

Annual Town Report for 2017 ***TOWN OF LYNNFIELD***



VISIT THE TOWN'S WEBSITE
www.town.lynnfield.ma.us

TABLE OF CONTENTS

BOARD OF SELECTMEN	3
ACCOUNTANT	6
COUNCIL ON AGING	25
BOARD OF APPEALS	26
BOARD OF ASSESSORS	27
CONSERVATION COMMISSION	31
FIRE DEPARTMENT	34
BOARD OF HEALTH	37
HISTORICAL COMMISSION	44
LIBRARY	45
PLANNING BOARD	52
POLICE DEPARTMENT	53
PUBLIC WORKS	55
RECREATION COMMISSION	60
SCHOOL DEPARTMENT	64
TOWN CLERK	68
TREASURER/TAX COLLECTOR	163
VETERANS AFFAIRS	165
ZONING AND ENFORCEMENT	166

Cover photo courtesy of Assistant Town Clerk Diane Hammerbeck

BOARD OF SELECTMEN

The Board of Selectmen, under the Town Charter, is vested with all executive powers of the Town, except as otherwise provided by the Charter. The Board “shall exercise control over town affairs by recommending major courses of action to the Town Meeting and by setting policies to be carried out by the Town Administrator, and other officers, boards, and commissions appointed by the Board of Selectmen.”

The Board also is empowered by the Charter “to enact rules and regulations relating to the conduct of town elections and for the establishment of town policies, not otherwise governed by Statute, this Charter, or By-law, provided, however, that whenever an appropriation shall be necessary to implement such action, the vote of the Board shall be effective only if such appropriation shall be made by the Town Meeting.” The Town Charter also invests in the Board of Selectmen the power to make and rescind appointments for various committees and department heads.

The Board of Selectmen has served as the chief executive power in the Town since its establishment as a municipality. Selectmen were originally elected to one-year terms at the annual town meeting. The three-year overlapping term system for the Board was not adopted until the 1950s.

In January, the Board embarked on its annual review of budget requests from Town departments and committees. This year’s spending plan submitted to the annual town meeting included an operating budget, allowing the Town to continue to provide outstanding services as well as a significant commitment in the capital budget to address aging equipment and maintenance issues, totaling \$1.8 million. Funding in the operating budget included a \$300,000 commitment to address the Town’s OPEB (other post-employment benefits) obligation as well as significant funding commitments to the maintenance of recreational facilities and Town roads and sidewalks. The Town continued to build its reserves, adding \$200,000 to each of the Capital Facilities Maintenance Fund and the Stabilization Fund, important steps to maintaining the Town’s enviable AA1 bond rating.

Several major projects also moved ahead during 2017. The Fields Committee, under leadership of Chairman Arthur Bourque, moved its focus to the Lynnfield Middle School fields and track project while also making major upgrades at other facilities, including the play surfaces at the elementary schools. The track will be completed in 2018, affording Lynnfield High School track teams the opportunity to host home meets for the first time in years.

The Board made significant progress on the longstanding issue at the former Perley Burrill service station on Salem Street. Dilapidated buildings at the site which threatened to collapse were razed after asbestos was abated. A two-lot residential subdivision plan was authorized and was in process as the year closed in order to prepare the land for sale for development. The Board thanks the residents of that neighborhood for their patience during this difficult and lengthy process, in which the Board has worked to protect the interest of the neighbors while ensuring the Town will not be exposed to any potential hazardous waste clean-up costs.

The Town also completed the sale of the Center Farm historic property on Main Street, which had been purchased by the Town in order to preserve this essential part of the historic Town center and prevent its razing or additional development on the property. The Town, through the work of its Historical Commission as reviewed by the Massachusetts Historical Commission, crafted

historic preservation deed restrictions as well as development restrictions, and solicited bids for the sale of that property, which will restore it to private ownership and the tax rolls while guaranteeing its preservation. The successful bidder was a family with deep Lynnfield roots committed to preserving this important Lynnfield landmark.

One of the major initiatives undertaken in 2017 was a major upgrade in the way the Town communicates with its residents and provides residents with the essential information needed to be informed voters and taxpayers. Through the Commonwealth of Massachusetts's Community Compact program the Town received funding to assist in the adoption best practices in the area of financial management and capital planning. In the area of financial management, the Board awarded a contract to Tyler Technologies, the provider of the Town's MUNIS financial system, to provide the software that allows residents to access a wealth of information on the Town's finances. The Town also completely revamped its website to make it more user-friendly. The Town also established a Facebook page, and the Town is making greater use of its website and social media to keep residents informed of Town events, activities and issues.

Another Community Compact-funded endeavor allowed the Town to hire a consultant that in cooperation with Town departments and committees developed a dynamic ten-year capital planning tool presented to the Town in 2017. This tool will allow the Town to track its infrastructure and building maintenance and projects, choose among funding scenarios and update fields to allow for ongoing capital planning. This measure is especially important as the Town weighs multiple projects under consideration to upgrade Town buildings and facilities.

The Town also secured funding in 2017 from the Community Compact program to upgrade its permitting software to enable its various departments to provide better service to residents and contractors and to ensure information can be easily shared between all committees and departments that have regulatory or other oversight functions. The new system with by GIS-based and will streamline the permit application process.

In response to needs expressed by community members, the Board established several new committees in the past year. The Market Street Advisory Committee was created to allow neighbors, other residents and Town officials to advise the Board on issues related to the Market Street development and work through issues with the Market Street team whenever possible. The Town Meeting Study Committee was created to study town meeting procedures to make this biennial event as efficient and productive, and as encouraging of resident participation, as possible. The Senior Citizen Advisory Committee was created to work with the Council on Aging and advise the Board on issues of importance to the Town's growing senior population, including services and potential additional tax relief to seniors facing the challenge of continuing to live in the Town while facing rising costs of living. The Board also voted to establish A Healthy Lynnfield, which is focused on helping citizens make healthy choices and improving the overall quality of life for those struggling with addiction, mental health and chemical dependency issues, through outreach and educational efforts in partnership with the local schools, health-care, religious and community organizations, and other stakeholders.

Late in 2017, Town Administrator James Boudreau announced that he would be accepting the same position in Scituate, allowing him to work closer to his home on the South Shore. The Board thanks Mr. Boudreau for his outstanding service during his three-year tenure. In the search for a permanent replacement, the Board formed a Town Administrator Screening Committee and hired consulting firm Paradigm Associates to assist in finding a new administrator. This process included recruitment efforts, forums for community members and Town officials to discuss their needs and vision, and full vetting of applicants. Two finalists, Melrose Mayor Robert Dolan and

Interim Town Administrator Robert Curtin, were nominated by the Screening Committee after its interviews of semi-finalists and interviewed by the Board of Selectmen in public session. In December, the Board elected Robert Dolan as the new town administrator, citing his demonstrated municipal leadership skills and his professional and personal qualities. The Board looks forward to working with Mr. Dolan and is confident that he will provide the Board and the Town government the professional leadership that will help move Lynnfield forward in our ongoing efforts to better serve our residents.

While the Board is deeply indebted to the many Town employees who work so hard on behalf of the residents, the Town of Lynnfield's Open Town Meeting/Board of Selectmen form of government could not be maintained without the countless volunteer hours of its board and committee members. We thank all those residents who are willing to work on behalf of their fellow townspeople. Without your dedication and that of your predecessors, the Town would not enjoy the bright future your efforts have secured.

Respectfully submitted,

BOARD OF SELECTMEN

Christopher J. Barrett, Chairman

Richard P. Dalton, Vice Chairman

Philip B. Crawford, Clerk

James M. Boudreau, Town Administrator

Robert E. Curtin, Assistant to Administration

ACCOUNTANT

A Fiscal 2016 audit of the Town's financial records was successfully completed by Melanson Heath & Co, PC. The Town of Lynnfield has addressed all of the prior year's management comments.

The Town is in compliance of GASB (Governmental Accounting Standards Board) statement 45. GASB 45 addresses other post-employment benefits (OPEB), including medical, dental, and other health-related benefits provided to terminated or retired employees and their dependents and beneficiaries. The actuarial study was updated in fiscal year 2016 and is done on a bi-annual basis. The Town of Lynnfield has created an OPEB Trust Fund in the fall of 2013 and has made annual contributions to the trust.

I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant Janice Coburn for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year.

Respectfully Submitted,
Julie McCarthy
Town Accountant

Town of Lynnfield Operating Budget Fiscal 2017							
		Appropriation		Transfers Out		Encumbrances	
	Carryforward		Transfers In		Expenditures		Returned Surplus
General Government							
Selectmen							
Board Salaries	\$0	\$2,250	\$0	\$0	\$1,438	\$0	\$813
Town Administrator	\$2,830	\$178,500	\$9,887	\$0	\$191,217	\$0	\$0
Other Salaries	\$0	\$64,666	\$4,115	\$0	\$68,781	\$0	\$0
General Town Insurance	\$0	\$632,297	\$0	\$0	\$521,737	\$0	\$110,560
Professional Service	\$0	\$82,000	\$0	\$0	\$61,096	\$3,000	\$17,904
Expenses	\$0	\$21,000	\$0	\$0	\$11,975	\$0	\$9,025
Contingency Fund	\$0	\$400,000	\$0	\$354,276	\$0	\$0	\$45,724
Selectmen	\$2,830	\$1,380,713	\$14,002	\$354,276	\$856,242	\$3,000	\$184,027
Finance Committee							
Other Salaries	\$0	\$3,000	\$500	\$0	\$2,686	\$0	\$815
Expenses	\$0	\$420	\$0	\$0	\$249	\$0	\$171
Town Reports	\$0	\$1,800	\$0	\$0	\$1,680	\$0	\$120
Reserve Fund	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Finance Committee	\$0	\$50,220	\$500	\$0	\$4,615	\$0	\$46,106
Town Accountant							
Accountant Salary	\$0	\$99,000	\$17,000	\$0	\$116,000	\$0	\$0
Other Salaries	\$0	\$55,660	\$1,095	\$0	\$56,173	\$0	\$582
Expenses	\$0	\$4,605	\$0	\$0	\$4,586	\$0	\$19
Town Accountant	\$0	\$159,265	\$18,095	\$0	\$176,759	\$0	\$601
Board of Assessors							
Board Salaries	\$0	\$11,500	\$0	\$0	\$11,200	\$0	\$300
Other salaries	\$0	\$127,711	\$2,440	\$0	\$130,104	\$0	\$47
Professional Services	\$4,900	\$33,800	\$16,000	\$0	\$42,771	\$11,750	\$179
Revaluation	\$0	\$9,200	\$0	\$0	\$0	\$5,200	\$4,000
Expenses	\$0	\$11,970	\$0	\$0	\$3,880	\$0	\$8,090
Board of Assessors	\$4,900	\$194,181	\$18,440	\$0	\$187,956	\$16,950	\$12,615
Town Counsel							
Professional Services	\$0	\$75,000	\$0	\$0	\$54,992	\$0	\$20,008
Expenses	\$0	\$2,200	\$1,300	\$0	\$3,266	\$0	\$234
Town Counsel	\$0	\$77,200	\$1,300	\$0	\$58,258	\$0	\$20,242
Personnel Board							
Other Salaries	\$0	\$2,874	\$500	\$0	\$3,165	\$0	\$209
Professional Services	\$0	\$2,870	\$0	\$0	\$0	\$0	\$2,870
Expenses	\$0	\$330	\$0	\$0	\$250	\$0	\$80
Personnel Board	\$0	\$6,074	\$500	\$0	\$3,415	\$0	\$3,159
Conservation Commission							
Other Salaries	\$0	\$79,006	\$2,975	\$0	\$80,319	\$0	\$1,662
Professional Services	\$0	\$1,545	\$0	\$0	\$1,531	\$0	\$14
Expenses	\$52	\$2,334	\$0	\$0	\$2,386	\$0	\$0
Open Space	\$0	\$1,545	\$0	\$0	\$783	\$762	\$0
Conservation Commission	\$52	\$84,430	\$2,975	\$0	\$85,019	\$762	\$1,676
Planning Board							
Other Salaries	\$0	\$45,355	\$1,099	\$0	\$46,454	\$0	\$0
Expenses	\$483	\$3,286	\$0	\$0	\$3,727	\$0	\$42
Planning Board	\$483	\$48,641	\$1,099	\$0	\$50,182	\$0	\$41
Board of Appeals							
Expenses	\$60	\$2,741	\$0	\$0	\$1,482	\$0	\$1,319
Board of Appeals	\$60	\$2,741	\$0	\$0	\$1,482	\$0	\$1,319
General Government	\$8,325	\$2,003,465	\$56,911	\$354,276	\$1,423,926	\$20,712	\$269,786

Town of Lynnfield Operating Budget Fiscal 2017							
		Appropriation		Transfers Out		Encumbrances	
	Carryforward		Transfers In		Expenditures		Returned Surplus
Education							
Treasurer							
North Shore Voke	\$0	\$357,615	\$0	\$20,080	\$337,535	\$0	\$0
Treasurer	\$0	\$357,615	\$0	\$20,080	\$337,535	\$0	\$0
School Administration							
School Committee	\$0	\$12,610	\$0	\$0	\$12,125	\$0	\$485
Superintendent's Office	\$0	\$274,669	\$0	\$0	\$267,493	\$1,187	\$5,989
Other District Wide Admin	\$0	\$0	\$120,000	\$0	\$119,540	\$0	\$460
Business Office	\$0	\$254,471	\$736	\$0	\$253,150	\$240	\$1,817
Legal Services	\$0	\$60,000	\$0	\$0	\$104,246	\$0	-\$44,246
Administrative Technology	\$66	\$562,358	\$0	\$118,500	\$465,379	\$11,990	-\$33,445
Technology Integration	\$0	\$154,664	\$0	\$0	\$151,257	\$3,408	\$0
Attendance & Parent Liasor	\$0	\$1,841	\$0	\$0	\$1,842	\$0	-\$1
Utilities	\$0	\$11,500	\$0	\$0	\$10,869	\$0	\$631
Maintenance of Buildings	\$0	\$12,000	\$0	\$0	\$8,067	\$0	\$3,933
Building Security	\$0	\$28,500	\$0	\$0	\$25,352	\$0	\$3,148
Maintenance of Equipment	\$0	\$3,000	\$0	\$0	\$10,813	\$26,850	-\$34,663
Networking and Communica	\$0	\$107,680	\$24,704	\$0	\$129,664	\$2,025	\$695
Technology Maintenance	\$0	\$21,000	\$0	\$0	\$11,680	\$0	\$9,320
Employee Sick and Vacatio	\$0	\$3,539	\$0	\$0	\$3,525	\$0	\$14
Health Insurance	\$0	\$2,518,560	\$50,000	\$0	\$2,483,411	\$0	\$85,149
Unemployment Ins	\$0	\$35,000	\$3,000	\$0	\$43,604	\$0	-\$5,604
Lease Payments	\$0	\$131,801	\$0	\$0	\$119,984	\$0	\$11,817
School Administration	\$66	\$4,193,193	\$198,440	\$118,500	\$4,221,999	\$45,700	\$5,499
Special Education							
Districtwide Leadership	\$902	\$384,635	\$5,000	\$0	\$382,308	\$0	\$8,229
Classroom Instruction	\$0	\$368,171	\$12,361	\$0	\$408,743	\$0	-\$28,211
Teachers & Specialists	\$0	\$199,534	\$25,000	\$0	\$191,331	\$0	\$33,203
Medical/Therapeutic Services	\$0	\$146,492	\$0	\$0	\$319,967	\$804	-\$174,279
Substitutes	\$0	\$111,150	\$0	\$0	\$212,483	\$0	-\$101,333
Instructional Aides	\$0	\$202,154	\$0	\$76,756	\$124,976	\$0	\$422
Professional Development	\$0	\$103,500	\$0	\$0	\$64,891	\$2,039	\$36,570
Textbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Equipment	\$0	\$40,000	\$30	\$0	\$423,992	\$570	-\$2,939
Testing & Assessment	\$0	\$10,000	\$0	\$0	\$13,028	\$0	-\$3,028
Psychological	\$0	\$110,500	\$8,000	\$0	\$105,868	\$579	\$12,054
Pupil Transportation	\$0	\$285,562	\$0	\$2,000	\$321,817	\$0	-\$38,255
Programs with Others	\$0	\$468,262	\$0	\$0	\$518,264	\$0	-\$50,002
Special Education	\$902	\$2,429,960	\$50,391	\$78,756	\$2,706,076	\$3,991	-\$307,570
Summer Street School							
Principal/School Leadership	\$0	\$228,489	\$1,500	\$0	\$239,009	\$0	-\$9,020
Principal's Office Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Classroom Instruction	\$0	\$2,337,099	\$7,189	\$0	\$2,272,889	\$0	\$71,399
Teachers & Specialists	\$0	\$220,918	\$18,000	\$0	\$224,369	\$0	\$14,549
Substitutes	\$0	\$26,000	\$0	\$0	\$23,073	\$0	\$2,927
Instructional Aides	\$0	\$209,756	\$0	\$59,500	\$139,136	\$0	\$11,120
Librarians & Media Center	\$0	\$62,438	\$4,000	\$0	\$62,437	\$0	\$4,001
Professional Development	\$0	\$95,279	\$0	\$0	\$95,278	\$0	\$1
Professional Development S	\$0	\$10,950	\$0	\$0	\$1,210	\$0	\$9,740
Textbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Instructional Materials	\$0	\$9,400	\$0	\$0	\$7,034	\$0	\$2,366
Instructional Equipment	\$0	\$2,000	\$0	\$0	\$1,705	\$0	\$295
General Supplies	\$0	\$76,750	\$4,595	\$0	\$68,849	\$0	\$12,496
Instructional Technology	\$0	\$19,200	\$0	\$0	\$13,263	\$0	\$5,937
Other Instructional Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Testing & Assessment	\$0	\$800	\$0	\$0	\$0	\$0	\$800
Psychological	\$0	\$86,092	\$0	\$0	\$86,091	\$0	\$1
Health Services	\$0	\$84,728	\$0	\$0	\$84,669	\$0	\$59
Utilities	\$0	\$3,800	\$0	\$0	\$3,496	\$0	\$304
Employee Sick and Vacatio	\$0	\$8,000	\$0	\$0	\$0	\$0	\$8,000
Maintenance of Equipment	\$0	\$0	\$0	\$0	\$3,863	\$0	-\$3,863
Summer Street School	\$0	\$3,481,699	\$35,284	\$59,500	\$3,326,371	\$0	\$131,112

Huckleberry Hill School							
Building Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/School Leadership	\$0	\$232,277	\$0	\$0	\$238,610	\$0	-\$6,333
Classroom Instruction	\$0	\$2,123,545	\$96,411	\$0	\$2,147,569	\$0	\$72,387
Teachers & Specialists	\$0	\$203,652	\$18,000	\$0	\$195,732	\$0	\$25,920
Substitutes	\$0	\$26,000	\$0	\$0	\$35,948	\$0	-\$9,948
Instructional Aides	\$0	\$219,894	\$77,000	\$0	\$259,931	\$0	\$36,963
Librarians	\$0	\$83,728	\$0	\$0	\$83,728	\$0	\$0
Professional Development L	\$0	\$95,279	\$0	\$0	\$95,279	\$0	\$0
Professional Development	\$0	\$10,950	\$115	\$0	\$10,243	\$0	\$822
Textbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Instructional Materials	\$0	\$10,750	\$0	\$0	\$9,124	\$0	\$1,626
Instructional Equipment	\$0	\$2,000	\$0	\$0	\$2,696	\$0	-\$696
General Supplies	\$0	\$77,350	\$0	\$0	\$63,584	\$2,305	\$11,461
Instructional Technology	\$0	\$15,850	\$0	\$0	\$10,516	\$0	\$5,334
Other Instructional Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Testing & Assessment	\$0	\$600	\$0	\$0	\$0	\$0	\$600
Psychological	\$0	\$91,994	\$0	\$0	\$94,394	\$0	-\$2,400
Health Services	\$0	\$77,101	\$0	\$0	\$77,061	\$0	\$40
Utilities	\$0	\$3,800	\$0	\$0	\$5,346	\$0	-\$1,546
Maintenance of Equipment	\$0	\$0	\$0	\$0	\$4,312	\$0	-\$4,312
Huckleberry Hill School	\$0	\$3,274,770	\$191,526	\$0	\$3,334,072	\$2,305	\$129,918
Middle School							
Principal's Office	\$0	\$324,695	\$0	\$9,265	\$311,813	\$0	\$3,617
Classroom Instruction	\$0	\$3,992,183	\$0	\$81,896	\$3,794,638	\$0	\$115,649
Teachers & Specialists	\$0	\$155,251	\$0	\$7,500	\$151,936	\$0	-\$4,185
Substitutes	\$0	\$58,484	\$0	\$3,000	\$48,435	\$0	\$7,049
Instructional Aides	\$0	\$345,276	\$0	\$33,000	\$307,351	\$0	\$4,925
Librarians & Media Center	\$0	\$62,438	\$21,305	\$0	\$84,297	\$0	-\$554
Professional Development L	\$0	\$184,514	\$0	\$0	\$184,515	\$0	-\$1
Professional Development	\$0	\$12,460	\$0	\$0	\$6,026	\$0	\$6,434
Textbooks	\$0	\$34,100	\$0	\$0	\$49,499	\$1,281	-\$16,680
Other Instructional Materials	\$432	\$5,350	\$0	\$0	\$3,115	\$89	\$2,578
General Supplies	\$0	\$75,455	\$0	\$0	\$59,304	\$0	\$16,151
Instructional Technology	\$0	\$12,500	\$0	\$0	\$6,855	\$0	\$5,645
Other Instructional Hardware	\$0	\$3,200	\$0	\$0	\$3,373	\$0	-\$173
Guidance & Counseling	\$0	\$35,129	\$500	\$0	\$35,363	\$0	\$266
Testing & Assessment	\$0	\$800	\$0	\$0	\$0	\$0	\$800
Psychological	\$0	\$150,355	\$0	\$0	\$150,681	\$0	-\$326
Health Services	\$0	\$85,328	\$0	\$0	\$85,052	\$0	\$276
Student Activities	\$0	\$10,830	\$0	\$0	\$9,544	\$0	\$1,286
Utilities	\$0	\$6,500	\$0	\$0	\$8,265	\$0	-\$1,765
Employee Sick and Vacatio	\$0	\$8,000	\$0	\$0	\$7,440	\$0	\$560
Maintenance of Equipment	\$3,170	\$3,500	\$0	\$0	\$15,808	\$0	-\$9,138
Middle School	\$3,602	\$5,566,348	\$21,805	\$134,661	\$5,323,308	\$1,370	\$132,415
High School							
Principal's Office	\$0	\$382,313	\$1,767	\$0	\$377,722		\$6,358
Building Technology	\$0	\$500	\$0	\$0	\$0	\$0	\$500
Classroom Instruction	\$0	\$4,765,412	\$0	\$12,312	\$4,754,107	\$0	-\$1,007
Teachers & Specialists	\$0	\$18,000	\$0	\$8,000	\$10,520	\$0	-\$520
Substitutes	\$0	\$37,542	\$0	\$0	\$49,454	\$0	-\$11,912
Instructional Aides	\$0	\$132,469	\$0	\$0	\$122,878	\$0	\$9,591
Librarians & Media Center	\$0	\$89,443	\$0	\$0	\$89,561	\$0	-\$118
Professional Development S	\$0	\$14,645	\$0	\$0	\$10,470	\$0	\$4,175
Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Textbooks	\$1,859	\$41,517	\$0	\$0	\$33,016	\$0	\$10,360
Other Instructional Materials	\$0	\$12,293	\$0	\$0	\$2,020	\$0	\$10,273
General Supplies	\$0	\$60,224	\$0	\$0	\$37,654	\$0	\$22,570
Instructional Technology	\$0	\$1,000	\$0	\$0	\$0	\$20	\$980
Other Instructional Hardware	\$236	\$2,000	\$0	\$0	\$2,642	\$0	-\$406
Guidance & Counseling	\$0	\$415,906	\$500	\$0	\$415,270	\$0	\$1,136
Testing & Assessment	\$0	\$6,550	\$0	\$0	\$7,290	\$0	-\$740
Psychological	\$0	\$90,388	\$0	\$0	\$90,386	\$0	\$2
Attendance	\$0	\$38,725	\$1,200	\$0	\$38,567	\$0	\$1,358
Health Services	\$0	\$92,776	\$0	\$2,273	\$91,375	\$0	-\$872
Athletics	\$0	\$684,141	\$0	\$4,467	\$693,604	\$0	-\$13,930
Student Activities	\$0	\$13,667	\$0	\$0	\$17,021	\$152	-\$3,506
Utilities	\$0	\$7,500	\$0	\$0	\$8,540	\$0	-\$1,040
Employee Sick and Vacatio	\$0	\$8,000	\$0	\$0	\$6,630	\$0	\$1,370
Maintenance of Equipment	\$0	\$3,000	\$0	\$0	\$9,784	\$31,946	-\$38,730
High School	\$2,095	\$6,918,011	\$3,467	\$27,052	\$6,868,510	\$32,119	-\$4,108
Education	\$6,665	\$26,221,596	\$500,913	\$438,549	\$26,117,872	\$85,486	\$87,267

		Appropriation		Transfers Out	Encumbrances	
	Carryforward		Transfers In	Expenditures		Returned Surplus
Public Works						
Municipal Buildings						
Other Salaries	\$0	\$232,405	\$5,762	\$0	\$232,977	\$5,190
Expenses	\$41,199	\$326,000	\$0	\$0	\$329,392	\$19,912
Municipal Buildings	\$41,199	\$558,405	\$5,762	\$0	\$562,368	\$25,103
School Buildings						
Other Salaries	\$0	\$981,188	\$19,982	\$0	\$903,521	\$97,649
Expenses	\$0	\$1,166,490	\$46,743	\$0	\$1,107,085	\$20,399
Energy Supply	\$106,487	\$724,000	\$0	\$0	\$731,256	\$99,231
School Buildings	\$106,487	\$2,871,678	\$66,725	\$0	\$2,741,862	\$217,279
Public Works Admin						
Director Salary	\$0	\$105,463	\$45,000	\$0	\$143,379	\$7,084
Other Salaries	\$0	\$376,170	\$20,096	\$0	\$373,283	\$22,983
Expenses	\$2,423	\$9,500	\$0	\$0	\$9,320	\$2,603
Motor fuel/oil	\$13,703	\$134,000	\$0	\$0	\$101,631	\$46,072
Public Works Admin	\$0	\$625,133	\$65,096	\$0	\$627,613	\$78,742
Highway						
Other Salaries	\$0	\$912,750	\$0	\$9,050	\$860,960	\$42,740
Expenses	\$32,068	\$418,620	\$0	\$0	\$383,075	\$20,233
Highway	\$32,068	\$1,331,370	\$0	\$9,050	\$1,244,035	\$62,973
Snow & Ice						
Expenses	\$0	\$120,000	\$25,000	\$0	\$420,000	-\$275,000
Snow & Ice	\$0	\$120,000	\$25,000	\$0	\$420,000	-\$275,000
Street Lights						
Expenses	\$17,820	\$180,000	\$0	\$0	\$162,561	\$2,739
Street Lights	\$17,820	\$180,000	\$0	\$0	\$162,561	\$2,739
Sidewalks						
Expenses	\$0	\$25,000	\$0	\$0	\$24,843	\$157
Sidewalks	\$0	\$25,000	\$0	\$0	\$24,843	\$157
Rubbish Removal						
Expenses	\$35,300	\$844,200	\$0	\$0	\$768,607	\$108,962
Rubbish Removal	\$35,300	\$844,200	\$0	\$0	\$768,607	\$108,962
Public Works						
Public Works	\$232,874	\$6,530,786	\$162,583	\$9,050	\$6,527,046	\$185,475
						\$220,798
Human Services						
Board of Health						
Other Salaries	\$0	\$84,072	\$2,777	\$0	\$80,013	\$6,836
Expenses	\$83	\$32,604	\$0	\$0	\$29,269	\$353
Board of Health	\$83	\$116,676	\$2,777	\$0	\$109,282	\$7,189
Council on Aging						
Other Salaries	\$0	\$266,017	\$51,338	\$0	\$309,236	\$8,119
Expenses	\$0	\$26,949	\$0	\$0	\$26,919	\$30
Council on Aging	\$0	\$292,966	\$51,338	\$0	\$336,155	\$8,149
Veterans Agents						
Director Salary	\$0	\$10,404	\$256	\$0	\$10,660	\$0
Veterans Benefits	\$0	\$18,000	\$12,000	\$0	\$27,064	\$2,936
Expenses	\$0	\$900	\$0	\$0	\$766	\$134
Veterans Agents	\$0	\$29,304	\$12,256	\$0	\$38,490	\$3,070
Human Services						
Human Services	\$83	\$438,946	\$66,371	\$0	\$483,927	\$3,065
						\$18,408

		Appropriation		Transfers Out	Encumbrances	
	Carryforward		Transfers In	Expenditures		Returned Surplus
Culture & Recreation						
Veterans Agent						
Memorial Day	\$0	\$4,500	\$0	\$0	\$1,657	\$0
Veterans Agent	\$0	\$4,500	\$0	\$0	\$1,657	\$0
Library						
Director Salary	\$0	\$85,000	\$3,125	\$0	\$88,125	\$0
Other Salaries	\$0	\$502,563	\$29,453	\$0	\$521,159	\$0
Expenses	\$501	\$195,816	\$13,850	\$0	\$207,080	\$3,087
Library	\$501	\$783,379	\$46,428	\$0	\$816,365	\$3,087
Recreation						
Other Salaries	\$0	\$54,300	\$1,000	\$0	\$55,300	\$0
Expenses	\$0	\$4,172	\$0	\$0	\$3,988	\$0
Recreation	\$0	\$58,472	\$1,000	\$0	\$59,288	\$0
Historical Commission						
Expenses	\$3,600	\$15,910	\$0	\$0	\$3,841	\$15,600
Historical Commission	\$3,600	\$15,910	\$0	\$0	\$3,841	\$15,600
Cultural & Recreation	\$4,101	\$862,261	\$47,428	\$0	\$881,151	\$18,687
Debt & Interest						
Treasurer						
Long-term Principal	\$0	\$380,709	\$0	\$0	\$378,641	\$0
Debt-Exclusion Principal	\$0	\$2,056,641	\$0	\$32,641	\$2,024,000	\$0
Long-term Interest	\$0	\$190,468	\$0	\$47,420	\$143,047	\$0
Debt-Exclusion Interest	\$0	\$648,061	\$0	\$0	\$648,061	\$0
Short-term Interest	\$0	\$22,280	\$0	\$0	\$21,167	\$0
Treasurer	\$0	\$3,298,159	\$0	\$80,061	\$3,214,916	\$0
Tax Collector						
Short-term Interest	\$0	\$0	\$0	\$0	\$0	\$0
Tax Collector	\$0	\$0	\$0	\$0	\$0	\$0
Debt & Interest	\$0	\$3,298,159	\$0	\$80,061	\$3,214,916	\$0
Employee Benefits						
Selectmen						
Other Employee Benefits	\$0	\$4,047	\$250	\$0	\$4,076	\$0
Selectmen	\$0	\$4,047	\$250	\$0	\$4,076	\$0
Treasurer						
Retirement Contribution	\$0	\$2,451,114	\$0	\$32,795	\$2,418,319	\$0
Workers' Compensation	\$0	\$183,174	\$5,000	\$0	\$184,199	\$0
Unemployment Compensation	\$0	\$41,600	\$0	\$0	\$18,154	\$0
Insurance Benefits	\$0	\$2,939,025	\$0	\$135,034	\$2,659,348	\$0
FICA	\$0	\$485,000	\$10,000	\$0	\$426,764	\$0
Treasurer	\$0	\$6,099,913	\$15,000	\$167,829	\$5,706,784	\$0
Employee Benefits	\$0	\$6,103,960	\$15,250	\$167,829	\$5,710,860	\$0
Grand Total	\$262,015	\$50,660,205	\$1,287,257	\$1,049,765	\$49,655,572	\$340,693

