

# ***TOWN OF LYNNFIELD***

## **Annual Town Report for 2019**



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# TABLE OF CONTENTS

BOARD OF SELECTMEN	3
ACCOUNTANT	5
COUNCIL ON AGING	25
BOARD OF APPEALS	27
BOARD OF ASSESSORS	28
FIRE DEPARTMENT	30
GOLF	33
BOARD OF HEALTH	34
LIBRARY	38
PLANNING AND CONSERVATION	41
POLICE DEPARTMENT	43
PUBLIC WORKS	44
RECREATION COMMISSION	48
SCHOOL DEPARTMENT	50
STRATEGIC PLANNING COMMITTEE	54
TREASURER/TAX COLLECTOR	56
VETERANS AFFAIRS	57
WAR MEMORIAL COMMITTEE	58
ZONING AND ENFORCEMENT	60
TOWN CLERK	62

## **BOARD OF SELECTMEN**

The Board of Selectmen, under the Town Charter, is vested with all executive powers of the Town, except as otherwise provided by the Charter. The Board “shall exercise control over town affairs by recommending major courses of action to the Town Meeting and by setting policies to be carried out by the Town Administrator, and other officers, boards, and commissions appointed by the Board of Selectmen.”

The Board also is empowered by the Charter “to enact rules and regulations relating to the conduct of town elections and for the establishment of town policies, not otherwise governed by Statute, this Charter, or By-law, provided, however, that whenever an appropriation shall be necessary to implement such action, the vote of the Board shall be effective only if such appropriation shall be made by the Town Meeting.” The Town Charter also invests in the Board of Selectmen the power to make and rescind appointments for various committees and department heads.

The Board of Selectmen has served as the chief executive power in the Town since its establishment as a municipality. Selectmen were originally elected to one-year terms at the annual town meeting. The three-year overlapping term system for the Board was not adopted until the 1950s.

Under the Town Charter, the Town Administrator is directly responsible to the Board of Selectmen for the performance of duties, and is the principal full-time administrative officer of the Town. The Town Administrator assembles and presents to the Board of Selectmen the annual budget of the Town and shall also be responsible for the development and annual revision of the capital improvements program.

The Town Administrator keeps the Board of Selectmen fully informed regarding the departmental operations, fiscal affairs, problems, administrative actions, and the long range-needs of the Town, and is responsible for the day-to-day administration of personnel system and for purchasing for all Town functions and departments, excepting those of the School Department.

### **Goals achieved/large projects accomplished:**

- Presented a budget, approved by town meeting, that fully funded all existing Town operations and continued funding for a robust capital program, with no need for use of free cash or other one-time sources to fund ongoing operations, and without resorting to a Proposition 2-1/2 override
- Continued to build Town reserves through appropriations to the Stabilization Fund, the Other Post-Employment Benefits Trust, and by maintaining a healthy Free Cash balance, meeting or exceeding the Town’s benchmarks in its financial policies
- Continued to work with the Strategic Planning Committee and the School Enrollment and Capacity Exploration Committee, ad hoc committees charged with exploring options that will ensure Town and school facilities will meet future population growth and demand for services; issued requests for proposals to engage expert assistance for these efforts
- Successfully applied for Community Compact grants to assist with the updating of the emergency management plan and recycling and waste stream reduction. Formed a Recycling Committee to advise the Board and assist with promotion of recycling.
- Worked with Recreational Path Committee, Town of Wakefield, Friends of the Lynnfield Rail Trail and state Department of Transportation to secure funding

sources for additional engineering work on the proposed Wakefield-Lynnfield Rail Trail project, continued work on which was approved by voters in a non-binding referendum at the April town election and funding for continued engineering work to complete the rail trail design was approved by voters at a Special Town Meeting in September

- Oversaw the project that provided for installation of a septic system to serve existing Lynnfield Public Library building and the Meeting House
- Sold the former Perley Burrill site through public auction, adding to the Town's Sale of Real Estate Fund and paving the way for the redevelopment as a two-lot residential subdivision of a distressed property taken by tax title proceedings that had been an eyesore to the neighborhood
- Worked with the MBTA on a project that breached the culvert in Reedy Meadow to alleviate longstanding flooding issues in the Perry Avenue area
- Presented to public and received approval from the state for a plan to make areas around the elementary and middle schools safer through improvements to infrastructure as part of the Complete Street program, funding for the engineering of which was approved at fall Town Meeting
- Presented comprehensive Summer Street Traffic Improvement Plan to residents and received approval for the plan by the state Department of Transportation
- Reached an agreement with Town and school employees and retirees, as represented by the Public Employee Committee, to continue to provide employees and retirees with health insurance plans through the state Group Insurance Commission, participation in which has resulted in vastly lowered rates of increase in annual premiums to both employees/retirees and the Town, and which has offered multiple plan options for employees and retirees
- Successfully negotiated a renewal of the cable television contract with Verizon on terms favorable to the Town
- Reached three-year collective bargaining agreements with several Town employee unions at annual cost-of-living increases of 1.5 percent and continued to work on negotiations with other bargaining units
- Appointed Leslie Davidson as treasurer/tax collector after being informed that longtime treasurer/collector Christine O'Sullivan planned to retire after three decades of service to the Town. Ms. Davidson was highly qualified, having held these positions in the towns of Wenham and Marblehead. The Board thanks Ms. O'Sullivan for her years of dedicated service to the Town
- Developed plans for significant upgrades to Jordan Park and the fitness room at Lynnfield High School and won voter approval for funding of these projects

*Respectfully submitted,*

***BOARD OF SELECTMEN***

***Philip B. Crawford, Chairman***

***Christopher J. Barrett, Vice Chairman***

***Richard P. Dalton, Clerk***

***Robert J. Dolan, Town Administrator***

***Robert E. Curtin, Assistant Town Administrator***

## **ACCOUNTANT**

The Town Accountant's office oversees the maintenance of comprehensive accounting records for the town including cash, general ledgers for all funds, journal and budget entries, subsidiary ledgers and debt records. The Town Accountant's office ensures that the town is in compliance with all municipal finance laws. The Accounting office monitors expenditures of all town funds, examines vouchers, department bills and payrolls for accuracy and availability of funds before payment by Treasurer. The department is responsible for compiling and submitting required reports to state and federal agencies and assisting in the annual independent audit

Goals achieved/large projects accomplished:

- Instituted a standardized budget process for all departments to follow.
- Successfully migrated Tyler/MUNIS financial system over to the cloud based environment.
- Completed training on the Federal grant Payment Management System and files required reports quarterly.
- Successfully Completed FY 19 Audit with no management comments cited.
- Prepared the Comprehensive Annual Financial Report for submission to the Government Finance Officers Association.

I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant, Janice Coburn, for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year.

*Respectfully Submitted,*  
*Julie McCarthy*  
*Asst. Finance Director/Town Accountant*  
*Janice Coburn*  
*Assistant Town Accountant*

Town of Lynnfield Operating Budget Fiscal 2019							
	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>General Government</b>							
<b>Selectmen</b>							
Board Salaries	\$0	\$2,250	\$0	\$0	\$1,513	\$0	\$738
Town Administrator	\$0	\$173,900	\$1,375	\$0	\$175,273	\$0	\$2
Other Salaries	\$0	\$82,939	\$5,000	\$0	\$85,989	\$0	\$1,950
General Town Insurance	\$0	\$730,307	\$0	\$70,091	\$523,983	\$0	\$136,233
Professional Service	\$8,500	\$82,000	\$24,000	\$0	\$88,792	\$9,500	\$16,208
Expenses	\$0	\$21,000	\$0	\$0	\$14,581	\$121	\$6,297
Contingency Fund	\$0	\$60,000	\$0	\$59,499	\$0	\$0	\$501
<b>Selectmen</b>	<b>\$8,500</b>	<b>\$1,152,396</b>	<b>\$30,375</b>	<b>\$129,590</b>	<b>\$890,130</b>	<b>\$9,621</b>	<b>\$161,929</b>
<b>Cable PEG Access</b>							
Salaries	\$0	\$89,131	\$0	\$0	\$88,791	\$0	\$340
Expenses	\$184	\$34,323	\$0	\$0	\$32,696	\$0	\$1,811
Capital	\$8,128	\$15,000	\$0	\$0	\$17,571	\$5,173	\$384
<b>Cable PEG Access</b>	<b>\$16,812</b>	<b>\$138,454</b>	<b>\$0</b>	<b>\$0</b>	<b>\$139,058</b>	<b>\$5,173</b>	<b>\$2,535</b>
<b>Finance Committee</b>							
Other Salaries	\$0	\$3,000	\$0	\$0	\$2,183	\$0	\$818
Reserve Fund	\$0	\$420	\$0	\$0	\$0	\$0	\$420
Town Reports	\$0	\$1,800	\$700	\$0	\$2,100	\$0	\$400
Expenses	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
<b>Finance Committee</b>	<b>\$0</b>	<b>\$50,220</b>	<b>\$700</b>	<b>\$0</b>	<b>\$4,283</b>	<b>\$0</b>	<b>\$46,638</b>
<b>Town Accountant</b>							
Accountant Salary	\$0	\$118,675	\$6,000	\$0	\$124,675	\$0	\$0
Other Salaries	\$0	\$61,489	\$0	\$0	\$59,320	\$0	\$2,169
Expenses	\$0	\$5,225	\$0	\$0	\$3,863	\$0	\$1,362
<b>Town Accountant</b>	<b>\$0</b>	<b>\$185,389</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$187,858</b>	<b>\$0</b>	<b>\$3,531</b>
<b>Board of Assessors</b>							
Board Salaries	\$0	\$11,500	\$0	\$0	\$11,200	\$0	\$300
Other salaries	\$0	\$138,343	\$1,000	\$0	\$138,301	\$0	\$1,042
Professional Services	\$0	\$41,435	\$0	\$0	\$23,010	\$0	\$18,425
Revaluation	\$0	\$8,200	\$0	\$0	\$8,200	\$0	\$0
Expenses	\$0	\$11,970	\$0	\$0	\$4,390	\$697	\$6,883
<b>Board of Assessors</b>	<b>\$0</b>	<b>\$211,448</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$185,102</b>	<b>\$697</b>	<b>\$26,650</b>
<b>Town Counsel</b>							
Professional Services	\$4,148	\$75,000	\$0	\$0	\$61,425	\$4,750	\$12,973
Expenses	\$0	\$3,000	\$0	\$0	\$3,000	\$0	\$0
<b>Town Counsel</b>	<b>\$4,148</b>	<b>\$78,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,425</b>	<b>\$4,750</b>	<b>\$12,973</b>
<b>Personnel Board</b>							
Other Salaries	\$0	\$2,874	\$0	\$0	\$0	\$0	\$2,874
Professional Services	\$0	\$2,870	\$0	\$0	\$325	\$0	\$2,545
Expenses	\$0	\$330	\$0	\$0	\$250	\$0	\$80
<b>Personnel Board</b>	<b>\$0</b>	<b>\$6,074</b>	<b>\$0</b>	<b>\$0</b>	<b>\$575</b>	<b>\$0</b>	<b>\$5,499</b>
<b>Conservation Commission</b>							
Other Salaries	\$0	\$85,303	\$14,000	\$0	\$98,814	\$0	\$489
Professional Services	\$0	\$1,545	\$0	\$0	\$875	\$0	\$670
Expenses	\$13	\$3,698	\$0	\$0	\$3,353	\$80	\$279
Open Space	\$0	\$1,545	\$0	\$0	\$908	\$450	\$187
<b>Conservation Commission</b>	<b>\$13</b>	<b>\$92,091</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$103,949</b>	<b>\$530</b>	<b>\$1,625</b>
<b>Planning Board</b>							
Other Salaries	\$0	\$65,000	\$0	\$13,000	\$20,519	\$0	\$31,481
Expenses	\$189	\$4,786	\$0	\$0	\$2,814	\$0	\$2,161
<b>Planning Board</b>	<b>\$189</b>	<b>\$69,786</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$23,332</b>	<b>\$0</b>	<b>\$33,643</b>
<b>Board of Appeals</b>							
Expenses	\$384	\$2,741	\$0	\$0	\$2,689	\$304	\$132
<b>Board of Appeals</b>	<b>\$384</b>	<b>\$2,741</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,689</b>	<b>\$304</b>	<b>\$132</b>
<b>General Government</b>	<b>\$13,234</b>	<b>\$1,848,145</b>	<b>\$52,075</b>	<b>\$142,590</b>	<b>\$1,462,342</b>	<b>\$15,902</b>	<b>\$292,620</b>

Town of Lynnfield Operating Budget Fiscal 2019							
		Appropriation		Transfers Out		Encumbrances	
	Carryforward		Transfers In		Expenditures		Returned Surplus
<b>Finance &amp; Administration</b>							
<b>Treasurer</b>							
Treasurer Salaries	\$0	\$79,203	\$3,000	\$0	\$82,203	\$0	\$0
Clerical Salaries	\$0	\$111,723	\$0	\$0	\$111,654	\$0	\$69
Expenses	\$0	\$28,740	\$0	\$0	\$25,668	\$445	\$2,626
Treasurer	\$0	\$219,666	\$3,000	\$0	\$219,526	\$445	\$2,695
<b>Tax Collector</b>							
Expenses	\$0	\$20,450	\$0	\$0	\$14,027	\$0	\$6,423
SR-work off program	\$0	\$9,000	\$0	\$7,952	\$1,047	\$0	\$1
Tax Collector	\$0	\$29,450	\$0	\$7,952	\$15,074	\$0	\$6,424
<b>Operations Support</b>							
Other Salaries	\$0	\$75,047	\$0	\$0	\$48,777	\$0	\$26,270
Expenses	\$0	\$47,400	\$0	\$0	\$43,627	\$0	\$3,773
Operations Support	\$0	\$122,447	\$0	\$0	\$92,404	\$0	\$30,043
<b>Information Systems</b>							
Other Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT Capital	\$30,610	\$46,170	\$0	\$0	\$20,298	\$15,746	\$40,735
Expenses	\$4,731	\$203,044	\$9,000	\$0	\$164,449	\$45,000	\$7,326
Information Systems	\$35,341	\$249,214	\$9,000	\$0	\$184,747	\$60,746	\$48,061
<b>Town Clerk</b>							
Other Salaries	\$0	\$131,237	\$2,077	\$0	\$133,314	\$0	\$0
Election Expense	\$0	\$27,275	\$0	\$0	\$27,275	\$0	\$0
Registration Expense	\$0	\$4,700	\$0	\$0	\$4,129	\$0	\$571
Expenses	\$0	\$10,890	\$0	\$0	\$9,771	\$0	\$1,119
Town Clerk	\$0	\$174,102	\$2,077	\$0	\$174,489	\$0	\$1,689
<i>Finance &amp; Admin</i>	\$35,341	\$794,879	\$14,077	\$7,952	\$686,240	\$61,192	\$88,913
<b>Public Safety</b>							
<b>Police Department</b>							
Chief Salary	\$0	\$196,526	\$0	\$0	\$196,490	\$0	\$36
Other Salaries	\$0	\$2,160,996	\$107,198	\$0	\$2,175,519	\$6,240	\$86,435
Patrolmen Overtime	\$0	\$393,985	\$175,000	\$0	\$548,075	\$0	\$20,910
Patrolmen Training	\$0	\$131,154	\$0	\$0	\$114,919	\$0	\$16,235
Expenses	\$0	\$215,000	\$0	\$0	\$213,850	\$0	\$1,150
Police Department	\$0	\$3,097,661	\$282,198	\$0	\$3,248,853	\$6,240	\$124,766
<b>Fire Department</b>							
Chief Salary	\$0	\$120,239	\$31,358	\$0	\$151,596	\$0	\$1
Firefighter Salaries	\$0	\$840,799	\$29,000	\$0	\$841,665	\$1,564	\$26,569
Call Firefighter Salaries	\$0	\$474,710	\$0	\$0	\$442,991	\$0	\$31,719
Fire Alarm Salaries	\$0	\$14,641	\$0	\$0	\$9,253	\$0	\$5,388
Expenses	\$1,207	\$115,869	\$0	\$0	\$116,735	\$290	\$51
Fire Alarm Expenses	\$1,592	\$8,918	\$0	\$0	\$6,742	\$836	\$2,933
Fire Department	\$2,799	\$1,575,176	\$60,358	\$0	\$1,568,982	\$2,690	\$66,661
<b>Zoning Enforcement/Inspect</b>							
Other Salaries	\$0	\$78,942	\$0	\$0	\$75,108	\$0	\$3,834
Professional Services	\$0	\$152,695	\$30,000	\$0	\$182,329	\$0	\$366
Expenses	\$1,574	\$11,211	\$1,200	\$0	\$9,098	\$335	\$4,552
Zoning Enforcement/Inspect	\$1,574	\$242,848	\$31,200	\$0	\$266,536	\$335	\$8,752
<b>Civil Defense</b>							
Director Salary	\$0	\$250	\$1,000	\$0	\$1,250	\$0	\$0
Expenses	\$0	\$1	\$0	\$0	\$0	\$0	\$1
Civil Defense	\$0	\$251	\$1,000	\$0	\$1,250	\$0	\$1
<b>Dog Officer</b>							
Director Salary	\$0	\$27,011	\$0	\$0	\$26,352	\$0	\$659
Expenses	\$0	\$1,854	\$0	\$0	\$1,694	\$0	\$160
Dog Officer	\$0	\$28,865	\$0	\$0	\$28,046	\$0	\$819
<i>Public Safety</i>	\$4,373	\$4,944,801	\$374,756	\$0	\$5,113,667	\$9,265	\$200,998



## Town of Lynnfield Operating Budget Fiscal 2019

	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>Education</b>							
<b>Treasurer</b>							
North Shore Voke	\$0	\$376,359	\$0	\$8,164	\$368,195	\$0	\$0
Treasurer	\$0	\$376,359	\$0	\$8,164	\$368,195	\$0	\$0
<b>School Administration</b>							
School Committee	\$0	\$13,086	\$59	\$0	\$13,454	\$0	-\$309
Superintendent's Office	\$15	\$296,810	\$7,037	\$0	\$304,172	\$0	-\$310
Other District-Wide Admin	\$0	\$126,075	\$773	\$0	\$126,848	\$0	\$0
Business Office	\$79	\$267,608	\$1,263	\$0	\$271,285	\$145	-\$2,481
Legal Services	\$92	\$67,000	\$0	\$0	\$46,743	\$0	\$20,257
Administrative Technology	\$592	\$424,297	\$119,500	\$0	\$509,053	\$28,904	\$6,432
Building Technology	\$0	\$175,176	\$0	\$92,000	\$78,635	\$0	\$4,541
Attendance & Parent Liasor	\$0	\$1,935	\$0	\$0	\$1,924	\$0	\$11
Utilities	\$0	\$11,500	\$0	\$0	\$14,933	\$212	-\$3,645
Maintenance of Buildings	\$0	\$10,000	\$0	\$0	\$7,570	\$0	\$2,430
Building Security	\$0	\$28,500	\$0	\$0	\$15,800	\$0	\$12,700
Maintenance of Equipment	\$0	\$1,500	\$0	\$0	\$1,165	\$0	\$335
Networking and Communica	\$0	\$78,321	\$0	\$0	\$132,328	\$21	-\$54,028
Technology Maintenance	\$0	\$14,935	\$0	\$0	\$7,810	\$7,500	-\$375
Employee Sick and Vacatio	\$0	\$3,718	\$0	\$0	\$3,750	\$0	-\$32
Health Insurance	\$0	\$2,776,712	\$0	\$0	\$2,776,712	\$0	\$0
Unemployment Ins	\$614	\$52,000	\$0	\$0	\$3,151	\$0	\$49,463
Lease Payments	\$86	\$139,547	\$0	\$0	\$125,863	\$0	\$13,770
School Administration	\$1,385	\$4,488,720	\$128,632	\$92,000	\$4,441,197	\$36,782	\$48,759
<b>Special Education</b>							
Districtwide Leadership	\$0	\$440,631	\$0	\$95,484	\$382,405	\$826	-\$38,084
Classroom Instruction	\$0	\$371,510	\$16,275	\$10,000	\$340,650	\$0	\$37,135
Teachers & Specialists	\$0	\$59,500	\$0	\$0	\$58,019	\$0	\$1,481
Medical/Theraputic Service	\$0	\$502,258	\$2,500	\$0	\$558,985	\$0	-\$54,227
Substitutes	\$0	\$151,500	\$0	\$0	\$22,701	\$0	\$128,799
Instructional Aides	\$0	\$88,339	\$18,000	\$0	\$67,795	\$0	\$38,544
Professional Development	\$4,518	\$104,650	\$1	\$0	\$104,371	\$3,074	\$1,724
Textbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Equipment	\$1,309	\$45,000	\$0	\$0	\$647,155.1	\$3,022	-\$21,429
Testing & Assessment	\$0	\$15,000	\$0	\$0	\$16,172	\$0	-\$1,172
Psychological	\$983	\$121,056	\$0	\$0	\$114,185	\$0	\$7,853
Pupil Transportation	\$2,225	\$446,849	\$0	\$0	\$417,830	-\$499	\$31,742
Programs with Others	\$2,002	\$878,631	\$0	\$0	\$1,061,134	\$0	-\$180,501
Special Education	\$11,035	\$3,224,924	\$36,776	\$105,484	\$3,208,962	\$6,423	-\$48,134
<b>Summer Street School</b>							
Principal/School Leadership	\$0	\$241,499	\$1,950	\$6,000	\$239,001	\$0	-\$1,552
Classroom Instruction	\$0	\$2,542,553	\$0	\$52,667	\$2,591,560	\$0	-\$101,674
Teachers & Specialists	\$0	\$177,194	\$0	\$0	\$0	\$0	\$177,194
Therapists	\$0	\$0	\$0	\$0	\$87,193	\$0	-\$87,193
Long Term Substitutes	\$0	\$0	\$0	\$0	\$25,200	\$0	-\$25,200
Short Term Subtitutes	\$0	\$32,000	\$0	\$0	\$32,016	\$0	-\$16
Instructional Aides	\$0	\$161,590	\$0	\$5,000	\$145,463	\$0	\$11,127
Librarians & Media Center	\$0	\$74,118	\$3,000	\$0	\$74,117	\$0	\$3,001
Prof Dev Leaders	\$0	\$100,630	\$0	\$0	\$100,628	\$0	\$2
Prof Dev Instructional Staff	\$200	\$5,950	\$0	\$0	\$3,626	\$0	\$2,524
Outside Prof Dev Providers	\$0	\$3,000	\$0	\$0	\$727	\$0	\$2,273
Other Instructional Materials	\$0	\$7,400	\$0	\$0	\$7,002	\$0	\$398
Instructional Equipment	\$0	\$500	\$0	\$0	\$1,346	\$0	-\$846
General Supplies	\$4,729	\$71,750	\$0	\$0	\$47,556	\$0	\$28,923
Instructional Technology	\$0	\$12,700	\$0	\$0	\$24,660	\$1,710	-\$13,670
Other Instructional Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Testing & Assessment	\$0	\$800	\$0	\$0	\$0	\$0	\$800
Psychological	\$0	\$94,190	\$0	\$0	\$94,189	\$0	\$1
Health Services	\$0	\$88,967	\$0	\$0	\$88,939	\$0	\$28
Utilities	\$0	\$3,800	\$0	\$0	\$3,889	\$0	-\$89
Employee Sick and Vacatio	\$0	\$8,000	\$0	\$0	\$2,475	\$0	\$5,525
Maintenance of Equipment	\$0	\$0	\$0	\$0	\$9,940	\$0	-\$9,940
Summer Street School	\$4,929	\$3,626,641	\$4,950	\$63,667	\$3,579,528	\$1,710	-\$8,385

Town of Lynnfield Operating Budget Fiscal 2019							
		Appropriation		Transfers Out		Encumbrances	
	Carryforward		Transfers In		Expenditures		Returned Surplus
<b>Education</b>							
<b>Huckleberry Hill School</b>							
Principal/School Leadership	\$0	\$240,775	\$6,000	\$0	\$238,746	\$534	\$7,495
Classroom Instruction	\$0	\$2,419,531	\$102,671	\$12,000	\$2,474,260	\$0	\$35,942
Teachers & Specialists	\$0	\$166,190	\$0	\$0	\$0	\$0	\$166,190
Therapists	\$0	\$0	\$3,000	\$0	\$72,432	\$0	-\$69,432
Long Term Substitutes	\$2,225	\$0	\$0	\$0	\$69,700	\$0	-\$67,475
Short Term Substitutes	\$0	\$32,000	\$5,000	\$0	\$37,464	\$0	-\$464
Instructional Aides	\$0	\$348,498	\$0	\$26,000	\$352,589	\$0	-\$30,091
Librarians	\$0	\$87,967	\$0	\$0	\$88,504	\$0	-\$537
Prof Dev Leaders	\$0	\$101,631	\$0	\$0	\$101,629	\$0	\$2
Prof Dev Instructional Staff	\$0	\$7,950	\$0	\$0	\$2,343	\$0	\$5,607
Outside Prof Dev Providers	\$0	\$4,500	\$0	\$0	\$2,296	\$0	\$2,204
Other Instructional Materials	\$0	\$8,550	\$0	\$0	\$8,102	\$0	\$448
Instructional Equipment	\$0	\$2,000	\$0	\$0	\$3,860	\$0	-\$1,860
General Supplies	\$1,161	\$69,550	\$0	\$0	\$57,246	\$1,589	\$11,876
Instructional Technology	\$0	\$9,850	\$0	\$0	\$13,317	\$1,710	-\$5,177
Other Instructional Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Testing & Assessment	\$0	\$600	\$0	\$0	\$298	\$0	\$302
Psychological	\$0	\$66,498	\$2,030	\$0	\$66,306	\$0	\$2,222
Health Services	\$0	\$80,953	\$0	\$0	\$80,945	\$0	\$8
Utilities	\$0	\$3,800	\$0	\$0	\$6,147	\$0	-\$2,347
Maintenance of Equipment	\$0	\$0	\$0	\$0	\$7,321	\$0	-\$7,321
Huckleberry Hill School	\$3,386	\$3,650,843	\$118,701	\$38,000	\$3,683,506	\$3,833	\$47,591
<b>Middle School</b>							
Principal's Office	\$36	\$317,834	\$1,000	\$0	\$323,327	\$0	-\$4,457
Classroom Instruction	\$0	\$4,299,667	\$0	\$22,000	\$4,228,688	\$0	\$48,979
Teachers & Specialists	\$0	\$149,361	\$0	\$0	\$0	\$0	\$149,361
Therapists	\$0	\$0	\$2,500	\$0	\$68,362	\$0	-\$65,862
Long Term Substitutes	\$0	\$0	\$0	\$0	\$43,105	\$0	-\$43,105
Short Term Substitutes	\$150	\$43,159	\$0	\$0	\$34,699	\$0	\$8,610
Instructional Aides	\$0	\$294,205	\$30,000	\$0	\$288,178	\$0	\$36,027
Librarians & Media Center	\$0	\$88,565	\$0	\$0	\$88,564	\$0	\$1
Prof Dev Leaders	\$0	\$194,136	\$0	\$0	\$194,136	\$0	\$0
Prof Dev Instructional Staff	\$0	\$12,900	\$0	\$0	\$5,375	\$0	\$7,525
Outside Prof Dev Providers	\$0	\$1,500	\$0	\$0	\$2,838	\$0	-\$1,338
Textbooks/Software/Media	\$624	\$17,600	\$0	\$0	\$16,793	\$0	\$1,431
Other Instructional Materials	\$0	\$6,850	\$0	\$0	\$6,897	\$0	-\$47
General Supplies	\$0	\$74,150	\$0	\$0	\$72,975	\$0	\$1,175
Instructional Technology	\$0	\$6,500	\$0	\$0	\$2,740	\$0	\$3,760
Other Instructional Hardware	\$0	\$3,200	\$0	\$0	\$3,002	\$0	\$198
Guidance & Counseling	\$0	\$36,990	\$0	\$0	\$37,224	\$0	-\$234
Testing & Assessment	\$0	\$1,000	\$0	\$0	\$731	\$0	\$269
Psychological	\$0	\$144,009	\$5,000	\$0	\$143,989	\$0	\$5,020
Health Services	\$0	\$89,567	\$0	\$0	\$89,770	\$0	-\$203
Student Activities	\$0	\$10,830	\$0	\$0	\$11,123	\$0	-\$293
Utilities	\$0	\$7,000	\$0	\$0	\$8,641	\$0	-\$1,641
Employee Sick and Vacation	\$0	\$8,000	\$0	\$0	\$14,785	\$0	-\$6,785
Maintenance of Equipment	\$0	\$3,500	\$0	\$0	\$29,898	\$0	-\$26,398
Middle School	\$810	\$5,810,523	\$38,500	\$22,000	\$5,715,840	\$0	\$111,993

Town of Lynnfield Operating Budget Fiscal 2019							
	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<i>Education</i>							
<b>High School</b>							
Principal's Office	\$0	\$402,512	\$1,500	\$0	\$395,859		\$8,153
Building Technology	\$0	\$500	\$0	\$0	\$500	\$0	\$0
Classroom Instruction	\$0	\$5,033,290	\$2,000	\$70,000	\$4,978,178	\$0	-\$12,888
Teachers & Specialists	\$0	\$10,000	\$0	\$0	\$6,603	\$0	\$3,398
Long Term Substitutes	\$0	\$0	\$0	\$0	\$30,625	\$0	-\$30,625
Short Term Substitutes	\$0	\$33,159	\$0	\$0	\$35,793	\$0	-\$2,634
Instructional Aides	\$0	\$199,541	\$0	\$5,000	\$212,290	\$0	-\$17,749
Librarians & Media Center	\$0	\$93,971	\$0	\$0	\$93,970	\$0	\$1
Prof Dev Staff	\$0	\$16,045	\$0	\$0	\$11,675	\$0	\$4,370
Outside Prof Dev Providers	\$0	\$1,100	\$0	\$0	\$0	\$0	\$1,100
Textbooks/Software/Media	\$0	\$19,012	\$0	\$0	\$13,804	\$4,584	\$624
Other Instructional Materials	\$0	\$12,293	\$0	\$0	\$12,964	\$0	-\$671
General Supplies	\$0	\$53,924	\$0	\$0	\$46,039	\$3,127	\$4,758
Instructional Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Instructional Hardware	\$0	\$2,000	\$0	\$0	\$1,725	\$0	\$275
Guidance & Counseling	\$0	\$388,742	\$6,393	\$0	\$390,477	\$0	\$4,658
Testing & Assessment	\$0	\$6,550	\$0	\$0	\$6,444	\$0	\$106
Psychological	\$0	\$94,963	\$0	\$0	\$93,913	\$0	\$1,050
Attendance	\$0	\$42,036	\$0	\$0	\$45,340	\$0	-\$3,304
Health Services	\$0	\$96,175	\$200	\$0	\$94,977	\$0	\$1,398
Athletics	\$0	\$747,634	\$0	\$1,000	\$806,879	\$0	-\$60,245
Student Activities	\$537	\$14,667	\$0	\$0	\$18,640	\$0	-\$3,436
Utilities	\$0	\$5,500	\$0	\$0	\$7,636	\$0	-\$2,136
Employee Sick and Vacatio	\$0	\$8,000	\$0	\$0	\$17,040	\$0	-\$9,040
Maintenance of Equipment	\$0	\$3,000	\$0	\$0	\$13,918	\$0	-\$10,918
High School	\$537	\$7,284,614	\$10,093	\$76,000	\$7,335,287	\$7,712	-\$123,755
<i>Education</i>	\$22,082	\$28,462,624	\$337,652	\$405,315	\$28,332,515	\$56,460	\$28,069

