



**Town of Lynnfield**  
**Board of Assessors**  
55 Summer Street Lynnfield,  
Massachusetts 01940  
781-334-9450  
[www.town.lynnfield.ma.us](http://www.town.lynnfield.ma.us)

### *Request for Change of Mailing Address*

The policy of the Board of Assessors is to mail all tax bills to the owner of record; not to lenders, management companies, or other institutions. This is to ensure that all taxpayers receive their bill. Please fill out this form legibly and return to the Board of Assessors. **Legal documentation must be attached if filing as an executor or other agent.**

Owner of Record: \_\_\_\_\_

Location of Property: \_\_\_\_\_ Map: \_\_\_\_\_ Lot: \_\_\_\_\_

Old Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

\*New Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

**Effective Date of Change:** \_\_\_\_\_

Request submitted by: \_\_\_\_\_  
*(property owner, executor, administrator, conservator, or agent)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Assessors Use Only:

Changed by: \_\_\_\_\_ on \_\_\_\_\_