				Town of Lynnfield		
				Balance Sheet		
				June 30, 2017		
				ASSETS		
				CASH:		
				GENERAL CASH	\$13,987,557	
				TRUSTS IN CUSTODY OF TREASURER	\$4,904,631	
				PETTY CASH	\$900	\$18,893,088
				ACCOUNTS RECEIVABLE:		
				REAL ESTATE TAXES	\$618,213	
				PERSONAL PROPERTY TAXES	\$11,240	
				MOTOR VEHICLE EXCISE TAXES	\$190,990	
				DUE FROM OTHER Governments	\$61,045	
				SPECIAL ASSESSMENTS	\$136,434	
				TAX LEINS AND FORECLOSURES	\$388,181	
				TAXES IN LITIGATION	\$2,159	
				RESERVE FOR ABATEMENTS AND EXEMPTIONS	(\$939,698)	
				OTHER RECEIVABLES	\$98,062	
				EMERGENCY MEDICAL SERVICES	\$760,305	\$1,326,931
				PREPAID EXPENSES	\$0	\$0
				AMOUNT TO BE PROVIDED FOR BOND PAYMENT		\$22,799,367
				TOTAL ASSETS		\$43,019,386
				LIABILITIES AND FUND BALANCE		
				WARRANTS PAYABLE		\$843,232
				PAYROLL WITHHOLDINGS		\$188,956
				ACCRUED LIABILITIES		\$0
				NOTES PAYABLE		\$470,903
				BONDS PAYABLE		\$22,824,460
				AGENCY ACCOUNTS		\$18,945
				DEFERRED REVENUE:		
				TAX TITLE AND POSSESSION	\$388,181	
				REAL ESTATE AND PERSONAL PROPERTY	(\$310,245)	
				TAXES IN LITIGATION	\$2,159	
				MOTOR VEHICLE	\$190,990	
				SPECIAL ASSESSMENTS	\$136,434	
				OTHER RECEIVABLES	\$98,062	
				EMERGENCY MEDICAL SERVICES	\$760,306	\$1,265,887
				FUND BALANCE:		
				RESERVE FOR ENCUMBRANCES	\$370,265	
				RESERVE FOR EXPENDITURES	\$2,546,418	
				RESERVE FOR PETTY CASH	\$900	
				RESERVE FOR APPROPRIATION DEFICITS	(\$275,000)	
				DESIGNATED:		
				CAPITAL ARTICLES	\$1,151,568	
				SPECIAL REVENUE FUNDS	\$4,758,294	
				CAPITAL PROJECT FUNDS	(\$131,924)	
				ENTERPRISE FUNDS	\$291,072	
				TRUSTS	\$4,904,631	
				UNDESIGNATED	\$3,790,779	\$17,407,003
				TOTAL LIABILITIES AND FUND BALANCE		\$43,019,386

Town of Lynnfield Capital and Special Articles Fiscal 2017

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Selectmen							
Prior Year Bills	\$0	\$1,871	\$0	\$0	\$1,871	\$0	\$0
Drainage Repairs HS	\$8,157	\$0	\$0	\$0	\$8,157	\$0	\$0
Saugus river watershed	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tricentennial Celebrations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Project Engineer	\$200,677	\$0	\$0	\$0	\$198,306	\$2,371	\$0
Medical Bills	\$5,000	\$20,000	\$0	\$0	\$2,768	\$22,232	\$0
Field Project Engineer	\$150,000	\$0	\$0	\$0	\$82,789	\$67,211	\$0
<i>Selectmen</i>	\$363,834	\$21,871	\$0	\$0	\$293,892	\$91,813	\$0
Town Clerk							
Election Machines	\$0	\$26,800	\$0	\$0	\$23,500	\$3,300	\$0
Operations Support	\$0	\$26,800	\$0	\$0	\$23,500	\$3,300	\$0
Conservation							
Furniture	\$0	\$3,243	\$0	\$0	\$3,243	\$0	\$0
Conservation	\$0	\$3,243	\$0	\$0	\$3,243	\$0	\$0
Planning							
Master Plan Update	\$0	\$40,000	\$0	\$0	\$32,858	\$7,142	\$0
Planning	\$0	\$40,000	\$0	\$0	\$32,858	\$7,142	\$0
Information Technology							
MUNIS Citizen Trans	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0
Computers	\$0	\$10,800	\$0	\$0	\$0	\$10,800	\$0
Website Upgrade	\$0	\$7,500	\$0	\$0	\$3,750	\$3,750	\$0
Information Technology	\$0	\$20,800	\$0	\$0	\$6,250	\$14,550	\$0
Police							
Cruisers 2016	\$687	\$0	\$0	\$0	\$687	\$0	\$0
Computer Accessories	\$3,169	\$0	\$0	\$0	\$3,169	\$0	\$0
Cruisers 17	\$0	\$123,370	\$0	\$0	\$84,982	\$38,388	\$0
Radio Site Replacement	\$0	\$37,000	\$0	\$0	\$37,000	\$0	\$0
<i>Police</i>	\$3,856	\$160,370	\$0	\$0	\$125,838	\$38,388	\$0
Fire							
Hose Replacement	\$3,682	\$0	\$0	\$0	\$1,240	\$2,442	\$0
Radio/Pages	\$3,106	\$0	\$0	\$0	\$0	\$3,106	\$0
Extraction Tools	\$394	\$0	\$0	\$0	\$394	\$0	\$0
PPE Replacement	\$2,920	\$0	\$0	\$0	\$2,920	\$0	\$0
Fire Incident Software	\$0	\$11,900	\$0	\$0	\$5,858	\$6,042	\$0
Portable/Mobile Radios	\$0	\$36,500	\$0	\$0	\$36,500	\$0	\$0
Firefighter Gear	\$0	\$15,000	\$0	\$0	\$14,114	\$886	\$0
Radio Upgrade	\$0	\$19,700	\$0	\$0	\$19,700	\$0	\$0
<i>Fire</i>	\$10,102	\$83,100	\$0	\$0	\$80,727	\$12,475	\$0
Schools System-Wide							
High School Expensior	\$11,920	\$0	\$0	\$0	\$2,233	\$9,687	\$0
Computer Accessories	\$0	\$250,000	\$0	\$0	\$250,000	\$0	\$0
<i>Schools System-Wide</i>	\$11,920	\$250,000	\$0	\$0	\$252,233	\$9,687	\$0

Town of Lynnfield Capital and Special Articles Fiscal 2017

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Municipal Buildings							
South School Renovati	\$37,389	\$0	\$0	\$0	\$25,244	\$12,145	\$0
Replace Concrete Pad	\$3,204	\$0	\$0	\$0	\$0	\$3,204	\$0
Septic Engineering	\$10,236	\$0	\$0	\$0	\$451	\$9,785	\$0
Replace Bioler Coil	\$83	\$0	\$0	\$0	\$0	\$83	\$0
Fire Station Roof	\$70,000	\$0	\$0	\$0	\$0	\$70,000	\$0
Town Wide Doors	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0
COA Kitchen Hood	\$10,000	\$0	\$0	\$0	\$9,934	\$66	\$0
DPW Garge Renovatio	\$0	\$15,000	\$0	\$0	\$0	\$15,000	\$0
Electrical Panel Lib	\$0	\$7,000	\$0	\$0	\$6,465	\$535	\$0
Replace Septic System	\$0	\$20,000	\$0	\$0	\$0	\$20,000	\$0
Boiler/HVAC Reno TH	\$0	\$20,000	\$0	\$0	\$19,823	\$177	\$0
Energy MGMT System	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
Kitchen Fire Supp Sys	\$0	\$12,000	\$0	\$0	\$10,923	\$1,077	\$0
Town Hall Fuel Tank	\$0	\$14,000	\$0	\$0	\$669	\$13,331	\$0
Facility Maintenance	\$0	\$8,000	\$0	\$0	\$0	\$8,000	\$0
Compressor Replacem	\$0	\$18,000	\$0	\$0	\$3,863	\$14,137	\$0
<i>Municipal Buildings</i>	\$145,912	\$124,000	\$0	\$0	\$77,371	\$192,541	\$0
School Buildings							
<i>GYM Flooring</i>	\$3,106	\$0	\$0	\$0	\$3,106	\$0	\$0
<i>Refinish Stage Flooring</i>	\$5,000	\$0	\$367	\$0	\$4,633	\$734	\$0
<i>HS Gym Bleachers</i>	\$1,355	\$0	\$0	\$0	\$1,355	\$0	\$0
<i>HS Cafeteria</i>	\$35,000	\$0	\$0	\$0	\$7,750	\$27,250	\$0
Energy MgmtSoftware	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Bus Equipment	\$1,625	\$0	\$0	\$0	\$0	\$1,625	\$0
Repair MS Main Entrar	\$0	\$15,000	\$0	\$0	\$0	\$15,000	\$0
Replace MS Fire Alarm	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0
Repalce Wastewater	\$0	\$14,000	\$0	\$0	\$0	\$14,000	\$0
MS Pump Station Upgr	\$0	\$15,000	\$0	\$0	\$0	\$15,000	\$0
HS Pump Station Upgr	\$0	\$15,000	\$0	\$0	\$14,383	\$617	\$0
Bleachers	\$0	\$10,000	\$0	\$0	\$6,515	\$3,485	\$0
Facility Maintenance	\$0	\$8,000	\$0	\$0	\$0	\$8,000	\$0
<i>School Buildings</i>	\$71,086	\$87,000	\$367	\$0	\$37,743	\$120,710	\$0
Public Works Admin							
Storm Water Complian	\$15,000	\$0	\$0	\$0	-\$20	\$15,020	\$0
Copier Lease	\$3,800	\$0	\$0	\$0	\$3,800	\$0	\$0
GIS	\$7,000	\$0	\$0	\$0	\$0	\$7,000	\$0
Gas System Filler	\$6,500	\$0	\$0	\$0	\$0	\$6,500	\$0
Town Common Electric	\$0	\$6,000	\$0	\$0	\$300	\$5,700	\$0
Street Lamp Replacem	\$0	\$8,000	\$0	\$0	\$8,000	\$0	\$0
Storm Water Complian	\$0	\$15,000	\$0	\$0	\$1,950	\$13,050	\$0
Scanner & Printer	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$0
Electronic Time/Pay	\$0	\$15,500	\$0	\$0	\$0	\$15,500	\$0
<i>Public Works Admin</i>	\$32,300	\$74,500	\$0	\$0	\$14,030	\$92,770	\$0

Town of Lynnfield Capital and Special Articles Fiscal 2017

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation	Balance Available
Highway							
DPW Garage Repairs	\$34,556	\$0	\$0	\$0	\$7,416	\$27,140	\$0
Pillings pond Improvem	\$13,575	\$0	\$0	\$0	\$13,575	\$0	\$0
Highway Equipment	\$9,329	\$0	\$0	\$0	\$9,329	\$0	\$0
Truck Replacements	\$13,353	\$0	\$0	\$0	\$13,353	\$0	\$0
Fuel Management Sys	\$7,162	\$0	\$0	\$0	\$7,162	\$0	\$0
Drain Improvements'	\$56,860	\$0	\$0	\$0	\$5,888	\$50,972	\$0
Truck Replacements	\$11,923	\$0	\$0	\$0	-\$4,377	\$16,300	\$0
Pillings Pond Maint.	\$0	\$18,000	\$0	\$0	\$13,591	\$4,409	\$0
DPW Building Renovat	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
Highway Equipment	\$3,000	\$0	\$0	\$0	\$2,866	\$134	\$0
Ledge Road Drainage	\$0	\$80,000	\$0	\$0	\$0	\$80,000	\$0
DPW Garge Repairs	\$0	\$49,409	\$0	\$0	\$45,746	\$3,663	\$0
Culvert Design	\$0	\$40,000	\$0	\$0	\$0	\$40,000	\$0
Longbow Circle Drainag	\$0	\$140,000	\$0	\$0	\$29,381	\$110,619	\$0
Road Construction	\$0	\$500,000	\$0	\$0	\$395,047	\$104,953	\$0
Asphalt Roller	\$0	\$14,500	\$0	\$0	\$14,500	\$0	\$0
Spreader Control	\$0	\$19,000	\$0	\$0	\$0	\$19,000	\$0
Site Restoration Recyc	\$30,222	\$0	\$0	\$0	\$17,468	\$12,754	\$0
<i>Cemetery & Parks</i>	\$204,980	\$860,909	\$0	\$0	\$570,946	\$494,943	\$0
Board of Health							
Furniture	\$0	\$4,437	\$0	\$0	\$3,591	\$846	\$0
<i>Board of health</i>	\$0	\$4,437	\$0	\$0	\$3,591	\$846	\$0
Library							
Library Furniture	\$4,477	\$0	\$0	\$0	\$4,477	\$0	\$0
Telephone System	\$497	\$0	\$0	\$0	\$497	\$0	\$0
<i>Library</i>	\$4,974	\$0	\$0	\$0	\$4,974	\$0	\$0
Historical Commission							
Preservation Managem	\$3,334	\$0	\$0	\$0	\$3,333	\$1	\$0
Landmark Signs	\$3,500	\$0	\$0	\$0	\$0	\$3,500	\$0
<i>Historical Commission</i>	\$3,500	\$0	\$0	\$0	\$0	\$3,500	\$0
General Fund	\$820,164	\$1,634,850	\$367	\$0	\$1,473,473	\$981,909	\$0

Selectmen								
Fields Project & Building	\$308,480	\$0	\$0	\$0	\$308,480	\$0	\$0	
<i>Selectmen</i>	\$308,480	\$0	\$0	\$0	\$308,480	\$0	\$0	
Fire								
Class A Fire Engine	\$0	\$489,000	\$0	\$0	\$489,000	\$0	\$0	
South Station Improver	\$3,434	\$0	\$0	\$0	\$3,434	\$0	\$0	
<i>Fire</i>	\$3,434	\$489,000	\$0	\$0	\$492,434	\$0	\$0	
Public Works Admin								
Storm Water Compliance	\$20	\$0	\$0	\$0	\$20	\$0	\$0	
<i>Public Works Admin</i>	\$20	\$0	\$0	\$0	\$20	\$0	\$0	
Highway								
Mis Size Truck w/Plow	\$0	\$40,000	\$0	\$0	\$40,000	\$0	\$0	
Truck Replacements	\$0	\$180,000	\$0	\$0	\$0	\$180,000	\$0	
Sidewalk Machine	\$0	\$140,000	\$0	\$0	\$81,396	\$58,604	\$0	
<i>Highway</i>	\$0	\$360,000	\$0	\$0	\$121,396	\$238,604	\$0	
Board of Health								
Septic Loan Program F	\$33,932	\$0	\$0	\$0	\$0	\$33,932	\$0	
Septic System Loan P	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0	
<i>Septic System Loan i</i>	\$33,932	\$1,000,000	\$0	\$0	\$0	\$1,033,932	\$0	
Senior Center								
Van	\$0	\$2,076	\$0	\$0	\$0	\$2,076	\$0	
<i>Senior Center</i>	\$0	\$2,076	\$0	\$0	\$0	\$2,076	\$0	
Golf Course								
Golf Course Capital	\$6,761	\$0	\$0	\$0	\$0	\$6,761	\$0	
<i>Golf Course Capital</i>	\$6,761	\$0	\$0	\$0	\$0	\$6,761	\$0	
Capital Projects	\$352,627	\$1,851,076	\$0	\$0	\$922,330	\$1,281,373	\$0	
Grand Total	\$1,172,791	\$3,485,926	\$367	\$0	\$2,395,803	\$2,263,281	\$0	

Town of Lynnfield Enterprise Fund Summary Fiscal 2017						
	Carry Forward	Receipts	Transfers In	Transfers Out	Expended/ Encumbered	Balance
Enterprise Funds						
Emergency Medical Services	\$42,865	\$830,899	\$0	\$0	\$634,729	\$239,035
Reedy Meadow /King Rail Golf	\$79,063	\$878,951	\$0	\$0	\$905,994	\$52,021
<i>Enterprise Funds</i>	\$121,928	\$1,709,850	\$0	\$0	\$1,540,723	\$291,055
Grand Total	\$121,928	\$1,709,850	\$0	\$0	\$1,540,723	\$291,055

Town of Lynnfield Trust Fund Summary Fiscal 2017						
	Carry Forward	Receipts	Transfers In	Transfers Out	Expended	Balance
Expendable Trusts Funds						
Perpetual Care	\$6,465	-\$1,647	\$0	\$0	\$0	\$4,818
Library Trust Funds	\$5,738	\$1,645	\$0	\$0	\$4,209	\$3,174
Legion Memorial	\$2,976	-\$4	\$0	\$990	\$0	\$1,982
M.A. Maney Scholarship Fund	\$26,690	-\$52	\$0	\$0	\$1,000	\$25,638
L.I.F.E.	\$35	\$0	\$0	\$0	\$0	\$36
Lynnfield Tricentennial	\$0	\$0	\$0	\$0	\$0	\$0
Peabody Memorial	\$25,715	-\$70	\$0	\$0	\$0	\$25,645
Kuestenmacher Scholarship	\$1,231	-\$290	\$0	\$0	\$0	\$941
Conservation Land	\$154,194	\$179,951	\$0	\$0	\$0	\$334,145
Stabilization Fund	\$1,335,050	-\$3,175	\$200,000	\$0	\$0	\$1,531,875
Capital Facilities Maintenance Fund	\$926,100	-\$1,990	\$200,000	\$0	\$0	\$1,124,110
OPEB Liability Trust	\$401,886	\$33,055	\$200,000	\$0	\$0	\$634,941
Recreation Capital Trust	\$61,450	\$96,207	\$0	\$0	\$0	\$157,657
<i>Expendable Trust Funds</i>	\$2,947,530	\$303,629	\$600,000	\$990	\$5,209	\$3,844,960
Non Expendable Trust Funds						
Perpetual Care	\$850,975	\$21,600	\$0	\$0	\$0	\$872,575
Library Trust Funds	\$22,400	\$0	\$0	\$0	\$0	\$22,400
Peabody Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Kuestenmacher Scholarship	\$154,713	-\$16	\$0	\$0	\$0	\$154,697
<i>Non Expendable Trust Funds</i>	\$154,713	\$21,584	\$0	\$0	\$0	\$1,059,672
Grand Total	\$3,102,243	\$325,213	\$600,000	\$990	\$5,209	\$4,904,632

Town of Lynnfield				
Fiscal 2017 Revenue Summary				
TAXES				
	Personal Property		\$507,895	
	Real Estate (net of refunds)		\$41,620,479	
	Tax Leins		\$110,796	
	TOTAL PROPERTY TAXES			\$42,239,170
LOCAL RECEIPTS				
	MOTOR VEHICLE EXCISE (net of refunds)		\$2,897,139	
	PENALTIES AND INTEREST			
	Property Taxes	\$42,912		
	Motor Vehicle	\$14,924		
	Leins	\$30,945		
	TOTAL PENALTIES		\$88,782	
	PAYMENTS IN LIEU OF TAXES		\$550,345	
	FEES		\$11,050	
	RENTALS			
	South Hall/Post office	\$60,406		
	South Hall Lower level	\$18,000		
	Parking lot	\$6,000		
	Total Rentals		\$84,406	
	DEPARTMENTAL REVENUE			
	Selectmen	\$333		
	Assessors	\$166		
	Treasurer	\$20,266		
	Tax Collector	\$18,417		
	Town clerk	\$10,922		
	Conservation	\$213		
	Planning Board	\$1,500		
	Board of Appeals	\$3,200		
	Police	\$53,304		
	Fire	\$28,323		
	School	\$91,482		
	Public Works	\$21,962		
	Cemetery	\$38,045		
	Board of Health	\$12,800		
	Historical Commission	\$0		
	Zoning	\$2,485		
	TOTAL DEPARTMENTAL REVENUES		\$303,418	
	LICENSES AND PERMITS			
	Selectmen	\$102,602		
	Town Clerk	\$14,390		
	Police	\$4,400		
	Fire	\$5,955		
	Zoning Enforcement	\$277,263		
	Board of Health	\$45,814		
	TOTAL LICENSES & PERMITS		\$450,425	

	FINES AND FORFEITS				
	Town Clerk		\$0		
	Police		\$53,628		
	Library		\$7,265		
	TOTAL FINES & FORFEITS			\$60,894	
	MISCELLANEOUS REVENUES			\$36,969	
	INVESTMENT INCOME			\$33,370	
	TOTAL LOCAL RECEIPTS				\$4,516,797
					=====
	INTERGOVERNMENTAL RECEIPTS				
	STATE "CHERRY SHEET" RECEIPTS				
	Exemption Reimbursements		\$71,145		
	State Owned Land		\$39,762		
	Unrestricted General Gov Aid		\$999,980		
	Chapter 70 School Aid		\$4,206,331		
	Charter School		\$1,766		
	Veterans Benefits		\$15,197		
	TOTAL "CHERRY SHEET" RECEIPTS			\$5,334,181	
	EXPENDITURE REIBURSEMENTS				
	Minicipal Medicaid		\$61,551		
	Other State Reimbirsement		\$0		
	FEMA Reimbursement		\$122,644		
	TOTAL GOVERNMENT REIMBURSEMENT			\$184,195	
	STATE OTHER RECEIPTS				
	Local Meals Tax		\$531,227		
	Total OTHER RECEIPTS			\$531,227	
	TOTAL INTERGOVERNMENTAL RECEIPTS				\$6,049,602
					=====
	SPECIAL REVENUES				
	FEDERAL GRANTS				
	Teacher Quality		\$25,505		
	Title I Reading		\$71,112		
	Sped Program Improvement		\$17,598		
	94-142 Inclusion Education		\$479,141		
	Early Childhood		\$16,883		
	School Lunch		\$121,640		
	Secondary Transistion System Improvement		\$6,375		
	Early Childhood Program Improvement		\$1,400		
	Community Emergency Response Team		\$0		
	Emergency Management Performance Grant		\$0		
	Bullet Proof Vest Partnership		\$408		
	Greater Lynn Senior Services		\$1,727		
	FEMA/MEMA Grant		\$20,871		
	TOTAL FEDERAL GRANTS			\$762,659	

STATE GRANTS				
	Arts Lottery		\$4,932	
	Community Compact Grants		\$27,000	
	Election/Pollicg Grant		\$2,186	
	E911 Grants		\$34,787	
	Bullet Proof Vest-State		\$431	
	S.A.F.E. Grant		\$6,547	
	Metco		\$218,116	
	State Special Ed Reimbursement		\$370,686	
	Finanbcial Education Inovation Grant		\$4,000	
	Enhanced Health services		\$2,970	
	Chapter 90 Highway		\$498,199	
	Sustainable Materials Grant		\$1,000	
	Elderly Programs		\$27,930	
	Library State Aid		\$15,767	
	Library Planning and Design Grant		\$1	
	TOTAL STATE GRANTS			\$1,214,551
REVOLVING FUNDS				
	Cable/Peg Access		\$242,407	
	Conservation NOI Fees		\$2,173	
	Conservation Design Review Fees		\$26,241	
	Planning Bd Design Review Fees		\$5,018	
	Highway Design Review		\$1,225	
	Meadowwalk Consultants		\$17,173	
	Law Enforcement Trust		\$0	
	Insurance Reimb Under \$20,000		\$1,614	
	Athletics		\$37,845	
	Activity Fee		\$185,517	
	Community Schools		\$926,524	
	Book Damage		\$1,253	
	After School Homework Prog.		\$3,475	
	High School Jazz Band		\$11,136	
	School Lunch		\$720,784	
	Non Resident Tuition		\$48,000	
	Special Ed Parent Adv. Council		\$1,165	
	High School Vocal Arts		\$7,436	
	Athletic Field Maintenance Revolving		\$63,952	
	Technology Replacement Fund		\$31,252	
	Recreation		\$238,353	
	Board of Health-Flu Clinic		\$1,088	
	Council on Aging Programs		\$38,183	
	Library Lost Books		\$1,305	
	Concerts on the Square at Market St.		\$0	
	Meritt Cultural Center Revolving		\$370	
	TOTAL REVOLVING FUNDS			\$2,613,488
RECEIPTS RESERVED FOR APPROPRIATION				
	Sale of Real Estate		\$0	
	Cemetary Lots		\$21,600	
	Septic Betterment receipts		\$39,847	
	Insurance Reimb > \$20,000		\$49,409	
	TOTAL RECEIPTS RESERVED			\$110,856

	GIFTS				
	Special Education Gift		\$848		
	Wilson Memorial Scholarship		\$26		
	Summer St. School Gifts		\$15,878		
	Huckleberry School Gifts		\$15,287		
	Middle School Gifts		\$2,427		
	High School Gifts		\$1,516		
	School Arts		\$26,041		
	Nurse Substitutes		\$500		
	Technology Gifts		\$2,185		
	Lynnfield Athletics Assoc. Gift		\$10,000		
	Friends of METCO		\$100		
	Library Gifts		\$1,900		
	Police Gift		\$1,900		
	K-9 Gift		\$4,000		
	Fire Rescue Equipment Gift		\$2,000		
	War Memorial Gifts		\$575		
	Parks and Recreation Gift		\$2,000		
	TOTAL GIFTS			\$87,183	\$4,788,738
	TOTAL SPECIAL REVENUES				=====
	CAPITAL PROJECT				
	CAPITAL PROJECT REVENUES				
	Other Financing Uses		\$935,000		
	Bond Proceeds		\$1,671,000		
	Transfers In (bond premium)		\$57,675		
				\$2,663,674	\$2,663,674
					=====
	ENTERPRISE				
	EMS ENTERPRISE				
	Charges for Services		\$830,796		
	Interest		\$103		
	TOTAL EMS ENTERPRISE			\$830,899	
	GOLF ENTERPRISE				
	Charges for Services		\$878,376		
	Interest		\$575		
	Transfers In				
	TOTAL GOLF ENTERPRISE			\$878,951	\$1,709,850
					=====
	TRUSTS				
	TRUST FUND INVESTMENT INCOME				
	Library		\$1,645		
	Legion Memorial		(\$4)		
	L.I.F.E.		\$0		
	Lynnfield Tricentennial		\$0		
	Peabody Memorial		(\$70)		
	Stabilization Fund		(\$3,175)		
	Capital Facilities Maintenance Fund		(\$1,990)		
	OPEB Trust		\$33,055		
	Conservation Land		\$2,526		
	Kuestenmacher Scholarship		(\$306)		
	M.A. Maney Scholarship		(\$52)		
	Cemetery Perpetual Care		(\$1,647)		
	Recreation Fields Trust		(\$232)		
	TOTAL TRUST FUND INCOME			\$29,750	

	TRUST FUND PRINCIPAL				
	Conservation Land Fund		\$177,425		
	Stabilization Fund		\$200,000		
	Capital Facilities Maintenance Fund		\$200,000		
	Cemetery Perpetual Care		\$21,600		
	OPEB Trust		\$200,000		
	Recreation Fields Trust		\$96,439		
	TOTAL TRUST FUND PRINCIPAL			\$895,464	
	TOTAL TRUST FUND RECEIPTS				\$925,213
					=====

Town of Lynnfield Special Revenue Accounts Fiscal 2017							
	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
Federal Grants							
Bulletproof Vest Federal	\$0	\$408	\$0	\$0	\$0	\$0	\$408
Asst. to Firefighters Equip. FEMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Secondary Transitional Improvement	\$8,500	\$6,375	\$0	\$0	\$8,500	\$0	\$6,375
Title I Reading	\$3,297	\$71,112	\$0	\$0	\$49,527	\$0	\$24,883
Teacher Quality	\$0	\$25,505	\$0	\$0	\$25,264	\$0	\$241
Sped Program Improvement	\$2,623	\$17,598	\$0	\$0	\$17,522	\$0	\$2,699
94-142 Inclusion Education	\$0	\$479,141	\$0	\$0	\$479,141	\$0	\$0
Early Childhood	\$0	\$16,883	\$0	\$0	\$16,883	\$0	\$0
Early Childhood Program Improvement	\$0	\$1,400	\$0	\$0	\$1,400	\$0	\$0
Community Emer. Response Team	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Mgmt. Performance Grant	\$3,220	\$0	\$0	\$0	\$3,168	\$0	\$53
FEMA Reimbursement	\$0	\$20,871	\$0	\$0	\$20,871	\$0	\$0
Council on Aging GLSS grant	\$28,720	\$1,727	\$0	\$0	\$3,455	\$0	\$26,992
<i>Current Year Federal Grants</i>	\$46,360	\$641,019	\$0	\$0	\$625,730	\$0	\$61,649
State Grants							
Community Compact Open Ckbook	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$0
Community Compact 10 YR Cap. Imp	\$0	\$22,000	\$0	\$0	\$22,000	\$0	\$0
Extended Polling Hours	\$4,515	\$2,186	\$0	\$0	\$5,143	\$0	\$1,558
Bulletproof Vest Partnership State	\$0	\$431	\$0	\$0	\$0	\$0	\$431
E911Support & Incentive Grant	\$1,752	\$29,234	\$0	\$0	\$30,986	\$0	\$0
Emergency Medical Dispatch	\$0	\$15,424	\$0	\$0	\$5,553	\$0	\$9,871
S.A.F.E. Grant	\$6,953	\$6,547	\$0	\$0	\$8,501	\$0	\$5,000
Financial Education Innovation Grant	\$0	\$4,000	\$0	\$0	\$4,000	\$0	\$0
Special Ed Reimbursement Fund	\$67,218	\$370,676	\$0	\$0	\$437,894	\$0	\$0
Racial Imbalance (Metco)	\$16,830	\$218,116	\$0	\$0	\$234,946	\$0	\$0
Enhancing Health Services Grant	\$0	\$2,970	\$0	\$0	\$2,970	\$0	\$0
Sustainable Materials Grant	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
Chapter 90	\$496,069	\$498,199	\$0	\$0	\$475,604	\$0	\$518,664
Library Planning and Design Grant	\$1,216	\$1	\$0	\$0	\$1,217	\$0	\$0
Medical Waste Disposal Mini Grant	\$320	\$0	\$0	\$0	\$0	\$0	\$320
MEMA reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Elderly Programs	\$0	\$27,930	\$0	\$0	\$27,930	\$0	\$0
Library State Aid	\$25,961	\$15,767	\$0	\$0	\$21,110	\$0	\$20,618
<i>Current Year State Grants</i>	\$620,834	\$1,219,480	\$0	\$0	\$1,283,854	\$0	\$556,460

Town of Lynnfield Special Revenue Accounts Fiscal 2017							
	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
Revolving Funds							
Cable PEG Access	\$548,522	\$242,407	\$0	\$0	\$89,287	\$0	\$701,642
Design Review Planning	\$29,089	\$5,018	\$0	\$0	\$12,333	\$0	\$21,774
Design Review Conservation	\$39,511	\$26,241	\$0	\$0	\$24,372	\$0	\$41,379
Design Review Board of Appeals	\$11,637	\$0	\$0	\$0	\$70	\$0	\$11,567
Market Street Consultants DSR	\$5,175	\$17,173	\$0	\$0	\$13,334	\$0	\$9,014
L.I.F.E. Consultant Fire	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highway Design Review	\$68,215	\$1,225	\$0	\$0	\$40,725	\$0	\$28,715
Police Ins Reimb Under 20K	\$0	\$1,614	\$0	\$0	\$1,114	\$0	\$500
Fire Ins Reimb Under 20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DPW Ins Reimb Under 20K	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Law Enforcement Trust	\$11,110	\$0	\$0	\$0	\$0	\$0	\$11,110
Athletic Fund	\$29,194	\$37,845	\$0	\$0	\$40,270	\$0	\$26,769
Activity Fee	\$42,698	\$185,517	\$0	\$180,000	\$6,829	\$0	\$41,386
Full Day Kindergarten Fee	\$314,739	\$0	\$0	\$160,000	\$0	\$0	\$154,739
Book Damage Ch. 88 HS	\$8,724	\$972	\$0	\$0	\$181	\$0	\$9,516
Book Damage Ch. 88 MS	\$1,133	\$211	\$0	\$0	\$357	\$0	\$988
Book Damage Ch. 88 Summer	\$1,145	\$70	\$0	\$0	\$0	\$0	\$1,215
Book Damage Ch. 88 Huckleberry	\$70	\$0	\$0	\$0	\$0	\$0	\$70
Middle School Afterschool Homework	\$2,213	\$3,475	\$0	\$0	\$3,300	\$0	\$2,388
Adult Education	\$0	\$7,870	\$0	3620	\$4,250	\$0	\$0
Art Works	\$0	\$160,872	\$0	25624.63	\$135,248	\$0	\$0
Extended Day	\$0	\$503,585	\$0	245332.71	\$258,252	\$0	\$0
Intramurals	\$0	\$18,070	\$0	2934.52	\$15,135	\$0	\$0
S.O.F.A.	\$0	\$243,126	\$0	83067.98	\$160,058	\$0	\$0
Support	\$445,246	\$360,580		152000	\$139,312	\$0	\$514,514
Lunch Program System Wide	\$100,608	\$842,424	\$0	\$0	\$854,557	\$0	\$88,475
High School Jazz Band	\$58	\$11,136	\$0	\$0	\$10,743	\$0	\$451
High School Vocal Arts	\$1,339	\$7,435	\$0	\$0	\$3,478	\$0	\$5,297
School Build Ins Reimb Under 20k	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non Resident Tuition	\$114,161	\$48,000	\$0	\$0	\$40,944	\$0	\$121,217
Technology Replacement Fund	\$2,541	\$31,252	\$0	\$0	\$15,666	\$0	\$18,127
WPAT Setic Sytem Loan Admin	\$10,500	\$0	\$0	\$0	\$0	\$0	\$10,500
Board of Health Revolving	\$20,663	-\$1,088	\$0	\$0	\$14,718	\$0	\$4,857
Recreation Revolving	\$128,378	\$238,353	\$0	\$0	\$271,604	\$0	\$95,126
C.O.A. Activity Revolving	\$126,704	\$38,183	\$0	\$0	\$21,037	\$0	\$143,850
Athletic Fields Maint. Revolving	\$11,206	\$63,952	\$0	\$0	\$30,876	\$0	\$44,282
Library Revolving	\$530	\$1,305	\$0	\$0	\$1,442	\$0	\$393
Merritt Cultural Center Revolving	\$0	\$370	\$0	\$0	\$0	\$0	\$370
Arts Revolving	\$3,094	\$4,932	\$0	\$0	\$2,954	\$0	\$5,072
<i>Revolving Funds</i>	\$2,078,203	\$3,102,124	\$0	\$852,580	\$2,212,447	\$0	\$2,115,301