Town of Lynnfield Operating Budget Fiscal 2019							
	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>Public Works</b>							
<b>Municipal Buildings</b>							
Other Salaries	\$0	\$249,886	\$0	\$0	\$227,171	\$0	\$22,715
Expenses	\$10,837	\$371,500	\$0	\$0	\$342,312	\$10,314	\$29,712
Municipal Buildings	\$10,837	\$621,386	\$0	\$0	\$569,482	\$10,314	\$52,427
<b>School Buildings</b>							
Other Salaries	\$0	\$1,122,983	\$0	\$0	\$1,008,978	\$0	\$114,005
Expenses	\$65,086	\$1,336,300	\$0	\$0	\$1,259,908	\$83,087	\$58,391
Energy Supply	\$0	\$724,000	\$0	\$0	\$680,317	\$0	\$43,683
School Buildings	\$65,086	\$3,183,283	\$0	\$0	\$2,949,203	\$83,087	\$216,079
<b>Public Works Admin</b>							
Director Salary	\$0	\$131,328	\$0	\$0	\$131,328	\$0	\$0
Other Salaries	\$0	\$501,335	\$6,289	\$0	\$507,624	\$0	\$0
Expenses	\$3,594	\$9,500	\$0	\$0	\$8,930	\$0	\$4,164
Motor fuel/oil	\$0	\$134,000	\$0	\$6,469	\$103,675	\$0	\$23,856
Public Works Admin	\$0	\$776,163	\$6,289	\$6,469	\$751,557	\$0	\$28,020
<b>Highway</b>							
Other Salaries	\$0	\$871,804	\$0	\$6,289	\$819,898	\$0	\$45,617
Expenses	\$25,081	\$543,620	\$15,000	\$0	\$498,339	\$65,112	\$20,250
Highway	\$25,081	\$1,415,424	\$15,000	\$6,289	\$1,318,237	\$65,112	\$65,867
<b>Snow &amp; Ice</b>							
Expenses	\$0	\$120,000	\$6,469	\$0	\$401,469	\$0	-\$275,000
Snow & Ice	\$0	\$120,000	\$6,469	\$0	\$401,469	\$0	-\$275,000
<b>Street Lights</b>							
Expenses	\$44,320	\$180,000	\$0	\$0	\$165,311	\$53,640	\$5,369
Street Lights	\$44,320	\$180,000	\$0	\$0	\$165,311	\$53,640	\$5,369
<b>Sidewalks</b>							
Expenses	\$3,395	\$25,000	\$0	\$0	\$27,195	\$1,200	\$0
Sidewalks	\$3,395	\$25,000	\$0	\$0	\$27,195	\$1,200	\$0
<b>Rubbish Removal</b>							
Expenses	\$0	\$809,384	\$0	\$0	\$809,384	\$0	\$0
Rubbish Removal	\$0	\$809,384	\$0	\$0	\$809,384	\$0	\$0
<b>Public Works</b>	\$145,324	\$7,105,640	\$27,758	\$12,758	\$6,964,643	\$212,152	\$92,763
<b>Human Services</b>							
<b>Board of Health</b>							
Other Salaries	\$0	\$88,249	\$3,086	\$0	\$87,453	\$0	\$3,882
Expenses	\$245	\$40,304	\$0	\$0	\$29,938	\$632	\$9,979
Board of Health	\$245	\$128,553	\$3,086	\$0	\$117,391	\$632	\$13,861
<b>Council on Aging</b>							
Other Salaries	\$0	\$332,180	\$2,000	\$0	\$310,880	\$0	\$23,300
Expenses	\$0	\$26,949	\$0	\$0	\$26,558	\$86	\$306
Council on Aging	\$0	\$359,129	\$2,000	\$0	\$337,438	\$86	\$23,605
<b>Veterans Agents</b>							
Director Salary	\$0	\$15,600	\$0	\$0	\$15,600	\$0	\$0
Veterans Benefits	\$1,285	\$24,000	\$0	\$0	\$24,160	\$0	\$1,125
Expenses	\$110	\$1,300	\$0	\$0	\$1,021	\$0	\$389
Veterans Agents	\$1,395	\$40,900	\$0	\$0	\$40,781	\$0	\$1,514
<b>Human Services</b>	\$1,640	\$528,582	\$5,086	\$0	\$495,609	\$718	\$38,980

Town of Lynnfield Operating Budget Fiscal 2019							
	Carryforward	Appropriation	Transfers In	Transfers Out	Expenditures	Encumbrances	Returned Surplus
<b>Culture &amp; Recreation</b>							
<b>Veterans Agent</b>							
Memorial Day	\$0	\$4,500	\$2,500	\$0	\$5,890	\$0	\$1,110
Veterans Agent	\$0	\$4,500	\$2,500	\$0	\$5,890	\$0	\$1,110
<b>Library</b>							
Director Salary	\$0	\$91,589	\$0	\$9,500	\$81,018	\$0	\$1,071
Other Salaries	\$0	\$537,255	\$0	\$17,855	\$478,795	\$0	\$40,605
Expenses	\$2,831	\$238,308	\$27,355	\$0	\$268,083	\$383	\$28
Library	\$2,831	\$867,152	\$27,355	\$27,355	\$827,896	\$383	\$41,704
<b>Recreation</b>							
Other Salaries	\$0	\$70,025	\$1,700	\$0	\$71,725	\$0	\$0
Expenses	\$0	\$6,672	\$4,316	\$0	\$10,987	\$0	\$1
Recreation	\$0	\$76,697	\$6,016	\$0	\$82,712	\$0	\$1
<b>Historical Commission</b>							
Expenses	\$12,173	\$15,910	\$0	\$0	\$8,585	\$14,825	\$4,673
Historical Commission	\$12,173	\$15,910	\$0	\$0	\$8,585	\$14,825	\$4,673
<i>Cultural &amp; Recreation</i>	\$15,004	\$964,259	\$35,871	\$27,355	\$925,084	\$15,208	\$47,488
<b>Debt &amp; Interest</b>							
<b>Treasurer</b>							
Long-term Principal	\$0	\$617,670	\$0	\$0	\$617,670	\$0	\$0
Debt-Exclusion Principal	\$0	\$2,069,000	\$0	\$0	\$2,069,000	\$0	\$0
Long-term Interest	\$0	\$170,571	\$0	\$0	\$170,571	\$0	\$0
Debt-Exclusion Interest	\$0	\$499,482	\$0	\$0	\$499,482	\$0	\$0
Short-term Interest	\$0	\$34,374	\$0	\$0	\$29,693	\$0	\$4,681
Treasurer	\$0	\$3,391,097	\$0	\$0	\$3,386,416	\$0	\$4,681
<b>Tax Collector</b>							
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tax Collector	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Debt &amp; Interest</i>	\$0	\$3,391,097	\$0	\$0	\$3,386,416	\$0	\$4,681
<b>Employee Benefits</b>							
<b>Selectmen</b>							
Other Employee Benefits	\$0	\$5,047	\$0	\$0	\$5,047	\$0	\$0
Selectmen	\$0	\$5,047	\$0	\$0	\$5,047	\$0	\$0
<b>Treasurer</b>							
Retirement Contribution	\$0	\$2,864,069	\$0	\$0	\$2,864,069	\$0	\$0
Workers' Compensation	\$0	\$198,174	\$39,410	\$0	\$237,584	\$0	\$0
Unemployment Compensati	\$0	\$41,600	\$0	\$15,000	\$6,318	\$0	\$20,282
Insurance Benefits	\$0	\$3,240,275	\$0	\$114,823	\$2,762,578	\$0	\$362,874
FICA	\$0	\$485,000	\$0	\$0	\$453,899	\$0	\$31,101
Treasurer	\$0	\$6,829,118	\$39,410	\$129,823	\$6,324,448	\$0	\$414,257
<i>Employee Benefits</i>	\$0	\$6,834,165	\$39,410	\$129,823	\$6,329,495	\$0	\$414,257
<b>Grand Total</b>	\$236,998	\$54,874,192	\$886,685	\$725,793	\$53,696,011	\$370,896	\$1,208,769

<b>Town of Lynnfield Balance Sheet June 30, 2019</b>			
<b>ASSETS</b>			
<b>CASH:</b>			
GENERAL CASH		\$13,273,299	
TRUSTS IN CUSTODY OF TREASURER		\$6,563,139	
PETTY CASH		\$900	\$19,837,338
<b>ACCOUNTS RECEIVABLE:</b>			
REAL ESTATE TAXES		\$788,223	
PERSONAL PROPERTY TAXES		\$10,948	
MOTOR VEHICLE EXCISE TAXES		\$234,701	
DUE FROM OTHER Governments		\$51,372	
SPECIAL ASSESSMENTS		\$114,788	
TAX LEINS AND FORECLOSURES		\$266,372	
TAXES IN LITIGATION		\$2,159	
RESERVE FOR ABATEMENTS AND EXEMPTIONS		(\$1,001,959)	
OTHER RECEIVABLES		\$15,273	
EMERGENCY MEDICAL SERVICES		\$231,674	\$713,551
<b>PREPAID EXPENSES</b>			
			\$0
<b>AMOUNT TO BE PROVIDED FOR BOND PAYMENT</b>			
			\$17,618,042
<b>TOTAL ASSETS</b>			<b>\$38,168,931</b>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>WARRANTS PAYABLE</b>			
			\$996,110
<b>PAYROLL WITHHOLDINGS</b>			
			\$305,622
<b>ACCRUED LIABILITIES</b>			
			\$0
<b>NOTES PAYABLE</b>			
			\$1,282,000
<b>BONDS PAYABLE</b>			
			\$17,618,042
<b>AGENCY ACCOUNTS</b>			
			<b>\$293,357</b>
<b>DEFERRED REVENUE:</b>			
TAX TITLE AND POSSESSION		\$266,371	
REAL ESTATE AND PERSONAL PROPERTY		(\$243,747)	
TAXES IN LITIGATION		\$2,159	
MOTOR VEHICLE		\$234,701	
SPECIAL ASSESSMENTS		\$114,787	
OTHER RECEIVABLES		\$56,236	
EMERGENCY MEDICAL SERVICES		\$166,977	
DUE FROM OTHER GOVERNMENTS		\$64,696	\$662,180
<b>FUND BALANCE:</b>			
RESERVE FOR ENCUMBRANCES		\$390,553	
RESERVE FOR EXPENDITURES		\$2,143,071	
RESERVE FOR PETTY CASH		\$1,000	
RESERVE FOR APPROPRIATION DEFICITS		(\$275,000)	
<b>DESIGNATED:</b>			
CAPITAL ARTICLES		\$1,194,323	
SPECIAL REVENUE FUNDS		\$4,692,728	
CAPITAL PROJECT FUNDS		(\$1,096,959)	
ENTERPRISE FUNDS		\$462,307	
TRUSTS		\$5,454,783	
UNDESIGNATED		\$4,044,814	\$17,011,619
<b>TOTAL LIABILITIES AND FUND BALANCE</b>			<b>\$38,168,931</b>

## Town of Lynnfield Capital and Special Articles Fiscal 2019

	Carry Forward		Transfers	Transfers	Expended	Continuing	Balance
		Appropriation	In	Out		Appropriation	Available
<b>Selectmen</b>							
Prior Year Bills	\$0	\$49,389	\$0	\$0	\$49,389	\$0	\$0
Prior Year Payroll	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Temporary Salaries	\$1,510	\$0	\$0	\$1,330	\$180	\$0	\$0
Medical Bills	\$22,232	\$0	\$0	\$0	\$0	\$22,232	\$0
Field Project Engineeri	\$0	\$0	\$0	\$0	\$67,211	\$0	\$0
<i>Selectmen</i>	\$23,742	\$49,389	\$0	\$1,330	\$116,779	\$22,232	\$0
<b>Cable PEG Access</b>							
<i>Media System Unit</i>	\$0	\$35,000	\$0	\$0	\$0	\$35,000	
Cable Production Gear	\$0	\$16,000	\$0	\$0	\$0	\$16,000	\$0
<i>Town Accountant</i>	\$0	\$51,000	\$0	\$0	\$0	\$51,000	\$0
<b>Town Accountant</b>							
Furniture	\$1,500	\$0	\$0	\$622	\$878	\$0	\$0
<i>Town Accountant</i>	\$1,500	\$0	\$0	\$622	\$878	\$0	\$0
<b>Town Clerk</b>							
Electronic Check-in	\$0	\$20,000	\$0	\$0	\$7,950	\$12,050	\$0
Electronic Voting	\$0	\$50,000	\$0	\$0	\$12,747	\$37,253	\$0
Election Machines	\$3,300	\$0	\$0	\$3,300	\$0	\$0	\$0
<i>Town Clerk</i>	\$3,300	\$70,000	\$0	\$3,300	\$20,697	\$49,303	\$0
<b>Conservation</b>							
Pillings Pond Treatment	\$5,654	\$23,500	\$0	\$0	\$26,365	\$2,789	\$0
Stormwater Drainage	\$5,380	\$0	\$0	\$0	\$0	\$5,380	\$0
<i>Conservation</i>	\$11,034	\$23,500	\$0	\$0	\$26,365	\$8,169	\$0
<b>Planning</b>							
Master Plan Update	\$7,142	\$0	\$0	\$0	\$0	\$7,142	\$0
<i>Planning</i>	\$7,142	\$0	\$0	\$0	\$0	\$7,142	\$0
<b>Information Technology</b>							
Computers	\$9,112	\$0	\$0	\$0	\$9,112	\$0	\$0
<i>Tyler Applications</i>	\$0	\$23,400	\$0	\$0	\$2,180	\$21,220	\$0
Computer Accessories/I	\$0	\$150,000	\$0	\$0	\$126,698	\$23,302	\$0
<i>Information Technology</i>	\$9,112	\$173,400	\$0	\$0	\$137,990	\$44,522	\$0
<b>Police</b>							
Cruisers 2018	\$26,350	\$0	\$0	\$0	\$397	\$25,952	\$0
Furniture Workstation	\$3,351	\$0	\$0	\$0	\$0	\$3,351	\$0
Taser Units	\$2,900	\$0	\$0	\$0	\$0	\$2,900	\$0
Patrol	\$4,000	\$0	\$0	\$0	\$4,000	\$0	\$0
Radio Traffic TR	\$14,500	\$0	\$0	\$0	\$0	\$14,500	\$0
Cruisers 2019	\$0	\$47,889	\$0	\$0	\$0	\$47,889	\$0
Security Cameras	\$0	\$9,500	\$0	\$0	\$1,987	\$7,513	\$0
Cruiser Radar Units	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0
Cruiser Mobile Comp	\$0	\$6,500	\$0	\$0	\$6,500	\$0	\$0
Portable Breath Units	\$0	\$3,300	\$0	\$0	\$0	\$3,300	\$0
Roll Call Software	\$0	\$4,500	\$0	\$0	\$4,500	\$0	\$0
Radio Site Replaceme	\$18,125	\$45,500	\$0	\$0	\$42,202	\$21,423	\$0
<i>Police</i>	\$69,225	\$119,689	\$0	\$0	\$62,087	\$126,828	\$0

	Carry Forward	Transfers	Transfers	Expended	Continuing	Balance
	Appropriation	In	Out		Appropriation	Available
<b>Fire</b>						
Computer Accessories	\$1,855	\$0	\$0	\$0	\$1,855	\$0
Fire/EMS Vehicle	\$241	\$0	\$0	\$241	\$0	\$0
Fire Incident Software	\$170	\$0	\$0	\$170	\$0	\$0
PPE Replacement	\$5,224	\$0	\$0	\$5,224	\$0	\$0
IV Pumps for Ambulance	\$14,400	\$0	\$0	\$0	\$14,400	\$0
Portable Radios	\$0	\$30,000	\$0	\$19,894	\$10,106	\$0
Hose Replacement	\$0	\$5,250	\$0	\$3,045	\$2,205	\$0
PPE Replacement	\$0	\$15,750	\$0	\$9,397	\$6,353	\$0
Cimpressor Replacement	\$0	\$46,000	\$0	\$44,249	\$1,751	\$0
Alarm Receiving Equip	\$0	\$16,000	\$0	\$16,000	\$0	\$0
SCBA Replacement	\$0	\$65,000	\$0	\$0	\$65,000	\$0
Radio Upgrade	\$18,371	\$45,500	\$0	\$45,500	\$18,371	\$0
<i>Fire</i>	\$40,260	\$223,500	\$0	\$143,720	\$120,040	\$0
<b>Schools System -Wide</b>						
High School Expension	\$0	\$0	\$0	\$0	\$0	\$0
Computer Aecessories 11	\$12,699	\$250,000	\$0	\$258,199	\$4,500	\$0
<i>Schools System-Wide</i>	\$12,699	\$250,000	\$0	\$258,199	\$4,500	\$0
<b>Municipal Buildings</b>						
Septic Engineering	\$9,785	\$0	\$0	\$5,796	\$3,988	\$0
Fire Station Roof	\$70,000	\$0	\$0	\$70,000	\$0	\$0
DPW Garge Renovations	\$11,753	\$0	\$0	\$10,627	\$1,126	\$0
Electrical Panel Lib	\$535	\$0	\$0	\$535	\$0	\$0
Replace Septic System	\$20,000	\$0	\$0	\$14,048	\$5,953	\$0
Boiler/HVAC Reno TH	\$177	\$0	\$0	\$177	\$0	\$0
Energy MGMT System	\$4,425	\$0	\$0	\$4,181	\$244	\$0
Town Hall Fuel Tank	\$12,267	\$0	\$0	\$7,898	\$2,000	\$0
Compressor Replacement	\$2,923	\$0	\$0	\$2,140	\$784	\$0
Town Hall Siding Repair	\$20,000	\$0	\$0	\$0	\$20,000	\$0
TH Steeple	\$10,000	\$0	\$0	\$0	\$10,000	\$0
Windows TH	\$30,000	\$0	\$0	\$29,068	\$932	\$0
Library General Repairs	\$0	\$37,000	\$0	\$24,703	\$12,297	\$0
Repair Lib Leaks	\$0	\$5,000	\$0	\$0	\$5,000	\$0
Fire Station Roof	\$0	\$50,000	\$0	\$40,066	\$9,934	\$0
TH/PS Generator	\$0	\$28,000	\$0	\$0	\$28,000	\$0
Septic System Lib	\$0	\$400,000	\$0	\$0	\$400,000	\$0
<i>Municipal Buildings</i>	\$191,866	\$520,000	\$0	\$10,573	\$201,819	\$499,475
<b>School Buildings</b>						
Energy MgmtSoftware	\$25,000	\$0	\$0	\$2,050	\$22,950	\$0
Repair MS Main Entrance	\$3,665	\$0	\$0	\$3,665	\$0	\$0
Replace MS Fire Alarms	\$10,000	\$0	\$0	\$10,000	\$0	\$0
Repalce Wastewater	\$14,000	\$0	\$0	\$69	\$13,931	\$0
<u>MS Pump Station Upgrade</u>	<u>\$15,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$15,000</u>	<u>\$0</u>	<u>\$0</u>
Bleachers	\$2,685	\$0	\$0	\$2,685	\$0	\$0
Facility Maintenance	\$1,290	\$0	\$0	\$1,290	\$0	\$0
Plumbing Amenities Bldg	\$6,600	\$0	\$0	\$750	\$5,850	\$0
Bus Lease	\$17	\$0	\$0	\$17	\$0	\$0
Security 2018	\$63,032	\$0	\$0	\$54,768	\$8,263	\$0
Setic system Flow Meters	\$16,000	\$0	\$0	\$12,171	\$3,829	\$0
Floor Scrubber Machines	\$100	\$0	\$0	\$0	\$100	\$0
Buses	\$0	\$105,000	\$0	\$103,686	\$1,314	\$0
Security 2019	\$0	\$25,000	\$0	\$25,000	\$0	\$0
Floor Scrubber Machines	\$0	\$28,500	\$0	\$28,594	-\$94	\$0
Floor Burnishers	\$0	\$5,996	\$0	\$5,996	\$0	\$0
Vaccuum Cleaners	\$0	\$5,500	\$0	\$4,624	\$876	\$0
Electric Pole Scrubbers	\$0	\$4,396	\$0	\$4,396	\$0	\$0
Floor Buffer Machines	\$0	\$9,000	\$0	\$9,000	\$0	\$0
<i>School Buildings</i>	\$157,387	\$183,392	\$0	\$24,759	\$295,883	\$20,136



<b>Public Works Admin</b>						
Storm Water Compliance	\$0	\$0	\$0	\$0	\$0	\$0
GIS	\$5,701	\$0	\$0	\$390	\$5,311	\$0
Gas System Filler	\$0	\$0	\$0	\$0	\$0	\$0
Town Common Electric	\$5,700	\$0	\$0	\$0	\$2,918	\$2,782
Storm Water Compliance	\$925	\$0	\$0	\$0	\$925	\$0
Scanner & Printer	\$30,000	\$0	\$0	\$0	\$23,680	\$6,320
Electronic Time/Pay	\$15,080	\$0	\$0	\$15,080	\$0	\$0
Beav Dam Brook Culvert	\$9,938	\$0	\$0	\$0	\$4,621	\$5,317
<i>Public Works Admin</i>	\$67,345	\$0	\$0	\$15,471	\$37,455	\$14,419
<b>Highway</b>						
DPW Garage Repairs	\$0	\$0	\$0	\$0	\$0	\$0
Drain Improvements'	\$0	\$0	\$0	\$0	\$0	\$0
Truck Replacements	\$16,300	\$0	\$0	\$0	\$16,299	\$1
Pillings Pond Maint.	\$0	\$0	\$0	\$0	\$0	\$0
DPW Building Renovation	\$5,415	\$0	\$0	\$5,182	\$233	\$0
Ledge Road Drainage	\$53,393	\$0	\$0	\$0	\$414	\$52,979
DPW Garge Repairs	\$3,663	\$0	\$0	\$0	\$0	\$3,663
Culvert Design	\$32,003	\$0	\$0	\$0	\$4,350	\$27,653
Longbow Circle Drainage	\$61	\$0	\$0	\$61	\$0	\$0
Road Construction	\$23,804	\$0	\$0	\$0	\$23,804	\$0
Highway Hot Box	\$392	\$0	\$0	\$0	\$0	\$392
DPW Garage Air Quality	\$0	\$0	\$0	\$0	\$0	\$0
Storm Water Compliance	\$25,000	\$0	\$0	\$0	\$20,808	\$4,193
Expansion of Willow Cemete	\$8,884	\$0	\$0	\$0	\$0	\$8,884
Town Wide Drainage	\$0	\$50,000	\$0	\$0	\$27,318	\$22,682
Expasion of Willow Cem	\$0	\$35,000	\$0	\$0	\$0	\$35,000
Message Board	\$0	\$13,250	\$0	\$0	\$13,250	\$0
Road Construction	\$0	\$500,000	\$0	\$0	\$458,587	\$41,413
<i>Cemetery &amp; Parks</i>	\$168,915	\$598,250	\$0	\$5,243	\$565,064	\$196,859
<b>Snow and Ice</b>						
Spreader Control	\$19,000	\$0	\$0	\$0	\$5,106	\$13,894
<i>Board of health</i>	\$19,000	\$0	\$0	\$0	\$5,106	\$13,894
<b>Board of Health</b>						
Fumiture	\$846	\$0	\$0	\$846	\$0	\$0
<i>Board of health</i>	\$846	\$0	\$0	\$846	\$0	\$0
<b>Library</b>						
Telephone Lib. Elevator	\$1,500	\$0	\$0	\$0	\$0	\$1,500
Repair Emergency Exit	\$1,200	\$0	\$0	\$0	\$0	\$1,200
Computer Tables	\$0	\$3,000	\$0	\$0	\$0	\$3,000
Replacement of Library Book	\$0	\$3,000	\$0	\$0	\$2,897	\$103
<i>Library</i>	\$2,700	\$6,000	\$0	\$0	\$2,897	\$5,803
<b>Vetreran Servies</b>						
War Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
<i>Board of health</i>	\$10,000	\$0	\$0	\$0	\$0	\$10,000
<b>Historical Commission</b>						
Preservation Management	\$1	\$0	\$0	\$1	\$0	\$0
Landmark Signs	\$3,500	\$0	\$0	\$1,800	\$1,700	\$0
<i>Historical Commission</i>	\$3,500	\$0	\$0	\$1,800	\$1,700	\$0
<b>General Fund</b>	\$682,706	\$2,193,620	\$0	\$47,004	\$1,806,835	\$1,089,698

	Carry Forward	Transfers	Transfers	Expended	Continuing	Balance
	Appropriation	In	Out		Appropriation	Available
<b>Selectmen</b>						
Center Farm Acquisition	\$144,097	\$0	\$0	\$0	\$0	\$144,097
Athletic Facilities Impr	\$0	\$346,678	\$0	\$0	\$262,012	\$84,666
<i>Selectmen</i>	\$144,097	\$346,678	\$0	\$0	\$262,012	\$228,763
<b>Highway</b>						
Excavator	\$4	\$0	\$0	\$0	\$4	\$0
Truck Replacements	\$63,704	\$0	\$0	\$0	\$63,704	\$0
<i>Highway</i>	\$63,708	\$0	\$0	\$0	\$63,708	\$0
<b>Board of Health</b>						
Septic Loan Program Fy 10	\$33,932	\$0	\$0	\$0	\$0	\$33,932
Septic System Loan Program	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
<i>Septic System Loan Program</i>	\$33,932	\$1,000,000	\$0	\$0	\$0	\$1,033,932
<b>Senior Center</b>						
Van	\$0	\$2,076	\$0	\$0	\$0	\$2,076
<i>Senior Center</i>	\$0	\$2,076	\$0	\$0	\$0	\$2,076
<b>Golf Course</b>						
Golf Course Capital	\$6,761	\$0	\$0	\$0	\$0	\$6,761
<i>Golf Course Capital</i>	\$6,761	\$0	\$0	\$0	\$0	\$6,761
<b>Capital Projects Fund</b>	\$248,518	\$1,348,754	\$0	\$0	\$325,740	\$1,271,532
<b>Grand Total</b>	<b>\$931,224</b>	<b>\$3,542,374</b>	<b>\$0</b>	<b>\$47,004</b>	<b>\$2,132,575</b>	<b>\$2,361,230</b>

**Town of Lynnfield Enterprise Fund Summary Fiscal 2019**

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended/Encumbered	Balance
<b>Enterprise Funds</b>						
Emergency Medical Services	\$160,288	\$787,102	\$222,166	\$0	\$1,015,067	\$154,489
Reedy Meadow /King Rail Golf	\$167,419	\$1,008,092		\$40,000	\$827,694	\$307,817
<i>Enterprise Funds</i>	\$327,708	\$1,795,194	\$222,166	\$40,000	\$1,842,761	\$462,307
<b>Grand Total</b>	\$327,708	\$1,795,194	\$222,166	\$40,000	\$1,842,761	\$462,307

**Town of Lynnfield Trust Fund Summary Fiscal 2019**

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended	Balance
<b>Expendable Trusts Funds</b>						
Perpetual Care	\$3,549	\$31,927	\$0	\$0	\$0	\$35,476
Library Trust Funds	\$1,112	\$2,763	\$0	\$0	\$1,520	\$2,355
Legion Memorial	\$992	\$6	\$0	\$990	\$0	\$8
M.A. Maney Scholarship Fund	\$24,612	\$865	\$0	\$0	\$0	\$25,477
L.I.F.E.	\$36	\$0	\$0	\$0	\$0	\$36
Lynnfield Tricentennial	\$0	\$0	\$0	\$0	\$0	\$0
Peabody Memorial	\$25,610	\$1,222	\$0	\$0	\$5,549	\$21,283
Kuestenmacher Scholarship	\$839	\$3,644	\$0	\$0	\$0	\$4,483
Gray Scholarship	\$7,485	\$263	\$0	\$0	\$7,500	\$248
Conservation Land	\$339,446	\$8,232	\$0	\$0	\$19,361	\$328,316
Stabilization Fund	\$1,726,518	\$66,067	\$200,000	\$0	\$0	\$1,992,585
Capital Facilities Maintenance Fund	\$1,319,853	\$49,680	\$100,000	\$0	\$0	\$1,469,533
OPEB Liability Trust	\$981,079	\$74,948	\$200,000	\$0	\$0	\$1,256,027
Recreation Capital Trust	\$244,047	\$74,423	\$0	\$0	\$0	\$318,470
<i>Expendable Trust Funds</i>	\$4,675,176	\$314,042	\$500,000	\$990	\$33,930	\$5,454,297
<b>Non Expendable Trust Funds</b>						
Perpetual Care	\$891,775	\$20,700	\$0	\$0	\$0	\$912,475
Library Trust Funds	\$22,400	\$0	\$0	\$0	\$0	\$22,400
Peabody Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Kuestenmacher Scholarship	\$154,646	\$1,822	\$0	\$0	\$0	\$156,468
<i>Non Expendable Trust Funds</i>	\$154,713	\$22,522	\$0	\$0	\$0	\$1,101,343
<b>Grand Total</b>	\$4,829,889	\$336,563	\$500,000	\$990	\$33,930	\$6,555,640

