019
TOWN MEETING OCTOBER 15, 2018**

ARTICLE 1: To transfer from free cash for prior year's bills	\$ 456.00
ARTICLE 2: To raise and appropriate or transfer from available funds and to supplement certain accounts in the current 2018 Fiscal Year for various purposes (see attached)	
Transfer from EMS Retained Earnings	\$ 67,000.00
Transfers from Other Appropriations	\$ 33,109.72
Transfer from Free Cash	\$180,000.00
Raise and appropriate	\$ 44,945.00
<u>TOTAL</u>	<u>\$325,054.72</u>
ARTICLE 3: To appropriate funds from free cash for design, purchase and construction of a septic system for the Lynnfield Public Library, Meeting House, and Historic Center	\$ 400,000.00

TOTAL APPROPRIATIONS **\$725,510.72**

ATTEST:

Trudy L. Reid

Trudy L. Reid, Town Clerk



Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2018 TO JUNE 30, 2019
TOWN MEETING OCTOBER 15, 2018**

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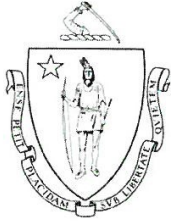
TOTAL APPROPRIATIONS **\$725,510.72**

ATTEST:



Trudy L. Reid, Town Clerk





MAURA HEALEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

RECEIVED
CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608
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(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

TOWN CLERKS OFFICE
LYNNFIELD, MA

January 16, 2019

Trudy L. Reid, Town Clerk
Town of Lynnfield
55 Summer Street
Lynnfield, MA 01940

**Re: Lynnfield Fall Annual Town Meeting of October 15, 2018 -- Case # 9156
Warrant Article # 10 (Zoning)
Warrant Articles # 5, 6, 8, 9 and 11 (General)**

Dear Ms. Reid:

Articles 5, 6, 8, 9, 10 and 11 - We approve Articles 5, 6, 8, 9, 10 and 11 from the October 15, 2018 Lynnfield Fall Annual Town Meeting. Our comments regarding Article 11 are provided below.

Article 11 - Article 11 amends the Town’s general by-laws to add a new Chapter 197, “Security Posted in Connection with Licenses, Permits & Approvals.” Section 197-1, “Purpose and Authority,” provides that the by-law is adopted pursuant to the Town’s home rule authority “and the authority conferred by G.L. c. 44, § 53G ½.” General Law Chapter 44, Section 53G ½ allows for the deposit of surety proceeds into a special account, if the Town provides for such deposit by by-law, as follows:

Notwithstanding section 53, in a...town that provides by by-law...rule, regulation or contract for the deposit of cash, bonds, negotiable securities, sureties or other financial guarantees to secure the performance of any obligation by an applicant as a condition of a license, permit or other approval or authorization, the monies or other security received may be deposited in a special account. Such by-law...rule or regulation shall specify: (1) the type of financial guarantees required; (2) the treatment of investment earnings, if any; (3) the performance required and standards for determining satisfactory completion or default; (4) the procedures the applicant must follow to obtain a return of the monies or other security; (5) the use of monies in the account upon default; and (6) any other conditions or rules as the...town determines are reasonable to ensure compliance with the obligations. Any such account shall be established by the municipal treasurer in the municipal treasury and shall be kept separate and apart from other monies. Monies in the special account may be expended by the authorized board, commission, department or officer, without further appropriation, to complete the work or perform the obligations, as provided in the by-law...rule or regulation. This section shall not apply to deposits or

other financial surety received under section 81U of chapter 41 or other general or special law.

The new Chapter 197 applies to sureties required by the Board of Selectmen or Conservation Commission to secure performance: (1) under any contract; (2) of any condition for the issuance of any license, permit or approval; or (3) of any obligation related to an order of conditions or other approval granted by the Conservation Commission. Article II, Section 197-2, Scope. In addition, the new by-law includes provisions pertaining to: (1) accrued interest (Section 197-3); (2) performance and default standards (Sections 197-5 through 197-7); (3) the use of the surety upon default (Section 197-8); and (4) the procedure for return of the surety (Section 197-9). The Town appears to have adopted the new Chapter 197 in order to comply with the requirements of G.L. c. 44, § 53G ½ as it relates to depositing surety proceeds in a separate account.

We offer comments on the new Section 197-10.

1. Section 197-10 - Attorneys' Fees.

Section 197-10, pertains to the payment of the Town's reasonable attorneys' fees and expenses from the posted surety, and provides as follows:

If any applicant appeals from an act or omission of any Town officer, board, committee or commission hereunder, whether by means of an action in the nature of mandamus or certiorari or otherwise, and such action results in a judgment in favor of such officer, board, committee or commission, then the latter's reasonable attorneys' fees and expenses incurred in defense against such action may be reimbursed from the surety posted by such applicant.