Receipts Reserved for Appropriation							
Sale of Real Estate	\$2,480,754	\$0	\$0		\$0	\$0	\$2,480,754
Insurance Proceeds >20K	\$0	\$49,409	\$0	49409	\$0	\$0	\$0
Wetland Protection	\$63,296	\$2,173	\$0		\$0	\$0	\$65,469
Fingerprint Background Checks	\$210	\$0	\$0		\$0	\$0	\$210
Sale of Cemetary Lots	\$55,590	\$21,600	\$0	20000	\$0	\$0	\$57,190
Betterments-WPAT Septic Loans	\$308,377	\$39,847	\$0	32641	\$0	\$0	\$315,583
<i>Receipts Reserved for Approp.</i>	\$2,908,227	\$113,029	\$0	\$102,050	\$0	\$0	\$2,919,206

	Carry Forward	Receipts or Grant Amount	Transfers In	Transfers Out	Expended	Encumbered	Balance
Gift Accounts							
Technology Gifts	\$0	\$2,185	\$0	\$0	\$220	\$0	\$1,965
Nurse Substitutes	\$0	\$500	\$0	\$0	\$0	\$0	\$500
Friends of METCO	\$394	\$100	\$0	\$0	\$210	\$0	\$284
Special Education Gift	\$17,897	\$848	\$0	\$0	\$4,251	\$0	\$14,493
Summer St. Gift	\$7,778	\$15,878	\$0	\$0	\$18,848	\$0	\$4,808
Hucklebery Hill Gift	\$13,793	\$15,287	\$0	\$0	\$15,944	\$0	\$13,136
Middle School Misc. Gifts	\$5,119	\$2,427	\$0	\$0	\$2,980	\$0	\$4,565
Wilson Memorial Scholarship	\$3,766	\$26	\$0	\$0	\$500	\$0	\$3,292
High School Gifts	\$238	\$1,516	\$0	\$0	\$1,238	\$0	\$516
Unified Arts	\$6,649	\$26,041	\$0	\$0	\$24,890	\$0	\$7,800
Special Ed Parent Advisory Council	\$1,852	\$1,165	\$0	\$0	\$3,017	\$0	\$0
Lynnfield Athletic Assoc. Gift	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0
Partridge Island Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
K-9 Private Grant	\$3,395	\$4,000	\$0	\$0	\$4,653	\$0	\$2,742
Newhall Park Gift	\$485	\$0	\$0	\$0	\$0	\$0	\$485
Engineering Study-Drainage	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Parks & Recreation Gifts	\$555	\$2,000	\$0	\$0	\$2,000	\$0	\$555
Pillings Pond Improvement Gift	\$3,910	\$0	\$0	\$0	\$0	\$0	\$3,910
Senior Center Gifts	\$4,727	\$0	\$0	\$0	\$1,077	\$0	\$3,650
Model T Preservation Gift	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Library Gifts	\$328	\$1,900	\$0	\$0	\$1,147	\$0	\$1,081
Local History & Genealogy Gift	\$9,771	\$0	\$0	\$0	\$0	\$0	\$9,771
Public Libraries Fund	\$5,456	\$0	\$0	\$0	\$698	\$0	\$4,759
Library Expansion Gift	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Historical Book Proceeds	\$874	\$0	\$0	\$0	\$0	\$0	\$874
COPSYNC911 Gift	\$3,560	\$0	\$0	\$0	\$3,560	\$0	\$0
Police Misc. Gift	\$0	\$1,900	\$0	\$0	\$0	\$0	\$1,900
Cocerts on the Sq. at Market St.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tricentennial Gift Account	\$7,836	\$0	\$0	\$0	\$0	\$0	\$7,836
War Memorial Gift	\$0	\$575	\$0	\$0	\$0	\$0	\$575
J. Rubbico Recreation Gift	\$825	\$0	\$0	\$0	\$0	\$0	\$825
Fire Rescue Equipment Gift	\$178	\$2,000	\$0	\$0	\$2,053	\$0	\$126
Early Literacy Gift	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Gifts</i>	\$219,387	\$88,348	\$0	\$0	\$97,286	\$0	\$210,449
Grand Total	\$5,873,011	\$5,164,001	\$0	\$954,630	\$4,219,316	\$0	\$5,863,066

COUNCIL ON AGING

It's all about the kids this year at the Lynnfield Senior Center! We have experienced some amazing intergenerational programming with students from the Lynnfield elementary, middle and high schools along with the Lynnfield Mom's Group. Janice Alpert from the High School media center invited us over for a tour of their new Maker Space. We took a bus load over for two hours of an amazing education in all new technical devices. The students were incredibly friendly, fun and patient! We recently took another group over with I Pads and cell phones in hand for the students to teach them all of the basics....we are hoping to return again soon.

Then we partnered with the Lynnfield Rec Department for a fun afternoon of bowling with kids of all ages. Everyone had a great time and we hated to see it end. We are planning another date at Kings soon along with some mini golf.

The Lynnfield Mom's Group brought their cute toddlers over to the center throughout the year to play with our seniors one-on-one, to read stories together, make crafts, trick or treat throughout the center, sing valentine songs and so much more. Our senior population is thoroughly enjoying all of these interactions with our younger generation.

The Friends of the Lynnfield Senior Center held their most successful Purse, Jewelry and Fur Sale in November. They received hundreds of purses and thousands of pieces of jewelry and everyone enjoyed shopping for all of these hidden treasures. The funds they raised will be used to subsidize our annual Thanksgiving Luncheon at Spinelli's, pay for entertainment, speakers and to replenish furnishings as needed throughout the center. This hard working group makes our center the best that it can be!

We also traveled to the Chelsea Soldiers Home to play bingo with the veterans. We took baked goods and pudding cups and visited with the veterans along with helping those who needed assistance with the game. We are scheduled to visit several times this year which is certainly a win-win afternoon for all involved.

We are extremely fortunate to have a certified SHINE Rep (Serving the Health Insurance Needs of Elders) here in our center. Outreach worker Debby Triffletti offered free SHINE support to over 250 seniors this year. She also offered an Open Enrollment Medicare Talk educating seniors on the upcoming changes to Medicare in 2018.

Town resident Bob MacKendrick offers monthly talks on incredibly interesting local topics such as Open Pit Mining, History of Suntaug Lake, Route 1 From 1900 to Today, History of Motorized Fire Apparatus, and so many more. Bob is an amazing source of info on all subjects, and we are grateful for his commitment to our center for so many years now.

This year we offered more of everything! More programs, more health related seminars and support groups, more trips, more meals and more fun! Come check us out!

*Respectfully submitted,
Linda Naccara
Director
Lynnfield Senior Center*

BOARD OF APPEALS

The Board of Appeals acts under the Zoning By-laws for requests of variances, special permits and site plan approvals. The Board currently meets in the H. Joseph Maney Hearing Room at Town Hall, on the first Tuesday of each month, to act on all cases submitted at least four weeks prior to the hearing. The Board acted on twenty-five cases and application fee revenue from these Petitions totaled \$3,750.00. The cases were disposed of as follows:

Ten cases were withdrawn without prejudice
Fifteen cases were granted.

Respectfully submitted,
Winnie Barrasso- Administrative to the Board of Appeals
John Fallon- Acting Chairman
Brian Shaffer- Member
Anthony Moccia- Member
Anders Youngren- Alternate Member
Eric Chisholm – Alternate Member

BOARD OF ASSESSORS

The Board of Assessors is charged with the valuation of all real and personal property within the Town of Lynnfield as well as being responsible for reviewing values upon the request of individual taxpayers or their representative and defending values at the Appellate Tax Board. The Board is also charged with the administration of exemptions and deferrals. In FY13 the Board began performing a cyclical review of all real estate within the town a task which will be completed in FY22 and is in the process of photographing all of the improved real estate within Lynnfield a task that will be completed in late FY18. The department valued all of the real estate in the town on an interim basis and will perform a five year recertification of the town in FY22.

For the 15th year the Board of Selectmen voted for a split tax rate for FY2018. The residential tax rate was \$13.76 while the commercial rate was \$17.08. The splitting of the tax rate effectively shifts a portion of the tax levy from residential onto commercial properties.

APPLICATION PROCESS FOR RECEIVING STATUTORY EXEMPTIONS:

The Town of Lynnfield, through the Board of Assessors, offers several types of exemptions. An exemption is the forgiveness of a portion of one's taxes because physical infirmity or age and an inability to pay taxes or because of military service to the country. Below is a listing of the elderly exemptions. More details on exemptions are available at the Assessor's Office or online.

When an exemption is based on a maximum income, the Lynnfield Board of Assessors is required to verify all sources of income when processing an application for any real estate exemption.

The following lists the documentation needed for the various sources of income and age.

1. Supplemental Security Income (SSI) statement
2. Pension statement
3. Interest from stocks, bond, savings, CD's, etc.
4. Tax returns from previous year
5. Bank books-savings/checking accounts (as of Dec. 31st)
6. Rent receipts from rental income
7. Birth certificate

Additionally, if a taxpayer's property has been placed in a trust, they must submit a copy of the trust and list of beneficiaries with their application.

Real Estate Exemptions/deferrals available from the Assessors for the Elderly

1. CLAUSE 17E Exemption Amount = \$269.00

Eligibility Requirements:

1. Widow or minor occupied premises on July 1st
2. Be at least 70 years of age, and own and occupy premises for the preceding five years
3. Total net worth cannot exceed \$61,297.00 (Excluding value of principal residence)

2. CLAUSE 41D Exemption Amount = \$750.00

Eligibility Requirements:

1. Be at least 65 years old before the beginning of the fiscal year (July 1st)
2. Own and occupy a principal residence in Massachusetts for ten years. In the year of the application, property must be owned and occupied on July 1st and be the place of domicile for the previous five years.

3. Net Worth:	Single person	\$49,071.00
	Married	\$64,689.00
	(Excluding principal residence)	

4. Total Income:	Single person	\$25,348.00
	Married	\$38,017.00

5. Social Security Deductions:

Worker	\$4,523.00
Spouse	<u>\$2,262.00</u>
Total	\$6,785.00

3. CLAUSE 41A (Elderly Tax Deferrals)

What is a Tax Deferral?

A tax deferral permits the postponement of property tax payments. As opposed to an exemption, deferred taxes must eventually be repaid to the Town of Lynnfield with interest.

Under Clause 41A, one enters into an agreement with the Town to defer payment of all or part of the taxes plus 4% simple (non-compounding) interest. The total amounts deferred cannot exceed 50% of the property assessed value.

Who is Eligible?

Applicants must be 65 years or older by July 1st of the year in which the application is made; must solely own the property on which the taxes are being deferred, or be a joint owner with a spouse, or own property jointly with another person.

What are the Requirements?

1. Applicants must have owned and occupied any real estate property in Massachusetts for 5 years.
2. Resided in Massachusetts for the preceding 10 years.
3. Income cannot exceed \$40,000 in calendar year preceding the year of application.

How to apply for a Tax Deferral

Contact the Board of Assessors for an application. Clause 41A can also be used in conjunction with an exemption for which an individual qualifies.

Applications under 41A must be filed with the Board of Assessors within three months of the mailing of the first actual tax bill.

SUMMARY OF ASSESSMENTS AND TAXES FOR FY 2017

A. TOWN of LYNNFIELD

1.	Total Amount to be Raised	\$55,773,353
	Total Estimated Receipts and Revenue	<u>(\$13,363,733)</u>
	From Other Sources	
	Net Amount to be Raised by Taxation	\$42,409,620
2.	Residential Property Valuation	\$2,582,557,718
	Commercial/Industrial Property Valuation	\$373,448,770
	Personal Property Valuation	<u>\$32,621,122</u>
	Total Assessed Value, R.E. & Personal Prop	\$2,988,627,610
3.	Fiscal 2017 Residential Tax Rate:	\$13.78
	Fiscal 2017 Commercial/Industrial/Personal Tax Rate:	\$16.80
4.	Residential Property Tax	\$35,587,645
	Commercial/Industrial Property Tax	\$6,273,939
	Personal Property Tax	<u>\$548,035</u>
	Total Taxes Levied on Property	\$42,409,619

B. LYNNFIELD WATER DISTRICT

1.	Total Amount to be Raised	\$1,927,759
	Total Estimated Receipts & Revenue from other Sources	<u>(\$1,127,660)</u>
	Net Amount to be Raised by Taxation	\$800,099
2.	Real Property Valuation	\$1,159,713,300
	Personal Property Valuation	<u>\$11,436,396</u>
	Total Assessed Value, Real Estate & Personal Property	\$1,171,149,696
3.	Fiscal 2017 Tax rate:	Res \$0.62 Comm \$0.82
4.	Real Estate Property Tax	\$790,722
	Personal Property Tax	<u>\$9,378</u>
	Total Taxes Levied on Property	\$800,100

C. LYNNFIELD CENTER WATER DISTRICT

1.	Total Amount to be raised:	\$1,881,917
	Total Estimated Receipts & Revenue from other Sources	<u>(\$754,285)</u>
	Net Amount to be Raised by Taxation	\$1,127,632
2.	Real Property Valuation	\$1,748,157,230
	Personal Property Valuation	<u>\$13,768,475</u>
	Total Assessed Value, Real Estate & Personal Property	\$1,761,925,705

3.	Fiscal 2017 Tax Rate:	\$0.64
4.	Real Estate Property Tax	\$1,118,821
	Personal Property Tax	<u>\$8,812</u>
	Total Taxes Levied on Property	\$1,127,633

D. MOTOR VEHICLE EXCISE

1. MOTOR VEHICLE EXCISE COMMITMENTS

Levy of 2017	\$3,169,676
Dealer Plates in 2017	<u>\$7,300</u>
TOTAL:	\$3,176,976

2. MOTOR VEHICLE EXCISE ABATEMENTS

Levy of 2017	\$163,999
Levy of 2016 in 2017	\$42,348
Levy of 2015 in 2017	<u>\$ 1,811</u>
TOTAL	\$208,158

Please call the Assessors' Office at 781-334-9450, if you have any questions.

Respectfully submitted,
Board of Assessors
Donald P. Garrity, Chairman
Bonnie Celi
Richard J. O'Neil, Jr.

CONSERVATION COMMISSION

The Conservation Commission has seven volunteer members appointed by the Board of Selectmen for three year terms. The Commission holds public meetings on the third Tuesday of each month, or more frequently if needed. The Commission is staffed by a full-time Conservation Administrator, part-time Conservation Assistant and a Minutes Clerk. Responsibilities include the issuance of permits, ongoing inspection of permitted sites and wetland reviews, providing information and assistance to residents and others about Lynnfield's natural resources and managing Open Space lands.

The Commission's role is to administer and enforce the Wetland Protection Act (M.G.L. C.131 S. 40) and the Town of Lynnfield's Wetland Protection Bylaw (Ch 240). These state and local laws and regulations help protect valuable natural resources including Lynnfield's rivers, lakes, marshes, ponds, lands subject to flooding, vegetated freshwater wetlands, riverfront areas, vernal pools and habitats. The Lynnfield Wetland Bylaw protects additional land from development in Lynnfield. The Bylaw's Regulations mandate a 25 foot no disturb zone and 50 foot no build zone measured from the edge of wetlands. Variances may be requested and granted if the Commission finds that literal compliance with the regulations would cause substantial hardship to the applicant.

Any construction project, such as the construction of a house, addition, deck, patio, driveway, septic system installation/ repair, or the alteration of land, such as grading, filling, tree removal, etc. within 100 feet of any wetland resource area or within 200 feet of a perennial river in Lynnfield requires a review and a wetlands permit from the Conservation Commission. Site visits to the proposed project are an integral part of this review with each wetlands application requiring at least one site visit, sometimes more. Since we are a regulatory board, the members work diligently and fairly to issue wetland permits. Commission members contribute a great deal of their time to study and review each project.

Wetlands permits were issued for the following projects in 2017: new home construction at 74 Crescent, 272 Pillings Pond Road and 27 Robin Road; septic repairs at several sites throughout town; additions, pools and landscaping projects for 30 Maywood, 10 Ryan, UPS at 8 Kimball, 9 Tapley, 10 Mitchell, Boston Clear Water at 165 Lowell, 25 Bourque, 272 Pillings Pond, 21 Lakeview, 16 Jordan, 323 Main, amended permits for King Rail Golf Course, LMS Fields and Newhall Park, as well as the Ship Mall commercial project at 24 & 38 Broadway and apartment housing at 2 Broadway. Various other projects requiring ongoing monitoring and oversight by the LCC and Administrator include Grandview Estates, Windsor Estates, Pagos Way, Violet Circle, 433 Broadway, LMS/LHS Fields projects and the MarketStreet berm. Certificate of Compliances are issued when projects are completed and site visits conducted to assure compliance. In 2017 the following were issued to: 385 Main, 61 Beaver, 53 Chestnut, 10 Ryan, 6 Ramsdell, 12 Ramsdell, 5 Tappan Court, 3 Hilltop, 12 Jordan, multiple Kelly Automotive properties on Broadway, Cadillac at 385 Broadway, 3 Yorkshire, 28 Main and 434 Summer. Enforcement Orders for wetlands violations issued in 2017 include Windsor Estates with an expired permit and 10 Ramsdell Way, while ongoing monitoring of other past Enforcement Orders include Boston Clear Water at 165 Lowell, 10 Ryan Road, 205 Edgemere Road, 365 Essex and 25 Fernway.

Various Conservation Subcommittees comprised of Lynnfield volunteers provide the Town with a variety of sponsored events, forums and informational nights. These subcommittees include: Open Space, Pesticide Awareness, Pillings Pond Management, and the Tree Committee. Personal

thanks to Patty Fabbri for Chairing the Pesticide Awareness Group whose charge is to limit the use of pesticides on fields and lawns, while promoting the use of native vegetation. Another Lawncare Seminar was held in the spring of 2017 through Fabbri's efforts. The Selectmen and Commission are actively working on the Pillings Pond Management Plan with our goal to improve the pond's water quality by addressing the algae problems that have persisted in the pond. This can be achieved by significantly reducing the nutrient loading and restoring native vegetation. Capital funds were approved to design drainage improvements on three "Woods" roads adjacent to Pillings Pond. Personal thanks for Jane Bandini for Chairing the Tree Committee and giving tirelessly of her time in raising public awareness of the value of trees within our community, assisting Tree Warden John Tomasz in again obtaining Tree City USA status for Lynnfield; hosting and creating the Lynnfield Arbor Day Celebration in the Spring and making recommendations for tree plantings for Townscape. They have also been extremely helpful in protecting Lynnfield's Public Shade Trees. Again this year the Tree Talk Newsletter, an educational brochure with valuable tree information, was mailed to residents' homes with spring tax bills. The Tree Committee is also vigilant in policing violations to Lynnfield's Scenic Roads Bylaw which was adopted in 2015 by designating the following streets: Chestnut, Essex, Lowell, Main and Summer Streets. Since the 2010 Open Space and Recreation Plan expired in 2017, work is underway to revise the Open Space Plan and submit to the state. An Open Space survey was conducted during 2017 via Survey Monkey. A public forum will be scheduled for 2018 to review results of the survey.

The Commission also oversees open space planning, land management and is the designated Lynnfield board overseeing Lynnfield's Stormwater Management Bylaw along with the Department of Public Works. At the end of 2017 the Conservation Commission issued a Cease and Desist under Section II of this Management Bylaw for violations of disturbance of an acre of more at 633 Broadway and 46, 50 and 52 Green Street. The owners had cleared this upland site of trees and vegetation, conducted earth moving activities and excavated and constructed three foundations on Green Street. The Commission agreed to have the owner secure the site and stop all activities until the Planning Board issued a Subdivision permit and approved the Stormwater BMP's.

Ongoing repairs and improvements were planned for the Partridge Island Boardwalk. Due to the fire at the observation tower a few years ago, future plans are to file for a wetlands permit to construct a new tower and perhaps a birding platform on the island. Also a plan is in the works to make improvements to the entranceway to Partridge Island Trail to include pruning/removal of some trees, installing fencing, new signage, kiosk, new stairs with railing and improving the existing path.

In July of 2017 Chairman Robert Milano resigned after being a member of the Commission for over seven years. We would like to thank Bob for his invaluable service, dedication and fairness in his role as Chairman. He will be missed. Our current Conservation Administrator, Betty Adelson, is retiring in January of 2018 and the Commission interviewed for her replacement at the end of 2017. Marlene Clapp as our Minutes Clerk and Kristin Kent as our Conservation Assistant will also be leaving in early 2018 allowing our new Administrator to hire a new Assistant and Minutes Clerk.

We are truly proud of our dedicated volunteers who enjoy the interaction with town residents to protect our precious environment, observe wildlife in its natural habitat, and preserve our open space areas. We are always looking for volunteers, whether it is for the Commission openings, serving on one of our subcommittees, or simply volunteering for a clean up day or assisting with other projects. We appreciate the community's ongoing support to protect Lynnfield's natural

resources. Stop by the Commission's office on the lower level for various informational brochures.

Lynnfield's Town website continues to be a great source of information for all Lynnfield residents (www.town.lynnfield.ma.us). Anyone interested in volunteering should contact our new Administrator Emilie Cademartori at ecademartori@town.lynnfield.ma.us or call the office at (781) 334-9495.

Respectfully submitted,

Paul Martindale, Chairman

Don Gentile, Vice Chairman

Melanie Lovell

Chris Martone

Angelo Salamone

Janice Solomon

Betty Adelson, Conservation Administrator (Retired January 2018)

FIRE DEPARTMENT

2017 was a busy year for the Lynnfield Fire Department. During 2017 we had a number of accomplishments:

- 2017 was the first full year of our new staffing model. This change put firefighters in the stations 12 hours a day 7 days a week. The staffing change proved successful in a number of ways:
 - Reduced our response time to 35% of or incidents and thus meeting national response time standards to 75% of our emergency calls
 - Stabilized our overtime budget
 - Provided Advance Life Support Paramedics on duty 12 hours a day
 - Reduced the burden on our off duty career an on call firefighters
- Put our new Engine 1 in service. Engine 1 is a 2017 Emergency One Hurricane pumper. It can pump 1500 gallons a minute and has a 750 gallon water tank.
- Hosted a 2-day grant writing seminar
- In 2016 we changed our ambulance billing contractor and modified our ambulance billing methodology. In 2017 we reaped the rewards of the modification to our ambulance billing. This increase in revenue allowed us to fund the purchase of a new ambulance, without impacting taxes.
- We specified and ordered a new ambulance. This new ambulance will improve the safety of our patients while being transported. In addition the ambulance is designed to keep our firefighters seated and belted in the back of the ambulance.
- We purchased new stretchers of all our ambulances. These new stretchers are more comfortable for the patient and are powered to prevent back injuries to our firefighters.
- Implemented a new scheduling software to allow for better scheduling and tracking of our on duty firefighters
- We took delivery of a new Chief's car. This vehicle is the first chief's car equipped specifically for command and control of incidents. The vehicle is equipped with radios, a command box, and white board and a command and accountability board.
- Awarded Emergency Management and Preparation Grant and SAFE Grant
 - The SAFE grant provides funding to educate our high risk populations on fire prevention and safety.
 - The EMPG grant allowed us to replace a number of our portable radios. The old radios were more than 15 years old.
- We participated with the Town Administrator and other Town Departments to develop a 10-year capital plan for the community.
- Firefighter occupational cancer has become an increasing reality for firefighters. This year we installed a commercial washer. This washer is specifically designed to remove contaminants and carcinogens from the firefighter's protective clothing.

Firefighter Ronald J. Cataldo and Lieutenant David G. Cumming were presented with the Lynnfield Rotary Club's Robert MacKendrick' Firefighter and Fire Officer of the Year Award. This award recognizes the firefighter and fire officer who has gone above and beyond the call of duty in serving the residents of Lynnfield.

The Rotary Club also sponsored their annual First Responders Day. This event gave the community an opportunity to meet and recognize our first responders. The Rotary raised over \$3,000. With these funds we were able to purchase a new ice maker for the station. The Lynnfield Fire Firefighters would like to thank the Rotary Club for their continued support.



The Rotary Club also sponsored their annual First Responder's Day. This event gave the community an opportunity to meet and recognize our first responders. The Rotary raised over \$3,000. With these funds we were able to purchase a new ice maker for the station. The Lynnfield Fire Firefighters would like to thank the Rotary Club for their continued support.

We said to good luck to members who retired, Firefighter Harry Kenneth Carter retired from the Lynnfield Fire Department after more than 30 years of service. Ken was one of our most senior members, his experience and is leadership will be missed.



This year we said goodbye to Lt. Allan Macdonald. Allan passed away suddenly in February. Although Lt. Macdonald was retired from the Lynnfield Fire department he was still active in mentoring our new firefighters and officers, he served on a number of department committees and was active in the Essex County Fire Chief's Association. To memorialize the Life of Lt. Macdonald the Lynnfield Fire Department sponsored the Lt. Allan Macdonald Lifetime Achievement Award. The award was given posthumously to Lt. Macdonald. Each year hereafter the Lt. Allen Macdonald Lifetime Achievement Award will be bestowed upon an Essex County Firefighter who exemplifies Lt. Allan Macdonald's lifetime of dedication and commitment to the fire service.

The past year has again been very busy for emergency response. In 2017 the Lynnfield Fire Department responded to 109 fires resulting in \$424,500 in direct property loss. Below is a breakdown of fire department responses in 2017.

Fires	109	2017 Responses	1855
Overheating	6	2016 Responses	1866
Emergency Medical	953	2015 Responses	1887
Motor Vehicle Crash	148		

Rescue Extrication	12		
Hazardous Condition	87	Simultaneous Calls	
Service Calls	204	2017	292
Good Intent	73	2016	337
False Alarms	260	2015	257
Sever Weather	3		
Total Responses	1855		

Although not as glamorous as the operations side of the fire department, the fire prevention function of the fire department is one of the most important. The Fire Prevention Bureau was very busy this year, conducting inspections, issuing permits, conducting educational programs, determining the cause of fires, and reviewing construction plans to keep our community safe. Although the majority of construction is complete at Market Street, the project continues to keep inspectors busy reviewing plans for new occupancies, conducting acceptance tests and ensuring the fire protection systems are maintained in working order.

One of our more successful initiatives related to community risk reduction is our child safety seat inspection program. Statistically 4 out of 5 child safety seats are installed improperly; a properly installed car seat can literally mean the difference between life and death of a child in a motor vehicle crash. Last year we inspected more than 300 child safety seats.

The Fire Department was also very active in the SAFE program. SAFE is a public education program that reaches out to our high risk groups. SAFE focuses on not just fire safety but also on other aspects of reducing risk to our high risk groups. The very young and our senior populations are the most vulnerable to the dangers of fire.

In 2017 we continued with our commitment to training. We had a number of firefighters enroll in Paramedic training. Firefighter Christopher Cavalieri, Firefighter Mary Piotrowski, Firefighter Joseph Keeks and Firefighter Devin Bornstein completed Paramedic training; Firefighter Daniel Veinot and Lt. Ripley attended Nozzle Forward Training; Firefighter Jeffrey Fiorentino attended two day grant writing training; Firefighters Matthew Nichols, Christopher Cavalieri and Jeffrey Fiorentino Graduated from the Massachusetts Career Recruit Academy; And Captain John Walsh Completed the Executive Fire Officer Program at the National Fire Academy.

With the trend of ever increasing demand 2017 has been a very taxing year for our firefighters. As a combination career/call fire department our members respond to calls all hours of the day and night and then many are expected to perform at their full time job. As the Fire Chief I would like to thank the members of the Lynnfield Fire Department for their continued dedication to the fire department and the community.

***Respectfully submitted,
Mark Tetreault
Fire Chief***

BOARD OF HEALTH

The Board of Health is charged with the responsibility of protecting the health of the public by adopting health regulations pursuant to Massachusetts General Law.

The following summarizes the activities carried out by the BOH in 2017.

Respectfully submitted,
Kristin Esposito McRae, RS, Director of BOH Office
Richard Peinert, MD, Chairman
Gail Link McCausland, DMD, Member
Rocco A. Iocco, DMD, Member

The Board of Health (BOH) Office handles many topics under the umbrella of public health. Environmental and public health topics under our purview include Title V septic systems, well permitting, food establishments, tobacco sales, semi-public swimming pools, tanning salons, recreational camps, animal inspections, housing and nuisance complaints, communicable disease investigations and immunization clinics. We also are a mosquito control liaison; and we review environmental-related issues. Lynnfield is also part of the Emergency Preparedness Region 3B Greater Lawrence Coalition and the Medical Reserve Corps Greater River Valley MRC, comprised of medical and non-medical volunteers. Region 3B is also aligned with the newer formed Health & Medical Coordination Coalition (HMCC). A substance abuse prevention coalition was formed in May 2017 called A Healthy Lynnfield.

Our staff consists of: One full-time Director; One part-time Admin/Generalist; One Public Health Nurse one day per week; On-call Sanitarian (approx 8-10 hrs per week); Sanitarians by assignment as-needed; Animal Inspector as needed

Below is our 2017 report of activities along with the associated permitting and inspection summary and milestone achievements. We conclude with Public Health Nurse Report.

2017 Site Fees and Annual Permit Fees Collected by Category

Site specific Title V projects involving fees include disposal system construction permits (DSCP) and soil deep hole observation & percolation testing. Site specific well drilling also requires permitting. Annual permits for operations/activities are listed by category.

Disposal System Construction Permit	2017 \$24,255	2016 \$22,390	2015 \$23,675
Deep Hole/Percolation Testing	2017 \$14,330	2016 \$11,330	2015 \$11,530
Well Drilling/Installation Total	2017 \$300	2016 \$1,100	2015 \$200
Animal	2017 \$725	2016 \$750	2015 \$510
Food Establishment	2017 \$10,510	2016 \$10,330	2015 \$10,525
Tobacco	2017 \$2,200	2016 \$2,000	2015 \$1,800
Tanning	2017 \$225	2016 \$225	2015 \$225
Semi-Public Swimming Pool	2017 \$650	2016 \$650	2015 \$650
Septic Installer License	2017 \$3,200	2016 \$3,470	2015 \$3,170
Septic Hauler	2017 \$1,535	2016 \$1,700	2015 \$1,435
Recreational Camp	2017 \$50	2016 \$50	2015 \$50

2017 \$57,980 Total Combined Categories Collected (2016 = \$53,995; 2015 = \$53,770)

Summary of Activity

Title V Disposal Systems 310 CMR 15:000:

The State Environmental Code, Title V: Standard requirements for the siting, construction, inspection, upgrade and expansion of the on-site sewage treatment and disposal systems and for the transport and disposal of septage.

Title V inspections, by state-licensed inspectors, are required for most real estate transactions. During 2017 approximately 166 Title V inspection reports were submitted to the BOH (compared to 124 in 2016; 123 in 2015; 142 in 2014 and 138 in 2013 and 125 in 2012). Public records requests are often centered on Title V reports.

Title V applications for percolation testing and applications for installations through disposal system construction permits (DSCP) are summarized below.