## Town of Lynnfield Fiscal 2019 Revenue Summary

<b>TAXES</b>					
	Personal Property			\$685,683	
	Real Estate (net of refunds)			\$44,064,516	
	Tax Leins			\$503,384	
	<b>TOTAL PROPERTY TAXES</b>				<b>\$45,253,583</b>
<b>LOCAL RECEIPTS</b>					
	MOTOR VEHICLE EXCISE (net of refunds)			\$3,028,379	
	OTHER EXCISE-Meals Tax			\$552,919	
	<b>PENALTIES AND INTEREST</b>				
	Property Taxes		\$47,753		
	Motor Vehicle		\$21,742		
	Leins		\$42,712		
	<b>TOTAL PENALTIES</b>			\$112,207	
	<b>PAYMENTS IN LIEU OF TAXES</b>				\$580,246
	<b>FEES</b>				\$7,350
	<b>RENTALS</b>				
	South Hall/Post office		\$65,475		
	South Hall Lower level		\$16,200		
	Parking lot		\$6,000		
	<b>Total Rentals</b>			\$87,675	
	<b>DEPARTMENTAL REVENUE</b>				
	Selectmen		\$2,386		
	Assessors		\$72		
	Treasurer		\$101,257		
	Tax Collector		\$20,004		
	Town clerk		\$12,355		
	Conservation		\$0		
	Planning Board		\$3,776		
	Board of Appeals		\$3,100		
	Police		\$43,056		
	Fire		\$27,191		
	School		\$85,273		
	Public Works		\$34,445		
	Cemetery		\$45,613		
	Board of Health		\$11,040		
	Zoning		\$19,169		
	<b>TOTAL DEPARTMENTAL REVENUES</b>			\$408,738	
	<b>LICENSES AND PERMITS</b>				
	Selectmen		\$94,762		
	Town Clerk		\$15,915		
	Police		\$3,550		
	Fire		\$6,750		
	Zoning Enforcement		\$556,148		
	Board of Health		\$47,890		
	<b>TOTAL LICENSES &amp; PERMITS</b>			\$725,014	
	<b>FINES AND FORFEITS</b>				
	Animal Control		\$25		
	Police		\$51,355		
	Library		\$2,579		
	<b>TOTAL FINES &amp; FORFEITS</b>			\$53,960	
	<b>MISCELLANEOUS REVENUES</b>				\$67,165
	<b>INVESTMENT INCOME</b>				\$106,354
	<b>TOTAL LOCAL RECEIPTS</b>				<b>\$5,730,007</b>

<b>INTEGOVERNMENTAL RECEIPTS</b>			
<b>STATE "CHERRY SHEET" RECEIPTS</b>			
	Exemption Reimbursements	\$70,245	
	State Owned Land	\$39,725	
	Unrestricted General Gov Aid	\$1,075,343	
	Chapter 70 School Aid	\$4,338,661	
	Charter School Assessment	\$37,613	
	Veterans Benefits	\$17,948	
	<b>TOTAL "CHERRY SHEET" RECEIPTS</b>		<b>\$5,579,535</b>
<b>EXPENDITURE REIBURSEMENTS</b>			
	Minicipal Medicaid	\$88,528	
	Other State Reimbirsement	\$5,358	
	FEMA Reimbursement	\$0	
	<b>TOTAL GOVERNMENT REIMBURSEMENT</b>		<b>\$93,886</b>
<b>TOTAL INTERGOVERNMENTAL RECEIPTS</b>			
<b>SPECIAL REVENUES</b>			
<b>FEDERAL GRANTS</b>			
	Teacher Quality	\$43,800	
	Title I Reading	\$60,470	
	Sped Program Improvement	\$0	
	94- 142 Inclusion Education	\$682,378	
	Early Childhood	\$16,574	
	School Lunch	\$155,583	
	Title IV	\$1,630	
	Emergemcy Management Performance Grant	\$6,020	
	Bullet Proof Vest Partnership	\$5,529	
	FEMA Hazard Mitigation Grant	\$11,983	
	Greater Lynn Senior Services	\$121	
	<b>TOTAL FEDERAL GRANTS</b>		<b>\$984,087</b>
<b>STATE GRANTS</b>			
	Arts Lottery	\$5,400	
	Survey & Planning (Historical)	\$10,000	
	Election/Pollicg Grant	\$1,819	
	E911 Grant	\$69,885	
	E911 EMD Grant	\$5,725	
	Bullet Proof Vest-State	\$0	
	S.A.F.E. Grant	\$6,154	
	Metco	\$215,896	
	State Special Ed Reimbursement	\$300,521	
	Financial Ed Grant	\$2,500	
	Enhanced Health services	\$2,941	
	Chapter 90 Highway	\$849,812	
	Transportation Grant	\$4,095	
	Sustainable Materials Grant	\$1,000	
	CC Recycling Grant	\$11,000	
	Elderly Programs	\$33,516	
	Library State Aid	\$16,647	
	Substance Abuse Prevention	\$50,000	
	<b>TOTAL STATE GRANTS</b>		<b>\$1,586,911</b>

<b>REVOLVING FUNDS</b>					
	Merritt Center Revolving				
	Conservation Design Review Fees	\$1,500			
	Planning Bd Design Review Fees	\$8,750			
	Highway Design Review	\$15,539			
	Meadowwalk Consultants	\$16,148			
	Law Enforcement Trust	\$0			
	Insurance Reimb Under \$150,000	\$0			
	Athletics	\$0			
	Activity Fee	\$177,019			
	Kindergarten Fee	\$0			
	Community Schools	\$947,437			
	Book Damage	\$295			
	After School Homework Prog.	\$3,450			
	High School Jazz Band	\$0			
	School Lunch	\$796,071			
	Non Resident Tuition	\$32,138			
	High School Parking	\$3,275			
	High School Vocal Arts	\$11,124			
	Athletic Field Maintenance Revolving	\$60,062			
	Technology Replacement Fund	\$1,571			
	Recreation	\$307,573			
	Board of Health-Flu Clinic	\$6,783			
	Council on Aging Programs	\$35,482			
	Library Lost Books	\$1,334			
	Arts Lottery	\$123			
	<b>TOTAL REVOLVING FUNDS</b>			\$2,425,674	
<b>RECEIPTS RESERVED FOR APPROPRIATION</b>					
	Sale of Real Estate	\$20,000			
	Conservation NOI Fees	\$740			
	Cemetary Lots	\$18,300			
	Septic Betterment receipts	\$17,397			
	Insurance Reimb > \$150,000	\$0			
	Cable/Peg Access	\$230,540			
	Fingerprint Background Checks	\$1,570			
	<b>TOTAL RECEIPTS RESERVED</b>			\$288,547	
<b>GIFTS</b>					
	Special Education Gift	\$7,451			
	Wilson Memorial Scholarship	\$22			
	Summer St. School Gifts	\$14,376			
	Huckleberry School Gifts	\$19,527			
	Middle School Gifts	\$5,306			
	High School Gifts	\$4,075			
	School Arts	\$19,369			
	Nurse Substitutes	\$228			
	Technology Gifts	\$50			
	Italian Program Gift	\$500			
	SEPAC Gift	\$0			
	Library Gifts	\$470			
	Lahey Health Gift	\$9,600			
	Parks/Rec Gift	\$1,123			
	Tree Gift	\$10,000			
	Police Gift	\$2,550			
	Fire Rescue	\$2,550			
	Healthy Lynnfield	\$0			
	Veteran's Gift	\$0			
	<b>TOTAL GIFTS</b>			\$97,198	<b>\$5,382,417</b>
	<b>TOTAL SPECIAL REVENUES</b>				=====

<b>CAPITAL PROJECT</b>				
<b>CAPITAL PROJECT REVENUES</b>				
	Transfers In Other Financing Sources		\$94,000	
				\$94,000
				<b>\$94,000</b>
=====				
<b>ENTERPRISE</b>				
EMS ENTERPRISE				
	Charges for Services		\$784,488	
	Interest		\$2,615	
	Transfers In		\$0	
	TOTAL EMS ENTERPRISE			\$787,102
GOLF ENTERPRISE				
	Charges for Services		\$1,007,033	
	Interest		\$1,059	
	Transfers In			
	TOTAL GOLF ENTERPRISE			\$1,008,092
				<b>\$1,795,194</b>
=====				
<b>TRUSTS</b>				
TRUST FUND INVESTMENT INCOME				
	Library		\$836	
	Legion Memorial		\$6	
	L.I.F.E.		\$0	
	Gray Scholarship		\$263	
	Peabody Memorial		\$1,222	
	Stabilization Fund		\$66,067	
	Capital Facilities Maintenance Fund		\$49,680	
	OPEB Trust		\$74,949	
	Conservation Land		\$8,232	
	Kuestenmacher Scholarship		\$5,466	
	M.A. Maney Scholarship		\$865	
	Cemetary Perpetual Care		\$31,927	
	Recreation Fields Trust		\$9,703	
	TOTAL TRUST FUND INCOME			\$249,217
TRUST FUND PRINCIPAL				
	Library Donations		\$1,927	
	Gray Scholarship		\$0	
	Conservation Land Fund		\$0	
	Stabilization Fund		\$200,000	
	Capital Facilities Maintenance Fund		\$100,000	
	Cemetary Perpetual Care		\$20,700	
	OPEB Trust		\$200,000	
	Recreation Fields Trust		\$64,720	
	TOTAL TRUST FUND PRINCIPAL			\$587,347
	<b>TOTAL TRUST FUND RECEIPTS</b>			<b>\$836,564</b>
=====				

Town of Lynnfield Special Revenue Accounts Fiscal 2019							
	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
<b>Federal Grants</b>							
Bulletproof Vest Federal	\$0	\$5,529	\$0	\$0	\$5,529	\$0	\$0
Title I Reading	\$9,083	\$50,792	\$66	\$0	\$48,101	\$0	\$11,840
Teacher Quality	\$2,368	\$30,385	\$361	\$0	\$33,114	\$0	\$0
94-142 Inclusion Education	\$3,544	\$495,974	\$0	\$0	\$484,001	\$0	\$15,517
Early Childhood	\$0	\$16,574	\$0	\$0	\$16,574	\$0	\$0
Title IV Safe and Drug Free	\$0	\$3,441	\$0	\$0	\$344	\$0	\$3,097
FEMA Hazard Mitigation Grant	\$0	\$12,000	\$0	\$0	\$11,983	\$0	\$17
Emergency Mgmt. Performance Gran	\$0	\$6,020	\$0	\$200	\$2,800	\$0	\$3,020
Council on Aging GLSS grant	\$26,761	\$121	\$0	\$0	\$3,173	\$0	\$23,709
<b>Current Year Federal Grants</b>	<b>\$41,757</b>	<b>\$620,835</b>	<b>\$427</b>	<b>\$200</b>	<b>\$605,619</b>	<b>\$0</b>	<b>\$57,200</b>
<b>State Grants</b>							
Extended Polling Hours	\$4,354	\$0	\$0	\$1,819	\$511	\$0	\$2,024
Transportation Grant	\$3,103	\$4,095	\$0	\$0	\$0	\$0	\$7,198
Community Compact IT	\$50,000	\$0	\$0	\$0	\$50,000	\$0	\$0
Bulletproof Vest Partnership State	\$0	\$5,529	\$0	\$0	\$5,529	\$0	\$0
E911 Support & Incentive Grant	\$30,986	\$30,986	\$6,609	\$0	\$38,904	\$0	\$29,677
Emergency Medical Dispatch	\$618	\$10,000	\$0	\$2,120	-\$2,120	\$0	\$10,618
S.A.F.E. Grant	\$2,666	\$6,154	\$0	\$0	\$1,349	\$1,210	\$6,261
Special Ed Reimbursement Fund	\$0	\$661,579	\$22,775	\$0	\$684,354	\$0	\$0
Racial Imbalance (Metco)	\$0	\$217,508	\$23,918	\$0	\$241,026	\$0	\$400
Enhancing Health Services Grant	\$0	\$2,941	\$0	\$0	\$2,941	\$0	\$0
Financial Education Innovation Grant	\$0	\$2,500	\$0	\$0	\$920	\$0	\$1,580
Sustainable Materials Grant	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
Chapter 90	\$0	\$310,516	\$0	\$0	\$279,982	\$0	\$30,534
Complete Streets	\$0	\$36,705	\$0	\$0	\$36,705	\$0	\$0
Community Compact Recycling	\$0	\$11,000	\$0	\$0	\$0	\$0	\$11,000
MVP Planning	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Survey & Planning (Historical)	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0
Medical Waste Disposal Mini Grant	\$320	\$0	\$0	\$0	\$320	\$0	\$0
Substance Abuse Prevention	\$0	\$50,000	\$0	\$0	\$50,000	\$0	\$0
Elderly Programs	\$0	\$33,516	\$0	\$0	\$33,516	\$0	\$0
Library State Aid	\$29,871	\$16,647	\$0	\$0	\$2,559	\$0	\$43,959
<b>Current Year State Grants</b>	<b>\$121,918</b>	<b>\$1,425,676</b>	<b>\$53,302</b>	<b>\$3,939</b>	<b>\$1,437,496</b>	<b>\$1,210</b>	<b>\$158,251</b>
<b>Revolving Funds</b>							
Design Review Planning	\$35,672	\$9,750	\$0	\$0	\$6,103	\$0	\$39,319
Design Review Conservation	\$33,988	\$0	\$0	\$0	\$4,257	\$0	\$29,731
Design Review Board of Appeals	\$11,567	\$0	\$0	\$0	-\$651	\$0	\$12,218
Market Street Consultants DSR	\$1,253	\$16,148	\$0	\$0	\$16,070	\$0	\$1,331
Highway Design Review	\$28,715	\$0	\$0	\$0	\$0	\$0	\$28,715
Police Ins Reimb Under 20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Ins Reimb Under 20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DPW Ins Reimb Under 20K	\$3,754	\$0	\$0	\$0	\$3,554	\$0	\$200
Law Enforcement Trust	\$11,110	\$0	\$0	\$0	\$1,245	\$0	\$9,865
Athletic Fund	\$26,467	\$30,330	\$0	\$0	\$30,632	\$0	\$26,165
Activity Fee	\$58,480	\$177,019	\$0	\$180,000	\$3,572	\$0	\$51,926
Full Day Kindergarten Fee	\$49,769	\$0	\$0	\$49,769	\$0	\$0	\$0
Book Damage Ch. 88 HS	\$9,240	\$0	\$0	\$0	\$120	\$0	\$9,120
Book Damage Ch. 88 MS	\$505	\$154	\$0	\$0	\$518	\$0	\$142
Book Damage Ch. 88 Summer	\$1,411	\$94	\$0	\$0	\$0	\$0	\$1,504
Book Damage Ch. 88 Huckleberry	\$85	\$47	\$0	\$0	\$0	\$0	\$132
Middle School Afterschool Homework	\$3,088	\$3,450	\$0	\$0	\$1,650	\$0	\$4,888
Adult Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Art Works	\$0	\$271,660	\$0	\$85,403	\$186,952	\$0	-\$696
Extended Day	\$0	\$476,382	\$0	\$259,903	\$216,479	\$0	\$0
Intramurals	\$0	\$0	\$0	\$0	\$0	\$0	\$0
S.O.F.A.	\$0	\$198,701	\$0	\$67,229	\$131,472	\$0	\$0
Support	\$450,277	\$0	\$0	\$152,000	\$139,887	\$0	\$158,389
Lunch Program System Wide	\$16,742	\$951,653	\$0	\$0	\$876,853	\$0	\$91,542
High School Jazz Band	\$1,487	\$10,323	\$0	\$0	\$9,229	\$0	\$2,581
High School Vocal Arts	\$1,314	\$11,124	\$0	\$0	\$6,944	\$0	\$5,494
School Build Ins Reimb Under 20k	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non Resident Tuition	\$128,098	\$32,138	\$0	\$0	\$0	\$0	\$160,236
Technology Replacement Fund	\$12,222	\$1,571	\$0	\$0	\$12,875	\$0	\$918
High School Parking Revolving	\$4,909	\$3,275	\$0	\$0	\$876	\$0	\$7,308
WPAT Setic Sytem Loan Admin	\$10,500	\$0	\$0	\$0	\$0	\$0	\$10,500
Board of Health Revolving	\$4,524	\$6,783	\$0	\$0	\$8,819	\$0	\$2,488
Recreation Revolving	\$84,580	\$307,573	\$0	\$0	\$309,269	\$0	\$82,884
C.O.A. Activity Revolving	\$157,027	\$35,482	\$0	\$0	\$25,209	\$0	\$167,300
Athletic Fields Maint. Revolving	\$60,659	\$60,062	\$0	\$0	\$73,090	\$0	\$47,631
Library Revolving	\$901	\$1,334	\$0	\$0	\$1,101	\$0	\$1,133
Merritt Cultural Center Revolving	\$0	\$500	\$0	\$0	\$870	\$0	-\$370
Arts Revolving	\$5,811	\$4,900	\$123	\$0	\$7,355	\$0	\$3,479
<b>Revolving Funds</b>	<b>\$1,214,151</b>	<b>\$2,610,451</b>	<b>\$123</b>	<b>\$794,304</b>	<b>\$2,074,349</b>	<b>\$0</b>	<b>\$956,073</b>



Town of Lynnfield Special Revenue Accounts Fiscal 2019							
	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
<b>Receipts Reserved for Appropriation</b>							
Cable PEG Access	\$826,819	\$230,541	\$0	\$189,554	\$660	\$0	\$867,145
Sale of Real Estate	\$1,980,754	\$20,000	\$0	\$0	\$0	\$0	\$2,000,754
Insurance Proceeds >20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wetland Protection	\$69,651	\$740	\$0	\$0	\$0	\$0	\$70,391
Fingerprint Background Checks	\$630	\$1,470	\$0	\$0	\$0	\$0	\$2,100
Sale of Cemetary Lots	\$54,340	\$18,300	\$0	\$30,000	\$0	\$0	\$42,640
Betterments-WPAT Septic Loans	\$300,395	\$17,397	\$0	\$32,670	\$0	\$0	\$285,122
<i>Receipts Reserved for Approp.</i>	\$3,232,589	\$288,447	\$0	\$252,224	\$660	\$0	\$3,268,152
<b>Gift Accounts</b>							
Special Ed Parent Advisry	\$800	\$0	\$0	\$0	\$0	\$0	\$800
Technology Gifts	\$1,047	\$50	\$0	\$0	\$1,097	\$0	\$0
Nurse Substitutes	\$0	\$225	\$0	\$0	\$225	\$0	\$0
Friends of METCO	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Education Gift	\$6,965	\$7,451	\$0	\$0	\$2,352	\$0	\$12,065
Summer St. Gift	\$27,521	\$14,376	\$0	\$0	\$10,962	\$0	\$30,935
Hucklebery Hill Gift	\$8,532	\$19,527	\$0	\$0	\$15,767	\$0	\$12,293
Middle School Misc. Gifts	\$5,785	\$5,306	\$0	\$0	\$3,248	\$0	\$7,843
Wilson Memorial Scholarship	\$3,314	\$22	\$0	\$0	\$1,000	\$0	\$2,336
High School Gifts	\$2,394	\$4,075	\$0	\$0	\$6,281	\$0	\$189
Unified Arts	\$10,437	\$19,369	\$0	\$0	\$21,253	\$0	\$8,553
Italian Program Gift	\$0	\$500	\$0	\$0	\$500	\$0	\$0
Lahey Health Grant (private)	\$4,417	\$9,600	\$0	\$0	\$14,017	\$0	\$0
A Healrhy Lynnfield Gift	\$20,884	\$0	\$0	\$0	\$7,134	\$0	\$13,750
Newhall Park Gift	\$485	\$0	\$0	\$0	\$0	\$0	\$485
Engineering Study-Drainage	\$10,000	\$0	\$0	\$0	\$9,919	\$0	\$81
Parks & Recreation Gifts	\$12,159	\$0	\$0	\$0	\$0	\$0	\$12,159
Pillings Pond Improvement Gift	\$3,909	\$0	\$0	\$0	\$0	\$0	\$3,909
Huck Hill Sensory Walk	\$0	\$1,123	\$0	\$0	\$0	\$0	\$1,123
Tree Gift	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Senior Center Gifts	\$2,864	\$0	\$0	\$0	\$782	\$0	\$2,081
Model T Preservation Gift	\$10,000	\$0	\$0	\$0	\$1,740	\$0	\$8,260
Library Gifts	\$1,877	\$470	\$0	\$0	\$210	\$0	\$2,137
Local History & Genealogy Gift	\$9,771	\$0	\$0	\$0	\$0	\$0	\$9,771
Public Libraries Fund	\$4,759	\$0	\$0	\$0	\$0	\$0	\$4,759
Library Expansion Gift	\$95,806	\$0	\$0	\$0	\$4,195	\$0	\$91,611
Historical Book Proceeds	\$874	\$0	\$0	\$0	\$0	\$0	\$874
Police Gift	\$6,085	\$2,250	\$0	\$0	\$3,925	\$0	\$4,410
COPSYNC 911	\$0	\$13,500	\$0	\$0	\$13,500	\$0	\$0
Cocerts on the Sq. at Market St.	\$0	\$4,600	\$0	\$0	\$4,600	\$0	\$0
Tricentennial Gift Account	\$7,836	\$0	\$0	\$0	\$0	\$0	\$7,836
War memorial Gift	\$575	\$0	\$0	\$0	\$0	\$0	\$575
Veteran's Gifts	\$250	\$400	\$0	\$0	\$150	\$0	\$500
J. Rubbico Recreation Gift	\$825	\$0	\$0	\$0	\$825	\$0	\$0
Fire Rescue Equipment Gift	\$75	\$2,250	\$0	\$0	\$0	\$0	\$2,325
Early Literacy Gift	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Gifts</i>	\$260,246	\$115,094	\$0	\$0	\$123,682	\$0	\$251,659
<b>Grand Total</b>	\$4,870,661	\$5,060,505	\$53,852	\$1,050,667	\$4,241,806	\$1,210	\$4,691,335

# COUNCIL ON AGING

Nature of work (mission statement):

To provide outstanding services to independent seniors age 60 and older to enhance the quality of life by providing a welcoming atmosphere and treating all with respect. Provide supportive services for medical, nutritional, educational, cultural, recreational, caregiving, social, mental and physical needs to promote independent lifestyles. Provide outreach to seniors to include support groups and in-home visits to isolated seniors.

Goals achieved/large projects accomplished

- Partnered with Lynnfield Rotary to form an Elder Act Group in our center. We are one of only two Elder Act Groups in the country. In recent months this group has joined the local food pantry at the Calvary Church, and they now deliver birthday bags each month so that any child coming through the pantry will receive a bag full of birthday supplies along with gifts, snacks and cake mix.
- Held a Health Fair/Open House with over 40 vendors and around 450 visitors. Free screenings included skin cancer screenings, balance testing, vision testing, blood pressure checks, free mini massage and food tastings from Whole Foods, Panera, Wahlburgers, Sunrise and Honey Baked Ham.
- Formed a new Lego Club with dedicated enthusiasts who meet every Friday morning to create masterpieces. In just a few months, they were able to assemble their first display complete with a working train, working merry-go-round, roller coaster, diner, carnival, antique cars and more.
- Goal was to offer more classes/groups for those with specific needs. Started a new Parkinson's Pain Relief Class with a representative from the Parkinson's Foundation. Also started a new Arthritis Pain Relief Exercise Class with a representative from the Arthritis Foundation. Our current zumba instructor, Jill Martin, traveled to Canada to be trained by Miranda Esmonde White (featured on PBS) to become certified to teach her new Aging Backwards Program. This seated, stretching class is so popular that we are now trying to add a second day each week.
- Goal was to develop more partnerships in the community. Partnered with Lynnfield Whole Foods and Sunrise of Lynnfield to offer programs in our center such as cooking demo's and craft classes. The local YMCA is now offering their popular evidence based Enhanced Fitness Class for free. This class has been repeated several times due to popularity.

Significant statistics:

- We are now seeing an average of 220 seniors each day. Several days each month we receive well over 300 daily visitors.
- Our Shine Rep assisted over 400 Lynnfield Seniors with their health insurance/Medicare needs during 2019.
- Nearly 2000 seniors participated in our day trips this year.
- New Elder Act group made and donated over 200 birthday bags to the food pantry in just a few months.

The staff at the Lynnfield Senior Center continues to offer more programs, trips and outreach than most centers yet we are the smallest staff around; a tribute to each member's work ethic.

*Respectfully submitted,*

*Linda Naccara: Senior Center Director*

*Debby Triffletti: Assistant Director/Outreach Worker*

*Sue Lagorio: Trip Coordinator*

*Elaine Moorman: Activity Coordinator*

*Janine Bennett: Receptionist*

*Claire Foustoukos: Van Driver*

*Fred Santangelo: Board of Directors Chairman*

*Steve Gallant: Treasurer*

*Ann Hourihan: Volunteer Secretary*

*Jack Bittner: Board Member*

*Rich Sjoberg: Board Member*

*Anita Migliori: Board Member*

*Gloria Lemieux: Board Member*

*Nancy Lane: Board Member*

## **BOARD OF APPEALS**

The Board of Appeals acts under the Zoning By-laws for requests of variances, special permits and site plan approvals. The Board currently meets in the H. Joseph Maney Hearing Room at Town Hall, on the first Tuesday of each month, to act on all cases submitted at least four weeks prior to the hearing. The Board acted on 16 cases in 2019. All 16 cases were granted.

*Respectfully submitted,*

*Winnie Barrasso- Administrative Assistant to the Board of Appeals*

# **BOARD OF ASSESSORS**

The Board of Assessors is the local agency responsible for the assessment and the administration of all local taxes provided for by the General Laws of the Commonwealth. The Board consists of three elected members. Providing support for the Board are the Assessing Manager and the Administrative Assistant.

In addition to the real property valuations, the Assessors' Office maintains records on the taxable personal property and motor vehicles excise tax files. All applications for deferrals, statutory exemptions, and abatement requests for real property, personal property, and motor vehicle excise taxes can be obtained from and must be filed with the Assessors' Office.

Assessors have a major role in promoting effective financial management in the town as they assist in maximizing the resources available to fund the municipal services expected and often enjoyed by residents.

## **Past Year Activities and Achievements**

- Provided up to date online access to our property record database via the internet.
- Conducted a state mandated yearly property revaluation (interim) town wide.
- Reviewed and adjusted properties to reflect updated market conditions.
- Maintained and updated all real estate and personal property tax records.

## **Future Goals:**

- Continue review and update of valuation neighborhood designations.
- Implement new and efficient office policies and procedures as required.
- Increase public awareness relative to assessing and exemptions.

## **Town of Lynnfield Tax Rates Fiscal Year 2019**

Residential	\$13.91
Commercial	\$17.95
Center Water	\$ .55
Lynnfield Water	\$ .65 Residential
	\$ .91 Commercial

**TAX RATE RECAPITULATION**  
**Fiscal Year 2019**

**I. TAX RATE SUMMARY**

Ia. Total amount to be raised (from page 2, IIe)	\$ 60,447,396.64
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	15,284,346.24
Ic. Tax Levy (Ia minus Ib)	\$ 45,163,050.40
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	82.5700	37,291,130.72	2,680,991,049.00	13.91	37,292,585.49
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	15.0982	6,818,807.68	379,807,443.00	17.95	6,817,543.60
Net of Exempt					
Industrial	0.8088	365,278.75	20,346,800.00	17.95	365,225.06
<b>SUBTOTAL</b>	<b>98.4770</b>		<b>3,081,145,292.00</b>		<b>44,475,354.15</b>
Personal	1.5230	687,833.26	38,311,769.00	17.95	687,696.25
<b>TOTAL</b>	<b>100.0000</b>		<b>3,119,457,061.00</b>		<b>45,163,050.40</b>

*Respectfully submitted,*  
*The Board of Assessors*  
*Donald P. Garrity, Chairman of the Board*  
*Bonnie Celi, Board Member*  
*Richard J. O'Neil, Board Member*  
*Department Staff*  
*Michael E. Golden, Assessing Manager*  
*Marie S. Gardner, Administrative Assistant*

# **FIRE DEPARTMENT**

## **Mission Statement:**

The mission of the Lynnfield Fire Department is to improve the quality of life within the town, by providing a high-quality emergency fire and rescue service; an excellent fire prevention program, including public fire and life safety education and fire investigation; and a firefighting and rescue force capable of handling all types of emergencies.

The department will accomplish this mission while maintaining a high standard of safety and health of our personnel, a high standard of training and education, maintain fire department facilities and apparatus, and interact professionally with other departments.

## **Year in Review:**

- Busiest year for Incident Responses in history of Lynnfield Fire Department (2,022)
- 2019 was first year for incoming new Chief Davis. The plan for 2019 was stabilization and course correction.

## **Organization/leadership:**

- Re organization of command staff
  - 4 Divisions – Medical Services, Logistics, Operations, Community Risk
  - Promotions on the Call side:
    - 2 Captains – Wallace, Cumming
    - 2 Lieutenants – Batchelder, Cataldo
  - A career promotional process is currently ongoing.
    - 2 Acting Captains – Mutti, Alexander
- Monthly Officers meetings
- Hired 1 new career Firefighter – Yobaccio (replaced retired Captain Walsh)
- Hired 2 new Call Firefighters (currently attending fire academy in Hamilton)
- Several members have completed Paramedic education and certification during 2019. Emergency Medical Services has more paramedics than we ever have (17)

## **Grants:**

- Lynnfield Fire Department was awarded an Emergency Management and Preparation Grant (**EMPG**) through MEMA which will allow us to purchase tactical ballistic equipment to enable the police and fire departments to operate together in potential hostile environments.
- Lynnfield Fire Department was awarded a **SAFE** grant which allows us to continue to teach fire and life safety to children in schools. An additional benefit of this grant is **Senior SAFE**, which aims to reduce older adult fire deaths through fire and life safety education.

## **Collaboration:**

- Emergency Management = Formed LEMA Lynnfield Emergency Management Agency
  - Department heads collaborating (police, fire, public works, schools, board of health)
  - Standing monthly meetings (agenda's and minutes)
  - Coordinated school evacuation drills
- Collaboration with Law Enforcement – NEMLEC
  - Chief is a member of the STARS team
  - STARS vehicle stored at South Fire
- Monthly meetings with local Fire Chiefs to build on relationships and sharing of ideas, policies and procedures.

- New 10-Alarm Run card for mutual aid responses
- Residential Lock Box program in conjunction with Lynnfield Rotary and senior center.
  - 32 boxes have been installed.