It is unclear whether the Town may lawfully use surety funds to pay attorney's fees incurred by the Town or its officers. Section 197-6 requires the surety to be returned to the applicant once the "applicant has fully and satisfactorily completed all work and performed all obligations for which such surety was given." In addition, Section 197-8 specifically provides for the circumstances under which the Town may use the surety: "Upon a declaration of default, such officer, board, committee or commission shall be entitled to apply any and all surety posted by such applicant...to the completion of the work or the performance of the obligation for which such surety was posted." Thus, the Town may not be authorized to use the surety for reimbursement of the Town's attorneys' fees and expenses "incurred in defense" of an action brought by the applicant. We suggest that the Town consult with Town Counsel regarding the proper application of Section 197-10 before using surety funds for something other than "completion of the work or the performance of the obligation for which the surety was posted." See Section 197-8.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the

by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY
ATTORNEY GENERAL

Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418
nicole.caprioli@mass.gov

cc: Town Counsel Thomas A. Mullen

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WARRANT FOR THE NOVEMBER 6, 2018 STATE ELECTION

SS.

To the Constables of the Town of Lynnfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at

Precincts 1, 2, 3, 4

Lynnfield High School, 275 Essex Street

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR and LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	SIXTH DISTRICT
SENATOR IN GENERAL COURT	THIRD ESSEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	20 TH MIDDLESEX DISTRICT
DISTRICT ATTORNEY	EASTERN DISTRICT
CLERK OF COURTS	ESSEX COUNTY
REGISTER OF DEEDS	EASTERN SOUTHERN DISTRICT

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;

- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

QUESTION 3: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held

gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

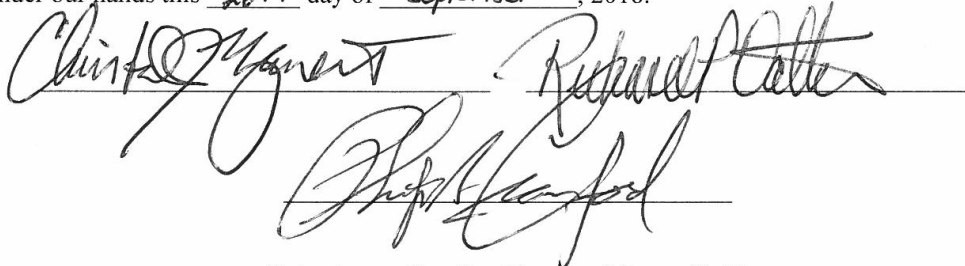
The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

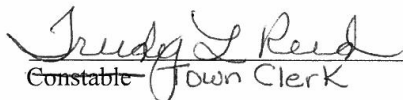
Given under our hands this 26th day of September, 2018.



The image shows three handwritten signatures in cursive script, each written over a horizontal line. The signatures are for three different individuals, likely the Selectmen mentioned in the caption below.

Selectmen for the Town of Lynnfield

Pursuant to the Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield, (Center Post Office, Lynnfield South Post Office, Village Market, Lynnfield Public Library, Pump n' Pantry, Senior Center, Lynnfield Water District, and Lynnfield Town Hall) seven days at least before the time and calling of said election.



Judge J. Reed
Constable Town Clerk

October 17, 2018.
(month and day)

Warrant must be posted by **October 30, 2018**, per MGL Chapter 39, Section 10: MGL Chapter 53, Section 63