DSCP Applications Received

Month	2017	2016	2015	2014	2013	2012	2011
January	4	1	6	5	4	6	1
February	4	1	1	2	2	3	0
March	5	6	0	5	3	10	4
April	7	3	8	7	7	3	4
May	9	8	9	10	8	12	6
June	9	11	11	9	7	12	4
July	6	10	13	9	7	10	9
August	11	10	6	14	8	8	9
September	4	9	10	5	7	8	12
October	12	6	4	8	11	9	16
November	6	4	3	7	6	11	5
December	8	2	6	10	6	4	4
Totals:	<u>85</u>	<u>71</u>	<u>77</u>	<u>91</u>	<u>76</u>	<u>96</u>	<u>74</u>

Perc Test Applications Received

Month	2017	2016	2015	2014	2013	2012	2011
January	5	0	2	2	5	2	0
February	4	5	0	3	2	5	1
March	3	1	3	8	3	5	2
April	7	6	6	17	6	4	7
May	11	6	10	7	8	12	7
June	2	5	7	7	2	6	5
July	18	8	6	4	7	11	6
August	6	6	10	5	7	8	6
September	5	4	3	4	10	7	10
October	4	4	2	5	6	5	6
November	6	9	10	8	4	4	4
December	2	2	4	9	1	3	2
Totals:	<u>73</u>	<u>56</u>	<u>63</u>	<u>79</u>	<u>61</u>	<u>72</u>	<u>56</u>

Animal Inspector

Animal Inspector Nomination expires annually in April. The Chairman of the Board of Health, Dr. Richard A. Peinert, is the nominating authority. David Crocket is the primary Animal Inspector and backup Inspectors are Kristin Esposito McRae and Diane Cook; all are currently certified by the state for animal inspections. The Animal Control Officer is not positioned within

the Board of Health and currently does not issue the quarantine orders associated bite/wound cases. The Animal Inspector has two state roles. One is to issue quarantines in all animal bite cases, both domestic & wild animals, as well as humans. This is to ensure that rabies, a deadly disease caused by a virus, is not found in our domestic animals or passed to people. Each animal quarantined requires at a minimum a second visit to release the animal when the appropriate time has passed. The second role is to make an annual barn animal survey. This is a requirement from MA Dept of Agriculture; if an animal-related disease were to come through, the State could quickly contact the owners for danger or instructions. Animal visits are initiated from complaints, quarantine initiations/releases, and “Barn” inspections.

Animal Inspections	2017= 50+	2016= 57	2015= 50	2014 = 48
Animal Permits	2017=18	2016=17	2015= 12	2014 = 13

Food Establishment and Tobacco Sales Inspections 2017

203 Inspections Food Establishments in 2017 compared to 2016=136; 2015 =161; 2014= 149; 2013= 150; and 2012 = 67.

There are approximately 70 Food Establishments (compared to 40 in 2012).

Market Street continued to have new food establishments; two opened and another had a plan review underway. BOH tasks with Food Establishments include pre-opening plan approvals, annual permitting, routine and follow-up inspections, and investigating any illness reports, in addition to tracking inspections and schedules, providing food safety information, and keeping current on MA DPH regulations announcements, and FDA guidelines. Inspection of tobacco displays, signs, etc. are included during routine food establishment inspections. Discussion is underway at MA DPH on Food Code revisions.

Tanning Salon 2017

There was one (1) Tanning Salon Permit; no change from 2016, 2015, 2014 and recent prior years.

Semi-Public Swimming Pool Permits for 2017

There are 2 Seasonal Outdoor Pools, 1 Annual Indoor Pool, 2 Annual Whirlpool/Spas, same a recent past years. Each pool is inspected at least once annually.

Recreational Camp per for 105 CMR 430.000 Inspections

There was one recreational camp permit issued in 2017 and inspected prior to operation, same as 2016 and 2015. In 2014 there were 2 permits and 3 inspections. Prepared the required report for MA DPH.

Housing Inspections per 105 CMR 410.000

Housing Inspections are conducted by complaint or request. No fee is charged for housing inspections. Housing cases can be time consuming particularly if involve lead paint or court proceedings. Four housing inspections were conducted in 2017. One lead determination was conducted and one court hearing was held. The associated “Orders to Correct” were written and sent certified mail. Log kept for tracking complaints received.

Prior years’ comparison of inspections as follows: 14 =2016; 2015 = 9, 2014=9, 2013=2 and 2012=3.

Emergency Preparedness Regional Public Health Coalition

Region 3B Greater Lawrence and Health and Medical Coordination Coalition

Members of the Greater Lawrence Public Health Coalition are the communities of Andover, Lawrence, Lynnfield, Methuen, North Andover, Wilmington, North Reading, and Reading. Additional efforts were spent in the newer formed Health and Medical Coordinating Coalitions

(HMCC) and under a new sponsor International Institute of Greater Lawrence, Inc (IIGL). Coalition Member Responsibilities (Lynnfield) include:

- A. To provide sponsor or coalition staff with all required reporting within designated timetables.
- B. To meet grant deliverables.
- C. To participate regularly in all Coalition activities, including meetings.

HMCC required additional time for meeting attendance for formation, foundation, and planning efforts, aligned with Region 3B.

Lynnfield has an Emergency Dispensing Site (EDS) plan in the event of a public health emergency. The EDS is a pre-designated site in the event that prophylaxis, medicine distribution or vaccination needs to be distributed or carried out in the event of a public health emergency.

Deliverables this grant year included in-part:

Initiated Site Activation call down drill of the EDS and completed spreadsheet of results.

Medical Reserve Corps

Greater River Valley Medical Reserve Corps is a coalition of medical and non-medical volunteers who are trained and ready to respond to an emergency when called to assist local health and safety officials. Coalition quarterly meetings are held to strengthen preparedness goals.

Substance Abuse Prevention

A Healthy Lynnfield was formed in May 2017. Kristin McRae is part of the Steering Committee; endeavors include participation in monthly coalition meetings, provided data and links for A-Z topics, and obtained brochures and pamphlets through the Massachusetts Department of Public Health for distribution.

Administrative, Other Activities and Milestones:

New Town Website in 2017; Board of Health added items including Applications, Emergency Preparedness Guides, and Title 5 references to make the accessing information more user friendly;

Annual Permit Renewal: Mailing, processing by categories using GeoTMS software;

Deposits: Permit applications, copy charges, etc.

Electronic Databases: Tracking inspections and schedule of permitted Food/Tobacco establishments - format useful for MA DPH reporting requirement;

Track Title V Inspection Sites - using readily available software (Excel);

Track Title V pumping records for sites that are still using cesspools;

Complaint In-Take Form and Tracking Log for Housing, Nuisance, Food & Other;

Animal Inspection and Quarantine tracking;

Request Forms, etc. for public access conveniently located in hallway with drop-box

Review Application Form for Building Dept. applications that require BOH sign-off;

Building Department Applications:

The Board of Health reviews building applications that involve septic system setbacks and capacity. With the new Town website, the associated form is now on-line to make the accessing information more user friendly and as in past we continue to have a drop-box for requests and submittals. In 2017, 130 Applications were reviewed by BOH. There has been a steady increase since the review form was developed and applications tracked. In 2016, 111 applications were reviewed by the BOH; compared to 97 in 2015. The BOH does not charge a fee to review Building Department permit applications/plans that require BOH sign-off. In 2015 the BOH began tracking the number of associated applications reviewed which totaled 97. There was an increase in 2016 and 2017.

Sub-Division Applications: The BOH does not charge a fee to review sub-division plans and provide comments to the Planning Board. In 2017 sub-division related activities involved Zepaj Lane (Green St/Broadway), while perc testing continued and septic plans were reviewed for Janet Way.

Pillings Pond Sampling:

The sampling effort was undertaken on July 12, 2017 with the assistance of Evelyn and Sonny Noto and their son Robert. This effort is voluntary and consisted of 5 sampling points similar to the last five years of collection. The prior sampling was on July 29, 2015. For fresh water, E coli should not exceed 235 colonies/100 ml and Enterococci 61 colonies/100 ml. None of the samples exceeded these standards in 2017, 2015, 2014 and 2013.

Sharps Disposal: Household medical waste/sharps collection: The Board of Health coordinated with the Lynnfield Fire Department for sharps collection. As a result, the fire Department now collects on a daily basis eliminating the need for a special single-day event. In 2016 the BOH, with assistance from DPW, organized sharps disposal collection; funds were not specifically allocated in BOH or DPW budget, but in order to keep the Town in compliance, the collection was held and bill paid from the BOH budget.

Tobacco: Tobacco sales to minors-compliance checks are conducted by the Healthy Communities Tobacco Control Program. The FDA also conducts compliance-checks. One retailer had a second offense, paid fine and was subject to 7-day permit suspension set by the BOH at a public hearing.

Budget Summit: Participated in the annual budget summit meeting on November 8, 2017. Presented the many topics under the umbrella of public health.

ANNUAL REPORT OF THE PUBLIC HEALTH NURSE

Mission Statement

The role of the Lynnfield Public Health Nurse focuses on wellness, education, health promotion and disease prevention and makes a difference in the life of the community and its residents.

Activities this year included the following:

Attendance at monthly meetings of Public Health Nurses of North Eastern Massachusetts at Tewksbury Hospital to keep up to date on changes and protocols mandated by the Massachusetts Department of Public Health;

Development of policies and procedures relating to vaccines;

Online re-enrollment and approval from the Massachusetts Department of Public Health as a provider of vaccine for children.

Giardiasis	-	1	1
Group A Streptococcus	3	0	2
Viral Meningitis (aseptic)	-	0	2
Brucellosis	-	0	1
Campylobacteriosis	6	3	1
Hepatitis B	4	0	4
Hepatitis C	10	3	11
Lyme Disease	32	26	31
Invasive Bacterial Infection	1	0	1
Legionellosis	1	0	2

Cryptosporidiosis	-	1	2
Influenza	38	11	32
Measles	-	0	1
Pertussis	1	0	1
Varicella	2	1	3
Enterovirus	-	1	0
Human Gran Anaplasmosis	5		
Shiga Toxin Prod Organism	1		
Rocky Mount Spotted Fever	1		
Mumps	1		
Streptococcus Pneumoniae	2		
TB-LTBI	5		
Zika virus infection	5		
Clostridium Perfringens	1		
Babesiosis	3		
Novel Coronavirus SARS/MERS	1		

Annual Seasonal Flu Clinics were conducted which included the primary clinic at the Senior Center on 10-13-17 which was a very big success because we bought 100 doses of the High Dose Vaccine which every one of the seniors age 65 and over received. We actually ran out of the High Dose because everyone wanted to receive it. No adult night clinics were conducted at the Town Hall in the Health Department Office this year as the purchasing of high-dose at a greater cost was the focus and the state no longer supplies free vaccine for adult clinics and we had to expend funds to purchase a new vaccine-grade refrigerator. A children's clinic was held on 11-03-17 for children only ages 3 to 19 which was not a big success. Flu clinics were conducted on 09/22/17 at the Summer Street School, on 9/28/17 at the Lynnfield High School and on 10/5/17 at the Lynnfield Middle School all of which were highly attended. Flu Vaccine was also administered during the day to walk-ins and by appointment in the Health Department office prior to us running out of the vaccine. Distribution included only Injectable Flu Vaccine as the Flu Mist is still unavailable in the United States.

Many home visits were conducted to house bound seniors for administration of Flu Vaccine.

DISTRIBUTION FROM STATE: Available for anyone under the age of 19 only

SEASONAL	SEASONAL
<u>FLU VACCINE</u>	<u>FLUMIST</u>
240	0

Because of budget cuts across all departments, the Massachusetts Department of Public Health is no longer able to provide influenza vaccine for adults 19 years of age and older starting with 2015 and going forward unless they do not have health insurance. This year the Board of Health voted to purchase 250 doses of flu vaccine (100 doses of high-dose; 150 regular). The Board of Health considered bringing in a vendor/pharmacist to fill any gaps and will re-visit this option next year.

Attendance at the Twenty-Second Annual Massachusetts Immunization Action Partnership Skills Building Conference in Marlborough, Massachusetts on October 12, 2017, attendance at the Mandatory Annual Massachusetts Department of Public Health Immunization Program - Immunization Update-2017 held at Northern Essex Community College in Haverhill on May 30,

2017, and attendance at the Vaccine Reimbursement Training given by U Mass Medical School Center for Health Care Financing at Tewksbury Hospital on August 16, 2017.

A previous grant ran out for Tdap program covering ages 11 and up. This program also targeted new moms, dads and caregivers of infants but was open to all who had not yet received their Tdap vaccine. Efforts may be undertaken to procure another grant because many people have been getting seriously ill with pertussis.

Usage and periodic updating of the Massachusetts Virtual Epidemiologic Network (MAVEN), a web based disease surveillance and case management system that enables MDPH and local health to capture and transfer appropriate public health, laboratory, and clinical data efficiently and securely over the internet which was mandated by the State Office of Health and Human Services on June 14, 2012.

Preparation for usage of the MIIS. MIIS is a statewide computerized system that collects and stores basic immunization information for people who live in Massachusetts. It is a secure and confidential system that is required by Massachusetts law. It is a system that is available for people of all ages to make sure that everyone is up-to-date with their shots and those records are available when needed such as when emergency medical help is needed.

***Respectfully submitted,
Sandra K. Wilson, R.N.
Public Health Nurse***

HISTORICAL COMMISSION

Under Massachusetts General Laws, Chapter 40, Section 8D, the Historical Commission is responsible for “the preservation, protection and development of the historical or archeological assets of such city or town.”

Duties of the commission include conducting researches for places of historic or archeological value, cooperating with the state archeologist in conducting such researches or other surveys, coordinating the activities of unofficial bodies organized for similar purposes. The commission may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the selectmen and, subject to the approval of the selectmen, to the Massachusetts Historical Commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object.

The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's program; may make and sign any agreements and may do and perform any and all acts which may be necessary or desirable to carry out the purposes of this section. The commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

Respectfully submitted,
LYNNFIELD HISTORICAL COMMISSION
Steven Todisco, Chairman

LIBRARY

At the Lynnfield Public Library, 2017 was a year full of celebration and future planning. In July, the Library marked 125 years of providing service to the Lynnfield community with a birthday party. Also in July, the Library was notified that our application for a Massachusetts Board of Library Commissioners Building Grant met the qualifications of the grant, covering approximately 40% of the cost of a new building.

In 2017, the Library planned and hosted 562 programs and over 11,500 individuals attended these events. Additionally, 89,914 individuals came to the Library for services during the year. Circulation of items including physical books and magazines, and electronic information totaled 109,000.

Along with these milestones, the Library continued to meet the personal, professional, informational, educational, recreational and cultural needs of the Lynnfield community by providing both current technological and traditional means of access to materials, programs, and services. Several new library services were added, and existing services were modified in the areas of collections, programs, community partnerships, library building, technology, and personnel. Each element is outlined in more detail below.

Collections:



**From Arabic to Spanish -
13 Foreign Language Backpacks
were added to the Juvenile Foreign
Language Collection in 2017**

- Addition of Binge Boxes, a grouping of 5 DVDs on varying themes for patrons to “binge watch.”
- Addition of a new streaming electronic resource, Hoopla. Hoopla allows Lynnfield Library card holders the ability to stream movies, TV shows and music as well as borrow ebooks, download audiobooks and digital graphic novels.
- Usage of our in-library genealogy database, AncestryLibrary Edition, doubled from 2016 to 2017. Our patrons performed 22,802 searches for genealogical information on AncestryLibrary Edition compared to 10,652 in 2016!
- Video game collection continued to expand and was used heavily by Lynnfield patrons.
- Our Juvenile Foreign Language section was expanded to include 13 languages, ranging from Arabic to Spanish. This expansion also included the addition of 13 new foreign language backpacks. These backpacks contain six DVDs and a music CD for assisting in the learning of a new language for kids and adults.
- New collections were created in the Children’s Department to help with early literacy. An early phonics section was created and expanded to aid children and non-native speakers learn English. Additionally we added Starling backpacks. Starlings are wearable early literacy devices that track how many words a child hears throughout the day (television is not included). These backpacks also include books, music CDs, games, and puppets to encourage more meaningful interactions between caregiver and child.
- Another addition to the Children’s collection was the inclusion of a STEAM backpack. This backpack focuses on basic principles of engineering through the story of The Three

Little Pigs. Included in the backpack is an activity set with building blocks and various challenges, puppets for enacting the story, and an engineering version of the classic story. We hope to add more to this collection as space and funds allow.

- In an effort to address the growing need for more easy Children's Non-Fiction, we heavily expanded our non-fiction offerings for kindergarten through second graders. This expansion also included the addition of an easy Biography section as well.
- New book displays were purchased to highlight new materials, as well as to create displays throughout the year in an effort to increase visibility and circulation.
- Relocation of Reference materials allowed the expansion of the Large Print collection by twenty shelves. We began purchasing Young Adult titles such as the Harry Potter series to add to the Large Print collection.
- Installation of new shelving units in the basement allowed the expansion of the Fiction and Mystery collections by twenty-five shelves. New end cap displays were installed to aid browsing.
- Over 36% of the Adult Non-Fiction books purchased for the library were in direct response to patron requests.
- 108,568 physical items were checked out/renewed.
- 6,309 e-books were borrowed.
-

Programs:



(Kate Clifford Larson talks about her book "Rosemary: The Hidden Kennedy Daughter" in May 2017 at a full Meeting House)

During 2017, the Library offered 501 Youth programs ranging from storytimes to large-scale events. Youth program attendance was 10,472, a 31% increase from 2016.

Family Events

Lynnfield Library Comic Con

The Lynnfield Library hosted its first-ever Comic Convention on Saturday, May 6 from 10-4:30pm and it spanned three locations: Lynnfield Library, the Meeting House, and the Lynnfield Common! This was a free, family-friendly celebration of all things fandom, geeky, nerdy, and awesome! We had tons of events from a Pokemon Go Safari to a Jedi Academy Training session! 213 patrons attended the event!

Nature Nick Animal Show

Nature Nick introduced us to some of the strangest animals on earth, while giving little known facts about each one. The show ran approximately 45-50 minutes and featured 7-10 animals, including a kangaroo, snake, bird of prey, and a monkey, among others! 137 kids and 115 adults attended!

Boo Bash

Our second annual Boo Bash was a spooky success! We had two Halloween crafts, a skeleton creation and monster boogers (play-doh), a pumpkin-themed bean bag toss game, a “Brain Bar” (decorate a brain cupcake) with “Brain Brew” (pink lemonade), spooky music, and a costume contest! 83 kids and 76 adults were in attendance.

Harry Potter Party

Our second annual Harry Potter Party was another huge success! This party saw 57 kids and 48 adults attend. Patrons who came to the event could get sorted by our very own sorting hat, visit Diagon Alley shops like Ollivander's Wand Shop, Potions Supply Shop, and HoneyDukes candy shop and purchase items using their Gringotts Gold. After visiting Diagon Alley, patrons could then participate in various Hogwarts-themed classes: from spell casting to potion creations. All who attended had a blast! Every child that participated in the classes had their name cast into the Goblet of Fire for their chance at Harry Potter-themed prizes. With the success of this program, we will look to offer it again next December.

New Youth Programming

Tech Classes for all ages

During the 2017 year, Youth Services offered a variety of STEAM programming for all ages. We held beginning programming classes for toddlers using our new KIBO robots, 3D rendering classes using Scratch for tweens and teens, and LegoWeDo/Mindstorm classes for intermediate to advanced robotics. We hope to continue offering these STEAM classes in 2018 and start a Lego Robotics League with various community groups and the schools.

During the 2017 year, the Friends of the Lynnfield Library were able to supply Youth Services with a substantial increase to our programming funds. These additional funds allowed us to offer guest performers and to fund a monthly session of STEAM School, run by Kathryn Price of Curious Kids of Lynnfield.

Storytimes

Weekly storytimes are held on Monday, Wednesday, and Friday mornings. Our average storytime attendance is 33 patrons per session.

After School Programming

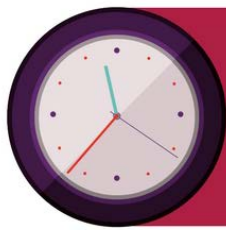
Every school-day afternoon for the middle-schoolers and high-schoolers we offered additional tables for studying/socializing, various crafts to enjoy, and video games to play. Our average after school attendance is 10 kids.

Adult Programming

Attendance at Adult Programs was 1086 in 2017, a 3% increase from 2016. In 2017, with financial support from both the Friends of the Lynnfield Library and an increase in the Library's budget from the Town, the Library offered 61 adult programs, an increase of 27% over the

previous year. New programs were offered including genealogy research classes, Eclectic Art classes, a Money & Finance series, and a widely popular Antiques in the Attic appraisal day as well as the return of patron favorites like music lectures, Curious About Cuisine, an author series, and BookLovers. 2017 also marked the first offering of Summer Reading for Adults. Adults were encouraged to register and report their reading in competition with the kids and paper chains were displayed throughout the library. In total, 37 adults reported 1,244 hours of reading from June through August.

Community Partnerships:



**Six teen volunteers devoted
67 hours of community service
to the Library in 2017**

Several programs were held in partnership with community groups including the Lynnfield Mom's Group, Lynnfield Flower Workshop, Village Home & Garden Club and Lynnfield Art Guild.

The Library was present in the community through participation in community festivals, public schools events, teaching classes at the High School, and presentations to community organizations.

Seven local artists displayed artworks in various mediums - charcoal, watercolor, photos - throughout the year.

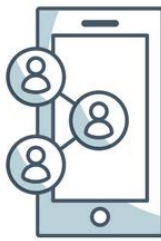
Essex Society of Genealogist continue to provide volunteer genealogy research support throughout the year.

The Friends of the Lynnfield Library held fundraisers and continued to provide support to the Library.

Six teen volunteers devoted over 67 hours of community service to the Library in 2017.
Library Building:

In January, the Library submitted a Massachusetts Board of Library Construction Grant application for a new library building to be built at 175 Summer Street. The proposed new building would be located on the road frontage portion of a town-owned golf course, 1/3 of a mile from the current location. The new building would comprise 25,874 square feet and include abundant parking, meeting and program spaces, expanded youth services and additional patron seating. The space has been created with the user in mind, with flexible and adaptive spaces taking advantage of the scenic golf course views; which is designed to inspire, stimulate creativity, encourage collaboration and communication, as well as reflect both the goals and values of the community.

Technology:



Social? So are we.
Facebook - 685 followers
Twitter - 44 followers in first year
Instagram - 110 followers in first year

New technology was introduced, including: hotspots which can be borrowed for portable WiFi coverage, and multi-type phone chargers for use in the Library.

The Children's Department purchased various new technologies for STEAM classes, after school projects, and crafting. Technology purchases included Makey Makeys, Lego Mindstorm and LegoWedo kits, KIBO Robots, a Cricut cutting machine, and a Nintendo Switch.

Social media presence has increased in 2017 with 685 Facebook followers and 1,197 patrons subscribing to the monthly email newsletter and calendar.

Adding Twitter and Instagram accounts expanded our social media presence. By year's end, there were 44 Twitter followers and 110 Instagram followers.

Services:

We continued our Homebound Delivery Service to bring library resources to patrons living in Lynnfield who are unable to visit the library in person.

A total of 906 passes to local museums and attractions were borrowed through our Museum Pass Program (sponsored by the Friends of the Lynnfield Library), an increase of 10% from 2016. Six of our most popular passes, Children's Museum, Museum of Fine Arts, Museum of Science, New England Aquarium, Peabody Essex Museum, and Zoo New England saw over 110 uses. Patrons saved an average estimate of \$25,269.00 (and possibly as much as \$42,269.00) on admission to the 14 participating museums and attractions. We added the Lowell Spinners Pass for the 2017 season. The Edward M. Kennedy Institute and John F Kennedy Museum passes were also added for the beginning of 2018.

The Reference Department answered 11,329 patron questions: an increase of 3% from 2016. The majority of our transactions occurred in the library with one-on-one interactions with our patrons; we also answered a substantial number of questions via phone and email.

We added 3,444 items to our Adult Collections, 34 gift items to our Adult Collections, 1,719 items to our Youth Collections and 40 gift items to our Youth Collections.

Rental fees were eliminated on all DVDs.

Overdue fines were eliminated on all books, magazines, audiobooks, CDs, and kits/backpacks. Fees for replacement library cards were eliminated.

Personnel:

Two staff continuing education days were held and regular Department Head meetings occurred.

Board of Library Trustees
Robert D. Calamari, Jr., Chair
Faith Honer-Coakley, Vice-Chair
Russell Boekenkroeger
Rich Mazzola
Janine Rodrigues-Saldanha

Library Staff
Administration:

Holly Mercer, Library Director
Samantha Cabral, Assistant Director and Head of Public Services
Patricia Nutile, Administrative Assistant and Secretary, Board of Trustees

Youth Services:

Jonathan Nichols, Head of Youth Services
Pam Griswold, Children's Assistant

Reference Services:

Patricia Kelly, Head of Reference Services
Irene Gorevitz, Reference Staff Librarian
Marilyn Graves, Reference Staff Librarian
Kathe Landergan, Reference Staff Librarian

Technical Services

Nicole Goolishian, Head of Technical Services
Pauline Silva, Technical Services Librarian

Circulation Services

Katherine Decker, Head of Circulation Services
Megan Doyle, Circulation Assistant
Nathalie Lilley, Circulation Technician
Allison Gallagher, Circulation Technician
Dawn Mayerson, Circulation Technician
Margaret O'Keefe, Circulation Technician
Beverly Lenehan, Circulation Technician

Circulation Technician Substitutes

Suzy Axelson
Mary Kraft
Carolyn Livingston
Christine Rutigliano

Library Pages

Barbara Camann
Vickey Fitzgerald
Josephine Hilty
Nathalie Lilley
Abby Zarakovich

Library Building Project Committee
Russell Boekenkroeger, Chair and member of the Board of Trustees
Board of Selectmen – liaison – Christopher Barrett
Board of Appeals – liaison - Brian Shaffer
Planning Board – liaison - vacant
Finance Committee – Christopher Mattia
Holly Mercer – ex-officio
Members-At-Large - Steven Todisco, Ted Caswell, Nick Connors
Gail Rober - Secretary

* The list is based on year end data.

Respectfully submitted,
Holly Mercer, Library Director

PLANNING BOARD

The Planning Board consists of five elected members serving five-year staggered terms. The Board acts on behalf of residents of the Town of Lynnfield as stewards of the Zoning Bylaws and Subdivision Control Laws, and as keepers of the Town's Master Plan.

In 2017 the Board oversaw the adoption of recodified Zoning Bylaws for the Town. The recodification occurred at the Special Town Meeting in October 2017 and the new Bylaws were approved, except for two minor changes, by the Massachusetts Attorney General in February 2018. While not changing the zoning of any lot or otherwise affecting the zoning districts themselves, the recodification modernized the Bylaws and took into account court decisions that had arisen in the time since the Bylaws were last adopted. The Board was assisted in the recodification effort by attorney Mark Bobrowski, special counsel to the Board.

In terms of subdivisions, the Board began the process of reviewing a proposed subdivision known as "Zepaj Lane" off Green Street. That subdivision was still pending approval as of the date of this report. The approved subdivision at Janet Way was renamed to "Sagamore Place" and the developer of that project returned to the Board to request revisions to the homeowners' association and stormwater details. Those modifications were still pending before the Board as 2018 began. The Godding Lane subdivision off Main Street was rescinded by the developer. 2017 saw the adoption of changes to the Market Street design standards, as well as a review by the Board of the proposed design of Building 1350 ("the Lahey building").

The Board continued work on an updated Master Plan for the Town. The Board is hopeful that update will be complete in 2018. The Board took up a case involving enforcement of the Town's relatively new Scenic Road Bylaw and fined the developer for failing to comply with the Bylaw. 2017 saw the Board lose from its ranks several notable contributors over the years.

Former Co-Chair Alan Dresios's term expired in April, then-Co-Chair Heather Sievers resigned in October and then-Co-Chair John Faria departed in November. Each of them provided devoted service to the Board and the Town at large during their tenures, and they continue to do so.

Brian Charville filled the seat formerly held by Mr. Dresios, Scott Gromko filled Ms. Sievers's seat and Kate Flaws filled Mr. Faria's seat. Mr. Gromko and Ms. Flaws will stand for election in 2018.

2017 also saw the retirement of the Board's longtime dedicated and knowledgeable Planning and Land Use Assistant, Kathy Randeale. Ms. Randeale contributed materially to how the Town evolved over the years and was a reliable resource for residents, developers, attorneys and colleagues in Town government. The Board wishes Ms. Randeale well in her retirement.

Respectfully submitted,
Brian R. Charville, Chairman
Michael J. Sheehan, Vice Chairman
Charles B. Wills, Clerk
Scott Gromko
Katherine Flaws

POLICE DEPARTMENT

The Lynnfield Police Department has continued to modernize the department. A five year plan to replace aging copper wire with fiber optic cable began in 2016. This will provide greater capabilities to our networks, greater communication capabilities, and reduce atmospheric interference that occurs in older communication technology. The Lynnfield Police Department has worked diligently with The Lynnfield School District in evaluating and implementing new practices and technology to provide a safe environment for our students and staff. The Emergency Responders Information Network (ERIN) has seen increased participation from residents. Originally this program was created for those persons within the Autism Spectrum, but it has been scaled to include those with dementia and severe allergies. This program gives us the opportunity to tailor our response protocols to any individual based on special needs or circumstances. Anyone interested in participating are encouraged to contact Chief David Breen to learn more.

The year 2017 had mixed results of crime statistics. Overall, the number reported crimes were the similar to those from the prior year.

Crimes against property +6%
Theft from a motor vehicle +30%
Theft of a motor vehicle -33%
Larcenies +74%
Counterfeiting/forgery +0%
Malicious destruction of property -36%
Robbery -50%
Burglary/breaking and entering -64%
Operating under the influence -17%
Liquor law violation +0%
Total crimes Against Property
2016-167
2017-177

Crimes against persons -25%
Simple assault +16%
Aggravated assault +100%
Total crimes against persons
2016- 40 crimes
2017- 30 crimes

Chief Breen wishes to thank the members of The Lynnfield Police Department, community groups, business owners, and residents of Lynnfield for their efforts to reduce crime and increase public safety.

There were personnel changes in 2017. Sergeant David Mayerson retired after more than 40 years of service to The Town of Lynnfield. Christopher DeCarlo was promoted to Sergeant and Alexander Doto was appointed to the position of Patrol Officer.

Respectfully submitted,
David Breen
Chief of Police

2017 Roster

Chief of Police

David J. Breen

Captain

Karl Johnson

Sergeants

Sean Donovan
Louis Trapasso
Christopher DeCarlo

Nicholas Secatore
Al Scotina

Patrol Officers

Sean Kilroy
Stephen Conley
Mark Bettencourt
James Caponigro
Steven O'Connell
Scott Fitzmeyer
Jonathan Duzz

Anthony Hnath
Michael Topping
Bryan Materazzo
Raymond Barnes
Jared Provost
Patrick Curran
Alexander Doto

Canine

Ace

Dispatchers

Maura O'Brien
Diane Williams
Michael DiCorato

Kimberly Smith
Jonathan Santos
Charlotte Peterson

Crossing Guards

Carol Kilroy
Phyllis Rao
John Ruso

Matrons

Carol Kilroy

Chief's Administrative Assistant

Paul Donovan

DEPARTMENT OF PUBLIC WORKS

To the honorable Board of Selectmen and Citizens of the Town of Lynnfield, I hereby submit the following annual report of the Department of Public Works for the period covering January 1, 2017 to December 31, 2017.

MISSION STATEMENT

The mission of the Lynnfield Department of Public Works is to maintain all roadways, drainage infrastructure, parks, cemeteries, schools, municipal facilities, fleet, and street lights in a cost effective and environmentally sensitive manner for the short and long-term benefit of the residents and the environment.

INTRODUCTION

The Lynnfield Department of Public Works employs (42) full time staff, (16-20) seasonal employees in the summer and has an annual operating budget of \$8.08 million dollars for FY2018. The FY18 DPW Capital Budget, approved by Town Meeting, included \$1,073,700 for town equipment and infrastructure improvements.

The Department divides its multiple responsibilities for the management, maintenance and operations of the Town's infrastructure among five Divisions: Administration, Facilities Maintenance, School Building Maintenance, Highway, and Cemeteries/Parks & Trees.

REPORTS BY DIVISION:

HIGHWAY:

The Highway Division of the DPW provides for the maintenance of all town roads, sidewalks, public path ways, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Division is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. The Division also maintains our brooks and streams by keeping them clear of debris to flooding. The Highway Division maintains the Pillings Pond Dam spillway area and control boards, which regulates the elevation of the pond when needed.