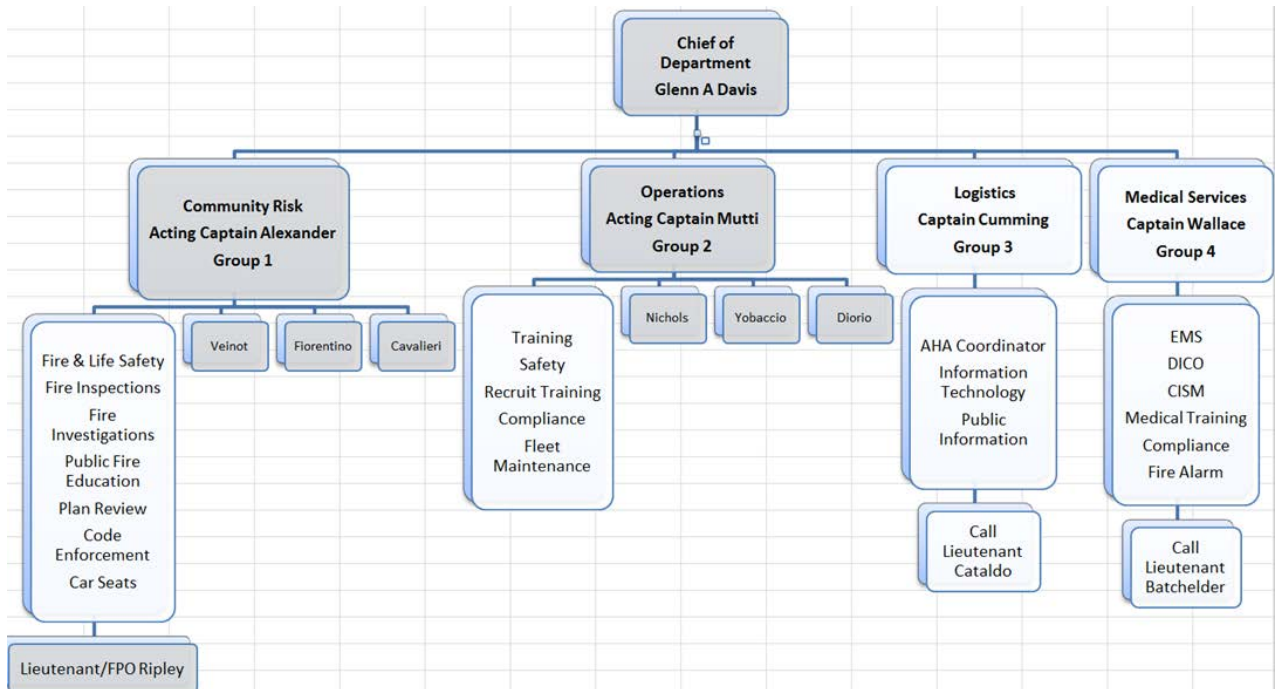
**Information Technology updates:**

- Halligan - Software (tracking of equipment, supplies) OSHA compliance with SCBA bottles and refills
- Lexipol – Policy management legal compliance with policy and procedures
- ESO – Upgrade to our Firehouse software which is end of life with no more support (legacy product) State and Federal compliance of incident response tracking

**Statistics:**

2019 continued to be a busy year for the fire department with increasing demands for service. In fact, 2019 was our busiest year to date for total calls.

<b>Incident Type</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Fires	89	80	109
Rescue and EMS	1,242	1,209	1,113
Motor Vehicle Crash	123	125	148
Hazardous Condition	70	113	87
Service Call	223	248	204
Good Intent Call	115	68	73
False Alarm	275	289	260
Severe Weather	8	5	3
<b>Total Calls</b>	<b>2,022</b>	<b>2,021</b>	<b>1,855</b>
<b>Simultaneous Calls</b>	<b>344</b>	<b>326</b>	<b>292</b>





## Department roster

Rank	Name	Station Assignment
Chief AEMT	Glenn Davis	Headquarters
Lieutenant AEMT	James Alexander	South Station
Lieutenant EMT	Kevin Mutti	South Station
Lieutenant Medic	Richard Ripley	Headquarters
Call Captain Medic	James Wallace	Headquarters
Call Captain Medic	David Cumming	Headquarters
Call Lieutenant EMT	Ryan Batchelder	Headquarters
Call Lieutenant EMT	Ronald Cataldo	South Station
Firefighter Medic	Christopher Cavalieri	South Station
Firefighter EMT	Kim Diorio-McGonnell	South Station
Firefighter Medic	Jeffrey Fiorentino	Headquarters
Firefighter Medic	Matthew Nichols	South Station
Firefighter Medic	Daniel Veinot	Headquarters
Firefighter Medic	Steven Yobaccio	Headquarters
Call Firefighter Medic	Christopher Allender	South Station
Call Firefighter	James Anderson	Headquarters
Call Firefighter EMT	Jonathan Boone	South Station
Call Firefighter Medic	Devin Bornstein	South Station
Call Firefighter EMT	John Bossi	Headquarters
Call Firefighter EMT	Richard Bruno	South Station
Call Firefighter	Daniel Ciulla	Headquarters
Call Firefighter EMT	William Collins	South Station
Call Firefighter EMT	Joseph Conway	South Station
Call Firefighter EMT	Paul Defarias	Headquarters
Call Firefighter EMT	Richard Downey	Headquarters
Call Firefighter EMT	Jovan Ector	South Station
Call Firefighter Medic	David Feinberg	South Station
Call Firefighter EMT	Roger Furey	Headquarters
Call Firefighter EMT	Kristopher Greer	Headquarters
Call Firefighter EMT	Paul Hartz	South Station
Call Firefighter EMT	Nick Holmes	South Station
Call Firefighter Medic	Joseph Keeks	South Station
Call Firefighter EMT	Ignazio LaFauci	Headquarters
Call Firefighter EMT	Gerard Libby	Headquarters
Call Firefighter EMT	Suzie Lilakos	South Station
Call Firefighter EMT	David Marengi	Headquarters
Call Firefighter EMT	Anthony Metrano	South Station
Call Firefighter EMT	Andrew Nardone	South Station
Call Firefighter EMT	Daniel Ornae	Headquarters
Call Firefighter EMT	Susan Para	Headquarters
Call Firefighter	John Perkins	Headquarters
Call Firefighter Medic	Mary Piotrowski	South Station
Call Firefighter EMT	Denis Ring	South Station
Call Firefighter	Keith Robey	South Station
Call Firefighter EMT	Ken Wakwe	South Station
Chaplin	Robert Bacon	
Photographer	Peter Aloisi	
Fire Alarm	Keith Hammerbeck	

Thank you to the dedicated men and women of the Lynnfield Fire Department for their commitment to protect and keep safe the residents of the Town of Lynnfield.

*Respectfully submitted,  
Chief Glenn A. Davis*

# GOLF

**Mission Statement:**

To provide affordable and enjoyable golfing experiences to players of all ages and abilities: juniors seniors adults men women boys and girls, Lynnfield residents as well as nonresidents are welcome. Lessons are available for all both private and group. Many spring summer and fall programs for all also available.

Goals achieved: 25 new Yamaha gas golf carts at King Rail & Reedy Meadow. Golf course equipment renovation. Bunker renovation and irrigation upgrading at King Rail. Painted the exterior of the Clubhouse building at Reedy Meadow as well as get new lighting in the clubhouse.

Mike Johnson Golf Courses Superintendent and his relatively small crew did an outstanding job getting and keeping both courses in excellent shape despite the extremely wet spring.

Department Staff: Donnie Lyons PGA Director of Golf Town of Lynnfield; Mike Johnson Golf Superintendent; Ed Whalley PGA Pro; Ron Price and Derek Hart Golf Course Maintenance

Rates at King Rail & Reedy Meadow

Green Fee	9 Holes weekday	Adult \$22	Senior & Junior \$18
	9 Holes weekend	Adult \$23	Junior \$ 18
Golf Cart Fee	9holes	\$10 per rider	
Push Cart fee	9 holes	\$3	
Season Pass	7 day unlimited	\$1000	
	5 day Mon -Fri	\$900	
	Junior 7 day	\$300	

*Respectfully submitted,*  
**Donald Lyons**  
**Director**

# **BOARD OF HEALTH**

The mission of the Lynnfield Board of Health is to prevent illness, promote wellness, and protect the environment as ascribed in our logo. In these endeavors, the Board of Health will make reasonable policies and regulations to protect and promote the public health and well being of our citizens. The role of the Lynnfield Public Health Nurse focuses on wellness, education, health promotion along with disease investigation and prevention and makes a difference in the life of the community and its residents.

The Board of Health (BOH) Office handles many topics under the umbrella of public health. Environmental and public health topics under our purview include Title V septic systems, well permitting, food establishments, tobacco sales, semi-public swimming pools, tanning salons, recreational camps, animal inspections, housing and nuisance complaints, communicable disease investigations and immunization clinics. We also are a mosquito control liaison; and we review environmental-related issues. Lynnfield is also part of the Emergency Preparedness Region 3B Greater Lawrence Coalition and the Medical Reserve Corps Greater River Valley MRC, comprised of medical and non-medical volunteers. Region 3B is also aligned with the Health & Medical Coordination Coalition (HMCC). A substance abuse prevention coalition, A Healthy Lynnfield, was formed in May 2017; the Board of Health Agent/Director is on the steering committee.

Goals achieved/large projects accomplished:

- Collected \$58,165 in total-all Categories Fees (Example: Site & Annual Permit Fees), which reflects a robust work load.
- Septic Title 5 percolation testing over 7 Year Average; see tallies presented in following section
- Title 5 Inspections Reports, primarily due to real estate transactions; approx 152 in 2019 (2018=142)
- Tobacco Control; MPDH Vaping Products Ban in Sept 2019 and new regulations in Dec 2019
- Food Establishments conducted 132 inspections (2018=153); provided training-seminar to food establishments; New Food Code adopted by state
- Swimming Pool 5 inspections; Housing conducted 1 inspection and 1 continued case
- Emergency Preparedness Regional Public Health Coalition, Region 3B; participation in efforts
- Health and Medical Coordination Coalition Region 3; Medical Reserve Corps; participation
- Conducted drills of the Lynnfield Emergency Site Dispensing Plan, included physical setup
- Lynnfield Emergency Management (LEMA) began monthly meetings fall-2019
- A Healthy Lynnfield, Kristin McRae is part of the Steering Committee; participation in monthly coalition meetings, provided data and links and obtained brochures/pamphlets for distribution.
- Building Applications relative to septic setback and capacity; 89 applications processed
- Subdivisions, various septic field work and/or plan reviews for Zepaj Lane, 914 Salem, Sagamore Pl, Summer St (Tuttle)
- Pillings Pond Annual Water Quality; sampling event conducted in July 2019
- Private Well Regulations were adopted in Sept 2019; Well Drilling, 5 permits were issued

- Animal Keeping, 19 sites inspected; Quarantine Inspections conducted per incident, approx 50.
- Nurse Achievements include: Re-enrollment DPH provider of vaccine for children; meetings of the Public Health Nurses of North Eastern Massachusetts at Tewksbury Hospital; conducted several flu clinics; conducted reportable and communicable disease case investigations. Attended the following: Skills Building Conference on Oct 17, 2019; the MDPH Immunization Program, Immunization Update on May 23, 2019; and the UMass Medical School Vaccine Reimbursement Training on Aug 26, 2019.

**Significant statistics**

**2019 Site Fees and Annual Permit Fees Collected by Category**

Site specific Title V projects involving fees include disposal system construction permits (DSCP) and soil deep hole observation & percolation testing. Site specific well drilling also requires permitting. Annual permits for operations/activities are listed by category.

	2019	2018	2017	2016
Disposal System Construction Permit	\$24,545	\$29,050	\$24,255	\$22,390
Deep Hole/Percolation Testing	\$15,590	\$15,330	\$14,330	\$11,330
Well Drilling/Installation Total	\$600	\$700	\$300	\$1,100
Animal	\$860	\$850	\$725	\$750
Food Establishment	\$8,920	\$10,440	\$10,510	\$10,330
Tobacco	\$2,400	\$2,000	\$2,200	\$2,000
Tanning	0	0	\$225	\$225
Semi-Public Sw Pool	\$650	\$650	\$650	\$650
Septic Installer Lic	\$3,200	\$3,400	\$3,200	\$3,470
Septic Hauler	\$1,400	\$1,600	\$1,535	\$1,700
Recreational Camp	0	0	\$50	\$50

\$58, 165 Total Combined Categories Collected in 2019 (2018= \$64,020 2017= \$57,980 2016= \$53,995)

**DSCP Applications Received**

Month	2019	2018	2017	2016	2015	2014	2013	2012	2011
January	3	7	4	1	6	5	4	6	1
February	1	6	4	1	1	2	2	3	0
March	4	7	5	6	0	5	3	10	4
April	8	5	7	3	8	7	7	3	4
May	10	9	9	8	9	10	8	12	6
June	6	12	9	11	11	9	7	12	4
July	12	11	6	10	13	9	7	10	9
August	8	8	11	10	6	14	8	8	9
September	4	12	4	9	10	5	7	8	12
October	15	4	12	6	4	8	11	9	16
November	5	12	6	4	3	7	6	11	5
December	8	4	8	2	6	10	6	4	4
<b>Totals:</b>	<b>84</b>	<b>97</b>	<b>71</b>	<b>77</b>	<b>91</b>	<b>76</b>	<b>96</b>	<b>74</b>	<b>74</b>

**Perc Test Applications Received**

Month	2019	2018	2017	2016	2015	2014	2013	2012	2011
January	3	0	5	0	2	2	5	2	0
February	2	4	4	5	0	3	2	5	1
March	8	9	3	1	3	8	3	5	2

Month	2019	2018	2017	2016	2015	2014	2013	2012	2011
April	8	21	7	6	6	17	6	4	7
May	4	9	11	6	10	7	8	12	7
June	7	9	2	5	7	7	2	6	5
July	6	7	18	8	6	4	7	11	6
August	6	9	6	6	10	5	7	8	6
September	29	2	5	4	3	4	10	7	10
October	9	10	4	4	2	5	6	5	6
November	4	1	6	9	10	8	4	4	4
December	1	2	2	2	4	9	1	3	2
<b>Totals:</b>	<b><u>87</u></b>	<b><u>83</u></b>	<b><u>56</u></b>	<b><u>63</u></b>	<b><u>79</u></b>	<b><u>61</u></b>	<b><u>72</u></b>	<b><u>56</u></b>	<b><u>56</u></b>

**Nurse related activities on reportable and communicable disease cases:**

Group B Streptococcus	2
Salmonellosis	1
Human Granulocytic Anaplasmosis	2
Campylobacteriosis	3
Hepatitis B	2
Hepatitis C	2
Lyme Disease	16
Calicivirus/Norovirus	2
Cyclosporiasis	1
Invasive Bacterial Infection	1
Influenza	46
Streptococcus Pneumoniae	1
Giardiasis	2
Haemophilus Influenzae	1
Mumps	1
Varicella	5
Pertussis (and other Bordetella species)	1
Viral Meningitis	1

The Annual Seasonal Flu Clinic at the Senior Center was conducted on 10-11-2019. We brought in pharmaceutical services from Walgreens for the Senior Center clinic followed by a clinic at Town Hall for town employees, police, fire, public works and library. This allowed for flu vaccinations without increasing our budget. Children's clinics were held with vaccine provided at no-cost by the MA DPH. A Children's Clinic was held at the Summer Street School on Oct 21, 2019 using state-supplied vaccine. Children's Flu vaccine was also administered on Tuesday evenings to children ages 3 to 9 by appointment in the Board of Health Office.

Distribution included both Injectable Flu Vaccine as well as the Flu Mist this year as the Flu Mist was approved for ages 2 through 49 again this year in the United States. As of 2015 the Massachusetts Department of Public Health no longer provides influenza vaccine for adults 19 years of age and older unless they do not have health insurance. Thus Lynnfield did not purchase vaccine as the Senior Center clinic was covered by Walgreens. We administered children's vaccination clinics using the by state-supplied vaccine.

Allotment from State:

Seasonal	Seasonal
FLU VACCINE	FLUMIST
240	200

In November 2018 the Board of Selectmen appointed Dr. Gary Mendese to serve on the Board of Health. Dr. Rocco Iocco became Chair and Dr. Gail Link McCausland became Vice Chair in December 2018. This has not changed.

The Board of Health staff consists of:

One full-time Director, Kristin Esposito McRae, BS, RS, SE

One part-time Admin/Generalist, Linda Limauro, BS

On Call Animal Inspector, Patricia Freedman, CVT

Outside services consists of:

One Public Health Nurse, approximately one day per week; Sandy Wilson, RN

On-call Sanitarian, approx 8-10 hrs per week, Leo Cormier, BS, RS, SE

Inspectors by assignment as-needed per month or quarter:

Samantha Hardy, BS; Joseph Reale, RS; Deb Rosati, RS

Board Members consist of:

Dr. Rocco Iocco, DMD, Chair

Dr. Gail Link McCausland, DMD, Vice Chair

Dr. Gary Mendese, MD, Member

*Respectfully submitted,*

*Kristin Esposito McRae, BS, RS, SE*

*Director*

*Sandra K. Wilson, R.N.*

*Public Health Nurse*

# LIBRARY

The mission of the Lynnfield Public Library is to facilitate townspeople of all ages in the meeting of their personal, professional, informational, educational, recreational and cultural needs by providing both current technological and traditional means of access to materials, programs, and services.

## **Goals achieved/large projects accomplished:**

**Leadership transition:** Much of 2019 was spent filling three key positions and building a new leadership team with Jennifer Inglis, Library Director (January), Abigail Porter, Assistant Director & Head of Adult Services (June), and Lauren Fox, Head of Youth Services (August). Once in place, an emphasis on learning about the library and the community was a key goal for the year.

**Building relationships:** In keeping with the arrival of three new managers, much of 2019 was spent learning about and working with various town departments and local organizations. The Library collaborated with A Healthy Lynnfield, the librarians at the Lynnfield Public Schools, and the Recycling Committee, among others. We also worked with the Essex Society of Genealogists, Lynnfield Historical Society, Lynnfield Flower Workshop, Village Home & Garden Club, and the Lynnfield Art Guild. In conjunction with Lynnfield Rotary, the Library worked with the Senior Center, Good Hope, Inc., and supported fundraisers through a Taste of MarketStreet and for Reid's Ride.

**Innovative programming:** Through these collaborations and with new leadership, the Library expanded programming working with the Lynnfield Moms group, worked with parents to provide resources on Dyslexia, held workshops with area organizations on topics such as foster care, healthy eating, intellectual pursuits, and artistic outlets. The Library also continued established and much-loved programming series such as Curious About Cuisine, Music lectures with Bill Sano, and BookLovers non-fiction book group.

**Library building updates:** While all of these activities took place, the Library building underwent significant improvements with the assistance of town leadership and DPW. These include repairs in the bathrooms and carpeting from previous damage, replacing the Palladian Window, and installing an automatic door opener to improve accessibility. The Library was also part of the septic project, led by the town's Engineering Department.

## Significant statistics:

Current Lynnfield library card holders	
Annual visits to the Library	85,000
Reference questions answered	10,000
Print & digital materials borrowed	120,000
Museum passes borrowed	
Adult programs held	76
Adult program attendance	1300
Youth programs held	
Youth program attendance	7000

In addition to the staffing changes above, Megan Doyle, Circulation Technician, took a position elsewhere but remained on as a substitute. The Library hired two BiblioTemps to help with

staffing during the year, and both Barbara Kampas and John Toothaker transitioned from temporary workers to substitute positions for the Library.

Janine Saldanha, Library Trustee, moved from Lynnfield, and we wish to thank her for her many years of service to the Library, both on the Friends and as a Trustee.

We want to thank all of our patrons for working through the various disruptions in service because of the multiple building-related projects, as well as the Town of Lynnfield for facilitating the improvements.

Many thanks as well to Nancy Ryan, former Director, who served as Interim Director in 2018 and stayed through the transition to Jennifer Inglis in January 2019.

Thank you to the Friends of the Lynnfield Library, without whom our programming, professional development, and museum passes would be diminished. Thanks as well to the Lynnfield Cultural Council for their generous assistance with significant programming for the community.

**Board of Library Trustees**

Robert D. Calamari, Jr., Chair  
Faith Honer-Coakley, Vice-Chair  
Russell Boekenkroeger  
Rich Mazzola  
Andrew Kenneally

**Library Staff**

**Administration**

Jennifer Inglis, Library  
Director

Abigail Porter, Assistant  
Director & Head of Adult  
Services

Patricia Nutile,  
Administrative Assistant  
and Secretary, Board of  
Trustees

**Youth Services**

Lauren Fox, Head of Youth Services

Pam Griswold, Children's Assistant

**Reference Services**

Patricia Kelly, Head of  
Reference Services

Marilyn Graves, Reference  
Staff Librarian

Kathe Landergan,  
Reference Staff Librarian

**Technical Services**

Nicole Goolishian, Head of Technical  
Services

Pauline Silva, Technical Services Librarian

**Circulation Services**

Katherine Decker, Head of Circulation  
Services

Circulation Technician Substitutes

Nathalie Lilley, Circulation Technician  
Allison Gallagher, Circulation Technician  
Dawn Mayerson, Circulation Technician  
Margaret O'Keefe, Circulation Technician  
Beverly Lenehan, Circulation Technician

Suzy Axelson  
Megan Doyle  
Mary Kraft  
Carolyn Livingston  
Christine Rutigliano



Barbara Camann

**Library Pages**  
Nathalie Lilley

Ruby Struble

**Library Building Project Committee**

Russell Boekenkroeger, Chair and member of the Board of Trustees

Board of Selectmen – liaison – Richard Dalton

Board of Appeals – liaison - Brian Shaffer

Planning Board – liaison - vacant

Finance Committee – Christopher Mattia

Members-At-Large - Steven Todisco, Ted Caswell, Nick Connors

Gail Rober – Secretary



## **PLANNING AND CONSERVATION**

The Department of Planning and Conservation provides professional and technical support to both the Conservation Commission and Planning Board while also providing a wide range of services to Town residents and businesses. The mission is to guide the development of land and its use within the Town of Lynnfield in a manner that preserves the town's unique character and environmental resources while guiding reasonably planned growth and development in conformance with applicable local and State laws.

The Planning Board is an independent Board of five elected members serving five-year staggered terms. The Board acts on behalf of the townspeople as stewards of the Lynnfield Zoning Bylaw, Scenic Roads Bylaw and the Rules and Regulations governing the subdivision of land in Lynnfield. The Conservation Commission has seven volunteer members appointed by the Board of Selectmen for three-year terms. The Commission's role is to administer and enforce the Wetland Protection Act (M.G.L. C.131 S. 40) and the Town of Lynnfield's Wetland Protection Bylaw (Ch 240) as well as the Stormwater Management Bylaw (Ch 213). The Commission also oversees open space planning, land management and is the designated Lynnfield board overseeing Lynnfield's Stormwater Management Bylaw in conjunction with the Department of Public Works. Several Conservation subcommittees comprised of volunteers sponsor various events, forums and informational nights. These include Open Space, Pesticide Awareness, Pillings Pond Task Force and the Tree Committee.

### **Major 2019 department initiatives and accomplishments:**

- Completed and successfully adopted overhauled Zoning Map
- Completed and successfully adopted revisions to Zoning bylaw to address errors and omissions from recodification
- Completed second year of stormwater infrastructure maintenance tracking program and compliance efforts
- Published tree preservation, removal and replanting guidelines for residents
- Obtained \$33,800 planning assistance grant to create a cluster subdivision bylaw and tree preservation bylaw
- Continued progress made to Open Space & Recreation Plan update including completion of required mapping in cooperation with MAPC and in-house GIS staff
- Initiated a citizen education program in cooperation with DPW on stormwater and water quality in compliance with NPDES permit requirements
- Created and filled Field Inspector / GIS position
- Completed substantial reorganization and consolidation of Conservation and Planning files for increased efficiency
- Completed entire backlog Planning Board minutes from 2016 & 2017
- Continued development / improvement of database of Conservation permits granted to date to help streamline permitting, compliance and public requests for information
- Initiated a work plan with Town DPW for improvements, signage, and maintenance at multiple properties for enhanced public access / use
- Began grading work for trailhead improvements at Partridge Island access point

The Planning Board approved two Definitive Subdivisions Plans: Tuttle Lane (9 homes, located off of Summer Street), and #914 Salem Street/6 Witham Street (2 homes, on the former Perley Burrill site). The existing subdivision Sagamore Place (off of northern Main Street), was granted a one-year extension to complete construction of 5 homes.

The Board continued their ongoing review of Market Street, including the approval of one Design Standards waiver request as a minor site plan modification, and also endorsed one ANR plan. In their role as stewards of the Zoning Bylaws, the Planning Board heard and made appropriate recommendations to the ZBA on 20 cases requesting Variances and/or Special Permits. Additionally, preliminary work began on the drafting of new Zoning Bylaws using MAPC grant monies. The purpose of these bylaws is to adopt Open Space Residential Design (OSRD) and a Tree Protection Bylaw for Lynnfield.

Emilie Cademartori is the department's full-time Director of Planning and Conservation. The department is also staffed by two part-time land use assistants, Susan Lambe and Jennifer Welter. Patrick McDonald was hired in July, 2019 and provides part-time field inspection work for the department, in addition to part-time GIS work for the Department of Public Works. Kirk Mansfield joined the Conservation Commission as its newest member in August.

**Conservation Commission**

Paul Martindale, Chairman  
Don Gentile, Vice Chairman  
Melanie Lovell  
Kirk Mansfield  
Angelo Salamone  
Janice Solomon  
Bill Thompson

**Planning Board**

Brian Charville, Chairman  
Kathryn Flaws  
Michael Sheehan  
Thomas Wallace  
Charles Wills

*Respectfully submitted,  
Emilie Cademartori  
Director of Planning and Conservation*

# **POLICE DEPARTMENT**

The Lynnfield Police Department is committed to working in partnership with residents, business owners, and other government agencies in order to maintain public safety and improve the quality of life in Lynnfield. The Lynnfield Police Department's responsibility is to provide for the safety and security of the citizens of Lynnfield, to protect property, and provide community based services.

## **2019 department initiatives and accomplishments:**

Finalizing project to replace copper wire with Fiber optic for communications

Continued project to enable our new school district emergency information communication portal

*Respectfully submitted,*

*David Breen*

*Chief of Police*

## **2019 Roster**

### **Chief of Police**

David J. Breen

### **Captain**

Karl Johnson

### **Administrative Assistant to Chief**

Paul Donovan

### **Sergeants**

Sean Donovan  
Louis Trapasso

Nicholas Secatore  
Al Scotina

Christopher DeCarlo

### **Patrol Officers**

Mark Bettencourt  
Michael Topping  
Steven O'Connell  
Jared Provost  
Jonathan Duzz

Anthony Hnath  
James Caponigro  
Raymond Barnes  
Scott Fitzmeyer  
Alexander Doto

Stephen Conley  
Bryan Materazzo  
Jonathan Santos  
Patrick Curran

### **Dispatchers**

Maura O'Brien

Diane Williams

Kim Smith

Michael Dicorato

Charlotte Peterson

# **DEPARTMENT OF PUBLIC WORKS**

To the honorable Board of Selectmen and Citizens of the Town of Lynnfield, I hereby submit the following annual report of the Department of Public Works for the period covering January 1, 2019 to December 31, 2019.

## **MISSION STATEMENT**

The mission of the Lynnfield Department of Public Works is to maintain all roadways, drainage infrastructure, parks, cemeteries, schools, municipal facilities, fleet, and street lights in a cost effective and environmentally sensitive manner for the short and long-term benefit of the residents and the environment.

## **INTRODUCTION**

The Lynnfield Department of Public Works employs (42) full time staff, (16-20) seasonal employees in the summer and has an annual operating budget of \$7.25 million dollars for FY2020. The DPW Capital Budget, approved by Town Meeting, included \$1,532,000 for town equipment, Jordan Park and infrastructure improvements.

The Department divides its multiple responsibilities for the management, maintenance and operations of the Town's infrastructure among five divisions: Administration, Facilities Maintenance, School Building Maintenance, Highway, Cemeteries & Parks and Trees.

## **REPORTS BY DIVISION:**

### **HIGHWAY:**

The Highway Division of the DPW provides for the maintenance of all town roads, sidewalks, public path ways, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Division is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. The Division also maintains our brooks and streams by keeping them clear of debris to prevent flooding. The Highway Division maintains the Pillings Pond Dam spillway area and control boards which regulates the elevation of the pond when needed.

The Highway Division has more than 77 miles (250+ lanes miles) of roads and 91.3 miles of sidewalks that it must maintain.

Calendar year 2019 continued to be a very busy year for paving. The Town received \$450,430 from the state as our apportionment of Chapter 90 funding in May and September. To supplement Chapter 90 funds, \$195,000 from the DPW Capital budget was added to the street resurfacing program.

The following is the list of street work accomplished in 2019:

- **Hutchins, Grayland, Ashdale and Beaver** – Some degree of the following work was done on each street: Drain repairs, cold-planned, leveled, installed bit. curb, granite curbing on corners, topped, loamed-seed & handicap ramps.
- Work on the MBTA Beaver Dam Culvert removal was completed in August.
- Continued working with Environmental Partners on implementing a complete streets program.

- Continued working with Bayside Engineering on utilizing TIPS funding for reconstruction of Summer Street,

**CEMETERIES:**



During the past year there were 48 interments at Forest Hill Cemetery and 14 at Willow Cemetery. During this same period there were a total of 50 new graves sold at Forest Hill and 0 graves sold at Willow Cemetery.

Forest Hill Cemetery consists of approximately 10 acres and Willow Cemetery is 5.5 acres. The Department is responsible for maintaining headstones, cutting grass, caring for shrubs, trees, and plantings in an effort to keep our cemeteries looking beautiful.

**SNOW & ICE:**

Public Works is responsible for clearing over (250) lane miles of roadway and (20) miles of the towns (91) total miles of sidewalks along with four school parking lots and five municipal building parking lots which includes Post Office Square. In addition, the DPW is responsible for snow removal from roofs of all its schools and municipal buildings if the conditions warrant it and clearing all avenues in both cemeteries.

In addition to these storms the Department was called upon to go out several nights and early mornings to treat the roadway to insure they would be safe for the public and school students when the commuter hour arrived. Total expenses to control snow and ice operations ran above the Towns annual appropriation of \$120,000. The total cost for snow and ice for FY2019 was \$401,469.

**PARKS & PLAYGROUNDS:**

The DPW is responsible for maintaining over 60+ acres of public open space, comprising of six playgrounds and/or tot lots; four parks; the grounds around municipal buildings, school buildings; (4) basketball courts, (11) tennis courts, (1) outdoor running track, (2) football fields, (12) baseball/ softball diamonds, (5) multi-use playing fields used for soccer, field hockey, and lacrosse. This maintenance includes irrigation wells and systems for most of these fields.

Construction of the new parking area, playground and expansion of the playing surface at Jordan Park commenced in October with a May 2020 scheduled completion date.

**FORESTRY/ TREES:**

Public shade trees continue to be a challenge within the DPW. Many of the Towns shade trees are in need of significant pruning work and in many cases require removal. In addition, the DPW evaluates numerous trees and locations to determine whether trees were public or private and whether they were considered hazardous. Public Works continued to work on improving the urban forest with assistance from outside arborists. During 2019 15 trees were planted at different locations around town.