OFFICIAL RESULTS -					
TUESDAY, NOVEMBER 6, 2018 STATE ELECTION					
	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR IN CONGRESS					
<i>Vote for One</i>					
Blanks	19	23	12	18	72
Elizabeth Warren	649	719	581	636	2585
Geoff Diehl	904	849	798	1004	3555
Shiva Ayyadurai	58	45	42	50	195
Write-Ins	2	6	6	0	14
TOTALS	1632	1642	1439	1708	6421
GOVERNOR / LT. GOV					
<i>Vote for One</i>					
Blanks	53	63	39	74	229
Baker and Polito	1283	1276	1144	1367	5070
Gonzalez and Palfrey	284	301	243	254	1082
Write-Ins	12	2	13	13	40
TOTALS	1632	1642	1439	1708	6421
ATTORNEY GENERAL					
<i>Vote for One</i>					
Blanks	27	32	41	44	144
Maura Healey	900	945	795	867	3507
James R. McMahon, III	705	661	603	797	2766
Write-Ins	0	4	0	0	4
TOTALS	1632	1642	1439	1708	6421
SECRETARY OF STATE					
<i>Vote for One</i>					
Blanks	48	42	51	70	211
William F. Galvin	906	992	810	915	3623
Anthony M. Amore	649	576	560	700	2485
Juan G. Sanchez, Jr.	29	28	18	23	98
Write-Ins	0	4	0	0	4
TOTALS	1632	1642	1439	1708	6421
TREASURER					
<i>Vote for One</i>					
Blanks	86	94	84	101	365
Deborah B. Goldberg	810	894	750	823	3277
Keiko M. Orral	705	622	576	771	2674
Jmie M. Guerin	31	29	29	13	102
Write-Ins	0	3	0	0	3
TOTALS	1632	1642	1439	1708	6421
AUDITOR					
<i>Vote for One</i>					
Blanks	91	100	101	111	403
Suzanne M. Bump	706	747	634	698	2785
Helen Brady	737	689	619	822	2867
Daniel Fishman	77	82	64	69	292
Edward J. Stamas	21	21	21	8	71
Write-Ins	0	3	0	0	3
TOTALS	1632	1642	1439	1708	6421
REP IN CONGRESS					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	40	54	47	50	191
Seth Moulton	841	888	761	839	3329
Joseph S. Schneider	691	649	584	789	2713
Mary Jean Charbonneau	58	45	46	30	179
Write-Ins	2	6	1	0	9
TOTALS	1632	1642	1439	1708	6421
COUNCILLOR					
<i>Sixth District</i>					
<i>Vote for One</i>					
Blanks	261	236	219	293	1009

Terrance W. Kennedy	1042	1091	957	1064	4154
Vincent Dixon	317	303	254	333	1207
Write-Ins	12	12	9	18	51
TOTALS	1632	1642	1439	1708	6421
SENATOR IN GEN. CT					
<i>Third Essex District</i>					
<i>Vote for One</i>					
Blanks	534	494	451	619	2098
Brendan P. Crighton	1044	1107	949	1054	4154
Write-Ins	54	41	39	35	169
TOTALS	1632	1642	1439	1708	6421
REP IN GENERAL COURT					
<i>Twentieth Middlesex District</i>					
<i>Vote for One</i>					
Blanks	344	385	315	349	1393
Bradley H. Jones, Jr.	1243	1223	1092	1338	4896
Write-Ins	45	34	32	21	132
TOTALS	1632	1642	1439	1708	6421
DISTRICT ATTORNEY					
<i>Eastern District</i>					
<i>Vote for One</i>					
Blanks	527	477	419	589	2012
Jonathan W. Blodgett	1061	1122	980	1082	4245
Write-Ins	44	43	40	37	164
TOTALS	1632	1642	1439	1708	6421
CLERK OF COURTS					
<i>Essex County</i>					
<i>Vote for One</i>					
Blanks	540	497	439	618	2094
Thomas H. Driscoll, Jr.	1052	1106	972	1054	4184
Write-Ins	40	39	28	36	143
TOTALS	1632	1642	1439	1708	6421
REGISTER OF DEEDS					
<i>Essex Southern District</i>					
<i>Vote for One</i>					
Blanks	127	116	107	122	472
John L. O'Brien, Jr.	811	883	751	800	3245
Jonathan E. Ring	650	585	547	756	2538
David D. Colpitts	44	53	34	26	157
Write-Ins	0	5	0	4	9
TOTALS	1632	1642	1439	1708	6421
BALLOT QUESTIONS					
Question 1 -					
Patients / Nurses					
Yes	300	338	282	286	1206
No	1297	1250	1123	1378	5048
Blanks	35	54	34	44	167
TOTALS	1632	1642	1439	1708	6421
Question 2 -					
Corporations / Human Beings					
Yes	979	1003	879	1012	3873
No	586	560	489	634	2269
Blanks	67	79	71	62	279

TOTALS	1632	1642	1439	1708	6421
Question 3 -					
Gender Identity					
Yes	917	920	828	954	3619
No	680	677	559	715	2631
Blanks	35	45	52	39	171
TOTALS	1632	1642	1439	1708	6421
Number of Registered Voters	9,314				
Number of Voters =	6,421				
Voter Turnout =	69%				



2018

Robert J. Dolan – Town Administrator

Robert E. Curtin – Assistant Town Administrator

Board of Selectmen:

Richard P. Dalton – Chairman

Philip B. Crawford – Vice Chairman

Christopher J. Barrett – Clerk