The Highway Division has more than 77 miles (250+ lanes miles) of roads and 91.3 miles of sidewalks that it must maintain.

Calendar year 2017 continued to be a very busy year for paving. The Town received \$417,697 from the state as our apportionment of Chapter 90 funding in May. To supplement Chapter 90 funds, \$500,000 from the DPW Capital budget was added to the street resurfacing program.

The following is the list of street work accomplished in 2017:

Chestnut Street (Main Street to Hart Road) – Drain repairs, cold-planned, leveled, installed bit. curb, granite curbing on corners, topped, loamed-seed & handicap ramps
Goldenrod Lane – Reclaimed, raised castings, installed bit. curb, granite curbing on corners, handicap ramps, repaired aprons, topped and sidewalk repairs and loam seeded.
Kimberly Terrace - Reclaimed, raised castings, installed bit. curb, granite curbing on corners, handicap ramps, repaired aprons, topped and sidewalk repairs and loam seeded.

Essex Street (Pillings Pond to Yorkshire) – Reclaimed, bindered, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.

Grey Lane (Chatham Road to Yorkshire) – Reclaimed, raised castings, installed bit. curb, granite curbing on corners, handicap ramps, repaired aprons, topped and sidewalk repairs and loam seeded.

Lowell Street (North Reading to Chestnut) - Drain repairs, cold-planned, leveled, installed bit. curb, granite curbing on corners, loamed-seed & handicap ramps.

Candlewood Road (continued from 2016) – Raised castings & paved top coarse.

Perkins Lane (continued from 2016) - Raised castings & paved top coarse.

Maiden Lane (continued from 2016) - Raised castings & paved top coarse.

In addition to the full street resurfacing, the DPW crack-filled several streets including: Archer Lane, Essex Street (Main Street to Yorkshire Drive), Pillings Pond Road, North Hill Drive and Partridge Lane. Large scale patching was also done on several streets to extend their useful life.

Besides the road work that was performed, the DPW contracted with C.M. Conway Construction Inc. to install and repair drainage on Robin Road, Longbow Road and Longbow Circle to address flooding in the neighborhood.

CEMETERIES:

During the past year there were 41 interments at Forest Hill Cemetery and 8 at Willow Cemetery. During this same period there were a total of 37 new graves sold at Forest Hill and 2 graves sold at Willow Cemetery.

Forest Hill Cemetery consists of approximately 10 acres and Willow Cemetery is 5.5 acres. The Department is responsible for maintaining headstones, cutting grass, caring for shrubs, trees, and plantings in an effort to keep our cemeteries looking beautiful.

SNOW & ICE:

Public Works is responsible for clearing over (250) lane miles of roadway and (20) miles of the towns (91) total miles of sidewalks along with four school parking lots and five municipal building parking lots which includes Post Office Square. In addition, the DPW is responsible for snow removal from roofs of all its schools and municipal buildings if the conditions warrant it and clearing all avenues in both cemeteries.

In addition to these storms the Department was called upon to go out several nights and early mornings to treat the roadway to insure they would be safe for the public and school students when the commuter hour arrived. Total expenses to control snow and ice operations ran above the Towns annual appropriation of \$120,000. The total cost for snow and ice for FY2017 was \$295,871.

PARKS & PLAYGROUNDS:

The DPW is responsible for maintaining over 60+ acres of public open space, comprising of six playgrounds and/or tot lots; four parks; the grounds around municipal buildings, school buildings; (4) basketball courts, (11) tennis courts, (1) outdoor running track, (2) football fields, (12) baseball/ softball diamonds, (5) multi-use playing fields used for soccer, field hockey, and lacrosse. This maintenance includes irrigation wells and systems for most of these fields.

The Lynnfield High School artificial turf fields which included a football field, (2) soccer fields, a softball field and baseball field were fully operational this year starting around April through to the last week in November. This complex which also includes the Amenities Building and Press

Box was fully operational. The concession area was run by the Lynnfield Athletics Association. The Department of Public Works is responsible for maintaining these new fields and the associated facilities. The Town established a fund during the 2015 Fall Town Meeting, to set aside fees collected to be used for maintenance of the fields once a Maintenance Agreement was put in place with the Recreation Commission.

Construction of the new track and playing fields at the Lynnfield Middle School commenced in the spring of 2017. This project was under the direction of the Fields Committee Chairman Arthur Bourque with assistance of the DPW and will be completed during the early summer of 2018. The work includes a new track, stands and p-laying field along with a new softball field. Resurfacing of the middle school tennis and basketball courts was complete during the summer.

FORESTRY/ TREES:

Public shade trees continue to be a challenge within the DPW. Many of the Towns shade trees are in need of significant pruning work and in many cases require removal. In addition, the DPW evaluates numerous trees and locations to determine whether trees were public or private and whether they were considered hazardous. Public Works continued to work on improving the urban forest with assistance from outside arborists.

The DPW has continued its road clearing program on several streets where we remove brush and tree overgrowth that has encroached into the right of way with a roadside cutter.

SOLID WASTE / RECYCLING:

The Public Works department is responsible for managing residential solid waste collection and disposal services for approximately 4350 residential households along with the recycling and recovery program that includes the annual collection of residential household hazardous waste.

During fiscal year 2017 the town collected and disposed of the following amounts from curbside collection:

- 4406 tons of solid waste (trash)
- 493 tons of co-mingled plastics/glass
- 568 tons of mixed paper
- 129 TV monitors
- 80 appliances
- 19 lawnmowers/grills
- 37 AC units and dehumidifiers
- 17 other large items

The Town's waste disposal is currently handled by Covanta in Haverhill. The tipping fee increases every year and was increased to \$74.00 per ton on July 1, 2017 (FY18). This results in a cost of over \$286,292 this fiscal year to dispose of the Towns unrecyclable trash.

Public Works held its' annual Household Hazardous Waste Collection Day in November at no additional cost to Lynnfield Residents. This event again was very successful in which 175 residents took part in. People were able to dispose of chemicals, oil base paints, TV's, propane tanks, pesticides and many other hazardous materials at this event. The cost to sponsor this once a year event is around \$8,000.

The Town Recycle Yard sold 787 permits for yard waste disposal during 2017 as residents are able to dispose of yard waste including leaves and brush.

SCHOOLS:

One of the missions of the DPW is to provide the Town of Lynnfield with a high degree of quality service in custodial services, maintenance, and improvements to our schools. We are committed to protect the town's investment in the renovations of all our school facilities. With the school building projects completed now for more than (12) years the DPW has the responsibility to maintain these facilities to an acceptable condition. The DPW has been working on inventorying all the key custodial equipment for replacement in the future. Some of the equipment is over 30 years old. Moving forward a replacement plan will be defined to help improve the equipment and efficiency of the custodial staff.

MUNICIPAL BUILDINGS:

One of the many functions of the Public Works Department is to maintain our municipal buildings and facilities. The Department maintains which includes daily cleaning seven active town buildings and two inactive town buildings along with the parking lots and grounds that surround these buildings.

GENERAL NOTES:

Along with the various projects undertaken by the Department of Public Works this year, the following miscellaneous activities occurred:

Continue to work with organizations, committees and residents by supporting community events including: Annual Tree Lighting Ceremony, Concerts on the Commons, numerous sponsored road races, parades and individual block parties held throughout the year.

Continued to act as the lead community for the Tri-Town Consortium of which Lynnfield is a part of. The Tri-Town Consortium consists of a three representative towns which contracts for road construction services annually. We renewed the contracts for over 20 items, such as street sweeping, bituminous paving, catch basin cleaning etc. This will save each of the Towns of Lynnfield, Middleton and North Reading a considerable amount of money as we use these similar services.

DEATHS:

The Department would like to acknowledge the untimely death of Mike Bammes, a dedicated employee, in February 2018

FROM THE DIRECTOR:

Since being hired as Director for Lynnfield in November 2016, DPW employees and our contractors have worked hard trying to meet the expectations and demands of the residents which are continually increasing.

Maintenance of the High School Field Complex and other fields is a priority and plans were utilized which used in-house and contractor services which improved the quality of field maintenance along with extending the useful life of the fields and facilities. Multiple groups were able to schedule and use the facility and the DPW was responsible for general cleanup and grooming of these fields in addition to the other fields in town. DPW crews maintained fields, parks, and town and school grounds throughout the summer, along with summer help. We also started to focus on tree maintenance and removal of hazard trees throughout the Town. This will continue to be a priority in the DPW as our crew improves their skills and equipment to better serve the town.

Moving forward the DPW has implemented plans to improve work scheduling, tracking activities completed along with man-hours required for each assignment. The DPW is always looking into ways to better improve efficiency and services using technology in all aspects of our work. Some of the areas of focus are work order systems for fleet maintenance and other service requests. We are also looking at improving our monitoring of building systems to better understand the Town energy usage and ensure we are responsibly managing our utilities. The DPW is working on updating older equipment to help us improve our efficiency and dependability. There are numerous areas we will be looking at to improve our services and create a more professional Department of Public Works.

None of these projects or accomplishments could have been done without the hard work of all the staff and crews in the DPW. Their dedication, late nights, and behind the scenes work enables the Town to continue to function regardless of the time or weather and their efforts are sincerely appreciated.

Respectfully submitted,
John Tomasz, P.E.
Director of Public Works

RECREATION COMMISSION

Board Members as of January 1, 2017

Rich Sjoberg - Chairperson

Bob Relihan – Vice Chair/Fields Chair

Frank Morelli – Treasurer

Terri Farrell – Secretary

Michael Cuddy – - Program Chair

Matt Monkiewicz – Rec Center Liaison

Patrick Mazzola – Member

Julie Mallett – Co-Director

Joe Maney – Co-Director

The enclosed report is an outline for the Lynnfield Recreation Commission (LRC). The information includes an overview of all programs and events sponsored by the LRC in the year 2017.

Annual Tree Lighting & Gingerbread House Contest:

The annual Tree Lighting was held on Saturday December 2 on the Lynnfield Commons. The tree lighting is combined with an annual Ginger Bread House decorating contest. The LRC works with the Girls Scouts to provide this outstanding community event. The majority of the work is done by the LRC but efforts of volunteering are demonstrated by the Girl Scouts of Lynnfield. This year's event was another great success as Lynnfield Recreation updated Santa Scene. The Recreation paid the Priestleys to take pictures of the kids with Santa courtesy of Lynnfield Rec. The support of the Centre Congregational Church and the efforts of many volunteers help to make this day possible. The dedication and support of the Police and Fire Departments are greatly appreciated. It was a pleasure working with Chief Breen and Chief Tetreault. Also, the LRC is grateful for the town Selectman's time and would like to acknowledge Chris Barrett for his service as Master of Ceremonies. Lastly, the Lynnfield High School Music Department also plays an important role in the day as singers who perform and lead the group in a community sing-along.

Father/Daughter Dance:

The annual Father/Daughter dance is sponsored by the LRC for girls in grades 1-6. The event was held at the Four Points Sheraton. The couples enjoy an evening of dining, dancing and a professional portrait is taken as a keepsake. The overall count for 2017 was around 600 in attendance.

Recreation Station Early Drop Off:

This is a program that we added a few years ago in response the community need. Parents could sign up their kids to be dropped off an hour early at 8:00 am so they can make it to work in time.

Recreation Station:

This program is the most successful event for the LRC. The Recreation Station Program was held at the Middle School this year. The program runs from 9:00 am – noon on weekdays. The program started the week after school gets out. It ran for approximately 6 weeks. This is a highly sought after program as it has a tremendous value for the quality. With over 20 years of experience running this program, Louise Ferullo oversees all aspects of the day to day operations, as well as program ideas and implementation. The program hires several paid councilors,

volunteers, Director and Co-Director. This is a self-funded program with arts and crafts, music, fun Fridays and a decided philosophy to play as in days gone by where children can play freely with friends in a secure and safe environment. Over 350 children are enrolled in this program.

Recreation Station Jr:

This program is for children entering Kindergarten. A safe environment is provided for the children to develop social skills and meet new friends. This program took place at the School offices this year. The program runs on Tuesdays, Wednesdays & Thursdays from 9 am to noon starting the week after July 4th and runs for approximately 5 weeks. There were 51 children enrolled for 2016 and the program directors were teachers, Kristen Lorentzen, Laurie Jamerson & Traci Ross. There were 51 children enrolled.

Summer Excursions:

We ran trips on Mondays, Tuesdays Wednesday & Thursdays for children in grades 4 and up. Some of the places we went were Patriots Place, Fenway Park, Sky Zone, Martha's Vineyard, the movies, Sunapee NH and white water rafting.. They were very well received.

Flag Football:

This is a program through North Shore Flag Football. The program is designed to provide a well-organized, entertaining and educational sports program for youth athletes. It is for kids from ages 5-14. They are provided with the flags as well as official NFL Jerseys. They play on Saturday's at the High School for approximately 7 weeks ending with a "Super bowl". It was very well received with over 150 boys & girls signed up.

Concerts on the Common – Games:

We provided children's during the Concerts on The Common again this year. It was very successful and we are looking forward to working with Rotary again this year.

Lynnfield Middle School Early Release Trips:

This has been running for a few years now. The first Wednesday of the month we would take a group of middle school kids to different places. The children are released from school at 11. The bus would pick them up at the middle school and also drop them off at the middle school at 2pm. With the increase demand we increased our numbers to 45 students. Even with that we had a wait list of 40 kids per trip. Some of the places we went were DIS for bubble soccer, Boda Borg, Skyzone, etc.

Easter Tea at MarketStreet

We teamed up with MarketStreet to conduct an Easter Tea on the Green. Children had to register online to participate. The weather was great and it was very well received.

Monday Bowling League

This began when LCC became part of REC. It is a great program for children of all abilities. For 8 weeks they meet at Kings and bowl for an hour. The kids have a blast.

Day Trip to the Tall Ships

We joined forces with Danvers Recreation to provide a day trip into Boston to view the Tall Ships. It was open everyone and was well received. We had great feedback.

Middle School Game Club

This is a new program we started when LCC became part of REC. Children stay after school and play various board games with Mr. Potter as the facilitator. This is an 8 week program and we run it twice through the year.

Mother Son Bowling

We teamed up with Kings and had another very successful Mother Son Bowling event. On two consecutive Sundays boys in grades 1-6 can enjoy a morning of bowling with their moms while enjoying food and drinks.

Learn to Skate at MarketStreet

We ran 2 learn to skate programs for children ages 3 and up. They took place on Sunday mornings and Monday afternoons. It was another successful year!

Golf Program at Reedy Meadow

We run a golf program that takes place right after recreation station ends. The children that signed up would stay at LMS for lunch then would be walked over to Reedy Meadow for their lessons. The parents and children loved this program.

Concerts on the Square at MarketStreet

Teaming up with MarketStreet we put on concerts on Thursdays from 6-8 pm. We only did two concerts this year. It was a lot of fun and a great family event.

Boys & Girls LAX Skills

This was a program we ran at the HS during the summer. It was a great way for children to try the sport or work on improving their skills. It was very well received.

Field Hockey Skills

This was a new program we ran at the HS during the summer. We had approximately 20 girls participate and it was very success.

Friday Night Trips

This year we were excited to be able to run some trips. Some of them were Escape Room Live in Beverly, The Topsfield Fair and a Haunted Trolley Ride in Salem.

Kiddie Kat Jam & Summer Flag Football

We offered these 2 programs using Thundercat Sports this summer. They ran at the high school and we received great feedback. We will be offering these again this upcoming summer.

Elementary & Middle School Track

Sports Zone ran this program in the Fall & Spring. They use the middle school track 1 day a week. This is a very popular program.

Elementary & Middle School Ski Club

We run this program for children in grades 3-8. For 6 weeks we take the kids to Bradford to ski or snow board and/or take lessons. This is an extremely popular program and usually fills up very quickly. We had another wait list this year.

The Lynnfield Recreation is very excited to of had another very successful year. We are working hard to build up the department according to the wants and needs of the community. We have so many more programs in the works and are looking forward to growing even more in 2018!

Respectfully submitted,
Julie Mallett
Director of Recreation

SCHOOL DEPARTMENT

Lynnfield Preschool

Respectfully submitted by Kara Mauro, Director of Special Services

Lynnfield Preschool has successfully established a professional learning community at the Summer Street School. The Preschool currently operates with four integrated classroom sessions, with students grouped by age in both the morning and afternoon. Extended day options are available on an individual basis, with needs identified through Individualized Education Programs. Our students benefit from access to additional resources to meet their needs, including an Occupational Therapist, Physical Therapist, Speech and Language Pathologists and Music Therapists. Curriculum directors and administration continue to consult with all teachers/therapists at the preschool level as they work collaboratively to support the implementation of mastery learning objectives as outlined in the Massachusetts Curriculum Framework. The Lynnfield Preschool maintains a working relationship with local Early Intervention Programs and private preschools to ensure that all students have access to appropriate screening and services as determined necessary by early childhood providers. Through our registration process, our teams work to create balanced classes with a focus on age, gender, peer models and opportunities for specially designed instruction. In an effort to further connect Lynnfield Preschool with the Summer Street School Professional Learning community, School Improvement Plan Goals have been aligned. In 2017-2018, the goals focused on Understanding By Design and Inclusive Practices.

Summer Street School

Respectfully submitted by Gregory Hurray, Interim Principal

Summer Street School is comprised of 471 students in grades PreK-4 with over 70 committed and dedicated faculty and staff. We have 21 classrooms K-4 with 2 integrated preschool classrooms. All four of our kindergarten classrooms are full day programs. We welcomed two new faculty members to our roster this year: Mrs. Nicole Drouin, Fourth- Grade Teacher, and Ms. Marina Padovani, Third-Grade Teacher.

The elementary schools have outlined three goals in our 2017-2018 School Improvement Plan. The first goal is to continue implementation of the Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees have been meeting to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning. Vertical articulation will allow educators to provide an optimal learning experience for all students, while engaging in professional development focused on high expectations and continuous improvement for professional practice. This intentional process will provide immediate data for all educators to best meet the needs of all students to enhance teaching practices and improve student achievement. Our second goal is to develop a plan for enhanced Social and Emotional Learning at Summer Street. A committee of ten teachers representing all grades has been meeting regularly to 1) determine outcomes for Social and Emotional learning; 2) adopt a framework for thinking about Social and Emotional Learning; 3) survey the faculty about current practices; 4) investigate programs in surrounding districts and at Huckleberry Hill School; and 5) adopt a PreK-4 program that meets our identified needs. Our third goal is to continue to expand and improve inclusive practices and collaboration within the general education classroom to provide greater access to all learners. This has been a major focus all year long. Our three major thrusts have been to 1) support and expand the co-teaching

model that has a general education teacher and a special education teacher working collaboratively as full-time partners in the classroom to meet the needs of both special education and general education students; 2) foster greater collaboration between classroom teachers and special needs teachers; and 3) increase differentiated teaching and learning opportunities in all grades by emphasizing small group instruction.

Teachers continue to work with each other on “Collaborative Learning Experiences.” The process begins with teachers viewing a list of proposed topics generated by their colleagues. Teachers then join a group they’re interested in and the work begins. Teams are provided faculty meeting time to work with their CLE group to plan and create their final product. The parameters of the CLE are that their topic and eventual product needs to be aligned with the Lynnfield Public School’s district strategy and their respective school improvement plan, and the final product must be designed to impact student learning. CLE teams are provided with three hours for formalized collaboration to complete their product. The fourth hour is for teachers to share their CLE product in small groups with colleagues from other CLE groups. Final products are also shared with all teachers digitally. The final products describe the rationale for their CLE and how it can be implemented to improve practice and enhance student learning.

Our Specialists continue to work collaboratively with classroom teachers to provide opportunities for students to make connections across all domains. Classroom teachers are co-planning a variety of units with the Specialists to ensure that learning in the classroom is reinforced through the Arts, Music, and Physical Education so that we are providing our students a well-rounded educational experience. Specialists also plan and organize monthly assemblies to celebrate student creativity and achievement and promote a sense of community.

When we close our doors in June, we say goodbye to one of our longtime members of the Lynnfield Public School system. Mrs. Lori Murphy, who is currently our school secretary, will be retiring after 22 years of dedicated service. We wish her well as she begins a new chapter in this journey of life. At the same time, we enthusiastically welcome and look forward to working with our new Principal, Dr. Karen Dwyer, who is currently serving as Assistant Principal at the Blanchard Memorial School in the Acton-Boxborough School District.

Huckleberry Hill School

Respectfully submitted by Brian Bemiss, Principal

The Huckleberry Hill School has a population of 428 students in grades K-4. Our school has over 60 faculty and staff members committed to providing our students with the very best instruction and supervision. We have 21 regular education classrooms K-4, one classroom providing specific programming needs for multi-age students, one classroom that services students with special needs grades K-4 and the student support program which provides individual and small group instruction and support for students in grades K-4.

The elementary schools have outlined three goals in our 2017-2018 School Improvement Plan. The first goal is to begin implementation of Understanding By Design (UbD) model to support continuous development and instructional excellence. Professional learning committees will meet to develop a consistent Preschool-Grade 12 Understanding By Design model to enhance teaching and learning. Vertical articulation will allow educators to provide an optimal learning experience for all students, while engaging in professional development focused on high expectations and continuous improvement for professional practice. This intentional process will provide immediate data for all educators to best meet the needs of all students to enhance

teaching practices and improve student achievement. The second goal is designed specifically for Huckleberry Hill. This goal is to support the social and emotional wellness of all students. HHS will implement the “Second Step” social emotional learning program to enhance our “Huckleberry Heroes” character program and support a lot of the strategies already being used by our teachers. Through a school-wide systematic approach, we hope to further provide our students with the knowledge, skills and language to navigate challenging social situations, understand and manage personal wellness and demonstrate respect and care for others.

Teachers continue to be provided with opportunities for “Collaborative Learning Experiences.” The process begins with teachers viewing a list of proposed topics generated by their colleagues. Teachers then join a group they’re interested in and the work begins. Teams are provided faculty meeting time to work with their CLE group to plan and create their final product. The parameters of the CLE are that their topic and eventual product needs to align with the Lynnfield Public School’s district strategy, their respective school improvement plan and the final product must be designed to impact student learning. CLE teams are provided with three hours for formalized collaboration to complete their product. The fourth hour is for teachers to share their CLE product in small groups with colleagues from other CLE groups. Final products are shared, with all teachers, digitally. The final products describe the rationale for their CLE and how it can be implemented to improve their practice and enhance student learning.

Our specialist programs, Music, Library/Media, Art and Physical Education, continue to be an integral and vital aspect of our school culture. Students look forward to, and identify their day with which specialist they will have. The specialists work collaboratively with the classroom teachers to discuss student progress and seek to incorporate concepts studied in the classroom with units of study in their respective area.

Middle School

Respectfully submitted by Stephen Ralston, Principal

The faculty and students of the Lynnfield Middle School grow and learn in a building that entered its fourteenth year of existence. The building reflects the students who attend via classroom projects, accomplishments, and images.

Enrollment is large and there are currently 676 students for grades 5-8. The beginning of the 2017-2018 school year has seen the addition of several newly hired staff and an entire class of 170 fifth grade students new to the middle school. Grade 5 is configured into four teams of two teachers. Our team academic model continues into grades 6, 7 and 8 with each grade having two teams of four subject teachers. This provides for greater subject specialization as well as a gradual progression from elementary to high school. The entire LMS schedule provides for longer class periods (54 minutes) throughout the day. Students in all grade levels have a variety of courses beyond the academic core (English, Math, Science, Social Studies/Humanities). Wellness (Physical Education and Health), Art, Music, Media Center, and STEM (science-technology-engineering-math) course offerings span all grade levels. Further, students in grades 6-8 opt for Spanish or French and have opportunities in performance groups such as band, chorus, and electronic music.

Teachers continue to deliver the curriculum via a wide variety of strategies and practices. Differentiation of instruction is a key element within the heterogeneous composition of the middle school classroom. Initiatives such as literacy strategies and curriculum mapping have spanned all grade levels and disciplines at LMS.

Students continue to prepare for the MCAS testing in the spring. At that time, all students in grades 5-8 will be assessed in English/Language Arts and Mathematics. Science, Technology and Engineering exams will be administered to 5th and 8th grade students. The volume of testing, though a challenge to administer, provides the school with a tremendous amount of data that can be utilized to guide curriculum and decision making regarding instruction. The Massachusetts Department of Elementary and Secondary Education has implemented computer based testing for ELA, Math, and Science for all grades for Spring, 2018.

Technology in the classroom has continued to increase in quality and frequency. The media center computer lab is frequently used by students within the media classes as well as subject-specific courses. We have continued to expand our Chromebook use extensively across all grade levels as well as the Google suite of documents, Google Classroom, email, and collaboration/sharing.

In conclusion, 2017 has seen much change towards improvement in the middle school.

High School

Respectfully Submitted by Robert Cleary, Principal

We opened our doors in September 2017 with 630 students and 86 faculty members and support staff. We welcomed four new faculty members to our roster this year. Ms. Toy is our new Latin teacher, Ms. Sewell is our new Science teacher, while Ms. LoConte and Ms. Parziale joined our Special Education department.

We are very excited to continue our Makerspace program that is running out of the Media Center. A Makerspace is a place where students can gather to create, invent, tinker, explore and discover using a variety of tools and materials. Some of these tools include a deconstruction station, a video production station, a 3D printer and an electronics station.

Our focus this year for school improvement includes the expansion of our Senior Internship program to give students an opportunity to investigate a career or explore an interest while finishing their high school experience. We are also working to incorporate vocabulary skills across all disciplines as we extend the work that our English department has recently done in their curriculum review. As part of a district wide goal we will begin implementation of the Understanding By Design (UbD) model to support continuous development and instructional excellence.

Once again, Lynnfield High School students experienced tremendous success on the high-stakes tests of MCAS, SAT, and AP. Many of our students were awarded the distinction of being named Advanced Placement Scholars, with twenty-five AP Scholars, ten AP Scholars with Honor, and twenty-three AP Scholars with Distinction. In addition, the high school continued to exceed the Adequate Yearly Progress required by the No Child Left Behind Act.

Our students have experienced outstanding success on the athletic fields, winning multiple league and sectional championships. Our music students have also received local and regional recognition for excellence. The fall production of "Footloose" was a tremendous success. This spring, Ensemble delivered an outstanding performance of their own original work, "Penumbra," in the statewide Dramafest. In March our Band traveled to New Orleans, and in April our Chorus will travel to Washington D.C..

TOWN CLERK

The Town Clerk's Office continues to work hard to provide quality services and accurate information to residents. We continue to receive valuable support from the Town Administration and residents, which is greatly appreciated.

We start each year off with the annual census and dog registration which keeps us busy for the first couple of months into the New Year. 2017 was a quiet year for State Elections. We took advantage of this quiet time and did some cleaning up of old files and reorganized our vault.

Across the State, we all saw changes in the Public Records Law. As the appointed Chief Public Records Access Officer for Lynnfield, I worked with the Town Administrator to purchase a software program that will assist with the request of public records as well as track the request as it moves through the process. During 2017, we had 80 requests that were tracked through the new system, ensuring we were in compliance with the law.

During the summer, I had the privilege to work with Robert Curtin to assist with the implementation and updates to the town's new website. This was very exciting to be part of working with Virtual Town Hall on the updates as well working with the departments to update their pages so the information is current and readily available to the residents.

I continue to attend MA Clerk's conferences each year – allowing me to keep updated on the changes within the Clerk's office, as well as any State laws and regulations we are required to follow. These classes will also help me to obtain my re-certification as a Certified MA Municipal Clerk in 2019. I continue to be involved with the North Shore Town and City Clerks Association as Treasurer, I participate in the User Group of the State's Voter Registration Information System and in 2017, I was nominated and appointed to the Executive Board for the MA Clerk's Association and to their by-law committee.

Although a quiet year for elections, we were kept busy with two town meetings and the annual election. At the April 2017 Town Meeting, we had over 800 registered voters in attendance. For the Fall Town Meeting, working with the Town Moderator, vendors demonstrated electronic check in and electronic voting. Both were very useful in speeding up the time it took to check in the residents as well as the time at the meeting it took to vote on the issues before town meeting. A Town Meeting Study Committee was formed and this committee will continue into 2018 looking at ways to make town meeting more efficient.

I would like to thank Diane Hammerbeck, Lynnfield's Assistant Town Clerk. Her assistance is greatly appreciated. Many thanks to the entire election staff for availability and professional help during town elections and town meeting(s) preparation. It takes a team to run an election and it could not be done without the assistance of Susan Lambe and David Crockett, who act as Election Wardens at every election, as well as Joan Bourque and Judith Doe – Assistant Wardens and Beverly Merritt – Elections Clerk. These five individuals are at the polling location for 14 hours assisting the voters, processing absentee ballots, assisting with the tallying of votes at the end of the election, just to name a few of their duties. All of the election workers are to be commended for their careful, pleasant and efficient manner and "being there" when needed, in assisting with not only the town elections/meetings, but state elections as well.

I would also like to recognize Tony Fratoni of the Lynnfield DPW as he plays a significant part in the election and town meeting process. Tony, along with the help from a few custodians from the School District is key in the set-up and dismantling of each event.

A special thank you to the Police detail who provide the manpower as required by State Law to keep law and order at the voting polling locations.

The Town Clerk's Office is responsible for all elections – state and local, the certification of town meeting and election votes, conducts voter registration sessions, updates the voter list, certifies petitions and nomination papers, records birth, marriage and death records, records marriage intentions, prepares monthly reports to Vital Statistics in Boston and genealogical research when requested. The Town Clerk also conducts the annual town census, prepares the annual street listing; certifies the residency of veterans' who qualify for state bonuses, receives board and committee meeting postings, administers and records oaths of office to town officials; administers the State's Conflict of Interest and State Ethics annually, maintains campaign finance reports annually; submits zoning by-law and general by-law changes to the Attorney General after each town meeting, when appropriate, and coordinates the Jury List to the Secretary of State. As required by MA General Law, the Town Clerk serves as the Clerk on the Board of Registrars.

POPULATION AS OF DECEMBER 31, 2017: 12,606

REGISTERED VOTERS AS OF DECEMBER 31, 2017: 9,144

Democrat – 1,756	Republican – 1,694
Libertarian – 26	Unenrolled – 5,591

Political Designations

American Independent – 2	Conservative - 1
Green Party USA – 1	Green-Rainbow - 4
Interdependent 3rd Party – 8	MA Independent Party – 2
Natural Law Party – 1	Pizza Party – 1
United Independent Party - 57	

2017 Licenses/Certificates Issued:

Births - 140	Marriages - 42	Deaths - 106
Dog Licenses – 1,043	Business Certificates - 77	Raffle Permits – 4
Flammable Storage Permits - 9		Notary Oaths – 40

***Respectfully submitted,
Trudy L. Reid
Town Clerk***

LYNNFIELD TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL TOWN ELECTION - APRIL 10, 2017

ANNUAL TOWN MEETING - APRIL 24, 2017

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in their respective polling places in said Lynnfield, on Monday, April 10, 2017 at 7:00 a.m., then and there to bring in their votes on one ballot for the choice of all necessary Town Officers for the ensuing year, chosen in this manner, viz.: one Board of Selectmen member for three years; one Town Moderator for one year; one Board of Assessors member for three years; one Board of Library Trustee member for three years; one Board of Library Trustees member for one year remaining on an unexpired three-year term; one School Committee member for three years; one Planning Board member for five years; and one Housing Authority member for five years.

The Polls in each precinct will open at 7:00 a.m., and will be closed at 8:00 p.m., on said April 10, 2017. The polling places for voters in Precincts 1, 2, 3 and 4 will be at Lynnfield High School, Essex Street, all in said Lynnfield.