**SOLID WASTE / RECYCLING:**

The Public Works Department is responsible for managing residential solid waste collection and disposal services for approximately 4350 residential households along with the recycling and recovery program that includes the annual collection of residential household hazardous waste.

During fiscal year 2019 the town collected and disposed of the following amounts from curbside collection:

- 4577 tons of solid waste (trash)
- 1153 tons of co-mingled plastics/glass/paper
- 134 TV monitors
- 120 appliances
- 32 lawnmowers/grills
- 67 AC units and dehumidifiers
- 22 other large items

The Town’s collection & waste disposal is currently handled by JRM. The tipping fee increases every year and was increased to \$75.00 per ton on July 1, 2019 (FY20). This results in a cost of over \$290,596 this fiscal year to dispose of the Towns unrecyclable trash.

Public Works held its’ annual Household Hazardous Waste Collection Day in November at no additional cost to Lynnfield Residents. This event again was very successful in which 256 residents took part in. People were able to dispose of chemicals, oil base paints, TV’s, propane tanks, pesticides and many other hazardous materials at this event. The cost to sponsor this once a year event is around \$15,000.

The Town Recycle Yard sold 841 permits for yard waste disposal during 2019 as residents are able to dispose of yard waste including leaves and brush.

**SCHOOLS:**

One of the missions of the DPW is to provide the Town of Lynnfield with a high degree of quality service in custodial services, maintenance, and improvements to our schools. We are committed to protect the town’s investment in the renovations of all our school facilities. With the school building projects completed now for more than 15 years the DPW has the responsibility to maintain these facilities to an acceptable condition. The DPW has been working on inventorying all the key custodial equipment for replacement in the future. Some of the equipment is over 30 years old.

**MUNICIPAL BUILDINGS:**



One of the many functions of the Public Works Department is to maintain our municipal buildings and facilities. Work includes daily cleaning seven active town buildings and two inactive town buildings along with the parking lots and grounds that surround these buildings. All windows have been replaced along with the exterior trim work at Town Hall.

Then following building projects were completed in 2019:

- Library bathroom upgrade and carpets along with the installation of the Palladium window.
- Installed new tiles throughout Town Hall.
- Completed installation of a new septic system on the Town Common which will serve the



- library and Town Meeting House.
- Completed roof shingle replacement at the South Fire Station.
- Paved the parking area at the Lynnfield Senior Center.

**GENERAL NOTES:**

Along with the various projects undertaken by the Department of Public Works this year, the following miscellaneous activities occurred:

- Continue to work with organizations, committees and residents by supporting community events including: Annual Tree Lighting Ceremony, Concerts on the Commons, numerous sponsored road races, parades and individual block parties held throughout the year.
- Continued to act as the lead community for the Tri-Town Consortium of which Lynnfield is a part of. The Tri-Town Consortium consists of a three representative towns which contracts for road construction services annually.
- We would also like to acknowledge the retirements of longtime DPW employee Keith Hammerback, who retired in December.

**FROM THE DIRECTOR**

Since being hired as Director for Lynnfield in November 2016, DPW employees and our contractors have worked hard trying to meet the expectations and demands of the residents which are continually increasing.

Maintenance of the High School Field Complex and other fields is a priority and plans were utilized which used in-house and contractor services which improved the quality of field maintenance along with extending the useful life of the fields and facilities. Multiple groups were able to schedule and use the facility and the DPW was responsible for general cleanup and grooming of these fields in addition to the other fields in town. DPW crews maintained fields, parks, and town and school grounds throughout the summer along with summer help. We also started to focus on tree maintenance and removal of hazard trees throughout the Town. This will continue to be a priority in the DPW as our crew improves their skills and equipment to better serve the town.

Moving forward the DPW has implemented plans to improve work scheduling, tracking activities completed along with personnel hours required for each assignment. The DPW is always looking into ways to better improve efficiency and services using technology in all aspects of our work. Some of the areas of focus are work order systems for fleet maintenance and other service requests. We are also looking at improving our monitoring of building systems to better understand the Town energy usage and ensure we are responsibly managing our utilities. The DPW is working on updating older equipment to help us improve our efficiency and dependability. There are numerous areas we will be looking at to improve our services and create a more professional Department of Public Works.

None of these projects or accomplishments could have been done without the hard work of all the staff and crews in the DPW. Their dedication, late nights, and behind the scenes work enables the Town to continue to function regardless of the time or weather and their efforts are sincerely appreciated.

*Respectfully submitted,  
John Tomasz, P.E.  
Director of Public Works*



# **RECREATION COMMISSION**

## **Mission Statement:**

Enrich lives of Lynnfield residents through abundant quality programs, events, fields and facilities. 2018 was a great year for the participants of Lynnfield Recreation, as we continued the momentum to meet demand, by expanded programing for children of all abilities and adults alike.

## **2019 Accomplishments & FY20 Initiatives:**

- Continue momentum towards Rec Center Build (Strategic Planning Committee presentation 2019)
- Partner with Lynnfield Townscape / Friends of Lynnfield Rec Partnership
  - Annual Corn Hole Tournament – 400 Attendees
  - Lynnfield Townscape for 2019 GeraniumFest / Kids Day
- Continuing Programming for children of all abilities
  - “Kids Can Run” track & field program – 40 participants (2 Session Annually)
- Expanded Friday Night Ski Club for 2019 / 2019 (to meet demand)
  - Increased from 151 - 185 students / 4 buses
- Expanded First Wednesday of the month Early Release -- ½ Day Trips
  - Sold out capacity at 45 guests per trip
- Expanded Friday Night Trips
  - Sold out capacity 45 guests per trip
- Rec Summer Programs & Trips (2019)
  - Purchased a water slide for the Rec Program
  - Expanded Trips from 8 Weeks to full 10-Weeks of Summer
- Expanded Rec Junior Program (2019)
  - Increased program length to 7 Weeks for 2020
  - Student numbers increased from 50 to 60 incoming Kindergarteners
- Expanded Summer Rec Trips schedule
  - 1637 Kids (2019)
  - Increased to 39 Total Trips over 10 full weeks of Summer
- Father / Daughter Dance
  - Increased from 466 to 650 guests (2019)
- Mother / Son Bowling
  - Increased from 194 to 210 guests (2019)
- Expanded Tree Lighting / “Light Up Lynnfield” Program
  - Well attended Tree Lighting Ceremony – Town Hall Parking Lot
  - Expanded trolley tour from 1 night to 2 nights with 980 registered guests for 2019
  - Expanded trolley tour from 4 trolleys / 3 tours per night – to 5 trolleys / 5 one hour tours per night
- Women’s Basketball League – Spring (New Program 2019)
- Continued Partnership with the Lynnfield Senior Center
  - Senior / Kid Bowling - Quarterly with 20-25 Participants
  - Pickle Ball (New 2019)
- Continued Partnership with MarketStreet
  - Teddy Bear Picnic - 250 registered guests
  - Hay Day Fall Event – 4,300 counted guests (New 2019)
  - Christmas Stroll – Rec Staff manned holiday stations

**Staff & Board**

Lynnfield Recreation has had no personnel or Board member changes.

Julie Mallett – Recreation Director

Joe Maney – Fields Director

Rich Sjoberg – Chairman

Michael Cuddy – Program Chair

Patrick Mazzola – Fields Chair

Frank Morelli – Treasurer

Terry Farrell – Secretary

Bob Relihan – Board Member

Matt Monkiewicz – Board Member

*Respectfully submitted,*

*Julie Mallett*

*Director of Recreation*

# **SCHOOL DEPARTMENT**

## **Lynnfield Preschool**

*Respectfully submitted by Karen Dwyer, Principal*

The Lynnfield Preschool focuses on early childhood development to foster students' academic and social and emotional learning.

- This year, the faculty who were new to the preschool participated in a professional development, Tools of the Minds, that integrated the state standards with developmentally appropriate games and activities. Tools of the Mind is an instructional program to meet the needs of children and is a specially designed program for students on Individualized Education Plans (IEPs). The teachers attended two conferences and participated in an online assessment. In addition, a consultant from Tools of the Mind observed the faculty using the Tools of the Mind curriculum to give constructive feedback and understand how the faculty were implementing the curriculum.
- To further connect Lynnfield Preschool with the Summer Street School Professional Learning community, School Improvement Plan Goals continue to align with each other. This year, the faculty worked with the kindergarten teachers to develop similar report cards. This work is ongoing.
- Students benefit from access to additional resources to meet their needs, including an Occupational Therapist, Physical Therapist, Speech and Language Pathologists and Music Therapists. Although the special education staff works primarily with the special needs population, all the children benefit from the skills, concepts, and attention of the specialists.
- Curriculum directors and administration continue to consult with all teachers/therapists at the preschool level as they work collaboratively to support the implementation of mastery learning objectives as outlined in the *Massachusetts Curriculum Framework*.
- In addition, preschool students attended whenever possible and appropriate the all school assemblies, Great Gatherings, to form more connections with the Summer Street community.
- The Lynnfield Preschool maintained a working relationship with local Early Intervention Programs and private preschools to ensure that all students had access to appropriate screening and services as determined necessary by early childhood providers.

### Significant Statistics:

The Lynnfield Preschool has forty students. The Preschool currently operates with three integrated classroom sessions, with students grouped by age in both the morning and afternoon. An extended program is designed for those with needs as identified through Individualized Education Program. We welcomed two new faculty members to the preschool staff this year: Ms. Molly Carmody, special education teacher, and Ms. Melissa Dearborn, a part-time classroom teacher.

## **Summer Street School**

*Respectfully submitted by Karen Dwyer, Principal*

Summer Street School is proud of our work to build community and cultivate the values of Growth mindset, Respect, Independence and Teamwork, which has been embraced in our adoption of GRIT in our language to students and our new GRIT logo.

The elementary schools have outlined three goals in our 2019-2020 School Improvement Plan.

Goals Achieved:

- The first goal is the continued implementation of Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees will meet to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning.
  
- The second goal is to develop a plan for enhanced Social and Emotional Learning at Summer Street. This goal includes:
  - Responsive Classroom professional development: We have invested in professional development for seven staff members to attend Responsive Classroom workshops this past summer and will send several more staff members this year. Teachers discussed what they learned about Morning Meeting and taught the other staff members. To date, all classrooms are integrating Morning Meeting into the day.
  - Inclusion of Morning Meeting, in which connections with the community are formed, we have developed monthly Great Gatherings, all school meetings, to emphasize the competencies in the CASEL framework. Each grade level as well as specialists have taken responsibility for these gatherings.
  - Instructing students in mindfulness strategies
  
- The third goal is to develop understanding and implement Personalized Learning. We have shared information on Personalized Learning and teachers are developing personalized learning experiences in each grade.

Significant Statistics:

Summer Street School has a population of 407 students in grades K-4. Our school has over 60 committed and dedicated faculty and staff. We have twenty-one classrooms in kindergarten through fourth grade. We welcomed five new faculty members to our roster this year: Ms. Jennifer Farivari, a kindergarten teacher, Tess Dever, a second grade teacher, Rebecca Scenna, a second grade teacher, Sutapa Mukherjee, a special education teacher, and Alexandra Buonfiglio, a .6 physical education teacher.



**Huckleberry Hill School**

*Respectfully submitted by Melissa Wyland, Principal*

Huckleberry Hill Elementary School is proud of our school culture that prides itself on community and teamwork. As our Huckleberry Hero pledge states, all students and staff come to school to learn and cooperate every day.

*“Today we will give our best effort every day. We will work hard to be respectful, caring citizens and excited learners. All of us have the ability and responsibility to learn and succeed.”*

Goals Achieved:

2019-2020 School Improvement Plan

- The first goal is to continue to implement an Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees will meet to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning. Through the use of the UbD process, the curriculum will continue to be planned backward from long-term, desired results through a three step process to guide curriculum, assessment and instruction.
- Our second goal is to refine, enhance and share strategies to infuse social emotional learning into the curriculum and culture of HHS.

This goal includes:

- Responsive Classroom training and implementation
- Monthly SEL Steering Committee meetings
- Grade level and Whole School mix ups
- Regular communication with families
- Huckleberry Hero Assemblies
- Personalized learning opportunities for students



Significant Statistics:

The Huckleberry Hill School has a population of 469 students in grades K-4. Our school has over 60 faculty and staff members committed to providing our students with the very best instruction and supervision.

We have 22 general education classrooms K-4, one classroom providing specific programming needs for multi-age students, one classroom that services students with special needs grades K-4 and the student support program which provides individual and small group instruction and support for students in grades K-4.

**Middle School**

*Respectfully Submitted by Stephen Ralston, Principal*

The faculty and students of the Lynnfield Middle School grow and learn in a building that entered year sixteen of existence. Following the Middle School Team Model, Grade 5 is configured into four teams of two teachers and grades 6, 7 and 8 each have two teams of four subject teachers. This provides for greater subject specialization as well as a gradual progression from elementary to high school.

Goals Achieved:

- Our school improvement plan goals target social emotional learning (SEL)
- School Adjustment Counselor position added for 2019-2020
- Development and implementation of Student Advisory sessions to foster community.
- LMS Core Values continue to guide our operations: Kindness, Effort, Citizenship.
- Technology continues to increase in quality and frequency via Google suite & Google Classroom, Parent portals, and collaboration/sharing.

**Significant Statistics:**

- Student enrollment of 686, grades 5-8
- MCAS testing administered for all grades in English/Language Arts and Math
- MCAS testing administered for grades 5 & 8 in Science, Technology and Engineering
- 22 mobile charging carts are in service with 25 Chromebooks each for student use.

**High School**

*Respectfully Submitted by Robert Cleary, Principal*

In partnership with our community, Lynnfield High School provides a safe learning environment that prepares all students to reach their full potential as lifelong learners and to be contributing participants in a global community. Our students consistently experience outstanding success in their academic, athletic and artistic pursuits.

**Goals Achieved:**

- Implementation of Project Based Curriculum
- Increased participation in Senior Internship Program
- School Improvement Plan targets social emotional learning
- Redesign of Compass program to include passion driven learning for all grades
- Digital distribution of report cards through family portal
- Addition of a dedicated Computer Science teacher
- Named to College Board's AP District Honor Roll for the fourth straight year
- Met all targets for MCAS Accountability Data

**Significant Statistics:**

- Student enrollment of 601 in grades 9-12
- Faculty and support staff of 90
- Successful 1-1 program where all students receive a digital device
- Over 80% of our students participate in some form of extracurricular activity
- Every student completes at least 35 hours of community service for graduation

**PIONEER PRIDE**



# **STRATEGIC PLANNING COMMITTEE**

**Mission Statement:**

The Strategic Planning Committee (SPC) is comprised of members appointed by the Town Selectmen. The SPC planning goals and critical actions, is in consultation with Lynnfield’s Boards, Commissions, Departments and invites public feedback on each. We will continually receive public input, and the SPC will determine whether any further changes to the Plan are needed. This Plan is considered a living document. The SPC will remain constituted to track and monitor progress in delivering this Plan and will develop a means of reporting on that progress regularly to the residents of Lynnfield, the Town Administrator and the Selectmen. We also recognize that priorities for the Town will no doubt change, and therefore this Plan, while providing a blueprint for action, that is flexible and will be regularly updated to reflect evolving priorities. The intent is to look at least three to five years for the town to set priorities against.

**Nature of work:**

The Strategic Planning Committee will submit this Plan in consultation with the Town Administrator, through the Selectmen, to the public because we believe the goals it establishes, and the actions it suggests the Town Administrator, Robert Dolan, will positively impact the lives of all people in Lynnfield. The established seven goals of 2019 were agreed by the SPB, each underpinned by a set of actions to achieve those goals. These seven priorities address a broad range of topic areas, from Town facilities to public safety, land conservation to school’s long-term plans. They do not address every matter confronting the Town, but the committee believes they address the most pressing challenges facing Lynnfield currently. We hope by looking long term at issues the town will face, we will have addressed the issues for the town to collectively balance it priorities and make sound judgements prior to it becoming an emergency.

Goals and Priorities Established:

<b>Goal #</b>	<b>Description</b>	
	<b>Priority</b>	
1.	Renew and finance critical town infrastructure (A thru E) (Public Safety Building, School expansion, Town Hall improvements, new Library, water system)	1
2.	Increase Participation in Town Government	3
3.	Maintain and develop a strong business community	2
4.	Improve the health of and access to Lynnfield Natural Beauty and Resources, Increase the amount of protected land in Lynnfield	2
5.	Expand the range of recreational opportunities and assets	2
6.	Cemeteries Plans to meet the towns needs for the next 40 years	1
7.	Outsourcing	3

Significant activities resourced against: **Priority 1**

**2020 Priorities sent to the Town Planner and Selectmen, Goal #1**

- |   |                   |
|---|-------------------|
| <b>Renew and Finance Critical Town Infrastructure</b>           | <b>Priority 1</b> |
| <input type="checkbox"/> <b>Public Safety Building</b>          |                   |
| <input type="checkbox"/> <b>Education System Infrastructure</b> |                   |
| <input type="checkbox"/> Lynnfield Water Districts              |                   |
| <input type="checkbox"/> Town Hall Improvements                 |                   |
| <input type="checkbox"/> <b>Build a new Library</b>             |                   |

Repurpose Old Library as own Town Administration Offices, or School Administrative Offices

**From Our Current List (Priorities 2 and 3)**

- Increase Participation in Town Government 3
- Maintain and develop a strong business community 2
- Improve the health of and access to Natural Beauty and Resources 2  
Increase the amount of protected land in Lynnfield
- Expand the range of recreational opportunities and assets 2
- Cemeteries Plans to meet the towns needs for the next 40 years 1
- Out-Sourcing 3

**New emerging focus areas (now being reviewed by the Committee, which has emerged in the last year)**

- Repair / Build new Sidewalks
- Roadway infrastructure (Summer Street). Transportation Improvement Program, 7-9 years
- Future of Sagamore Gold Course

**Accomplishes to Date:**

- To date, the Strategic Planning Committee has meet with the following
  - o School Superintendent
  - o New Library Committee
  - o Police and Fire Chiefs (Public Safety Building)
  - o New Recreation Building Committee
  - o Water District Superintendent
- The Town has granted several Requests for Proposal (RFPs) to see cost to for new infrastructure due to the competing prorates established by the committee and approved by the Town Administrator.
- The Committee is preparing a briefing to the town, on all its proposals, for spring 2020.

**Committee Members**

The committee has had no changes in the past two years.

The Committee consists of:

Joseph Connell            David Basile            Richard O’Neil            John Scenna  
Lauren George            Kate Connell (Secretary)

You can the committee at: <https://www.town.lynnfield.ma.us/strategic-planning-committee>



# **TREASURER/TAX COLLECTOR**

The Treasurer/Collector's office is responsible for receipt, investment and disbursement of all Town funds. Other duties include processing of payroll and administering benefits for all active and retired Town employees. The mission is to achieve these responsibilities while providing the highest level of customer service and support to all of the Town's constituencies (i.e. taxpayers, employees, retirees and vendors), as well as satisfy the legal requirement set forth in Massachusetts General Laws and the Town's bylaws.

## **Goals Achieved in 2019**

- Conducted successful hiring process for the Treasurer/Collector position.
- Implemented credit card payment processing in the office for real estate, personal property and motor vehicle tax payments.
- Successfully collected \$119,128.66 in tax liens for FY 19.

## **Priorities for 2020**

Continue to support education and certification of Treasurer/Collector staff.  
Maintain an effective and fair collection process to maximize real estate, personal property and motor vehicle tax collections, which will continue to reduce the number of properties in tax title.  
Continue streamlining processes and cross-training Treasurer/Collector staff.

In October, Treasurer/Collector Christine O'Sullivan retired after 32 years of service to the Town. Thank you to Christine for all of her hard work and dedication to the Town and for making it a smooth transition for the new Treasurer/Collector.

The aforementioned accomplishments would not have been possible without the dedication and support of the Treasurer/Collector staff members.

## **List of Department Staff**

Leslie Davidson	Treasurer/Collector
Maureen Lanpher	Payroll/Benefits Coordinator
Rose Kenney	Assistant to the Treasurer/Collector
Nancy Casey	Administrative Clerk

*Respectfully submitted,  
Leslie Davidson  
Treasurer/Tax Collector*

# **VETERANS SERVICES**

The mission of the Lynnfield Veterans' Services Department is to advocate on behalf of all veterans, and to provide them with quality support services. The Director of Veterans Services, or Veterans Services Officer (VSO), is available to assist and guide all qualifying veterans who seek and apply for both state and Federal benefits. State benefits include, but are not limited to financial and medical assistance, and are provided under M.G.L. Ch. 115. These benefit costs are reimbursed to the town of Lynnfield by the state's Department of Veterans Services at the rate of 75%. Federal benefits are provided by the US Department of Veterans Affairs. It is the Veterans' Service Officer to whom the unemployed, the indigent, the disabled, the ill, or veterans otherwise in need, first apply for assistance.

Goals achieved/large projects accomplished:

- Memorial Day Parade and Celebration
- Veterans Day Celebration
- Patriots Day Ceremony
- Flag Retirement Ceremony

All projects accomplished in collaboration with the American Legion Lynnfield Post 131

Significant statistics

- American flags placed at the graves of all veterans buried in four local cemeteries for Memorial Day. Assistance provided by Middle School 5<sup>th</sup> graders, the Lynnfield Knights of Columbus, and the Department of Public Works
- Serve on nine-member committee to design and build a new war memorial
- Continuous efforts to reach out and educate over 600 local veterans regarding benefits



**Lynnfield's Girl Scouts and Cub Scouts celebrate Patriots Day with State Legislators and local veterans at Lynnfield's Meeting House on the Common**

*Respectfully submitted,  
Bruce E. Siegel  
Veterans Service Officer*

# **WAR MEMORIAL COMMITTEE**

## **Mission Statement:**

The Town of Lynnfield War Memorial Commission has a mission find a suitable piece of town real-estate for the future location of the town's War Memorial honoring service members and their families, submit for approval a design to the Board of Selectmen, and to raise money through donations, fund raisers, grants, for the construction of the project, and a Memorial Maintenance Endowment Fund to maintain the memorial preservation.

## **Nature of work:**

The Town of Lynnfield War Memorial Committee is to build a monument to honor the memory of Lynnfield's men and women who demonstrated a willingness to serve and fight to defend our way of life from all wars to the present, and the future. The War Memorial Commission is to ensure that the Town of Lynnfield Veterans Memorial in our town will be maintained in perpetuity, even in those times when public funds are scarce or not available for maintenance or repair; to assist with ceremonies at the Memorial honoring all those who have served; as well as to enhance the Memorial with the design of Remembrance listing all those who made the ultimate sacrifice, those who served in the armed forces, and to keep a people free from those who challenge our way of freedom. To campaign for and support as possible, greater emphasis on fostering an enhanced historical patriotic perspective on the importance of the Town's War Memorial and its' impact on world events past, present and future.

## **Initial Goals for the project:**

### **Committee Planning Goals**

- It needs to be in the center of the town where all the people of Lynnfield and its visitors can gather to visit. The main common is too crowded and is used for too many town activities.
- This memorial needs to be a standalone. It cannot overpower the center of town but compliments it. It must blend with the natural character of the town. We want it in the center of the town, its natural center of gravity. A place where the town is proud to show its Patriotism and commitment to its service members Past, Present and Future. Our proposal has been engineered with landscaping and brickwork that is seen throughout the town. It will have the proper landscaping to be in our great center.
- It will have complete accessibility and be handicap accessible.
- It will be a teaching memorial that tells the story of the town and the sacrifices the town's people have endured throughout history.
- It will be one memorial that will cover all the major wars that anyone from Lynnfield served in.
- It will tell a brief narrative of the history of each combat operation, a map of where each took place, and the names of all the men and women who served from this town.
  - We will have more than enough help, that has already come forward, to gather the information for the plaques and will ensure this memorial will be a town effort.
  - The plaques will be sets of three for each war (map of the area, narrative of the war, those who served in that conflict)
- It will have the ability to not only capture what has happened to date, but to expand if needed with additional plaques.
- They will be exchangeable if a mistake was made, or if in time, someone comes forward with a name that was missed.

- Plaques will be made of brushed aluminum for cost, ability to engrave easily and appearance.
- All services will have their service plaque represented. (three versions proposed)
- The stone walkway will be engraved stones that families can purchased to commemorate their loved ones that served.
- It will be lit at night with landscaping style lights showing an eternal honor for those who have served.
- It will have an information board with details of the memorial as well as upcoming events

**Accomplishments to Date:**

- The real estate for the project has been approved by the Town Selectmen, see photo below.
- The new War Memorial design has been approved by the Selectmen.
- The architect has received the initial design concept and will produce a professional concept design, for the committee and town.
- Sub-committees have been designated.
- The Committee will present the final concept to the Conservation Committee this Spring/summer for full approval to build.

**Committee Members**

Jason Kimball  
John Harrington

Joseph Connell  
Paul Donato

Nicholas Secatore

Bruce Siegel  
Charles Leach

Thomas Bogart  
Ronald Nutter



**Photo of approved future War Memorial Site**

# ZONING AND ENFORCEMENT

## BUILDING INSPECTOR

The Building Inspector’s office ensures that buildings are constructed safely and used properly by enforcing the provisions of the state building code, Town zoning bylaws, and other applicable ordinances. This office issues permits to allow the construction, reconstruction, alteration, repair and demolition of buildings and structures as well as the installation of equipment and location, use and occupancy of all buildings, structures, and land.

<b><u>2019 ANNUAL REPORT BUILDING DEPARTMENT</u></b>			
<b><u>MONTH</u></b>	<b><u>PERMITS</u></b>	<b><u>ESTIMATED</u></b>	<b><u>PERMIT</u></b>
	<b><u>ISSUED</u></b>	<b><u>COST</u></b>	<b><u>FEES</u></b>
<b>JANUARY</b>	<b>44</b>	<b>\$ 1,465,348.00</b>	<b>\$ 15,073.84</b>
<b>FEBRUARY</b>	<b>18</b>	<b>\$ 1,279,769.00</b>	<b>\$ 14,102.00</b>
<b>MARCH</b>	<b>30</b>	<b>\$ 1,310,265.00</b>	<b>\$ 15,879.60</b>
<b>APRIL</b>	<b>45</b>	<b>\$ 17,456,345.00</b>	<b>\$ 209,109.90</b>
<b>MAY</b>	<b>35</b>	<b>\$ 1,096,398.00</b>	<b>\$ 12,891.91</b>
<b>JUNE</b>	<b>38</b>	<b>\$ 2,360,495.00</b>	<b>\$ 27,896.00</b>
<b>JULY</b>	<b>46</b>	<b>\$ 4,343,347.00</b>	<b>\$ 52,423.00</b>
<b>AUGUST</b>	<b>43</b>	<b>\$ 4,311,786.26</b>	<b>\$ 51,935.89</b>
<b>SEPTEMBER</b>	<b>44</b>	<b>\$ 2,245,245.00</b>	<b>\$ 27,112.25</b>
<b>OCTOBER</b>	<b>42</b>	<b>\$ 1,323,005.00</b>	<b>\$ 16,012.00</b>
<b>NOVEMBER</b>	<b>39</b>	<b>\$ 2,502,232.00</b>	<b>\$ 26,520.00</b>
<b>DECEMBER</b>	<b>29</b>	<b>\$ 1,676,149.00</b>	<b>\$ 20,327.00</b>
<b><u>JANUARY - DECEMBER</u></b>			
<b>SHEET METAL PERMITS</b>	<b>48</b>	<b>\$ 1,729,980.00</b>	<b>\$ 17,716.00</b>
<b>PERMANENT OCCUPANCY</b>	<b>32</b>		<b>\$2,150.00</b>
<b>TOTALS</b>	<b>533</b>	<b>\$ 43,100,364.26</b>	<b>\$ 509,149.39</b>

*Respectfully submitted,  
John Roberto  
Building Commissioner*

*Joseph O’Callaghan  
Local Building Inspector*

## INSPECTOR OF WIRES

The Office of the Inspector of Wires issued a total of 367 Permits during 2019 with revenue of \$88,277.00 collected in fees.

*Respectfully submitted,  
Dave Sardella, Electrical Inspector*

## PLUMBING AND GAS INSPECTOR

In the year 2019, the Lynnfield Plumbing and Gas Department received \$37,520.00 in Plumbing fees and \$15,9700.00 in Gas fees with a total of \$53,490.00 in revenue for the Town of Lynnfield. 247 Plumbing permits were issued, and 223 Gas permits were issued, for total combined permits for Gas/Plumbing permits of 470.

*Respectfully submitted,  
Paul Donohue, Plumbing and Gas Inspector*

*Respectfully submitted,  
Winnie Barrasso, Administrative Assistant to Building Department and Board of Appeals*

## **TOWN CLERK**

The Town Clerk's office strives to provide exceptional customer service to the residents of Lynnfield. The Town Clerk is the Chief Election Official. The Clerk is responsible for all elections, the certification of election results, voter registration, certifying petitions and nomination papers. It is the commitment of this office to be fair and impartial in all elections.

The Town Clerk conducts the annual census, the creation of the annual street listing, certifies residency, posts meeting notices, administers and records Oath of Office to town officials, submits bylaws to the Attorney General as needed per town meeting decisions. The Clerk certifies all votes taken at town meetings. The Town Clerk keeps, maintains, and preserves all vital records.

In addition, the Town Clerk issues marriage licenses, dog licenses, storage of flammables, business certificates, raffle permits, and serves as the Chief Public Records Access Officer.

### **Goals/Accomplishments:**

It is the goal of this office to continue education classes, workshops, and conferences as a member of the Massachusetts Town Clerk Association, North Shore City & Town Clerk's Association, and the New England Municipal Clerks' Institute & Academy.

Conduct four elections this year - organize two weeks of early voting for the Presidential Election in November

Continue to have permanent records and vitals preserved

Population as of December 2019: 12,781

Registered voters in four parties were:

Republicans 1,646      Democrats 1,781      Libertarian 28      Green-Rainbow 38

All others, political designation or unenrolled (independent) 5,871

2019 Licenses/Certificates Issued:

Births – 130

Deaths – 124

Marriages – 33

Dog licenses – 1070

Business Certificates – 80

Raffle Permits – 3

Flammable Storage Permits – 9      Notary Oaths – 52

Oath of Office – 95

Town Clerk Trudy Reid has moved on to North Andover. Asst. Town Clerk Diane Hammerbeck stepped up to serve as Interim Town Clerk. Linda Emerson was appointed by the Board of Selectmen to serve as Lynnfield's new Town Clerk and started in February.