And you are further directed to notify and warn the inhabitants of the Town of Lynnfield qualified to vote in elections and Town affairs, to meet in the Middle School Auditorium, Cafeteria, and the Gymnasium, if necessary, on Monday, April 24, 2017 at 7:30 p.m., then and there to act on the following articles:

ARTICLE 1. To act on reports of Town officers and special committees as published.
Submitted by BOARD OF SELECTMEN

ARTICLE 2. To choose all Town officers not required to be chosen by ballot: viz.; three field drivers, one pound keeper and three wood measurers.
Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, as amended.
Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2017 Fiscal Year where balances are below projected expenditures for various reasons; or to take any other action in connection therewith.
Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or to take any other action in connection therewith.
Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to accept M.G.L. Chapter 44, Section 53F ¾, to establish a special revenue fund known as the PEG Access and Cable Related Fund to receive cable franchise fees and other cable-related revenues for appropriation to support PEG access services, oversight, and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2018, which begins on July 1, 2017, or to take any other action in connection therewith.
Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or to take any other action in connection therewith.
Submitted by BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or to take any other action in connection therewith.
Submitted by BOARD OF SELECTMEN

ARTICLE 9. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to re-establish the following Revolving Funds as provided for in Massachusetts General Laws, Chapter 44, Section 53E1/2; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

<u>Revolving Fund</u>	<u>Purpose</u>	<u>Revenue Source</u>	<u>Authorized to Expend Funds</u>	<u>Maximum Expenditure</u>
Council on Aging	To provide programs for Seniors	Fees Collected for Sr. Center Activities and Field trips	Council on Aging	50,000.00
Board of Health	To provide services to operate Flu Clinic	Flu Clinic Fees	Board of Health	15,000.00
Library	To address replacement of lost library books.	Lost Book Fees	Library Trustees	10,000.00
Recreation	To provide recreation activities, field trips and field maintenance.	Fees Collected from programs	Recreation Commission	250,000.00
Public Works	To provide maintenance and upkeep of athletic fields	Athletic Field Maintenance Fees	Director of DPW	60,000.00
Public Works	To provide maintenance and upkeep of Merritt Center	Rental Fees from Merritt Cultural Center	Director of DPW	10,000.00

ARTICLE 12. To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2018 from persons using said service; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 13. To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2018 from persons using the golf courses; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 14. To see if the Town will vote, pursuant to General Laws Chapter 39, Section 15, to amend the General Bylaws by adding the following:

“Article IV – Two-Thirds Votes

“§ 45-5. If at any town meeting a two-thirds vote is required by statute, the moderator may declare the result on the basis of a voice vote without a count, unless the moderator's declaration is challenged by seven (7) or more voters before the meeting has proceeded to the next article.”;

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 15. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course and site work at that location, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 16. To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 17. To see if the Town will vote to re-codify the Zoning Bylaw by taking the following steps:

1. Delete, in their entirety, the following provisions of the existing Zoning Bylaw, sections 1 – 15, but NOT the Zoning Map;
2. Substitute all the provisions in the document entitled “Re-codified Zoning Bylaw” as recommend by the Planning Board;

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 18. To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section entitled “Commencement of Construction or Operation” by Changing the words “SIX MONTHS” to “TWLEVE MONTHS”;

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 19. To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section regarding the “Lapse” of “Special Permits” by changing the words “TWENTY FOUR MONTHS” to “THIRTY SIX MONTHS”;

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 20. To see if the Town will vote to amend the Zoning Bylaws by adding as Section 7.7 the following:

“7.7 Marijuana Establishments Forbidden

“The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.”;

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 21. To see if the Town will vote to amend the General Bylaws by adding as Chapter 170, Section 170-1, the following:

“170-1. Marijuana Establishments Forbidden

“The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.”;

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 22. To see if the Town will vote to amend the Zoning Bylaws by adding the following:

“7.7 Temporary Moratorium on Marijuana Establishments

“7.7.1. Purpose

“At the Massachusetts election held on November 8, 2016, the voters of the Commonwealth approved a new law which, among other things, established G.L. c. 94G, entitled ‘Regulation of the Use and Distribution of Marijuana Not Medically Prescribed.’ That statute permits ‘marijuana establishments’ to be licensed by a new Cannabis Control Commission (the ‘Commission’) throughout Massachusetts for the cultivation, testing, manufacture and sale of marijuana products. The Commission was initially to promulgate regulations concerning marijuana establishments by September 15, 2017, which date has been extended to March 15, 2018 by Chapter 351 of the Acts of 2016. The regulation of recreational marijuana raises many complex questions concerning law, planning and public safety. The Town cannot adequately address those questions until the Commission issues its regulations. The purpose of this temporary moratorium is to provide the Town time for study, reflection and decision concerning the said regulations and the challenges posed by recreational marijuana.

“7.7.2. Temporary Moratorium

“For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a ‘marijuana establishment’ as defined in G.L. c. 94G, § 1. This moratorium shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012. The moratorium shall be in effect through June 30, 2018. During

the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana on the Town, consider the regulations to be issued by the Commission, determine whether the Town should ban any or all types of marijuana establishments within the Town, decide whether to prohibit on-site consumption of marijuana products at marijuana establishments, and otherwise weigh its options in addressing the issues raised by recreational marijuana.

“7.7.3. Severability

“The provisions of this Section are severable. If any provision, paragraph, subsection, sentence or clause hereof, or the application thereof to any person, establishment or circumstance, shall be held invalid or illegal, such invalidity or illegality shall not affect the other provisions hereof, or the application hereof to other persons, establishments or circumstances.”;

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 23. To see if the Town will vote to amend the Town of Lynnfield Zoning Bylaws in the following respects:

1. By amending Section 9.5.4 (Definitions) as follows:

By amending the definition of “Recreational Use” by inserting after the words “but not including a cinema” the words “other than a Town Center Theater”, so that said definition, as so amended, would read:

“Recreational Use - The principal use or intended principal use of land or structures for relaxation, entertainment, amusement, sports, or the like, whether on a fee or non-fee basis, but not including a cinema other than a Town Center Theater.”

By inserting at the end of said Section a new definition entitled: “Town Center Theater” as follows:

“Town Center Theater - A theater designed and constructed for the primary purpose of showing films or video which satisfies each of the following criteria:

- (a) no more than eight hundred (800) theater seats;
- (b) no more than eight (8) screens;
- (c) no more than 39,000 square feet of Gross Leasable Floor Area;

- (d) shall include premium seating and state of the art projection and sound and may also include enhanced food and beverage service; and
 - (e) the location is limited to that portion of the Traditional Neighborhood Village Sub-District labeled "Proposed Location of Town Center Theater" as shown on the accompanying plan entitled "MarketStreet Lynnfield" dated March 13, 2017, prepared for Market Street Retail South LLC."
2. By amending Section 9.5.6 (Prohibited Uses or Activities in the PVDD) as follows:

In No. 14, by adding the words "except that a Town Center Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4" after the word "Cinema," so that Subsection 14, as so amended, would read:

"Cinema, except that a Town Center Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4."
 3. By amending Section 9.5.7.4(b) (Height in Traditional Neighborhood Village Sub-District) by adding the following sentence at the end:

"The maximum height of a Town Center Theater shall be one (1) story and forty (40) feet."

So that Section 9.5.7.4(b), as so amended, would read as follows:

"(b) In the Traditional Neighborhood Village Sub-District, the maximum height of a one story building shall be thirty (30) feet, the maximum height of a two story building shall be forty-five (45) feet, provided further that an architectural feature of a building located at a corner or at the end of a streetscape may be permitted up to sixty (60) feet in height at locations designated in the Design Standards provided that the portion of the architectural feature above forty-five (45) feet is not occupied. The maximum height of a Town Center Theater shall be one (1) story and forty (40) feet."
 4. By amending Table 9.5.8-1 (Parking) to add the following new line item after the "Residential Use" line item:

Town Center Theater	1 space per 3 seats.
---------------------	----------------------

5. By amending Section 9.5.7.9 (Dimensional and Other Requirements) (Total allowable non-residential uses) by adding the following language:

In the first sentence thereof:

By adding the words “and Town Center Theater” after the word “recreational” and before the word “uses”;

By adding the words “and Town Center Theater” after the word “retail” and before the word “portions”;

By adding the words “and Town Center Theater” after the word “retail” and before the word “spaces”; and

By deleting the figure “50,000” and substituting the words and figure “at least 25,000.”

In the second sentence thereof:

By deleting the figure “50,000” and substituting the figure “25,000”;

So that Section 9.5.7.9, as so amended, would read as follows:

“9. Total allowable non-residential uses. The total non-residential uses within the PVDD, including retail, restaurant, office, recreational and Town Center Theater uses, but excluding the 55,000 square feet of Gross Leasable Floor Area of the fitness facility in existence on the date of adoption of this Section 9.5, shall not exceed a total of 475,000 square feet of Gross Leasable Floor Area; provided, however, that this total shall include at least 25,000 square feet of Gross Leasable Floor Area that is located solely on the second floor of a building; and provided further that, for retail and Town Center Theater portions of a Development Project, the difference between Gross Leasable Floor Area and the Gross Floor Area of all retail and Town Center Theater spaces shall not exceed five percent (5%). Nothing in this section shall limit the right of the Applicant to propose that greater than 25,000 square feet of Gross Leasable Floor Area be located on the second floor of a building, subject to compliance with the Dimensional Standards in this Section 9.5.7.”

Submitted by PETITION

ARTICLE 24. To determine if the Town will vote to authorize the Board of Selectmen, in the name and behalf of the Town, to execute a lease of up to 99 years with the Massachusetts Bay Transportation Authority (the “MBTA”) for all or any portion of the land, premises, easements, rights-of-way and other rights in Lynnfield comprising the former Newburyport Branch railroad right-of-way acquired by the MBTA by Order of

Taking dated February 16, 1977, and recorded in the Essex South District Registry of Deeds at Book 6333, Page 298, and by Supplementary Order of the District Court of the United States for the District of Massachusetts Regarding First Step of The Trustees' Plan of Reorganization dated November 30, 1976, and recorded with said Deeds at Book 6311, Page 392, and by Indenture dated December 24, 1976 and recorded with said Deeds at Book 6311, Page 396, and by Mortgage Deed dated December 24, 1976 and recorded with said Deeds at Book 6311, Page 506, for the purposes of establishing, constructing, operating and maintaining a multi-use Rail Trail, with related facilities and improvements, for non-motorized transportation, open space and recreation purposes including walking, running, road and mountain bicycling, wheelchairs, accessible cycling equipment, inline skating, scooters, tricycles, rolling backpacks, strollers, cross-country skiing, snow-shoeing, and other forms of active and passive recreation, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, or to take any other action in connection therewith.

Submitted by PETITION

ARTICLE 25. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for engineering, design, construction, site work and other improvements to Town athletic facilities, or to take any other action in connection herewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 26. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for improvements to Jordan Park, or to take any other action in connection herewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 27. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for engineering, design, construction, site work and other improvements to Middle School fields, track and athletic facilities, or to take any other action in connection herewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 28. To see if the Town will vote to amend the General Bylaws by deleting Section 115-3.C, and replacing it with the following::

“§ 115-3.C. No person shall permit a dog or other domesticated animal owned or kept by such person, his or her agent or servant on any artificial turf field or any other athletic playing surface within the Town.”

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 29. To see if the Town will vote to adopt the following resolution and raise and appropriate or transfer from other available funds the sum of \$500 for the completion of this resolution.

Whereas, this is the 25th anniversary of the line of duty death of Lynnfield Firefighter Alan C. Melanson, who is the only line of duty death ever suffered by the Town's Fire Department; Be it resolved in memory of his sacrifice that the grateful citizens of Lynnfield hereby dedicate the Lynnfield Middle School in his name to hereinafter be forever known as the Alan C. Melanson Middle School.

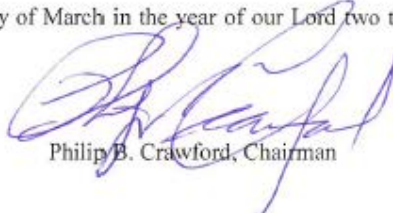
Or what action it may take thereon.

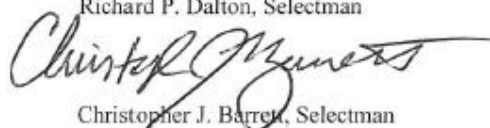
Submitted by PETITION

And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 20th day of March in the year of our Lord two thousand and seventeen.


Philip B. Crawford, Chairman

Richard P. Dalton, Selectman

Christopher J. Barrett, Selectman

A true copy
ATTEST: , Constable


Judy L. Reed
Town Clerk



Date: 3-30-17

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting nine attested copies of the Warrant in said Lynnfield seven (7) days before the time and calling of said election.

Paul Minsky
Constable

Posted at:
Center Post Office
Center Market
Lynnfield Water District
Library
Pump 'n Pantry
Senior Center
South Post Office
South Fire Station
Town Hall

A handwritten signature in cursive script that reads "Paul Minsky". The signature is written in dark ink and is positioned to the right of the list of locations.

c:\lynnfield\2017ATM-TAMRevisions

2017 Town Election

PRECINCTS	1	2	3	4	TOTAL
SELECTMEN					
BLANKS	35	25	34	28	122
CRAWFORD	97	90	88	119	394
WRITE-INS	5	4	6	1	16
TOTAL	137	119	128	148	532
BOARD OF ASSESSORS					
BLANKS	40	31	36	42	149
CELI	96	88	92	106	382
WRITE-INS	1	0	0	0	1
TOTAL	137	119	128	148	532
LIBRARY TRUSTEE (3 YR)					
BLANKS	41	24	32	32	129
CALAMARI	96	95	96	116	403
WRITE-INS	0	0	0	0	0
TOTAL	137	119	128	148	532
LIBRARY TRUSTEE (1 YR)					
BLANKS	41	22	25	39	127
RODRIGUES-SALDANHA	96	97	102	109	404
WRITE-INS	0	0	1	0	1
TOTAL	137	119	128	148	532
MODERTOR					
BLANKS	36	26	31	35	128
BOURQUE	98	89	94	113	394
WRITE-INS	3	4	3	0	10
TOTAL	137	119	128	148	532
PLANNING BOARD					
BLANKS	43	33	37	36	149
CHARVILLE	94	83	89	112	378
WRITE-INS	0	3	2	0	5
TOTAL	137	119	128	148	532

PRECINCTS	1	2	3	4	TOTAL
SCHOOL COMMITTEE					
BLANKS	41	25	30	37	133
HAYMAN	96	94	98	111	399
WRITE-INS	0	0	0	0	0
TOTAL	137	119	128	148	532
HOUSING AUTHORITY					
BLANKS	44	31	32	41	148
SHULMAN	90	87	94	106	377
WRITE-INS	3	1	2	1	7
TOTAL	137	119	128	148	532
REFERENDUM QUESTION					
YES	92	88	74	116	370
NO	41	29	49	30	149
BLANKS	4	2	5	2	13
TOTAL	137	119	128	148	532
Total Number Registered voters = 9,251	Percentage Turnout = 5.75%				

TEXT OF REFERENDUM QUESTION: Shall the Town of Lynnfield adopt, and shall the Lynnfield Town Meeting be authorized to adopt, the following bylaw amendments:

- A. An amendment to the Zoning Bylaws adding as Section 7.7 the following:

“7.7 Marijuana Establishments Forbidden

“The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.”,

and

- B. An amendment to the General Bylaws adding as Chapter 170, Section 170-1, the following:

“170-1. Marijuana Establishments Forbidden

“The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.”

provided that the Lynnfield Town Meeting may reasonably vary the form of the said bylaws within the scope of the general public objectives of this authorization?

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

The Annual Town Meeting was called to order by Moderator Arthur Bourque at 7:37 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non residents which included the town's department heads, cable TV staff, and local reporters. The Moderator also acknowledged Lynnfield Boy Scout Troop 44, who was attending in uniform to achieve their communications badge.

The use of voter cards was explained, as well as the rules for speaking to an article with questions or comments, and briefly explained the process for a secret ballot vote should one be needed. Mr. Bourque acknowledged the warrant return by Constable Paul Minsky and waived the reading of the warrant.

A total of 820 registered voters checked in for the town meeting.

The Moderator informed the audience a Mr. Squires, an attorney, and a non-voter was in the audience due to Article 24. The Moderator asked for a voice vote of those attending as to whether or not Mr. Squires was allowed to stay in the auditorium. Mr. Bourque could not determine a majority vote based on a voice vote, so he called for a voter card count. Once all the votes were counted, the Moderator declared Mr. Squires could stay which passed by a majority, 120 no, 299 yes. The Moderator then proceeded to a vote which would determine if Mr. Squires would be allowed to speak. Voter cards were used which passed by the majority; 201 no, 237 yes.

The Moderator announced to those attending the overflow room would be in the Cafeteria. He appointed Robert MacKendrick as the Assistant Moderator, and confirmed he had been sworn in by Town Clerk Trudy Reid before the start of the meeting.

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**


MAJORITY VOTE REQUIRED

The Moderator introduced Board of Selectmen Chair Christopher Barrett to begin with the first preliminary motion.

MOTION made by Chairman Christopher Barrett that if necessary, the Annual Town Meeting be adjourned to Thursday, April 27, 2017 at 7:30 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

ACTION: The motion was 2nd by Selectmen Philip Crawford. Moderator declared motion passed by a majority with a voice vote.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

CONSENT AGENDA MOTION

MOTION made by Selectmen Crawford for the Town to vote for Articles 1, 2, 3, 11, 12, and 13 be taken out of order and that they be "Passed by Consent" in accordance with the Motions shown on the Consent Agenda distributed this evening. Motion was 2nd.

4/5 VOTE REQUIRED:

SINGLE EXCEPTION WILL REMOVE ARTICLE FROM CONSENT AGENDA

ARTICLE 1 - to act on reports of town officers and special committees as published.
Submitted by the Board of Selectmen

MOTION – to see if the Town will accept the Reports of the Town officers and special committees, as published

ARTICLE 2 - to choose all Town officers not required to be chosen by ballot viz.; three field drivers, one pound keeper and three wood measurers. Submitted by the Board of Selectmen

MOTION – to see if the Town will vote to choose all Town officers not required to be chosen by ballot as follows: Robert MacKendrick, Jon Procurot and Betty Adelson as Field Drivers; John Santos as Pound Keeper; and Kenneth Burnham and Robert MacKendrick as Wood Measurers.

ARTICLE 3 - to see if the Town will vote to FIX THE COMPENSATION of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108, , as amended. Submitted by the Board of Selectmen

MOTION – to see if the Town will vote to fix the compensation of each of the Elective Officers of the Town as required by General Laws, Chapter 41, Section 108 as amended as follows: Board of Selectmen, Chairman \$850.00 and Member \$700.00; Board of Assessors, Chairman \$4,100.00 and Member \$3,550.00

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

CONSENT AGENDA MOTION (Cont'd)

ARTICLE 11 – To see if the Town will vote to re-establish the following Revolving Funds as provided for in Massachusetts General Laws, Chapter 44, Section 53E1/2; or to take any other action in connection therewith. Council on Aging, to expend no more than \$50,000 to provide programs for Seniors; Board of Health no more than \$15,000 to provide services to operate a Flu Clinic; Board of Library Trustees limited to \$10,000.00 to address replacement of lost library books; Recreation Committee limited \$250,000.00 to provide recreation activities, field trips and field maintenance; Public Works no more than \$60,000 to provide maintenance and upkeep of athletic fields; and Public Works no more than \$10,000 to provide maintenance and upkeep of the Merritt Center. Submitted by the Board of Selectmen

MOTION – to see if the Town will vote to re-establish the Revolving Funds listed in the warrant under Article 11 as provided for in Massachusetts General Laws, Chapter 44, and Section 53E1/2.

ARTICLE 12 – To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2018 from persons using said service; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION – to see if the Town will vote to appropriate during Fiscal Year 2018, the sum of \$750,000.00 from the Emergency Medical Service Enterprise receipts to defray the cost of providing emergency medical services in the Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

CONSENT AGENDA MOTION (Cont'd)

ARTICLE 13 – To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2018 from persons using the golf courses or what action it will take thereon. Submitted by the Board of Selectmen

MOTION - to see if the Town will vote to appropriate during Fiscal Year 2018, the sum of \$950,000.00 from Golf Course Enterprise receipts to pay expenses and contractual services required to fund golf course operations; said fund to be credited with all fees and charges received during Fiscal Year 2018 from persons using golf courses.

ACTION: After a voice vote, the Moderator declared the Consent Agenda passed unanimously. Assistant Moderator declared the cafeteria also voted unanimously

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2017 Fiscal Year where balances are below projected expenditures for various reasons; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION made by Selectmen Crawford to see if the Town will vote to appropriate \$62,000 from free cash and transfer from existing Fiscal Year 2017 appropriation accounts the sums listed on page 7 of the handout booklet under the heading "ARTICLE 4" to the accounts listed in said handout in order to balance the FY17 budget. The motion was 2nd by Selectman Barrett.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: No discussion. By a voice vote, the Moderator declared Article 4 passed unanimously, as well as the Assistant Moderator declared the Cafeteria voted unanimously.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 5: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year, or what action it will take thereon. Submitted by the Board of Selectmen

MOTION made by Selectmen Barrett was to indefinitely postpone Article 5 due to the fact there were no unpaid bills. Motion was 2nd by Selectman Crawford.

4/5 VOTE REQUIRED

ACTION: No discussion. The Moderator called for a voice vote. The motion to indefinitely postpone passed unanimously. The Assistant Moderator also declared the Cafeteria vote passed unanimously.

ATTEST:


Trudy L. Reid/Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 6: To see if the Town will vote to accept M.G.L. Chapter 44, Section 53F ¾, to establish a special revenue fund known as the PEG Access and Cable Related Fund to receive cable franchise fees and other cable-related revenues for appropriation to support PEG access services, oversight, and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2018, which begins on July 1, 2017, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION made by Selectmen Dalton to see if the Town will vote to accept M.G.L. Chapter 44, Section 53F ¾, to establish a special revenue fund known as the PEG Access and Cable Related Fund to receive cable franchise fees and other cable-related revenues for appropriation to support PEG access services, oversight, and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2018, which begins on July 1, 2017, or to take any other action in connection therewith. Motion was 2nd by Selectman Barrett.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: No discussion. The Moderator called for a voice vote. The Moderator declared the vote passed unanimously. The Assistant Moderator also declared the Cafeteria vote passed unanimously.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 7: To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or what action it will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Crawford to move that the Town vote to raise and appropriate and transfer from available funds the sum of \$52,837,797.00 for the necessary Town charges and expenses as presented by the Board of Selectmen and as shown in the Finance Committee Report beginning on page 7 thereof. The motion was 2nd.

The Moderator indicated he would read through the budget a section at a time. Any resident wishing to discuss a particular line item should raise their hand and wait for an available microphone.

MAJORITY VOTE REQUIRED

ACTION: The Moderator read through line items 1 – 8C, with one question on professional services. The Town Administrator indicated the budget is used for Selectmen's expenses, engineering consulting services, and most importantly, the two audits that are conducted annually. Line items 9 – 14 no comments. Line items 15 – 28, a resident questioned the costs of the school buses. She would like to see the students on the buses consolidated to eliminate the need for so many buses or to lease smaller buses, with the hopes of decreasing the costs for school buses. On section 29-36, a resident questioned how salaries increases are determined. Town Administrator responded by saying non-union usually receive the same as union, unless they have a contractual agreement. Mr. Boudreau also indicated some employees may have a salary survey performed to determine salary. Line items 37-47 – no comment. Lines items 48-60, a resident questioned if town fire alarms would be kept. Fire Chief Mark Tetrault spoke that some will be discontinued, but many pertain to businesses and they would be kept in service. Line items 61 – 67 no comments. On line items 68 – 89, resident Katy Shea made a motion to add line item 73a, an amount of \$250,000 for road repairs to be taken from Free Cash. The motion was 2nd. Town Administrator asked the Moderator for permission to speak. Mr. Boudreau advised that it is not a good practice for the town to use free cash money for annual operating expenses, and there was already money set aside in the Capital Budget for road repairs. The Moderator called for a voice vote on the amended motion. By a majority vote in the auditorium and cafeteria, the Moderator declared the amended motion failed. A resident questioned the costs for recycling and Highway Director John Tomasz spoke that since he is still new to the position, he has not gotten a

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 7: (Cont'd)

good feel for the costs. However, he went on to say the rubbish collection has not changed over the last few years, and the amount of recycling the town does, has no impact on the tipping fees. Another resident questioned the recycling every other week schedule. Mr. Tomasz indicated if recycling was to be expanded to every week, costs would increase. A third question on these lines items included as to whether or not the recycling center located in the back of Town Hall would be extended during the summer. Mr. Tomasz said that would be the decision of the Board of Selectmen, but it would also incur additional costs. Line items 90 – 96. A resident questioned the Board of Health expense line. She has noticed over the last several years contractors were performing the duties that she suspected should be the Director's responsibility and they were getting paid a high salary rate. It appeared there was no one from the Board of Health to comment and there was no comment from the Board of Selectmen or the Finance Committee. Line items 97 – 103; a resident questioned the large salary increase for the Recreation Director, especially since she had received a large increase last year. The Town Administrator indicated he had met with the Recreation Commission board and reviewed salary data which had been provided by the Commission. Line items 104 – 105 – School Department. Resident commented there should be more detailed data provided for the school as there is with the rest of the town's budget. Line items 106-112 – no comments. Line items 113-119; a resident questioned the debt / capital borrowing compared to last year. Line items 119 – a resident commented she is concerned about the amount owed to OPEB.

After no further discussion, the Moderator called for a voice vote on Article 7. By a voice vote, the Moderator declared Article 7 passed in the majority, with a few objections, including the votes from the Cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 8: to see if the Town will vote to raise and appropriate, appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, said sums of money to be expended under the direction of various Town boards, committees, or officers; or what action it will take thereon. Submitted by the Board of Selectmen

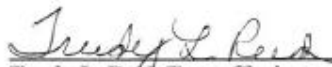
MOTION was made by Selectmen Barrett for the Town to vote to raise and appropriate the sum of \$1,796,418.00 for the purchase of various equipment and items in the nature of capital expenditures as shown in the Finance committee Report on page 22 thereof, and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said new items, said sums of money to be expended under the direction of the several board and committees of the Town; that that to raise this appropriation the sum of \$1,796,418.00 be raised and appropriated from free cash. Motion was 2nd by Selectmen Crawford

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The Moderator called for a vote on Article 8. By a voice vote, the Moderator declared Article 8 passed by a majority. The Assistant Moderator also declared the article passed by the majority in the cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Stabilization Fund, or what action the Town will take thereon. Submitted by the Board of Selectmen

MOTION was made by Selectmen Dalton to vote to raise and appropriate the sum of \$200,000 to the Stabilization Fund. The motion was 2nd by Selectmen Crawford.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: No discussion. The Moderator declared Article 9 passed in a unanimously voice vote, as well as unanimously vote from the cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 10: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town's Capital Facilities Fund, or what action it will take thereon. Submitted by the Board of Selectmen


MOTION was made by Selectmen Crawford to move that the Town vote to appropriate the sum of \$200,000.00 to the Capital Facilities Maintenance Fund. The motion was 2nd by Selectmen Barrett.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: No discussion. The Moderator declared Article 10 passed unanimously by a voice vote, as well as unanimously from the cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 14: To see if the Town will vote, pursuant to General Laws Chapter 39, Section 15, to amend the General Bylaws by adding the following:

"Article IV – Two-Thirds Votes

"§ 45-5. If at any town meeting a two-thirds vote is required by statute, the moderator may declare the result on the basis of a voice vote without a count, unless the moderator's declaration is challenged by seven (7) or more voters before the meeting has proceeded to the next article.";

or to take any other action in connection therewith. Submitted by Board of Selectmen

ACTION: The motion was made by Chairman Barrett to vote pursuant to General Laws Chapter 39, Section 15, to amend the General Bylaws by adding the following:

"Article IV – Two-Thirds Votes

"§ 45-5. If at any town meeting a two-thirds vote is required by statute, the moderator may declare the result on the basis of a voice vote without a count, unless the moderator's declaration is challenged by seven (7) or more voters before the meeting has proceeded to the next article." The motion was 2nd by Selectman Crawford.

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

MAJORITY VOTE REQUIRED

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 14: (Cont'd)

ACTION: The Moderator indicated this article was put on the Warrant by the Board of Selectmen. The Town Administrator explained this is an article to make Town Meetings more efficient. It would allow the Moderator, when a 2/3rds vote is required, to declare a voice vote without a count. Currently a 2/3rds vote must be unanimous for the Moderator to avoid a hand count. Resident Dave Miller spoke against the article. A resident made a motion to move the question which was 2nd. By a voice vote, the Moderator declared the motion to move the question passed by the majority.

The Moderator then continued with a voice vote on Article 14, which he declared the motion failed by a majority, including the vote from the Cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 15: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course and site work at that location, or to take any other action in connection therewith. Submitted by Board of Selectmen

MOTION was made by Selectmen Dalton for the Town to vote to indefinitely postpone Article 15. The motion was 2nd.

**2/3 VOTE REQUIRED
MAJORITY IF INDEFINITE POSTPONEMENT**

ACTION: There was no discussion. The Moderator called for a voice vote which was unanimously in both rooms passed to indefinitely postpone Article 15.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 16: To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford for the town to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Mr. Crawford explained this was included in the recent Modern Modernization Act. Hearing no discussion, the Moderator called for a voice vote. Mr. Bourque declared Article 16 passed unanimously as well as an unanimously vote from the cafeteria

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 17: To see if the Town will vote to re-codify the Zoning Bylaw by taking the following steps:

1. Delete, in their entirety, the following provisions of the existing Zoning By-law, sections 1 – 15, but NOT the Zoning Map;
2. Substitute all the provisions in the document entitled "Re-codified Zoning Bylaw" as recommend by the Planning Board;

or to take any other action in connection therewith. Submitted by the Planning Board

2/3 VOTE REQUIRED

ACTION: As explained by the Moderator, the Planning Board decided at their April 12, 2017 Public Hearing not to issue a report with recommendations. Therefore, no action is required on Article 17

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 18: To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section entitled "Commencement of Construction or Operation" by Changing the words "SIX MONTHS" to "TWLEVE MONTHS";

or to take any other action in connection therewith. Submitted by the Planning Board

2/3 VOTE REQUIRED

ACTION: As explained by the Moderator, the Planning Board decided at their April 12, 2017 Public Hearing not to issue a report with recommendations. Therefore, no action is required on Article 18.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**


ARTICLE 19: To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section regarding the "Lapse" of "Special Permits" by changing the words "TWENTY FOUR MONTHS" to "THIRTY SIX MONTHS";

or to take any other action in connection therewith. Submitted by the Planning Board

2/3 VOTE REQUIRED

ACTION: As explained by the Moderator, the Planning Board decided at their April 12, 2017 Public Hearing not to issue a report with recommendations. Therefore, no action is required on Article 19.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 20: To see if the Town will vote to amend the Zoning Bylaws by adding as Section 7.7 the following:

"7.7 Marijuana Establishments Forbidden

"The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.";

or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Chairman Barrett to see if the Town will vote to amend the Zoning Bylaws by adding as Section 7.7 the following:

"7.7 Marijuana Establishments Forbidden

"The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012."

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 20: (Cont'd)

ACTION: A comment from the cafeteria questioned the use of marijuana for medical purposes, and made a motion to indefinitely postpone Article 20, and the motion was 2nd. The Town Administrator advised the voters medical marijuana cannot be banned due to a State vote last year at the November 2016 Election. Another resident questioned what this Article had to do with Article 21. Town Counsel advised Article 20 is a zoning bylaw, and Article 22 is a general bylaw, allowing all bases to be covered. The Moderator called for a vote on the motion to indefinitely postpone. By a majority, including the cafeteria, the Moderator declared the motion failed. Hearing no further discussion, the Moderator called for a vote on Article 20, and called for the counters. The Moderator declared Article 20 passed by a majority, 580 in favor of the article, and 44 against the article, including the votes from the Cafeteria.

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 21: To see if the Town will vote to amend the General Bylaws by adding as Chapter 170, Section 170-1, the following:

"170-1. Marijuana Establishments Forbidden

"The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.";

or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Dalton to move that the Town vote to amend the General Bylaws by adding as Chapter 170, Section 170-1, the following:

"170-1. Marijuana Establishments Forbidden

"The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012." The motion was 2nd by Chairman Barrett.

MAJORITY VOTE REQUIRED

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 21: (Cont'd)

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: Resident Bob Priestly made a motion to combine Articles 21 and 22 in order to vote them together. However, Town Counsel advised that would not be allowed since Article 22 required a 2/3 vote.

After taking a voice vote, the Moderator declared Article 21 passed by the majority; including the vote from the cafeteria.

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 22: To see if the Town will vote to amend the Zoning Bylaws by adding the following:

"7.7 Temporary Moratorium on Marijuana Establishments

"7.7.1. Purpose

"At the Massachusetts election held on November 8, 2016, the voters of the Commonwealth approved a new law which, among other things, established G.L. c. 94G, entitled 'Regulation of the Use and Distribution of Marijuana Not Medically Prescribed.' That statute permits 'marijuana establishments' to be licensed by a new Cannabis Control Commission (the 'Commission') throughout Massachusetts for the cultivation, testing, manufacture and sale of marijuana products. The Commission was initially to promulgate regulations concerning marijuana establishments by September 15, 2017, which date has been extended to March 15, 2018 by Chapter 351 of the Acts of 2016. The regulation of recreational marijuana raises many complex questions concerning law, planning and public safety. The Town cannot adequately address those questions until the Commission issues its regulations. The purpose of this temporary moratorium is to provide the Town time for study, reflection and decision concerning the said regulations and the challenges posed by recreational marijuana.

"7.7.2. Temporary Moratorium

"For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a 'marijuana establishment' as defined in G.L. c. 94G, § 1. This moratorium shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012. The moratorium shall be in effect through June 30, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana on the Town, consider the regulations to be issued by the Commission, determine whether the Town should ban any

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 22: (Cont'd)

or all types of marijuana establishments within the Town, decide whether to prohibit on-site consumption of marijuana products at marijuana establishments, and otherwise weigh its options in addressing the issues raised by recreational marijuana.

"7.7.3. Severability

"The provisions of this Section are severable. If any provision, paragraph, sub-section, sentence or clause hereof, or the application thereof to any person, establishment or circumstance, shall be held invalid or illegal, such invalidity or illegality shall not affect the other provisions hereof, or the application hereof to other persons, establishments or circumstances."; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford to move that the Town vote to amend the Zoning Bylaws as printed in the Warrant, with the following changes:

Section 7.7 be instead titled Section 7.8
Section 7.7.1 be instead titled Section 7.8.1
Section 7.7.2 be instead titled Section 7.8.2
Section 7.7.3 be instead titled Section 7.8.3

2/3 VOTE REQUIRED

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 22: (Cont'd)

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: Hearing no discussion, the Moderator called for a voice count. Since there were a few objections, the Moderator called for a voter card count. With a 623 in favor of the article, and 25 against, including the cafeteria, the Moderator declared Article 22 passed by a 2/3 majority.

ATTEST:


Trudy L. Reid/Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 23: To see if the Town will vote to amend the Town of Lynnfield Zoning Bylaws in the following respects:

1. By amending Section 9.5.4 (Definitions) as follows:

By amending the definition of "Recreational Use" by inserting after the words "but not including a cinema" the words "other than a Town Center Theater", so that said definition, as so amended, would read:

"Recreational Use - The principal use or intended principal use of land or structures for relaxation, entertainment, amusement, sports, or the like, whether on a fee or non-fee basis, but not including a cinema other than a Town Center Theater."

By inserting at the end of said Section a new definition entitled: "Town Center Theater" as follows:

"Town Center Theater - A theater designed and constructed for the primary purpose of showing films or video which satisfies each of the following criteria:

- (a) no more than eight hundred (800) theater seats;
- (b) no more than eight (8) screens;
- (c) no more than 39,000 square feet of Gross Leasable Floor Area;
- (d) shall include premium seating and state of the art projection and sound and may also include enhanced food and beverage service; and
- (e) the location is limited to that portion of the Traditional Neighborhood Village Sub-District labeled "Proposed Location of Town Center Theater" as shown on the accompanying plan entitled "Market Street Lynnfield" dated March 13, 2017, prepared for Market Street Retail South LLC."

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 23: (Cont'd)

2. By amending Section 9.5.6 (Prohibited Uses or Activities in the PVDD) as follows:

In No. 14, by adding the words "except that a Town Center Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4" after the word "Cinema," so that Subsection 14, as so amended, would read:

"Cinema, except that a Town Center Theater shall be an allowed use only in the portion of the Traditional Neighborhood Village Sub-District shown on the plan referenced in Section 9.5.4."

3. By amending Section 9.5.7.4(b) (Height in Traditional Neighborhood Village Sub-District) by adding the following sentence at the end:

"The maximum height of a Town Center Theater shall be one (1) story and forty (40) feet."

So that Section 9.5.7.4(b), as so amended, would read as follows:

"(b) In the Traditional Neighborhood Village Sub-District, the maximum height of a one story building shall be thirty (30) feet, the maximum height of a two story building shall be forty-five (45) feet, provided further that an architectural feature of a building located at a corner or at the end of a streetscape may be permitted up to sixty (60) feet in height at locations designated in the Design Standards provided that the portion of the architectural feature above forty-five (45) feet is not occupied. The maximum height of a Town Center Theater shall be one (1) story and forty (40) feet."

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 23: (Cont'd)

By amending Section 9.5.7.9 (Dimensional and Other Requirements) (Total allowable non-residential uses) by adding the following language:

In the first sentence thereof:

By adding the words "and Town Center Theater" after the word "recreational" and before the word "uses";

By adding the words "and Town Center Theater" after the word "retail" and before the word "portions";

By adding the words "and Town Center Theater" after the word "retail" and before the word "spaces"; and

By deleting the figure "50,000" and substituting the words and figure "at least 25,000."

In the second sentence thereof:

By deleting the figure "50,000" and substituting the figure "25,000";

So that Section 9.5.7.9, as so amended, would read as follows:

"9. Total allowable non-residential uses. The total non-residential uses within the PVDD, including retail, restaurant, office, recreational and Town Center Theater uses, but excluding the 55,000 square feet of Gross Leasable Floor Area of the fitness facility in existence on the date of adoption of this Section 9.5, shall not exceed a total of 475,000 square feet of Gross Leasable Floor Area; provided, however, that this total shall include at least 25,000 square feet of Gross Leasable Floor Area that is located solely on the second floor of a building; and provided further that, for retail and Town Center Theater portions of a Development Project, the difference between Gross Leasable Floor Area and the Gross Floor Area of all retail and Town Center

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 23: (Cont'd)

Theater spaces shall not exceed five percent (5%). Nothing in this section shall limit the right of the Applicant to propose that greater than 25,000 square feet of Gross Leasable Floor Area be located on the second floor of a building, subject to compliance with the Dimensional Standards in this Section 9.5.7." Submitted by Petition

2/3 VOTE REQUIRED

ACTION: As explained by the Moderator, the Planning Board decided at their April 12, 2017 Public Hearing not to issue a report with recommendations. Therefore, no action is required on Article 23.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 24: To determine if the Town will vote to authorize the Board of Selectmen, in the name and behalf of the Town, to execute a lease of up to 99 years with the Massachusetts Bay Transportation Authority (the "MBTA") for all or any portion of the land, premises, easements, rights-of-way and other rights in Lynnfield comprising the former Newburyport Branch railroad right-of-way acquired by the MBTA by Order of Taking dated February 16, 1977, and recorded in the Essex South District Registry of Deeds at Book 6333, Page 298, and by Supplementary Order of the District Court of the United States for the District of Massachusetts Regarding First Step of The Trustees' Plan of Reorganization dated November 30, 1976, and recorded with said Deeds at Book 6311, Page 392, and by Indenture dated December 24, 1976 and recorded with said Deeds at Book 6311, Page 396, and by Mortgage Deed dated December 24, 1976 and recorded with said Deeds at Book 6311, Page 506, for the purposes of establishing, constructing, operating and maintaining a multi-use Rail Trail, with related facilities and improvements, for non-motorized transportation, open space and recreation purposes including walking, running, road and mountain bicycling, wheelchairs, accessible cycling equipment, inline skating, scooters, tricycles, rolling backpacks, strollers, cross-country skiing, snow-shoeing, and other forms of active and passive recreation, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, or to take any other action in connection therewith. Submitted by Petition

MOTION was made by Patrick Curley to move that the Town vote to authorize the Board of Selectmen, in the name and behalf of the Town, to execute a lease of up to 99 years with the Massachusetts Bay Transportation Authority (the "MBTA") for all or any portion of the land, premises, easements, rights-of-way and other rights in Lynnfield comprising the former Newburyport Branch railroad right-of-way acquired by the MBTA by Order of Taking dated February 16, 1977, and recorded in the Essex South District Registry of Deeds at Book 6333, Page 298, and by Supplementary Order of the District Court of the United States for the District of Massachusetts Regarding First Step of The Trustees' Plan of Reorganization dated November 30, 1976, and recorded with said Deeds at Book 6311, Page 392, and by Indenture dated December 24, 1976 and recorded with said Deeds at Book 6311, Page 396, and by Mortgage Deed dated December 24, 1976 and recorded with said Deeds at Book 6311, Page 506, for the purposes of establishing, constructing, operating and maintaining a multi-use Rail Trail, with related facilities and improvements, for non-motorized transportation, open space and recreation purposes including walking, running, road and mountain bicycling, wheelchairs, accessible cycling equipment, inline skating,

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 24: (Cont'd)

scooters, tricycles, rolling backpacks, strollers, cross-country skiing, snow-shoeing, and other forms of active and passive recreation, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth. The motion was 2nd.

MAJORITY VOTE REQUIRED

The Board of Selectman did not give a favorable recommendation
Finance Committee did not give a favorable recommendation
Planning Board gave a favorable recommendation

ACTION: Presentations were made by Mr. Curley in favor of the Article, James Gerace gave a presentation against the Article, and the Recreation Path Committee, appointed by the Board of Selectmen also gave a presentation. Several points of orders were stated as well as discussion / questions from the residents. Once all discussion had been heard, a resident made a motion and it was 2nd for a secret vote. The Moderator proceeded to explain how a secret vote would be conducted. By a voice vote, the Moderator declared the motion for a secret vote failed. The Moderator called for the floor tellers in order to do a voter card vote on Article 24. With a vote of 342 in favor of the article, and a vote of 341 against the article, the Moderator declared Article 24 passed. Patrick Curley made a motion for re-consideration and the motion was 2nd. The Moderator advised the Article would be open for further discussion if the motion for a re-consideration passed. The Moderator called for a voter card count. With a vote of 281 in favor of the re-consideration and 312 against re-consideration, the motion failed. The Moderator indicated Article 24 was complete. All votes included any from the Cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

Due to the fact Mr. Bourque is a member of the Fields Committee, in preparation of Article 24, he excused himself as Moderator and left the podium. Town Clerk Trudy Reid proceeded to conduct an election of those in attendance in order to elect a Temporary Moderator to proceed with Article 25.

Motion was made by Chairman Barrett to move that the meeting elect Richard O'Neil Temporary Moderator.

Town Clerk asked for other nominations. Hearing none, the clerk declared the motion passed unanimously by a voice vote. The Clerk gave the oath to Mr. O'Neil and turned the meeting over for Mr. O'Neil to proceed with the reading and vote of Article 24.

ARTICLE 25: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for engineering, design, construction, site work and other improvements to Town athletic facilities, or to take any other action in connection herewith. Submitted by the Board of Selectmen

MOTION was moved by Chairman Barrett to vote that \$2,250,000.00 be appropriated for the engineering, design, construction, site work, and other improvements to Town athletic facilities, including all costs incidental and related thereto; that to meet this appropriation, the sum of \$500,000 be transferred from Sale of Real Estate, the sum of \$750,000 be transferred from Overlay Surplus, and that the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$1,000,000 under Chapter 44 of the General Laws or any other enabling authority; and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

2/3 VOTE REQUIRED

The Board of Selectman gave a favorable recommendation
Finance Committee did not give a favorable recommendation

Town of Lynnfield

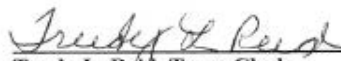


**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 25: (Cont'd)

ACTION: Chairman Barrett spoke in favor of this Article. He indicated there has been no track at the Middle School for five years, and this Article would allow for an improvement that would benefit the entire community. A motion was made and 2nd for an indefinite postponement. A vote was taken on the motion to indefinitely postpone which failed. Finance Committee Chair Jack Dahlstedt stated their concerns of what is not included in the 2.5 million. He felt there should be further study to be sure all the work needed would be included in the cost, and to understand what the town's priorities would be. A request to move the question was made and 2nd. Interim Moderator called for a voice vote, and declared the motion passed by a majority. The Interim Moderator called for the floor tellers for a voter card count. At the end of the voting, Mr. O'Neil declared Article 25 passed by the required 2/3 vote: 210 in favor and 55 against, which included all votes from the Cafeteria. At the conclusion of this Article, Mr. O'Neil left the stage and Mr. Bourque returned to the podium.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 26: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for improvements to Jordan Park, or to take any other action in connection herewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Dalton to move that the Town vote to indefinitely postpone Article 26, and the motion was 2nd by Selectman Crawford.

MAJORITY VOTE REQUIRED

ACTION: The Moderator declared Article 26 to be indefinitely posted by a voice vote in the majority, including the Cafeteria with one noted objection.

ATTEST:

Trudy L. Reed
Trudy L. Reed, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 27: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for engineering, design, construction, site work and other improvements to Middle School fields, track and athletic facilities, or to take any other action in connection herewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford to move that the Town vote to indefinitely postpone Article 27, and the motion was 2nd by Chairman Barrett.

MAJORITY VOTE REQUIRED

ACTION: The Moderator declared Article 27 to be indefinitely posted by a voice vote unanimously, including the vote of the cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 28: To see if the Town will vote to amend the General Bylaws by deleting Section 115-3.C, and replacing it with the following:

“§ 115-3.C. No person shall permit a dog or other domesticated animal owned or kept by such person, his or her agent or servant on any artificial turf field or any other athletic playing surface within the Town.”

or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Chairman Barrett to move that the Town vote to amend the General Bylaws by deleting Section 115-3.C, and replacing it with the following:

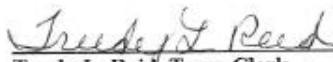
“§ 115-3.C. No person shall permit a dog or other domesticated animal owned or kept by such person, his or her agent or servant on any artificial turf field or any other athletic playing surface within the Town.”

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Before discussion could take place, a motion was made and 2nd to move the question. Several comments were made as to who would police the fields. A resident suggested the tracks be eliminated from this motion if those using the tracks had their dogs on a leash. After several minutes of discussion, a motion was made and 2nd to move the question. The Moderator called for a voice vote to move the question, which he declared passed by a majority. The Moderator called for a voice vote on Article 28 and declared by a majority, the article passed, including votes from the Cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

ARTICLE 29: To see if the Town will vote to adopt the following resolution and raise and appropriate or transfer from other available funds the sum of \$500 for the completion of this resolution.

Whereas, this is the 25th anniversary of the line of duty death of Lynnfield Firefighter Alan C. Melanson, who is the only line of duty death ever suffered by the Town's Fire Department; Be it resolved in memory of his sacrifice that the grateful citizens of Lynnfield hereby dedicate the Lynnfield Middle School in his name to hereinafter be forever known as the Alan C. Melanson Middle School.

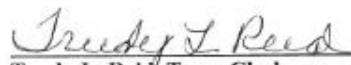
Or what action it may take thereon. Submitted by Petition

MOTION was made by petitioner Michael Walsh to indefinitely postpone Article 29, and the motion was 2nd

MAJORITY VOTE REQUIRED

ACTION: By a voice vote, the Moderator declared the motion to indefinitely postpone Article 29 passed unanimously, including the cafeteria.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, APRIL 24, 2017
Lynnfield Middle School**

CLOSING MOTION

MOTION was made by Chairman Barrett to move that the meeting be adjourned sine die, and was 2nd by Selectman Crawford. By a unanimously voice vote, the Moderator declared the motion passed by the majority.

Mr. Bourque, the Moderator adjourned the meeting at 11:50 pm.

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



TOWN CLERK
55 Summer Street, Lynnfield, MA. 01940
781-334-9401

June 26, 2017

RE: Lynnfield Annual Town Meeting – April 24, 2017
By Law Approval from the Attorney General's Office
Warrant Articles #20 and 22 (Zoning)
Warrant Articles #21 and 28 (General)

To Whom It May Concern:

Please be advised the letter of approval from the Attorney General's Office for the above referenced bylaws is attached, along with the certified vote of each article from the above mentioned Town Meeting date.

Pursuant to MGL Chapter 40, section 32, zoning by-laws and amendments are deemed to be effective as of the date they were approved at town meeting, after posting requirements have been met. Claims of invalidity by reason of any defects in the procedure of adoption or amendment may only be made within 90 days of this posting.

ATTEST:



Trudy L. Reid/CMMC
Town Clerk



MAURA HEALEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

June 26, 2017

Trudy L. Reid, Town Clerk
Town of Lynnfield
40 Salem Street, Building 2, Suite 2
Lynnfield, MA 01940

Re: Lynnfield Annual Town Meeting of April 24, 2017 - Case # 8334
Warrant Articles # 20 and 22 (Zoning)
Warrant Articles # 21 and 28 (General)

Dear Ms. Reid:

Articles 20, 21, 22 and 28 – We approve these Articles from the Lynnfield Annual Town Meeting of April 24, 2017.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY
ATTORNEY GENERAL

Margaret J. Hurley

By: Margaret J. Hurley
Chief, Central Massachusetts Division
Director, Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4402

**LYNNFIELD TOWN WARRANT
THE COMMONWEALTH OF MASSACHUSETTS
TOWN MEETING – OCTOBER 16, 2017**

Essex, ss.

To the Constable of the Town of Lynnfield in the County of Essex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Middle School Auditorium, and in the Cafeteria and Gymnasium, if necessary, on Monday, October 16, 2017 at 7:00 p.m. then and there to act on the following articles:

ARTICLE 1. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2018 Fiscal Year for various purposes; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 3. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course and site work at that location, or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 4. To see if the Town will raise and appropriate or transfer from available funds, a sum of money for engineering and permitting related to the Beaverdam Brook culvert removal project, or to take any other action in connection herewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 5. To see if the Town will raise and appropriate or transfer from available funds, a sum of money for the purchase and equipping of an ambulance, or to take any other action in connection herewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to revise the Personnel Bylaw by taking the following steps:

1. Delete, in its entirety, the Personnel Bylaw;

2. Substitute for it all the provisions in the document entitled "Revised Personnel Bylaw" as recommended by the Board of Selectmen and Personnel Board;

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to re-codify the Zoning Bylaw by taking the following steps:

1. Delete, in their entirety, the following provisions of the existing Zoning Bylaw, sections 1 – 15, but NOT the Zoning Map:
2. Substitute all the provisions in the document entitled "Re-codified Zoning Bylaw" as recommended by the Planning Board;

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 8. To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section entitled "Commencement of Construction or Operation" by Changing the words "SIX MONTHS" to "TWELVE MONTHS";

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 9. To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section regarding the "Lapse" of "Special Permits" by changing the words "TWENTY FOUR MONTHS" to "THIRTY SIX MONTHS";

or to take any other action in connection therewith.

Submitted by PLANNING BOARD

ARTICLE 10. To see if the Town will vote to authorize, but not require, the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts for special legislation substantially in the form set forth below amending the Town Charter to hold the annual town election the second Tuesday in April of each year:

Notwithstanding any general or special law to the contrary and in accordance with the Home Rule Amendment, Article II, § 8 of the Articles of Amendment to the Constitution of the Commonwealth, as amended by Article LXXXIX, the Town of Lynnfield petitions the General Court of Massachusetts for a special act to modify the following sections of the Town Charter by deleting the language shown in strikethrough and inserting the words underlined and in bold:

Section 6 Town Elections

6-1-1 The regular election for all Town offices shall be by official ballot held on the second ~~Monday~~ Tuesday in April of each year.

Provided, however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition.

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to authorize the Board of Selectmen to sell, pursuant to G.L. c. 30B, § 16, a parcel of town-owned land shown on Assessor's Map 52 as Lot 000, Plot 0725 for a price not less than \$10,700 with restrictions so as to not allow any structure on such parcel and not to allow the use of any portion thereof to render buildable any adjoining lot that is not independently buildable; or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation, substantially in the form as set forth below, relating to the Board of Selectmen receiving authority to issue additional on-premises and off-premises alcoholic beverages licenses; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public's objectives of this petition:

**"AN ACT AUTHORIZING THE TOWN OF LYNNFIELD TO GRANT
ADDITIONAL LICENSES FOR THE SALE OF ALL ALCOHOLIC
BEVERAGES"**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. (a) Notwithstanding the provisions of sections 17 and 17A of Chapter 138 of the General Laws, the licensing authority of the Town of Lynnfield is hereby granted five additional annual licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant of section 12 of said Chapter 138.

(b) Notwithstanding the provisions of sections 17 and 17A of Chapter 138 of the General Laws, the licensing authority of the Town of Lynnfield is hereby granted

five additional annual licenses for the sale of all alcoholic beverages not to be drunk on the premises pursuant of section 15 of said Chapter 138.

SECTION 2. This act shall take effect upon its passage.

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to authorize the Town of Lynnfield to sell 630 Salem Street Lynnfield Ma 01940 being a parcel of land containing 0.243 acres more or less also known as parcel number 0829 on the Lynnfield Assessor's Map 52 to the Lynnfield American Legion and or to its assignee to be purchased for the sum of (\$1.00) to be used for purposes associated with traditional American Legion uses and/or for uses as a patriotic veterans organization devoted to mutual helpfulness, which shall be conveyed by way of a quitclaim deed at the earliest reasonable time and further to authorize the Board of Selectmen to execute such instruments, agreements and documents and to take such other actions as may be necessary or appropriate to effectuate the purpose of this article, and/or take any other action relative thereto and that the General Court may, with the approval of the Board of Selectmen, make constructive changes in language as may be necessary or advisable to perfecting the intent of this legislation in order to secure passage. The Town of Lynnfield shall retain the right of reverter which it may exercise only after the aforementioned uses have ceased for a period greater than one (1) continuous year, except cease of use due to acts of God;

or to take any other action in connection therewith.

Submitted by BOARD OF SELECTMEN

ARTICLE 14. To see if the Town will vote to amend the Zoning Bylaws as follows:

Insert/removed text to restore text as approved by Town Meeting, October 20, 2014 as Article 14 with same being approved by A/G.

Whereas the Zoning Bylaw may undergo extensive changes during Town Meeting the proposed reestablishment of text is to be included in the final Zoning Bylaw upon the close of Town Meeting unless specifically amended during that meeting. Due to expected changes, section numbers have been omitted however the subject text shall be as quoted under the SITING OF RADIO TELECOMMUNICATIONS FACILITIES in the following subsection:

PWSF Preference Installation Types

The following list of PWSF Installation Types is presented in order of preference hence forming a hierarchy structure.

8.7.5.3.1 First Preference Type (highest)

PWSF located on existing conforming structures, as permitted in the underlying districts. Panels, antennae and associated equipment may be approved as accessory uses. The intent of the First Preference Type is to allow such facilities to be located in or on structures appropriately screened and/or camouflaged pursuant to this Section 8.7

When possible the facility shall be mounted inside an existing structure, modification of a structure may be permitted.

For example, but not limited to, a church steeple which is 20 feet in height then rises 50 feet as a thin spiral tube (antenna), would not be considered an acceptable permitted structure, it is an attempt to skirt around the Section.

or what action it will take thereon.

Submitted by PETITION

And you are further directed to serve this warrant, by posting up attested copies thereof, in at least six public places in said Town of Lynnfield, fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, or before hand as aforesaid.

Given under our hands this 25th day of September, 2017.



Christopher J. Barrett, Chairman



Philip B. Crawford, Selectman



Richard P. Dalton., Selectman

A true copy
ATTEST:

 ~~Constable~~ Town Clerk
October 2, 2017

RECEIVED

2017 OCT -2 A 8:23

TOWN CLERKS OFFICE
LYNNFIELD, MA

Date: *Monday, October 2, 2017*

Pursuant to the within Warrant, I have this day notified and warned the inhabitants of the Town of Lynnfield as herein directed by posting eight attested copies of the Warrant in said Lynnfield 14 days before the time and calling of said meeting.

~~Paul Minsky~~ *Judy L. Reid*
Constable *Town Clerk*

Posted at:
Center Post Office
Center Market
Library
Pump 'n Pantry
Senior Center
Lynnfield Water District
South Post Office
Town Hall

RECEIVED
2017 OCT -2 A 8:23
TOWN CLERKS OFFICE
LYNNFIELD, MA

FALL TOWN MEETING CERTIFICATIONS

Town of Lynnfield



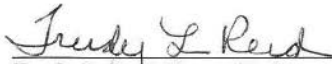
RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, OCTOBER 16, 2017 Lynnfield Middle School

The Annual Fall Town Meeting was called to order by Moderator Arthur Bourque at 7:33 PM, indicating the quorum of 175 registered voters had been met. The Moderator began by introducing the Board of Selectmen, the Town Administrator, the Finance Committee, Town Counsel and the Town Clerk. The Moderator read the list of non residents which included the town's department heads, cable TV staff, and local reporters.

Mr. Bourque acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant. Mr. Bourque also reminded those in attendance of the town meeting rules and explained the process for electronic voting. The Moderator explained for demonstration purposes, Turning Technologies would be assisting with electronic voting. Because of this, voter cards were not used, and all votes were done electronically, which was projected onto the screen.

A total of 198 registered voters checked in for the town meeting.

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

The Moderator introduced Board of Selectmen Chair Christopher Barrett to begin with the preliminary motion.

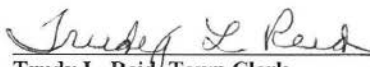
PRELIMINARY MOTION

MOTION made by Chairman Christopher Barrett that if necessary, the Annual Fall Town Meeting be adjourned to Thursday, October 26, 2017 at 7:00 PM in the Middle School Auditorium, Gymnasium and Cafeteria, if need be, should the business of the meetings not be completed.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectmen Crawford. The Moderator declared motion passed by electronic voting. (Y = 161 / N = 15)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**


ARTICLE 1: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Dalton to move that the Town vote to raise and appropriate \$2,252.04 to pay the overdue bills from a prior Fiscal Year as listed on the handout entitled "ARTICLES 1 AND 2 – OCTOBER 16, 2017 TOWN MEETING."

9/10 VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Crawford. The Moderator called for an electronic vote, and declared Article 1 passed by the required 9/10th vote (Y = 171 / N = 4)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2018 Fiscal Year for various purposes; or to take any other action in connection therewith. Submitted by the Board of Selectmen


MOTION was moved by Selectman Crawford to see if the Town will vote to raise and appropriate \$50,000.00, transfer \$322,500.00 from free cash, and transfer \$82,920.00 from existing Fiscal Year 2018 appropriation accounts the sums listed in the handout entitled "ARTICLES 1 AND 2 – OCTOBER 16, 2017 TOWN MEETING" to the accounts listed in said handout in order to balance the Fiscal Year 2018 budget.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Barrett. The Moderator called for an electronic vote, and declared Article 2 passed by the required majority vote. (Y = 170 / N = 4)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**


ARTICLE 3: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course and site work at that location, or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Barrett for the town to vote to indefinitely postpone Article 3.

MAJORITY VOTE REQUIRED

ACTION: The motion was 2nd by Selectman Crawford. Selectman Barrett explained the town will continue to monitor efforts in order to reduce costs and will plan to bring back the article at the April 2018 Town Meeting. The Moderator called for an electronic vote, and declared Article 3 indefinitely postponed by a majority vote. (Y = 162 / N = 14)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 4: To see if the Town will raise and appropriate or transfer from available funds, a sum of money for engineering and permitting related to the Beaverdam Brook culvert removal project, or to take any other action in connection herewith. Submitted by the Board of Selectmen


MOTION was made by Selectman Dalton to see if the Town will vote to appropriate \$25,000.00 from free cash for engineering and permitting related to the Beaverdam Brook culvert removal project. The motion was 2nd by Selectman Barrett.

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Hearing no discussion, the Moderator called for an electronic vote. The Moderator indicated Article 4 passed by the majority vote required. (Y = 168 / N = 9)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 5: To see if the Town will raise and appropriate or transfer from available funds, a sum of money for the purchase and equipping of an ambulance, or to take any other action in connection herewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford to see if the Town will vote to appropriate the sum of \$257,000.00, of which the amount of \$67,000.00 is to be transferred from free cash and the sum of \$190,000.00 is to be transferred from Ambulance Enterprise retained earnings, for the purchase and equipping of a new ambulance. The motion was 2nd by Selectman Barrett.

Selectman Crawford explained the replacement of the Town's oldest ambulance was on the Town's capital plan for the April 2017 Town Meeting. It was not recommended at that time as there were not sufficient funds in the EMS account to pay for the new ambulance. With the closing of the 2017 fiscal year, there was \$239,000.00 in retained earnings in the EMS account. The recommendation is to take most of the funds needed from the EMS account without draining it completely and supplementing those funds with Free Cash. The plan is to "pay the Town back" from EMS account next year when retained earnings are re-calculated.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: Hearing no discussion, the Moderator called for an electronic vote. The Moderator declared Article 5 passed by the majority vote required. (Y = 168 / N = 7)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



TOWN CLERK'S OFFICE
55 Summer Street, Lynnfield, Mass. 01940
781-334-9400

**APPROPRIATIONS FOR THE FISCAL YEAR
JULY 1, 2017 TO JUNE 30, 2018
TOWN MEETING OCTOBER 16, 2017**

ARTICLE 1: To raise and appropriate prior year's bills \$ 2,252.04

ARTICLE 2: To raise and appropriate or transfer from available funds and to supplement certain accounts in the current 2018 Fiscal Year for various purposes (see attached)

Transfers from Other Funds	\$ 82,920.00
Transfer from Free Cash	\$322,500.00
Raise and appropriate	<u>\$ 50,000.00</u>
<u>TOTAL</u>	<u>\$455,420.00</u>

ARTICLE 4: To appropriate funds from free cash for engineering and permitting related to the Beaverdam Brook Culvert project \$ 25,000.00

ARTICLE 5: To appropriate for the purchase of an ambulance

From free cash	\$ 67,000.00
From Ambulance Enterprise Retained Earnings	<u>\$190,000.00</u>
<u>TOTAL</u>	<u>\$257,000.00</u>

TOTAL APPROPRIATIONS **\$739,672.04**

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 6: To see if the Town will vote to revise the Personnel Bylaw by taking the following steps:

1. Delete, in its entirety, the Personnel Bylaw;
2. Substitute for it all the provisions in the document entitled "Revised Personnel Bylaw" as recommended by the Board of Selectmen and Personnel Board;

or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Barrett to see if the Town will vote to revise the Personnel Bylaw by taking the following steps:

1. Delete, in its entirety, the Personnel Bylaw;
2. Substitute for it all the provisions in the document entitled "Revised Personnel Bylaw," as recommended by the Board of Selectmen and Personnel Board; and which has been made available in the Town Clerk's office.

MAJORITY VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The motion was 2nd by Selectman Crawford. Personnel Board member Michael Griffin gave an explanation that the Personnel Board has been working on updating the Personnel Bylaw for many months. The proposed changes have been review and approved by the Town Administrator and Town Counsel. The updates will bring the bylaw into compliance with current state and federal statutes. This bylaw is for the Department Heads and their administrative staff not covered by the clerical union, the golf course and the Council of Aging employees. Many changes were mirrored to reflect the clerical union in areas of longevity bonus, vacation / sick leave / parental leave, part time benefits, personnel policies and performance reviews. Hearing no further discussion, the Moderator called for an electronic vote, which he declared Article 6 passed by the majority vote required.

(Y = 156 / N = 20)

ATTEST:

A handwritten signature in cursive script, reading "Trudy L. Reid", is written over a horizontal line.

Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 7: To see if the Town will vote to re-codify the Zoning Bylaw by taking the following steps:

1. Delete, in their entirety, the following provisions of the existing Zoning By-law, sections 1 – 15, but NOT the Zoning Map;
2. Substitute all the provisions in the document entitled “Re-codified Zoning Bylaw” as recommended by the Planning Board;

or to take any other action in connection therewith. Submitted by the Planning Board

MOTION was made by Planning Board Chairman John Faria to see if the Town will vote to re-codify the Zoning Bylaw by taking the following steps:

1. Delete, in their entirety, the following provisions of the existing Zoning By-law, sections 1 – 15, but NOT the Zoning Map;
2. Substitute all the provisions in the document entitled “Re-codified Zoning Bylaw” as recommended by the Planning Board; and which has been made available in the Town Clerk’s office.

2/3 VOTE REQUIRED

ACTION: Chairman Faria indicated a favorable recommendation from the Planning Board. The motion was 2nd by Planning Board member Charles Wills. Mr. Faria explained the reason for the re-codification was to legalize the standards but it was kept easy enough for everyone to understand. The board maintained the old bylaws as much as possible with added provisions stated by law and policies and procedures of the Planning Board. Mr. Faria asked the permission of the Moderator to allow Mark Bobrowski, Attorney to speak on behalf of the re-codification. The Moderator called on those attending to vote on a motion, which was 2nd, to allow Mr. Bobrowski to speak. By an electronic vote, the motion passed (Y = 136 / N = 32). Mr. Bobrowski further explained which sections were edited / replaced and which sections remained intact. Hearing no questions, the Moderator called for a vote on Article 7. By an electronic vote, the Moderator declared Article 7 passed by the 2/3 majority. (Y = 145 / N = 24)

ATTEST:

Trudy L. Reid

Trudy L. Reid, Town Clerk

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 8: To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section entitled "Commencement of Construction or Operation" by Changing the words "SIX MONTHS" to "TWELVE MONTHS";


or to take any other action in connection therewith. Submitted by the Planning Board

MOTION was made by Planning Board Chairman John Faria to indefinitely postpone. The motion was 2nd.