*Respectfully submitted*

*Linda Emerson, Town Clerk*

*Diane Hammerbeck, Assistant Town Clerk*





**LYNNFIELD TOWN WARRANT**

**THE COMMONWEALTH OF MASSACHUSETTS**

**ANNUAL TOWN ELECTION - APRIL 9, 2019**  
**ANNUAL TOWN MEETING - APRIL 29, 2019**

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Tuesday, April 10, 2018 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz.: one Board of Selectmen member for three years; one Town Moderator for one year; one Board of Assessor member for three years; two Board of Library Trustees members for three years; two School Committee members for three years; one Planning Board member for five years; and one Planning Board member for one year to fill an unexpired five-year term, and one ballot question, to wit: Are you in favor of the Town of Lynnfield continuing to pursue efforts to develop a recreational path along the unused MBTA right-of-way, known as the Wakefield-Lynnfield rail trail project? This question is not binding, per G.L. c. 54, s. 42B.

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 9, 2019. The polling places for voters in Precincts 1, 2, 3 and 4 will be at Lynnfield High School, Essex Street, all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, Cafeteria, and the Gymnasium, if necessary, on Monday, April 29, 2019 at 7:00 p.m., then and there to act on the following articles:

**ARTICLE 1.** To act on reports of Town officers and special committees as published.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 2.** To choose all Town officers not required to be chosen by ballot: viz.; three field drivers, one pound keeper and three wood measurers.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 3.** To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2019 Fiscal Year where balances are below projected expenditures for various reasons; or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 9.** To see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2020:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging	\$ 50,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$300,000
Public Works – Fields	\$ 60,000
Public Works – Merritt Center	\$ 10,000

or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 10.** To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using said service; or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 11.** To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2019 from persons using the golf courses; or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 12.** To see if the Town will vote to adopt the provisions of Massachusetts General Laws Chapter 90, Section 17C: “Establishment of 25-miles-per-hour speed limit in thickly settled or business district in city or town; violation”; or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 13.** To see if the Town will vote to authorize the Board of Selectmen to file with the General Court a petition for special legislation to remove the position of sealer of weights and measures from the provisions of the Civil Service Law, substantially as follows:

“Section 1. The position of sealer of weights and measures within the Town of Lynnfield shall be exempt from the civil service law, chapter 31 of the General Laws.

“Section 2. The provisions of section 1 shall not impair the civil service status of any present incumbent sealer or weights and measures holding such status on the effective date of this act.

“Section 3. This act shall take effect upon its passage.”

provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Selectmen approve amendments to the bill before enactment by the General Court, the Selectmen being hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 14.**      ZONING AMENDMENT TO ALLOW A PVDD THEATER USE  
SOLELY IN A CERTAIN PORTION OF THE TRADITIONAL  
NEIGHBORHOOD VILLAGE SUB-DISTRICT WITHIN THE  
PLANNED VILLAGE DEVELOPMENT DISTRICT

To see if the Town will vote to amend the Town of Lynnfield Zoning Bylaws in the following respects:

1.      By amending Section 9.5.4 (Definitions) as follows:

By amending the definition of "Recreational Use" by inserting after the words "but not including a cinema" the words "other than a PVDD Theater", so that said definition, as so amended, would read:

"Recreational Use - The principal use or intended principal use of land or structures for relaxation, entertainment, amusement, sports, or the like, whether on a fee or non-fee basis, but not including a cinema other than a PVDD Theater."

By inserting at the end of said Section a new definition entitled: "PVDD Theater" as follows:

"PVDD Theater - A theater designed and constructed for the intended purpose of showing films or video for a fee, including providing a venue for occasional lectures or similar community events, whether or not for a fee, and which satisfies each of the following criteria:

- (a)      no more than eight hundred (800) theater seats;
- (b)      no more than eight (8) screens;
- (c)      no more than 40,000 square feet of Gross Leasable Floor Area;
- (d)      shall include premium seating and state of the art projection and sound and shall also include enhanced restaurant-style food and beverage service; and

(e) the location is limited to that portion of the Traditional Neighborhood Village Sub-District labeled “PVDD Theater (Permissible Area)” as shown on the accompanying plan entitled “Warrant Article Exhibit Plan” dated December 11, 2018.

2. By amending Section 9.5.6 (Prohibited Uses or Activities in the PVDD) as follows:

In No. 14, by adding the words “except that a PVDD Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4” after the word “Cinema,” so that Subsection 14, as so amended, would read:

“Cinema, except that a PVDD Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4.”

3. By amending Section 9.5.7.4(b) (Height in Traditional Neighborhood Village Sub-District) by adding the following sentence at the end:

“The maximum height of a PVDD Theater, excluding such an unoccupied architectural feature, shall be one (1) story and forty-five (45) feet.”

So that Section 9.5.7.4(b), as so amended, would read as follows:

“(b) In the Traditional Neighborhood Village Sub-District, the maximum height of a one story building shall be thirty (30) feet, the maximum height of a two story building shall be forty-five (45) feet, provided further that an architectural feature of a building located at a corner or at the end of a streetscape may be permitted up to sixty (60) feet in height at locations designated in the Design Standards provided that the portion of the architectural feature above forty-five (45) feet is not occupied. The maximum height of a PVDD Theater, excluding such an unoccupied architectural feature, shall be one (1) story and forty-five (45) feet.”

4. By amending Table 9.5.8-1 (Parking) to add the following new line item after the “Residential Use” line item:

PVDD Theater	1 space per 3 seats.
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5. By amending Section 9.5.7.9 (Dimensional and Other Requirements) (Total allowable non-residential uses) by adding the following language:

In the first sentence thereof:

By adding the words “and PVDD Theater” after the word “recreational” and before the word “uses”;

By adding the words “and PVDD Theater” after the word “retail” and before the word “portions”;

By adding the words “and PVDD Theater” after the word “retail” and before the word “spaces”; and

By deleting the figure “50,000” and substituting the words and figure “not less than 29,000.”

In the second sentence thereof:

By deleting the figure “50,000” and substituting the figure “29,000”;

So that Section 9.5.7.9, as so amended, would read as follows:

“9. Total allowable non-residential uses. The total non-residential uses within the PVDD, including retail, restaurant, office, recreational and PVDD Theater uses, but excluding the 55,000 square feet of Gross Leasable Floor Area of the fitness facility in existence on the date of adoption of this Section 9.5, shall not exceed a total of 475,000 square feet of Gross Leasable Floor Area; provided, however, that this total shall include not less than 29,000 square feet of Gross Leasable Floor Area that is located solely on the second floor of a building; and provided further that, for retail and PVDD Theater portions of a Development Project, the difference between Gross Leasable Floor Area and the Gross Floor Area of all retail and PVDD Theater spaces shall not exceed five percent (5%). Nothing in this section shall limit the right of the Applicant to propose that greater than 29,000 square feet of Gross Leasable Floor Area be located on the second floor of a building, subject to compliance with the Dimensional Standards in this Section 9.5.7.”

6. By amending Section 9.5.7.11. Structured parking, by adding the following sentence at the end of Section 9.5.7.11(a):

“A parking structure with not less than 300 parking spaces to serve the needs of a PVDD Theater in the Traditional Neighborhood Village Sub-District shall be located only in that portion of said Sub-District in the location labeled “Parking Structure (Permissible Area)” on the plan referenced in Section 9.5.4.”

or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 15.** To see if the Town will vote to amend the Town of Lynnfield Zoning Bylaws in the following respects:

By amending Appendix A, the Table of Use Regulations, to require a special permit from the Planning Board for any Housing for the Elderly use and to allow single family residential use as of right in the Elderly Housing District by revising the column under Elderly Housing (1st and 5th Residential entries) to read as follows:

	Residential					Business				Industrial	Municipal
	RA	RB	RC	RD	EH	LB	GB	C	OP	LI	M
A1 One-family detached house, with not more than one such house located on any lot provided that no such property shall be leased or rented for a period of thirty (30) days or less unless specifically authorized by the Board of Appeals	Y	Y	Y	Y	Y	Y	N	N	N	N	N
A5 Housing for the Elderly		N	N	N	PB	N	N	N	N	N	N

or to take any other action in connection therewith.

**Submitted by PLANNING BOARD**

**ARTICLE 16.** To see if the Town will vote to amend the existing “Zoning Map of the Town of Lynnfield, MA Dec. 1953” together with all duly adopted amendments and revisions thereto, as filed in the Office of the Town Clerk, so that the following described parcel located at and behind 1414 Main Street, Lynnfield, Essex County, Massachusetts, being shown on Assessor’s Map 8 as Lots 1325, 1488 and 2113, to be rezoned from the Residence D (RD) Zoning District to the Elderly Housing (EH) District.

A certain tract of land on the north side of Main Street in Lynnfield, Massachusetts, Essex County shown as Lot A on a plan entitled, “Rezoning Plan, located in Lynnfield, Mass., prepared for The Suzanne S. Winn 2010 Revocable Trust & Richardson Green, Inc. dated January 28, 2019, prepared by The Morin-Cameron Group, Inc.”, Danvers, Massachusetts.

Said Lot A is more particularly described as follows:

Beginning at the southeast corner of the premises at Main Street and land now or formerly of The Sagamore Place Realty Trust.

Thence by Main Street S56°41'37"W a distance of 298.24' to land now or formerly of Muriel & Thomas Hutton;

Thence by land n/f Hutton N18°09'4"W a distance of 375.25' to a point;  
Thence by various abutters as shown on plan S68°44'22"W a distance of 771.59'  
to land now or formerly of Sagamore Springs Realty Trust and Luff, Luff &  
Thompson Trust;

Thence by land n/f of Sagamore Springs Realty Trust and Luff, Luff & Thompson  
Trust N21°20'40"E a distance of 527.43 to a point;

Thence by land n/f of Sagamore Springs Realty Trust and Luff, Luff & Thompson  
Trust and land n/f Town of Lynnfield Conservation Commission N01°14'29"E a  
distance of 549.96' to land now or formerly of Lynnfield Center Water District;

Thence by land n/f of Lynnfield Center Water District and land n/f Town of  
Lynnfield Conservation Commission N62°14'39"E a distance of 500.00';

Thence continuing by land n/f Lynnfield Center Water District and land n/f Town  
of Lynnfield Conservation Commission S65°47'16"E a distance of 532.32' land  
now or formerly of Lynnfield Center Water District;

Thence by land n/f of The Sagamore Place Realty Trust S03°05'07"E a distance  
of 628.38' to other land now or formerly of The Sagamore Place Realty Trust;  
Thence continuing by other land now or formerly of The Sagamore Place Realty  
Trust S71°33'37"W a distance of 57.89' to a point;

Thence continuing by other land now or formerly of The Sagamore Place Realty  
Trust S07°26'38"E a distance of 325.51' to Main Street and the point of  
beginning.

Containing 22.6 +/- acres as shown on plan.

Meaning and intending to describe Lot A on the above referenced plan. For title  
see deed from Richardson's Farms, Inc. to Richardson Green, Inc. recorded in  
Book 28255 Page 254 South Essex Registry of Deeds. See also deed from Henry  
J. & Suzanna S. Winn to the Suzanne S. Winn 2010 Revocable Trust recorded in  
Book 29498 Page 456."

or what action in will take thereon.

**Submitted by PETITION**

**ARTICLE 17.** To see if the Town will vote to accept the provisions of M.G.L. Chapter  
40, Section 22F, which allows local boards and officers to set fees for licenses, permits,  
certificates or services, or to take any other action in connection therewith.

**Submitted by BOARD OF SELECTMEN**




And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

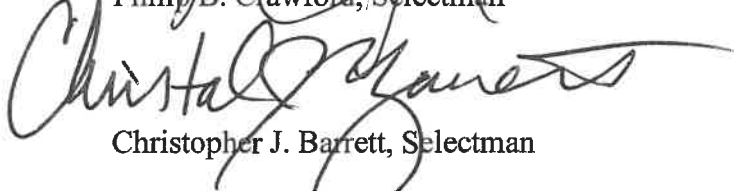
Given under our hands this 20<sup>th</sup> day of March in the year of our Lord two thousand and nineteen.



Richard P. Dalton, Chairman



Philip B. Crawford, Selectman



Christopher J. Barrett, Selectman

A true copy  
ATTEST:



Paul Mandy, Constable

Date: 3-26-19

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting nine attested copies of the Warrant in said Lynnfield seven (7) days before the time and calling of said election.

Paul Minsky  
Constable

A handwritten signature in cursive script that reads "Paul Minsky". The signature is written in dark ink and is positioned to the right of the printed name and title.

Posted at:  
Center Post Office  
Center Market  
Lynnfield Water District  
Library  
Pump 'n Pantry  
Senior Center  
South Post Office  
South Fire Station  
Town Hall

# LYNNFIELD ANNUAL TOWN ELECTION 2019 - OFFICIAL RESULTS

9-Apr-19

PRECINCTS	1	2	3	4	TOTAL
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## SELECTMEN

BLANKS	277	243	273	290	1,083
<b>DALTON</b>	<b>660</b>	<b>455</b>	<b>563</b>	<b>735</b>	<b>2,413</b>
WRITE-INS (Ann Mitchell)	8	31	13	5	57
<b>TOTAL</b>	<b>945</b>	<b>729</b>	<b>849</b>	<b>1,030</b>	<b>3,553</b>

## BOARD OF ASSESSOR

BLANKS	253	208	249	261	971
<b>O'NEIL</b>	<b>692</b>	<b>521</b>	<b>600</b>	<b>769</b>	<b>2,582</b>
WRITE-INS	0	0	0	0	0
<b>TOTAL</b>	<b>945</b>	<b>729</b>	<b>849</b>	<b>1,030</b>	<b>3,553</b>

## LIBRARY TRUSTEE\*

BLANKS	822	604	760	850	3,036
<b>HONER-COAKLEY</b>	<b>537</b>	<b>427</b>	<b>481</b>	<b>636</b>	<b>2,081</b>
<b>MAZZOLA</b>	<b>531</b>	<b>427</b>	<b>457</b>	<b>574</b>	<b>1,989</b>
WRITE-INS	0	0	0	0	0
<b>TOTAL</b>	<b>1,890</b>	<b>1,458</b>	<b>1,698</b>	<b>2,060</b>	<b>7,106</b>

## MODERATOR

BLANKS	68	53	63	88	272
DIVIRGILIO	346	288	354	385	1,373
FARIA	85	59	52	116	312
<b>MARKEY</b>	<b>446</b>	<b>329</b>	<b>380</b>	<b>441</b>	<b>1,596</b>
WRITE-INS	0	0	0	0	0
<b>TOTAL</b>	<b>945</b>	<b>729</b>	<b>849</b>	<b>1,030</b>	<b>3,553</b>

## PLANNING BOARD (5 YR)

BLANKS	187	156	152	185	680
DRESIOS	212	182	219	268	881
<b>WALLACE</b>	<b>546</b>	<b>391</b>	<b>478</b>	<b>577</b>	<b>1,992</b>
WRITE-INS	0	0	0	0	0
<b>TOTAL</b>	<b>945</b>	<b>729</b>	<b>849</b>	<b>1,030</b>	<b>3,553</b>

## PLANNING BOARD (1 YR)

BLANKS	267	217	261	266	1,011
<b>WILLS</b>	<b>678</b>	<b>512</b>	<b>588</b>	<b>764</b>	<b>2,542</b>
WRITE-INS	0	0	0	0	0
<b>TOTAL</b>	<b>945</b>	<b>729</b>	<b>849</b>	<b>1,030</b>	<b>3,553</b>

## SCHOOL COMMITTEE\*

BLANKS	815	609	756	852	3,032
<b>SJOBERG</b>	<b>492</b>	<b>413</b>	<b>446</b>	<b>547</b>	<b>1,898</b>
<b>DAHLSTEDT</b>	<b>583</b>	<b>436</b>	<b>496</b>	<b>661</b>	<b>2,176</b>
WRITE-INS	0	0	0	0	0
<b>TOTAL</b>	<b>1,890</b>	<b>1,458</b>	<b>1,698</b>	<b>2,060</b>	<b>7,106</b>

## BALLOT QUESTION - RAIL TRAIL

<b>Yes</b>	<b>517</b>	<b>389</b>	<b>418</b>	<b>535</b>	<b>1,859</b>
No	425	337	425	492	1,679
Blanks	3	3	6	3	15
<b>TOTAL</b>	<b>945</b>	<b>729</b>	<b>849</b>	<b>1,030</b>	<b>3,553</b>

Total Number Registered = 9,110

Total Number of Voters = 3,553

Percentage Turnout = 39%

\* = Vote for Two

## Town of Lynnfield



### RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School


The Annual Town Meeting was called to order by newly elected Moderator Joseph Markey at 7:04 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non-residents in attendance which included the town's department heads, cable TV staff, local reporters, and visiting residents from Wareham, and received no objections from those attending.

Mr. Markey acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant with no objections. Mr. Markey also reminded those in attendance of the town meeting rules and outlined the process for electronic voting. Mr. Markey discussed a new rule for anyone wishing to speak on an article, should said person have a financial interest in article under discussion, speaker shall make a disclosure of that interest before speaking. Mr. Markey announced the gymnasium would be used as the overflow room, moderated by Assistant Moderator Robert MacKendrick, who had taken his oath from the Town Clerk earlier in the evening.

Mr. Markey took a few minutes to recognize Dorothy Presser who served the School Committee for several years, and Arthur Bourque for his service as Town Moderator. Also recognized was Thomas Wallace, newly elected member of the Planning Board, and Stacy Dahlstedt newly elected member to the School Committee.

A total of 570 registered voters checked in for the town meeting, using electronic check in.

ATTEST:

  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

The Moderator introduced Board of Selectmen Chair Philip Crawford to begin with the preliminary motion.

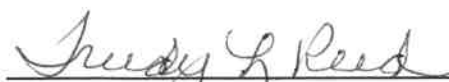
### PRELIMINARY MOTION

**MOTION** was moved by Selectman Crawford that if necessary, the Annual Town Meeting be adjourned to Monday, May 6, 2019 at 7:00 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

### MAJORITY VOTE REQUIRED

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. The Moderator hearing no discussion declared the motion passed by a voice vote unanimously.

ATTEST:

  
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 1:** To act on reports of Town offices and special committees as published.  
Submitted by the Board of Selectmen

**MOTION** was moved by Selectman Barrett to accept the Reports of Town officers and special committees, as published.


**MAJORITY VOTE REQUIRED**

Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Chairman Crawford. The Moderator hearing no discussion declared Article 1 passed by the majority vote.

Electronic voting – Yes = 279 / No = 12

ATTEST:

  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 2:** To choose all Town officers not required to be chosen by ballot: viz,; three field drivers, one pound keeper and three wood measurers. Submitted by the Board of Selectmen

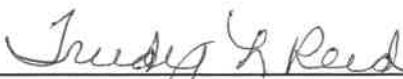
**MOTION** was moved by Selectman Dalton to move that the Town vote to choose all Town officers not required to be chosen by ballot as follows: Robert MacKendrick, Jon Procurot and Betty Adelson as Field Drivers; David Crockett as Pound Keeper; and Kenneth Burnham, Jon Procurot and Robert MacKendrick as Wood Measurers.

### MAJORITY VOTE REQUIRED

Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Barrett. The Moderator hearing no discussion declared Article 2 passed by the majority vote. Electronic voting – Yes = 339 / No = 40

ATTEST:

  
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 3:** To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Offices of the Town as required by General Laws, Chapter 41, Section 108. Submitted by the Board of Selectmen

**MOTION** was moved by Chairman Crawford to see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended as follows: Board of Selectmen – Chairman \$850.00 and Member \$700.00; Board of Assessors – Chairman \$4,100.00 and Member \$3,550.00.

**MAJORITY VOTE REQUIRED**

Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. The Moderator hearing no discussion declared Article 3 passed by the majority vote. Electronic voting – Yes = 333 / No = 50

ATTEST:

  
Trudy L. Reid, Town Clerk





# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 4:** To see if the Town will raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2019 Fiscal Year where balances are below projected expenditures for various reasons; or to take any other action in connection therewith. Submitted by the Board of Selectmen

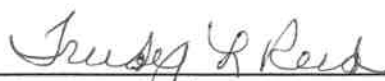
**MOTION** was moved by Selectman Barrett to see if the town will vote to appropriate \$11,446 from free cash and transfer from existing Fiscal Year 2019 appropriation accounts the sums listed on page 2 of the handout booklet under the heading "ARTICLE 4" to the accounts listed in said handout in order to balance the FY19 budget.

### MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** Selectman Dalton 2<sup>nd</sup> the motion. The Moderator hearing no discussion declared Article 4 passed by the majority vote. Electronic voting – Yes = 354 / No = 48

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 5:** To see if the Town will raise and appropriate or transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or to take any other action in connection therewith. Submitted by the Board of Selectmen

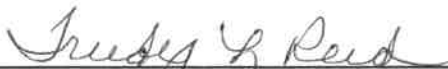
**MOTION** was moved by Selectman Dalton to see if the Town will vote to appropriate \$48,932.73 from free cash for the payment of overdue bills as listed on page 3 of the handout booklet under the heading 'ARTICLE 5.'

### 4/5ths VOTE REQUIRED

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Chairman Crawford. There were a few concerns the electronic voting was not working correctly. The vendor, Turning Technologies had to reset several handsets in the auditorium and gymnasium, as well as performed several audits of the system to ensure they were working properly. To determine the proper vote count, the Moderator took a second vote for Article 5. The Moderator hearing no discussion declared Article 5 passed by the 4/5ths vote. Electronic voting – Yes = 394 / No = 89 (4/5<sup>th</sup> = 386.4)

ATTEST:

  
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or to take any other action in connection therewith. Submitted by the Board of Selectmen

**MAJORITY VOTE REQUIRED**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**MOTION** was moved by Chairman Crawford to see if the Town will vote to raise and appropriate and transfer from available funds the sum of \$56,681,943 for the necessary Town charges and expenses as presented by the Board of Selectmen and as shown in the Finance Committee Report beginning on page 7 thereof.

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. The Moderator indicated he would read through the budget line items. If anyone wish to question or comment on any particular line, please call out "hold" and the meeting will address the question / comment at that time.

Several question regarding the free cash and the number of public safety alarms. The Police Chief was called upon. He informed the meeting businesses and residents are allowed three false alarms before fines are issued. The fines are based on the number of false alarms, and the fees are deposited into the General Fund. Harry Lecours made a motion to amend the Board of Health budget by \$2,000 for air quality tests. Dr. Iocco, Chairman of the Board of Health was called upon to speak about such testing. After much debate, the question was moved. To end debate, the Moderator took a vote which he declared passed by the majority. Electronic vote: Yes = 383 / No = 109. The Moderator then called for a vote on the amended motion. Upon completion of electronic voting, the Moderator declared the amended motion failed. Electronic voting – Yes = 226 / No = 264.

Hearing no further questions / comments on the remainder of the budget, the Moderator called for a vote on Article 6. By an electronic vote, the Moderator declared Article 6 passed by the majority. Electronic Voting - Yes = 419 / No = 66.

ATTEST:

  
Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or to take any other action in connection therewith. Submitted by the Board of Selectmen

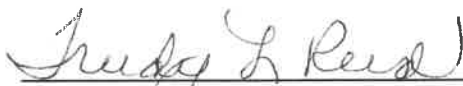
**MOTION** was made by Selectman Barrett to see if the Town will vote to appropriate the sum of \$942,215.00 from free cash and \$40,000 from Golf Enterprise Retained Earnings for the purchase of various equipment and items in the nature of capital expenditures as shown in the Finance Committee Report on page 22 thereof.

**MAJORITY VOTE REQUIRED**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. Hearing no comments / questions, the Moderator called for a vote. The Moderator declared Article 7 passed by the required majority vote. Electronic vote - Yes = 431 / No = 69

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 8:** to see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or to take any other action in connection therewith. Submitted by the Board of Selectmen


**MOTION** was moved by Selectman Dalton to see if the Town will vote to appropriate \$150,000 from free cash to the Stabilization Fund.

**MAJORITY VOTE REQUIRED**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Chairman Crawford. Upon hearing no discussion, the Moderator declared Article 8 passed by the majority. Electronic vote - Yes = 409 / No = 72

ATTEST:

  
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School**

**ARTICLE 9:** To see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2020:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging	\$ 50,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$300,000
Public Works – Fields	\$ 60,000
Public Works – Merritt Center	\$ 10,000

or to take any other action in connection therewith. Submitted by Board of Selectmen

**MOTION** was made by Chairman Crawford to see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2020:

Council on Aging	\$ 50,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$300,000
Public Works – Fields	\$ 60,000
Public Works – Merritt Center	\$ 10,000

**MAJORITY VOTE REQUIRED**

Board of Selectmen and the Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. Two questions regarding the use of money for Recreation and the Library, which was answered by Town Administrator Robert Dolan. Upon hearing no further discussion, the Moderator declared Article 9 passed by the majority. Electronic vote - Yes = 461 / No = 56

ATTEST:

Trudy L. Reid

Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 10:** To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2020 from persons using said service; or to take any other action in connection therewith. Submitted by the Board of Selectmen

**MOTION** was made by Selectman Barrett to see if the Town will vote to appropriate during Fiscal Year 2020, the sum of \$782,326 from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to fund emergency medical services operations; said fund to be credited with all fees and charges received during Fiscal Year 2020 from persons using this service.

**MAJORITY VOTE REQUIRED**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. A resident questioned the source of funding for this enterprise fund, and it was answered by Town Administrator Robert Dolan. Hearing no further discussion, the Moderator called for a vote. The Moderator declared Article 10 passed by the majority. Electronic vote - Yes = 457 / No = 45

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 11:** To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2020 from persons using the golf courses; or what action it will take thereon. Submitted by the Board of Selectmen

**MOTION** was made by Selectman Dalton to see if the Town will vote to appropriate during Fiscal Year 2020, the sum of \$950,000 from Golf Course Enterprise receipts to pay expenses and contractual services required to fund golf course operations; said fund to be credited with all fees and charges received during Fiscal Year 2020 from persons using the golf courses.

### MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** Chairman Crawford 2<sup>nd</sup> the motion. Hearing no discussion, the Moderator called for a vote. The Moderator declared Article 11 passed by a majority vote.  
Electronic vote - Yes = 440 / No = 63

ATTEST:

  
Trudy L. Reid, Town Clerk





Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 12:** To see if the Town will vote to adopt the provisions of Massachusetts General Laws chapter 90, Section 17C: "Establishment of 25-miles-per-hour speed limit in thickly settled or business district in city or town; violation"; or to take any other action in connection therewith. Submitted by the Board of Selectmen

**MOTION** was made by Chairman Crawford to see if the Town will vote to adopt the provisions of MGL chapter 90, Section 17C: "Establishment of 25-miles-per-hour speed limit in thickly settled or business district in city or town; violation.

**MAJORITY VOTE REQUIRED**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** Several questions were asked regarding when the signs will be posted, definition of "thickly settled", and enforcement. All answered by Chief Breen. Hearing no further discussion, the Moderator called for a vote. The Moderator declared Article 12 passed by the majority. Electronic vote - Yes = 375 / No = 151

ATTEST:

  
Trudy L. Reid, Town Clerk



## Town of Lynnfield



### **RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School**

**ARTICLE 13:** To see if the Town will vote to authorize the Board of Selectmen to file with the General Court a petition for special legislation to remove the position of sealer of weights and measures from the provisions of the Civil Service Law, substantially as follows:

“Section 1. The position of sealer of weights and measures within the Town of Lynnfield shall be exempt from the civil service law, Chapter 31 of the General Laws”

“Section 2. The provision of Section 1 shall not impair the civil service status of any present incumbent sealer or weights and measures holding such status on the effective date of this act.”

“Section 3. This act shall take effect upon its passage.”

Provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Selectmen approve amendments to the bill before enactment by the General Court, the Selectmen being hereby authorize to approve amendments which shall be within the scope of the general public objectives of this petition, or to take any other action in connection therewith. Submitted by the Board of Selectmen

**MOTION** was made by Selectman Barrett to see if the Town will vote to authorize the Board of Selectmen to file with the General Court a petition for special legislation to remove the position of sealer of weights and measures from the provisions of the Civil Service Law, as listed in the warrant.

**MAJORITY VOTE REQUIRED**

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 13 (Continued):**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Selectman Dalton. Town Administrator Robert Dolan explained that the previous sealer retired after 40 years of service. The Board of Selectmen is seeking to remove the position from the Civil Service and hire permanently a sealer who would work part-time. The temporary sealer working now holds that position in another community and is performing the duties for the Town as an hourly employee. Hearing no questions or comments, the Moderator declared Article 13 passed by the majority. Electronic vote - Yes = 409 / No = 101

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 14.**      ZONING AMENDMENT TO ALLOW A PVDD THEATER USE  
SOLELY IN A CERTAIN PORTION OF THE TRADITIONAL  
NEIGHBORHOOD VILLAGE SUB-DISTRICT WITHIN THE  
PLANNED VILLAGE DEVELOPMENT DISTRICT

To see if the Town will vote to amend the Town of Lynnfield Zoning Bylaws in the following respects:

1. By amending Section 9.5.4 (Definitions) as follows:

By amending the definition of "Recreational Use" by inserting after the words "but not including a cinema" the words "other than a PVDD Theater", so that said definition, as so amended, would read:

"Recreational Use - The principal use or intended principal use of land or structures for relaxation, entertainment, amusement, sports, or the like, whether on a fee or non-fee basis, but not including a cinema other than a PVDD Theater."

By inserting at the end of said Section a new definition entitled: "PVDD Theater" as follows:

"PVDD Theater - A theater designed and constructed for the intended purpose of showing films or video for a fee, including providing a venue for occasional lectures or similar community events, whether or not for a fee, and which satisfies each of the following criteria:

- (a) no more than eight hundred (800) theater seats;
- (b) no more than eight (8) screens;
- (c) no more than 40,000 square feet of Gross Leasable Floor Area;
- (d) shall include premium seating and state of the art projection and sound and shall also include enhanced restaurant-style food and beverage service; and

# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

### ARTICLE 14 (Continued):

- (e) the location is limited to that portion of the Traditional Neighborhood Village Sub-District labeled "PVDD Theater (Permissible Area)" as shown on the accompanying plan entitled "Warrant Article Exhibit Plan" dated December 11, 2018.

2. By amending Section 9.5.6 (Prohibited Uses or Activities in the PVDD) as follows:

In No. 14, by adding the words "except that a PVDD Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4" after the word "Cinema," so that Subsection 14, as so amended, would read:

"Cinema, except that a PVDD Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4."