2/3 VOTE REQUIRED

ACTION: The Moderator called for a vote to indefinitely postpone Article 8. By an electronic vote, Article 8 was indefinitely postponed. (Y = 163 / N = 6)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 9: To see if the Town will vote to amend the re-codified Zoning Bylaw by amending the section regarding the "Lapse" of "Special Permits" by changing the words "TWENTY FOUR MONTHS" to "THIRTY SIX MONTHS";

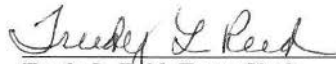
or to take any other action in connection therewith. Submitted by the Planning Board

MOTION was made by Planning Board Chairman John Faria to indefinitely postpone. The motion was 2nd by Planning Board member Charles Wills.

2/3 VOTE REQUIRED

ACTION: The Moderator called for a vote to indefinitely postpone Article 9. By an electronic vote, Article 9 was indefinitely postponed. (Y = 163 / N = 8)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 10: To see if the Town will vote to authorize, but not require, the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts for special legislation substantially in the form set forth below amending the Town Charter to hold the annual town election the second Tuesday in April of each year:

Notwithstanding any general or special law to the contrary and in accordance with the Home Rule Amendment, Article II, § 8 of the Articles of Amendment to the Constitution of the Commonwealth, as amended by Article LXXXIX, the Town of Lynnfield petitions the General Court of Massachusetts for a special act to modify the following sections of the Town Charter by deleting the language shown in strikethrough and inserting the words underlined and in bold:

Section 6 Town Elections

6-1-1 The regular election for all Town offices shall be by official ballot held on the second ~~Monday~~ **Tuesday** in April of each year.

Provided, however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or to take any other action in connection therewith. Submitted by the Board of Selectmen

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 10: Continued

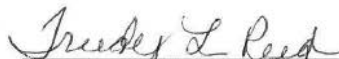
MOTION was made by Selectman Dalton to move that the Town vote to approve Article 10 as it appeared in the warrant. The motion was 2nd by Selectman Crawford

MAJORITY VOTE REQUIRED

Board of Selectman gave a favorable recommendation
Finance Committee gave a favorable recommendation

ACTION: The Moderator waived the reading of the motion. After hearing no discussion, the Moderator proceeded to an electronic vote. The Moderator declared Article 10 passed by the majority. (Y – 168 / N – 7)

ATTEST:


Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 11: To see if the Town will vote to authorize the Board of Selectmen to sell, pursuant to G.L. c. 30B, § 16, a parcel of town-owned land shown on Assessor's Map 52 as Lot 000, Plot 0725 for a price not less than \$10,700 with restrictions so as to not allow any structure on such parcel and not to allow the use of any portion thereof to render buildable any adjoining lot that is not independently buildable; or to take any other action in connection therewith. Submitted by the Board of Selectmen

MOTION was made by Selectman Crawford to see if the Town will vote to authorize the Board of Selectmen to sell, pursuant to G.L. c. 30B, § 16, a parcel of town-owned land shown on Assessor's Map 52 as Lot 000, Plot 0725 for a price not less than \$10,700 with restrictions so as to not allow any structure on such parcel and not to allow the use of any portion thereof to render buildable any adjoining lot that is not independently buildable.

2/3 VOTE REQUIRED

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board took no action

ACTION: The motion was 2nd by Selectman Dalton. There was little discussion on what would not be allowed on the parcel of land, such as billboards, cell towers, additional building lot). A resident in the area has expressed an interest in the parcel. The Board of Selectmen has declared the land surplus. Hearing no further discussion, the Moderator proceeded to an electronic vote, then declared Article 11 passed by the 2/3 vote required.
(Y = 167 / N = 6)

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 12: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation, substantially in the form as set forth below, relating to the Board of Selectmen receiving authority to issue additional on-premises and off-premises alcoholic beverages licenses; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public's objectives of this petition:

**"AN ACT AUTHORIZING THE TOWN OF LYNNFIELD TO GRANT
ADDITIONAL LICENSES FOR THE SALE OF ALL ALCOHOLIC
BEVERAGES"**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. (a) Notwithstanding the provisions of sections 17 and 17A of Chapter 138 of the General Laws, the licensing authority of the Town of Lynnfield is hereby granted five additional annual licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant of section 12 of said Chapter 138.

(b) Notwithstanding the provisions of sections 17 and 17A of Chapter 138 of the General Laws, the licensing authority of the Town of Lynnfield is hereby granted five additional annual licenses for the sale of all alcoholic beverages not to be drunk on the premises pursuant of section 15 of said Chapter 138.

SECTION 2. This act shall take effect upon its passage.

or to take any other action in connection therewith. Submitted by the Board of Selectmen

Board of Select gave a favorable recommendation
Finance Committee gave a favorable recommendation

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 12: Continued

MOTION was made by Chairman Barrett to move that the Town vote to approve Article 12 as it appears in the warrant with the following change:

Section 1(b) shall read:

(b) Notwithstanding the provisions of sections 17 and 17A of the Chapter 138 of the General Laws, the licensing authority of the Town of Lynnfield is hereby granted one additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to section 15 of said Chapter 138.

Selectman Barrett continued with the explanation that the Town currently has no all-alcoholic package store licenses available and only one all-alcoholic restaurant/bar license available as we are up against the state set limit for those type of licenses. This article, as amended, would petition the legislature to grant the Town one additional all-alcoholic package store license and five (5) all-alcoholic restaurant/bar licenses. The Town has received interest in the package store license from an existing business that currently holds a beer and wine license. The additional restaurant/bar licenses will be available to service potential new establishments or to upgrade current holders of beer and wine licenses to all-alcohol. The BOS sees the restaurant/bar licenses as necessary to promote development and to continue to grow the Town's meals tax revenues through new and/or upgraded establishments.

MAJORITY VOTE REQUIRED

Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 12: Continued

ACTION: The reading of the motion was waived by the Moderator. Mr. Ben Weiner, Lynnfield resident and businessman, spoke out against granting one additional alcoholic beverages not to be drunk on the premise (Section 1(b)). He indicated licenses are granted on the basis of population. Mr. Weiner also indicated for those currently holding a license had to pay a premium to purchase their license as the Town was at its quota. If the town was to have one more license, the licensing process would be unfair for those who currently hold a license. Mr. Winer made a motion to amend Article 12 by deleting Section 1(b) entirely, the motion was 2nd.

After a few questions from the voters, and clarification by the Board of Selectman, the Moderator called for a vote on the motion to amend. By electronic vote, the Moderator declared the motion to amend Article 12 passed by the majority (Y = 97 / N = 71)

Immediately following the vote on the motion to amend, resident Stefan Taschner called for reconsideration. Moderator Bourque confirmed Mr. Taschner voted on the prevailing side. The moderator explained reconsideration and hearing no discussion, called for the electronic vote, which the Moderator declared reconsideration failed by a majority. (Y = 58 / N = 110)

Mr. Bourque then called for a vote on Article 12 as amended, to remove paragraph 1(b). By an electronic vote, the Moderator declared Article 12 passed. (Y = 141 / N = 23)

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 13: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to authorize the Town of Lynnfield to sell 630 Salem Street Lynnfield Ma 01940 being a parcel of land containing 0.243 acres more or less also known as parcel number 0829 on the Lynnfield Assessor's Map 52 to the Lynnfield American Legion and or to its assignee to be purchased for the sum of (\$1.00) to be used for purposes associated with traditional American Legion uses and/or for uses as a patriotic veterans organization devoted to mutual helpfulness, which shall be conveyed by way of a quitclaim deed at the earliest reasonable time and further to authorize the Board of Selectmen to execute such instruments, agreements and documents and to take such other actions as may be necessary or appropriate to effectuate the purpose of this article, and/or take any other action relative thereto and that the General Court may, with the approval of the Board of Selectmen, make constructive changes in language as may be necessary or advisable to perfecting the intent of this legislation in order to secure passage. The Town of Lynnfield shall retain the right of reverter which it may exercise only after the aforementioned uses have ceased for a period greater than one (1) continuous year, except cease of use due to acts of God; or to take any other action in connection therewith. Submitted by the Board of Selectmen

Board of Selectmen gave a favorable recommendation
Finance Committee gave a favorable recommendation
Planning Board took no action

MOTION was made by Selectman Dalton for the Town vote to approve Article 13 as it appeared in the warrant. The motion was 2nd by Selectman Crawford.

2/3 VOTE REQUIRED

ACTION: Resident Jason Kimball spoke in favor of the article, indicating it would give the veterans a place to hold meetings. He indicated they do not plan to rent out the facility. He continue to say the building does need some repairs which they plan to accomplish with private fundraising for materials, and a contractor has agreed to donate his time. A resident asked where Art Guild materials / equipment currently stored in this location would be located.

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School

ARTICLE 13: (Continued)

Selectman Dalton spoke indicating he has been working with the Town Administrator and DPW Director to work out the storage concerns. A second resident asked the Planning Board if a storage area for non-profit groups in Lynnfield was included in the Master Plan. Planning Board member Heather Sievers indicated no, but could certainly include going forward. A third resident called to move the question and was 2nd. The Moderator called for an electronic vote to move the question which passed. (Y = 145 / N = 18). The Moderator called for an electronic vote on Article 13 which the Moderator declared passed by a 2/3 majority. (Y = 142 / N = 26)

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

ARTICLE 14: To see if the Town will vote to amend the Zoning Bylaws as follows:

Insert/removed text to restore text as approved by Town Meeting, October 20, 2014
as Article 14 with same being approved by A/G.

Whereas the Zoning Bylaw may undergo extensive changes during Town Meeting the proposed reestablishment of text is to be included in the final Zoning Bylaw upon the close of Town Meeting unless specifically amended during that meeting. Due to expected changes, section numbers have been omitted however the subject text shall be as quoted under the SITING OF RADIO TELECOMMUNICATIONS FACILITIES in the following subsection:

PWSF Preference Installation Types

The following list of PWSF Installation Types is presented in order of preference hence forming a hierarchy structure.

8.7.5.3.1 First Preference Type (highest)

PWSF located on existing conforming structures, as permitted in the underlying districts. Panels, antennae and associated equipment may be approved as accessory uses. The intent of the First Preference Type is to allow such facilities to be located in or on structures appropriately screened and/or camouflaged pursuant to this Section 8.7

When possible the facility shall be mounted inside an existing structure, modification of a structure may be permitted.

For example, but not limited to, a church steeple which is 20 feet in height then rises 50 feet as a thin spiral tube (antenna), would not be considered an acceptable permitted structure, it is an attempt to skirt around the Section.

or what action it will take thereon. Submitted by Petition

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School

ARTICLE 14: Continued

MOTION was made by petitioner Alan Dresios to indefinitely postpone Article 14, and the motion was 2nd.

ACTION: The Moderator called for a vote to indefinitely postpone Article 14. By an electronic vote, Article 14 was indefinitely postponed. (Y = 152 / N = 4)

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk



Town of Lynnfield



**RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, OCTOBER 16, 2017
Lynnfield Middle School**

CLOSING MOTION

MOTION was made by Selectman Barrett to move that the meeting be adjourned sine die, and was 2nd by Selectman Crawford. By a unanimously voice vote, the Moderator declared the motion passed by the majority.

Mr. Bourque, the Moderator adjourned the meeting at 9:19 pm.

ATTEST:

Trudy L. Reid
Trudy L. Reid, Town Clerk





THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

February 14, 2018

Trudy L. Reid, Town Clerk
Town of Lynnfield
55 Summer Street
Lynnfield, MA 01940

**Re: Lynnfield Fall Annual Town Meeting of October 16, 2017 -- Case # 8611
Warrant Article # 7 (Zoning)**

Dear Ms. Reid:

Article 7 - Except as provided below, we approve Article 7 from the October 16, 2017, Lynnfield Fall Annual Town Meeting. [See page # 4 for Disapproval 1 of 2 and page # 5 for Disapproval 2 of 2]

Under Article 7 the Town voted to delete the Town's existing zoning by-law provisions and:

"[s]ubstitute all the provisions in the document entitled 'Re-codified Zoning Bylaw' as recommended by the Planning Board; and which has been made available in the Town Clerk's office.

We offer the following comments on the recodified zoning by-laws.

A. Section 10.0 "Administration and Enforcement".

1. Section 10.7 "Site Plan Review for Use Regulations Section".

Section 10.7 applies to site plan review for religious, educational, and child care centers, uses that enjoy certain protections from local zoning pursuant to G.L. c. 40A, § 3.

General Laws Chapter 40A, Section 3, protects various uses from a town's zoning power, including the "educational use[s], religious use[s], or child care center[s]" to which Section 10.7 applies. The statute protects educational and religious uses in a similar manner:

No zoning . . . by-law shall . . . prohibit, regulate or restrict the use of land or structures for religious purposes or for educational purposes . . .; provided, however, that such land

or structures may be subject to reasonable regulations concerning the bulk and height of structures and determining yard sizes, lot area, setbacks, open space, parking and building coverage requirements.

The protections for child care uses are detailed in slightly different language:

No zoning . . . bylaw in any . . . town shall prohibit, or require a special permit for, the use of land or structures, or the expansion of existing structures, for the primary, accessory or incidental purpose of operating a child care facility; provided, however, that such land or structures may be subject to reasonable regulations concerning the bulk and height of structures and determining yard sizes, lot area, setbacks, open space, parking and building coverage requirements.

Together these provisions establish that a Town by-law may not prohibit, or require a special permit for, educational, religious, or child care uses, but may impose reasonable regulations in eight areas: the bulk and height of structures, yard sizes, lot area, setbacks, open space, parking and building coverage requirements. See The Bible Speaks v. Bd. of Appeals of Lenox, 8 Mass. App. Ct. 19, 33 (1979) (“The Legislature did not intend to impose special permit requirements, designed under [G.L. c. 40A, § 9], to accommodate uses not permitted as of right in a particular zoning district, on legitimate educational uses which have been expressly authorized to exist as of right in any zone.”)

The Supreme Judicial Court has indicated that local zoning requirements serving “legitimate municipal purposes” may be applied to Dover Amendment uses. Trustees of Tufts Coll. v. City of Medford, 415 Mass. 753, 757-758 (1993) (citing MacNeil v. Town of Avon, 386 Mass. 339, 341 (1982)). In addition, the Appeals Court recently upheld a site plan review requirement for Dover Amendment uses, limited (as here) to the application of reasonable regulations as set forth in G.L. c. 40A, § 3, as “consistent with a reasonable reading of the Dover Amendment, G.L. c. 40A, § 3, and The Bible Speaks v. Board of Appeals of Lenox, 8 Mass. App. Ct. 19, 31 (1978).” Jewish Cemetery Assoc. of Mass., Inc. v. Bd. of Appeals of Wayland, 85 Mass. App. Ct. 1105, *2 (2014).

As in Jewish Cemetery Assoc., it appears reasonable for the Town to use a limited site plan review as the process by which it regulates the bulk and height of structures, yard sizes, lot area, setbacks, open space, parking and building coverage requirements for such statutorily protected uses. On this basis, we approve the limited site plan review requirement in Section 10.7.

We also urge the Town to consult closely with Town Counsel during the site plan review process for religious, educational and child care uses to ensure compliance with the protections afforded to disabled persons under G.L. c. 40A, § 3, ¶4:

Notwithstanding any general or special law to the contrary, local land use and health and safety laws, regulations, practices, ordinances, by-laws and decisions of a city or town shall not discriminate against a disabled person. Imposition of health and safety laws or land-use requirements on congregate living arrangements among non-related persons with disabilities that are not imposed on families and groups of similar size or other unrelated persons shall constitute discrimination.

Uses that qualify as educational, religious or child care pursuant to G.L. c. 40A, § 3 (and thus governed by Section 10.7) may also qualify for the protections accorded to disabled persons under G.L. c. 40A, § 3, ¶4. For example, persons recovering from or receiving treatment for addiction to alcohol or drugs are disabled individuals for the purposes of the Americans with Disabilities Act, 42 U.S. C. §§ 12102 (2) (B) (C), and a substance abuse treatment center is likely to be protected under G.L. c. 40A, § 3, ¶4. *See e.g., Granada House, Inc. v. City of Boston*, 1997 WL 106688 (Mass. Super. Ct.) (the Zoning Act bars the City's discriminatory treatment of a group home for recovering drug and alcohol users.). We urge the Town to consult closely with Town Counsel during the application of the site plan review requirement to such uses.

In addition, certain religious or educational uses protected under G.L. c. 40A, § 3 (and thus subject to Section 10.7) may also be protected by the Fair Housing Act (FHA), the Americans with Disabilities Act (ADA), and/or the Rehabilitation Act (RA). *See, e.g., South Middlesex Opportunity Council, Inc. v. Town of Framingham*, 752 F.Supp.2d 85, 95 (D. Mass. 2010) (Residential substance treatment centers are covered by the FHA because federal regulations define "handicap" to include drug addiction or alcoholism); *Safe Haven Sober Houses, LLC v. Good*, 82 Mass. App. Ct. 1112, *3 (2012) (*citing South Middlesex Opportunity Council*, 752 F.Supp. 2d at 95 ("Response to community pressure may support a finding that discriminatory animus motivated a defendant in enforcement or regulation efforts.")); *Innovative Health Systems v. City of White Plains*, 931 F.Supp. 222 (S.D.N.Y. 1996) (the ADA and Section 504 of the Rehabilitation Act apply to zoning enforcement activities; and zoning board decision reversing issuance of building permit to outpatient alcohol and drug dependence program violated those statutes.) We urge the Town to consult closely with Town Counsel during the application of the site plan review requirement to such uses protected by the FHA, the ADA, and/or the RA.

Finally, subsection 10.7.3 limits site plan review to "[w]hether the use qualifies for protection under G.L. c. 40A, s. 3" and "[w]hat reasonable regulations concerning the bulk and height of structures and determining yard sizes, lot area, setbacks, open space, parking and building coverage requirements, if any should be imposed on the use." However, subsection 10.7.5 requires information on "proposed on-site and abutting utilities," landscape features, and signage. The information required under subsection 10.7.5 may be found to be an unreasonable regulation of a protected use if such information does not relate to those eight factors allowed under G.L. c. 40A, § 3. We urge the Town to consult with Town Counsel regarding a future amendment to the by-law to clarify the filing requirements for protected uses.

2. Section 10.8 "Request for Reasonable Accommodation".

Section 10.8 establishes a procedure for those applicants requesting a reasonable accommodation under the Fair Housing Act. We approve Section 10.8 except in so far as (1) it requires the Zoning Board of Appeals to "hold a public meeting" within 45 days from the date of an application requesting a reasonable accommodation (*See* subsection 10.8.5) and (2) it applies to requests made after April 24, 2017 (*See* subsection 10.8.10). **[Disapprovals # 1 of 2 and # 2 of 2]**

a. Subsection 10.8.5 “ZBA Procedures”.

Subsection 10.8.5’s public meeting requirement singles out for different treatment those applicants who are protected by the Fair Housing Act, with no apparent legitimate governmental purpose. The public meeting requirement also violates G.L. c. 40A, § 3, ¶ 4, prohibiting town by-laws from discriminating against disabled persons, because it imposes a “land-use requirement() on congregate living arrangements among non-related persons with disabilities that are not imposed on families and groups of similar size or unrelated persons. . .” and, as such, “constitute(s) discrimination” under that statute. G.L. c. 40A, § 3, ¶ 4. In addition, the public meeting requirement of subsection 10.8.5 amounts to an unreasonable regulation of religious, educational, or child care uses in violation of G.L. c. 40A, § 3.

Section 10.8 does not require applicants to request a reasonable accommodation under the Fair Housing Act; rather it establishes a procedure for such applications. Subsection 10.8.5 requires the Zoning Board of Appeals to consider such request at an open meeting as follows:

10.8.5 ZBA Procedures. **Within 45 days from the date of application, the ZBA shall hold a public meeting.** The ZBA may seek information from other Town agencies in assessing the impact of the requested accommodation on the rules, policies and procedures of the Town. Upon written notice to the ZBA, an applicant for a Reasonable Accommodation may withdraw the request without prejudice. The ZBA shall consider the following criteria when deciding whether a request for accommodation is reasonable:

1. Whether the requested accommodation would require a fundamental alteration of a legitimate Town policy; and
2. Whether the requested accommodation would impose undue financial or administrative burdens on the Town government.

We disapprove and delete the text in bold and underlined above (“**Within 45 days from the date of application, the ZBA shall hold a public meeting.**”) because this public meeting requirement imposes a burden on disabled persons protected by the Fair Housing Act that is not imposed on other land-use applicants. [Disapproval # 1 of 2] The by-law includes no statement of a legitimate government interest to support the public meeting requirement, and none is discernible. The public meeting requirement thus facially discriminates against disabled persons in violation of the Fair Housing Act. See Horizon House Developmental Services, Inc. v. Township of Upper Southampton, 804 F. Supp. 683 (1992) (local ordinance imposing buffer requirement on group homes for handicapped individuals violated the Act because it created an explicit classification based on handicap with no rational basis or legitimate government interest).

The public meeting requirement also violates G.L. c. 40A, § 3, ¶ 4:

Notwithstanding any general or special law to the contrary, local land use and health and safety laws, regulations, practices, ordinances, by-laws and decisions of a city or town shall not discriminate against a disabled person. *Imposition of health and safety laws or land-use requirements on congregate living arrangements among non-related persons with*

disabilities that are not imposed on families and groups of similar size or other unrelated persons shall constitute discrimination. (emphasis added)

The singling out of disabled persons for an open meeting on a reasonable request for accommodation, as Section 10.8.5 does, is facially discriminatory as defined in G.L. c. 40A, § 3, ¶ 4. Granada House, Inc. v. City of Boston, 1997 WL 106688 (Mass. Super. Ct.) (“[T]he Massachusetts Zoning Act must be read to bar the City’s discriminatory treatment of a group home for recovering drug and alcohol users under the Code.”) *See also Brockton Fire Dept. v. St. Mary Broad Street LLC*, 181 F. Supp. 3d 155 (2016) (“(T)he Massachusetts Zoning Act unequivocally prohibits the facially disparate imposition of the (Massachusetts) Sprinkler Law on a group residence sheltering disabled individuals.”).

Finally, as applied to religious, educational, and child care uses, the public meeting requirement in subsection 10.8.5 amounts to an unreasonable regulation in violation of G.L. c. 40A, § 3. This additional requirement placed on protected uses is a facially discriminatory regulation of religious, educational and child care uses in violation G.L. c. 40A, § 3. *See Trustees of Tufts College v. City of Medford*, 33 Mass. App. Ct. 580, 581 (1982) (the Dover Amendment invalidates site plan requirements which “facially discriminate against the use of land for educational purposes”). For all of these violations of the Fair Housing Act and the Massachusetts Zoning Act we must disapprove and delete the highlighted text in subsection 10.8.5 (“**Within 45 days from the date of application, the ZBA shall hold a public meeting.**”)

b. Subsection 10.8.10 “Effective Date”.

Subsection 10.8.10 provides as follows:

The provisions of this Section shall apply only to requests for Reasonable Accommodation made after April 24, 2017. Any person who has previously submitted a request for Reasonable Accommodation may resubmit the request for processing pursuant to the procedures set forth in this Section.

We disapprove and delete the text in bold and underlined above (“**The provisions of this Section shall apply only to requests for Reasonable Accommodation made after April 24, 2017.**”) because it is inconsistent with G.L. c. 40, § 32 and 40A, § 5, which govern the effective date of zoning by-laws. [Disapproval # 2 of 2] General Laws Chapter 40A, Section 5, provides in pertinent part:

The effective date of the adoption or amendment of any zoning . . . by-law shall be the date on which such adoption or amendment was voted upon by a . . . town meeting; if in towns, publication in a town bulletin or pamphlet and posting is subsequently made or publication in a newspaper pursuant to section thirty-two of chapter forty.

General Laws Chapter 40A, Section 5, provides that a zoning by-law’s effective date is the date it was voted by Town Meeting once the requirements of G.L. c. 40, § 32, are satisfied. Town Meeting voted Article 7 on October 16, 2017. Therefore, it is inconsistent with the state law for subsection 10.8.10 to provide that applies to request made after April 24, 2017 and before October 16, 2017. For these reasons, we disapprove and delete the above bold underlined text in subsection

10.8.10 ("The provisions of this Section shall apply only to requests for Reasonable Accommodation made after April 24, 2017.").

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY
ATTORNEY GENERAL

Kelli E. Gunagan

by: Kelli E. Gunagan, Assistant Attorney General
Municipal Law Unit
Office of the Attorney General
Ten Mechanic Street, Suite 301
Worcester, MA 01608
508-792-7600

cc: Town Counsel Thomas A. Mullen

TREASURER/TAX COLLECTOR

The Board of Selectmen appoints the Treasurer/Tax Collector.

The Treasurer receives; take charge of, and accounts for all monies belonging to the Town. Custodian of the stabilization funds, pensions, funds and trust funds, maintains breakdown of all receipts, disbursements and cash balances.

Responsibility to make provision for adequate funds to cover current obligations including safekeeping of all funds and issuing of all long term and short term debt. In addition, invests funds to ensure maximum yield on investments while maintaining adequate availability of cash.

Fund and account for all amounts due for salaries and wages.

Receives, accounts and disburses all payroll and personnel deductions amounts for taxes, retirement, insurance and annuities.

Maintains all payroll and personnel records and acts as liaison between employees, retirement board and insurance vendors.

Manages all functions dealing with GIC Health Insurance, Dental Insurance and Life Insurance with the help of my efficient staff Rose Kenney.

Acts as custodian and administrator of the unemployment compensation program.

Assures compliance with the provisions of local personnel bylaws and union contracts.

Manage funds of the municipality so that all obligations such as payroll, bills, bonds, notes and all other remittances can be paid in a timely manner.

Familiarity with the provisions of various sections of Chapter 60 of the General Laws regarding tax title and tax foreclosures.

Prepare various reports, including a reconciliation of treasurers' cash, monthly report of all receipts and balances, reports of payroll deductions (federal, state, retirement funds, group insurance, credit union dues), annual report, including a statement of debt, trust funds, report to the Bureau of Accounts for reconciliation of treasurers' cash and annual report of cash management achievements.

Supervises preparation of the payroll for all town and school employees, working closely with the School business office to ensure all aspects of the payroll are completed accurately.

The payroll department processed 987 W2's for 2017.

The tax collection of all money concerning taxes as committed by the Board of Assessors, these include real estate, personal property and excise taxes.

Preparation of certificates of municipal liens. These are legal documents that are filled at The Registry of Deeds when a house is sold or refinanced.

Safeguarding the Town's interest for unpaid real estate taxes by tax taking in a timely manner. A tax taking places a lien against the taxpayer's property so that it may not be sold or transferred until the tax obligation is met.

Reconciliation of moneys collected with the Town Accountant.

Coordination of the Senior Volunteers Program.

The Volunteer Program allows the usage of our senior citizen's talents in the everyday goings on at the Town Hall. This program was initiated to help our seniors defray the cost of ongoing increases in taxes with the approval of Town Meeting, allows this amount to be abated and thus the number of people who can be chosen to work and receive credit against their taxes may increase. With the abatement procedure the time spent working during the calendar year must be completed before the actual tax bill for the fiscal year has been issued and the abatement will be applied to the third and fourth quarter tax bills evenly. The Senior Volunteer Coordinator is part of the Tax Collector's duties.

The Senior Volunteer Program has been a great success. Congratulations, Seniors, and keep up the great work.

I would like to thank my staff Maureen Lanpher, Nancy Casey and Rose Kenney for the excellent work they perform each and every day with such professionalism. Together we look forward to serving the Town of Lynnfield in the upcoming year.

Respectfully submitted,
Christine O'Sullivan
Treasurer/Tax Collector

VETERANS SERVICES

Every city and town in Massachusetts has a Veterans Services Officer, or VSO. He or she is there to reach out and find veterans, advise them of their rights and benefits, and then to assist them as they apply for and receive those benefits.

The mission of the Lynnfield Veterans' Services Department is to advocate on behalf of all veterans, and to provide them with quality support services. The Veterans' Services Officer is available to assist and guide all qualifying veterans who seek and apply for both state and Federal benefits. State benefits include, but are not limited to financial and medical assistance, and are provided under M.G.L. Ch. 115. These benefit costs are disbursed by the town, then reimbursed by the state's Department of Veterans Services at the rate of 75%. This office currently has five veterans receiving Ch. 115 benefits.

Other state benefits include tuition waivers at state colleges and universities, as well as motor vehicle benefits, property tax exemptions, and veterans' bonuses. Federal benefits are provided by the US Department of Veterans Affairs. The VSO coordinates and advises on federal service-connected disability, compensation, and pension benefit applications. Some of the other services this office has provided include Post 9/11 GI Bill, VA Aid & Attendance, as well as VA home loans, grave markers, and burial stipends. The dependents of deceased veterans are also provided with the same benefits. It is the Veterans' Service Officer to whom the unemployed, the indigent, the disabled, the ill, or veterans otherwise in need, first apply for assistance.

The Veterans Services Officer coordinates the Memorial Day and Veterans Day celebrations. Recently, attendance has increased significantly at both events. Additionally, the Department of Veterans Services coordinates the placing of flags at the graves of Lynnfield Veterans for Memorial Day and throughout the year as needed. This year the department joined forces with the Lynnfield American Legion Post 131 to host an annual event on Patriot's Day.

The VSO also serves on a nine-member committee, formed last year to ensure that all eligible Lynnfield veterans are properly acknowledged on the town's current and future War Memorials. That process will include the preparation of an updated list of both past and current Lynnfield veterans. As of last year, there were approximately 600 veterans registered to vote and living in Lynnfield. Efforts will be made to reach out to all resident veterans via newspaper articles, social media, the town's website, and presentations at local venues.

*Respectfully submitted,
Bruce E. Siegel
Veterans Service Officer*

ZONING AND ENFORCEMENT

BUILDING INSPECTOR

<u>2017 ANNUAL REPORT BUILDING DEPARTMENT</u>				
<u>MONTH</u>	<u>PERMITS</u>	<u>ESTIMATED COST</u>	<u>PERMIT FEES</u>	
JANUARY	16	\$ 1,572,277.00	\$ 15,460.00	
FEBRUARY	24	\$ 840,124.00	\$ 8,517.00	
MARCH	35	\$ 1,282,849.00	\$ 11,929.35	
APRIL	28	\$ 1,506,883.00	\$ 1,510.35	
MAY	50	\$ 1,711,386.50	\$ 17,547.11	
JUNE	37	\$ 2,509,871.00	\$ 25,826.00	
JULY	39	\$ 2,127,710.00	\$ 21,483.00	
AUGUST	40	\$ 3,070,431.00	\$ 29,999.47	
SEPTEMBER	44	\$ 3,205,758.00	\$ 28,858.63	
OCTOBER	34	\$ 7,160,184.00	\$ 33,865.00	
NOVEMBER	36	\$ 2,023,255.00	\$ 20,408.55	
DECEMBER	26	\$ 1,686,163.91	\$ 16,805.00	
<u>JANUARY - DECEMBER</u>				
SHEET METAL PERMITS	44	\$ 623,927.79	\$ 6,386.00	
PERMANENT OCCUPANCY	23		\$1,000.00	
TOTALS	476	\$ 29,320,820.20	\$ 239,595.46	

Respectfully submitted,
John Roberto
Building Inspector

INSPECTOR OF WIRES

The Office of the Inspector of Wires issued a total of 358 Permits during 2017 with revenue of \$40,926.36 collected in fees.

Respectfully submitted,
Dave Sardella, Electrical Inspector

PLUMBING AND GAS INSPECTOR

In the year 2017, the Lynnfield Plumbing and Gas Department received \$19,030.00 in Plumbing fees and \$10,090.00 in Gas fees with a total of \$29,120.00 in revenue for the Town of Lynnfield. Two hundred six Plumbing permits were issued, and one hundred fifty six Gas permits were issued, for total combined permits for Gas/Plumbing permits of Three hundred sixty two.

Respectfully submitted,
Paul Donohue, Plumbing and Gas Inspector

Respectfully submitted,
Winnie Barrasso – Administrative Assistant to Building Department and Board of Appeals