3. By amending Section 9.5.7.4(b) (Height in Traditional Neighborhood Village Sub-District) by adding the following sentence at the end:

"The maximum height of a PVDD Theater, excluding such an unoccupied architectural feature, shall be one (1) story and forty-five (45) feet."

So that Section 9.5.7.4(b), as so amended, would read as follows:

"(b) In the Traditional Neighborhood Village Sub-District, the maximum height of a one story building shall be thirty (30) feet, the maximum height of a two story building shall be forty-five (45) feet, provided further that an architectural feature of a building located at a corner or at the end of a streetscape may be permitted up to sixty (60) feet in height at locations designated in the Design Standards provided that the portion of the architectural feature above forty-five (45) feet is not

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**ARTICLE 14 (Continued):**

occupied. The maximum height of a PVDD Theater, excluding such an unoccupied architectural feature, shall be one (1) story and forty-five (45) feet.”

4. By amending Table 9.5.8-1 (Parking) to add the following new line item after the “Residential Use” line item:

PVDD Theater	1 space per 3 seats.
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5. By amending Section 9.5.7.9 (Dimensional and Other Requirements) (Total allowable non-residential uses) by adding the following language:

In the first sentence thereof:

By adding the words “and PVDD Theater” after the word “recreational” and before the word “uses”;

By adding the words “and PVDD Theater” after the word “retail” and before the word “portions”;

By adding the words “and PVDD Theater” after the word “retail” and before the word “spaces”; and

By deleting the figure “50,000” and substituting the words and figure “not less than 29,000.”

In the second sentence thereof:

By deleting the figure “50,000” and substituting the figure “29,000”;

So that Section 9.5.7.9, as so amended, would read as follows:

“9. Total allowable non-residential uses. The total non-residential uses within the PVDD, including retail, restaurant, office, recreational and PVDD Theater uses, but excluding the 55,000 square feet of Gross Leasable Floor

# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

### ARTICLE 14 (Continued):

Area of the fitness facility in existence on the date of adoption of this Section 9.5, shall not exceed a total of 475,000 square feet of Gross Leasable Floor Area; provided, however, that this total shall include not less than 29,000 square feet of Gross Leasable Floor Area that is located solely on the second floor of a building; and provided further that, for retail and PVDD Theater portions of a Development Project, the difference between Gross Leasable Floor Area and the Gross Floor Area of all retail and PVDD Theater spaces shall not exceed five percent (5%). Nothing in this section shall limit the right of the Applicant to propose that greater than 29,000 square feet of Gross Leasable Floor Area be located on the second floor of a building, subject to compliance with the Dimensional Standards in this Section 9.5.7.”


6. By amending Section 9.5.7.11. Structured parking, by adding the following sentence at the end of Section 9.5.7.11(a):

“A parking structure with not less than 300 parking spaces to serve the needs of a PVDD Theater in the Traditional Neighborhood Village Sub-District shall be located only in that portion of said Sub-District in the location labeled “Parking Structure (Permissible Area)” on the plan referenced in Section 9.5.4.”

or to take any other action in connection therewith. Submitted by the Board of Selectmen

**ACTION:** Mr. Markey called on Town Counsel, Thomas Mullen for an explanation of no action. Mr. Mullen explained since there was no report of the Planning Board, town meeting cannot legally proceed with Article 14.

ATTEST:

  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 15:** To see if the Town will vote to amend the Town of Lynnfield Zoning Bylaws in the following respects:

By amending Appendix A, the Table of Use Regulations, to require a special permit from the Planning Board for any Housing for the Elderly use and to allow single family residential use as of right in the Elderly Housing District by revising the column under Elderly Housing (1st and 5th Residential entries) to read as follows:

	Residential					Business				Industrial	Municipal
	RA	RB	RC	RD	EH	LB	GB	C	OP	LI	M
A1 One-family detached house, with not more than one such house located on any lot provided that no such property shall be leased or rented for a period of thirty (30) days or less unless specifically authorized by the Board of Appeals	Y	Y	Y	Y	Y	Y	N	N	N	N	N
A5 Housing for the Elderly		N	N	N	N	PB	N	N	N	N	N

or to take any other action in connection therewith. Submitted by the Planning Board

### 2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation



# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

### ARTICLE 15 (Continued):

**ACTION:** Planning Board Chairman Brian Charville made the motion to see if the Town will vote to amend the Zoning Bylaws by amending Appendix A, the Table of Use Regulations, to designate the Review Authority for the Housing for the Elderly as the Planning Board in the column under Elderly Housing (5<sup>th</sup> Residential entry) from Y to PB, as listed in the warrant.

**Board of Selectmen Chairman Crawford made a motion to amend to see if the Town will vote to amend the Zoning Bylaws as set forth in Article 15, and to add a footnote 4 to the Table of Dimensional and Density Regulations, Section 4.1.2 of the Zoning Bylaws, next to the words "Elderly using District," such footnote to read: "Single family residential use, available as of right in the Elderly Housing District, is subject to the same dimensional and density requirements that apply in the Single Residence D District."**


Several residents asked for the difference between this article and what the process is currently. Mr. Charville explained if this Article is passed, it will allow the Planning Board to impose certain conditions for better control project by project. Town Counsel Tom Mullen also addressed the meeting explaining the difference between single family homes vs elderly housing lots.

Point of order was called to clarify 2/3 vote or majority on the amendment. Per Moderator and Town Counsel, only majority vote is required on an amendment. Hearing no further discussions, the Moderator called for a vote on the amendment. **Moderator Markey called the amendment passed by the majority. Electronic vote – Yes = 412 / No = 110.**

The Moderator asked for a vote on Article 15 as amended. The Moderator announced Article 15 passed by the 2/3 majority vote required.

Electronic voting – Yes = 392 / No = 124 (2/3<sup>rd</sup> vote = 339)

ATTEST:

  
Trudy L. Reid, Town Clerk



## Town of Lynnfield



### RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 16:** To see if the Town will vote to amend the existing "Zoning Map of the Town of Lynnfield, MA Dec. 1953" together with all duly adopted amendments and revisions thereto, as filed in the Office of the Town Clerk, so that the following described parcel located at and behind 1414 Main Street, Lynnfield, Essex County, Massachusetts, being shown on Assessor's Map 8 as Lots 1325, 1488 and 2113, to be rezoned from the Residence D (RD) Zoning District to the Elderly Housing (EH) District.

A certain tract of land on the north side of Main Street in Lynnfield, Massachusetts, Essex County shown as Lot A on a plan entitled, "Rezoning Plan, located in Lynnfield, Mass., prepared for The Suzanne S. Winn 2010 Revocable Trust & Richardson Green, Inc. dated January 28, 2019, prepared by The Morin-Cameron Group, Inc.", Danvers, Massachusetts.

Said Lot A is more particularly described as follows:

Beginning at the southeast corner of the premises at Main Street and land now or formerly of The Sagamore Place Realty Trust.

Thence by Main Street S56°41'37"W a distance of 298.24' to land now or formerly of Muriel & Thomas Hutton;

Thence by land n/f Hutton N18°09'4"W a distance of 375.25' to a point;  
Thence by various abutters as shown on plan S68°44'22"W a distance of 771.59' to land now or formerly of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust;

Thence by land n/f of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust N21°20'40"E a distance of 527.43 to a point;

Thence by land n/f of Sagamore Springs Realty Trust and Luff, Luff & Thompson Trust and land n/f Town of Lynnfield Conservation Commission N01°14'29"E a distance of 549.96' to land now or formerly of Lynnfield Center Water District;

Thence by land n/f of Lynnfield Center Water District and land n/f Town of Lynnfield Conservation Commission N62°14'39"E a distance of 500.00';

## Town of Lynnfield



### RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

#### ARTICLE 16 (Continued):

Thence continuing by land n/f Lynnfield Center Water District and land n/f Town of Lynnfield Conservation Commission S65°47'16"E a distance of 532.32' land now or formerly of Lynnfield Center Water District;

Thence by land n/f of The Sagamore Place Realty Trust S03°05'07"E a distance of 628.38' to other land now or formerly of The Sagamore Place Realty Trust;  
Thence continuing by other land now or formerly of The Sagamore Place Realty Trust S71°33'37"W a distance of 57.89' to a point;

Thence continuing by other land now or formerly of The Sagamore Place Realty Trust S07°26'38"E a distance of 325.51' to Main Street and the point of beginning.

Containing 22.6 +/- acres as shown on plan.

Meaning and intending to describe Lot A on the above referenced plan. For title see deed from Richardson's Farms, Inc. to Richardson Green, Inc. recorded in Book 28255 Page 254 South Essex Registry of Deeds. See also deed from Henry J. & Suzanna S. Winn to the Suzanne S. Winn 2010 Revocable Trust recorded in Book 29498 Page 456."

or what action in will take thereon. Submitted by Petition

**MOTION** was made by petitioner Jay Kimball to see if the Town will vote to amend the existing "Zoning Map of the Town of Lynnfield, MA Dec 1953" together with the duly adopted amendments and revisions thereto, as filed in the Office of the Town Clerk, so that the following described parcel located at and behind 1414 Main Street, Lynnfield, Essex County, Massachusetts, being shown on Assessor's Map 8 as Lots 1325, 1488 and 2113, to be rezoned from the Residence D (RD) Zoning District to the Elderly Housing (EH) District, as listed in the warrant.

# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

### ARTICLE 16 (Continued):

#### 2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board majority voted no favorable recommendation

**ACTION:** Presentations were made by the Petitioner and land owner, as well as a presentation from resident Ken Peterson in opposition of Article 16. Police Chief Breen and Fire Chief Davis also spoke in regards to the motion. School Committee Chair Jamie Hayman spoke that the school committee did not take a formal vote on a recommendation but he did speak on the possible impacts of the schools in regards to the perspective of the motion of elderly housing vs single family homes. There were many comments from residents for pros and cons. Residents from the auditorium and gymnasium were heard. After lengthy discussion, a motion was made to move the question. The Moderator hearing the motion and 2<sup>nd</sup>, moved to vote to end debate on Article 16. The Moderator declared the motion passed by the required 2/3<sup>rd</sup> vote.

Electronic vote - Yes = 405 / No = 105 (2/3<sup>rd</sup> = 336)

The Moderator then called for a vote on Article 16. Upon completion of the voting, the Moderator declared Article failed by a 2/3 majority vote. Electronic voting – Yes = 174 / No = 340 (2/3 vote = 339).

Immediately following the vote, a reconsideration motion was made from the floor. Mr. Markey explained a town bylaw allows reconsideration is allowed at the Moderator discretion and at this time, the reconsideration was not allowed.

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



## Town of Lynnfield



### RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 29, 2019 Lynnfield Middle School

**ARTICLE 17:** To see if the Town will vote to accept the provisions of M.G.L. Chapter 40, Section 22F, which allows local boards and officers to set fees for licenses, permits, certificates or services, or to take any other action in connection therewith. Submitted by the Board of Selectmen

Motion was made by Selectman Dalton to see if the Town will vote to accept the provisions of MGL Chapter 40, Section 22F, which allows local boards and officers to set fees for licenses, permits, certificates or services.

#### **2/3 VOTE REQUIRED**

Board of Selectmen gave a favorable recommendation  
Finance Committee did not give a favorable recommendation

**ACTION:** The motion was 2<sup>nd</sup> by Chairman Crawford. Town Administrator Rob Dolan explained if Article 17 passes, it would allow the Board of Selectmen to change, set fees after public hearing / reviews. At this time, it takes a vote of town meeting to change, set fees. Finance Committee wanted the town meeting body to continue to have the vote on fees for the Town. Hearing no further discussion, the Moderator called for a vote. The Moderator declared Article 17 failed. Electronic vote - Yes = 143 / No = 221

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL TOWN MEETING  
MONDAY, APRIL 29, 2019  
Lynnfield Middle School**

**CLOSING MOTION**

**MOTION** was made by Chairman Crawford to move that the meeting be adjourned sine die, and was 2<sup>nd</sup> by Selectman Dalton. By a unanimously voice vote, the Moderator declared the motion passed.

Mr. Joseph Markey, the Moderator adjourned the meeting at 10:03 pm.

**ATTEST:**

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

## APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 TOWN MEETING APRIL 29, 2019


**ARTICLE 4:** To raise and appropriate or transfer from available funds sums of money to supplement certain amounts in the current 2019 Fiscal Year where balances are below projected expenditures. (See attached line item detail)

Transfer from Free Cash	\$11,446.00
Transfer from Existing Appropriations	\$189,921.00
<b>TOTAL</b>	<b>\$201,367.00</b>

**ARTICLE 5:** To raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year.

Integra Realty Resources	\$ 6,850.00
John M Lynch PC	\$36,641.58
Global Montello Group	\$ 5,441.15
Transfer from Free Cash	\$48,932.73
<b>TOTAL</b>	<b>\$250,299.73</b>

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



# Town of Lynnfield



**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

## **APPROPRIATIONS FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 VOTED AT TOWN MEETING APRIL 29, 2019**

<b>ARTICLE 6</b>	To raise and appropriate by transfer from available funds for Town charges and expenses.	\$56,681,943.00
<b>ARTICLE 7</b>	To raise and appropriate by transfer from available funds, or by borrowing for capital expenditures.	\$ 982,215.00
<b>ARTICLE 8</b>	To appropriate by transfer from available funds, to the Stabilization Fund.	\$150,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Council on Aging for activities and field trips.	\$50,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Health for flu clinic expenses.	\$15,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Library Trustees for replacement of lost books.	\$10,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Recreation Commission to pay expenses and contractual services required to operate Recreation activities and field trips	\$300,000.00



# Town of Lynnfield



**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 2019 TO JUNE 30, 2020  
VOTED AT TOWN MEETING APRIL 29, 2019 (Cont'd)**

<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to maintenance and upkeep of athletics fields.	\$60,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center.	\$10,000.00
<b>ARTICLE 10</b>	To appropriate from the Emergency Medical Service Enterprise receipts under Chapter 44, Section 53 F-1/2 to defray the cost to provide emergency medical services in Lynnfield.	\$782,326.00
<b>ARTICLE 11</b>	To appropriate from the Golf Enterprise receipts under Chapter 44, Sec. 53F 1/2 to operate the Reedy Meadow Golf Course and King Rail Reserve Golf courses.	\$950,000.00

**TOTAL: \$59,991,484.00**

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

**APPROPRIATIONS VOTED TO RE-AUTHORIZE  
REVOLVING FUNDS AT ANNUAL TOWN MEETING  
APRIL 29, 2019**

<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Council on Aging for activities and field trips.	\$50,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Health for flu clinic expenses.	\$15,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53 E-1/2 to be spent by the Board of Library Trustees for replacement of lost books.	\$10,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Recreation Commission, to pay expenses and contractual services required to operate Recreation activities and field trips.	\$300,000.00
<b>ARTICLE 9</b>	To reauthorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department Of Public Works to pay expenses related to Maintenance and upkeep of athletics fields.	\$60,000.00
<b>ARTICLE 9</b>	To authorize a Revolving Fund under Chapter 44, Section 53E ½ to be spent by the Department of Public Works to pay expenses related to the scheduling, maintenance and upkeep of the Al Merritt Cultural Center.	\$10,000.00
	<b>TOTAL REVOLVING FUNDS:</b>	<b>\$445,000.00</b>

**ATTEST:** Trudy L. Reid  
Trudy L. Reid, Town Clerk

# Town of Lynnfield



**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

## **APPROPRIATIONS VOTED TO OPERATE ENTERPRISE FUNDS AT THE ANNUAL TOWN MEETING APRIL 29, 2019**

<b>ARTICLE 7</b> To appropriate from Golf Enterprise retained earnings for Golf Capital equipment.	\$ 40,000.00
<b>ARTICLE 10</b> To appropriate from the Emergency Medical Service Enterprise Receipts under Chapter 44, Section 53F ½ to defray costs to provide emergency medical services in Lynnfield.	\$782,326.00
<b>ARTICLE 11</b> To appropriate from the Golf Enterprise receipts under Chapter 44, Section 53F ½ to operate the Reedy Meadow Golf Course and King Rail Reserve Golf courses.	\$950,000.00
<b>TOTAL ENTERPRISE:</b>	<b>\$ 1,772,326.00</b>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$59,991.484.00</b>

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



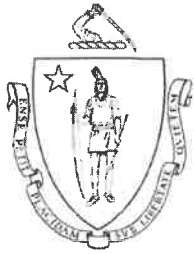
**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

**APPROPRIATIONS VOTED TO BE RAISED BY  
TAX LEVY AT ANNUAL TOWN MEETING  
APRIL 29, 2019**

<b>ARTICLE 6</b> From Tax Levy for Operating Budget	\$56,405,171.00
<b>TOTAL TAX LEVY</b>	<b>\$56,405,171.00</b>

**APPROPRIATIONS VOTED TO BE RAISED BY  
TRANSFER AT ANNUAL TOWN MEETING  
APRIL 29, 2019**

<b>ARTICLE 6</b> To transfer from Receipts for Appropriations Cable To be applied to Line items 9-11	\$164,183.00
To transfer from sale of lots and graves account To be applied to Line Item 72, Highway Expenses	\$30,000.00
To transfer from "Reserve for Appropriations" To be applied to Line Item 107, Septic Loan Programs	\$22,589.00
Transfer from Overlay Surplus	\$60,000.00
<b>ARTICLE 7</b> To transfer from Free Cash - Capital	\$942,215.00
<b>ARTICLE 8</b> To transfer from Free Cash – Stabilization	\$ 150,000.00
<b>TOTAL TRANSFERS</b>	<b>\$1,368,987.00</b>



THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION  
10 MECHANIC STREET, SUITE 301  
WORCESTER, MA 01608

MAURA HEALEY  
ATTORNEY GENERAL

(508) 792-7600  
(508) 795-1991 fax  
[www.mass.gov/ago](http://www.mass.gov/ago)

August 7, 2019

Trudy L. Reid, Town Clerk  
Town of Lynnfield  
55 Summer Street  
Lynnfield, MA 01940

**RE: Lynnfield Annual Town Meeting of April 29, 2019 - Case # 9376  
Warrant Article # 15 (Zoning)**

Dear Ms. Reid:

**Article 15** - We approve Article 15 from the April 29, 2019 Lynnfield Annual Town Meeting. Our comments regarding Article 15 are provided below.

Article 15 amends the Town's Table of Use Regulations to: (1) allow single family residential uses as of right in the Town's Elderly Housing Overlay District and (2) to allow Housing for the Elderly (as that term is defined in the by-laws) by special permit from the Planning Board. We offer the following comments on Article 15 for the Town's consideration.

"Housing for the Elderly" is defined in Section 11.5 of the Town's existing zoning by-laws as a multi-family dwelling that contains two or more independent dwelling units where each unit must have at least one tenant who is fifty-five years of age or over. Any housing in a limited over 55 residential use that is restricted to individuals aged 55 years or older must be consistent with G.L. c. 151B, § 4 (6), which provides that it shall be unlawful:

For the owner, lessee, sublessee, licensed real estate broker, assignee or managing agent of publicly assisted or multiple dwelling or contiguously located housing accommodations or other person having the right of ownership or possession or right to rent or lease, or sell or negotiate for the sale of such accommodations, or any agent or employee of such a person, or any organization of unit owners in a condominium or housing cooperative: (a) to refuse to rent or lease or sell or negotiate for sale or otherwise to deny to or withhold from any person or group of persons such accommodations because of the race, religious creed, color, national origin, sex, gender identity, sexual orientation, which shall not include persons whose sexual orientation involves minor children as the sex object, age, genetic information, ancestry, or marital status of such person or persons or because such person is a veteran or member of the

armed forces, or because such person is blind, or hearing impaired or has any other handicap; (b) to discriminate against any person because of his race, religious creed, color, national origin, sex, gender identity, sexual orientation, which shall not include persons whose sexual orientation involves minor children as the sex object, age, ancestry, or marital status or because such person is a veteran or member of the armed forces, or because such person is blind, or hearing impaired or has any other handicap in the terms, conditions or privileges of such accommodations or the acquisitions thereof, or in the furnishings of facilities and services in connection therewith, or because such a person possesses a trained dog guide as a consequence of blindness, or hearing impairment; (c) to cause to be made any written or oral inquiry or record concerning the race, religious creed, color, national origin, sex, gender identity, sexual orientation, which shall not include persons whose sexual orientation involves minor children as the sex object, age, genetic information, ancestry or marital status of the person seeking to rent or lease or buy any such accommodation, or concerning the fact that such person is a veteran or a member of the armed forces or because such person is blind or hearing impaired or has any other handicap. The word "age" as used in this subsection shall not apply to persons who are minors nor to residency in state-aided or federally-aided housing developments for the elderly nor to residency in housing developments assisted under the federal low income housing tax credit and intended for use as housing for persons 55 years of age or over or 62 years of age or over, nor to residency in communities consisting of either a structure or structures constructed expressly for use as housing for persons 55 years of age or over or 62 years of age or over if the housing owner or manager register biennially with the department of housing and community development. For the purpose of this subsection, housing intended for occupancy by persons fifty-five or over and sixty-two or over shall comply with the provisions set forth in 42 USC 3601 et seq.

(with emphasis added.)

To comply with G.L. c. 151B, § 4 (6), the “housing owner or manager” of an over 55 housing community must “register biennially with the department of housing and community development.” In addition, the development must comply with the provisions of 42 USC § 3601 *et seq.* Specifically, 42 USC § 3607 (b) (2) (C), defines “housing for older persons” as a development intended and operated for people age 55 and older, and requires, among other things that “at least 80 percent of the occupied units are occupied by at least one person who is 55 years of age or older.” The Town should consult with Town Counsel with any questions on this issue.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,  
MAURA HEALEY  
ATTORNEY GENERAL

*Kelli E. Gunagan*

By: Kelli E. Gunagan  
Assistant Attorney General  
Municipal Law Unit  
10 Mechanic Street, Suite 301  
Worcester, MA 01608  
(508) 792-7600

cc: Town Counsel Thomas Mullen

**LYNNFIELD TOWN WARRANT  
THE COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING – SEPTEMBER 26, 2019**

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Cafeteria and Gymnasium, if necessary, on Thursday, September 26, 2019 at 7:00 p.m. then and there to act on the following articles:

**ARTICLE 1.** To see if the Town will vote to raise and appropriate, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, or otherwise, \$348,000, or any other sum, to be expended under the direction of the Town Administrator for the purpose of completing Lynnfield's share of the design and engineering of the Wakefield-Lynnfield Rail Trail project to Massachusetts Department of Transportation standards, and for the purposes of any other costs associated with the Wakefield-Lynnfield Rail Trail project, or act on anything relative thereto.

**Submitted by PETITION**

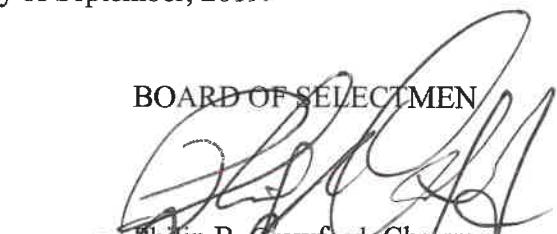
And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, fourteen days at least before the time of holding said meeting.



HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or beforehand as aforesaid.

Given under our hands this 9th day of September, 2019.

BOARD OF SELECTMEN


  
Philip B. Crawford, Chairman

  
Christopher J. Barrett, Selectman

  
Richard P. Dalton., Selectman

A true copy

ATTEST:

 ~~Constable~~ Town Clerk  
September 10, 2019



## Town of Lynnfield



### **RECORD OF ACTION AND CERTIFICATION OF SPECIAL TOWN MEETING THURSDAY, SEPTEMBER 26, 2019 Lynnfield Middle School**

The Special Town Meeting was called to order by Moderator Joseph Markey at 7:05 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. Mr. Jack Adelson was sworn in as Deputy Moderator who served in the gymnasium - the overflow room. This Special Town Meeting was duly called for by a Citizen Petition, signed by at least 200 registered voters, as certified by the Town Clerk's office. A total of 1,020 registered voters checked in throughout the evening. Poll pads were used for electronic check in.

Moderator Markey read the returned warrant as posted which was confirmed by the Town Clerk, and explained the process of town meeting. Moderator Markey explained the use of electronic voting which was being administered by Turning Technologies. To get everyone comfortable with the voting process, Mr. Markey started the meeting with a couple of test questions. After a few glitches with the test questions, Mr. Markey was ready to move forward with the reading of Article 1.

Preceding the reading of the Article by Moderator Markey, Mr. Patrick Curley, representing the Friends of the Lynnfield Rail Trail who called for the Special Town Meeting, was called upon to make the motion.

## Town of Lynnfield



### **RECORD OF ACTION AND CERTIFICATION OF SPECIAL TOWN MEETING THURSDAY, SEPTEMBER 26, 2019 Lynnfield Middle School**

**ARTICLE 1:** To see if the Town will vote to raise and appropriate, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, or otherwise, \$348,000, or any other sum, to be expended under the direction of the Town Administrator for the purpose of completing Lynnfield's share of the design and engineering of the Wakefield-Lynnfield Rail Trail project to Massachusetts Department of Transportation standards, and for the purposes of any other costs associated with the Wakefield-Lynnfield Rail Trail project, or act on anything relative thereto. Submitted by Petition

**MOTION:** Patrick Curley, Friends of the Lynnfield Rail Trail made the motion to see if the Town will vote to transfer from overlay surplus the amount of \$348,000 to be expended under the direction of the Town Administrator for the purpose of completing Lynnfield's share of the design and engineering of the Wakefield-Lynnfield Rail Trail project to Massachusetts Department of Transportation standards, and for the purposes of any other costs associated with the Wakefield-Lynnfield Rail Trail project.

Board of Selectmen did not give favorable recommendation  
Finance Committee gave a favorable recommendation – vote 6-2  
Planning Board gave a favorable recommendation  
Recreational Path Committee gave a favorable recommendation

**MAJORITY VOTE REQUIRED**

# Town of Lynnfield



## RECORD OF ACTION AND CERTIFICATION OF SPECIAL TOWN MEETING THURSDAY, SEPTEMBER 26, 2019 Lynnfield Middle School

### Article 1 (Cont'd):


**ACTION:** The motion was 2<sup>nd</sup>. Mr. Curley proceeded with a 10 minute formal presentation, followed by Mr. Steven Sorrentino with a 10 minute presentation against the rail trail, representing Residents of Lynnfield Against the Rail Trail. Mr. Sorrentino stated in his presentation the vote would be required by a 2/3's vote. Moderator Markey called on Thomas Mullin, Town Counsel to ask for clarification, at which time Mr. Mullin indicated the vote for the motion would be a majority vote.

Once the presentations were concluded, Moderator Markey called upon the Board of Selectmen, Finance Committee and the Planning Board for their recommendations. Following brief statements of Mr. Phil Crawford, Mr. Chris Mattia and Mr. Brian Charville, the Moderator then opened the floor up to debate. Mr. Markey indicated he would start with two residents from the auditorium, and then allow two voters from the gymnasium. Once the two residents from the auditorium made their comments, Mr. Markey turned the microphone over to the gymnasium. After hearing from the first voter in the auditorium, the second resident called on immediately made a motion to call the question, which was 2<sup>nd</sup>. Mr. Markey proceeded to a vote to call the question – which he indicated required a 2/3 vote. Upon completion of the vote, the Moderator indicated the motion to move the question passed by the 2/3 majority – Electronic Vote – Yes – 878 / No – 82

The Moderator proceeded to take a vote on the main motion, which he declared Article 1 passed by the majority. Electronic Voting – Yes – 585 / No - 380

Selectman Phil Crawford made a motion to adjourn the meeting, motion was second. Meeting was adjourned at 8:18 PM.

ATTEST:

  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**




**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 2019 TO JUNE 30, 2020  
SPECIAL TOWN MEETING SEPTEMBER 26, 2019**

**ARTICLE 1:** To raise and appropriate from unappropriated available funds for the purpose of completing Lynnfield's share of the design and engineering of the Wakefield-Lynnfield Rail Trail project to Massachusetts Department of Transportation standards, and for the purposes of any other costs associated with the Wakefield-Lynnfield Rail Trail project

Transfer from Overlay Surplus	\$348,000.00
<b>TOTAL APPROPRIATION</b>	<b><u>\$348,000.00</u></b>

ATTEST:

  
Trudy L. Reid, Town Clerk



**LYNNFIELD TOWN WARRANT**  
**THE COMMONWEALTH OF MASSACHUSETTS**  
**TOWN MEETING – OCTOBER 21, 2019**

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Cafeteria and Gymnasium, if necessary, on Monday, October 21, 2019 at 7:00 p.m. then and there to act on the following articles:

**ARTICLE 1.** To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2020 Fiscal Year for various purposes; or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for design of traffic and safety improvements related to the Town's Complete Streets proposal, or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for studies of the Town's buildings, space and programmatic needs, and feasibility studies for capital building projects, to be expended at the direction of the Town Administrator and Board of Selectmen, or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 5.** To see if the Town will vote to accept the provisions of M.G.L. Chapter 138, Section 33B, which allows the Board of Selectmen to permit on-premises alcoholic beverage licensees to sell alcoholic beverages between the hours of 10:00 a.m. and noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on Sunday, or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 6.** To see if the Town will vote to amend the Zoning Bylaw by making certain changes to Appendix A thereof, the Table of Use Regulations, that are intended

solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, such changes being shown in a draft on file with the Town Clerk, in which all deletions are reflected by ~~strike~~throughs and all additions are reflected by underlining and *italicizing*, or to take any other action in connection therewith.

**Submitted by PLANNING BOARD**

**ARTICLE 7.** To see if the Town will vote to amend the Zoning Bylaw by making certain changes that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, as follows:

1. In § 2.2, deleting “Wireless Communications District WC”.
2. In § 3.2.2, replacing the words “Section A” with “Section F”.
3. In the Table of Dimensional and Density Regulations in § 4.1.2, inserting “3 acres” in the “Lot Area Required” column and “300 ft.4” in the “Lot Frontage Required” column in the “Limited Industrial” row, and adding the following footnote at the bottom of the table:
  - “4. In a Limited Industrial District, where the way is shown as an industrial service street on a definitive subdivision plan duly approved by the Lynnfield Planning Board, the frontage need not exceed fifty (50) feet.”
4. In § 4.4, striking the words “GREENBELT AND SPECIAL DISTRICTS” and replacing it with the following:

“EXCLUSION OF WETLANDS AND FLOOD PLAIN”
5. Striking § 4.6, entitled “LOT WIDTH EXCEPTION,” and replacing it with the following:

“4.6 LOT WIDTH. In all districts, except as herein provided, no dwelling shall be constructed on a lot having a width at any point between the frontage way and that part of the dwelling nearest thereto of less than eighty (80) percent of the frontage distance required for the district in which said lot is located. The required lot width shall be measured parallel to the line along which the required frontage is to be measured, as hereinbefore specified.”
6. Adding as § 4.10 the following:

“4.10 LOT AREA AND FRONTAGE. In all Single Residence Districts, except as herein provided, no dwelling shall be constructed on a lot having less area than the ‘Lot Area Required,’ or having less frontage on a public or private way to which said lot has actual physical and legal access, than the ‘Lot Frontage Required’ specified in the Table in § 4.1.2.”

7. Adding as § 4.11 the following:

“4.11 LOT COVERAGE. In all districts, no building shall be constructed to cover, together with all other buildings on the lot, a larger portion of the lot area than the ‘Permitted Lot Coverage’ specified in the Table of Dimensional and Density Regulations in § 4.1.2.”

8. In § 11.5, adding the following:

“Planned Shopping Center: Buildings designed as an architectural unit, that only contain such uses as are specifically allowed in the General Business District, provided that at least fifty (50) percent of the total floor area is devoted to retail store use (in contradistinction to use as a consumer service establishment, restaurant, office, or amusement).”

or to take any other action in connection therewith.

**Submitted by PLANNING BOARD**

**ARTICLE 8.** To see if the Town will vote to amend the Zoning Bylaw by deleting §§ 2.3, 2.3.1 and 2.3.2 thereof, entitled “Location of Districts,” “GW District,” and “PV District,” and replacing them with the following:

**2.3 Location of Districts.** Said districts referred to are located and bounded as shown on a map entitled, “Zoning District Map Town of Lynnfield” and dated September 18, 2019, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of the bylaw. With respect to the location and bounds of the Flood Plain District, see § 9.1.2 of the bylaw. With respect to the location and bounds of the Wetland Buffer Zone District, see § 9.2.2 of the bylaw.

and to adopt the map entitled, “Zoning District Map Town of Lynnfield” and dated September 18, 2019, and filed in the office of the Town Clerk, as the zoning map of the Town of Lynnfield, or to take any other action in connection therewith.

**Submitted by PLANNING BOARD**

**ARTICLE 9.** To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Parsons Avenue Extension as shown on the plan of land entitled “Street Acceptance Plan, Parsons Ave. Ext., Lynnfield, Mass.” dated August 28, 2018, by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for



renovations to and the equipping of the fitness center at Lynnfield High School, or to take any other action in relation thereto.

**Submitted by BOARD OF SELECTMEN**

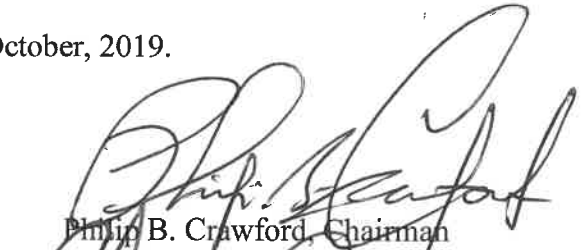
**ARTICLE 11.** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for improvements to Jordan Park, and any necessary site work at those locations, or to take any other action in relation thereto.


**Submitted by BOARD OF SELECTMEN**

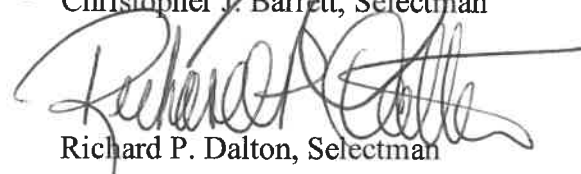
And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 8th day of October, 2019.

  
Philip B. Crawford, Chairman

  
Christopher J. Barrett, Selectman

  
Richard P. Dalton, Selectman



A true copy  
ATTEST:

 ~~Constable~~ Town Clerk  
10/9/2019

## Town of Lynnfield



### **RECORD OF ACTION AND CERTIFICATION OF ANNUAL FALL TOWN MEETING MONDAY, OCTOBER 21, 2019 Lynnfield Middle School**

The Annual Fall Town Meeting was called to order by Moderator Joseph Markey at 7:36 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non-residents in attendance which included the town's department heads, cable TV staff, and local reporters.

Mr. Markey acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant with no objections. Mr. Markey also reminded those in attendance of the town meeting rules and outlined the process for electronic voting.

After going through a couple of test questions for the purpose of electronic voting, Mr. Markey proceeded to the preliminary motion.

Preliminary Motion: Chairman Crawford made the motion, that if needed, the Town Meeting would be adjourned to Thursday, October 24, 2019 at 7:00 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meeting not be completed at this assembly. The motion was 2<sup>nd</sup> by Selectman Dalton.

A total of 205 registered voters checked in for the town meeting, using electronic check in.

**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**


**ARTICLE 1** - To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Moved by Chairman Crawford, 2<sup>nd</sup> by Selectman Dalton. To see if the Town will vote to transfer \$967.68 from free cash to pay the overdue bills from a prior Fiscal Year as listed on the handout entitled "ARTICLES 1 AND 2 – OCTOBER 2019 TOWN MEETING"

**9/10 VOTE REQUIRED**

**ACTION:** Moderator Markey declared Article 1 passed by the 9/10 majority using electronic voting. Y = 170 / N = 4. 9/10 = 156.6

**ATTEST:**

  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 2** - To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2020 Fiscal Year for various purposes; or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Moved by Selectman Dalton, 2<sup>nd</sup> by Chairperson Crawford. To see if the Town will vote to raise and appropriate \$6,883.00, transfer \$43,595.92 from free cash, and transfer \$170,110.94 from existing Fiscal Year 2020 appropriation accounts the sums listed in the handout entitled "ARTICLES 1 AND 2 – OCTOBER 2019 TOWN MEETING" to the accounted listed in said handout in order to balance the Fiscal Year 2020 budget.

- Hiring a consultant to assist the Town with its evaluation of its public safety building and their fitness and adaptability for current future needs;
- The overlap of the retiring treasurer and the incoming treasurer for transition purposes and the payout of benefits accrued by the retiring treasurer in her 30+ year career;
- Additional funds for police overtime due to long-term absences due to illness, retirement and other leave;
- Professional services funds for the Board of Health to hire a consultant to review septic plans for a large subdivision project;
- Funds for the payment of a contracted temporary replacement during the vacancy of the Assistant Director of the Library, offset completely by savings in the salary line;
- An increase in the short-term interest payment related to existing debt, the bids for which were determined in June, after the annual town meeting;
- Fund for the engineering on traffic and pedestrian safety improvements near the Summer Street School, Huckleberry Hill School, and Lynnfield Middle School, which will allow the Town to leverage \$383,555 in state funds for the projects.
- Increased costs reflected in the bid received for replacement of the architecturally significant library window.

**MAJORITY VOTE REQUIRED**

**ACTION:** The Moderator declared Article 2 passed by the majority, using electronic voting.  
Yes = 170 / No = 5

**ATTEST:**

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 3** - To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for design of traffic and safety improvements related to the Town's Complete Streets proposal, or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Moved by Chairperson Crawford to indefinitely postpone Article 3, 2<sup>nd</sup> by Selectman Dalton. The given explanation was the funding for this purpose was approved in Article 2 as the Town Accountant and Town departments identified surpluses in other appropriations from projects that have been completed, and transferred for this purpose.

**MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no debate, the Moderator declared the postponement for Article 3 passed by the majority. Electronic voting: Yes = 150 / No = 16

**ATTEST:**

  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 4** - To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for studies of the Town's buildings, space and programmatic needs, and feasibility studies for capital building projects, to be expended at the direction of the Town Administrator and Board of Selectmen, or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Moved by Chairperson Crawford to indefinitely postpone Article 4, 2<sup>nd</sup> by Selectman Dalton. The given explanation was the funding for this purpose was approved in Article 2 as the Town Accountant and Town departments identified surpluses in other appropriations from projects that have been completed, and transferred for this purpose.

**MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no debate, the Moderator declared the postponement for Article 4 passed by the majority. Electronic voting: Yes = 153 / No = 14

**ATTEST:**

  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 5** - To see if the Town will vote to accept the provisions of M.G.L. Chapter 138, Section 33B, which allows the Board of Selectmen to permit on-premises alcoholic beverage licensees to sell alcoholic beverages between the hours of 10:00 a.m. and noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on Sunday, or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Moved by Selectman Dalton, 2<sup>nd</sup> by Chairman Crawford. To see if the Town will vote to accept the provisions of MGL Chapter 138, Section 33B, which allows the Board of Selectmen to permit on-premises alcoholic beverage licensees to sell alcoholic beverages between the hours of 10:00 am and noon on Sundays, the last Monday in May and on Christmas Day or on the day following when said day occurs on Sunday.

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**MAJORITY VOTE REQUIRED**

**ACTION:** There were three questions from residents to clarify the motion. Hearing no further debate, the Moderator declared Article 5 passed by the majority.  
Electronic voting: Yes = 143 / No = 34

**ATTEST:**

  
Trudy L. Reid, Town Clerk





Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School

**ARTICLE 6** - To see if the Town will vote to amend the Zoning Bylaw by making certain changes to Appendix A thereof, the Table of Use Regulations, that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, such changes being shown in a draft on file with the Town Clerk, in which all deletions are reflected by ~~striketroughs~~ and all additions are reflected by underlining and *italicizing*, or to take any other action in connection therewith. Submitted by the Planning Board

**MOTION:** Moved by Planning Board Chairman Brian Charville, motion was 2<sup>nd</sup>. To see if the Town will vote to amend the Zoning Bylaw by making certain changes to Appendix A thereof, the Table of Use Regulations, that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, such changes being shown in a draft on file with the Town Clerk, in which all deletions are reflected by ~~striketroughs~~ and all additions are reflected by underlining and *italicizing*.

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no discussion, the Moderator declared Article 6 passed by the 2/3 majority vote. Electronic voting: Yes = 167 / No = 11. 2/3 vote = 117.5

ATTEST:

  
Trudy L. Reid, Town Clerk



## Town of Lynnfield



### RECORD OF ACTION AND CERTIFICATION OF ANNUAL FALL TOWN MEETING MONDAY, OCTOBER 21, 2019 Lynnfield Middle School

**ARTICLE 7-** To see if the Town will vote to amend the Zoning Bylaw by making certain changes that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, as follows:

1. In § 2.2, deleting “Wireless Communications District WC”.
2. In § 3.2.2, replacing the words “Section A” with “Section F”.
3. In the Table of Dimensional and Density Regulations in § 4.1.2, inserting “3 acres” in the “Lot Area Required” column and “300 ft.4” in the “Lot Frontage Required” column in the “Limited Industrial” row, and adding the following footnote at the bottom of the table:
  4. In a Limited Industrial District, where the way is shown as an industrial service street on a definitive subdivision plan duly approved by the Lynnfield Planning Board, the frontage need not exceed fifty (50) feet.”
4. In § 4.4, striking the words “GREENBELT AND SPECIAL DISTRICTS” and replacing it with the following:

“EXCLUSION OF WETLANDS AND FLOOD PLAIN”
5. Striking § 4.6, entitled “LOT WIDTH EXCEPTION,” and replacing it with the following:

“4.6 LOT WIDTH. In all districts, except as herein provided, no dwelling shall be constructed on a lot having a width at any point between the frontage way and that part of the dwelling nearest thereto of less than eighty (80) percent of the frontage distance required for the district in which said lot is located. The required lot width shall be measured parallel to the line along which the required frontage is to be measured, as hereinbefore specified.”
6. Adding as § 4.10 the following:

“4.10 LOT AREA AND FRONTAGE. In all Single Residence Districts, except as herein provided, no dwelling shall be constructed on a lot having less area than the ‘Lot Area Required,’ or having less frontage on a public or private way to which said lot has actual physical and legal access, than the ‘Lot Frontage Required’ specified in the Table in § 4.1.2.”

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 7 (Cont'd)**

7. Adding as § 4.11 the following:

“4.11 LOT COVERAGE. In all districts, no building shall be constructed to cover, together with all other buildings on the lot, a larger portion of the lot area than the ‘Permitted Lot Coverage’ specified in the Table of Dimensional and Density Regulations in § 4.1.2.”

8. In § 11.5, adding the following:

“Planned Shopping Center: Buildings designed as an architectural unit, that only contain such uses as are specifically allowed in the General Business District, provided that at least fifty (50) percent of the total floor area is devoted to retail store use (in contradistinction to use as a consumer service establishment, restaurant, office, or amusement).”

or to take any other action in connection therewith. Submitted by the Planning Board

**MOTION:** Planning Board Chairman Brian Charville made the motion, which was 2<sup>nd</sup>. To see if the Town will vote to amend the Zoning Bylaw as set forth in the warrant, excepting only that at the end of the new Section 4.6, the following text be added: “Any lot shown on a plan duly recorded or registered on or before March 12, 1962 and any dwelling then existing or thereafter built thereon, shall be exempt from the lot width requirement.”

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no discussion, Moderator Markey proceeded to a vote. Mr. Markey declared Article 7 passed by the 2/3 majority vote.  
Electronic voting: Yes 165 / No = 14. 2/3 = 118.

ATTEST:



Trudy L. Reid, Town Clerk

## Town of Lynnfield



### RECORD OF ACTION AND CERTIFICATION OF ANNUAL FALL TOWN MEETING MONDAY, OCTOBER 21, 2019 Lynnfield Middle School

**ARTICLE 8** - To see if the Town will vote to amend the Zoning Bylaw by deleting §§ 2.3, 2.3.1 and 2.3.2 thereof, entitled “Location of Districts,” “GW District,” and “PV District,” and replacing them with the following:

**2.3 Location of Districts.** Said districts referred to are located and bounded as shown on a map entitled, “Zoning District Map Town of Lynnfield” and dated September 18, 2019, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of the bylaw. With respect to the location and bounds of the Flood Plain District, see § 9.1.2 of the bylaw. With respect to the location and bounds of the Wetland Buffer Zone District, see § 9.2.2 of the bylaw.

and to adopt the map entitled, “Zoning District Map Town of Lynnfield” and dated September 18, 2019, and filed in the office of the Town Clerk, as the zoning map of the Town of Lynnfield, or to take any other action in connection therewith. Submitted by the Planning Board

**MOTION:** Planning Board Chairman Brian Charville made the motion, which was 2<sup>nd</sup>, to see if the Town will vote to amend the Zoning Bylaw by deleting Chapter 2.3, 2.3.1, and 2.3.2 thereof, entitled “Location of Districts,” “GW District,” and “PV District,” and replacing them with the following:

2.3 Location of Districts. Said districts referred to are located and bounded as shown on a map entitled, “Zoning District Map Town of Lynnfield” and dated September 18, 2019, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made part of the bylaw. With respect to the location and bounds of the Flood Plain District, see Section 9.1.2 of the bylaw. With respect to the location and bounds of the Wetland Buffer Zone District, see Section 9.2.2 of the bylaw, and to adopt the map entitled “Zoning District Map Town of Lynnfield” and dated September 18, 2019, and filed in the office of the Town Clerk, as the zoning map of the Town of Lynnfield.

**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 8 (Cont'd)**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no discussion, Moderator Markey proceeded to a vote. Mr. Markey declared Article 8 passed by the 2/3 majority vote.  
Electronic voting: Yes 173 / No = 14. 2/3 = 123.4.

ATTEST:

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 9** - To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectmen, Parsons Avenue Extension as shown on the plan of land entitled "Street Acceptance Plan, Parsons Ave. Ext., Lynnfield, Mass." dated August 28, 2018, by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way, or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Motion made by Chairman Crawford, 2<sup>nd</sup> by Selectman Dalton. To see if the Town will vote to accept as a public way, as laid out and reported by the Board of Selectman, Parsons Avenue Extension as shown on the plan of land entitled "Street Acceptance Plan, Parsons Ave. Ext., Lynnfield, Mass." dated August 28, 2018, by Hayes Engineering, Inc., a copy of which plan is on file at the office of the Town Clerk and available for inspection, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate to create such public way.

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Chairman Crawford explained Parsons Way Extension has been developed in accordance with the Town's rules and regulations, and is eligible for acceptance as a public way. The Board of Selectmen held a public hearing and ordered the laying out of Parsons Avenue Ext. as public way earlier this month. The Planning Board and the Town Engineer have stated that the developer has met all necessary requirements. Acceptance as a public way is part of the process to transfer to the ownership of the roadway to the Town, which will become responsible for maintenance and make residents eligible for services such as snow removal, and trash and recycling pickup on their street.

Hearing no discussion, Mr. Moderator moved to a vote. The Moderator declared Article 9 passed by the 2/3 majority. Electronic voting: Yes = 168 / No = 21. 2/3 vote = 124.7

**ATTEST:**

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 10** - To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for renovations to and the equipping of the fitness center at Lynnfield High School, or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Motion was made by Selectman Barrett, 2<sup>nd</sup> by Selectman Dalton, to see if the Town will vote to transfer \$100,000 from free cash for renovations to and the equipping of the fitness center at the Lynnfield High School.

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
School Committee gave a favorable recommendation

**MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no debate, the Moderator moved to a vote, which he declared Article 10 passed by the majority. Electronic voting: Yes = 167 / No = 25

**ATTEST:**

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk





**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 11** - To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for improvements to Jordan Park, and any necessary site work at those locations, or to take any other action in relation thereto. Submitted by the Board of Selectmen

**MOTION:** Motion was made by Selectman Dalton, 2<sup>nd</sup> by Chairperson Crawford to see if the Town will vote to transfer \$127,372.99 from Overlay Surplus and \$602,627.01 from the Sale of Real Estate account for improvements to Jordan Park, and any necessary site work at that location.

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation

**MAJORITY VOTE REQUIRED**

**ACTION:** Lynnfield's Public Works Director John Tomasz gave a brief presentation of the project. Town Administrator Robert Dolan explained the project will be supplemented by a \$175,000 donation from Lynnfield Youth Soccer Association and a \$50,000 donation from Townscape, Inc. Several residents questioned where the money would come from, and if the donations had been accepted. Town Accountant Julie McCarthy explained the donations can only be used for this project, and would not be used anywhere else. The Moderator entertained "call the question" at which point he immediately explained that calling the question ends debate immediately. Once the voting was completed for "calling the question", the Moderator declared it passed by a 2/3 majority vote. Electronic voting: Yes = 125 – No = 61. 2/3 = 122.7. Mr. Markey moved on to take a vote on the Article, which he declared Article 11 passed by the majority. Electronic voting: Yes = 154 / No = 36

**ATTEST:**

  
Trudy L. Reid, Town Clerk





**Town of Lynnfield**



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**CLOSING MOTION**

**MOTION** was made by Chairman Crawford to move that the meeting be adjourned sine die, and was 2<sup>nd</sup> by Selectman Dalton. By a unanimously voice vote, the Moderator declared the motion passed.

Mr. Joseph Markey, the Moderator adjourned the meeting at 8:23 pm.

**ATTEST:**

  
\_\_\_\_\_  
Trudy L. Reid, Town Clerk



**Town of Lynnfield**




**TOWN CLERK'S OFFICE**  
55 Summer Street, Lynnfield, Mass. 01940  
781-334-9400

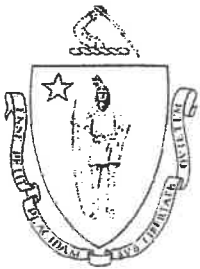
**APPROPRIATIONS FOR THE FISCAL YEAR  
JULY 1, 2019 TO JUNE 30, 2020  
TOWN MEETING OCTOBER 21, 2019**

<b>ARTICLE 1:</b> To transfer from free cash to pay overdue bills of a prior fiscal year	\$ 967.68
<b>ARTICLE 2:</b> To raise and appropriate or transfer from available funds and to supplement certain accounts in the current 2020 Fiscal Year for various purposes (see attached)	
Raise and Appropriate:	\$ 6,883.00
Transfers from Free Cash	\$ 43,595.92
Transfer from existing FY20 appropriation accounts	\$170,110.94
<b>TOTAL</b>	<b><u>\$220,589.86</u></b>
<b>ARTICLE 10:</b> To transfer from free cash to pay for renovations to and Equipping a fitness center at the Lynnfield High School	\$100,000.00
<b>ARTICLE 11:</b> To transfer from Overlay Surplus and;	\$127,372.99
To transfer from Sale of Real Estate account for Improvements to Jordan Park and any necessary site work	\$602,627.01
<b>TOTAL</b>	<b><u>\$730,000.00</u></b>
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$1,051,557.54</u></b>

**ATTEST:**

  
Trudy L. Reid, Town Clerk





THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION  
10 MECHANIC STREET, SUITE 301  
WORCESTER, MA 01608

MAURA HEALEY  
ATTORNEY GENERAL

(508) 792-7600  
(508) 795-1991 fax  
www.mass.gov/ago

January 27, 2020

Diane Hammerbeck, Interim Town Clerk  
Town of Lynnfield  
55 Summer Street  
Lynnfield, MA 01940

Re: Lynnfield Fall Annual Town Meeting of October 21, 2019 – Case # 9648  
Warrant Articles # 6, 7, and 8 (Zoning)

RECEIVED  
2020 JAN 27 P 1:33  
TOWN CLERKS OFFICE  
LYNNFIELD, MA

Dear Ms. Hammerbeck:

**Articles 6, 7, and 8** - We approve Articles 6, 7, and 8, and the map amendments pertaining to Article 8 from the October 21, 2019, Lynnfield Fall Annual Town Meeting. We will return the approved map to you by regular mail.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,  
MAURA HEALEY  
ATTORNEY GENERAL

*Kelli E. Gunagan*

by: Kelli E. Gunagan, Assistant Attorney General  
Municipal Law Unit, Office of the Attorney General  
Ten Mechanic Street, Suite 301  
Worcester, MA 01608  
508-792-7600

cc: Town Counsel Thomas A. Mullen



*Trudy L. Reid*  
Town Clerk

**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 6** - To see if the Town will vote to amend the Zoning Bylaw by making certain changes to Appendix A thereof, the Table of Use Regulations, that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, such changes being shown in a draft on file with the Town Clerk, in which all deletions are reflected by ~~strikethroughs~~ and all additions are reflected by underlining and *italicizing*, or to take any other action in connection therewith. Submitted by the Planning Board

**MOTION:** Moved by Planning Board Chairman Brian Charville, motion was 2<sup>nd</sup>. To see if the Town will vote to amend the Zoning Bylaw by making certain changes to Appendix A thereof, the Table of Use Regulations, that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, such changes being shown in a draft on file with the Town Clerk, in which all deletions are reflected by ~~strikethroughs~~ and all additions are reflected by underlining and *italicizing*.

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no discussion, the Moderator declared Article 6 passed by the 2/3 majority vote. Electronic voting: Yes = 167 / No = 11. 2/3 vote = 117.5

ATTEST:

*Trudy L. Reid*  
Trudy L. Reid, Town Clerk





*Judith L. Reed*  
Town Clerk

**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 7-** To see if the Town will vote to amend the Zoning Bylaw by making certain changes that are intended solely to correct errors inadvertently introduced by the recodification of the said bylaw in 2017, as follows:

1. In § 2.2, deleting “Wireless Communications District WC”.
2. In § 3.2.2, replacing the words “Section A” with “Section F”.
3. In the Table of Dimensional and Density Regulations in § 4.1.2, inserting “3 acres” in the “Lot Area Required” column and “300 ft.4” in the “Lot Frontage Required” column in the “Limited Industrial” row, and adding the following footnote at the bottom of the table:
  - “4. In a Limited Industrial District, where the way is shown as an industrial service street on a definitive subdivision plan duly approved by the Lynnfield Planning Board, the frontage need not exceed fifty (50) feet.”
4. In § 4.4, striking the words “GREENBELT AND SPECIAL DISTRICTS” and replacing it with the following:

“EXCLUSION OF WETLANDS AND FLOOD PLAIN”
5. Striking § 4.6, entitled “LOT WIDTH EXCEPTION,” and replacing it with the following:

“4.6 LOT WIDTH. In all districts, except as herein provided, no dwelling shall be constructed on a lot having a width at any point between the frontage way and that part of the dwelling nearest thereto of less than eighty (80) percent of the frontage distance required for the district in which said lot is located. The required lot width shall be measured parallel to the line along which the required frontage is to be measured, as hereinbefore specified.”
6. Adding as § 4.10 the following:

“4.10 LOT AREA AND FRONTAGE. In all Single Residence Districts, except as herein provided, no dwelling shall be constructed on a lot having less area than the ‘Lot Area Required,’ or having less frontage on a public or private way to which said lot has actual physical and legal access, than the ‘Lot Frontage Required’ specified in the Table in § 4.1.2.”

A True Copy Attest

Trudy L. Reid  
Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 7 (Cont'd)**

7. Adding as § 4.11 the following:

"4.11 LOT COVERAGE. In all districts, no building shall be constructed to cover, together with all other buildings on the lot, a larger portion of the lot area than the 'Permitted Lot Coverage' specified in the Table of Dimensional and Density Regulations in § 4.1.2."

8. In § 11.5, adding the following:

"Planned Shopping Center: Buildings designed as an architectural unit, that only contain such uses as are specifically allowed in the General Business District, provided that at least fifty (50) percent of the total floor area is devoted to retail store use (in contradistinction to use as a consumer service establishment, restaurant, office, or amusement)."

or to take any other action in connection therewith. Submitted by the Planning Board

**MOTION:** Planning Board Chairman Brian Charville made the motion, which was 2<sup>nd</sup>. To see if the Town will vote to amend the Zoning Bylaw as set forth in the warrant, excepting only that at the end of the new Section 4.6, the following text be added: "Any lot shown on a plan duly recorded or registered on or before March 12, 1962 and any dwelling then existing or thereafter built thereon, shall be exempt from the lot width requirement."

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no discussion, Moderator Markey proceeded to a vote. Mr. Markey declared Article 7 passed by the 2/3 majority vote.  
Electronic voting: Yes 165 / No = 14. 2/3 = 118.

ATTEST:

Trudy L. Reid

Trudy L. Reid, Town Clerk

Town of Lynnfield



A True Copy Attest

*Judy's Reid*  
Town Clerk

**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 8** - To see if the Town will vote to amend the Zoning Bylaw by deleting §§ 2.3, 2.3.1 and 2.3.2 thereof, entitled "Location of Districts," "GW District," and "PV District," and replacing them with the following:

**2.3 Location of Districts.** Said districts referred to are located and bounded as shown on a map entitled, "Zoning District Map Town of Lynnfield" and dated September 18, 2019, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made a part of the bylaw. With respect to the location and bounds of the Flood Plain District, see § 9.1.2 of the bylaw. With respect to the location and bounds of the Wetland Buffer Zone District, see § 9.2.2 of the bylaw.

and to adopt the map entitled, "Zoning District Map Town of Lynnfield" and dated September 18, 2019, and filed in the office of the Town Clerk, as the zoning map of the Town of Lynnfield, or to take any other action in connection therewith. Submitted by the Planning Board

**MOTION:** Planning Board Chairman Brian Charville made the motion, which was 2<sup>nd</sup>, to see if the Town will vote to amend the Zoning Bylaw by deleting Chapter 2.3, 2.3.1, and 2.3.2 thereof, entitled "Location of Districts," "GW District," and "PV District," and replacing them with the following:

**2.3 Location of Districts.** Said districts referred to are located and bounded as shown on a map entitled, "Zoning District Map Town of Lynnfield" and dated September 18, 2019, and filed in the office of the Town Clerk, which map, together with all explanatory matter thereon, is hereby incorporated in and made part of the bylaw. With respect to the location and bounds of the Flood Plain District, see Section 9.1.2 of the bylaw. With respect to the location and bounds of the Wetland Buffer Zone District, see Section 9.2.2 of the bylaw, and to adopt the map entitled "Zoning District Map Town of Lynnfield" and dated September 18, 2019, and filed in the office of the Town Clerk, as the zoning map of the Town of Lynnfield.

Town of Lynnfield



A True Copy Attest

*Trudy L. Reid*  
Town Clerk

**RECORD OF ACTION AND CERTIFICATION OF  
ANNUAL FALL TOWN MEETING  
MONDAY, OCTOBER 21, 2019  
Lynnfield Middle School**

**ARTICLE 8 (Cont'd)**

Board of Selectmen gave a favorable recommendation  
Finance Committee gave a favorable recommendation  
Planning Board gave a favorable recommendation

**2/3 MAJORITY VOTE REQUIRED**

**ACTION:** Hearing no discussion, Moderator Markey proceeded to a vote. Mr. Markey declared Article 8 passed by the 2/3 majority vote.  
Electronic voting: Yes 173 / No = 14. 2/3 = 123.4.

ATTEST:

*Trudy L. Reid*  
Trudy L. Reid, Town Clerk





APPROVED

Attorney General's Office

By: *Kellee Z. Grogan*

Date: *1/27/2020*

Art. *8* Town Meeting Date *10/28/19*

RECEIVED

2020 JAN 30 A 11: 23

TOWN CLERK'S OFFICE  
LYNNFIELD, MA

Reading

Peabody

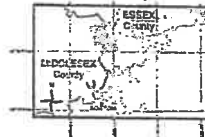
### Zoning District Map

Town of Lynnfield, Massachusetts  
September 18, 2019

Authorized under MGL Chapter 40A, Section 4 and  
Town of Lynnfield Bylaws Chapter 230 (Zoning), Article 2.3 (Ordinance of Districts)



Locus Map:

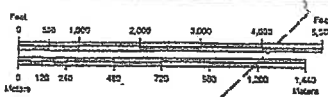


Waxfield

A True Copy Attest  
*Trudy D. Reed*  
Town Clerk

**Legend: Zoning District Map**

LB	Limited Business
GB	General Business
LI	Limited Industrial
C	Commercial
OP	Office Park
RA	Residential A
RB	Residential B
RC	Residential C
RD	Residential D
EH	Elderly Housing
PVD-MFRSD 1	Planned Village Development: Multi-Family Residential Sub District
PVD-TNVSD 2	Planned Village Development: Traditional Neighborhood Village Sub District
M	Municipal
(Dotted pattern)	Groundwater Protection (GWP)



Coordinate System: NAD 1983 StatePlane Massachusetts Mainland FIPS 2011  
Projection: Lambert Conformal Conic  
Datum: North American 1983  
False Easting: 200,000.00 False Northing: 710,000.00  
Semi-Major Axis: 6,378,137.00 Standard Parallel 1: 43.1167  
Latitude of Origin: 41.80 Central Meridian: 71.125 Units: Meter

Credits: MapGIS (Source of Geographic Information), Commonwealth of Massachusetts EGIS;  
ESRI, Town of Lynnfield, MA; CAI Technologies Metropolitan Area Planning Council (MAPC)

